MEETING: Committee of the Whole  

DATE: Monday, March 11, 2019  

OPEN SESSION in S.H. Blake Memorial Auditorium at 6:30 p.m.

Committee of the Whole - Community Services Session  
Chair: Councillor S. Ch'ng

DISCLOSURES OF INTEREST

CONFIRMATION OF AGENDA

Confirmation of Agenda - March 11, 2019 - Committee of the Whole

With respect to the March 11, 2019 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

PRESENTATIONS

Official Recognition - Citizens of Exceptional Achievement

Memorandum from Ms. K. Power, Deputy City Clerk, dated February 28, 2019 relative to presentation of Monthly Achievement Awards.

REPORTS OF COMMITTEES

The District of Thunder Bay Social Services Administration Board Minutes

Minutes of Meetings No. 18/2018 and No. 19/2018(Closed) of The District of Thunder Bay Social Services Administration Board held on November 15, 2018, for information.

Thunder Bay District Health Unit - Board of Health Minutes

Minutes of Thunder Bay District Health Unit - Board of Health Meetings, held on June 20, 2018, and January 16, 2019 for information.
Accessibility Advisory Committee Minutes

Minutes of Meetings No. 06-2018, No. 07-2018 and No. 01-2019 of the Accessibility Advisory Committee held on September 20, 2018, December 13, 2018 and January 10, 2019, respectively, for information.

Sister Cities Advisory Committee Minutes

Minutes of Meeting No. 01-2019 of the Sister Cities Advisory Committee held on January 9, 2019, for information.

REPORTS OF MUNICIPAL OFFICERS

Youth Inclusion Program

Report No. R 23/2019 (City Manager's Office - Corporate Strategic Services) providing information regarding the progress made in implementing the Youth Inclusion Program.

Memorandum from Ms. K. Lewis, Director - Corporate Strategic Services, dated March 4, 2019 requesting the opportunity to provide a presentation relative to the above noted.

Older Adult Programming Enhancements

At the January 31, 2018 Committee of the Whole - Reconvened Special Session (2018 Capital and Operating Budget), a resolution was passed directing Administration to report back on the status of the programs and services added to the Community Services budget and the Older Adult Unit through the addition of $217,000.

Memorandum from Ms. K. Robertson, General Manager - Community Services, dated February 25, 2019 providing an update relative to the above noted, for information.

PETITIONS AND COMMUNICATIONS

Community Safety & Well-Being Plan

Memorandum from Ms. K. Lewis, Director - Corporate Strategic Services, dated February 27, 2019 containing a motion relative to the above noted.

THAT City Council authorize the Thunder Bay Crime Prevention Council to serve as the Advisory Committee to advise on the development of the Community Safety & Well-Being Plan for Thunder Bay as mandated by the Police Services Act, RSO 1990, as amended;
AND THAT the Chair of the Thunder Bay Crime Prevention Council invite the District of Thunder Bay Social Services Administration Board and the Thunder Bay Police Services Board to appoint a representative of their organizations to the Advisory Committee;

AND THAT this resolution be provided to the Minister of Community Safety & Correctional Services.

NEW BUSINESS

ADJOURNMENT
MEETING DATE  03/11/2019 (mm/dd/yyyy)

SUBJECT  Confirmation of Agenda

SUMMARY

Confirmation of Agenda - March 11, 2019 - Committee of the Whole

RECOMMENDATION

With respect to the March 11, 2019 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.
MEETING DATE 03/11/2019 (mm/dd/yyyy)

SUBJECT Official Recognition - Citizens of Exceptional Achievement

SUMMARY

Memorandum from Ms. K. Power, Deputy City Clerk, dated February 28, 2019 relative to presentation of Monthly Achievement Awards.

ATTACHMENTS

1 K Power memo dated Feb 28 2019
TO: Members of City Council
FROM: Krista Power, Deputy City Clerk
DATE: February 28, 2019
SUBJECT: Monthly – Citizens of Exceptional Achievement Award
         Committee of the Whole – March 11, 2019

Please be advised that the following persons will be awarded a certificate for their accomplishments in curling during the Special Olympics Provincial Winter Games held January 31, 2019 – February 3, 2019 in Sault Ste. Marie.

Rachel Warren       Gold Medal - Curling
Mykola Cuthbertson  Gold Medal - Curling
Jordan Pretchuk     Gold Medal - Curling
Janice Martinsen    Gold Medal – Curling
Marco Pauselli      Gold Medal - Curling
MEETING DATE  03/11/2019 (mm/dd/yyyy)

SUBJECT  The District of Thunder Bay Social Services Administration Board Minutes

SUMMARY

Minutes of Meetings No. 18/2018 and No. 19/2018 (Closed) of The District of Thunder Bay Social Services Administration Board held on November 15, 2018, for information.

ATTACHMENTS

1 TBDSSAB Nov 15 2018 minutes
2 TBDSSAB Nov 15 2018 (closed) minutes
MINUTES OF BOARD MEETING NO. 18/2018
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD

DATE OF MEETING: November 15, 2018
TIME OF MEETING: 10:04 AM
LOCATION OF MEETING: 3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON
CHAIR: Lucy Kloosterhuis
PRESENT: OFFICIALS:
  Iain Angus William (Bill) Bradica, Chief Administrative Officer
  Kim Brown Georgina Daniels, Acting Director-Client Services Division
  Mark Figliomeni Keri Greaves, Acting Director-Corporate Services Division
  Andrew Foulds Ken Ranta, Director – Housing Services Division
  Kevin Holland Glenda Flank, Recording Secretary
  Robert (Bob) Katajamaki Sarah Schoales, Administrative Assistant
  Lucy Kloosterhuis
  Eric Pietsch
  Paul Pugh
  Aldo Ruberto
  Joe Virdiramo

GUESTS:
  Brook Latimer, Supervisor, Communications & Engagement
  Saku Pinta, Supervisor, Research and Social Policy

REGRETS:
  Shelby Ch’ng
  Wendy Landry
  Peter Ruel

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda items; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda items. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

DISCLOSURES OF INTEREST
None.

NEW BUSINESS
None.
CONFIRMATION OF BOARD MEETING AGENDA

Resolution No. 18/101

Moved by: Kevin Holland
Seconded by: Kim Brown

THAT with respect to the agendas for the Board Regular and Closed Session meetings of The District of Thunder Bay Social Services Administration Board for November 15, 2018, we approve the agendas as printed;

AND THAT we approve any additional information and new business.

CARRIED

MINUTES OF PREVIOUS MEETINGS

Board Meetings

Minutes of Meeting No. 16/2018 (Regular Session) and 17/2018 (Closed Session) of The District of Thunder Bay Social Services Administration Board, held on October 18, 2018, were presented for confirmation.

Resolution No. 18/102

Moved by: Kevin Holland
Seconded by: Kim Brown

THAT the Minutes of Meeting No. 16/2018 (Regular Session) and Meeting No. 17/2018 (Closed Session) of The District of Thunder Bay Social Services Administration Board, held on October 18, 2018, respectively, be confirmed.

CARRIED

CLOSED SESSION MEETING

Administration recommended that the Board adjourn to a closed meeting relative to the receipt of information with respect to identifiable individuals regarding the Chief Administrative Officer’s 2017 Performance Evaluation.
Resolution No. 18/103

Moved by: Robert Katajamaki
Seconded by: Joe Virdiramo

THAT the Board adjourns to Closed Session relative to the receipt of information with respect to identifiable individuals regarding the Chief Administrative Officer's 2017 Performance Evaluation.

CARRIED

At 10:09 a.m. the Board adjourned to Closed Session.

At 11:00 a.m. the meeting reconvened in Regular Session with all Board Members and all members of Administration in attendance.

REPORTS OF ADMINISTRATION

TBDSSAB 2018 3rd Quarter Operational Report

Report No. 2018-67 (CAO's Office), was presented to the Board to provide information containing the trends within TBDSSAB programs and services, for information only.

William Bradica, CAO provided a brief introduction and advised Board Members that slide 8 was amended by correcting the title.

At 11:01 a.m. Brook Latimer, Supervisor, Communications and Engagement left the meeting room.

Saku Pinta, Supervisor, Research and Social Policy provided an overview of the report and responded to questions.

William Bradica, CAO provided further clarification and responded to questions.

Georgina Daniels, Acting Director – Client Services Division responded to questions.

Ken Ranta, Director – Housing Services Division responded to questions.

Thunder Bay Anti-Racism and Inclusion Accord

Report No. 2018-68 (CAO's Office), was presented to the Board providing information related to the Thunder Bay Anti-Racism and Inclusion Accord, for consideration.

Saku Pinta, Supervisor, Research and Social Policy provided an overview and responded to questions.
William Bradica, CAO provided further information and responded to questions.

Resolution No. 18/104

Moved by: Aldo Ruberto
Seconded by: Eric Pietsch

THAT with respect to Report No. 2018-68 (CAO's Office), we The District of Thunder Bay Social Services Administration Board, support the Thunder Bay Anti-Racism and Inclusion Accord;

AND that the Chief Administration Officer is directed to sign the Accord on behalf of the organization.

CARRIED

At 11:05 a.m. Saku Pinta, Supervisor, Research and Social Policy left the meeting room.

Rescheduling of January 2019 Inaugural Board Meeting

Memorandum from William Bradica, Chief Administrative Officer dated November 2, 2018, relative to providing the Board with administration's reasons for rescheduling the January 2019 Inaugural Board Meeting, was presented for consideration.

William Bradica, CAO provided a brief overview of the reasons for rescheduling the meeting and responded to questions.

A discussion was held regarding the setup of the Board Member Orientation and Board Meetings for January and February, 2019.

