



Memorandum

Office of the City Clerk
Fax: 623-5468
Telephone: 625-2230

TO: Members of Council
FROM: Mr. J. Hannam, City Clerk
DATE: Thursday, January 10, 2019
SUBJECT: **Additional Information/New Business**
Committee of the Whole/City Council – January 14, 2019

COMMITTEE OF THE WHOLE

ADDITIONAL INFORMATION

1. Letter from Mr. DJ O’Connors requesting to appear before Committee of the Whole to provide a deputation relative to Report No. 182/2019 (City Manager’s Office) Cannabis Retail Storefronts – Opt-in to Permit in Thunder Bay.
2. Report No. R 130/2018 relative to Designated Truck Route.

This report is in addition to Report 63/2018.
3. Memorandum from Mr. N. Gale, City Manager dated January 9, 2019 relative to City Services Profile and attaching a chart entitled City of Thunder Bay: City Services Profile.

CITY COUNCIL

ADDITIONAL INFORMATION

1. December 17, 2018 City Council Minutes
2. December 17, 2018 Committee of the Whole Minutes

/gs

January 9, 2019

To City Council,

My name is DJ O'Connors and I wish to make a deputation on Monday, January 14th, 2019. The subject matter of my deputation is in regards to the upcoming legislation of retail cannabis locations and specifically regarding the cities decision to opt-in and allow retail cannabis stores within the city of Thunder Bay. I am requesting that City Council decides to opt-in and allow a retail location to be placed within the city limits which will allow its citizens to be able to have a local, convenient and safe way to purchase recreational cannabis. Thank you for allowing me the opportunity to provide my deputation to City Council. Please see the deputation I wish to give, located below.

Sincerely

A handwritten signature in black ink, appearing to read 'DJ O'Connors', with a small flourish at the end.

DJ O'Connors

(807) 252-9631

723 James St N, Thunder Bay, P7C 5M7

2008porsche2@gmail.com

DEPUTATION

Cannabis is often described as one of the safest drugs out there, in part because it's never been directly linked to an overdose death and is broadly safer than other drugs like alcohol, tobacco, cocaine, and heroin. According to statistics Canada, Black-market sales of cannabis are the second most consumed substance city and countrywide. That being said, by having a thriving retail location that helps distribute proper legal and safe cannabis we can help remove the stigmatism associated with cannabis being categorized with other illegal drugs such as cocaine and heroin. Only government approved cannabis will be able to be sold at the brick and mortar retail locations.

With the government legalizing recreational cannabis we will see a reduced presence of black market sales as citizens will have the ability to obtain cannabis safe from authorized stores. This will hopefully reduce the amount of illegal activity with respect to cannabis in Thunder Bay, and surrounding areas. By opting in, this will help address the many social problems associated with the cannabis black market. The key problem that would be largely

targeted would be the removal of unsafe environments created by illegal distribution and the exposure and availability to teens and children. A study found 28% of Canadian youth having access to cannabis in the past year through the black market. Again, by opting in, we can limit the access to children and teens having direct contact with illegal cannabis by allowing the government approved and regulated brick and mortar locations.

The economic benefits of legalizing cannabis have been apparent as the first few provinces have moved to allow brick and mortar stores to operate within their province, this could potentially mean a big push for the local economy. Setting up brick and mortar dispensaries would be the first step in creating new jobs and get the ball rolling for economic activity in the cannabis industry within Northwestern Ontario. As the cannabis market matures we will see other streams of economic benefit and job creation within the city and surrounding areas. This will allow for new investment possibilities of tremendous benefit to the economy locally and nationally to allow it to be scaled up and allow other prospective investors within the city. As it stands right now, the black market is not contributing to the local economy in

the form of taxable revenue. We have noticed with great research in other provinces that the average brick and mortar location that sells cannabis hires between 15 to 20 employees per location with an average wage of \$17-\$19/hr.

Being that Thunder Bay is the economic hub of northwestern Ontario we need to lead by example by showing that Thunder Bay is open for business.

Although there are some therapeutic benefits of cannabis use it has been noted that there has also been increases of cannabis related hospitalization due to tainted drugs obtained from the black market, which has no regulations. By allowing a controlled distribution of legal, government approved cannabis, we can help to effectively remove a significant amount of the strain placed on EMS and emergency room visits resulting from laced cannabis. This would have a positive economic benefit within those departments.

The controlled distribution of cannabis not only has potential to generate tax revenue from the subsequent taxation but it will also

allow the government to save citizens tax dollars currently being spent on health care, public education and drug enforcement which are a result of the use of unregulated black market cannabis.

As the most influential city in northwestern Ontario lets be a leader together and show that the distribution of legal cannabis can be done in a safe and productive manner and show that the economy in Thunder Bay is alive and well. We have noticed that city police have made great progress in controlling the black market of illegal drug distribution and we believe that having a brick and mortar retail location will help achieve safe and regulated access and be a cornerstone of our cities ability to achieve that goal.

Today I am asking you to consider the social and economic benefits of brick and mortar retail stores for our great city of the north.

Thank you for allowing me the opportunity to speak here today.



Corporate Report

DEPARTMENT/ DIVISION	Infrastructure & Operations	REPORT NO.	R 130/2018
DATE PREPARED	09/05/2018	FILE NO.	
MEETING DATE	10/15/2018 (mm/dd/yyyy)		
SUBJECT	Designated Truck Route		

RECOMMENDATION

With respect to Report 130/2018 (Engineering & Operations) we recommend that By-law 87-2007 be repealed and replaced as outlined in this report;

AND THAT a new Designated Truck Route By-law as outlined in this report be presented to City Council for ratification;

AND THAT a \$10,000 expansion to the Roads Sign Maintenance budget be included in future operating budgets for Council's consideration to cover costs of the annual billboard rental;

AND THAT the Mayor and Clerk be authorized to execute all necessary documentation.

EXECUTIVE SUMMARY

On July 21, 2014 Committee of the Whole passed a resolution directing Administration to prepare a report outlining options and process required to apply weight restrictions on Arthur Street from 25th Side Road to Highway 61. This was due in large part to resident complaints concerning safety, engine compression use, speeding and complaints of excessive noise and vibration of homes along Arthur Street from long trucks. Similar complaints have been received by members of Council and Administration from residents along Dawson Road.

Following Council's direction, the Engineering Division has undertaken a review of the existing Heavy Load By-law with a focus to reduce truck traffic on Arthur Street west of the Thunder Bay Expressway and on Dawson Road. It has been determined that a more effective way of managing truck traffic on these routes and in the City would be through the implementation of a Designated Truck Route. This identifies safer corridors for trucks and reduces the number of heavy trucks using City streets unless necessary, improving safety and reducing damage and maintenance costs to the City's infrastructure.

DISCUSSION

At the July 21, 2014 Committee of the Whole meeting a resolution was passed directing Administration to provide options to apply weight restrictions on Arthur Street from 25th Side Road to Highway 61. This was due in large part to resident complaints concerning safety, engine compression use, speeding and complaints of excessive noise and vibration of homes along Arthur Street from long trucks. Similar complaints have been received by members of Council and Administration from residents along Dawson Road.

Engineering is proposing that a permissive Designated Truck Route system be implemented to manage heavy truck traffic in the City.

Existing Heavy Load By-law Changes

The City of Thunder Bay's Heavy Load By-law (87-2007) has been in place in some form or another since 1972. This By-law identifies streets within the City that are restricted to vehicles with weights over 5,000 kg, 10,000 kg, 15,000 kg or 28,000 kg registered gross weight. Vehicles exceeding these weights are free to utilize streets that are not listed within this By-law, resulting in most city streets being accessible to heavy truck traffic.

It has been determined that a Designated Truck Route (DTR) including weight restricted street exemptions will be a more effective means of managing truck traffic in the City. It is recommended that the By-law 87-2007 and schedules be repealed. Weight restricted streets will be included in the new Designated Truck Route by-law with two new schedules identifying weight restrictions of 15,000 kg or 28,000 kg. Additionally some streets are recommended to be added or deleted from the schedules as follows. With respect to Schedule 'D' (restrictions over 5,000 kg), Engineering deems the existing restrictions to Vickers Street, Edward Street, Rupert Street and Empress Avenue unnecessary, and therefore to be removed from the schedule. Engineering recommends that weight restrictions be added to Arthur Street west of the Thunder Bay Expressway and Dawson Road to control truck traffic entering the City from the west.

Summary of Consultation

Engineering carried out consultation with the community on the Designated Truck Route and has revised it based on comments and concerns received.

Engineering attended Ward meetings in January/February 2016 to inform residents of the heavy load bylaw review and the concept of proposed designated truck routes. At that time consultation was also completed with the Community Economic Development Commission, Thunder Bay Chamber of Commerce, a local truck training center, Municipality of Oliver Paipoonge, and local business. Engineering held business and public consultation meetings in May 2017 and February 2018 and the currently proposed Designate Truck Route was presented at a public open house in September 2018.

The following feedback was received:

- Concerns with heavy trucks using Arthur Street and Dawson Road, siting unsafe pedestrian conditions, near misses when driving, noise and vibration issues
- Negative impacts to day to day trucking operations, increasing delivery/haul times and costs, difficulty planning routes
- Requests to both increase and reduce the number of streets in the truck route network
- By-law enforcement concerns
- By-law fairness concerns
- Concerns of additional weight restricted streets
- Requests for speed reductions on Arthur Street and Dawson Road corridors instead of reducing truck traffic
- Logging/chip haulers concerned that additional trip time will reduce number of loads they can haul to mill each day
- Safety concerns around additional truck traffic through Kakabeka Falls
- Safety concerns around additional truck traffic through intersections along Thunder Bay Expressway
- Requests for warning lights at all signalized intersections on Thunder Bay Expressway
- Requests for completion of Shabaqua Extension/Thunder Bay Bypass

In addition to the above, Engineering consulted with the Ministry of Transportation, Ontario Provincial Police, Thunder Bay Police Services, and City Legal Services to create the proposed Designated Truck Route and bylaw.

Proposed Designated Truck Route

A permissive system to manage truck traffic within the City is recommended. A permissive Designated Truck Route (DTR) by-law will be implemented in conjunction with weight restricted streets. A Designated Truck Route identifies corridors for truck traffic to use within the City. Whenever possible, trucks must remain on the DTR corridors, which are designed to handle heavier and larger loads and are chosen to minimize impact on residents and alleviate unnecessary heavy truck traffic on the City's minor road network. Maps of the proposed DTR and weight restricted streets are shown in Attachments A and B. This has been identified as the most effective way to manage the negative impacts of truck traffic and mitigate concerns of local businesses and the public.

