



AGENDA MATERIAL

COMMITTEE OF THE WHOLE

MEETING DATE: MONDAY, APRIL 11, 2022

LOCATION: S. H. BLAKE MEMORIAL AUDITORIUM
(Council Chambers)

TIME: Immediately following City Council (Public Meeting)



MEETING: Committee of the Whole

DATE: Monday, April 11, 2022

Reference

COW - 22/53

OPEN SESSION in S.H. Blake Memorial Auditorium immediately following City Council (Public Meeting)

Committee of the Whole - Planning Session

Chair: Councillor Aldo Ruberto

DISCLOSURES OF INTEREST

CONFIRMATION OF AGENDA

Confirmation of Agenda - April 11, 2022 - Committee of the Whole **(Page 4)**

WITH RESPECT to the April 11, 2022 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

DEPUTATIONS

Deputation - Save Your Skin Foundation

Correspondence received from Karen Barnard, Founder - Save Your Skin Foundation, dated March 9, 2022 requesting to provide a deputation relative to the above noted. **(Pages 5 - 7)**

REPORTS OF COMMITTEES, BOARDS AND OUTSIDE AGENCIES

Parking Authority Board Minutes

Minutes of Meetings 12-2021, 01-2022 and 02-2022 of the Parking Authority Board held on December 14, 2021, January 11, 2022 and February 8, 2022 respectively, for information. **(Pages 8 - 14)**

Committee of Adjustment Minutes

Minutes of Meetings 01-2022 and 02-2022 of the Committee of Adjustment held on January 27, 2022 and February 24, 2022 respectively, for information. **(Pages 15 - 29)**

Heritage Advisory Committee Minutes

Minutes of Meeting 03-2022 of the Heritage Advisory Committee held on February 24, 2022, for information. **(Pages 30 - 36)**

REPORTS OF MUNICIPAL OFFICERS

Firefighter Certification Regulation

Report R 53/2022 (Development & Emergency Services - Thunder Bay Fire Rescue) relative to the reintroduction of mandatory minimum certification standards for Ontario's fire service, for information. **(Pages 37 - 39)**

Ontario Health Team

Report R 61/2022 (City Managers Office) recommending that City Council endorse the Full Application for the City and District of Thunder Bay Ontario Health Team (OHT). **(Pages 40 - 47)**

WITH RESPECT to Report R 61/2022 (City Manager's Office) we recommend that City Council endorse the Full Application for the City and District of Thunder Bay Ontario Health Team (OHT);

AND THAT the City of Thunder Bay participate as an OHT signatory;

AND THAT the City Manager designate representatives to participate;

AND THAT any necessary by-laws be presented to City Council for ratification.

Amend Draft Approval of a Plan of Subdivision - 15th Side Road

Report R 62/2022 (Development & Emergency Services - Planning Services) recommending that the request by 1140735 Ontario Ltd. to extend draft plan approval (58T-15503) to June 20, 2025, subject to the conditions outlined in Attachment "B" as it applies to Part of Lot 16, Concession 2, S.K.R., 2085 15th Side Road, be approved. **(Pages 48 - 53)**

WITH RESPECT to Report R 62/2022 (Planning Services) we recommend that the request by 1140735 Ontario Ltd. to extend draft plan approval (58T-15503) to June 20, 2025, subject to the conditions outlined in Attachment "B" as it applies to Part of Lot 16, Concession 2, S.K.R., 2085 15th Side Road, be approved;

AND THAT any necessary By-laws be presented to City Council for ratification;

ALL as contained in Report R 62/2022 (Planning Services), as submitted by the Development & Emergency Services Department.

PETITIONS AND COMMUNICATIONS

Thunder Bay District Fire Coordinator Appointment

Memorandum from Karen Lewis, General Manager - Development & Emergency Services dated March 22, 2022, requesting that Council support the appointment of Thunder Bay Fire Rescue's Chief G. Hankkio as Thunder Bay District Fire Coordinator for a four-year term. **(Pages 54 - 56)**

WITH RESPECT to the Memorandum from Karen Lewis, General Manager – Development & Emergency Services dated March 22, 2022, City Council supports the appointment of Thunder Bay Fire Rescue Service Chief G. Hankkio as Thunder Bay District Fire Coordinator for a four-year term, ending in March of 2026;

AND THAT the Clerk arrange to forward this resolution to the Fire Marshal of the Province of Ontario and the district fire services;

AND THAT any necessary By-laws be presented to City Council for ratification.

Absence from Council Duties

Memorandum from Councillor Peng You dated March 29, 2022 relative to the above noted, for information. **(Pages 57 - 58)**

Ward and Town Hall By-law Amendment

Memorandum from Councillor Trevor Giertuga, dated March 29, 2022, recommending that Council consider an amendment to By-law 225-1998 that would not permit Ward and Town Hall meetings to be held after the first day of the Nomination Period in an election year. **(Pages 59 - 60)**

WITH RESPECT to the Memorandum from Councillor Trevor Giertuga dated March 29, 2022, we recommend that Ward and Town Hall meetings cease on the first day of the Nomination Period in an election year;

AND THAT Administration be directed to bring forward an amendment to By-law BL 225-1998 to enact this change on May 9, 2022.

OUTSTANDING ITEMS

Outstanding List for Planning Services as of March 29, 2022

Memorandum from City Clerk Krista Power, dated March 29, 2022 providing the Planning Services Outstanding Items List, for information. **(Pages 61 - 63)**

ADJOURNMENT

MEETING DATE 04/11/2022 (mm/dd/yyyy)

SUBJECT Confirmation of Agenda

SUMMARY

Confirmation of Agenda - April 11, 2022 - Committee of the Whole

RECOMMENDATION

WITH RESPECT to the April 11, 2022 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.



MEETING DATE 04/11/2022 (mm/dd/yyyy)

SUBJECT Deputation - Save Your Skin Foundation

SUMMARY

Correspondence received from Karen Barnard, Founder - Save Your Skin Foundation, dated March 9, 2022 requesting to provide a deputation relative to the above noted.

ATTACHMENTS

1 K. Barnard correspondence dated March 9, 2022

Please note the following response to Speak to City Council has been submitted at Wednesday March 9th 2022 12:22 PM with reference number 2022-03-09-171.

- **Please state what agenda item you would like to speak about:**
BC
- **If you would like to speak to City Council about another topic not associated with an agenda item, please state topic here (if applicable):**
ROSEDALE
- **What are you requesting from Council?**
other:
- **If other:**
To further increase the impact of the Melanoma and Skin Cancer Awareness Month proclamation, we would like to ask for the opportunity to give a short virtual presentation on the importance of skin cancer awareness.
- **Have you already been in contact with City Administration in regards to the subject matter of your deputation request?**
No
- **Please select the date of the meeting:**
Committee of the Whole - Monday, April 11th 2022
- **Please choose**
Ms
- **First name:**
Ani
- **Last name:**
Davidson
- **Email:**
aninyhus@yahoo.com
- **Phone:**
(778) 240-4532
- **Organization you represent: (optional)**
Save Your Skin Foundation

- **Please note the names of the presenters that will be attending with you:** Kathy Barnard, Founder

MEETING DATE 04/11/2022 (mm/dd/yyyy)

SUBJECT Parking Authority Board Minutes

SUMMARY

Minutes of Meetings 12-2021, 01-2022 and 02-2022 of the Parking Authority Board held on December 14, 2021, January 11, 2022 and February 8, 2022 respectively, for information.

ATTACHMENTS

- 1 PA Minutes dated December 12, 2021
- 2 PA Minutes dated January 14, 2022
- 3 PA Minutes dated February 8, 2022

Minutes of Meeting

Parking Authority Board

MEETING #: 12
DATE: December 14, 2021
TIME: 10:00 AM
PLACE: Portside Restaurant
CHAIR: Chris Krumpholz, Member

ATTENDEES: Frances Larizza, Member
Brian Hamilton, Member
Karen Lewis, GM – Development & Emergency Services
Jonathan Paske, Supervisor – Parking Authority

REGRETS: Doug Vincent, Manager – Licensing & Enforcement
Kara Pratt – Waterfront BIA Representative

1. Confirmation of Agenda

Moved by Frances Larizza, seconded by Brian Hamilton.

“With respect to the December 14, 2021 Parking Authority Board meeting, it is recommended that the agenda as printed, including any additional information and new business, be confirmed.”

CARRIED

2. Minutes of November 9, 2021 Meeting

Moved by Brian Hamilton, seconded by Frances Larizza.

“That the minutes of the Parking Authority Board meeting held November 9, 2021 be approved.”

CARRIED

3. Outstanding Items

The implementation of the Parking Management Solutions (mobile parking purchase app, ticket management system, and online payments) is underway. Members want to ensure there will be advertising/promotion of the new app. Marketing/promotion is part of the agreement with Passport and the City's Communications team will also be involved. More information will be provided at the next meeting. Members were informed that the

new multi-space machines installed on-street this past summer will integrate with the officer's new enforcement app.

Tracking of security incidents at the parkades is being developed to report to members.

4. Financial Statement

The financial statement indicates revenues are approximately 33% (\$679,800) below budget due to COVID lockdowns this year and expenses are approximately 14% (\$242,000) below budget.

5. Parking Request

Members were provided an email request to provide free parking at street meters for volunteers at The Underground Gym. The request was denied. Members discussed possibly developing a formal policy regarding offering free parking in the future.

6. New Business

Members requested tokens for the parkades in order to become more familiar with and understand the layout, use of, and issues with the parkades. Parking Authority will bring some to the next meeting.

Members have heard concerns with the use of the Market Square parking lot at the Marina, mainly of hotel guests occupying the majority of parking for extended time periods. Operation of this lot is under the prevue of the Parks department, with assistance and input from Parking Authority. Overnight parking enforcement has begun by Marina security due to problems completing snow plowing. The Board acknowledges that this lot is well used, has many competing demands for parking, and is a free public space in a park. In order to address the many competing demands for this lot it is possible that a time limit be imposed or it be considered for paid parking. Discussions internally will occur with stakeholders and City departments to determine an appropriate course of action. Information will be provided to the Board when available.

7. Next Meeting

The next meeting will be February 8, 2022 at 10:00 AM.

Moved by Frances Larizza, seconded by Brian Hamilton.

“That the December 14, 2021 Parking Authority Board meeting be adjourned.”

Meeting adjourned at 11:35 AM.

