



**DEVELOPMENT & EMERGENCY  
SERVICES DEPARTMENT**

**BUILDING SERVICES DIVISION**  
2nd Floor, Victoriaville Civic Centre  
**111 Syndicate Avenue South**  
P.O. Box 800  
Thunder Bay, Ontario P7C 5K4  
Tel: (807) 625-2574  
Fax: (807) 623-2206

**PROPERTY INFORMATION REPORT REQUEST FORM**

**Fee: \$100.<sup>00</sup>**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Include Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

**PROPERTY INFORMATION**

Proposed Use: \_\_\_\_\_

Existing Use: \_\_\_\_\_

Business Name (if applicable): \_\_\_\_\_

Vendor: \_\_\_\_\_

Purchaser: \_\_\_\_\_

Legal Description of Property: \_\_\_\_\_  
\_\_\_\_\_

Municipal Address of Property/Business: \_\_\_\_\_

Survey included? Yes  No

Do you wish to **PICKUP**\_\_\_ this letter or have it **MAILED**\_\_\_?

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

<i>For Office use only:</i>	
<b>Method of payment:</b>	<b>Receipt Number:</b>