

NEW SUBDIVISION LOT GRADING PLAN CHECKLIST

FOR NEW SUBDIVISION DEVELOPMENTS

Template Last Updated: June 2025

	JBDIVISION DEVELOPMENTS SUBDIVISION LOT SPECIFIC GRADING PLAN REQUIREMENTS	Template Last Updated: June 2028 COMPLETED			
	SOBBITION COT OF CONTO GRADING FEAR REQUIREMENTS	Υ	N	N/A	Comment
Drainage	Property Corner and Property Line Elevations as per Subdivision Grading Plan	•		I IV/A	Commone
	Proposed Elevations At All Lot Corners, Building Corners, Swales & Changes in Grade				
	Direction of Drainage and Surface Slope (1.5% min. lot slope - Eng. Std. 2.3.5.k, 5% preferred				
	max, 10% max)				
	Average Rear Yard Slope not to exceed 10% (Eng. Std. 2.3.5.j)				
	Building Apron Grades (0.10m min., 0.15m preferred min.)				
	Driveway Grades (Min. 2%, Max 8% - Eng. Std. R-124)				
	Matches Adjacent Lot Shared Elevations and Allows for Shared Drainage				
	Drainage flows around building in defined swale (i.e. back-to-front lots - Eng. Std. 2.3.5.m)				
	Maximum Side Slope of 2H:1V (3H:1V preferred) - Eng. Std. 2.3.5.k				
	Retaining Wall Details and Elevations				
	Roof Leader & Splash Pad				
	Sump Pump Discharge Locations (if not to storm sewer) (min. 5m from building per OBC)				
Structure	Outline of Building(s), Garage(s), Driveway(s), and Property Boundary Shown				
	House USF Minimum 1.37m Cover Required (or engineered insulation plan required)				
	House TFW Minimum of 0.15m above adjacent grade				
	Showing Door Locations and where Exterior Steps are Required				
	Does Style of Building fit Lot Grading Type (i.e. walk-out, side-split, etc.)				
Services	Servicing Check Box (Water, Sanitary & Storm Sewer) Including pipe invert (if available)				
Zoning	Building Setbacks Shown and Labeled				
	Zoning Designation Box Shown (Building Division will review contents)				
External Info	Chain Link Fences, Adjacent Walkway Blocks, etc. Shown and Labeled				
	Driveway Location as per Subdivision Plans (if not, Entrance Permit required)				
	Driveway Width Noted (3.0m min, 6.0m max, Eng. Std. R-125), Min. 9m from Intersection P/L				
	Minimum 1.0m to Edge of Driveway (i.e. Hydrants, Poles, Lights, etc Eng. Std. R-125)				
	Edge of Driveway Min. 3.0m to Edge of Trees and 3.0m to Transformers				
	Rear Yard Catchbasin and/ or Rear Yard Ditch System Shown and Labelled				
	Street Lights, Transformers, Pedestals, Poles, Hydrants, Trees etc. shown				
Legal	Municipal Address, Lot Number & Street name shown				
	Easements and/or Reserves				
	Lot Dimensions				
Misc.	Metric Scale				
	Geodetic Benchmark				
	Date / Revision Box				
	North Arrow				
Approvals	External Agency Approvls Required? (LRCA, MTO, etc.)				