Minutes of Meeting

Parking Authority Board

MEETING #: Special Meeting 01
DATE: January 11, 2022
TIME: 10:00 AM
PLACE: MS Teams
CHAIR: Chris Krumpholz, Member

ATTENDEES: Frances Larizza, Member
Karen Lewis, GM – Development & Emergency Services
Jonathan Paske, Supervisor – Parking Authority
Doug Vincent, Manager – Licensing & Enforcement

REGRETS: Brian Hamilton, Member

1. Discussion on Reintroducing 15 Minute Curbside Pickup Grace Period

Members discussed reintroducing the free 15 minute grace period at on-street meters in order to facilitate curbside pickups at merchants during the latest provincial government pandemic restrictions. A request was received from the Waterfront BIA.

Moved by Frances Larizza, seconded by Chris Krumpholz.

“That a grace period of 15 minutes be allowed at on-street parking meters to support curbside pickup to coincide with restrictions by Ontario in place until January 26, 2022, and further extensions by the Province that continue to restrict any in-person dining.”

CARRIED

Meeting adjourned at 11:05 AM.

Minutes of Meeting

Parking Authority Board

MEETING #: 01
DATE: February 8, 2022
TIME: 10:00 AM
PLACE: MS Teams
CHAIR: Chris Krumpholz, Member

ATTENDEES: Frances Larizza, Member
Brian Hamilton, Member
Jonathan Paske, Supervisor – Parking Authority
Mark Smith, GM – Development & Emergency Services
Doug Vincent, Manager – Licensing & Enforcement
Kara Pratt – Waterfront BIA Representative

REGRETS:

1. Confirmation of Agenda

Moved by Frances Larizza, seconded by Brian Hamilton.

“With respect to the February 8, 2022 Parking Authority Board meeting, it is recommended that the agenda as printed, including any additional information and new business, be confirmed.”

CARRIED

Karen Lewis assumed the Chair.

2. Selection of Chairperson and Vice Chairperson for 2022

Moved by Brian Hamilton, seconded by Frances Larizza.

“That Chris Krumpholz serve as Chair and Brian Hamilton serve as Vice Chair for the Parking Authority Board in 2022.”

CARRIED

Chris Krumpholz assumed the Chair.

3. Minutes of December 14, 2021 Meeting

Moved by Frances Larizza, seconded by Brian Hamilton.

“That the minutes of the Parking Authority Board meeting held December 14, 2021 be approved.”

CARRIED

4. Minutes of January 11, 2022 Special Meeting

Moved by Brian Hamilton, seconded by Frances Larizza.

“That the minutes of the Parking Authority Board special meeting held January 11, 2022 be approved.”

CARRIED

5. Outstanding Items

The RFP for Parking Management Solutions (mobile parking purchase, ticket management system, and online payments) is expected to launch late spring - early summer. Data is being prepared for migration to the new system, the apps are being tested, sign proofs have been received, and enforcement equipment has been purchased. Waiting on ticket proof and marketing plan from vendor. Preparing task schedule.

Parkade security tracking report. There have been no major security incidents/concerns. Members would like to see loiterer removal instances on the report. Will report back next meeting.

Members discussed the 2 hour limit at parking meters and if the limit should be increased. Parking Authority has not received much concern from merchants regarding the limit as there is adequate parking supply. Exceeding the 2 hour limit at a meter infraction is typically only enforced by complaint, which is rare. Further discussion will occur at a future meeting.

6. Financial Statement

The financial statement indicates at 2021 year-end revenues are approximately 34% (\$700,200) below budget. Expenses are approximately 10% (\$186,300) below budget. As final year-end entries are made these figures will change slightly. Members asked for confirmation of funding for the estimated budget deficit as well as if it would be considered to defer principal payments on debt (for information). Parking Authority will enquire with Finance.

7. **New Business**

Members requested that information regarding the changing of the Paramount lot off Park Ave. to a reserved lot requiring a permit be communicated to the Waterfront BIA and added to the Parking webpage to inform the public. Parking Authority will address. Members were informed that new signage had already been posted in the lot indicating the change and more signing will be added by the single renter of the lot.

8. **Next Meeting**

The next meeting will be March 8, 2022 at 9:00 AM.

9. **Adjournment**

Moved by Brian Hamilton, seconded by Frances Larizza.

“That the February 8, 2022 Parking Authority Board meeting be adjourned.”

CARRIED

Meeting adjourned at 11:05 AM.

MEETING DATE 04/11/2022 (mm/dd/yyyy)

SUBJECT Committee of Adjustment Minutes

SUMMARY

Minutes of Meetings 01-2022 and 02-2022 of the Committee of Adjustment held on January 27, 2022 and February 24, 2022 respectively, for information.

RECOMMENDATION

Minutes of Meetings 01-2022 and 02-2022 of the Committee of Adjustment held on January 27, 2022 and February 24, 2022 respectively, for information.

ATTACHMENTS

- 1 COA Minutes dated January 27 2022
- 2 COA Minutes dated February 24 2022

January 27, 2022



COMMITTEE OF ADJUSTMENT

DATE January 27, 2022

MEETING NO. 01-22

TIME 2:00 p.m.

PLACE S.H. Blake Memorial Auditorium Electronic Participation using MS teams

CHAIR: A. Petersen, present

Chair A. Petersen did a roll call of Committee members and administration. The attendance was recorded.

K. DesRosiers, present

J. Talarico, (*)

M. Pascuzzo, (*)

N. Roy, (*)

R. Togman, (*)

A. Petersen present

S. Henton, Acting Secretary-Treasurer, present

D. Smith, Mobility Coordinator (*)

A. Ward, Engineering & Operations (*)

D. Lopes, Senior Planner (*)

J. Kirychuk, Planner II (*)

J. Fazio, Planner II (*)

D. McCloskey, Planning Supervisor (*)

(*) indicates electronic participant

ABSENT: N/A

Chair A. Petersen outlined the procedure which the Committee would follow in dealing with an application.

The Acting Secretary-Treasurer polled the Committee Members for Conflict of Interest.

DISCLOSURE OF INTEREST: Dr. R. Togman conflict on B-02-2022 (business dealings)

APPLICATIONS

The Committee members received all written comments received prior to the hearing.

1. Applications B-01-2022 Applicant: Cosimo Commisso, 534 Dublin Avenue.

The purpose of the application is to create one (1) new parcel of land.

The effect of this application would be the severance and conveyance of one (1) new parcel of land having a Lot Frontage of 15.24 metres, a Lot Depth of 36.58 metres and a Lot Area of 557.48 square metres. The retained parcel, which contains the existing dwelling, will have a Lot Frontage of 15.24 metres, a Lot Depth of 36.58 metres and a Lot Area of 557.48 square metres, as set forth in the application.

January 27, 2022

The lands are located in the Residential Zone Three and are designated as Residential in the Official Plan. The subject lands are not subject to any other application under the Planning Act at this time.

Agent Comisso participated electronically for the meeting and was available to answer questions regarding this application. The Chair asked if the required signs had been posted. It was confirmed that the signs were posted.

The Acting Secretary-Treasurer advised that notices were circulated, comments were received, and provided directly to the committee members.

There were no issues or concerns from Fire Services, Tbaytel, Building Services, Bell Canada or Realty Services. Comments received from Synergy North to request that they be contacted for servicing options. MTO advised that a permit is required for any construction/installation of any structures, above or below ground, fences, grading of land or drainage alterations.

Three public comments opposing the application were received.

Mobility Coordinator D. Smith, spoke on behalf of Engineering and Operations, and stated that they have no objections to the proposal but recommended that conditions of a lot grading and drainage plan, a deposit for the installation of new water and sanitary service and submission of an application for an Entrance Permit for a new driveway, are imposed.

Jamie Kirychuk, Planner II, Planning Services Division, recommended approval of the application B-01-2022 with conditions of a survey, that confirmation is received based on the surveyor's measurement that the western interior side yard of the retained parcel conforms to the regulations, and that a Parkland fee payment is made.

The Acting Secretary-Treasurer provided a summary of public comments received, which include, negative impact to property values, parking issues, loss of privacy, sound and wind buffer, loss of the natural environment, overcrowding, changing the look and feel of the neighbourhood.

Parks Division is requesting a 5% parkland dedication fee as well as a \$500 street tree fee be imposed as conditions of approval.

The Chair asked if there was anyone participating who wanted to speak for or against the proposal. There was one electronic participant registered that wished to speak against this application. Allyson Veneziano, opposed the application and presented her comments about the construction of a new build, and questioned what this development will do to the area, including negative impact to mature trees, the traffic level, and the long standing natural vegetation. Her concern was the overall feel of the neighbourhood will change.

The Chair polled the members for questions. There were no questions.

The Acting Secretary-Treasurer read out the conditions for the Consent Application B-01-2022. The Chair asked if the applicant understands and agrees to these conditions, which they responded saying "yes".

The Chair suggested Allyson Veneziano contact Parks and Open Spaces about whether they had any concerns about those particular trees.

Allyson Veneziano, had a further question about the survey and the uncertainty as to what property the trees were on, and whether the survey would determine this. The Chair said that the survey should define what property the trees are on.

January 27, 2022

The Chair asked the members to vote as to the approval of the application. A recorded vote was taken. Members N. Roy, Dr. R. Togman, J Talarico, M. Pascuzzo, K. DesRosier and Chair Petersen, were in favour.

The majority of members supported the approval of application B-01-2022, with conditions as read, therefore it was approved.

Public comments were received and considered by the Committee in its assessment of the application. The Committee’s decision is consistent with all relevant planning legislation and represents good planning.

2. Application A-03-2022 Applicant: Northern Planning – Stefan Huzan, 137 Brock Street West

The Acting Secretary-Treasurer read out the Notice of Hearing for application A-03-2022.

The purpose of the application is to gain relief from the Zoning By-law, as set forth in the application and described in the table below:

Table 8.2.1	Reduce the minimum Required Lot Frontage for 12.0 metres to 7.6 metres
Table 8.2.1	Reduce the minimum required lot area from 420 square metres to 360 square metres
Table 8.2.1	Reduce the minimum required interior side yard with no garage from 1.5 metres plus 10% to 1.38 metres plus 10%

The effect of this application would be to allow the applicant to construct 3 new single detached dwellings on the property.

The lands are located in the Residential Zone One and are designated as Residential in the Official Plan. The subject lands are not subject to any other application under the Planning Act at this time.

Agent S. Huzan participated electronically in the meeting and was available to answer questions regarding this application. The Chair asked if the sign had been posted. It was confirmed that it was.

Agent S. Huzan had no additional comments to add to the proposal.