Resolution No. 18/105

Moved by: Aldo Ruberto
Seconded by: Eric Pietsch

THAT with respect to the Memorandum dated November 2, 2018 from William Bradica, Chief Administrative Officer, we approve the rescheduling of the January 2019 Inaugural Board Meeting scheduled from Thursday, January 3, 2019 to Thursday, January 10, 2019;

AND THAT notice of the rescheduled meeting be posted on The District of Thunder Bay Social Services Administration Board website.

CARRIED
Joe Virdiramo, Board Member left the meeting room at 11:12 a.m.

**TBDSSAB 2018 3rd Quarter Financial Report**

Report No. 2018-69 (Corporate Services Division), was presented to the Board to provide the 2018 Third Quarter Financial Report, and projection to year-end, for information only.

William Bradica, CAO provided a brief introduction.

Keri Greaves, Acting Director – Corporate Services Division provided an overview of the 3rd Quarter Financial Report and responded to questions.

William Bradica, CAO provided further information and responded to questions.

Ken Ranta, Director – Housing Services Division also responded to questions.

**CORRESPONDENCE**

Association of Municipalities of Ontario
Delegation

Letter from The Honourable Steve Clark, Minister of Municipal Affairs and Housing, dated October 31, 2018 relative to the delegation attended by TBDSSAB Board Members, was presented to the Board for information only.

**BY-LAWS**

**NEXT MEETING**

The next meeting of The District of Thunder Bay Social Services Administration Board will be held on Tuesday, November 15, 2018 at 10:00 a.m., in the 3rd Floor Boardroom, TBDSSAB Headquarters, 231 May Street South, Thunder Bay, Ontario.

Lucy Kloosterhuis, Chair thanked the Board Members for their service, Mark Figliomeni, Vice Chair for his assistance and TBDSSAB Staff for their help with the meetings.
ADJOURNMENT

Resolution No. 18/106

Moved by: Andrew Foulds
Seconded by: Iain Angus

THAT the Board Meeting No. 18/2018 of The District of Thunder Bay Social Services Administration Board, held on November 15, 2018, be adjourned at 12:08 p.m.

CARRIED
DATE OF MEETING: November 15, 2018
TIME OF MEETING: 10:09 AM
LOCATION OF MEETING: 3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON

CHAIR: Lucy Kloosterhuis

PRESENT:
Iain Angus
Kim Brown
Mark Figliomeni
Andrew Foulds
Kevin Holland
Robert (Bob) Katajamaki
Lucy Kloosterhuis
Eric Pietsch
Paul Pugh
Aldo Ruberto
Joe Virdiramo

REGRETS:
Shelby Ch’ng
Wendy Landry
Peter Ruel

OFFICIALS:
William (Bill) Bradica, Chief Administrative Officer
Keri Greaves, Acting Director-Corporate Services Division
Ken Ranta, Director – Housing Services Division
Glenda Flank, Recording Secretary
Sarah Schoales, Administrative Assistant

GUESTS:

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BOARD MEETING

DISCLOSURES OF INTEREST
None.

At 10:09 a.m. all members of Administration left the meeting room.
REPORTS OF ADMINISTRATION

Chief Administrative Officer's 2017 Performance Evaluation

Lucy Kloosterhuis, Chair provided the Board with a verbal update regarding the performance evaluation of the Chief Administrative Officer.

At 11:00 a.m. all members of Administration entered the meeting room.

ADJOURNMENT

Resolution No. 18/CS10

Moved by: Kevin Holland
Seconded by: Eric Pietsch

THAT the Board (Closed Session) Meeting No. 19/2018 of The District of Thunder Bay Social Services Administration Board, held on November 15, 2018, be adjourned at 11:00 a.m., to reconvene in Open Session to consider the remaining agenda items.

CARRIED

Chair

Chief Administrative Officer
MEETING DATE 03/11/2019 (mm/dd/yyyy)

SUBJECT Thunder Bay District Health Unit - Board of Health Minutes

SUMMARY

Minutes of Thunder Bay District Health Unit - Board of Health Meetings, held on June 20, 2018, and January 16, 2019 for information.

ATTACHMENTS

1 BOH minutes June 20 2018
2 BOH Annual Meeting minutes Jan 16 2019
3 BOH minutes January 16 2019
MINUTES OF THE MEETING: JUNE 20, 2018

TIME OF MEETING: 1:00 PM

PLACE OF MEETING: BOARDROOM - DOWNSTAIRS

CHAIR: MR. JOE VIRDIRAMO

BOARD MEMBERS PRESENT: ADMINISTRATION PRESENT:

Ms. Alana Bishop Dr. Janet DeMille, Medical Officer of Health and Chief Executive Officer
Mr. Andrew Brigham Dr. Emily Groot, Associate Medical Officer of Health
Mr. Jay Daiter Ms. Lynda Roberts, Director – Health Promotion
Mr. Terry Fox Ms. Cheryl D’Angelo, Director – Health Protection
Mr. Norm Gale Ms. Diana Gowanlock, Manager of Infectious Diseases
Ms. Maria Harding Ms. Sarah Stevens, Executive Assistant and Secretary to the Board of Health
Mr. Richard Harvey
Mr. Bob MacMaster
Mr. Andy Major
Mr. James McPherson
Mr. Roger Shott
Mr. Don Smith
Mr. Joe Virdiramo

REGRETS:
Ms. Karen Morley
Mr. Aldo Ruberto

CALL TO ORDER

The Chair called the meeting to order at 1:00 p.m.

1. ATTENDANCE AND ANNOUNCEMENTS

The Chair presented regrets from Mr. Ruberto and Ms. Morley. The Chair also advised the Board of Health that Mr. Lance Dyll has accepted the position of Director of Corporate Services, with a start date of July 3, 2018.

2. DECLARATIONS OF PECUNIARY INTEREST

There were no declarations of pecuniary interest.
3. **AGENDA APPROVAL**

   Resolution No.60-2018
   
   MOVED BY: J. McPherson  
   SECONDED BY: A. Major
   
   THAT the Agenda for the Regular Board of Health Meeting to be held on June 20, 2018, be approved as presented.
   
   CARRIED

4. **INFORMATION SESSION**

   4.1 **Invasive Group A Strep**
   
   Ms. Diana Gowanlock Manager of Infectious Disease Programs, presented information on the public health impact of Invasive Group A Streptococcus (iGAS) in the region and responded to questions from the Board of Health.

5. **MINUTES OF THE PREVIOUS MEETINGS**

   5.1 **Thunder Bay District Board of Health**
   
   The Minutes of the Thunder Bay District Board of Health Regular Session Meeting held on May 16, 2018, to be approved.
   
   Resolution No.: 61-2018
   
   MOVED BY: A. Major  
   SECONDED BY: J. McPherson
   
   THAT the Minutes of the Thunder Bay District Board of Health Regular Session Meeting held on May 16, 2018, be approved as presented.
   
   CARRIED

6. **MATTERS ARISING FROM THE MINUTES**

   There were no matters arising from the previous minutes.

7. **BOARD OF HEALTH (CLOSED SESSION) MEETING**

   There was no closed session meeting.
8. DECISIONS OF THE BOARD

8.1 Indigenous Communities Public Health Program - Federal Funding Contribution

A memorandum from Dr. J. DeMille, MOH/CEO, relative to recommendations for approval of the Federal Funding Contribution to the Indigenous Communities Public Health Programming was presented.

Resolution No.: 62-2018

MOVED BY: N. Gale
SECONDED BY: A. Bishop

THAT we recommend the First Nations and Inuit Health Branch contribution in the amount $140,100 to support the Federal portion of the AMOH position for the year April 1, 2018 to March 31, 2019, be approved.

CARRIED

9. COMMUNICATIONS FOR INFORMATION

9.1 Strategic Plan Implementation – Interim Report

Report No. 37-2018 (MOH/CEO) relative to providing the Board of Health with an interim report on the implementation of the Strategic Plan 2017-2020 was presented for information.

9.2 2018 alPHa AGM and Conference

An update of the 2018 alPHa AGM and Conference was provided by Mr. R. Harvey and Ms. M. Harding.

10. NEXT MEETING

The next regularly scheduled Board of Health meeting will be held on Wednesday, September 19, 2018, at 1:00 p.m.
11. ADJOURNMENT

Resolution No.63-2018

MOVED BY: B. MacMaster
SECONDED BY: A. Major

THAT the Regular Board of Health meeting held on June 20, 2018, be adjourned at 1:26 p.m.

CARRIED

______________________________      ___________________________
Chair, Board of Health          Medical Officer of Health/Chief
Executive Officer

______________________________
Recording Secretary
THUNDER BAY DISTRICT HEALTH UNIT

MINUTES OF MEETING: BOARD OF HEALTH (ANNUAL MEETING)

DATE: JANUARY 16, 2019
TIME: 1:00 P.M.
PLACE: BOARD ROOM – FIRST FLOOR
CHAIR: DR. JANET DEMILLE

BOARD MEMBERS PRESENT:

Ms. Alana Bishop
Mr. Andrew Brigham
Mr. Norm Gale
Mr. Brian Hamilton
Mr. Dave Hamilton
Ms. Deborah Harris Shallow
Ms. Maria Harding
Mr. John MacEachern
Mr. James McPherson
Ms. Karen O’Gorman
Ms. Kristen Oliver
Mr. Don Smith

REGRETS:
Mr. Greg Vallance
Mr. Jim Vezina

ADMINISTRATION PRESENT:

Dr. J. DeMille, Medical Officer of Health & Chief Executive Officer
Ms. L. Roberts, Director – Health Promotion
Mr. L. Dyll, Director – Corporate Services
Ms. S. Stevens, Executive Assistant and Secretary to the Board of Health

CALL TO ORDER

The Chair called the meeting to order at 1:00 p.m.