The Designated Truck Route and bylaw wording were revised based on public and business feedback. Focus was placed on removing truck traffic from Dawson Road and Arthur Street West, and allowing truck traffic within the City core to remain largely as is. Revisions were also made to integrate the Designated Truck Route with the City's Dangerous Goods Route.

Weight restricted streets remain largely the same as the current Heavy Load By-law, with some deletions that are no longer appropriate, and the addition of Arthur Street West and Dawson Road to direct truck traffic entering the city from the west to the Designated Truck Route. Weight restrictions will be simplified and made more appropriate from having four weight limits to only two; 15,000 kg and 28,000 kg.

Impacts

The delivery of service and goods is essential for the City and its residents as efficient movements reduce delivery cost and time and are vital to the City's economy and economic development. Therefore any truck management system in place must not be too restrictive and must allow truck movements to final destinations.

The new proposal focuses on removing unnecessary truck traffic from residential areas and directs trucks to the Harbour Expressway, Main Street, Island Drive, and Provincial Highways 11/17 and 61 within the City Limits, in alignment with the Dangerous Goods Route. Heavy trucks will be able to travel to any delivery destination in the City. Trucks will be required to traverse as far as practical along the new Designated Truck Route during a trip. They are required to use the shortest possible distance on undesignated City streets to their end destination while still adhering to the weight restricted streets. Enforcement will be by Thunder Bay Police.

Using recent traffic counts from Arthur Street and Dawson Road it is expected that approximately 500 truck trips per day will be rerouted to the Thunder Bay Expressway as well as through Kakabeka Falls, and approximately 1000 truck trips per day will be added to the Harbour Expressway Extension section of Highway 11/17. This is in the order of 10 to 20 trucks per hour. Based on collision analysis, the predicted safety impacts would be in the order of fractions of a collision increase per year on a per intersection or per kilometer basis. The five year average number of collisions involving at fault heavy trucks on Arthur Street and Dawson Road west of the Thunder Bay Expressway is 1.8 and 3 respectively.

Permissive truck route signage at Highways 11/17 and 61 intersections within the City will be installed showing trucks their permitted movements on the corridor. Additional billboard signs will be placed on highway corridors outside of City Limits at various decision points to advise trucks of the restrictions through the City of Thunder Bay.

Education

Education will be an important piece of implementing and enforcing the DTR. Once approved by Council, an education campaign will be targeted at residents and truck drivers to inform them of the new DTR and what it means. This education will be targeted to improve compliance and reduce erroneous complaints.

FINANCIAL IMPLICATION

The fabrication and installation of permissive Designated Truck Route signs along the Thunder Bay Expressway as well as encroachment permits will cost approximately \$6,000. There are funds proposed in the 2019 Capital Budget to cover these costs. The fabrication, installation, and rental of five billboard warning signs west of Thunder Bay along highway corridors will cost \$10,000 per year with a 5 year contract and will require an expansion to the Roads Section Sign Maintenance 2019 Operating budget. If Council approves the implementation of a Designated

Truck Route, this expansion will be included in future operating budgets for Council consideration.

By repealing and replacing the existing Heavy Load By-law, signage throughout the City would need to be replaced with the new By-law's restrictions. The fabrication and installation of signage would cost approximately \$15,000 and will be covered under the Roads Section Sign Maintenance operating budget.

CONCLUSION

It is concluded that By-law 87-2007 should be repealed and replaced and a Designated Truck Route by-law should be presented to City Council for ratification.

It is also concluded that the Roads Sign Maintenance budget should be expanded by \$10,000 to cover the costs of annual billboard rental costs.

BACKGROUND

At the October 6, 2014 Committee of the Whole, a report was presented (Report No. 224/2014 – Engineering) regarding Arthur Street Weight Restrictions indicating a Designated Truck Route be considered.

At the December 7, 2015 Committee of the Whole, a report was presented (Report No. 144/2015 – Engineering & Operations) recommending the implementation of a Designated Truck Route through the City of Thunder Bay.

February 22, 2016 a memorandum sent to Members of Council regarding the Designated Truck Route. This memorandum outlined consultation on the DTR with residents at Current River and Neebing Ward meetings, CEDC, Thunder Bay Chamber of Commerce, local Heavy Truck Student Driver Training Centre, Municipality of Oliver Paipoonge, and Santorelli & Sons Ltd, a local business on Arthur Street.

March 7, 2016 a memorandum sent to City Council in response to correspondence received from the Canadian Federation of Independent Business regarding the Designated Truck Route and impacts to businesses within the Municipality of Oliver-Paipoonge along Arthur Street West. The memorandum indicated the types of businesses on Arthur Street West do not rely on passer-by traffic and travel time increases would be less than five minutes, and that pedestrian facilities do not exist within this corridor.

May 27, 2016 a memorandum sent to City Council regarding the Designated Truck Route By-law. The memorandum indicated that due to resource constraints in Engineering and Legal Services that the presentation of the by-law would be delayed.

March 22, 2017 a memorandum sent to City Council introducing the Designated Truck Route By-law. This memorandum outlined advanced warning signs for the DTR.

At the March 27, 2017 City Council meeting, By-law 1/2017 - A By-law to Designate Truck Routes through the City of Thunder Bay was presented. Also presented was a memorandum from Mr. R. Love, Traffic Technologist, dated March 22, 2017 and a memorandum from Councilor A. Foulds, dated March 27, 2017. At that time a resolution to amend the By-law was introduced; and a resolution was passed to refer the By-law and amending resolution back to Administration for further clarification on the wording of the by-law and report back to City Council following a review from Legal Services.

April 11, 2017 a memorandum sent to City Council regarding the Designated Truck Route By-law outlining changes to wording in the By-law to facilitate enforcement and clearly reflect the intent of the DTR.

At the April 24, 2017 City Council meeting, a memorandum was presented from Mr. R. Love, Traffic Technologist - Engineering Division, dated April 11, 2017 relative to By-law 36/2017 - A By-law to Designate Truck Routes through the City of Thunder Bay. At the April 24, 2017 City Council meeting, the City Clerk advised that the By-law and Amending Resolution regarding the Designated Truck Route By-law was withdrawn from the Agenda, and will be re-presented in June 2017 following further consultation by Administration with the trucking industry.

At the June 4, 2018 Committee of the Whole meeting, Report No. R 63/2018 (Infrastructure & Operations - Engineering & Operations) – Designated Truck Route was presented. Correspondence was also presented from communities and organizations.

At the June 4, 2018 Committee of the Whole meeting the Deputy City Clerk advised that Report No R 63/2018 (Infrastructure & Operations – Engineering & Operations) was withdrawn from the Agenda by Administration and will be presented at a future Committee of the Whole meeting.

REFERENCE MATERIAL ATTACHED

Attachment 'A' – Proposed Designated Truck Route Map
Attachment 'B' – Proposed Heavy Load Restriction Map

PREPARED BY: *Kayla Dixon, Director Engineering & Operations*

THIS REPORT SIGNED AND VERIFIED BY: CHARLES CAMPBELL FOR KERRI MARSHALL, GENERAL MANAGER, INFRASTRUCTURE & OPERATIONS	DATE: October 5, 2018
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MEMORANDUM

TO: Members of City Council
FROM: Norm Gale, City Manager
DATE: January 9, 2019
SUBJECT: City Services Profile

As requested through the Committee of the Whole resolution dated December 10, 2018, a City Services Profile is attached.

The City Services Profile identifies services provided in 2018. Services are identified by Department and categorized as Mandatory, Primary, supported by a Business Case or Discretionary, the definition of each category is included in the report.

This listing is a high level overview of the services provided by the City of Thunder Bay and Outside Boards. With the exception of those services subject to regulation or legislation, the scope of services and service levels provided are at the discretion of Council.

City of Thunder Bay City Services Profile

DEPARTMENT	DIVISION	SERVICE TYPE	LEGISLATION/DETAILS	SERVICE DETAIL	FTEs REQUIRED	2018 NET BUDGET IN \$000s COST (REVENUE)
City Manager's Office	Office of the City Clerk - Municipal Election	Mandatory	Municipal Elections Act, S.5; Municipal Act	Every four years with overlap on the preceding & following years.	1.6	89.7
City Manager's Office	Office of the City Clerk - Intergovernment Relations - Administration	Discretionary		Oversees advocacy for the Municipality with other levels of government and stakeholders.	-	12.0
City Manager's Office	Office of the City Clerk - Municipal Accessibility	Mandatory	Accessibility for Ontarians with Disabilities Act (AODA) Section VII (Municipal Accessibility)	Coordinates the work of the Accessibility Advisory Committee (AAC) (mandated) and oversees corporate training as required by legislation.	1.4	132.3
City Manager's Office	Office of the City Clerk - Property Standards	Mandatory	Section 15.6 of the Ontario Building Code Act, S.O. 1992.	Quasi judicial committee acts as appeal body for property standards.	-	1.4
City Manager's Office	Office of the City Clerk	Mandatory	Municipal Act, 2001 S. 228(1); Municipal Conflict of Interest Act, S.6(1); Vital Statistics Act; Assessment Act; MFIPPA; PHIPA, PIPEDA	Legislative services, vital statistics administration, Council services, assessment services, records management; delegated authority through Order-in-Council for lottery licencing.	12.6	1,244.3
City Manager's Office	Office of the City Clerk - City Archives	Mandatory	Municipal Act, 254 & 255; Municipal Code 193, MFIPPA; PHIPA, PIPEDA	Records management; freedom of information; requirement for legal services for claims and litigation.	5.5	634.4
City Manager's Office	City Manager's Office	Primary	Municipal Act, S. 229	"May appoint a CAO".	2.5	567.2
City Manager's Office	City Solicitor & Corporate Counsel	Primary		Administration of legal services, Insurance and Risk Management and Provincial Offences Act (POA) Prosecutions (Court Services).	7.1	982.8
City Manager's Office	Office of the City Clerk - Accessibility Advisory	Mandatory	Accessibility for Ontarians with Disabilities Act (AODA)	Accessibility Advisory Committee oversees city's accessibility plan.	-	18.7
City Manager's Office	Corporate Strategic Services - Communications and Strategy	Primary		Supports mandatory services of the Corporation.	5.5	659.2
City Manager's Office	Office of the City Clerk - Heritage Advisory	Discretionary	Ontario Heritage Act, R.S.O 1990, C 0.18	Administers Heritage designation program and manages ongoing work associated with heritage properties.	0.5	33.8
City Manager's Office	Office of the City Clerk - Aboriginal Liaison	Discretionary		Link to Strategic Plan; facilitates education across the corporation and in the community, provides input on administrative work relative to the ALO plan & relationship building.	2.0	299.5