The Acting Secretary-Treasurer stated that notices were circulated, comments received and were provided directly to the committee members.

Correspondence was received and there were no objections or concerns from Fire Services, TbayTel, MTO, Bell Canada, Realty Services, Parks & Open Spaces and Engineering and Operations. Synergy North requests that the applicant call them regarding servicing options.

Building Services commented that a Record of Site Condition would be required prior to issuance of a building permit.

There were two letters of opposition received from the public noting concerns being poor spacing of houses, possibility of negative impact to their home of structural issues caused by construction, poor drainage, lowering property values, snow removal and parking.

January 27, 2022

Senior Planner D. Lopes, Planning Services Division, presented comments in support of the application, and offered no objections or conditions. The site will require a Record of Site

Condition prior to the issuance of a Building Permit since the property was formerly a transformer station.

Mobility Coordinator, Darrik Smith, Engineering and Operations, presented information for the applicant about a lot grading and drainage plan, that each lot will need to be serviced and that a deposit will be required for the servicing. Entrance permits for driveways will also be required as part of the building permit process. There are no conditions requested by Engineering and Operations.

The Chair asked if there was anyone participating who wanted to speak for or against the application.

Dana Lamminmaki, a neighbour, opposed the application and spoke against it. She questioned the reduced frontage of 37% and wondered about the side yard variance. She also questioned how much space there actually is and spoke about her concern with the two structures being so close to each other and if drainage issues could occur, and whether they will have basements in them as that will cause ground instability.

The Chair directed the question about Frontage to Planning Services.

Senior Planner D. Lopes, Planning Services, advised that the zoning bylaw does represent undersized lots for building construction, however the individual lots would have needed to be owned separately on January 1, 1984. This is not the case, but had that been the case, those individual lots, if under separate ownership registrations January 1, 1984, a building permit could be issued to all three lots individually. There are Special Provisions in the zoning bylaw to provide relief for side yards as well as rear yards. He explained that in this case it doesn't meet the registration test – it is all one parcel because it is all in one ownership and in 1984 it was separate entities and therefore the option here was to apply for a variance. Support for rationale is that the lot fabric is similar in the neighbourhood, and the undersize lot of record provisions provide some guidance as to what minimum development standards could be in terms of side yards. The city is looking to increase density according to policies in the Official Plan, which is the case here, and maybe deemed appropriate.

Dana Lamminmaki said she understood the thought behind the undersized lots but that it doesn't take into account her existing structure.

Agent S. Huzan, responded to her other concerns. With regard to distances from her house, the 3 proposed buildings would each have side yards of 0.76 metres on one side and 1.38 metres on the other side which means the buildings would be separated by over 2 metres. The site plan currently shows all of the wider side yards being on the easterly side of each lot and suggested the owner can put the most westerly lot having the 1.38 metre side yard on the outside and the 0.76 metre side yard on the inside. He explained that this could be changed and that he will encourage the owner to reverse the layout to provide a larger side yard between her house and the first proposed dwelling. In terms of construction and drainage, both of these are undertaken to the satisfaction of the building department and the Ontario Building Code, as part of the building application process.

Dana Lamminmaki asked whether the proposed buildings were going to have basements.

Agent S. Huzan responded that it was up to the developer, but generally he likes to do slab on grade construction and that it would depend on the final building design.

Dana Lamminmaki asked whether the sewer and water would handle the additional stress from three additional homes. She also asked about the possibility of any of these lots becoming more dense with back yard homes.

January 27, 2022

The Chair asked the members if they had any questions while Planning and Engineering looked up information to answer Ms. Lamminmaki's questions.

Committee Member K. DesRosiers voiced concerns about the lot frontage being reduced. He stated that he did a site inspection of the property a few days ago and thought that it was quite a significant minor variance and wouldn't support three lots but would consider two lots.

Committee Member M. Pascuzzo asked to confirm if Dana Lamminmaki's property was on the east or west side of the lot. She stated she was on the west side of the lot. The member also had a question for Planning about whether there were similar sized lots in the neighbourhood.

Senior Planner, D. Lopes, Planning Services, stated that there were several properties with the 7.5 metres frontage similar to this proposal. With regard to the question about the increased density with regard to back yard homes, he stated that it wouldn't be allowed under the current draft of the new zoning bylaw because 10 metres is the minimum standard to have two homes on one lot.

Committee Member M. Pascuzzo had another follow up question for Planning regarding whether this is considered one lot or three lots.

Senior Planner, D. Lopes responded, explaining that essentially these are whole lots on a plan of subdivision, and a solicitor can transfer these individual lots without consent.

Agent S. Huzan, elaborated with responses to several points stating that each lot could be sold individually and that the effect of this minor variance would be to allow them to be built on just like any other 25 foot lot in the area if it happened to exist. In regards to back yard homes, if it was only two homes, then the new draft zoning bylaw would allow back yard homes. With regard to parking access, it would be either in the lane or parking at the front in a regular parking space.

Chair Petersen questioned if the lane was open and maintained.

Agent S. Huzan responded that it is a used lane and the proposal provides for parking in the front, so if additional parking is required, it is up to the resident to maintain parking at the rear.

Senior Planner D. Lopes added that the lane is not publically maintained but appears to be maintained by a resident in the area.

Project Engineer, A. Ward, Engineering and Operations, stated that the capacity of the sewer and water in this neighbourhood is well above the minimum size and there are no concerns to impact on sewer and water.

Dana Lamminmaki questioned snow removal and asked where the people are supposed to put their snow because of the narrow lots and houses being so close together.

Agent S. Huzan responded that there would be plenty of space on site for snow storage. Construction of the dwellings will all be in accordance with the Ontario Building Code requirements.

Member R. Togman commented that the site formerly had two transformers and this would be an improvement to the character of the neighbourhood.

There were no conditions for approval of this application.

The Chair asked the members for a vote as to the approval of the application. A recorded vote was taken. Chair A. Petersen and members, J. Talarico, N. Roy, and Dr. Togman, were in favour.

Committee Members K. DesRosiers and M. Pascuzzo were opposed.

January 27, 2022

The majority of members have supported the approval of the application therefore application A-03-2022 is hereby approved.

Public comment was received and considered by the Committee in its assessment of the application. The Committee's decision is consistent with all relevant planning legislation and represents good planning.

Committee Member Dr. R. Togman, as an electronic participant, muted the mic as he was in conflict with the file B-02-2022.

3. Application B-02-2022 3030 25th Side Road, Solicitor: Mark Lahn – Weiler Maloney, Nelson

The Acting Secretary-Treasurer read out the Notice of Hearing for application B-02-2022.

The purpose of the application is to create a permanent easement.

The effect of this application would be the severance and conveyance of a permanent easement over lands located at 3030 25th Side Road. The purpose of the easement is to grant access to an adjacent property located at 3010 25th Side Road by way of a shared driveway, as set forth in the application.

The lands are located in the Residential Zone One and the Environmental Overlay and are designated as Rural Settlement and Natural Corridor in the Official Plan. The subject lands are not subject to any other application under the Planning Act at this time.

Solicitor M. Lahn, participated electronically and was available to answer questions regarding the application. The Chair asked if he had complied with the posting of the required sign. It was confirmed that the sign was posted.

Solicitor M. Lahn had a comment that the shared driveway has been in use for many years.

Notices were circulated and comments were received and provided directly to the committee members. There were no concerns or issues from Fire Services, TbayTel, Building Services, Synergy North, Realty Services, Parks & Open Spaces, Engineering & Operations. There were no public comments received.

J. Fazio, Planner II, Planning Services Division, stated that the Planning Division supports the application with condition of survey and providing a proper legal description of the easement.

The Chair asked if there was anyone participating who wanted to speak for or against the proposal. There were no electronic participants registered.

The Chair asked the members if they had any questions.

Committee Member J. Talarico questioned the severance and how it would work.

J. Fazio, Planner II, Planning Services Division clarified the proposal explaining that it is not severing the parcel but identifying the parcel for an purpose of an easement so that it can be registered at the Land Titles Office.

Committee Member N. Roy had a question about who shared responsibility for the driveway.

Solicitor M. Lahn, stated that the parties entered into an easement agreement and will share the costs evenly for maintenance, snow removal, etc. Chair Petersen asked why this was coming to the Committee now if this driveway has been in existence for many years.

Solicitor M. Lahn stated that it originally was a family shared driveway, and one of the properties has been sold and the parties are no longer related, so that is why the formal agreement has been entered into and required to be registered on title.

January 27, 2022

The Acting Secretary-Treasurer stated that a survey would be recommended as a condition of approval.

The Chair asked the members for a vote as to the approval of the application. A recorded vote was taken. Chair A. Petersen and members, K. DesRosier, J. Talarico, M. Pascuzzo and N. Roy were in favour.

The majority of members have supported the approval of the application, therefore application B-02-2022 with condition is hereby approved.

There were no public comments written or oral received and the Committee's Decision was not affected by a lack of those.

Dr. Togman returned to the meeting by turning on his microphone.

SUPPLEMENTARY AGENDA

NEW BUSINESS:

Information on Bill 13 and Bill 276 were supplied to Committee Members

Signing of December 15, 2021 meeting minutes

Moved by: J. Talarico
Seconded by: K. DesRosier

THAT the minutes of Meeting No. 12-2021 of the Thunder Bay Committee of Adjustment, held **December 15, 2021** be approved as presented.

Carried

Appointment of Secretary-Treasurer

Susan Henton

Moved by: A. Petersen
Seconded by: M. Pascuzzo

Carried

Appointment of Vice Chair

Kevin DesRosier volunteered

Moved by: N. Roy
Seconded by: Dr. R. Togman

Carried

Andreas Petersen was nominated and accepted the nomination

Appointment of Chair

Moved by: J. Talarico

January 27, 2022
Seconded by: Dr. R. Togman

Carried

Chair A. Petersen wanted the Secretary-Treasurer to contact City Clerks and find out whether under the Municipal Act that the signing of a form for a Declaration of Conflict of Interest is required.

ADJOURNMENT

The meeting adjourned at 3:16 p.m.

CARRIED

CHAIR

ACTING SECRETARY-TREASURER

February 24, 2022



COMMITTEE OF ADJUSTMENT

DATE February 24, 2022

MEETING NO. 02-22

TIME 2:00 p.m.

PLACE S.H. Blake Memorial Auditorium Electronic Participation using MS teams

CHAIR: K. DesRosiers, present

Chair Kevin DesRosiers outlined the procedure which the Committee would follow in dealing with an application.