1. DECLARATIONS OF INTEREST

There were no declarations of conflict of interest.
2. **AGENDA APPROVAL**

Resolution No.: 01-2019

MOVED BY: D. Smith  
SECONDED BY: M. Harding  

THAT the Agenda for the Board of Health Annual Meeting to be held on January 16, 2019, be approved.  
CARRIED

3. **ELECTION OF CHAIR**

Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer called for nominations from the Members for the appointment of Chair.

Mr. J. McPherson was nominated and the nomination was accepted.

Mr. D. Smith was nominated and the nomination was accepted.

Ms. M. Harding was nominated and the nomination was declined;

There were no further nominations.

Mr. J. McPherson was elected as Chair of the Board of Health.

Mr. J. McPherson assumed the Chair for the remainder of the meeting.

4. **ELECTION OF VICE-CHAIR**

Mr. J. McPherson, Chair, called for nominations from the Members for the appointment of Vice Chair.

Mr. D. Smith was nominated and the nomination was accepted.

There were no further nominations.

Mr. D. Smith was acclaimed as Vice Chair.
5. **ELECTION OF EXECUTIVE COMMITTEE MEMBERS-AT-LARGE**

Mr. J. McPherson, Chair, called for nominations for Members-at-Large to sit on the Executive Committee.

The following Members of the Board were nominated to sit as Members-At-Large on the Executive Committee:

Ms. M. Harding Accepted  
Mr. J. MacEachern Accepted  
Ms. K. O’Gorman Accepted

There were no further nominations.

Ms. Harding, Mr. MacEachern and Ms. O’Gorman were acclaimed as Members-At-Large on the Executive Committee.

The Executive Committee for 2019 will consist of the following members of the Board of Health:

- Mr. J. McPherson, Chair
- Mr. D. Smith, Vice Chair
- Ms. M. Harding
- Mr. J. MacEachern
- Ms. K. O’Gorman

6. **APPOINTMENT OF DESIGNATED BOARD MEMBER FOR SIGNING AUTHORITY**

Report No. 01-2019(MOH/CEO) relative to recommending the appointment of a designated Board Member for signing authority for the Thunder Bay District Health Unit for 2019 was presented.

Resolution No.: 02-2019

MOVED BY: A. Brigham  
SECONDED BY: D. Smith

THAT with respect to Report No. 01-2019 (MOH/CEO) we recommend that the following Board member be granted signing authority for the Thunder Bay District Health Unit for
6. **APPOINTMENT OF DESIGNATED BOARD MEMBER FOR SIGNING AUTHORITY** (Continued)

   a period of one year commencing January 16, 2019, until the Board of Health’s next Annual Meeting in 2020:

   1. Ms. M. Harding

   CARRIED

7. **2019 MEETING SCHEDULE**

   Report No. 02-2019 (MOH/CEO) relative to establishing the regular Board of Health meeting schedule for 2019.

   Resolution No.: 03-2019

   MOVED BY: M. Harding
   SECONDED BY: D. Smith

   THAT with respect to Report No. 02 – 2019 (Medical Officer of Health and Chief Executive Officer), we recommend that the following schedule for regular Board of Health meetings for 2019 be approved:

   Wednesday, February 13  Wednesday, March 20
   Wednesday, April 17  Wednesday, May 15
   Wednesday, June 19  Wednesday, September 18
   Wednesday, October 16  Wednesday, November 20
   Wednesday, December 18

   AND THAT the meetings commence at 1:00 p.m.

   CARRIED

7. **OTHER BUSINESS**

   There was no other business.
8. **ADJOURNMENT**

Resolution No.: 04a-2019

MOVED BY: A. Brigham  
SECONDED BY: B. Hamilton

THAT all voting ballots from the Board of Health Annual Meeting of January 16, 2019, be destroyed.

CARRIED

Resolution No.: 04b-2019

MOVED BY: D. Smith  
SECONDED BY: A. Brigham

THAT the Board of Health Annual Meeting held on January 16, 2019, be adjourned at 1:25 p.m.

CARRIED

__________________________  ____________________________
Chair, Board of Health      Medical Officer of Health/Chief Executive Officer

__________________________
Recording Secretary
MINUTES OF THE MEETING: JANUARY 16, 2019
TIME OF MEETING: IMMEDIATELY FOLLOWING ANNUAL MEETING
PLACE OF MEETING: BOARDROOM – FIRST FLOOR
CHAIR: MR. JAMES McPHERSON

BOARD MEMBERS PRESENT:
Ms. Alana Bishop
Mr. Andrew Brigham
Ms. Connie Bryson
Mr. Brian Hamilton
Mr. Dave Hamilton
Ms. Deborah Harris Shallow
Ms. Maria Harding
Mr. John MacEachern
Mr. James McPherson
Ms. Karen O’Gorman
Ms. Kristen Oliver
Mr. Don Smith

ADMINISTRATION PRESENT:
Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer
Ms. L. Roberts, Director – Health Promotion
Mr. L. Dyll, Director – Corporate Services
Ms. Sarah Stevens, Executive Assistant and Secretary to the Board of Health

REGRETS:
Mr. Greg Vallance
Mr. Jim Vezina

CALL TO ORDER
The Chair called the meeting to order at 1:25 p.m.

1. ATTENDANCE AND ANNOUNCEMENTS
The Chair presented regrets from Mr. Vallance and Mr. Vezina, and welcomed all members of the media in attendance.

2. DECLARATIONS OF INTEREST
There were no declarations of conflict of interest.
3. **AGENDA APPROVAL**

Resolution No. 05-2019

MOVED BY: D. Smith
SECONDED BY: A. Brigham

THAT the Agenda for the Regular Board of Health Meeting to be held on January 16, 2019, be approved.

CARRIED

4. **INFORMATION SESSION**

There was no information session.

5. **MINUTES OF THE PREVIOUS MEETINGS**

5.1 **Thunder Bay District Board of Health**

The Minutes of the Thunder Bay District Board of Health Meeting held on November 21, 2018, to be approved.

Resolution No.: 06-2019

MOVED BY: M. Harding
SECONDED BY: D. Smith

THAT the Minutes of the Thunder Bay District Board of Health (Regular and Closed Session) Meeting held on November 21, 2018, be approved as presented.

CARRIED

6. **MATTERS ARISING FROM THE MINUTES**

There were no matters arising from the previous minutes.

7. **BOARD OF HEALTH (CLOSED SESSION) MEETING**

Resolution No.: 07a-2019

MOVED BY: D. Smith
SECONDED BY: A. Brigham
7. **BOARD OF HEALTH (CLOSED SESSION) MEETING** (Continued)

   THAT the Board of Health move in to a closed session to receive information relative to labour relations or employee negotiations.

   CARRIED

   At 1:29 p.m., the Board of Health moved in to closed session.

   The following Individuals left the meeting room:

   Ms. L. Roberts, Director of Health Promotion
   Mr. L. Dyll, Director of Corporate Services
   Ms. S. Stevens, Executive Assistant
   All members of the media

   At 1:39 p.m., the Board of Health moved out of closed session to resume regular business. The following individuals returned to the meeting room:

   Ms. L. Roberts, Director of Health Promotion
   Mr. L. Dyll, Director of Corporate Services
   Ms. S. Stevens, Executive Assistant
   All members of the media

8. **DECISIONS OF THE BOARD**

8.1 **2019 aIPHa Winter Meeting**

   A memorandum from Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer, dated January 3, 2019, containing a resolution relative to the above noted was presented.

   Resolution No.: 09-2019

   MOVED BY: A. Brigham
   SECONDED BY: M. Harding

   THAT the following members of the Board be authorized to attend the 2019 aIPHa Winter Board of Health Section Meeting to be held in Toronto, Ontario, on February 21, 2019.

   1. M. Harding
   2. D. Hamilton
   3. J. MacEachern
   4. K. O’Gorman
8. **DECISIONS OF THE BOARD** (Continued)

8.1 **2019 alPHa Winter Meeting** (Continued)

AND THAT all expenses be paid in accordance to Policy No. BH-02-04 – Board Members' Reimbursement.

CARRIED

8.2 **Compensation Review – Non-Union and Management Staff**

At the Board of Health Closed Session meeting held earlier, Report No. 03-2019 (Human Resources) relative to the annual review of salary for management and non-union staff was presented.

At that time, the Board of Health was advised that the resolution as contained in the report would be presented to the regular session for consideration.

Resolution No.: 07c-2019

MOVED BY: K. O'Gorman
SECONDED BY: D. Hamilton

THAT with respect to Report No. 03-2019 (Human Resources) we recommend that:

- Compliant with the Board’s Compensation Philosophy Policy, the Board of Health approve the competitive market adjustment to base salary as recommended by the Korn Ferry Hay Group for non-union and management staff effective January 1, 2019.

CARRIED

9. **COMMUNICATIONS FOR INFORMATION**

9.1 **CRA Mileage Rate**

A memorandum from Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer, dated January 4, 2019, relative to providing the 2019 tax-exempt rate for automobiles set by the Canada Revenue Agency was presented for information.

10. **NEXT MEETING**

The next regularly scheduled Board of Health meeting will be held on Wednesday, February 13, 2019, at 1:00 p.m.
11. **ADJOURNMENT**

Resolution No. 09-2019

MOVED BY: M. Harding
SECONDED BY: D. Hamilton

THAT the Regular Board of Health meeting held on January 16, 2019, be adjourned at 1:46 p.m.