City of Thunder Bay City Services Profile

DEPARTMENT	DIVISION	SERVICE TYPE	LEGISLATION/DETAILS	SERVICE DETAIL	FTEs REQUIRED	2018 NET BUDGET IN \$000s COST (REVENUE)
City Manager's Office	Corporate Strategic Services - Strategic Initiatives	Discretionary	<u>Crime Prevention</u> - Under Bill 175, Safer Ontario Act, municipalities are mandated to have a community safety and well being plan.	Supports Corporate Strategic Plan <u>Anti-Racism</u> - supports Anti-Racism & Respect Advisory Committee and respect working group; NOHFC intern position. <u>Indigenous Relations & Inclusion</u> - strategic leadership on Indigenous relations & inclusion including meeting Corporation's obligations under Anti-Racism & Inclusion Accord. <u>Crime Prevention</u> - leverages funding from other orders of government; develops and implements the Community Safety and Well-being plan in partnership with community partners and stakeholders. <u>Drug Strategy</u> - develops and implements Drug Strategy in partnership with community partners and stakeholders; partnership commitment to 2017 inclusive; Community partnership contributes 40% of operating costs.	3.6	367.4
City Manager's Office	Human Resources - Administration	Mandatory	Ontario Labour Relations Act, Ontario Human Rights Code, Accessibility for Ontarians with Disabilities Act (AODA), Income Tax Act, Workplace Safety & Insurance Act, Employment Standards Act, Labour Relations Act, Hospital Labour Dispute Arbitration Act, Ambulance Services Collective Bargaining Act, Fire Protection & Prevention Act, Pay Equity Act, OMERS Act, Pension Benefits Act, Ontario Employer Health Tax Act, Collective Agreements, MFIPPA	Payroll, benefits and pension administration. Compensation management and pay equity maintenance. Disability management, workplace accommodation and return to work. Collective bargaining, grievance and collective agreement administration. Recruitment, selection and hiring. Legislated Training. Workplace Harassment and Discrimination Investigations. Legislation compliance. Support for acquisition and divestment of corporate services.	18.5	2,213.1
City Manager's Office	Human Resources	Primary		Support for all mandatory services.	3.6	235.1
City Manager's Office	Human Resources - Staffing, Development & Support Services	Business Case		Succession planning, leadership development and non-legislated training.	0.5	36.6
City Manager's Office	Human Resources - Corporate Safety	Mandatory	Occupational Health & Safety Act and Regulations, Workplace Safety & Insurance Act	Promotion, audit and management of Occupational Health & Safety programs, Workplace Violence Investigations, WSIB administration and claims management and trespass notices.	4.5	556.1
City Manager's Office	Human Resources - Corporate Safety	Primary		Support for above mandatory services.	0.5	35.3
City Manager's Office	Human Resources - Library Funding	Business Case		Under service agreement provide labour relations and other HRCS services to the Thunder Bay Public Library.	0.5	0.4
City Manager's Office	Human Resources - Wellness	Mandatory	Occupational Health & Safety Act, Workplace Safety & Insurance Act	Post Traumatic Stress Disorder prevention and psychological health & safety, and initiatives to improve employee wellness.	1.0	127.6

City of Thunder Bay City Services Profile

DEPARTMENT	DIVISION	SERVICE TYPE	LEGISLATION/DETAILS	SERVICE DETAIL	FTEs REQUIRED	2018 NET BUDGET IN \$000s COST (REVENUE)
Community Services	Asset Management - Administration	Primary	Ensures legislative compliance for activities under the jurisdiction of the Division.	Ensures Corporate/Divisional strategic initiative implementation, legislative compliance, capital planning activities, energy management and Divisional financial oversight.	3.0	266.4
Community Services	Asset Management - Construction Services	Primary	The City owns and builds facilities. As a result, applicable legislation must be followed for the construction and renewal of assets.	Capital renewal of Corporate facility assets. Delivery of new construction projects. Project management and contract administration. Contract document development. Procurement of third party professional services. Acts as an internal consultant for the Corporation.	3.0	338.9
Community Services	Asset Management - Facilities Services	Primary	Since the City owns buildings, applicable legislation must be followed for facility maintenance and life safety compliance.	Daily maintenance and management of facility repairs. Pool operations, management of third party vendors, janitorial, security, life safety inspections and repair.	27.8	825.6
Community Services	Asset Management - Fleet Services	Primary	Since the City owns equipment, vehicles and operates a fleet, applicable legislation must be followed for the maintenance and operation of the fleet.	Scheduled maintenance and repair. Management of third party vendors. Fleet procurement. Document management and driver training.	37.0	740.5
Community Services	General Manager's Office	Primary		Provides overall strategic management and direction for the operation of the Community Services Department. Provides departmental lead for major departmental projects, waterfront operations, asset management, transit, corporate energy management, recreation and culture, and all associated services and programming.	2.0	306.8
Community Services	Central Support	Primary		Provides financial, administrative and customer service support to all areas of the Community Services Department including budget preparation, payroll, accounts receivable, procurement, CIT and corporate energy management.	16.3	1,595.2
Community Services	Transit - Conventional	Business Case	Public transit service providers are required to follow and adhere to industry related Provincial legislation.	Provides planning, administration and operations of public transportation service in response to customer requirements, service standards, guidelines and overall CTB public transportation related plans.	118.3	10,049.1
Community Services	Transit - Specialized	Business Case	Public transit service providers are required to follow and adhere to industry related Provincial legislation.	Provides planning, administration and operations of a parallel public transportation service tailored to meet the needs of people who, because of a disability, may not be able to utilize conventional transit services.	23.1	2,170.1
Community Services	Recreation & Culture - Divisional Administration	Business Case		Ensures Corporate/Divisional strategic initiative implementation, legislative compliance and Divisional financial oversight.	4.1	654.5

City of Thunder Bay City Services Profile

DEPARTMENT	DIVISION	SERVICE TYPE	LEGISLATION/DETAILS	SERVICE DETAIL	FTEs REQUIRED	2018 NET BUDGET IN \$000s COST (REVENUE)
Community Services	Recreation & Culture - Aquatics, Wellness, Children and Youth	Discretionary	The City is required to follow all applicable legislation if these service are provided.	Provides recreational, instructional aquatic and fitness programming for children, youth and adults.	90.3	4,281.0
Community Services	Recreation & Culture - Community and Cultural Development	Discretionary	The City is required to follow all applicable legislation if these service are provided.	Provides strategic management and direction for the operation of the Community & Cultural Development Section. Provides lead for projects, operations and services related to events, culture, waterfront, community centres, arenas & stadia, volunteer services, and community development in culture, sport and events sectors.	39.0	3,762.4
Community Services	Recreation & Culture - Older Adults Programs	Discretionary	The City is required to follow all applicable legislation if these service are provided.	Operation of two recreation centres, providing recreation, education and volunteer opportunities for older adults.	14.1	915.9
Community Services	Recreation & Culture - Child Care	Discretionary	The City is required to follow all applicable legislation if these service are provided.	Operation of 4 child care centres as well as private home child care.	31.8	965.7
Corporate Services & Long Term Care	Corporate Services - General Manager's Office	Mandatory	Municipal Act, Part VII, S. 286	Treasurer must be appointed.	2.5	413.5
Corporate Services & Long Term Care	Financial Services - Accounting & Budget	Mandatory	Municipal Act, Part VII, Part XII, Part XIII	Budget must be established; financial statements must be prepared.	10.7	1,377.6
Corporate Services & Long Term Care	Accounting & Budget - Indigent Burials	Mandatory	Anatomy Act, R.S.O. 1990, c.A.21, s.11; 2002, c.17, Sched. F, Table.	Burials for indigents are paid for by the City and if eligible CPP benefits are claimed for reimbursement.	-	6.0
Corporate Services & Long Term Care	Homes for the Aged - Pioneer Ridge & Jasper	Discretionary	Homemakers and Nurses Services Act	Homemaking services to individuals who require assistance with household activities of daily living, and who have limited financial resources in order to allow them to stay in their homes.	-	25.0
Corporate Services & Long Term Care	Revenue	Mandatory	Municipal Act, Part VIII, IX, X, XI	Municipal Taxation/Water Billing and Collections.	23.2	897.6
Corporate Services & Long Term Care	Revenue - Provincial Land Tax (PLT)	Business Case		Contract with Province.	8.9	(157.3)
Corporate Services & Long Term Care	Revenue - Provincial Offences (Court Services)	Business Case	Provincial Offences Act (POA) - provides authority for municipalities to perform Part I and Part II prosecutions: Memorandum of Understanding between City of Thunder Bay and Province (2000) transferred this prosecutorial responsibility to the City.	Part 1 ('ticket') POA Prosecutions for Thunder Bay and District.	11.1	(665.0)
Corporate Services & Long Term Care	Homes for the Aged - Pioneer Ridge	Mandatory	Long Term Care Homes Act and Legislation	150 bed City of Thunder Bay Home for the Aged is operated by the Municipality in partnership with the Ministry of Health & Long Term Care. This home is accredited by Accreditation Canada.	156.7	3,911.6
Corporate Services & Long Term Care	Homes for the Aged - Jasper Supportive Housing Apartments	Discretionary	If program is operated: Ministry of Health and LHIN agreement guidelines must be followed & Ontario Residential Tenancy Act and Home Care and Community Service Act	100 unit Seniors' supportive housing facility which is owned by Thunder Bay District Housing and has 24 hour on-site Support Services Program administered by the City of Thunder Bay Homes for the Aged.	23.0	455.2