Chair Kevin DesRosiers did a roll call of Committee members and administration. The attendance was recorded.

Kevin DesRosiers, present	Susan Henton, Acting Secretary-Treasurer, present
Joe Talarico, (*)	Darrik Smith, Mobility Coordinator (*)
Norman Roy, (*)	Aaron Ward, Engineering & Operations (*)
Richard Togman, (*)	Decio Lopes, Senior Planner (*)
Andreas Petersen, (*)	Jamie Kirychuk, Planner II (*)
	Devon McCloskey, Planning Supervisor (*)

(*) indicates electronic participant

ABSENT: Matthew Pascuzzo

The Chair polled the Committee Members for Conflict of Interest.

DISCLOSURE OF INTEREST: none

APPLICATIONS

The Committee members received all written comments received prior to the hearing.

1. Application A-05-2022 70 Rockwood Ave North, Applicant: Legacy Property & Rental Management Inc.

The purpose of the application is to gain relief from the Zoning Bylaw, as set forth in the application and describe in the table below:

Table 9.2.1	Reduce the minimum Lot Frontage from 10m to 7.62m
Table 9.2.1	Reduce the minimum Lot Area from 300 square metres to 239 square metres
Table 9.2.1	Reduce the minimum Interior Southern Side Yard without attached garage or carport from 3.0m to 1.67m
Table 9.2.1	Reduce the minimum Interior Side Yard for the deck without attached garage or carport from 3.0m to 0.40m
Table 5.15.9	Reduce the minimum parking space from 1.5 spaces to 1.0 space

The effect of this application would be to allow the applicant to recognize the existing dwelling in its current location and to sell the adjacent lot.

The lands are located in the “R2” – Residential Zone Two and are designated as “Residential” in the Official Plan. The subject lands are not subject to any other application under the Planning Act at this time.

Agent Marco Cupelli participated electronically for the meeting and was available to answer questions regarding this application. The Chair asked if the required signs had been posted, Agent Cupelli confirmed that the signs were posted.

The Acting Secretary-Treasurer advised that notices were circulated, comments were received, and provided directly to the committee members.

There were no concerns from Building Services, Bell Canada, TbayTel, Fort William First Nation, Engineering and Operations, Parks and Open Spaces, Fire Rescue, Realty Services and Synergy North.

There were no public comments received.

J. Kirychuk, Planner II, Planning Services Division, presented comments in support of the proposal and had no concerns or conditions to recommend.

The Chair polled the members for questions or comments. A. Petersen asked about the size of the parcel to be sold off.

Agent M. Cupelli responded that the parcel would be 25 feet.

Committee Member A. Petersen had a question of Planning and asked whether this other lot would be considered a buildable lot without any variances.

J. Kirychuk, Planner II, Planning Services Division responded explaining that the property would be able to accommodate small dwelling to fit within the existing setback requirements, notwithstanding that there may be a variance required in the future. The requested variance for the existing dwelling is appropriate. If an application for a building permit were to come in the future for the vacant lot and they needed a variance at that time, they could apply for one. That would be up to the future purchaser and what their building plans would be.

Committee Member A. Petersen inquired about why they are asking for a variance on the lot frontage.

Agent M. Cupelli responded that through consultation with Planning, he was confused about how to go about that, but the variances were being applied for so that in the future, that if Lot 65 is built on there are variances that already accepted for Lot 64, thus allowing this property to remain as is. He is trying to eliminate any future conflicts to build on Lot 65 that would impose any necessary variances on Lot 64.

February 24, 2022

Committee Member J. Talarico questioned whether this was one property as there was no accompanying severance application.

J. Kirychuk, Planner II, Planning Services Division responded, explaining that the property is comprised of two full lots on a plan of subdivision, but the Zoning By-law regulates them as one lot given the lot definition which extends to unity of ownership. So the owner could legally transfer one of the lots without any Planning approval. However because there is an existing dwelling that does not comply with the Zoning Regulations if he sells either lot the one with the dwelling, would become non-conforming. Both lots are separately transferrable as they stand right now.

There were no conditions for approval of this application.

The Chair asked the members for a vote as to the approval of the application. A recorded vote was taken. Chair K. DeRosiers and members, A. Petersen, J. Talarico, N. Roy, and Dr. Togman, were in favour.

The majority of members have supported the approval of application A-05-2022 and therefore the application is approved.

2. Application B-04-2022 2155 Oliver Road, Applicant: Devon Myers

The Acting Secretary-Treasurer read out the Notice of Hearing for application B-04-2022.

The purpose of the application is to sever and convey lands for a lot addition from 2155 Oliver Road to an adjacent property located at 146 Burns Road.

The effect of the application will be to enlarge the property at 146 Burns Road for a Lot Frontage of 42.17 metres, a Lot Depth of 45.80 metres and a Lot Area of 1931.39 square metres. The retained lot, being 2155 Oliver Road will have a lot Frontage of 42.05 metres, a Lot Depth of 126.70 metres and a Lot Area of 5707.84 square metres, as set forth in the application.

The lands are located in the "RU2" – Rural Residential Zone and are designated as "Rural 2" in the Official Plan. The subject lands are not subject to any other application under the Planning Act at this time.

Applicant Devon Myers participated electronically for the meeting and was available to answer questions regarding this application. The Chair asked if the required signs had been posted. The applicant confirmed that the signs were posted.

The Acting Secretary-Treasurer advised that notices were circulated, comments were received and provided directly to the committee members.

There were no issues from Building Services, Fire Rescue, Bell Canada, TbayTel, Fort William First Nation, Engineering and Operations, Parks and Open Space, Realty Services and Synergy North.

There were no Public comments received.

D. McCloskey, Planning Supervisor, Planning Services, presented J. Fazio's comments for the Planning Services Division. Planning Services recommended that the application be approved. She noted that there was an error in the Planning comments that were provided to the committee with regard to the survey conditions and that the surveyor would not need to provide a confirmation of the western interior side yard which was being used to reference an existing shed on the retained parcel. The shed is actually on the parcel to be added to, and this lot addition

February 24, 2022

would make it more conforming if there was anything in question. That condition has been modified in the draft that

has been prepared. The second condition for recommendation would be that Section 50 of the Planning Act shall apply to all subsequent conveyances and transactions and the parcel to be severed would be conveyed to the adjacent parcel – specifically that it must be conveyed as a lot addition to 146 Burns Road.

Applicant D. Myers had no comments to add.

The Chairman polled the members for questions. There were no questions or comments.

The Acting Secretary-Treasurer read out the recommended conditions.

Applicant D. Myers was agreeable to the conditions.

The Chair asked the members for a vote as to the approval of the application. A recorded vote was taken. Chair K. DeRosiers and members, A. Petersen, J. Talarico, N. Roy, and Dr. Togman, were in favour.

The majority of members have supported the approval of application B-04-2022 and therefore the application is approved.

3. Application B-06-2022 381 Hazelwood Drive, Applicant: Patrick Trevisanutto

The Acting Secretary-Treasurer stated that although the notice of application described the lands to be severed by its lot Frontage and depth, the decision has been revised to clearly describe the lands as it will be a lot addition. Once the addition occurs the Frontage will be 95.0 metres which is the frontage that exists at 351 Hazelwood Drive. The lot width will increase at the back of 351 Hazelwood Drive by 480 metres for a total width of approximately 575.0 metres.

The Acting Secretary-Treasurer read the Notice of Hearing for application B-06-2022 as originally circulated.

The purpose of the application is to sever and convey lands for a lot addition from 381 Hazelwood Drive to 351 Hazelwood Drive.

The effect of this application will be to enlarge the property at 351 Hazelwood Drive. The retained lot, being 381 Hazelwood Drive, will have a Lot Frontage of 106.00 metres, a Lot Depth of 100.00 metres and a Lot Area of 1.1 hectares, as set forth in the application.

The lands are located in the “RU2” – Rural Residential Zone and are designated as “Rural 2” in the Official Plan. The subject lands are not subject to any other application under the Planning Act at this time.

Applicant Patrick Trevisanutto participated electronically for the meeting and was available to answer questions regarding this application. The Chair asked if the required signs had been posted. The applicant confirmed that the signs were posted.

Notices were circulated and comments were received and provided directly to the committee members.

There were no issues from: Bell Canada, Building Services, TbayTel, Engineering and Operations, Parks and Open Spaces, Fire Rescue, Realty Services and Synergy North. A follow up letter from FWFN advised that they had no concerns with proposal.

February 24, 2022

One written Public comment was received. Their concerns were that if any building, development or deforestation were to occur on the land it would affect their water supply, it would devalue their property, and affect their privacy. They are opposed to any secondary buildings visible from their home.

Planning Supervisor, D. McCloskey, Planning Services, presented J. Fazio's comments for the Planning Services Division. Planning Services is in support of the application but recommends conditions for provisional approval including preparation of proper legal description for the lands to be added. Another condition would be that the severed and conveyed lands would be added to the adjacent property and registered in the same name and interest, and that Section 50(3) of the Planning Act apply to all subsequent conveyances and transactions.

Applicant P. Trevisanutto commented that he was purchasing the property to prevent future owners from developing the property. His intentions are to maintain the property as is but may cut in recreational trails for family use.

There were no comments from the members.

A neighbour, Maryann Mado, mentioned that this property was landlocked and she wanted to continue to see it landlocked. She had no problem with recreational use but had a question about what would prevent the owner from putting in a development in the future.

Planning Supervisor, D. McCloskey, Planning Services, responded explaining that the circumstance of the property will not change as it is being added to the rear portion of an existing developed property. The property is not landlocked as it does have frontage on Hazelwood Drive. There isn't any proposal, any precedents, nor any application, to provide public access to the rear portion of the property. There are no proposals for new development, additional dwellings or lots proposed.

The Acting Secretary-Treasurer read out the conditions.

The Chair asked the members for a vote as to the approval of the application. A recorded vote was taken. Chair K. DeRosiers and members, A. Petersen, J. Talarico, N. Roy, and Dr. Togman, were in favour.

The majority of members have supported the approval of application B-06-2022 and therefore the application is approved.

SUPPLEMENTARY AGENDA

NEW BUSINESS:

None

ADJOURNMENT

The meeting adjourned at 2:44 p.m.
CARRIED

CHAIR

February 24, 2022

ACTING SECRETARY-TREASURER

MEETING DATE 04/11/2022 (mm/dd/yyyy)

SUBJECT Heritage Advisory Committee Minutes

SUMMARY

Minutes of Meeting 03-2022 of the Heritage Advisory Committee held on February 24, 2022, for information.