CARRIED

____________________________      ___________________________
Chair, Board of Health Medical Officer of Health/Chief Executive Officer

_______________________________
Recording Secretary
MEETING DATE 03/11/2019 (mm/dd/yyyy)

SUBJECT Accessibility Advisory Committee Minutes

SUMMARY

Minutes of Meetings No. 06-2018, No. 07-2018 and No. 01-2019 of the Accessibility Advisory Committee held on September 20, 2018, December 13, 2018 and January 10, 2019, respectively, for information.

ATTACHMENTS

1 AAC minutes Sept 20 2018
2 AAC minutes Dec 13 2018
3 AAC minutes Jan 10 2019
1.0 WELCOME AND INTRODUCTIONS

Ms. T. Soderberg, Chair, called the meeting to order at 1:30 p.m.

2.0 COMMUNICATION PROCESS

Ms. T. Soderberg provided an overview of the communication process and procedures. Mr. K. Crites agreed to keep the Speakers List for the Chair.
3.0 AGENDA APPROVAL

MOVED BY: Ms. A. Antenucci
SECONDED BY: Ms. T. Lennox

With respect to the September 20, 2018 meeting of the Accessibility Advisory Committee, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

4.0 PRESENTATIONS


Ms. K. Dixon, Director of Engineering, City of Thunder Bay, provided an update relative to the above noted and a roundtable discussion followed.

Some of the items discussed were:

• Report No. 122 (Infrastructure & Operations - Engineering & Operations) to be presented to Committee of the Whole on October 1, 2018.
• Compliance report statistics: Push Buttons, approximately 11% require an update, approximately 90% are at the correct height; placement changes to buttons will be made within operating budget. 26% of newer intersections have been changed to include modified button locations; 7% have tactile plates
• Walk Signal timing – May 15, 2018 recommendation by the AAC - most times are accessible. Currently using 200 m radius to facilities requiring additional time to walk, such as senior’s residence and medical facilities. During the winter, crews are working at improving snow clean ups to provide accessibility to the buttons and crosswalks. Future installs will have updated software so times can be adjusted remotely for the season.
• Current Capital Budget facilitates approximately 2 intersection upgrades per year. Further
• Extend area around medical clinics, shopping malls and seniors residences/facilities to 400m radius
• Moving forward administration will continue to request consultation from the AAC
The Chair thanked Ms. Dixon for appearing before the AAC.

5.0 MINUTES OF PREVIOUS MEETING

The Minutes of Meeting No. 05-2018 of the Accessibility Advisory Committee held on June 14, 2018, to be confirmed.

MOVED BY: Mr. J. Gobeil
SECONDED BY: Mr. R. Sponchia

THAT the Minutes of Meetings No. 05-2018 of the Accessibility Advisory Committee, held on September 20, 2018, be confirmed.

CARRIED

6.0 KEY 2 ACCESS

Ms. T. Soderberg provided an update relative to a presentation by Key 2 Access held on August 23, 2018. The Key 2 Access program provides access via an application on your mobile device or key fob to change traffic lights. The key fob may be cost prohibitive, $100 per unit.

7.0 LETTER OF SUPPORT – SMALL PROJECT FUNDING APPLICATION

It was the consensus of the committee to invite Thunder Bay Public Library planners to review the schematics/design of the washrooms with the Built Environment Group upon Enabling Accessibility funding approval.

8.0 BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 Website Review

Members provided an update relative to the above. Some members found it difficult to navigate without assistance. Subscribe function was not accessible, but is being addressed by the Communications Department and the refresh rate is also being addressed.
8.2 **Report 11/2018 – Pedestrian Crossover Evaluation**

Discussion was held relative to the above noted.

The following are outstanding items for future meetings:

8.3 **Federal Accessibility Legislation Review**

The Honorable, Patty Hajdu - Minister of Workforce Development and Labour, to provide an update on the Federal Accessibility Legislation Review at a future meeting.

8.4 **Ad Hoc Committee for Terms of Reference**

The last update to the AAC Terms of Reference were made and ratified by City Council on May 11, 2015. An ad hoc committee was formed at the January 18th meeting of the AAC to review and provide recommendations for updates to the Terms of Reference for the Accessibility Advisory Committee. Mr. S. Garner will be providing the Draft Terms of Reference to be confirmed at the next meeting of the AAC.

9.0 **NEW BUSINESS**

9.1 **Electronic Transit Fares**

An invitation will be extended to Thunder Bay Transit Services for a future meeting to provide information relative to the above noted.

9.2 **AODA – Cancellation of consultations in Thunder Bay**

MOVED BY: Mr. K. Crites
SECONDED BY: Mr. R. Sponchia

WITH respect to the cancellation of the consultation session for the Independent Review of the implementation and enforcement of the Accessibility for Ontarians with Disabilities Act conducted by David Onley, we recommend that
a letter be sent on behalf of the Accessibility Advisory Committee to David Onley and the Minister of Seniors & Accessibility, Honorable Raymond Cho outlining the concerns regarding the cancellation of the consultation session;

AND THAT a memorandum be sent to City Council to request assistance on this matter from the Intergovernmental Affairs Committee;

CARRIED

9.3 City of Thunder Bay Multi-Year Accessibility Plan

Quadrangle has been awarded the bid for the City of Thunder Bay Multi-Year Accessibility Plan. The Plan will help direct Administration with the implementation and compliance of the AODA through 2023. Administration is inviting interested members of the Accessibility Advisory Committee to participate in consultation with Quadrangle to help develop the 2019-2023 Multi-Year Accessibility Plan.

The meeting recessed for a coffee break at 2:35 P.M.

The meeting reconvened at 2:45 p.m.

9.4 DSSAB Community Mailboxes

Photograph entitled “CMB site localization form,” distributed with the agenda.

Discussion was held relative to the above noted. Some of the key concerns are:

- Grass in front of mailboxes prevents a person from stepping close to the boxes for privacy and poses a trip hazard for those unable to visually navigate up to the boxes.
- How are individual boxes identified, is braille available?
- A key is left in an individuals’ box when a parcel is delivered. How are the keys and Parcel units identified?
- Snow clearance
- Safe access to residence from mailbox. Persons with an identifiable disability may become a target for criminals.
9.5 Accessibility Advisory Committee Membership

Ms. T. Soderberg reminded members with expiring terms to submit an application should they wish to continue to serve the community as a member of the Accessibility Advisory Committee. Copies of the application were available for the members’ convenience.

9.6 Teleconference Equipment for AAC Meetings

Discussion was held relative to the above noted.

Member, Mr. T. Brownlee has requested inclusion to the AAC Meetings via teleconference equipment for members unable to physically attend meetings. Administration has requested a quote from Mr. D. King, Signal Resources to provide and facilitate the equipment necessary. Ms. K. Power reminded the member’s that it is legislated that members participating via teleconference are not counted as quorum and are not able to vote. Follow up to be provided by administration at the next meeting of the AAC.

10.0 ROUNDTABLE OF ACCESSIBILITY ISSUES

Item deferred.

11.0 WORKING GROUP UPDATES

Item deferred.

12.0 NEXT MEETING

The Accessibility Advisory Committee will meet on the 2nd Thursday of every month, except July, August and December, from 1:30 to 3:30 p.m., at the Thunder Bay 55 Plus Centre, 700 River Street, Thunder Bay, unless otherwise notified.

- Thursday, December 13, 2018

13.0 ADJOURNMENT
The meeting adjourned at 3:31 p.m.
AGENDA

1. WELCOME AND INTRODUCTIONS

The Vice Chair called the meeting to order and a roundtable of introductions followed.

2. COMMUNICATION PROCESS

Mr. K. Crites provided an overview of the communication process and procedures. Ms. T. Lennox agreed to keep the Speakers List for the Vice Chair.
3. AGENDA APPROVAL

MOVED BY: Ms. T. Lennox
SECONDED BY: Mr. B. Spare

With respect to the December 13, 2018 meeting of the Accessibility Advisory Committee, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

4. MEMBERSHIP

The Vice Chair acknowledged and thanked long serving member, Randy Sponchia, to his re-appointed to the AAC for an additional term of 4 years, expiring on November 30, 2022 as a representative of the Developmental Disability sector.

Additionally, the Vice Chair acknowledged long serving member, John Robert Wheeler, to his re-appointed to the AAC for an additional term of 4 years, expiring on November 30, 2022 as a representative of the Brain Injured sector.

5. PRESENTATIONS

Ms. L. McEachern, Director and Mr. G. Mason, Planner II - Planning Services, Development & Emergency Services, City of Thunder Bay, expressed regrets as they were unable to attend. They have asked to reschedule participation at the next meeting of the AAC January 10, 2019.

6. MINUTES OF PREVIOUS MEETING

7. BUSINESS ARISING FROM PREVIOUS MEETINGS

The following are outstanding items for future meetings:
7.1 Request for Quote: Signal Resources to facilitate teleconference equipment during AAC Meetings

Administration has received a quote from Mr. D. King, Signal Resources, relative to the above. The cost to provide this service is a minimum of approximately $225 + hst per meeting, this providing one individual to participate via teleconference while unable to attend regular meetings, caveat being they will not be counted as quorum, they will not be able to vote and no recording of meeting proceedings will be retained. The price will be more to provide accommodations for additional members to participate via teleconference as a meeting management software license will be required. It was the consensus of the members to wait until January 2019 to make a decision.

7.2 Transportation Services for 2019 Accessibility Advisory Committee Meetings

During a discussion relative to the above, it was the consensus of the members in attendance to utilize Lift + on a trial basis for the 2019 Accessibility Advisory Committee meetings. Administration will make arrangements for the January 10, 2018 meeting, and will require a one week advance notice (by January 3, 2019) if a member is unable to attend.