City of Thunder Bay City Services Profile

DEPARTMENT	DIVISION	SERVICE TYPE	LEGISLATION/DETAILS	SERVICE DETAIL	FTEs REQUIRED	2018 NET BUDGET IN \$000s COST (REVENUE)
Corporate Services & Long Term Care	Homes for the Aged - Meals on Wheels	Discretionary	When program is operated, Ministry of Health and LHIN agreement guidelines must be followed.	A non-profit Community Support Program providing "Home-delivered full-course meals prepared by Homes food service staff to people in need in the community.	2.2	2.9
Corporate Services & Long Term Care	Supply Management	Primary	Agreement on Internal Trade (Federal) NAFTA (Federal); Discriminatory Business Practices Act (Ontario); Broader Public Sector Procurement Directive (Ontario) Ontario – Quebec Trade Agreement (Ontario); Municipal Act (Ontario); Case law (public).	Purchasing & Stores	14.9	1,307.5
Corporate Services & Long Term Care	Supply Management - Printing + Imaging	Business Case		Business case for printing and graphics.	3.2	11.9
Corporate Services & Long Term Care	Corporate Information Technology (CIT)	Primary	The use of Information Technology and Software Applications is essential for areas providing mandatory and primary services.	Maintenance of all technology software & hardware for mandatory/ primary services, e.g.. Tax & Water Billing, Payroll, General Ledger, Building Permit and Inspections, Pioneer Ridge Resident Care, etc.	29.0	3,312.5
Corporate Services & Long Term Care	Accounts Payable	Primary	In order to provide mandatory services the support system to pay for these costs must be in place.	Processes payments for all goods and services received by the City including mandatory services areas, as well as employee travel.	4.3	340.7
Corporate Services & Long Term Care	Internal Audit	Business Case		Internal audits to improve internal controls, test compliance & minimize risk.	2.0	248.4
Development & Emergency Services	Planning Services	Mandatory	Planning Act	Maintain an Official Plan and Zoning By-law. Process Official Plan and Zoning By-law Amendments. Support the Committee of Adjustment and the processing of minor variance and severance applications. Process plans of subdivision and condominium. Provide representation to the Local Planning Appeal Tribunal.	6.5	609.6
Development & Emergency Services	Planning Services	Primary		Negotiate site plan control and various development and notification agreements. Undertake various land use studies. Develop and administer Community Improvement Plans. Maintain municipal base mapping & aerial photography. Provide direct customer service.	6.5	609.6
Development & Emergency Services	Building Services	Mandatory	Building Code	Issue Building, Plumbing and Demolition Permits. Perform building and plumbing inspections. Administer a Backflow Prevention Program. Enforce the Building Code.	13.6	(21.2)
Development & Emergency Services	Building Services	Primary		Issue Compliance Reports, Buildable Lot Letters, and assign Municipal Addresses. Provide direct customer service.	3.4	(5.3)

City of Thunder Bay City Services Profile

DEPARTMENT	DIVISION	SERVICE TYPE	LEGISLATION/DETAILS	SERVICE DETAIL	FTEs REQUIRED	2018 NET BUDGET IN \$000s COST (REVENUE)
Development & Emergency Services	Superior North Emergency Medical Services	Mandatory	Ambulance Act	Deliver paramedic services throughout the City and the District of Thunder Bay.	182.1	9,653.4
Development & Emergency Services	Superior North Emergency Medical Services	Primary		Provide non-urgent patient transport. Promote public education and wellness. Support Community Paramedicine Program.	2.0	180.3
Development & Emergency Services	Thunder Bay Fire Rescue	Mandatory	Fire Protection and Prevention Act. Emergency Management and Civil Protection Act.	Fire suppression, auto extraction, hazardous material spills, industrial accidents, tiered medical response, high/low angle rescue and confined space rescue, public fire safety education, fire prevention inspections and code enforcement under the Ontario Fire Code. Also delivers emergency planning for the community.	211.2	29,805.7
Development & Emergency Services	Licensing & Enforcement	Mandatory	Planning Act, Building Code and Municipal By-laws	Enforce property standards, yard maintenance, zoning and other municipal by-laws.	3.5	222.3
Development & Emergency Services	Licensing & Enforcement	Primary	Municipal By-laws	Issue business licenses, taxi licenses and sign permits.	1.5	95.3
Development & Emergency Services	Animal Services	Primary	Municipal Act, Dog Owners Liability Act, Animals for Research Act, etc.	Provide shelter, food and care to stray domestic animals and manage animal adoption services. Enforce Provincial legislation and Municipal by-laws relating to animal control.	9.7	816.8
Development & Emergency Services	Realty Services	Mandatory	Municipal Act, Planning Act, Environmental Protection Act, etc.	Acquire land required for municipal purposes. Dispose of surplus City owned lands.	1.8	175.4
Development & Emergency Services	Realty Services	Primary		Develop land where considered appropriate. Manage commercial properties. Rent and manage leases of City owned land. Manage risks associated with vacant land inventory.	4.2	409.3
Development & Emergency Services	Support Services	Mandatory	Municipal Act, Ontario Labour Relations Act, Workers Compensation Act, Employment Standards Act, etc.	Perform budget and accounting functions. Provide support to all other Divisions within the Department.	3.5	454.5
Development & Emergency Services	Support Services	Primary		Provide direct customer service.	3.5	454.5
General Corporate Expenditures	Insurance	Mandatory	Municipal Act, S. 44 Compulsory Automobile Insurance Act	Management of Claims - slip and falls, trip and falls, motor vehicle accidents, etc. Placement and management of insurance - ensuring insurance coverage, issuing/ reviewing insurance certificates etc.	-	1,902.7
General Corporate Expenditures	Property Assessment (MPAC)	Mandatory	Assessment Act	Valuation of Properties.	-	1,346.9
General Corporate Expenditures	Legal Fees	Primary		Provides legal opinions, reviews legislation and legal contracts, responds to litigation.	-	1,682.0

City of Thunder Bay City Services Profile

DEPARTMENT	DIVISION	SERVICE TYPE	LEGISLATION/DETAILS	SERVICE DETAIL	FTEs REQUIRED	2018 NET BUDGET IN \$000s COST (REVENUE)
General Corporate Expenditures	General Human Resources Expenses	Mandatory	Ontario Labour Relations Act, Ambulance Services Collective Bargaining Act, Hospital Labour Dispute Arbitration Act, Fire Protection & Prevention Act, Workplace Safety & Insurance Act, Ontario Human Rights Code, Employment Standards Act, Occupational Health & Safety Act	WSIB Administration and Appeals, Collective Bargaining, Interest Arbitration, Grievance Arbitration, Salary Administration, Human Rights Complaints, Workplace Harassment Investigations.	-	1,530.5
General Corporate Expenditures	General Human Resources Expenses - Race Relations	Business Case		Targeted recruitment and community outreach - career fairs.	-	10.0
General Corporate Expenditures	General Human Resources Expenses - Employee and Family Assistance Program (EFAP)	Business Case		Confidential professional support, counselling and referral service for employees and their family members.	-	70.0
General Corporate Expenditures	General Human Resources Expenses - Honorariums to Retirees	Discretionary		Honorariums to Retirees	-	14.0
General Corporate Expenditures	General Human Resources Expenses - Retirees Banquet	Discretionary		Retirees Banquet	-	12.0
General Corporate Expenditures	General Human Resources Expenses - Long Service Awards	Discretionary		Long Service Awards	-	16.0
General Corporate Expenditures	General Human Resources Expenses - Corporate Travel & Training, and Leadership Development	Business case		Corporate training and leadership development.	-	95.0
General Corporate Expenditures	General Human Resources Expenses - Job Evaluations	Mandatory	Pay Equity Act	Pay equity appeals and maintenance.	-	2.5
General Corporate Expenditures	General Human Resources Expenses - Early Leave, Death and Termination	Mandatory	Collective Agreement provisions	Vested sick leave payouts, and benefits.	-	2,071.4
General Corporate Expenditures	Grant Program	Discretionary		Sustaining grant generates Provincial & Federal funding into the organization. Cultural funding program to assist organizations in leveraging other government funding and the Municipal Arts & Heritage Policy.	-	2,777.2
General Corporate Expenditures	Other General Expenditures	Primary		Banking service charges, credit rating and accounts receivable write-offs.	-	446.0
General Corporate Expenditures	Other General Expenditures	Mandatory	Municipal Act Part VII, S 296	Audit Fees	-	52.4
General Corporate Expenditures	Other General Expenditures - Corporate Expenses	Discretionary		City fleet parking fees.	-	10.0
General Corporate Expenditures	Other General Expenditures - Taxes	Mandatory	Property taxes related to City owned or leased property that is not tax exempt.	Payment of taxes.	-	25.0
General Corporate Expenditures	Other General Expenditures - Debenture Debt Payments	Mandatory	Municipal Act 2001, S. 290 (1)(a)	Debenture debt payments - tax supported.	-	13,060.4
General Corporate Expenditures	Other General Expenditures - Business Vacancy Rebates	Mandatory	Municipal Act 2001	Property Tax Vacancy Rebate Program (Phased out by 2018)	-	350.0

City of Thunder Bay City Services Profile

DEPARTMENT	DIVISION	SERVICE TYPE	LEGISLATION/DETAILS	SERVICE DETAIL	FTEs REQUIRED	2018 NET BUDGET IN \$000s COST (REVENUE)
General Corporate Expenditures	Other General Expenditures - Rebates to Charities and Interest Assessment Appeals	Mandatory	Municipal Act 2001, S. 361	Tax rebate program for eligible charitable or not-for profit organizations. Interest that is due on overpayment of taxes as a result of a change under the Assessment Act.	-	652.5
General Corporate Expenditures	Other General Expenditures - Taxes Written Off	Mandatory	Municipal Act 2001	Taxes written off as a result of property assessment reductions.	-	2,683.1
General Corporate Expenditures	Other General Expenditures - Low Income Credit	Discretionary		Tax credit programs for low income seniors and persons with disabilities and low income persons.	-	180.0
General Corporate Expenditures	Other General Expenditures - Strategic Initiatives	Discretionary		Strategic Initiatives including public consultation, anti-racism, strategic communication, age friendly, poverty reduction, civic pride plan, and inquest.	-	413.0
General Corporate Expenditures	Other General Expenditures - Intergovernmental Relations (City Council)	Discretionary		At discretion of Management & Council.	-	43.0
General Corporate Expenditures	Other General Expenditures - Provision for 911	Mandatory	The Emergency Management and Civil Protection Act.	Allocation from Police Services for 911 expenses.	-	720.9
General Corporate Expenditures	Provision to Reserve Funds	Primary		This provision allows for contributions to Provision for Election; Legal Fees Reserve Fund; Post Employment Benefits; and WSIB Presumptive Legislation Reserve Funds.	-	860.0
General Corporate Expenditures	Provision to Reserve Funds	Business Case		This provision allows for contributions to CEDC	-	134.9
General Corporate Expenditures	Provision to Reserve Funds	Mandatory	TbayTel Dividend Policy approved by Council	Contribution to Stabilization Reserve Fund.	-	500.0
General Corporate Expenditures	Provision to Reserve Funds	Mandatory	Collective Agreements	Wage contingency	-	1,135.4
Infrastructure & Operations - Tax	Roads - Road Surface and Bridge Maintenance	Mandatory	Municipal Act 2001, S. 44(1), Roads Maintenance Objectives, 2016	Provides for asphalt surfaces, scheduled & demand repairs to cracks and other surface defects of 1,718 lane kilometers of asphalt surfaces, grading of 183 lane kilometers of gravel roads, and scheduled and demand repairs to 90 bridge structures.	11.3	1,796.2
Infrastructure & Operations - Tax	Roads - Sidewalk Cleaning	Mandatory	Municipal Act 2001, S. 44(1), Roads Maintenance Objectives, 2016	Spring sweeping. Garbage and debris pickup in downtown cores.	2.6	281.4
Infrastructure & Operations - Tax	Roads - Street Cleaning	Mandatory	Municipal Act 2001, S. 44(1), Roads Maintenance Objectives, 2016	Spring sweeping and flushing of 1,718 lane kilometers of asphalt roadways, a fall sweeping of leaves from all curb side streets and the flushing and sweeping of business core streets weekly and the sweeping and flushing of arterial streets semi-weekly.	4.7	762.3
Infrastructure & Operations - Tax	Roads - Traffic Safety Maintenance	Mandatory	Municipal Act 2001, S. 44(1), Roads Maintenance Objectives, 2016	Roadside mowing and brushing for safety and line of sight problems, street and safety sign maintenance, pavement markings for lane lines, center lines and special markings & guide rail maintenance.	6.5	763.1