ATTACHMENTS

1 HAC Minutes dated February 24 2022

DATE: MONDAY, FEBRUARY 24, 2022 **MEETING NO. 03-2022**

TIME: 5:02 P.M.

PLACE: VIA MS TEAMS

CHAIR: ANDREW COTTER

MEMBERS – ELECTRONIC PARTICIPATION:

Andrew Cotter, Chair
Jacob O'Neill
Jennifer Bonazzo
Kim Costa
Diana Pallen
Cody Raposo
Heidi Strobl
Douglas Yahn, Vice Chair
Justine Waite

OFFICIALS – ELECTRONIC PARTICIPATION:

Matt Szybalski, Manager – Archives, Records & Privacy
Katie Piché, Council & Committee Clerk

RESOURCE PERSONS – ELECTRONIC PARTICIPATION:

Laurie Abthorpe, Heritage Researcher
Jamie Kirychuk, Planner II

GUESTS – ELECTRONIC PARTICIPATION:

Councillor Rebecca Johnson
Bob Thayer, 281 Ray Court
Paul Weingartshofer and Jenifer LaFrance, 410 Vickers Street South
Stephen Abram, Lighthouse Consulting Inc. & LGA Architectural Partners

The Chair introduced the newest Committee member, representing the Architectural Engineering Community, Cody Raposo.

1.0 LAND ACKNOWLEDGEMENT

The Chair, Andrew Cotter, acknowledged that we are meeting on the traditional territory of the Ojibwa Anishnaabe people of Fort William First Nation, signatory to the Robinson Superior Treaty of 1850, and recognized the contributions made to our community by the Métis people.

2.0 DISCLOSURES OF INTEREST

None.

3.0 AGENDA APPROVAL

MOVED BY: Heidi Strobl
SECONDED BY: Jacob O'Neill

WITH RESPECT to the February 24, 2022 Heritage Advisory Committee meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

4.0 CONFIRMATION OF PREVIOUS MINUTES

The Minutes of the Heritage Advisory Committee Meetings 02-2022 held on January 27, 2022, to be confirmed.

MOVED BY: Diana Pallen
SECONDED BY: Douglas Yahn

THAT the Minutes of Meeting 02-2022 held on January 27, 2022 be confirmed.

CARRIED

5.0 POTENTIAL ADDITIONS TO HERITAGE REGISTER

Heritage Researcher Laurie Abthorpe provided a PowerPoint presentation relative to the City of Thunder Bay Heritage Register and the following potential additions to the Register:

- Doctor's Cottage – 281 Ray Court
- McKellar (Katie) Residence – 410 Vickers Street South

Manager – Archives, Records & Privacy Matt Szybalski, Laurie Abthorpe and the Chair responded to questions from Bob Thayer, owner of Doctor's Cottage – 281 Ray Court.

MOVED BY: Jennifer Bonazzo
SECONDED BY: Heidi Strobl

THAT the Heritage Advisory Committee recommends that the property known as the 'Doctor's Cottage' located at 281 Ray Court, be added to the Heritage Register, as defined by the *Ontario Heritage Act*.

CARRIED

Manager – Archives, Records & Privacy Matt Szybalski, Laurie Abthorpe and the Chair responded to questions from Paul Weingartshofer and Jenifer LaFrance, owners of McKellar Residence – 410 Vickers Street South.

A discussion was held relative to periodically receiving no response from homeowners when correspondence is mailed via Canada Post. It was noted that letters could be sent via registered mail or a larger package containing more information about the Heritage Register could be sent to homeowners to generate interest.

6.0 LIBRARY FACILITIES RENEWAL PLAN

Correspondence from Thunder Bay Public Library Board Carol Grieve, received on January 21, 2022 relative to the above noted.

Stephen Abram from Lighthouse Consulting, Inc. and LGA Architectural Partners provided a verbal overview relative to the above noted and responded to questions.

The following was discussed:

- Overview of Long Term Facilities Plan
- Following TBPL Strategic Plan
- Consultations/Conducting interviews
- Familiar with library designations/listed properties
- Digital space vs. actual book space
- AODA challenges
- Brodie and Waverley Branches experiencing challenges due to social issues in neighbourhoods
- looking at potential new central branch – must be central and easily accessible by transit
- Community branch location
- Looking at other properties for potential other branch locations
- Studying needs based, population, community hub model
- Cost effectiveness/cost efficiency
- Community vitality
- Creating a safe space – for children to learn and prepare for school readiness
- Building assessments have been completed
- Including indigenous art by local artists
- How to spread partnerships throughout the system

It was noted that according to provincial standards, Thunder Bay ranks last in number of square feet per capita of library space.

7.0 ADMINISTRATIVE UPDATE

Manager – Archives, Records & Privacy Matt Szybalski provided an update relative the Vickers Park designation process and advised that the ad was placed in the Chronicle on February 19, 2022 to notify the public of the designation, and which also contained information on appealing the decision to designate the property.

Manager – Archives, Records & Privacy Matt Szybalski also advised the Committee on his upcoming retirement.

8.0 CONSULTATION WITH ELDERS COUNCIL

Manager – Archives, Records & Privacy Matt Szybalski and Heritage Researcher Laurie Abthorpe provided an overview relative to a recent meeting with the Thunder Bay Elders Council. It was noted that the Elders Council is supportive of HAC's designation process and are interested in learning more about the general history of Vickers Park. There was a discussion held relative to potentially adding an Indigenous landscape tour to the Walking Tour app.

9.0 CHIPPEWA PARK CAROUSEL

Jennifer Bonazzo provided an update relative to the Carousel Restoration Committee and advised that the Committee is continuing on with fundraising efforts, but has not met recently.

10.0 HERITAGE ADVISORY COMMITTEE BUDGET

Manager - Archives, Records & Privacy Matt Szybalski provided an update relative to the 2022 Committee budget, with a large focus on Doors Open this year.

Matt Szybalski noted that it is valuable for Committee members to attend in-person Heritage related conferences and a larger budget for travel would be beneficial.

11.0 HERITAGE PROPERTY ANNIVERSARY CELEBRATION

Heritage Researcher Laurie Abthorpe and Jacob O'Neill provided an update on plans for a celebration to honour heritage properties celebrating milestone anniversaries in 2020 and 2021, including an overview of the draft criteria that the sub-committee has created.

Proposed Criteria includes the following:

- Architectural Features
- Visibility
- Still reminiscent of its build era (minimal alterations)
- Relations/importance to community

The historical property must be one (1) of the following for consideration.

The proposed eligibility is as follows:

- Designated property
- Listed Heritage Register Property
- Properties of Interest (list available through the Heritage Advisory Committee)
- Properties that appear within Thunder Bay's collection of heritage walking tours
- Citizen request

It was noted that a presentation to Council with recipients could also be scheduled.

A discussion was held relative to the above noted criteria and eligibility. The sub-committee will report back with edits to the document.

12.0 DOORS OPEN UPDATE

Heritage Researcher Laurie Abthorpe provided an update relative to Doors Open Thunder Bay 2022 and advised that four property owners have not yet replied, and that a few more additional property owners have been approached to be included in Doors Open 2022.

13.0 HERITAGE RESEARCHER UPDATE

Heritage Researcher Laurie Abthorpe provided an update on the following:

- Working on Anniversary Project and Doors Open
- Jennifer Bonazzo is writing the April addition of the Walleye article – compiling additional information for article.

14.0 NEW BUSINESS

Manager - Archives, Records & Privacy Matt Szybalski advised that members of the Heritage Advisory Committee are invited to the launch of the Maamawe Art Bus on

Monday, February 28, 2022, which will be held at the Transit Terminal on Fort William Road.

15.0 NEXT MEETING DATE

The next meeting is scheduled for Thursday, March 24, 2022 at 5:00 p.m. via MS Teams.

16.0 ADJOURNMENT

The meeting adjourned at 7:35 p.m.

DEPARTMENT/ DIVISION	Development & Emergency Services - Thunder Bay Fire Rescue	REPORT	R 53/2022
DATE PREPARED	18/03/2022	FILE	
MEETING DATE	11/04/2022 (mm/dd/yyyy)		
SUBJECT	Firefighter Certification Regulation		

RECOMMENDATION

For information only.

EXECUTIVE SUMMARY

On January 28, 2022, the Ontario Government released a consultation draft Regulation that details the reintroduction of mandatory minimum certification standards for Ontario's fire service. These certification standards will apply to fire fighters, fire officers, fire inspectors, and ensure consistent professional skills and knowledge in the province that meet international consensus standards. The implementation of the certification requirements will help Thunder Bay Fire Rescue (TBFR) ensure it meets obligations under the Occupational Health and Safety Act and eliminate or mitigate risks that may otherwise be associated with not meeting this new minimum mandatory standard established by the Province, including other legal and regulatory compliance risks.

While some challenges are expected, TBFR is well positioned to successfully meet its obligations under the proposed legislation and Administration supports its implementation.

DISCUSSION

Many trades in Ontario such as steamfitters, hairstylists and plumbers currently require certification. The draft regulation recently introduced by the province details a timeline to ensure that those working in the Ontario fire service will be appropriately certified. As a medium sized, all hazards, urban fire service, Thunder Bay Fire Rescue will be required to ensure that by the implementation dates in 2026 and 2028, all staff assigned to perform prescribed roles are certified as appropriate.

The skills and knowledge required are detailed in standards to which personnel are required to be certified. The standards identified are professional competency standards created by the National Fire Protection Association (NFPA). NFPA is a global self-funded nonprofit organization, established in 1896, devoted to eliminating death, injury, property and economic

loss due to fire, electrical and related hazards. Its standards are required in more than 100 references in the Ontario Building and Fire Codes.

Prior to the announcement regarding this regulatory requirement, TBFR was working towards achieving many of the certification benchmarks identified in the Regulation. This work was being done to ensure we meet our occupational health and safety obligations and to eliminate or mitigate other legal risks, including regulatory compliance. The implementation deadlines currently identified in the draft regulation, along with some concerns relating to the Office of the Fire Marshal having the capacity to manage and support the implementation may add minor administrative, logistical and financial needs over the short term. The current timelines for certification identify July 2026 as the compliance deadline with July 2028 for some specialized rescue technician certifications.

As a result of the implementation of this regulation, TBFR does not anticipate changes associated with any aspect of service delivery.