7.3 The Honorable Patty Hajdu, Minister of Workforce Development and Labour to provide an update on the Federal Accessibility Legislation Review at a future meeting. Administration is working with the Minister’s office to set a date.

7.4 Mr. J. DePeuter, Manager – Realty Services to provide an update relative to Pop Up Patio’s at a future meeting.
7. **AD HOC COMMITTEE FOR TERMS OF REFERENCE**

The last updates to the AAC Terms of Reference were ratified by City Council on May 11, 2015.

An ad hoc committee was formed at the January 18th AAC meeting to review and provide recommendations for updates to the Terms of Reference for the Accessibility Advisory Committee.

Administration will be presenting the updated Terms of Reference to City Council to be ratified early in 2019.

8. **ROUNDTABLE OF ACCESSIBILITY ISSUES**

Committee members reported on accessibility issues encountered and identified in the community.

Mr. M. Rubenick circulated photographs of the sidewalk at the Thunder Centre. The photographs show that curb cuts are not accessible and do not allow safe access or travelling space for persons in wheelchairs. Also, newly constructed curbs at the Arthur Street Marketplace are very high. Administration will follow up with the Chief Building Official to confirm that site plan control will address this. Further discussion with the Planning and Building department and the Built Environment Group is required so that accessibility issues can be addressed prior to construction.

9. **WORKING GROUP UPDATES**

9.1 **Built Environment**
Mr. S. Garner, Municipal Accessibility Specialist, to provide an update relative to the above noted.

9.2 **Public Art Committee**
Mr. J.P. Gamache or Mr. R. Wheeler to provide update relative to the above noted.

9.3 **Walkability Committee**
Mr. B. Spare or Mr. J.P. Gamache to provide an update relative to the above noted.
10. NEW BUSINESS

10.1 2018 Municipal Election
During a discussion relative to the above, Members of the AAC provided feedback on the accessibility of the Municipal Election.
Some of items discussed were:

- It was difficult to vote online if you did not use Google Chrome.
- The Automark machine was a lengthy process, and people using the machine requested assistance.
- Telephone voting worked well.
- Some voter’s did not receive a Voter Information Letter
- Having the transit pass on the Voter Information Letter was beneficial
- Online voting at the polling station was convenient and fast
- The Recaptcha “I am not a robot” test was difficult to use for individuals with visual impairments.
- There was no handicap parking at the Coliseum and a suggestion to utilize portable Handicap Parking markers was made for that location if used in 2022.

11. NEXT MEETING

The Accessibility Advisory Committee will meet on the 2nd Thursday of every month, except July, August and December, from 1:30 to 3:30 p.m., at the West Thunder Community Centre, 915 Edward Street South, Thunder Bay, unless otherwise notified.

- Thursday, January 10, 2019
- Thursday, February 14, 2019
- Thursday, March 14, 2019
- Thursday, April 11, 2019
- Thursday, May 9, 2019
- Thursday, June 13, 2019
- No meeting in July 2019
- No meeting in August 2019
- Thursday, September 12, 2019
- Thursday, October 10, 2019
- Thursday, November 14, 2019

12. ADJOURNMENT
The meeting adjourned at 3:32 p.m.
AGENDA

1. WELCOME AND INTRODUCTIONS

The Chair, Ms. Soderberg, called the meeting to order and a roundtable of introductions followed.
COMMUNICATION PROCESS

The Chair, Ms. T. Soderberg, provided an overview of the communication process and procedures. Mr. K. Crites agreed to keep the speaker’s list.

AGENDA APPROVAL

MOVED BY: Mr. K. Crites
SECONDED BY: Ms. T. Lennox

With respect to the January 10, 2019 meeting of the Accessibility Advisory Committee, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

MINUTES OF PREVIOUS MEETING

The Minutes of Meeting No. 06-2018 and 07-2018 respectively of the Accessibility Advisory Committee, held on September 20, 2018 and December 13, 2018, to be confirmed.

MOVED BY: Mr. R. Sponchia
SECONDED BY: Ms. T. Lennox

THAT the Minutes of Meetings No. 06-2018 and 07-2018 of the Accessibility Advisory Committee, held on September 20, 2018 and December 13, 2018, be confirmed.

CARRIED
5. **ELECTION OF CHAIR AND VICE CHAIR**

Ms. F. Track provided an overview of the Chair’s duties and duties of the Vice Chair and administered nominations for the position of Chair and Vice Chair.

Mr. K. Crites and Ms. T. Soderberg were nominated for the position of Chair, and agreed to let their names stand. AAC members decided to vote by secret ballot.

By a majority of votes by secret ballot, Mr. K. Crites was elected Chair of the Accessibility Advisory Committee.

Ms. T. Lennox, Ms. T. Soderberg, and Mr. B. Spare were nominated for the position of Vice Chair. Ms. T. Soderberg withdrew her name from the nominations. Ms. Lennox and Mr. Spare agreed to let their names stand for the position of Vice Chair. AAC members decided to vote by secret ballot.

By a majority of votes by secret ballots, Mr. B. Spare was elected Vice Chair of the Accessibility Advisory Committee.

MOVED BY: Mr. R. Sponchia
SECOND BY: Mr. J. Gobeil

WITH RESPECT TO the positions of Chair and Vice Chair of the Accessibility Advisory Committee, we recommend that Mr. K. Crites be appointed Chair and that Mr. B. Spare be appointed Vice Chair of the Committee for the remainder of the 2019 calendar year, and until such time a replacement has been appointed, as required annually.

CARRIED

Mr. K. Crites assumed the Chair for the remainder of the meeting.
6. BUSINESS ARISING FROM PREVIOUS MEETINGS
The following are outstanding items for future meetings:

6.1 Request for pricing to facilitate multiple user teleconference equipment has been sent to Mr. Dave King, Signal Resources.

6.2 The Honorable Patty Hajdu, Minister of Workforce Development and Labour to provide an update on the Federal Accessibility Legislation Review at a future meeting.

6.3 Mr. J. DePeuter, Manager – Realty Services to provide an update relative to Pop Up Patio’s at a future meeting.

7. ROUNDTABLE OF ACCESSIBILITY ISSUES

Ms. K. Power provided information relative to Accessibility issues previously noted, at the December 13, 2018 meeting of the Accessibility Advisory Committee, regarding the new construction at Arthur Street Market Place. All new buildings must be built to code, and through the inspection process deficiencies are noted. The final sign off and approval of the project will not occur unless curbing and ramps meet code.

Ms. T. Soderberg provided information regarding the new crosswalk buttons (3 locations) that have been installed in the City. The buttons have no give and are difficult to use. Ms. Soderberg consulted with Mr. M. Miedema, Engineering Department, City of Thunder Bay, and was provided a demonstration. The buttons require 4 seconds of pressure in order to be activated.

Ms. T. Soderberg also reported on the cancellation of Lift+ during snow events, and would like know why Lift+ is cancelled and conventional transit is operating.

Members reported that access to activation buttons at crosswalks and pedestrian travel at the Marina Park Roundabout is very difficult because of the snow. Sensitivity training for sidewalk plough operators was also discussed. AAC
Members feel that substantial consideration and respect is not given to those requiring more time to move out of the operators’ path.

Councillor R. Johnson asked the AAC members to watch City Council on Monday evening and provide an accessible audit of the online livestream or on television. Ms. K. Power advised that there is currently work underway to change and update the cameras to provide for greater functionality and definition.

8. PRESENTATIONS

Ms. L. McEachern, Director - Development & Emergency Services, and Mr. G. Mason, Planner II - Planning Services, Development & Emergency Services, provided a presentation relative to Planning Services, Site Plan Control and future consultation with the Accessibility Advisory Committee and the Built Environment Group.

Ms. L. McEachern advised that she would provide the Accessibility Checklist to the members for their feedback and input. She further advised that Mr. G. Mason would be attending meetings on a go forward basis to provide for enhanced communication and coordination between Planning and the AAC.

9. WORKING GROUP UPDATES

9.1 Built Environment

Item deferred.

9.2 Public Art Committee

Item deferred.

9.3 Walkability Committee

Item deferred.
10. NEW BUSINESS

11. NEXT MEETING

The Accessibility Advisory Committee will meet on the 2nd Thursday of every month, except July, August and December, from 1:30 to 3:30 p.m., at the West Thunder Community Centre, 915 Edward Street South, Thunder Bay, unless otherwise notified.

- Thursday, March 14, 2019
- Thursday, April 11, 2019
- Thursday, May 9, 2019
- Thursday, June 13, 2019

- No meeting in July 2019
- No meeting in August 2019
- Thursday, September 12, 2019
- Thursday, October 10, 2019
- Thursday, November 14, 2019

12. ADJOURNMENT

The meeting adjourned at 3:30 p.m.
MEETING DATE 03/11/2019 (mm/dd/yyyy)

SUBJECT Sister Cities Advisory Committee Minutes

SUMMARY

Minutes of Meeting No. 01-2019 of the Sister Cities Advisory Committee held on January 9, 2019, for information.

ATTACHMENTS

1 SSAC minutes Jan 9 2019
Mr. Matthew Villella welcomed all those in attendance.

1.0 DISCLOSURES OF INTEREST

Mr. John Hannam provided explanation of disclosures of interest, for the Committee’s information.

The Chair called for round table introductions.

2.0 AGENDA APPROVAL

It was the consensus of the Committee to add Fundraising and Communication Plan under New Business.