City of Thunder Bay City Services Profile

DEPARTMENT	DIVISION	SERVICE TYPE	LEGISLATION/DETAILS	SERVICE DETAIL	FTEs REQUIRED	2018 NET BUDGET IN \$000s COST (REVENUE)
Infrastructure & Operations - Tax	Roads - Drainage and Flood Control	Mandatory	Municipal Act 2001, S. 44(1), Roads Maintenance Objectives, 2016	Cleaning and maintenance of drainage ditches to reduce the risk of flooding of property and base failures in the roads. Includes removal of ice and snow from drainage channels. Thawing of frozen culverts or catch basins. Removal of beaver dams in roadside ditches and streams.	4.7	685.9
Infrastructure & Operations - Tax	Roads - Winter Control	Mandatory	Municipal Act 2001, S. 44(1), Roads Maintenance Objectives, 2016	Road plowing, ice control and maintenance (sanding and salting), snow removal of 1,901 lane kilometers of roadway in the city.	14.8	4,168.6
Infrastructure & Operations - Tax	Roads - Winter Control - Sidewalks Clearing & Sanding	Mandatory	Municipal Act 2009, S 44 (9), Roads Maintenance Objectives, 2016	Clearing and sanding of 492 km of sidewalk.	6.0	950.0
Infrastructure & Operations - Tax	Roads - Traffic Control and Street Lighting	Mandatory	Highway Traffic Act (HTA), Municipal Act 2001, S. 44(1), Accessibility for Ontarians with Disabilities Act 2005, Roads Maintenance Objectives, 2016	Maintenance of 112 traffic signals and 13,061 streetlights.	16.2	3,265.1
Infrastructure & Operations - Tax	Roads - Sidewalk Repairs	Mandatory	Municipal Act 2001, S. 44, Accessibility for Ontarians with Disabilities Act 2005 (AODA), Roads Maintenance Objectives, 2016	Maintain 492 km of sidewalk and comply with AODA requirements.	3.5	344.7
Infrastructure & Operations - Tax	Roads - Administration	Primary	Municipal Act 2001, S. 44(1), Railway Safety Act (Fed.), Roads Maintenance Objectives, 2016	Provides for controlled railway crossing, and support for all mandatory services.	21.8	2,683.8
Infrastructure & Operations - Tax	Engineering Design and Administration (Including the General Manager's office)	Primary	Professional Engineers Act, Safe Drinking Water Act, Highway and Traffic Act, Environmental Protection Act, Environmental Assessment Act, Ontario Bridge Code, Lakes and Rivers Improvement Act	Design and contract administration, asset management planning, master planning for linear infrastructure, and land development oversight. Active transportation planning, implementation and education.	11.0	854.9
Infrastructure & Operations - Tax	Engineering - Field Staff	Business Case	Construction Act	Inspection and layout service for capital infrastructure contracts.	17.0	660.2
Infrastructure & Operations - Tax	Engineering - Design & Drafting	Primary	Professional Engineers Act, Safe Drinking Water Act, Highway and Traffic Act, Environmental Protection Act, Environmental Assessment Act	Design and drafting of capital contracts. Maintain records of city infrastructure.	6.3	287.4
Infrastructure & Operations - Tax	Engineering - Traffic Engineering	Mandatory	Highway and Traffic Act	Recommend and design traffic control, maintain traffic control records, create and revise Traffic By-law and carry out traffic studies.	1.3	115.5
Infrastructure & Operations - Tax	Engineering - Earth Care and Climate Adaptation	Business Case	O'Reg 588/17, Infrastructure for Jobs and Prosperity Act, 2015, c. 15, Municipal Planning Act – Section III – Official Plans	Oversee development and implementation of Earth Care Sustainability Plan and Climate Adaptation Plan for the City and community.	2.0	112.1
Infrastructure & Operations - Tax	Central Support - Manager & Capital & Budget Analysis	Primary		Administrative and budget support for division managers and oversee graffiti and eye programs.	6.0	356.8
Infrastructure & Operations - Tax	Central Support - Crossing Guard Program	Mandatory	Highway and Traffic Act, S 176	Provide safe crossings for school children at over 40 locations across the City.	13.6	479.6

City of Thunder Bay City Services Profile

DEPARTMENT	DIVISION	SERVICE TYPE	LEGISLATION/DETAILS	SERVICE DETAIL	FTEs REQUIRED	2018 NET BUDGET IN \$000s COST (REVENUE)
Infrastructure & Operations - Tax	Central Support - Eye on the Street	Discretionary	Municipal Freedom of Information and Protection of Privacy Act	Maintain and operate video camera network in downtown areas served by Business Improvement Areas (BIA's).	-	133.8
Infrastructure & Operations - Tax	Central Support - Financial and Administrative Services	Primary		Provide financial and administrative support for Roads, Parks, Environment, Engineering and Parks. Support all departmental capital spending, including bookings, contract document preparation and revenue reconciliation. Provide phone and reception services for Victoriaville.	11.0	471.2
Infrastructure & Operations - Tax	Central Support - Financial Services: Landfill	Primary		Provide financial and administrative support for Roads, Parks, Environment and Solid Waste.	4.2	0.4
Infrastructure & Operations - Tax	Central Support - Communication	Primary		Provide communication services, coordinate open houses and consultation processes for the department.	1.0	51.2
Infrastructure & Operations - Tax	Central Support - Dispatch	Primary		Provide 24 hour dispatch service to receive calls about infrastructure issues. Monitor north and south yards by foot patrol and monitoring cameras during evenings and weekends.	8.1	282.1
Infrastructure & Operations - Tax	Central Support - Concession Services	Business Case	Health Promotion & Protection Act (Food safety standards and Health Unit inspections)	Operate food services in 6 arenas and Fort William Stadium.	5.8	(80.2)
Infrastructure & Operations - Tax	Parks - Administration and Planning	Primary	O'Reg 588/17, Infrastructure for Jobs and Prosperity Act, 2015	Manage Park's operations, plan and deliver asset management program for Parks assets.	4.9	870.5
Infrastructure & Operations - Tax	Parks - General Parks North	Business Case	TSSA (Rides standards), CSA Z614-14 (playground equipment), Accessibility for Ontarians with Disabilities Act 2005, Protection of Cruelty to Animals Act (barn animals), O'Reg 141/18 Health Protection & Promotion Act (Splash Pads)	Maintain Park's green spaces and recreational facilities and operates Centennial Park and Trowbridge Falls Campground. Maintain and supervise boarded and unboarded outdoor winter rinks at 18 locations.	32.3	3,170.6
Infrastructure & Operations - Tax	Parks - Horticulture - Mountainview Cemetery	Mandatory	Funeral, Burial and Cremation Services Act, 2002	Provision of perpetual care for graves and pre-need interment right sales.	5.5	265.6
Infrastructure & Operations - Tax	Parks - Horticulture - Tree Maintenance	Mandatory	O'Reg 145/01 Professional Forester Act, O'Reg 588/17, Infrastructure for Jobs and Prosperity Act, 2015	Provides for the ongoing health and maintenance of the City's street tree inventory. Reduces risk to corporation.	7.5	660.3
Infrastructure & Operations - Tax	Parks - Horticulture - Conservatory & Greenhouses	Discretionary		Provides for the facility, and grows, plants and maintains flowers in City parks.	5.5	621.8
Infrastructure & Operations - Tax	Parks - General Parks South	Business Case	TSSA (Rides standards), CSA Z614-14 (playground equipment), Accessibility for Ontarians with Disabilities Act 2005, O'Reg 141/18 Health Protection & Promotion Act (Splash Pads)	Maintains Park's green spaces and recreational facilities and operates Chippewa Park including rides, pavilion and campground. Maintain and supervise boarded and unboarded outdoor winter rinks at 19 locations.	30.0	2,688.2
Infrastructure & Operations - Tax	Parks - Golf	Discretionary		Provide recreational opportunities for golfers at two courses in the city.	20.6	424.9
Infrastructure & Operations - Tax	Solid Waste - Waste Collection	Mandatory	Environmental Protection Act, Regulation 347, Municipal Act	Garbage collection program for residential, multi-residential, industrial, commercial and institutional customers.	31.8	4,407.1