The Ontario Association of Fire Chiefs (O AFC) has formally requested that the province provide a one-time grant in 2022 in the immediate term to help offset the expected increase in training costs for fire departments to begin implementing this regulation.

Further, and beginning in 2023, the O AFC has formally requested a predictable and meaningful annual grant for all fire departments to ensure sustained training through the duration of the implementation timelines of this regulation.

With respect to the above noted requests to the Province, TBFR is in support.

FINANCIAL IMPLICATION

In the absence of a finalized regulation, and conclusive information with respect to a commitment of funding from the Province, it is difficult to accurately predict the related additional cost associated with this regulation at this time.

However, and although we do anticipate some additional costs associated with achieving compliance to the regulation, there will not be an additional impact on the 2022 budget. As a result of TBFR's ongoing efforts to already be training and certifying to the standards identified in the draft regulation, our preliminary assessment is that there will be a limited increase in operational costs going forward which will be included in the annual budget in future years.

REFERENCE MATERIAL ATTACHED:

None.

PREPARED BY: GREG HANKKIO, FIRE CHIEF

THIS REPORT SIGNED AND VERIFIED BY: (NAME OF GENERAL MANAGER) Karen Lewis, General Manager – Development & Emergency Services	DATE: March 29, 2022
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Corporate Report

DEPARTMENT/ DIVISION	City Manager's Office	REPORT	R 61/2022
DATE PREPARED	03/28/2022	FILE	
MEETING DATE	04/11/2022 (mm/dd/yyyy)		
SUBJECT	Ontario Health Team		

RECOMMENDATION

WITH RESPECT to Report R 61/2022 (City Manager's Office, City Manager), we recommend that City Council endorse the Full Application for the City and District of Thunder Bay Ontario Health Team (OHT);

AND THAT the City of Thunder Bay participate as an OHT signatory;

AND THAT the City Manager designate representatives to participate;

AND THAT any necessary by-laws be presented to City Council for ratification.

LINK TO STRATEGIC PLAN

This aligns with the City's 2019-2022 Strategic Plan, One City Growing Together, under the Lead Pillar and Serve Pillar.

Lead – "Provide civic leadership to advance mutual respect, equal opportunity and hope", including the Strategic Questions:

- Is this making us more inclusive and equitable?
- Is this building capacity?
- Is this uniting us?

Serve – "Advance service excellence through a citizen focus and best use of technology", including the Strategic Questions:

- Is this improving service for residents and customers?
- Is it making best use of technology?
- Is it making it easier for residents to access the services they need and want?

EXECUTIVE SUMMARY

This Report provides an update on the progress of Ontario Health Teams (OHTs) in the North West, including the advancement of the City and District of Thunder Bay OHT and Regional Specialized Services Structure/OHT. This Report also outlines three levels of partnerships with OHTs, and recommends City Council endorse the Full Application of the City and District of Thunder Bay OHT and that City of Thunder Bay participate in the OHT as a Signatory.

DISCUSSION

Ontario Health Teams were announced by the Ministry of Health in 2019 as a new way of organizing and delivering care that is more connected to patients in their local communities. System partners have been working together over the past 18 months to co-design a coordinated model of integrated care (including Ontario Health Teams) for the North West. Partners have agreed to a model for the North West, which includes:

- Two (2) approved OHTs – All Nations Health Partners OHT (Kenora) and Rainy River District OHT (Rainy River, Emo, Atikokan and Fort Frances)
- Two (2) additional OHTs – City and District of Thunder Bay and Sioux Lookout/Red Lake/Dryden
- A Regional Specialized Services structure/OHT, which will ensure coordinated and seamless access to the full continuum of services across all OHTs in the North West

A formal Expression of Interest for the two new OHTs and a Regional Specialized Services structure/OHT was submitted on February 16. The Ministry of Health provided approval on February 24 to proceed to the next stage, which is completion of a Full Application.

Partners have been working diligently over the month of March to complete the Full Application, which included important discussions related to who the team will collectively serve (the population they will focus on in Year 1, and at maturity), how the team will work together (leadership structures, principles and goals) and what they will begin to do to improve the health of the population (activities and implementation plans).

System partners have achieved a significant milestone in the advancement of system integration and OHT development. The Full Application to become an OHT (for the two new OHTs) was submitted on March 22. As part of the review and approval process, a virtual site visit is to take place with the Ministry of Health the week of March 28 – this will provide an opportunity for OHT Members to highlight collaborative relationships and share our Vision and plans for how we will improve care for the people we serve.

For more information and to see the Full Application for the District and City of Thunder Bay OHT visit: <https://nwoic.ca/resources/>

Partnerships with OHTs

As part of the process, system stakeholders/organizations have been able to consider involvement across a continuum, including:

- a) **OHT Signatory:** Organizations that formally sign off on the OHT Expression Of Interest (EOI), application and eventual formal partnership agreement which outlines the expectations and accountabilities of the OHT. OHT signatories will work together as agreed through collaborative decision-making agreements which will guide decision-making on shared priorities/initiatives, funding, resource allocation, etc. Ultimately, OHT signatories work together as one team to create a coordinated approach to care that will make it easier for patients to access services, creating seamless transitions between providers, and overall improves patients' and clients' experience and health outcomes.
- b) **Partner:** Organizations that choose to actively participate in OHT meetings, planning processes and collaboration opportunities; though, do not identify as a formal "OHT signatory". Partners may choose to actively participate in some or all OHT/collaboration initiatives – these partnerships will be supported by agreements/MOUs outlining expectations on all parties.
- c) **Informed observer:** Organizations that are invited to attend OHT meetings to participate in OHT initiatives and actively receive information related to OHT activities. These organizations will be included in all communications related to OHT activities and may choose to participate at any time they feel appropriate; though, are not formally identified as OHT partners or signatories.

City and District of Thunder Bay OHT

The Full Application for City and District of Thunder Bay OHT identifies 27 signatories, along with six additional partners and observers. At the time of submitting the Full Application, the City of Thunder Bay signed on, in principle, as an OHT Signatory.

The OHT is inclusive of health and human service providers, from across the continuum of care and lifespan - this represents a new way of coming together to truly improve the health of the population by taking an approach that is inclusive of the social determinants of health.

In Year 1, the OHT will focus on improving care, across the continuum of care, for those experiencing Mental Health and Addictions challenges. Specific actions related to coordination of care, patient navigation and transitions of care have been identified for Year 1.

Overall, the OHT will be guided by the following Vision and Principles:

Vision: To be a leading integrated care (health and human services) system, where partners work together to achieve the best outcomes and care experience for the people of the City and District of Thunder Bay.

Principles:

- Person and population focus – we will co-design a system that puts patients, clients, residents and their families at the centre of services and addresses the holistic needs of the population we serve.

- Equity – we will improve outcomes and service experiences for equity seeking groups and will critically examine and remediate the social determinants of health and how these disproportionately affect equity seeking groups.
- Value-creation – we will make decisions that will improve outcomes, experiences, access and sustainability. We will seek to simplify the system and address the root cause of challenges, rather than building in further inefficiency.
- Collaboration – we will work together as system partners knowing that we are better together and that no one of us can (or should) do it alone. We commit to acting as a system, by putting our organizational interests aside in order to put the best interest of the people we serve at the centre of all we do.
- Acceptance – we recognize and respect that each partner may have different skills and capacity but know that each adds value to the whole. No one person or community is more important than the other. We will create space for, and listen intently to, the diversity of voices and perspectives.
- Continuous improvement – we commit to always seeking to do better for the population we serve. We will aim for progress over perfection, and will move courageously towards our Vision despite fears and unknowns.

OHT Members have committed to a decision-making structure that has equal voice of Indigenous and non-Indigenous organizations/partners, utilizes consensus-based decision-making and ensures there is opportunity for Indigenous-led resolution processes.

The OHT Members acknowledge that discussions amongst Indigenous and non-Indigenous organizations are ongoing, and the necessary engagement will take time and resources to continue to advance beyond current stages. The OHT Members commit to ensuring that OHT processes and governance structures respect First Nation jurisdiction and sovereignty as well as urban Indigenous people who live on territory and off territory (reserve), who are status, non-status, Inuit, and Métis. The OHT Members commit to being flexible to and supporting any parallel Indigenous-led health transformation processes. Prior to the formal advancement of the OHT, OHT Members commit to coming together in ceremony as Indigenous and non-Indigenous organizations to commit to meaningful, inclusive and reciprocal relationships based on trust and transparency, governance, and commitments to addressing systemic racism and Truth and Reconciliation.

Regional Specialized Services Structure OHT

The overarching Regional Specialized Services Structure OHT (coordinating across and supporting the four locally integrated OHTs) will ensure a coordinated approach for planning and delivering ‘regional specialized services’ that is required to ensure the full continuum of care is available to the OHT population. The regional structure will also support regional enablers (i.e. digital health, population health data/management, etc.) and will provide support and scale to the region for functions that are not reasonable and feasible to do at a local level. This will ensure coordination and consistency that better supports patient/client/resident care and ultimately improved population health and experiences.

As reference, the Sioux Lookout/Red Lake/Dryden OHT is comprised of 14 signatories, along with seven additional partners and observers.

Role of Municipalities in OHTs

Despite the fact that municipalities have major involvement in our health systems, they are not recognized as significant contributors to population health in Ontario and therefore have not historically been included in healthcare planning.

The City of Thunder Bay, like other municipalities, plays an important role and contributes to both direct health services and social determinants of health by co-funding, delivering programs and services, and employing professionals to work in these vital services. In Thunder Bay these services include Public Health, 9-1-1 paramedic response and inter-facility health care transportation services, Community Paramedicine Program (CPP), Supportive Housing Programs, Meals on Wheels Program, Homemaking Services, Long Term Care (LTC) and other Community Strategies (eg. Community Safety & Well-Being, Drug Strategy, Poverty Reduction Strategy, Food Strategy, Age Friendly, etc).

Although the CTB does not directly deliver Mental Health and Addiction Programs, it has funded organizations to address gaps in the community, and these programs affect the health and wellness of all citizens in Thunder Bay and have a direct impact and play a critical role with City provided services.

Both the Association of Municipalities (AMO) and Ontario Association of Paramedics Chiefs (OAPC) recommend municipalities and paramedic services be members of OHT's to bring a municipal voice into health care service planning and decision-making.

Approved OHT's will be responsible for connecting different parts of the health care system by bringing together, as one team; patients, families, communities, providers and system leaders from a defined geographic area to deliver more coordinated care. As an OHT Signatory, the City of Thunder Bay would have voice in the advancement of partnerships and system integration for better health outcomes to ensure the needs of the people in our communities are met, as close to home as possible.