MOVED BY: Mr. William Hryb
SECONDED BY: Mr. Andrew Ault

With respect to the January 9, 2019 Sister Cities Advisory Committee meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED
3.0 MINUTES OF PREVIOUS MEETING

Minutes of Meeting No. 06-2018 of the Sister Cities Advisory Committee, held on December 13, 2018, to be confirmed.

MOVED BY: Mr. Robert Eady
SECONDED BY: Ms. Hiroko Bekki-Moller

THAT the Minutes of Meeting No. 06-2018 held on December 13, 2018, be confirmed.

CARRIED

4.0 LIAISON UPDATES

4.1 DULUTH, MN

Baseball

Mr. Robert Eady and Mr. William Hryb provided background information to Committee relative to past baseball initiatives with the Thunder Bay Border Cats and Duluth Huskies.

It was noted that Mr. Robert Eady and Mr. William Hryb will follow up with Border Cats management relative to upcoming initiatives with respect to games being held in Thunder Bay and Duluth.

It was also noted that an update relative to the above noted will be provided at the February Committee meeting.

Culinary Exchange – Sister Cities

Mr. Matthew Villella advised Committee that the event has been launched on Facebook and tickets are available.

Mr. Matthew Villella provided history of initiative for information.

Discussion was held relative to attendance at Culinary Exchange – Sister Cities in Duluth.
MOVED BY: Mr. Robert Eady
SECONDED BY: Mr. Stephen Margarit

With respect to the Chef Exchange – Sister Cities event being held in Duluth, MN on Monday, March 11, 2019, we recommend two (2) Members from the Sister Cities Advisory attend the event;

AND THAT the expenses be paid from the Sister Cities Advisory Committee budget.

CARRIED

Discussion was held relative to attendance at the above noted event.

It was the consensus of the Committee that Mr. Matthew Villella and Mr. Andrew Garro will attend the Sister Cities – Chef Exchange in Duluth.

It was also noted that Mr. William Hryb will provide an article relative to the initiative.

4.2 GIFU CITY, JAPAN

Gifu Visitors

Ms. Hiroko Bekki-Moller thanked those who hosted Mr. Masa and Mr. and Mrs. Shinoda over the holiday. It was noted that Gifu visitors were pleased with the visit to Thunder Bay.

Student Art Exchange

Ms. Hiroko Bekki-Moller provided an update relative to the student art exchange. It was noted that the artwork can be displayed at the ECE upcoming event and/or in a display case within a city facility.

Ms. Hiroko Bekki-Moller provided examples of student artwork to Committee, for their information.

Peace Bell Ceremony

Ms. Hiroko Bekki-Moller provided information relative to the upcoming Peace Bell Ceremony being held Tuesday, July 9, 11:30 am – 12:00 pm at City Hall.

Mr. John Hannam provided history of the Peace Bell Ceremony for the Committee’s information.
It was noted that Ms. Hiroko Bekki-Moller will continue to work on the ceremony and provide an update to Committee as event develops. It was also noted that youth will be invited to participate.

**ECE Teachers Exchange Program**

Ms. Hiroko Bekki-Moller advised Committee that she met with Mr. and Mrs. Shinoda relative to the above noted. It was noted that Ms. Margaret Mapley-Jackson and Ms. Ashlyn Terpstra from Lakehead Public Schools will attend the February Committee meeting to provide a brief presentation/discussion relative to the most recent exchange.

It was noted that the anticipated dates for the 2019 exchange are as follows:

- Gifu Teachers go to Thunder Bay - June 15th to July 2nd or June 16th to July 2nd (Teachers participate to Canada Day Ceremony)
- Thunder Bay Teachers go to Gifu - July 13th to July 31st or July 20th to August 3rd (Teachers participate to Nagara River Fireworks Fest on July 27th)

It was noted that Mr. John Hannam will follow up with representatives from the Lakehead Public School Board.

**Gifu Canada Association**

Mr. John Hannam provided an overview and responded to questions relative to the Gifu Canada Association, for the Committee’s information.

**4.3 LITTLE CANADA, MN**

Mr. Matthew Villella noted that he will be meeting with Ms. Josie Virdiramo relative to ideas to expand the relationship with Little Canada. This information will be brought back to Committee for discussion.

**4.4 SEINAJOKI, FINLAND**

Mr. John Hannam noted that he continues to work on staff exchanges initiative with the City of Thunder Bay’s Executive Management Team and will provide updates to the Committee as available.

Mr. Andrew Ault noted that he will be meeting with Mr. Andrew Garro relative to the relationship with Seinajoki, Finland and background information.

**4.5 JIAOZUO, CHINA**

Mr. John Hannam noted that Councillor Peng You is travelling back from China and will provide update to Committee at the February meeting.
5.0 FRIENDSHIP AGREEMENT - ENGLAND

Mr. John Hannam provided an overview and responded to questions relative to the above noted. It was noted that the motion to enter into a friendship agreement with London Borough of Bromley, England will be presented to City Council for ratification on January 14, 2019.

Mr. John Hannam noted that a visit to England is anticipated for the beginning of March, 2019.

Participation relative to this visit is anticipated to be the following:

- Local legion Branch #5
- Dr. Michel Beaulieu – Lakehead University/Lake Superior Scottish Regiment
- Lieutenant-Colonel David Ratz
- Mr. John Pateman – Chief Librarian and CEO – Thunder Bay Public Library
- Mayor – City of Thunder Bay
- Mr. Norm Gale, City Manager – City of Thunder Bay
- Mr. John Hannam, City Clerk – City of Thunder Bay

Mr. John Hannam presented to Committee items that Mr. John Pateman brought back from his last visit to England and provided the Committee with background information relative to the items.

It was also noted that a relationship has been formed between All Saints Church in England and St. Paul’s Anglican Church in Thunder Bay. The Pastor from All Saints Church as visited Thunder Bay. There have also been Scout visits to Thunder Bay from Bromley. In addition, the Canadian High Commission has an interest in developing relationships relative to economic exchange opportunities and this initiative will be included in the 2019 itinerary (visit from Thunder Bay to Bromley).

Discussion was held relative to visit to England.

MOVED BY: Mr. William Hryb
SECONDED BY: Mr. Andrew Ault

With respect to the 2019 visit to London Borough of Bromley, England, we recommend the attendance of the Mayor (or designate), City Manager (or designate), and City Clerk (or designate);

AND THAT the expenses be paid from the Sister Cities Advisory Committee budget.

CARRIED
Mr. John Hannam provided background information, for the Committee’s information relative to two existing Friendship Agreements with Nanning, China and North Caribou Lake First Nation.

6.0 COMMITTEE MEETING TIME

Mr. Matthew Villella advised Committee of results of Doodle Poll relative to the above noted. Consensus has not been reached therefore another Doodle Poll will be sent to Committee.

Mayor Bill Mauro left the meeting at 1:00 p.m.

It was noted that the February Committee meeting will be held on Wednesday, February 6, 2019 at 5:30 p.m. and future meetings to be determined based on the Doodle Poll results.

7.0 NEW BUSINESS

Fundraising

Mr. Matthew Villella advised Committee that he will meet with Ms. Hiroko Bekki-Moller relative to fundraising and report back to Committee. Members of Committee wishing to be involved in this meeting may contact Mr. Matthew Villella.

Communication Plan

It was noted that this item will be on the February Committee agenda.

8.0 NEXT MEETING

Wednesday, February 6, 2019, 5:30 p.m. in the McNaughton Room at City Hall.

9.0 ADJOURNMENT

The meeting adjourned at 1:12 p.m.
Corporate Report

DEPARTMENT/ DIVISION City Manager's Office - Corporate Strategic Services REPORT NO. R 23/2019

DATE PREPARED 01/29/2019 FILE NO.

MEETING DATE 03/11/2019 (mm/dd/yyyy)

SUBJECT Youth Inclusion Program

RECOMMENDATION

For information only.

EXECUTIVE SUMMARY

In August 2018, Public Safety Canada announced a contribution of $5.6 million to the City of Thunder Bay for a five-year Youth Inclusion Program. The program will provide social, recreational and cultural opportunities to enhance the lives of youth in Thunder Bay.

This Report provides an update regarding the foundations laid for the Youth Inclusion Program, which will begin providing services to youth in May 2019.

DISCUSSION

On August 28, 2018, the Honourable Patty Hajdu, together with Parliamentary Secretary Don Rusnak, on behalf of the Honourable Ralph Goodale, Minister of Public Safety and Emergency Preparedness, announced $5.6 million in federal funding for the Youth Inclusion Program. The federal government identified this crime prevention program as one response to the Seven Youth Inquest that examined the deaths of seven Indigenous youth in Thunder Bay.

To support vulnerable youth and avoid similar tragedies, the City of Thunder Bay will implement a Youth Inclusion Program (YIP) in the community. Funded through the National Crime Prevention Centre (NCPC), the five-year program will target participants aged 12-24, with a special focus on Indigenous youth who come to Thunder Bay to continue their education. It is expected to reach 1,075 participants over its duration.

The Youth Inclusion Program will address youth crime prevention, youth well-being and youth safety through proactive community engagement and individualized support. It will focus on providing mentorship opportunities for Indigenous youth going to school in Thunder Bay, which was recommended by the Inquest.
The Seven Youth Inquest examined the deaths of seven Indigenous youth, who died between 2000 and 2011. All were from remote northern communities and came to Thunder Bay to attend high school.

This program will be deeply impactful and transformative for youth in our community. The Youth Inclusion Program is an evidence-based intervention that aims to connect youth with programming and services to keep youth safe, to address risk factors for crime and victimization, and to increase protective factors.