City of Thunder Bay City Services Profile

DEPARTMENT	DIVISION	SERVICE TYPE	LEGISLATION/DETAILS	SERVICE DETAIL	FTEs REQUIRED	2018 NET BUDGET IN \$000s COST (REVENUE)
Mayor & Council	Mayor's Office	Mandatory	Municipal Act, 2001, S. 217 (1) & (3)	Election of Council and Head of Council.	3.0	338.0
Mayor & Council	City Council - General Council	Mandatory	Municipal Act, 2001, S. 217 (1)	Four is the minimum number of Council members.	4.0	254.7
Mayor & Council	City Council - General Council	Discretionary	Municipal Act, 2001, S. 217 (1)	Eight Council members over minimum.	8.0	509.4
Mayor & Council	City Council - Sister Cities	Discretionary		Committee provides oversight and advice on Sister City program.	-	25.0
Outside Boards	Thunder Bay Police Service	Mandatory	Police Services Act	Municipality is required to provide adequate and effective police services in accordance with its needs.	336.6	40,706.3
Outside Boards	Lakehead Region Conservation Authority	Mandatory	Conservation Authority Act, S. 21,26, 27		-	140.8
Outside Boards	Thunder Bay District Health Unit	Mandatory	Health Protection & Promotion Act, S 72		-	2,238.1
Outside Boards	District of Thunder Bay Social Services Administration Board (DSSAB)	Mandatory	DSSAB Act, S6	Contribution to DSSAB.	-	16,522.2
Outside Boards	Parking Authority	Business Case	By-laws relating to the Parking Authority: Parking Authority By-law 101-2007 Parking By-law 100-2007 Traffic By-law 40-2016 User Fee By-law 29-2018	Operation, maintenance, and administration of street meters, surface lots, and parkades. Administration of parking enforcement services throughout the City including downtown, residential, and other municipal areas. Promote compliance to parking restrictions established for traffic safety, traffic flow, street maintenance, parking turnover, and residential convenience reasons.	8.5	-
Outside Boards	Community Economic Development Corporation (CEDC)	Business Case		Business development, tourism services, community marketing, and entrepreneur centre.	18.3	2,582.1
Outside Boards	Thunder Bay Public Library	Discretionary		Library services to the Community are provided through four branches and a virtual library presence remotely.	-	6,040.4
Outside Boards	Victoriaville Centre	Business Case		Shopping mall.	-	462.0
Outside Boards	BIA - Victoria Ave	Business Case		Make these areas attractive and user friendly to patrons. Encourage development of business in the area with resulting economic benefits.	-	60.0
Outside Boards	BIA - Waterfront District	Business Case		Make these areas attractive and user friendly to patrons. Encourage development of business in the area with resulting economic benefits.	-	81.5
Total Tax Supported Operations					1,921.8	225,359.7

**City of Thunder Bay
City Services Profile**

DEPARTMENT	DIVISION	SERVICE TYPE	LEGISLATION/DETAILS	SERVICE DETAIL	FTEs REQUIRED	2018 NET BUDGET IN \$000s COST (REVENUE)
Infrastructure & Operations - Rate	Solid Waste - (Recycling) Tax and Rate Supported	Mandatory	Environmental Protection Act, Reg. 101/94, Environmental Compliance Approval, Waste Free Ontario Act	Recycling - residential/multi-residential curbside collection, recycling depots and leaf & yard waste collection.	2.0	415.2
Infrastructure & Operations - Rate	Solid Waste - (Recycling) Tax and Rate Supported	Mandatory	Environmental Protection Act, Reg. 101/94, Environmental Compliance Approval, Waste Free Ontario Act	Transfer from reserve fund.	-	(415.2)
Infrastructure & Operations - Rate	Solid Waste - (Landfill) Rate Supported	Mandatory	Environmental Protection Act, Reg. 347, Reg. 232, Environmental Compliance Approval, O'Reg 588/17, Infrastructure for Jobs and Prosperity Act, 2015	Operation of the landfill site disposing of refuse, contaminated soil, sludge and methane gas/leachate collection system within Ministry guidelines.	13.4	(1,224.4)
Infrastructure & Operations - Rate	Solid Waste - (Landfill) Rate Supported	Mandatory	Environmental Protection Act, Reg. 347, Reg. 232, Environmental Compliance Approval, O'Reg 588/17, Infrastructure for Jobs and Prosperity Act, 2015	Transfer of surplus to reserve fund to fund the capital budget in accordance with the Financial Plan.	-	1,224.4
Infrastructure & Operations - Rate	Waterworks - Rate Supported	Mandatory	Safe Drinking Water Act, Ontario Water Resources Act, Environment Protection Act, Clean Water Act, Public Health & Safety, Sustainable Water & Sewage Systems Act, O'Reg 588/17, Infrastructure for Jobs and Prosperity Act, 2015	Provide safe supply of water for public health, fire protection and support local economy. Operate and maintain water treatment plant, reservoirs and pumping stations and 37,555 water services.	75.8	(5,308.5)
Infrastructure & Operations - Rate	Waterworks - Rate Supported	Mandatory	Safe Drinking Water Act, Ontario Water Resources Act, Environment Protection Act, Clean Water Act, Public Health & Safety, Sustainable Water & Sewage Systems Act, O'Reg 588/17, Infrastructure for Jobs and Prosperity Act, 2015	Transfer of surplus to reserve fund to fund the capital budget in accordance with the Financial Plan.	-	5,308.5
Infrastructure & Operations - Rate	Wastewater - (Sewer) Rate Supported	Mandatory	Ontario Water Resources Act, Environment Protection Act, Public Health & Safety, Sustainable Water & Sewage Systems Act, Fisheries Act, O'Reg 588/17, Infrastructure for Jobs and Prosperity Act, 2015	Provide wastewater collection & treatment. Operate and maintain wastewater treatment plant, lift stations and 523 km sanitary and combined sewers, and 339 km stormwater main. 34,151 sanitary service connections and 2 dams.	52.7	(5,007.7)
Infrastructure & Operations - Rate	Wastewater - (Sewer) Rate Supported	Mandatory	Ontario Water Resources Act, Environment Protection Act, Public Health & Safety, Sustainable Water & Sewage Systems Act, Fisheries Act, O'Reg 588/17, Infrastructure for Jobs and Prosperity Act, 2015	Transfer of surplus to reserve fund to fund the capital budget in accordance with the Financial Plan.	-	5,007.7
Infrastructure & Operations - Rate	Prince Arthur's Landing Waterfront Park (Boater Services) - Rate Supported	Business Case		Provides for the operation & maintenance of 271 slips at the Marina for resident and visiting boaters.	2.1	(70.0)
Infrastructure & Operations - Rate	Prince Arthur's Landing Waterfront Park (Boater Services) - Rate Supported	Business Case		Transfer of surplus to reserve fund to fund capital.	-	70.0
Total Rate Supported Operations					146.0	-

SERVICE TYPES

Mandatory

Minimum level of service the Municipality is required to provide as per current legislation.

Primary

Main services that a Municipality provides that support, or enable, the mandatory services.

Business Case

A business case (economic impact) can be made for the service.

Discretionary

City Council chooses whether or not to provide a particular service.



MEETING: City Council

DATE: Monday, December 17, 2018

Reference No. CC 4/50

OPEN SESSION in the S.H. Blake Memorial Auditorium at 8:47 p.m.

City Council

Chair: Mayor B. Mauro

PRESENT:

Mayor B. Mauro
Councillor A. Aiello
Councillor M. Bentz
Councillor S. Ch'ng
Councillor A. Foulds
Councillor C. Fraser
Councillor T. Giertuga
Councillor B. Hamilton
Councillor R. Johnson
Councillor B. McKinnon
Councillor K. Oliver
Councillor A. Ruberto
Councillor Peng You

OFFICIALS:

Mr. J. Hannam, City Clerk
Mr. N. Gale, City Manager
Mr. S. Tim, Deputy City Solicitor
Ms. L. Evans, General Manager – Corporate Services
& Long Term Care
Ms. K. Marshall, General Manager – Infrastructure &
Operations
Ms. K. Robertson, General Manager – Community
Services
Mr. M. Smith, General Manager – Development &
Emergency Services
Ms. K. Lewis, Director – Corporate Strategic
Services
Mr. G. Stover, Committee Coordinator

OPENING CEREMONIES

One Minute of Silence.

DISCLOSURES OF INTEREST

Aside from those disclosures already recorded in the previous minutes as presented here, no additional disclosures of interest were announced.

CONFIRMATION OF AGENDA

Confirmation of Agenda - December 17, 2018 - City Council

MOVED BY: Councillor Brian Hamilton
SECONDED BY: Councillor Andrew Foulds

With respect to the December 17, 2018 City Council meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed .

CARRIED

MINUTES OF PREVIOUS MEETINGS

City Council Minutes

The Minutes of the following Meetings of the Thunder Bay City Council, to be confirmed:

1. The Thunder Bay City Council held on December 10, 2018 was distributed separately on Friday, December 14, 2018.

MOVED BY: Councillor Shelby Ch'ng
SECONDED BY: Councillor Albert Aiello

The Minutes of the following Meetings of the Thunder Bay City Council, to be confirmed: 1. The Thunder Bay City Council held on December 10, 2018.

CARRIED

REPORTS OF COMMITTEES

Committee of the Whole Minutes

The Minutes of the following Committee of the Whole meetings, to be adopted:

1. December 10, 2018 Committee of the Whole was distributed separately on Friday, December 14, 2018.

MOVED BY: Councillor Albert Aiello
SECONDED BY: Councillor Shelby Ch'ng

The Minutes of the following Committee of the Whole meetings, to be adopted:

1. December 10, 2018 Committee of the Whole.

December 10, 2018 Committee of the Whole Minutes - Report No. R 124/2018 Enhanced Park Programming and Dease Pool - Deferral Motion

It was requested that the resolution relative to the above noted Report be pulled from the December 10, 2018 Committee of the Whole minutes.

MOVED BY: Councillor Andrew Foulds
SECONDED BY: Councillor Brian Hamilton

With respect to the December 10, 2018 Committee of the Whole minutes, we recommend that the resolution relative to Report No. R 124/2018 (Community Services) Enhanced Park Programming and Dease Pool, be deferred to January 14, 2019 for ratification.

LOST

Committee of the Whole Minutes

MOVED BY: Councillor Albert Aiello
SECONDED BY: Councillor Shelby Ch'ng

The Minutes of the following Committee of the Whole meetings, to be adopted:

1. December 10, 2018 Committee of the Whole.

CARRIED

Councillor Andrew Foulds is recorded as opposed to the above noted item.

RATIFYING RESOLUTIONS

Legal Matter

Report No. 2018CLS.038 (Legal Services) relative to the above noted was previously presented in Closed Session held earlier in the evening.

The City Clerk advised that the resolution previously adopted by Committee of the Whole held earlier in the evening relative to the above noted required ratification by Council. Under Council's policy a two-thirds vote of Council was necessary.

MOVED BY: Councillor Peng You
SECONDED BY: Councillor Kristen Oliver

With respect to Report No. 2018CLS.038 (Legal Services) we recommend that Administration proceed as directed in Closed Session.

