

The 3 steps to applying:

Review Eligibility Criteria.
(See Information sheet on reverse side)

Fill out form and attach additional information to be submitted with application.

Mail or drop off to:
Revenue Division, City Hall
500 Donald St. E
Thunder Bay, ON P7E 5V3
(Original Only – faxed copies are not acceptable)

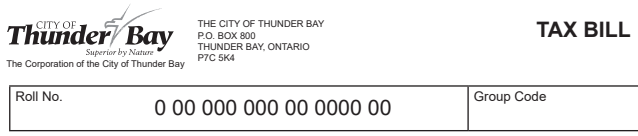



The **deadline** for receiving applications is **July 31** of the year.

I AM APPLYING AS:

A Senior 65 years of age or older A Person with a Disability

I AM APPLYING FOR: (Please check the program(s) you are applying for)

<input type="checkbox"/> Property Tax Credit Program Tax Roll Number: _____ 	<input type="checkbox"/> Water Credit Program Water Account Number: _____ 
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PROPERTY AND APPLICANT INFORMATION:

PROPERTY ADDRESS	LAST NAME:
	FIRST NAME:
CITY:	POSTAL CODE:
TELEPHONE:	DATE OF BIRTH: (DD/MM/YYYY)

Please complete the **Spousal and Additional Owner Information** below if you have a spouse, and/or if the property is also owned by another person. If there is more than one additional owner, please attach a list with the first name, last name, date of birth, and signature of all additional owners and their spouses not listed on this form.

SPOUSAL AND ADDITIONAL OWNER INFORMATION:

SPOUSE'S LAST NAME:	ADDITIONAL OWNER'S LAST NAME:
SPOUSE'S FIRST NAME:	ADDITIONAL OWNER'S FIRST NAME:
DATE OF BIRTH: (DD/MM/YYYY)	DATE OF BIRTH: (DD/MM/YYYY)

ADDITIONAL INFORMATION REQUIRED:

Please Check The Appropriate Box:

Low-Income Person with a Disability (Please attach proof of receipt of assistance paid under the Ontario Disability Support Program Act or proof of receipt of assistance paid under the Canada Pension Plan.)

Low-Income Senior (receipt of an increment paid under the Guaranteed Income Supplement (GIS)). Please attach.

Please write your Total Household Income in the box on the right side (include applicant, spouse and any additional property owner's income).

\$

The Total Household Income is defined as the combined gross income shown on line 15000 of the Canada Revenue Agency Notice of Assessment or Notice of Reassessment for all property owners and their spouses. Each owner and each spouse of an owner must submit a copy of their previous year's Notice of Assessment.

I occupy residential property in the City of Thunder Bay and have been assessed as Owner of such property for at least one year immediately preceding the date of this application.

I acknowledge this property is my principal residence.

I agree to notify the City of any changes which would affect my eligibility for the property tax and water credit programs including changes to household income or property assessment.

I certify to the best of my knowledge that the information provided is correct.

I hereby authorize the City of Thunder Bay to take any means required to verify all information included in this application.

_____	_____	_____
DATE	APPLICANT'S SIGNATURE	SPOUSE/ADDITIONAL OWNER'S SIGNATURE

Personal information on this form is collected under the authority of the Municipal Act and will be used only to administer the Property Tax and Water Credit Programs for Low-Income Seniors and Low-Income Persons with Disabilities. Questions about this collection should be directed to the Revenue Division, Main Floor, City Hall, Thunder Bay, Ontario, P7E 5V3, Telephone (807) 625-2255.

Property Tax and Water Credit Programs for Low-Income Seniors and Low-Income Persons with Disabilities

INFORMATION SHEET

Low-income seniors and low-income persons with disabilities who qualify may apply for a tax credit of \$400.00 and a water credit of \$200.00.

DO YOU QUALIFY? Please review the following ELIGIBILITY CRITERIA.

SENIORS

A low-income senior must be 65 years of age or older and in receipt of an increment paid under:

- The Guaranteed Income Supplement (GIS) (copy to be provided) **AND** Total household income must be \$39,415 or less.

Household income is defined as the **combined** gross income shown on line 15000 of the Canada Revenue Agency Notice of Assessment or Notice of Reassessment for all property owners and their spouses. **A copy of the previous year's Notice of Assessment or Notice of Reassessment must be submitted for each owner and each spouse of an owner.**

Applications including all supporting documentation must be received by the due date in order to qualify.

PERSONS WITH A DISABILITY

A low-income person with a disability must be in receipt of:

- An increment paid under the Ontario Disability Support Program Act

OR

- A disability amount paid under the Canada Pension Plan **AND** Have a total household income of \$39,415 or less

Household income is defined as the **combined** gross income shown on line 15000 of the Canada Revenue Agency Notice of Assessment or Notice of Reassessment for all property owners and their spouses. **A copy of the previous year's Notice of Assessment or Notice of Reassessment must be submitted for each owner and each spouse of an owner.**

Applications including all supporting documentation must be received by the due date in order to qualify.

HOW THE PROGRAM WORKS

- You must apply each year to be considered for this program
- Applicant's tax and water accounts cannot be in arrears when applying
- Applicants must be owners of residential property within Thunder Bay for a period of one (or more) year(s) preceding the application
- The Property must be your principal residence
- Each owner or their spouse must meet the eligibility criteria in order to qualify for the program
- **Exception:** if proof is provided that the applicant's spouse is involuntarily separated for reasons beyond their control (hospital or nursing home) and that person's income is being applied toward alternate living accommodations, then the spouse's income is excluded from total household income
- For properties jointly held or co-owned by persons other than spouses, both or all co-owners must qualify under applicable eligibility criteria in order to receive the tax & water credit
- **Exception:** if proof is provided that the co-owners do not reside on the property, then their income is excluded from total household income.
- If you qualify for a tax credit, a credit amount of \$400.00 will be applied to your tax account
- If you qualify for a water credit, a credit amount of \$200.00 will be applied to your water account

HOW TO GET AN APPLICATION

- Pick up at the City of Thunder Bay Revenue Division, City Hall, 500 Donald Street East, Thunder Bay
- Pick up at the Thunder Bay 55 Plus Centre, 700 River St., Thunder Bay
- Pick up at the West Arthur Community Centre 55 Plus Programs, 1914 Arthur Street West, Thunder Bay

OR

- Download from the City of Thunder Bay Revenue Division website, www.thunderbay.ca/revenue

QUESTIONS

Questions about the Property Tax and Water Credit Programs for Low-Income Seniors and Low-Income Persons with Disabilities should be directed to the City of Thunder Bay Revenue Division, City Hall, 500 Donald St. E, Thunder Bay, ON P7E 5V3, Telephone (807) 625-2255.