The over-arching goal of the program is to increase individual and community safety and well-being by increasing knowledge and skills (including life skills), changing attitudes and behaviours, improving relationships, deepening trust, connecting youth with needed services and programs, engaging youth in pro-social recreational and cultural programming, and reducing contacts with the justice system. Another key focus of the program is to make connections with youth in northern communities prior to their arrival in Thunder Bay for high school.

**Foundational Elements**

Administration has established an internal project team which has been working since August on foundational elements to establish a framework for the program, including the following:

- an internal forum on October 26, 2018
- a community partners forum on January 29, 2019
- project planning and administration
- hiring the Project Manager - Youth Inclusion Program, and planning for program staff
- request for proposals for Third Party Evaluation of the program, as required by Public Safety Canada, with the goal of having the evaluator in place by February.

The internal project team includes:

- Karen Lewis, Director - Corporate Strategic Services, lead official responsible to Public Safety Canada for implementation of its agreement with the City, together with Lee-Ann Chevrette, Coordinator – Thunder Bay Crime Prevention Council
- Kelly Robertson, General Manager – Community Services, lead on program service delivery together with Donna Sippala, Director of Recreation & Culture
- Ahnika Bruetsch, Project Manager – Youth Inclusion Program
- Kelly Andrew, Project Accountant
- Joyce Ferrari, Community Services support

Ken Ogima, CEO, Fort William First Nation, has been instrumental in supporting the startup of the project.

The team continues to receive interest from other community partners and continues outreach to potential program/service delivery partners and supporters whose objectives align and/or intersect with the Youth Inclusion Program.
Youth Inclusion Program Elements

The Youth Inclusion Program is a comprehensive program that will include the following elements:

- Engaging youth at three neighbourhood sites (Simpson/Ogden, Windsor/Picton/Blucher and Limbrick) and two school sites (Dennis Franklin Cromarty High School and Matawa Learning Centre)
- Support through a mobile unit and youth navigators
- Culture/Land-based program in partnership with Fort William First Nation
- Annual Youth Gathering in Thunder Bay, with a focus on grade 8 students (and a caregiver) from the northern communities who plan to come to Thunder Bay for secondary school the following year
- Mentorship/youth peer leader program
- Northern & local community engagement
- Youth-led programs to build youth capacity to develop and implement events and initiatives
- Address Recommendation 116 from the Seven Youth Inquest by increasing public awareness in Thunder Bay regarding issues raised during the Inquest

Program Implementation Timeline

Year 1

- hire staff, including Project Manager, Site Leads, Youth Navigators and part-time staff
- establish first neighbourhood site
- establish program framework at the school sites
- establish land-based program in partnership with Fort William First Nation
- coordinate the Mobile Unit
- establish mentorship program
- begin implementation of Recommendation 116
- coordinate the first Annual Youth Gathering
- outreach to northern communities
- establish evaluation program
- establish a governance model for the project

Year 2

- support established program elements
- establish second neighbourhood site
- continue implementation of Recommendation 116
- coordinate the second Annual Youth Gathering
- outreach to northern communities
- launch youth-led program funding
- continue evaluation
Corporate Report No. R 23/2019

Year 3
- support established program elements
- establish third neighbourhood site
- coordinate the third Annual Youth Gathering
- outreach to northern communities
- continue evaluation

Year 4
- support established program elements
- coordinate the fourth Annual Youth Gathering
- outreach to northern communities
- continue evaluation

Year 5
- support established program elements
- coordinate the fifth Annual Youth Gathering
- outreach to northern communities
- final evaluation and program reports

Program Partners Involved in Program Development

City of Thunder Bay (including Thunder Bay Crime Prevention Council and Drug Strategy)
Thunder Bay Police Service
Fort William First Nation
Nishnawbe Aski Nation
Northern Nishnawbe Education Council
Dennis Franklin Cromarty High School
Matawa Learning Centre
Keewaytinook Okimakanak
Lakehead District School Board
North Caribou Lake First Nation
Thunder Bay Counselling
Children’s Centre Thunder Bay
Thunder Bay District Health Unit
Kairos Community Resource Centre
Evergreen a United Neighbourhood
Yes Employment
Dilico Anishinabek Family Care
District of Thunder Bay Social Services Administration Board

The partnership continues to grow with implementation of the project.
**FINANCIAL IMPLICATION**

$5.6 million dollars have been allocated by Public Safety Canada’s Crime Prevention Action Fund to support this program over the next five years, ending June 30, 2023.

<table>
<thead>
<tr>
<th>Contribution Year</th>
<th>CTB In-Kind</th>
<th>In-Kind Other</th>
<th>Public Safety Canada Funding</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018-2019</td>
<td>$68,088</td>
<td>$40,175</td>
<td>$813,179</td>
<td>$921,442</td>
</tr>
<tr>
<td>2019-2020</td>
<td>$86,755</td>
<td>$79,840</td>
<td>$1,081,230</td>
<td>$1,247,825</td>
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<tr>
<td>2020-2021</td>
<td>$87,656</td>
<td>$113,020</td>
<td>$1,150,785</td>
<td>$1,351,461</td>
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<tr>
<td>2021-2022</td>
<td>$88,604</td>
<td>$113,020</td>
<td>$1,139,776</td>
<td>$1,341,400</td>
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<tr>
<td>2022-2023</td>
<td>$89,578</td>
<td>$113,020</td>
<td>$1,181,527</td>
<td>$1,384,125</td>
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<tr>
<td>2023-2024</td>
<td>$24,694</td>
<td>$27,755</td>
<td>$269,458</td>
<td>$321,907</td>
</tr>
<tr>
<td><strong>TOTALS</strong></td>
<td><strong>$445,375</strong></td>
<td><strong>$486,830</strong></td>
<td><strong>$5,635,955</strong></td>
<td><strong>$6,568,160</strong></td>
</tr>
</tbody>
</table>

The City of Thunder Bay is providing in-kind contributions in the form of existing staff resources, facilities, utilities and maintenance. In-kind contributions over the five year program are approximately $445,000.

Partner organizations have offered in-kind contributions in the form of use of facilities, staff time to support the implementation of the program, and support services and opportunities (i.e. mental health, substance use, trauma, relationship violence, education and employment supports, gang-prevention and intervention programs, life skills programs, public health programs, suicide prevention, counselling, etc.).

Sustainability is a discussion item at all project team meetings and, once the program is fully established, a plan will be developed to integrate the most successful elements of the program into the City’s activities and partnership programs.

**CONCLUSION**

Report No. R 23/2019 (City Manager’s Office – Corporate Strategic Services) provides information regarding the progress made in implementing the Youth Inclusion Program, for information only.
BACKGROUND

On August 8, 2018, the Mayor and Clerk executed a contribution agreement with Public Safety Canada for funding toward a Youth Inclusion Program. The agreement was pursuant to Confirming By-law No. 31/2018, approved by Thunder Bay City Council on April 30, 2018.

REFERENCE MATERIAL ATTACHED:

Appendix A – Youth Inclusion Program Backgrounder at January 29, 2019

PREPARED BY: Ms. K. Lewis, Director – Corporate Strategic Services and Ms. L. Chevrette, Coordinator – Thunder Bay Crime Prevention Council

<table>
<thead>
<tr>
<th>THIS REPORT SIGNED AND VERIFIED BY:</th>
<th>DATE:</th>
</tr>
</thead>
<tbody>
<tr>
<td>(NAME OF GENERAL MANAGER)</td>
<td></td>
</tr>
<tr>
<td>Norm Gale, City Manager</td>
<td></td>
</tr>
<tr>
<td></td>
<td>February 28, 2019</td>
</tr>
</tbody>
</table>
January 29, 2019

YOUTH INCLUSION PROGRAM
The Thunder Bay Crime Prevention Council, in partnership with the City of Thunder Bay’s Recreation & Culture Division, submitted an application to Public Safety Canada for a Crime Prevention Action Fund Grant to support a Youth Inclusion Program (YIP) for Thunder Bay. Public Safety Canada has approved support for this program for five years, ending June 30, 2023.

KEY ELEMENTS
YIP is an evidence-based intervention that aims to connect youth with programming and services to keep youth safe, to address risk factors for crime and victimization, and to increase protective factors.

The over-arching goal of the program is to increase individual and community safety and well-being by increasing knowledge and skills (including life skills), changing attitudes and behaviours, improving relationships, deepening trust, connecting youth with needed services and programs, engaging youth in pro-social recreational and cultural programming, and reducing contacts with the justice system.

Another key focus of the program is to make connections with youth in northern communities prior to their arrival in Thunder Bay for high school.

The program will be youth-centered, youth-focused and youth-led.

PARTICIPANT GROUP: YOUTH AGED 12-24

Project goals include:

- Approaching safety and well-being in a holistic way, by supporting the physical, mental, emotional and spiritual development of youth.
- Building trusting relationships and learning about the youth who live in the identified neighbourhoods, and who attend high school at Dennis Franklin Cromarty and Matawa Learning Centre, and the provincially-funded schools. This includes learning about youth experiences, youth culture and what inspires youth.
- Supporting “at-risk” youth in supporting their goals and overcoming challenges. This includes connecting youth to resources as needed (i.e. programs, services and opportunities), supporting youth with system navigation, and facilitating connections among youth, between youth and other neighbours, between youth and service providers, and between family members, where possible.
- Fostering change that incorporates insights about youth from the neighbourhood. This includes adapting programs and/or services as needed, altering organizational policies or procedures as needed, and addressing stereotypes and misunderstandings.
- Providing opportunities to youth to participate in cultural activities that will deepen their connection and knowledge, and strengthen their identity.
• Evaluating and sharing key learnings about this process and its impacts so other youth can benefit.
• Supporting the development of peer-leaders who will in turn support the healthy development of their peers.
• Mitigating the effects of risk factors and increasing protective factors to enhance safety and well-being, and to reduce crime and victimization.