CARRIED

Surplus Real Property Declaration

Report No. 2018CLS.041 (Realty Services) relative to the above noted was previously presented in Closed Session held earlier in the evening.

The City Clerk advised that the resolution previously adopted by Committee of the Whole held earlier in the evening relative to the above noted required ratification by Council. Under Council's policy a two-thirds vote of Council was necessary.

MOVED BY: Councillor Kristen Oliver
SECONDED BY: Councillor Peng You

WITH respect to Report No. 2018CLS.041 (Realty Services), we recommend that the following four properties and easement interests described in this Report be declared surplus to the City's requirements pursuant to the City's policies, and be disposed of in accordance with the method set out in this Report;

THAT public notice of the proposed disposals be given in the manner set out in this Report;

AND THAT the City grant an easement interest over Part of Block 5, Registered Plan W-42 Neebing, municipally known as 408 Montreal Street (A94), for utility purposes at the request of Bell Canada at the appraised market value of \$6,087.50;

AND THAT the City's interest in the vacant property, being Part of Lot 1, Block 15, Registered Plan W-148 Neebing, municipally known as 639 Brown Street (A95), be sold to the abutting property owner of 637 Brown Street (Ryan Harold Hill), for lot enlargement purposes at the appraised market value of \$14,752.00;

AND THAT the City's interest in the lane adjacent to 1900 Frederica Street West, being Part of Lane, Block 6, Registered Plan W-185 Neebing (A96), be closed and sold to the abutting property owner (2 122336 Ontario Ltd.) for lot enlargement purposes at the appraised market value of \$25,279.00;

AND THAT the City's easement interest over a portion of Block 65, Part Lot PA, Registered, municipally known as 545 Cumberland Street North (E88), being easement #6, Part of North Subdivision of Section 37, Township of McIntyre be released and transferred to the property owner (Governing Council of the Salvation Army in Canada) for property redevelopment purposes;

AND THAT vacant property described as Concession C, Part of Lots 3 and 4, Concession B, Part of Lot 3, municipally known as 700 108th Avenue, not be declared surplus and sold to the abutting owner consistent with the City's Policy 09-04-08 (Property Acquisition-Mission and McKellar Islands);

AND THAT the General Manager of Development and Emergency Services be authorized to

City Council – December 17, 2018

execute all required documentation in form and content satisfactory to the City Solicitor;

AND THAT any necessary by-laws be presented to Council for ratification.

CARRIED

VIA Rail Award of Contract to a Foreign Company

Memorandum from Mayor Bill Mauro, dated December 13, 2018 containing a motion relative to Bombardier and the above noted.

The City Clerk advised that the resolution previously adopted by Committee of the Whole held earlier in the evening relative to the above noted required ratification by Council. Under Council's policy a two-thirds vote of Council was necessary.

MOVED BY: Councillor Andrew Foulds

SECONDED BY: Councillor Brian Hamilton

With respect to VIA Rail's awarding of a \$1 billion contract to build and supply rail cars for Canadian passenger rail transportation, we recommend that City Council express their profound disappointment that a Federal Crown Corporation made the decision not to make better use of the existing skills, talents and resources our City has available to contribute to the growth of safe, accessible and reliable transportation of people through rail passenger services in Canada in failing to have a Canadian content policy to better position Bombardier Transportation to compete;

AND THAT we forward this motion to the Thunder Bay Chamber of Commerce, N.O.M.A., UNIFOR, local M.Ps, M.P.Ps, relevant Federal and Provincial Ministers and the Prime Minister of Canada and the Premier of Ontario.

CARRIED

VIA Rail Award of Contract to a Foreign Company - Recorded Vote

A recorded vote was requested on the above noted resolution, the results of which are as follows:

YEA	NAY
Mayor B. Mauro	
Councillor A. Aiello	
Councillor M. Bentz	
Councillor S. Ch'ng	
Councillor A. Foulds	
Councillor C. Fraser	
Councillor B. Hamilton	
Councillor R. Johnson	
Councillor B. McKinnon	
Councillor K. Oliver	
Councillor Peng You	

BY-LAWS

BL 133/2018 - Zoning By-law Amendment - 493 Oliver Road

A By-law to amend By-law Number 100-2010, as amended (The Zoning By-law), of The Corporation of the City of Thunder Bay (493 Oliver Road).

BL 135/2018 - A By-law to amend By-law 390-1981 "The Waterfront District Business Improvement Area"

A By-law to amend By-law 390-1981, being a By-law to designate an improvement area.

BL 136/2018 - To amend By-law 128-2012 - Procedural By-law of Council and its Committees

A By-law to amend By-law 128-2012, being a By-law to govern the proceedings of meetings of City Council and its Committees

By-law Resolution

By-law Resolution - December 17, 2018

MOVED BY: Councillor Mark Bentz
SECONDED BY: Councillor Brian McKinnon

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Mayor and Clerk, sealed and numbered:

City Council – December 17, 2018

1. A By-law to amend By-law Number 100-2010, as amended (The Zoning By-law), of The Corporation of the City of Thunder Bay (493 Oliver Road).

By-law Number: BL 133/2018

2. A By-law to amend By-law 390-1981, being a By-law to designate an improvement area.

By-law Number: BL 135/2018

3. A By-law to amend By-law 128-2012, being a By-law to govern the proceedings of meetings of City Council and its Committees

By-law Number: BL 136/2018

CARRIED

CONFIRMING BY-LAW

BL 134/2018 - Confirming By-law - December 17, 2018

A By-law to confirm the proceedings of a meeting of Council, this 17th day of December, 2018.

Confirming By-law Resolution - December 17, 2018 - City Council

Confirming By-law Resolution - December 17, 2018 - City Council

MOVED BY: Councillor Brian McKinnon

SECONDED BY: Councillor Mark Bentz

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Mayor and Clerk, sealed and numbered:

1. A By-law to confirm the proceedings of a meeting of Council, this 17th day of December, 2018

By-law Number: BL 134/2018

CARRIED

City Council – December 17, 2018

ADJOURNMENT

The meeting adjourned at 8:58 p.m.

Mayor

City Clerk



MEETING: Committee of the Whole

DATE: Monday, December 17, 2018 *Reference No.* COW 3/50

OPEN SESSION in McNaughton Room at 5:30 p.m.

Committee of the Whole - Special Session
Chair: Councillor T. Giertuga

PRESENT:	OFFICIALS:
Mayor B. Mauro	Mr. J. Hannam, City Clerk
Councillor A. Aiello	Mr. N. Gale, City Manager
Councillor M. Bentz	
Councillor S. Ch'ng	
Councillor A. Foulds	
Councillor C. Fraser	
Councillor T. Giertuga	
Councillor B. Hamilton	
Councillor R. Johnson	
Councillor B. McKinnon	
Councillor K. Oliver	
Councillor A. Ruberto	
Councillor Peng You	

Amending the Purpose of Closed Session

MOVED BY: Councillor Shelby Ch'ng
SECONDED BY: Councillor Cody Fraser

THAT the purpose of the Committee of the Whole - Closed Session meeting on December 17, 2018 at 5:30 p.m. be amended by adding information relative to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

CARRIED

Closed Session in McNaughton Room at 5:32 p.m.

Committee of the Whole - Closed Session

Chair: Councillor T. Giertuga

PRESENT:

Mayor B. Mauro
Councillor A. Aiello
Councillor M. Bentz
Councillor S. Ch'ng
Councillor A. Foulds
Councillor C. Fraser
Councillor T. Giertuga
Councillor B. Hamilton
Councillor R. Johnson
Councillor B. McKinnon
Councillor K. Oliver
Councillor A. Ruberto
Councillor Peng You

OFFICIALS:

Mr. J. Hannam, City Clerk
Mr. N. Gale, City Manager
Mr. S. Tim, Deputy City Solicitor

DISCLOSURES OF INTEREST

REPORTS OF MUNICIPAL OFFICERS

Legal Matter

Ms. K. Marshall, General Manager - Infrastructure & Operations, Ms. K. Dixon, Director of Engineering, Ms. L. Evans, General Manager - Corporate Services & Long-Term Care entered the meeting room.

Report No. 2018CLS.045 (Legal Services) relative to the above noted.

Mr. S. Tim, Deputy City Solicitor provided an overview and responded to questions.

It was consensus of the Committee to proceed as directed.

The City Clerk advised that the recommendation relative to Report No. 2018CLS.045 (Legal Services) would be presented at the December 17, 2018 Committee of the Whole meeting.

Ms. K. Marshall, General Manager - Infrastructure & Operations, Ms. K. Dixon, Director of Engineering, Ms. L. Evans, General Manager - Corporate Services & Long-Term Care left the meeting room.

Surplus Real Property Declaration

Mr. M. Smith, General Manager - Development & Emergency Services and Mr. J. DePeuter, Manager - Realty Services entered the meeting room.

Report No. 2018CLS.041 (Realty Services) relative to the above noted.

Mr. J. DePeuter, Manager - Realty Services responded to questions.

It was consensus of the Committee to proceed as directed.

The City Clerk advised that the recommendation relative to Report No. 2018CLS.041 (Realty Services) would be presented at the December 17, 2018 Committee of the Whole meeting.

OPEN SESSION in S.H. Blake Memorial Auditorium at 6:35 p.m.

Committee of the Whole - Planning Session

Chair: Councillor T. Giertuga

PRESENT:

Mayor B. Mauro
Councillor A. Aiello
Councillor M. Bentz
Councillor S. Ch'ng
Councillor A. Foulds
Councillor C. Fraser
Councillor T. Giertuga
Councillor B. Hamilton
Councillor R. Johnson
Councillor B. McKinnon
Councillor K. Oliver
Councillor A. Ruberto
Councillor Peng You

OFFICIALS:

Ms. K. Power, Deputy City Clerk
Mr. N. Gale, City Manager
Mr. S. Tim, Deputy City Solicitor
Ms. L. Evans, General Manager – Corporate Services & Long Term Care
Ms. K. Marshall, General Manager – Infrastructure & Operations
Ms. K. Robertson, General Manager – Community Services
Mr. M. Smith, General Manager – Development & Emergency Services
Chief J. Hay, Fire Rescue
Deputy Chief D. Lewis, Police Services
Ms. K. Lewis, Director – Corporate Strategic Services
Ms. L. Taylor, Articling Student – Legal Services
Ms. C. Olsen, Drug Strategy Coordinator
Mr. G. Stover, Committee Coordinator

DISCLOSURES OF INTEREST

Committee of the Whole – December 17, 2018

Confirmation of Agenda

Confirmation of Agenda - December 17, 2018 - Committee of the Whole

MOVED BY: Councillor Andrew Foulds

SECONDED BY: Councillor Brian Hamilton

With respect to the December 17, 2018 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

PRESENTATIONS

Westmount Public Elementary School Choir

Students of the Westmount Public Elementary School Student Choir entertained those present with a medley of holiday songs in celebration of the Christmas Season.