FINANCIAL IMPLICATION

There have not been any financial impacts to date. All resources provided to complete the OHT work to date (including completion of the Full Application) have been contributed by partners in kind.

It is anticipated that funding from the Ministry of Health will be provided to support OHT advancement. This has been flagged as a resource ask in the Full Application.

CONCLUSION

It is concluded that City Council should endorse the Full Application of the City and District of Thunder Bay Ontario Health Team (OHT), and that the City participate as an OHT Signatory.

BACKGROUND

Superior North EMS and Long Term Care have been participating in meetings over the last two years toward establishing an OHT for Thunder Bay and District. More recently, Community Strategies has also been involved. With the invitation to submit a full application, the participants are recommending the City participate as an OHT Signatory.

REFERENCE MATERIAL ATTACHED:

Attachment A - City and District of Thunder Bay OHT membership list

Attachment B – Regional Specialized Services Structure OHT membership list

PREPARED BY: NORM GALE, CITYMANAGER

THIS REPORT SIGNED AND VERIFIED BY: (NAME OF GENERAL MANAGER)	DATE:
Norm Gale, City Manager	April 4, 2022

Attachment A - City and District of Thunder Bay OHT Members (R 61/2022)

Signatories	Partners	Observers
<ol style="list-style-type: none"> 1. Alpha Court Non-Profit Housing Corporation 2. Alzheimer Society Thunder Bay 3. Anishnawbe Mushkiki Aboriginal Health Access Centre 4. Aurora/ Mountdale Clinic 5. Canadian Mental Health Association Thunder Bay 6. Children's Centre Thunder Bay 7. City of Thunder Bay (Inclusive of Pioneer Ridge Long-term Care and Superior North EMS) 8. Crossroads Centre Inc. 9. Dilico Anishinabek Family Care 10. District of Thunder Bay Social Services Administration Board 11. Fort William Family Health Team 12. Geraldton District Hospital 13. Hospice North West 14. Marathon Family Health Team 15. Nipigon District Family Health Team 16. Nipigon District Memorial Hospital 17. North of Superior Counselling Program 18. North of Superior Healthcare Group 19. North Shore Family Health Team 20. North West Local Health Integration Network – Home and Community Care 21. NorWest Community Health Centres 22. Patient/Client/Resident Co-Chair, Northwestern Ontario Integrated Care Working Group 23. People Advocating for Change Through Empowerment (PACE) 24. Santé Manitouwadge Health 25. St. Joseph's Care Group 26. Thunder Bay Counselling Centre 27. Thunder Bay Regional Health Sciences Centre 	<ol style="list-style-type: none"> 1. Canadian Red Cross Thunder Bay 2. Thunder Bay District Health Unit 3. George Jeffrey Children's Centre 4. Port Arthur Health Centre 5. Marathon Physician Associate Group 	<ol style="list-style-type: none"> 1. Upsala Volunteer Home Support Association

Attachment B - Regional Specialized Services Structure OHT Members (R 61/2022)

Signatories

1. Brain Injury Services of Northern Ontario
2. Canadian Mental Health Association - Thunder Bay
3. Community Services for Independence North West
4. Home and Community Care Support Services
5. St. Joseph's Care Group
6. Thunder Bay Regional Health Science Centre
7. Wesway Inc.

Corporate Report

DEPARTMENT/ DIVISION	Development & Emergency Services - Planning Services	REPORT	R 62/2022
DATE PREPARED	03/29/2022	FILE	58T-15503
MEETING DATE	04/11/2022 (mm/dd/yyyy)		
SUBJECT	Amend Draft Approval of a Plan of Subdivision - 15th side road		

RECOMMENDATION

WITH RESPECT to Report R 62/2022 (Planning Services), we recommend that the request by 1140735 Ontario Ltd. to extend draft plan approval (58T-15503) to June 20, 2025, subject to the conditions outlined in Attachment "B" as it applies to Part of Lot 16, Concession 2, S.K.R., 2085 15th Side Road, be approved;

AND THAT any necessary By-laws be presented to City Council for ratification;

ALL as contained in Report No. R62/2022 (Planning Services), as submitted by the Development & Emergency Services Department.

EXECUTIVE SUMMARY

The subject lands received draft approval for a plan of subdivision on July 18, 2016; it is comprised of nine lots for development of single detached dwellings, and a new street. That approval was valid for three years and one extension was given previously. The developer has not yet entered into a Subdivision Agreement.

Administration is recommending that an extension be granted given that the Developer has made reasonable efforts to complete the requirements for registration. Without a further extension the draft approval will lapse on June 18, 2022.

DISCUSSION

The lands (shown on Attachment A) have draft approval for a residential plan of subdivision that is to be partially serviced with municipal piped water. The plan consists of nine lots for development of single detached dwellings with frontage on a new street.

The subject lands received draft approval for a plan of subdivision on July 18, 2016 with a lapsing date of three years. The developer previously received approval for an extension that was approved with a lapse date of June 18, 2022. The developer has stated that while he is actively moving forward to complete conditions, a number of issues have precluded the finalization of the

outstanding conditions. For this reason, the Developer has requested a further extension to June 20, 2025.

The request for extension was circulated to the agencies that required conditions of draft approval and no further modifications to the conditions were requested as a result of the request for extension.

Given that the Developer is working towards registration, the Planning Services Division and the Engineering Division support the Developer's request to extend Draft Plan Approval to June 20, 2025. No additional conditions or modification of conditions is required as part of the proposed extension.

CONCLUSION

In conclusion, the extension will allow for completion of the conditions of the draft plan of subdivision as outlined in this Report. As such, Administration supports the request and recommends that City Council approve the extension.

REFERENCE MATERIAL ATTACHED

1. Attachment A -Applicant's Subdivision Plan
2. Attachment B - Draft Approval Conditions for File 58T-15503

PREPARED BY: Decio Lopes, RPP., Senior Planner

THIS REPORT SIGNED AND VERIFIED BY: (NAME OF GENERAL MANAGER) Karen Lewis, General Manager – Development & Emergency Services	DATE: March 31, 2022
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[illegible]Page 50 of 63

ATTACHMENT B – Approved conditions of draft plan approval - 58T-15503

DRAFT APPROVAL CONDITIONS FOR 58T-15503:

That this approval applies for a period of 3 years, ending on June 20, 2025 to the draft plan prepared by J.D. Barnes Ltd., dated May 29, 2015, which shows a total of 9 lots for single detached dwellings (Lots 1 to 9) and one street.

1. That the street be shown and dedicated as a public highway on the final plan.
2. That the street be named to the satisfaction of the City of Thunder Bay.
3. That the owner satisfies itself that all lots conform to the requirements of By-law 100-2010, as amended.
4. That the owner enter into a Subdivision Agreement satisfactory to the City of Thunder Bay to satisfy all the requirements, financial and otherwise, concerning the provision of roads, installation of services and drainage.
5. That prior to entering into a Subdivision Agreement with the City, the applicant shall provide a satisfactory final servicing study prepared by a Professional Engineer, to the satisfaction of the City Engineer.
6. That the owner satisfy the Parks Division with respect to the cash in lieu of land or land dedication for parks purposes.
7. That such easements as may be required for utility or drainage purposes shall be granted to the appropriate authority.
8. That the owner satisfy the City Engineer with respect to the dedication of land for stormwater management purposes.
9. That the Subdivision Agreement between the City and the owner contain a provision wherein the owner agrees to include in all offers of purchase and sale the following notices:
 - (a) For all lots, notice that the street allowance adjacent to Lot 1 has been identified as a potential location for a community mailbox.
10. That prior to final approval, the owner shall satisfy the City Engineer with respect to servicing the subdivision and providing all required easements and for releasing or modifying any existing easements.
11. That the Subdivision Agreement between the City and the owner contain a provision wherein the owner agrees to stop all work and notify the Ministry of Citizenship, Culture, and Recreation in the event that cultural heritage features are uncovered

ATTACHMENT B – Approved conditions of draft plan approval - 58T-15503

during construction.

12. That the Subdivision Agreement between the City and the owner contain a provision wherein the owner agrees to stop all work and notify the Police, Ministry of Citizenship, Culture and Recreation, and the Registrar of Cemeteries - Ministry of Government Services in the event human remains are uncovered during construction.
13. That prior to final approval, the owner shall enter into an agreement with Thunder Bay Hydro Electricity Distribution Inc. for the costs of supplying electricity service to the development and that the City is to be advised in writing, by Thunder Bay Hydro Electricity Distribution Inc. how this condition has been met.
14. That prior to final approval, the owner shall enter into an agreement with Thunder Bay Telephone for the provision of telephone service to the development and that the City is to be advised in writing, by Thunder Bay Telephone how this condition has been met.
15. That prior to final approval, the owner shall enter into an agreement with Union Gas Limited for the provision of natural gas service to the development and that the City is to be advised in writing, by Union Gas Limited how this condition has been met.
16. That prior to final approval, the owner shall satisfy the City Engineer that the applicable requirements of the Environmental Assessment Act have been met.
17. That prior to final approval, the Subdivision Agreement be registered against the title of the lands to which it applies.
18. That prior to final approval, the owner shall update the Hydrogeological Study and the Geotechnical Study that also confirms that the lot sizes are appropriate for development and will have no negative impacts and that subsurface sewage subsystems can be accommodated without the need for advanced treatment systems to the satisfaction of the City Engineer and the Thunder Bay District Health Unit and that the City is to be advised in writing, by the Thunder Bay District Health Unit how this condition has been met.
19. That any recommendations in the updated Hydrogeological Study be incorporated into the Subdivision Agreement.
20. That prior to entering into a Subdivision Agreement with the City, the owner shall provide a satisfactory final stormwater management report and erosion control plan prepared by a Professional Engineer confirming the stormwater management quantity and quality control requirements, to the satisfaction of the City Engineer and the Ministry of Transportation.

21. That prior to entering into a Subdivision Agreement with the City, the owner shall prepare a final lot grading and drainage plan to the satisfaction of the City Engineer and the Ministry of Transportation.

MEETING DATE 04/11/2022 (mm/dd/yyyy)

SUBJECT Thunder Bay District Fire Coordinator Appointment

SUMMARY

Memorandum from Karen Lewis, General Manager - Development & Emergency Services dated March 22, 2022, requesting that Council support the appointment of Thunder Bay Fire Rescue's Chief G. Hankkio as Thunder Bay District Fire Coordinator for a four-year term.

