



DOWNTOWN CORE AREAS & SIMPSON STREET BUSINESS IMPROVEMENT AREA

**FACADE IMPROVEMENT LOAN PROGRAM**

APPLICATION FORM

**PLEASE PRINT**

Application No. (Office Use)
---------------------------------

Name of Property Owner or Tenant: \_\_\_\_\_

Address of Project: \_\_\_\_\_

Roll Number: \_\_\_\_\_

Mailing Address of Owner or \_\_\_\_\_ Tel \_\_\_\_\_

\_\_\_\_\_ Fax No. \_\_\_\_\_

\_\_\_\_\_ E-mail: \_\_\_\_\_

Is this Property designated under the Ontario Heritage Act?

NO: \_\_\_\_\_ YES: \_\_\_\_\_

Designating By-Law (Office Use)
------------------------------------

Legal Description of Property (Lot and Plan Number): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**PROPERTY INFORMATION**

1) **WORK ORDERS/REQUESTS TO COMPLY:**

Are there any outstanding:

FIRE SERVICE WORK ORDERS?                      YES \_\_\_\_\_ NO \_\_\_\_\_

BUILDING DIVISION WORK ORDERS?                      YES \_\_\_\_\_ NO \_\_\_\_\_

LICENSING & ENFORCEMENT DIVISION  
REQUESTS TO COMPLY?                      YES \_\_\_\_\_ NO \_\_\_\_\_

Attach copies of existing work orders/requests to comply to this application.

2) **INDEBTEDNESS:**

(1) List all existing mortgages or other encumbrances on this property.

	AMOUNT	OWED TO	MATURITY DATE	ANNUAL PAYMENT	ARREARS
First Mtg	_____	_____	_____	_____	_____
Second Mtg.	_____	_____	_____	_____	_____
Third Mtg	_____	_____	_____	_____	_____
Other	_____	_____	_____	_____	_____

(2) Provide information on all other business debts:

\_\_\_\_\_

\_\_\_\_\_

3) **PROPERTY VALUE:**

What is the market value of the property? \_\_\_\_\_

4) **TAXES:**

The undersigned certifies that all taxes, rates and levies in respect of the property are current.

5) **IMPROVEMENTS**

Describe your proposed improvements. (Attach drawings and other details if available.)

---

---

---

---

6) **COST ESTIMATES**

Attach at least two written estimates from independent contractors/suppliers.

7) **FINANCING OF WORK**

Total cost of proposed work	\$	_____
Requested City Loan	\$	_____
Balance required	\$	_____

If loan is granted, how will you fund the above balance? \_\_\_\_\_

8) **BUSINESS PLAN & EXPERIENCE**

For commercial property, attach a brief summary of your past business experience.

What is the past use of the property? \_\_\_\_\_

What is the proposed use? \_\_\_\_\_

9) **PROJECT BENEFIT**

What benefits to the Core Area will result from construction of the improvements?

---

---

---

10) **CREDIT CHECK:**

The City reserves the right to conduct such credit checks as it deems necessary. By signing this Application, the Applicant consents to such checks and such other inquiries as the City may make in considering the loan application. Provide the following information:

Full Name \_\_\_\_\_ Date of Birth \_\_\_\_\_  
Address \_\_\_\_\_ Social Insurance # \_\_\_\_\_

11) **OWNER'S /TENANT'S ACKNOWLEDGEMENT AND CERTIFICATE**

- (1) The Owner/Tenant acknowledges that the granting of a loan is in the sole discretion of the City and that the granting thereof will be subject to execution of an agreement in a form satisfactory to the City which will contain conditions governing the loan and its repayment. Notwithstanding any representation by or on behalf of the City, or any statement contained in the program, no right to any loan arises until it has been duly and individually approved and all preliminary matters completed to the satisfaction of the City. The City has no responsibility for any costs incurred by the Owner/Tenant in any way relating to the program, including, without limitation, costs incurred in anticipation of a loan.
  
- (2) THE OWNER/TENANT CERTIFIES THAT THE INFORMATION GIVEN HEREIN AND OTHERWISE IN CONNECTION WITH THE LOAN APPLICATION IS TRUE, CORRECT AND COMPLETE IN EVERY RESPECT AND MAY BE VERIFIED BY THE CITY.

Signature of  
Owner(s)/Tenant(s) \_\_\_\_\_ Date \_\_\_\_\_  
\_\_\_\_\_

Title \_\_\_\_\_

I/We have authority to bind the company.

Witness \_\_\_\_\_ Date \_\_\_\_\_

NOTE: The information in this application form is collected by The Corporation of the City of Thunder Bay (the "City") pursuant to the authority of Section 28 of the Planning Act and is for the purpose of creating a record that is available to the general public.