

# Summer in the Parks - Advisory Committee

## Terms of Reference

The Committee will:

1. Attend both annual Summer In the Parks Advisory Committee Meetings occurring in April and in August.
2. Have a genuine interest in seeing the Summer In the Parks Concert Series grow and develop as a platform for local talent to be showcased and the public enriched by music regardless of socio-economical level.
3. Provide professional or technical advice when requested.
4. Will attend at least 50% of concerts in order to give well educated feedback on the strengths and weaknesses of the concert series.
5. Will represent both Union and Non-Union interests equally.
6. Will aid in select and scheduling of the bands, ensuring fair treatment of all musicians and bands in accordance with the Performance Group Hiring & Scheduling Criteria.
7. Will aid in the screening of new acts in order to assure quality of musicianship in the concert series is maintained.

### **Committee Size**

The committee will be comprised of a maximum of 8 voting members including the Summer In the Parks Coordinator.

### **Length of Term**

The length of term for members of the committee will be 3 years to a maximum of 3 Terms.

### **Absences**

If a committee member is absent for both annual meetings they will be deemed to have forfeited their membership.

### **Committee Selection**

Committee members can be recruited by the Advisory Committee. They will be selected based on an application and interview process by the Summer in the Parks Coordinator.

### **Conflict of Interest**

The committee will be governed by the *Municipal Conflict of Interest Act*. Copies of the act will be provided to the Committee members at the inaugural meeting of the Committee along with a brief overview.

To be consistent with the act, any committee member applying for a paid performance will not be able to sit on the committee for the season.

**Appendix A** – Performance Group Hiring & Scheduling Criteria

**Appendix B** – Performance Fee Policy