

Template Last Updated: June 2025

RURAL LOT GRADING PLAN CHECKLIST

	RURAL LOT GRADING PLAN REQUIREMENTS			COMPLETED	
		Υ	N	N/A	Comment
Drainage	Existing elevations on the road and / or laneway, ditch, boulevard, curb and subject lot				
	Location of buildings, existing and / or proposed, including those on adjacent lands.				
	Proposed elevations at all building corners, swales & changes in grade				
	Direction of drainage and surface slope (1.0% min. lot slope - Eng. Std. 2.3.5.k, 5% preferred max, 10% max)				
	Average rear yard slope not to exceed 10% (Eng. Std. 2.3.5.j)				
	Building apron grades (0.10m min., 0.15m preferred min.)				
	Driveway grades (Min. 2%, Max 8% - Eng. Std. R-124)				
	Swale depth (0.1m min, 0.20-0.25m preferred, - Eng. Std. 2.3.5.l)				
	Drainage flows around building in defined swale (i.e. back-to-front lots - Eng. Std. 2.3.5.m)				
	Maximum grading slope of 2H:1V (3H:1V preferred) - Eng. Std. 2.3.5.k				
	Retaining wall details and elevations				
	Roof leader & splash pad locations				
	Dry well location to be shown where a sump pump discharge to a storm sewer is not provided (min. 5m from building per OBC)				
	Cross-Section(s) showing how grading matches into adjacent properties, or typical swale cross- sections provided & labelled				
Structure	Outline of building(s), garage(s), driveway(s) shown				
	House USF minimum 1.37m cover required (or engineered insulation plan required)				
	House TFW minimum of 0.15m above adjacent grade				
	Showing Door Locations and Where Exterior Steps Required				
Zoning	Building Setbacks Shown and Labeled				
	Zoning Designation Box Shown (Building Division will review contents)				
External Info	Has a Entrance Permit be applied for?				
	Boulevard information: edge of pavement or roadway, street lights, transformers, pedestals, poles, hydrants, trees etc. shown?				
Legal	Municipal Address				
	Easements and/or reserves				
	Lot Dimensions				
Misc.	Metric Scale				
	Geodetic or temporary benchmark description and elevation				
	North arrow, and date / revision box				
	Required General Notes (see #1 to 5 on sample lot grading & drainage plan)				
Approvals	External Agency Approvals Required? (LRCA, MTO, etc.)				

Note: Existing contour maps are available from Mapping Services. Please contact: buildtbay@thunderbay.ca 807-622-8453