

Tax Deferral Program for Low-Income Seniors and Low-Income Persons with Disabilities

Low-income seniors and low-income persons with disabilities may apply for a partial deferral of property taxes. The tax deferral applies to the tax increase in the current year and not to tax arrears or outstanding taxes. Applications for the tax year must be received no later than October 1st of the tax year.

DO YOU QUALIFY?

A **low-income person with disabilities** must be in receipt of:

- an increment paid under the Ontario Disability Support Program Act; or
- a disability amount paid under the Canada Pension Plan and meet a needs test in accordance with the Social Assistance Reform Act.

A **low-income senior** must be 65 years of age or older and in receipt of an increment paid under:

- the Guaranteed Income Supplement (GIS); or
- the Guaranteed Annual Income System (GAINS).

HOW THE PROGRAM WORKS

- **You must complete an application for this program each year to establish and/or maintain eligibility.**
- The City of Thunder Bay, Revenue Division, must receive the application by October 1st for tax deferral in the current year. Only original, signed applications will be accepted. Faxed copies are not acceptable.
- Applicants must be owners of residential/farm property within Thunder Bay for a period of one (or more) year(s) preceding the application. The property must be your principal residence.
- The tax deferral applies to the tax increase in the current year and not to tax arrears or outstanding taxes.
- The tax increase will only be deferred after payment in full is received for any tax arrears or outstanding taxes.
- The taxes are a lien on the property and will be collected upon the sale of the property or if the owner becomes ineligible under the terms of the application.
- For properties jointly held or co-owned by persons other than the spouses or same-sex partners of such persons, both or all co-owners must qualify under applicable eligibility criteria in order to receive tax deferral.
- Tax deferral amounts are not transferable to the estates of deceased owners.
- The applicant must agree to provide the necessary information to the City of Thunder Bay, Revenue Division in order to demonstrate that eligibility requirements have been met.
- The applicant must agree to sign a waiver providing the City of Thunder Bay, Revenue Division access to personal information for the purpose of confirming eligibility.


HOW TO GET AN APPLICATION


- Pick up at the City of Thunder Bay Revenue Division, City Hall, 500 Donald Street East, Thunder Bay
- Send your request to us in writing to the City of Thunder Bay, Revenue Division, City Hall, 500 Donald St. E, Thunder Bay, ON P7E 5V3, **or**
- Download from City of Thunder Bay Revenue Division webswite, www.thunderbay.ca


QUESTIONS

Questions about the Tax Deferral Program for Low-Income Seniors and Low-Income Persons with Disabilities should be directed to the City of Thunder Bay Revenue Division, City Hall, 500 Donald Street East, Thunder Bay, P7E 5V3, Telephone (807) 625-2604.

The **3 steps** to applying:

1 Fill out the form. 

2 Additional information to be submitted with application. 

3 Mail or drop off to:
Revenue Division, City Hall
500 Donald St. E, Box 800
Thunder Bay, ON P7E 5V3 

The **deadline** for submitting applications is **October 1st** in any year .

• If any Benefits received from this application were accepted under false pretense, total amount shall be revoked and recovered by whatever means deemed necessary by the municipality.

Name of Applicant(s) _____

Property Address _____

Tax Roll Identifier _____

Taxation Year Applied For _____

Mailing Address _____ City _____

Postal Code _____

Telephone Number _____ Fax Number _____

ADDITIONAL INFORMATION REQUIRED

Please check the appropriate box:

- Low-income person with disabilities (Please attach proof of receipt of assistance paid under the Ontario Disability Support Program Act; or a receipt of a disability amount paid under the Canada Pension Plan.)
- Low-income senior (Please attach proof of age and receipt of an increment paid under the Guaranteed Income Supplement (GIS) or Guaranteed Annual Income System (GAINS).)

Please complete the following information:

Statement of Income
Gross Income as reported on income tax form for the preceding year

APPLICANT'S GROSS INCOME _____

SPOUSE'S OR SAME-SEX PARTNER'S GROSS INCOME _____

NUMBER OF DEPENDANTS _____

Statement of Assets - (applicant/spouse or same-sex partner)
Value of all other assets _____

REAL ESTATE HOLDINGS (applicant/spouse or same-sex partner) _____

OTHER ASSETS (i.e.: cottage, property holdings) _____

Statement of Expenses
Monthly Shelter Expenses

MORTGAGE PAYMENTS _____

HEAT _____

LIGHT _____

WATER _____

INSURANCE _____

PROPERTY TAXES _____

Liabilities
Do not include credit card charges

OUTSTANDING MORTGAGES _____

I occupy residential property in the City of Thunder Bay and have been assessed as Owner of such property for at least one year immediately preceding the date of this application.

I acknowledge this property is my principal residence.

I understand that the deferral amount is a special lien and must be repaid to the City once the property changes ownership or ceases to be occupied as my principal residence. I agree to notify the City if the property changes ownership or if I cease to occupy it as my principal residence.

I agree to notify the City of any changes which would affect my eligibility for the tax deferral, including changes to household income or property assessment.

I certify to the best of my knowledge that the information provided is correct.

I hereby authorize the City of Thunder Bay to take any means required to verify all information included in this application.

DATE APPLICANT'S SIGNATURE

Personal information on this form is collected under the authority of the Municipal Act and will be used only to administer the Tax Deferral Program for Low-Income Seniors and Low-Income Persons with Disabilities. Questions about this collection should be directed to the Revenue Division, Main Floor, City Hall, Thunder Bay, Ontario, P7E 5V3, Telephone (807) 625-2604.

FOR OFFICE USE ONLY

Roll No. _____