City of Thunder Bay - New Municipal Website

Memorandum from Ms. K. Lewis, Director - Corporate Strategic Services, dated December 4, 2018, requesting the opportunity to introduce and present the 2018 MarCom Gold Winner Award to the City of Thunder Bay.

Ms. K. Lewis, Director – Corporate Strategic Services, Ms. S. Levanen, Supervisor Corporate Communications, Ms. J. Belluz, Supervisor – Business Applications and MS. J. Wright, Communications Specialist appeared before Committee, provided an overview and accepted the 2018 MarCom Gold Winner Award from Mayor B. Mauro.

New Business Deputations - Report No. 124/2018 Enhanced Park Programming Dease Pool

Correspondence received from Mr. R. Smith requesting to appear before Committee to provide a deputation relative to the above noted was distributed separately on Friday, December 14, 2018.

Correspondence received from Mr. C. Krumpholz requesting to appear before Committee to provide a deputation relative to the above noted was distributed separately on Friday, December 14, 2018.

Correspondence received from Mr. H. Wojak requesting to appear before Committee to provide a deputation relative to the above noted was distributed separately on Friday, December 14, 2018.

Correspondence received from Ms. K. Banning requesting to appear before Committee to provide a deputation relative to the above noted was distributed separately on Friday, December 14, 2018.

Committee of the Whole – December 17, 2018

Letter from Mr. A. Cotter, Chair – Heritage Advisory Committee, dated December 14, 2018 relative to the above noted was distributed separately on Friday, December 14, 2018.

Mr. R. Smith appeared before Committee and responded to questions.

Mr. C. Krumpholz appeared before Committee and responded to questions.

Mr. H. Wojak appeared before Committee and responded to questions.

Ms. K. Banning appeared before Committee and responded to questions.

Mr. R. Chookomolin appeared before Committee and responded to questions.

During the above noted deputations, Councillor T. Giertuga left the Chair and Councillor M. Bentz assumed the Chair for the remainder of the meeting.

REPORTS OF COMMITTEES

Committee of Adjustment Minutes

Minutes of Meeting No. 10/2018 of the Committee of Adjustment held on October 24, 2018, for information

Heritage Advisory Committee Minutes

Minutes of Meetings No. 8-2018 and No. 9-2018 of the Heritage Advisory Committee held on August 16, 2018 and August 23, 2018, respectively, for information.

Lakehead Region Conservation Authority Minutes

Minutes of Ninth Regular Meeting of the Lakehead Region Conservation Authority, held on October 31, 2018, for information.

Committee of the Whole – December 17, 2018

OPEN SESSION in the S.H. Blake Memorial Auditorium

Committee of the Whole - Administrative Services Session

Chair: Councillor M. Bentz

REPORTS OF MUNICIPAL OFFICERS

Legal Matter

Report No. 2018CLS.045 (Legal Services) relative to the above noted was previously presented in Closed Session held earlier in the evening.

The City Clerk advised that the resolution relative to the above noted would be presented for ratification at the City Council meeting to be held later in the evening and would require a two-thirds vote.

MOVED BY: Councillor Rebecca Johnson

SECONDED BY: Councillor Cody Fraser

With respect to Report No. 2018CLS.045 (Legal Services) we recommend that Administration proceed as directed in Closed Session.

CARRIED

Surplus Real Property Declaration

Report No. 2018CLS.041 (Realty Services) relative to the above noted was previously presented in Closed Session held earlier in the evening.

The City Clerk advised that the resolution relative to the above noted would be presented for ratification at the City Council meeting to be held later in the evening and would require a two-thirds vote.

MOVED BY: Councillor Cody Fraser

SECONDED BY: Councillor Rebecca Johnson

WITH respect to Report No. 2018CLS.041 (Realty Services), we recommend that the following four properties and easement interests described in this Report be declared surplus to the City's requirements pursuant to the City's policies, and be disposed of in accordance with the method set out in this Report;

THAT public notice of the proposed disposals be given in the manner set out in this Report;

AND THAT the City grant an easement interest over Part of Block 5, Registered Plan W-42 Neebing , municipally known as 408 Montreal Street (A94), for utility purposes at the request of Bell Canada at the appraised market value of \$6,087.50;

AND THAT the City's interest in the vacant property, being Part of Lot 1, Block 15, Registered Plan W-148 Neebing, municipally known as 639 Brown Street (A95), be sold to the abutting property owner of 637 Brown Street (Ryan Harold Hill), for lot enlargement purposes at the appraised market value of \$14,752.00;

AND THAT the City's interest in the lane adjacent to 1900 Frederica Street West, being Part of Lane, Block 6, Registered Plan W-185 Neebing (A96), be closed and sold to the abutting property owner (2122336 Ontario Ltd.) for lot enlargement purposes at the appraised market value of \$25,279.00;

AND THAT the City's easement interest over a portion of Block 65, Part Lot PA, Registered, municipally known as 545 Cumberland Street North (E88), being easement #6, Part of North Subdivision of Section 37 , Township of McIntyre be released and transferred to the property owner (Governing Council of the Salvation Army in Canada) for property redevelopment purposes;

AND THAT vacant property described as Concession C, Part of Lots 3 and 4, Concession B, Part of Lot 3, municipally known as 700 108 th Avenue, not be declared surplus and sold to the abutting owner consistent with the City's Policy 09-04-08 (Property Acquisition-Mission and McKellar Islands);

AND THAT the General Manager of Development and Emergency Services be authorized to execute all required documentation in form and content satisfactory to the City Solicitor;

AND THAT any necessary by-laws be presented to Council for ratification.

CARRIED

City of Thunder Bay Strategic Plan 2019-2022 - Framework

Report No. R. 164/2018 (Corporate Strategic Services) recommending a framework for the development of the City of Thunder Bay Strategic Plan 2019-2022.

MOVED BY: Councillor Kristen Oliver

SECONDED BY: Councillor Peng You

With respect to Report No. R 164 /2018 (Corporate Strategic Services), we recommend that the framework for development of the City of Thunder Bay Corporate Strategic Plan 2019-2022 be approved by City Council for implementation; AND THAT any necessary By-laws be presented to City Council for ratification.

CARRIED

2019 Interim Tax Levy

Report No. 152/2018 (Corporate Services & Long Term Care - Revenue) recommending an interim tax levy and due dates for 2019.

MOVED BY: Councillor Peng You
SECONDED BY: Councillor Kristen Oliver

WITH respect to R 152/2018 (Revenue) we recommend that the 2019 interim tax levy be established at 50% of the 2018 final tax obligation;

AND THAT the 2019 interim tax levy be due in two installments, March 6 and May 8;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

FIRST REPORTS

Permitting Cannabis Retail Storefronts in Thunder Bay

Report No. 165/2018 (City Manager's Office) providing information relative to City Council's decision on whether to opt-out of permitting private cannabis retail store locations within the City.

Letter from Ms. C. Robinson, President – Chamber of Commerce, dated December 12, 2018 relative to Report No. R 165/2018 (City Manager's Office) Permitting Cannabis Retail Storefronts in Thunder Bay was distributed separately on Friday, December 4, 2019.

This report is being introduced as a 'first report' to allow Committee of the Whole and the general public time to consider the implications of the report before the following recommendations are considered by Committee of the Whole on January 14, 2019.

Receive Report No. R 165/2018 as a First Report

Recommendation to receive Report 165/2018 as a First Report.

MOVED BY: Councillor Shelby Ch'ng
SECONDED BY: Councillor Albert Aiello

With respect to Report No. R 165/2018 (City Manager's Office), we recommend that the Report be received;

AND THAT Report No. R 165/2018 (City Manager's Office) be re-presented at the January 14, 2019 Committee of the Whole meeting for consideration.

CARRIED

PETITIONS AND COMMUNICATIONS

Presentations by Tourism Thunder Bay Department of Thunder Bay CEDC

Memorandum from Ms. K. Lewis, Director - Corporate Strategic Services, dated December 5, 2018 advising of upcoming presentations to Committee of the Whole.

ThunderCon – One time funding update

Memorandum from Ms. L. Evans, General Manager - Corporate Services & Long Term Care, dated December 17, 2018 providing an update relative to the ThunderCon 2018 funding request.

Friendship Agreement, London Borough of Bromley (Orpington)

Memorandum from Councillor B. McKinnon, Chair - Sister Cities Advisory Committee dated December 4, 2018 containing a resolution relative to entering into a Friendship Relationship Agreement with the London Borough of Bromley in accordance with the Sister City Policy and that a delegation to the London Borough of Bromley be authorized.

MOVED BY: Councillor Peng You
SECONDED BY: Councillor Kristen Oliver

With respect to entering into a Friendship Relationship with the London Borough of Bromley we recommend that City Council authorize the execution of such an agreement in accordance with the Sister City Policy;

AND that a delegation to the London Borough of Bromley be authorized, to include a member of the Sister City Committee, City Administration and such community partners as may wish to participate;

AND THAT the Sister Cities Advisory Committee be authorized to explore a Friendship Agreement with the City of Harbin, China.

CARRIED

NEW BUSINESS

VIA Rail award of contract to a foreign company

Memorandum from Mayor Bill Mauro, dated December 13, 2018 containing a motion relative to Bombardier and the above noted.

MOVED BY: Mayor Bill Mauro
SECONDED BY: Councillor Andrew Foulds

With respect to VIA Rail's awarding of a \$1 billion contract to build and supply rail cars for Canadian passenger rail transportation, we recommend that City Council express their profound disappointment that a Federal Crown Corporation made the decision not to make better use of the existing skills, talents and resources our City has available to contribute to the growth of safe, accessible and reliable transportation of people through rail passenger services in Canada in failing to have a Canadian content policy to better position Bombardier Transportation to compete;

AND THAT we forward this motion to the Thunder Bay Chamber of Commerce, N.O.M.A., UNIFOR, local M.P.s, M.P.P.s, relevant Federal and Provincial Ministers and the Prime Minister of Canada and the Premier of Ontario.

CARRIED

ADJOURNMENT

The meeting adjourned at 8:46 p.m.