

**PLANNING SERVICES DIVISION  
FEE STRUCTURE**

**Pre-Consultation Application**

Pre-Consultation (will be credited to related planning application submitted within 1 year of the date of the Pre-Consultation Meeting)	\$306
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**Official Plan or Zoning Amendment Applications**

Official Plan Amendment	\$4284
Zoning By-law Amendment	\$3264
Combined Official Plan and Zoning By-law Amendment	\$7140
Temporary Use By-law including Garden Suites	\$3264

**Additional fees for above applications**

- If situated in Urban Area (to reflect larger mail out)	\$306
- If additional public meeting is required (as a result of amendments by applicant)	\$510
- Newspaper Notice (if required)	\$1020
- Minor revisions that require additional internal circulation	\$510
- Major revisions that require recirculation and notice	\$1071
- Annual processing fee for recirculation of applications held over one year	\$1020
- Notice of Open House	\$153

**Removal of "H" (Holding) symbol**

- if all conditions have been satisfied	\$255
- If an authorizing report must be considered by the Committee of the Whole	\$765

Legal Costs - Applicants for any planning approvals that may result in appeals to the Local Planning Appeal Tribunal are responsible to pay the City's legal costs in defending the relevant by-law, decision or other approval.	\$4000 (deposit)
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Peer Review	Cost Recovery
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Deeming By-law-establishing or rescinding	\$510
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**Committee of Adjustment Applications**

Minor Variance/Permission	\$1224
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Consent to Sever Land for Base Transaction and/or each new lot created	\$1224
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Combined Consent to Sever Land and Minor Variance Application	\$1836
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**Additional fees for above applications**

- For each additional type of transaction requested at the time application is made	\$306
- Request to change conditions of consent	\$510
- Certificate of Secretary-Treasurer (to be paid when the request is submitted)	\$306
- Recirculation of application	\$306
- Deferral of application requested by applicant	\$102
- Deferral of application requested by applicant and resulting in recirculation of application and new notice	\$612
- Special C of A meeting requested by applicant	\$510

Validation of Title or Technical Severance	\$1020
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Part Lot Control Exemption Approval	\$1224
- For each additional Lot or Block	\$100

Part Lot Control Extension Approval	\$1224
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Legal Costs- Applicants for Committee of Adjustment approvals that may result in appeals to the Local Planning Appeal Tribunal are responsible to pay the City's legal costs in defending the relevant by-law, decision or other approval.	\$2000 (deposit)
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Special C of A meeting requested by applicant	\$510
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## PLANNING SERVICES DIVISION FEE STRUCTURE

### Plan of Subdivision Applications

Application for subdivision Draft Plan Approval	\$2550
- For each addition Lot or Block	\$100
Final Approval Each Stage	\$1530
Extension of Draft Plan Approval	\$1020
Major modifications to Draft Plan of Subdivision	\$1020
Minor modifications to Draft Plan of Subdivision	\$510

### Plan of Condominium Applications

Application for Approval of a Condominium Exemption or Conversion	\$1020
- For each unit, parking units and locker units exempt from the additional fee	\$100
Application for Approval of a Condominium	\$2550
- For each unit, parking units and locker units exempt from the additional fee	\$100
Major modifications to Draft Plan of Condominium Approval	\$1020
Minor modifications to Draft Plan of Condominium Approval	\$510

### Site Plan Approval Applications

Site Plan Approval Application	\$1530
- Major revisions to site plans requiring recirculation	\$510
- Addendums or Amendments to Site Plan Agreements	\$1020
- Completed facilities inspection	\$250

### Agreements

Development Agreements and other Agreements related to land Development	\$1530
- Addendums or Amendments to Agreements	\$1020
Deferred Services, Noise Notification, or Miscellaneous Notification Agreements	\$127.50
- Addendums or Amendments to Agreements	\$127.50
Garden Suite Agreements	\$714
- Addendums or Amendments to Agreement	\$714
Authorizing reports that are to be considered by the Committee of the Whole (i.e. Deferred Services Agreement, Noise Notification Agreement, Miscellaneous Notification Agreement, Garden Suite Agreement)	\$510
Registration of Agreements	\$510
Status Letter on Planning Agreements including Release and Discharge	\$510

### Other

Communications Tower Consultation	\$1020
Ministry Authorization Letter or Zoning Confirmation Letter	\$102
Phase I or II Environmental Letter	\$255
Property List Request	\$306
Road Naming	\$1530
Publications (printed materials)	Cost Recovery
Custom Planning Research	\$76.50 per hour