

**PLANNING SERVICES DIVISION  
FEE STRUCTURE**

**Pre-Consultation Application**

Pre-Consultation (will be credited to related planning application submitted within 1 year of the date of the Pre-Consultation Meeting)	\$312
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**Official Plan or Zoning Amendment Applications**

Official Plan Amendment	\$4369
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Zoning By-law Amendment	\$3329
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Combined Official Plan and Zoning By-law Amendment	\$7282
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Temporary Use By-law including Garden Suites	\$3329
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**Additional fees for above applications**

- If situated in Urban Area (to reflect larger mail out)	\$312
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- If additional public meeting is required (as a result of amendments by applicant)	\$520
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- Newspaper Notice (if required)	\$1040
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- Minor revisions that require additional internal circulation	\$520
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- Major revisions that require recirculation and notice	\$1092
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- Annual processing fee for recirculation of applications held over one year	\$1040
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- Notice of Open House	\$156
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**Removal of "H" (Holding) symbol**

- if all conditions have been satisfied	\$260
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- If an authorizing report must be considered by the Committee of the Whole	\$770
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Legal Costs - Applicants for any planning approvals that may result in appeals to the Local Planning Appeal Tribunal are responsible to pay the City's legal costs in defending the relevant by-law, decision or other approval.	\$4000 (deposit)
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Peer Review	Cost Recovery
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Deeming By-law-establishing or rescinding	\$520
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**Committee of Adjustment Applications**

Minor Variance/Permission	\$1248
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Consent to Sever Land for Base Transaction and/or each new lot created	\$1248
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Combined Consent to Sever Land and Minor Variance Application	\$1872
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**Additional fees for above applications**

- For each additional type of transaction requested at the time application is made	\$312
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- Request to change conditions of consent	\$520
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- Certificate of Secretary-Treasurer (to be paid when the request is submitted)	\$312
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- Recirculation of application	\$312
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- Deferral of application requested by applicant	\$104
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- Deferral of application requested by applicant and resulting in recirculation of application and new notice	\$624
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- Special C of A meeting requested by applicant	\$510
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Validation of Title or Technical Severance	\$1040
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Part Lot Control Exemption Approval	\$1224
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- For each additional Lot or Block	\$100
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Part Lot Control Extension Approval	\$1224
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Legal Costs- Applicants for Committee of Adjustment approvals that may result in appeals to the Local Planning Appeal Tribunal are responsible to pay the City's legal costs in defending the relevant by-law, decision or other approval.	\$2000 (deposit)
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Special C of A meeting requested by applicant	\$520
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FEE STRUCTURE**

**Plan of Subdivision Applications**

Application for subdivision Draft Plan Approval	\$2601
- For each addition Lot or Block	\$100
Final Approval Each Stage	\$1560
Extension of Draft Plan Approval	\$1040
Major modifications to Draft Plan of Subdivision	\$1040
Minor modifications to Draft Plan of Subdivision	\$520

**Plan of Condominium Applications**

Application for Approval of a Condominium Exemption or Conversion	\$1040
- For each unit, parking units and locker units exempt from the additional fee	\$100
Application for Approval of a Condominium	\$2601
- For each unit, parking units and locker units exempt from the additional fee	\$100
Major modifications to Draft Plan of Condominium Approval	\$1040
Minor modifications to Draft Plan of Condominium Approval	\$520

**Site Plan Approval Applications**

Site Plan Approval Application	\$1560
- Major revisions to site plans requiring recirculation	\$520
- Addendums or Amendments to Site Plan Agreements	\$1040
- Completed facilities inspection	\$250

**Agreements**

Development Agreements and other Agreements related to land Development	\$1530
- Addendums or Amendments to Agreements	\$1040
Deferred Services, Noise Notification, or Miscellaneous Notification Agreements	\$130
- Addendums or Amendments to Agreements	\$130
Garden Suite Agreements	\$728
- Addendums or Amendments to Agreement	\$728
Authorizing reports that are to be considered by the Committee of the Whole (i.e. Deferred Services Agreement, Noise Notification Agreement, Miscellaneous Notification Agreement, Garden Suite Agreement)	\$510
Registration of Agreements	\$520
Status Letter on Planning Agreements including Release and Discharge	\$520

**Other**

Communications Tower Consultation	\$1040
Ministry Authorization Letter or Zoning Confirmation Letter	\$104
Phase I or II Environmental Letter	\$260
Property List Request	\$311
Road Naming	\$1560
Publications (printed materials)	Cost Recovery
Custom Planning Research	\$78 per hour