RECOMMENDATION

WITH RESPECT to the Memorandum from Karen Lewis, General Manager – Development & Emergency Services dated March 22, 2022, we support the appointment of Thunder Bay Fire Rescue Service Chief G. Hankkio as Thunder Bay District Fire Coordinator for a four-year term, ending in March of 2026;

AND THAT the Clerk arrange to forward this resolution to the Fire Marshal of the Province of Ontario and the district fire services;

AND THAT any necessary By-laws be presented to City Council for ratification.

ATTACHMENTS

1 K. Lewis memo dated March 22, 2022

*Victoriaville Civic Centre, 2nd Floor
111 Syndicate Avenue South
Thunder Bay, ON P7C 5K4
Tel: (807) 625-3199 Fax: (807) 625-2977*

TO: City Council

FROM: Karen Lewis, General Manager
Development & Emergency Services

DATE: March 22, 2022

RE: G. Hankkio – Thunder Bay District Fire Coordinator

The Development & Emergency Services Department along with the Thunder Bay Fire Rescue Division requests that Council support the appointment of Thunder Bay Fire Rescue's Chief G. Hankkio as Thunder Bay District Fire Coordinator for a four-year term.

Thunder Bay Fire Rescue Chief G. Hankkio has been filling the role of Acting Thunder Bay District Fire Coordinator since November 25, 2019. Previous to this Chief G. Hankkio was the alternate Thunder Bay District Fire Coordinator since 2007. Recently, member fire departments held elections and Chief G. Hankkio was acclaimed into the role of Thunder Bay District Fire Coordinator. This position is an appointment under the *Fire Protection and Prevention Act, 1997, Section 7 (2)* by the Fire Marshal of the Province of Ontario. There is no cost to the Corporation associated with the appointment and any expenses are reimbursed by the Province.

The Thunder Bay District Fire Coordinator roles and responsibilities include:

- Development, review, maintenance and submission of an up-to-date Mutual Aid Plan (MAP) on an annual basis in cooperation with the participant and non-municipal participants
- Coordination/monitoring of activations of the MAP
- Evaluation and processing of requests and recommendations to the Provincial Emergency Operations Centre (PEOC) for the deployment of provincial and regional assets and/or resources
- Providing advice and assistance to the Fire Marshal or designate upon request
- Providing assistance and guidance to participants and non-municipal participants during mutual aid activations
- In the case of significant events, the fire coordinator will notify the PEOC at their first opportunity in order to provide a verbal synopsis of the event and determine whether the Office of the Fire Marshal (OFM) involvement is required
- Attendance at the Fire Coordinators Annual Meeting and Learning Symposium, and other meetings as may be required from time to time by the OFM
- Providing advice and assistance to promote the effective and efficient implementation of the MAP

- Other duties as may be assigned by the Fire Marshal or designate in relation to the support of mutual aid activations
- The fire coordinator shall notify the OFM when a participant or non-municipal participant fails to maintain the established criteria for participation in the MAP

Please present the following recommendation for consideration at the April 11, 2022 Committee of the Whole meeting:

WITH RESPECT to the Memorandum from Karen Lewis, General Manager – Development & Emergency Services dated March 22, 2022, we support the appointment of Thunder Bay Fire Rescue Service Chief G. Hankkio as Thunder Bay District Fire Coordinator for a four-year term, ending in March of 2026;

AND THAT the Clerk arrange to forward this resolution to the Fire Marshal of the Province of Ontario and the district fire services;

AND THAT any necessary By-laws be presented to City Council for ratification.

MEETING DATE 04/11/2022 (mm/dd/yyyy)

SUBJECT Absence from Council Duties

SUMMARY

Memorandum from Councillor Peng You dated March 29, 2022 relative to the above noted.

ATTACHMENTS

1 Peng You memo dated March 29 2022

Memorandum

Office of the City Clerk
Fax: 623-5468
Telephone: 625-2230

TO: Krista Power, City Clerk

FROM: Councillor Peng You

DATE: March 29, 2022

SUBJECT: Absence from Council Duties
Committee of the Whole – April 11, 2022

Members of Council,

This memo is with respect to providing notice to Members of City Council, Administration and the public relative to a planned leave of absence as per Section 259 of *the Municipal Act, 2001*. As the public may be aware, I will begin my campaign for Member of Provincial Parliament (MPP) in May and will be absent from my council duties until the conclusion of the 2022 Provincial Election.

In my absence, I would welcome constituents to contact any members of council if they have questions or concerns and thank my fellow members of council and Mayor Mauro for their continued service to our community.

I have been advised by Clerk Power that Section 259 of *the Municipal Act, 2001* allows for Members of Council to take a leave from their duties for up to 3 months with no penalty, and while notice of my absence is not required under the Act, I want to be open with residents of Thunder Bay.

I have requested the Office of the City Clerk to redirect email and resident's inquiries as they are received during this time away from Council and ensure information relating to Council matters is accessible during my time away. I have also requested that I receive no remuneration for the period of May 1st to June 3rd, 2022.

MEETING DATE 04/11/2022 (mm/dd/yyyy)

SUBJECT Ward and Town Hall By-law Amendment

SUMMARY

Memorandum from Councillor Trevor Giertuga dated March 29, 2022, asking Council to consider an amendment to By-law 225-1998 that would not permit Ward and Town Hall meetings to be held after the first day of the Nomination Period in an election year.

RECOMMENDATION

WITH RESPECT to the Memorandum from Councillor Trevor Giertuga dated March 29, 2022, we recommend that Ward and Town Hall meetings cease on the first day of the Nomination Period in an election year;

AND THAT Administration be directed to bring forward an amendment to By-law BL 225-1998 to enact this change on May 9, 2022.

ATTACHMENTS

1 T Giertuga memo dated March 29 2022

Memorandum

TO: Krista Power, City Clerk
FROM: Councillor Trevor Giertuga
DATE: March 29, 2022
SUBJECT: Ward/Town Hall Meeting By-law Amendment
Committee of the Whole – April 11, 2022

The by-law to govern Ward and Town Hall meetings held by Councillors permits four (4) meetings every year, with no meetings permitted in July or August.

I would like Council to consider an amendment to By-law 225-1998 that would not permit Ward and Town Hall meetings to be held after the first day of the Nomination Period in an election year. That date is usually the first week of May. For the 2022 Municipal Election, the nomination period begins on May 2. I understand that the current calendar of meetings will not allow for a by-law amendment to be approved by Council prior to May 2; therefore, I would ask that Council consider the by-law amendment on May 9. The by-law would be in effect for the Nomination Period in subsequent election years.

As such, I provide the following motion for Council's consideration:

WITH RESPECT to the Memorandum from Councillor Trevor Giertuga dated March 29, 2022, we recommend that Ward and Town Hall meetings cease on the first day of the Nomination Period in an election year;

AND THAT Administration be directed to bring forward an amendment to By-law BL 225-1998 to enact this change on May 9, 2022.

MEETING DATE 04/11/2022 (mm/dd/yyyy)

SUBJECT Outstanding List for Planning Services as of March 29, 2022

SUMMARY

Memorandum from City Clerk Krista Power, dated March 29, 2022 providing the Planning Services Outstanding Items List, for information.

ATTACHMENTS

1 K Power memo dated March 29 2022

TO: Mayor & Council

FROM: Krista Power, City Clerk

DATE: Tuesday, March 29, 2022

SUBJECT: Outstanding List for Planning Services as of Tuesday, March 29, 2022
Committee of the Whole – Monday, April 11, 2022

The following items are on the outstanding list for Planning Services:

Reference Number	Department/Division	Outstanding Item Subject	Resolution Report Back Date – (on or before)	Revised Report Back Date – (on or before)
2018-010-DEV	Development & Emergency Services / Licensing & Enforcement	Sign By-law	No date included in referral resolution	May-16-2022
2020-024-DEV	Development & Emergency Services / Licensing & Enforcement	Request for Report – Development of a Nuisance By-law	Sep-28-2020	Aug-22-2022
2020-052-DEV	Development & Emergency Services / Thunder Bay Fire Rescue	TBFR Strategic Master Fire Plan (SMFP) - Implementation Plan	April-30-2022	June-20-2022
2021-103-DEV	Development & Emergency Services / Thunder Bay Fire and Rescue	Open Air Burning Policy	Nov-15-2021	Sep-12-2022
2021-104-DEV	Development & Emergency Services / Superior North EMS	Work Plan for Superior North EMS 2021-2030 Master Plan	Mar-14-2022	May-16-2022
2021-105-DEV	Development & Emergency Services	Ban Against Conversion Therapy	Mar-31-2022	May-16-2022
2021-107-DEV	Development & Emergency Services/Licensing & Enforcement	Reimagining the Yard Maintenance By-law	Dec-13-2021	Jun-20-2022

2021-109-DEV	Development & Emergency Services/Planning	Heritage Tax Incentive Program	Apr-25-2022	June-20-2022
2021-112-DEV	Development & Emergency Services	Official Plan - Partial Servicing & Advanced Wastewater Treatment for Subdivisions	Feb-14-2022	May-16-2022
2021-114-DEV	Development & Emergency Services/Licensing & Enforcement	Fence Related Bylaws	Mar-28-2022	June-20-2022
2021-115-DEV	Development & Emergency Services/Licensing & Enforcement	Boulevard Policy/Obstruction Bylaw	Jun-27-2022	Aug-22-2022
2021-116-DEV	Development & Emergency Services/Licensing & Enforcement	Animal Bylaws	Dec-13-2021	June-20-2022
2021-117-DEV	Development & Emergency Services/Licensing & Enforcement	Vacant Buildings Bylaw	Dec-13-2021	June-20-2022
2021-118-DEV	Development & Emergency Services/Licensing & Enforcement	Property Standards & Yard Maintenance Bylaw	Dec-13-2021	June-20-2022
2021-119-DEV	Development & Emergency Services / Thunder Bay Fire and Rescue	Sacred and Ceremonial Burning Policy	Aug-22-2022	Sep-12-2022
2021-120-DEV	Development & Emergency Services/Planning	Strategic Core Areas Community Improvement Plan - Update	Dec-19-2022	Feb-27-2023
2022-100-DEV	Development & Emergency Service	Strategy Development for Reducing Homelessness and Poverty in Our Community	Jun-20-2022	Aug-22-2022
2022-102-DEV	Development & Emergency Services/Planning	The Need for a Belrose Plan	Jul-25-2022	