

Template Last Updated: June 2025

RESIDENTIAL LOT GRADING PLAN CHECKLIST FOR INFILL DEVELOPMENTS

RESIDENTIAL INFILL LOT GRADING PLAN REQUIREMENTS	COMPLETED			
	Υ	N	N/A	Comment
Existing elevations on the road and / or laneway, ditch, boulevard, curb and subject lot and adjacent lots				
Location of buildings, existing and / or proposed, including those on adjacent lands.				
Proposed elevations at all building corners, swales & changes in grade				
Direction of drainage and surface slope (1.0% min. lot slope - Eng. Std. 2.3.5.k, 5% preferred max, 10% max)				
Average rear yard slope not to exceed 10% (Eng. Std. 2.3.5.j)				
Building apron grades (0.10m min., 0.15m preferred min.)				
Driveway grades (Min. 2%, Max 8% - Eng. Std. R-124)				
Swale depth (0.1m min, 0.20-0.25m preferred, - Eng. Std. 2.3.5.l)				
Drainage flows around building in defined swale (i.e. back-to-front lots - Eng. Std. 2.3.5.m)				
Maximum grading slope of 2H:1V (3H:1V preferred) - Eng. Std. 2.3.5.k				
Retaining wall details and elevations				
Roof leader & splash pad locations				
Dry well location to be shown where a sump pump discharge to a storm sewer is not provided (min. 5m from building per OBC)				
Cross-Section(s) showing how grading matches into adjacent properties, or typical swale cross-sections provided & labelled				
Outline of building(s), garage(s), driveway(s) shown				
House USF minimum 1.37m cover required (or engineered insulation plan required)				
House TFW minimum of 0.15m above adjacent grade				
Showing Door Locations and Where Exterior Steps Required				
Building Setbacks Shown and Labeled				
Zoning Designation Box Shown (Building Division will review contents)				
ernal Has a Entrance Permit be applied for?				
Boulevard information: edge of pavement or roadway, street lights, transformers, pedestals, poles, hydrants, trees etc. shown?				
Municipal Address				
egal Easements and/or reserves				
Lot Dimensions				
Metric Scale				
Geodetic or temporary benchmark description and elevation				
North arrow, and date / revision box				
Required General Notes (see #1 to 5 on sample lot grading & drainage plan)				
North arrow, and date Required General No		tes (see #1 to 5 on sample lot grading & drainage plan)	tes (see #1 to 5 on sample lot grading & drainage plan)	tes (see #1 to 5 on sample lot grading & drainage plan)