There is a significant need to improve how we welcome, orient, include, integrate and support Indigenous and other at-risk youth in Thunder Bay. Large numbers of Indigenous youth are moving to Thunder Bay for high school and post-secondary educational, training and employment opportunities. In addition, there are youth who are currently not in education, employment or training (i.e. NEET youth) who find themselves with limited resources, guidance and support.

The YIP will seek to identify youth who find themselves at-risk in Thunder Bay, and create safe spaces and opportunities for them to access supports to mitigate risk factors and enhance protective factors. Built into this program will be opportunities to access healthy adults and peers who can guide, support and mentor.

A whole family approach will be a significant component of this program. This approach is rooted in holistic and Indigenous approaches to safety and well-being, and has been identified as a priority in this initiative.

PROGRAM SITES:
Three neighbourhood-based program sites are being proposed, as described below:

1) Simpson/Ogden Neighbourhood (Evergreen A United Neighbourhood)
This neighbourhood experiences significant social, economic, and environmental challenges such as unemployment, high rates of poverty, family support structures, affordable housing, and a lack of social and economic opportunities.

The Simpson –Ogden area is the most densely populated in the City of Thunder Bay with over 2500 households and 5000 residents in 51 blocks. It also has one of the highest rates of crime, gang activity, human trafficking and substance misuse issues. Increasing numbers of gangs are moving into this and other higher risk neighbourhoods in Thunder Bay due to the high number of vulnerable youth.

Evergreen a United Neighbourhood is a neighbourhood association that has been operating in the neighbourhood for the last eight years. They have a youth centre that is well used and integrated into the neighbourhood and staff that provide programming and a safe space for youth. Kairos Community Resource Centre is a local non-profit organization offering open custody, open detention and community based services to youth ages 12-17 years. They are currently providing education to the youth in this neighbourhood about the increased gang activity and sex trade/human trafficking in the neighbourhood.

A very serious incident involving the stabbing of a youth (by another youth) occurred in the neighbourhood park in the fall of 2017. This violent crime was witnessed by several youth in the
neighbourhood and has a significant negative impact. Data on social risk indicators and early development indicators show that 57% of children in this neighbourhood were identified as being vulnerable on one or more Early Development Indicators.(3)

2) Vale/Limbrick Neighbourhood (Kinsmen Centre)
This neighbourhood also experiences significant social and economic challenges such as unemployment, high rates of poverty, poor family support structures, lack of affordable housing, and a lack of social and economic opportunities. There is a large social housing complex in the neighbourhood which appears to concentrate several of the known risk factors for crime and victimization.

There is a persistent high level of violent and property crime in the neighbourhood. A youth homicide occurred in 2016, which significantly impacted this neighbourhood. There are high numbers of children and youth in the neighbourhood who are incredibly vulnerable/at risk.

Recent data on social risk indicators and early development indicators show that 60% of children in this neighbourhood were identified as being vulnerable on one or more Early Development Indicators.(4)

3) Windsor/Picton/Blucher Neighbourhood (Community Action Group Centre-Unit 16)
Not unlike the two neighbourhoods above, this neighbourhood has a high rate of crime and victimization. Like Vale/Limbrick, there is a large social housing complex that seems to concentrate many of the known risk factors for crime and victimization. There was a homicide and a youth suicide in the neighbourhood in the summer of 2016, which has significantly impacted the neighbourhood. Several service organizations have tried to provide support within this neighbourhood, however no comprehensive on-going initiatives have been developed.

The Community Action Group is a neighbourhood association that works in this neighbourhood. They have a unit provided by the Thunder Bay & District Social Services Administration Board, which they use for activities, events and programming.

Recent data on social risk and early development indicators show that 52% of children in this neighbourhood were identified as being vulnerable on one or more Early Development Indicators.(5)

The focus of the neighbourhood sites will be on connecting with and engaging youth who live in the neighbourhoods, and also engaging their families and the neighbourhood as broader supports for the youth. The approach will be very much youth focused and youth driven, with strong involvement by families where possible. The sites will be staffed with a full-time person and part-time support staff. The program will involve connecting youth with positive, safe and healthy recreational opportunities, arts programming, and culture-based programming. The goal is to identify and support youth who may find themselves at risk and facilitate connection to services where needed.

Two school sites:
1) Dennis Franklin Cromarty high School
2) Matawa Learning Centre
These two school sites will be involved for the duration of the project. They will be connected to programming opportunities and support services through the Mobile Unit and Youth Navigators, both explained in more detail below.

**MOBILE UNIT**
The Mobile Unit will be staffed and will bring resources and supports to the two school sites, other neighbourhoods, and other identified sites, where youth can benefit from enhanced opportunities to engage and participate with peers and adults through positive social, recreational and cultural activities and services. The Mobile can also help transport youth to and from events (i.e. Fort William First Nation) for cultural and other activities.

**YOUTH NAVIGATORS**
The Youth Navigators will support all five locations (three neighbourhoods, two school sites). Their role will be to connect with youth, build trusting relationships, create conditions for youth to connect with opportunities, other programs, services and supports as well as the neighbourhood in positive ways. The Navigators will help identify and facilitate pathways to opportunities and care, and be able to advocate on behalf of youth. Additionally, the Youth Navigators will reach out to youth in other neighbourhoods and educational settings, and engage them in activities related to the program.

The Navigators will play a critical role in assisting in preparing youth from northern communities for their life in the city, for determining their needs prior to arrival, and working with programming and service partners both on and off site to help youth make positive connections, build resilience, and increase safety and well-being.

**CULTURE/LAND-BASED PROGRAM**
In partnership with Fort William First Nation, a culture/land-based program will be developed and made available for youth participating in the program, including Fort William First Nation youth.

**ANNUAL YOUTH GATHERING IN THUNDER BAY**
The annual gathering will bring approximately 80-90 people to Thunder Bay annually, and will include grade 8 students (and a caregiver) from the northern communities who plan to come to Thunder Bay for secondary school the following year. The gathering will run 2-3 days and include a diversity of orientation events and activities, with the goal of helping youth feel more connected and familiarized with social, recreational and other opportunities for them in Thunder Bay. This gathering will include a strong focus on cultural activities and making strong connections with other youth and adult allies in Thunder Bay.

**MENTORSHIP/YOUTH PEER LEADER PROGRAM**
We will develop a Mentorship/Youth Peer Leader Program for youth coming to Thunder Bay for high school. The role of the mentors will be to develop a trusting relationship with the youth, help connect youth with services and opportunities, expose them to new positive experiences and help to change young people’s attitudes to education, reduce or delay the onset of substance use, and increase community safety and well-being. A youth-to-youth peer program can be developed in partnership with the schools; an youth-to-adult program will also be developed (some youth have asked for this specifically).
NORTHERN & LOCAL COMMUNITY ENGAGEMENT
Engagement effort will focus on connecting with youth in northern communities and locally. This will include travel to connect with youth and families in their home communities before youth come to Thunder Bay for high school.

The Navigators, in addition to linking youth at the sites to supports and services and opportunities, will work with project partners to do outreach and bridging with youth in identified northern communities. Creating safe spaces for the youth and building relationships with them by focusing their interests in a variety of recreational, social and cultural activities will be a critical first step to then linking them to information, supports and services. The Navigators, in conjunction with Recreation staff will play a key role in creating these links.

YOUTH LED PROGRAMS
These programs will be supported in an effort to build youth capacity to develop and implement events and initiatives for youth.

RECOMMENDATION 116 (SEVEN YOUTH INQUEST)
This recommendation calls on named parties to work together to increase public awareness in Thunder Bay regarding the issues raised during the Inquest. This will include a local and social media campaign as well as a public forum which highlights and addresses: the obstacles and challenges faced by First Nations students from remote communities who are living in Thunder Bay; health and social issues often experienced; the current misconceptions relating to First Nations students from remote communities; the roles of community partners and community members in assisting Indigenous students; and racism experienced by First Nations students in Thunder Bay.

PROGRAM PARTNERS INVOLVED IN PROGRAM DEVELOPMENT
- City of Thunder Bay Reps from Corporate Strategic Services (including Director, and Coordinators from Crime Prevention Council and Thunder Bay Drug Strategy), Recreation & Culture and Community Services
- Thunder Bay Police Service
- Fort William First Nation
- Nishnawbe Aski Nation
- Northern Nishnawbe Education Council
- Dennis Franklin Cromarty High School
- Matawa Learning Centre
- Keewaytinook Okimakanak
- Lakehead District School Board
- North Caribou Lake First Nation
- Thunder Bay Counselling
- Children’s Centre Thunder Bay
- Thunder Bay District Health Unit
- Kairos Community Care
- Evergreen a United Neighbourhood
- Yes Employment
- Dilico Anishinabek Family Care
- District of Thunder Bay Social Services Administration Board
FUNDING
5.6 million dollars have been allocated by Public Safety Canada’s Crime Prevention Action Fund to support this program over the next five years, ending March 31, 2023.

IN-KIND CONTRIBUTIONS
The City of Thunder Bay has offered in-kind contributions in the form of existing staff resources, site rentals, utilities and maintenance. Partner organizations have offered in-kind contributions in the form of use of facilities, staff time to support the implementation of the program, and support services and opportunities (i.e. mental health, substance use, trauma, relationship violence, education and employment supports, gang-prevention and intervention programs, life skills programs, public health programs, suicide prevention, counselling, etc.).
In-kind contributions over the five year program are approximately $4451,000.

Contact: Karen Lewis, Director – Corporate Strategic Services, (807) 625-3859
Lee-Ann Chevrette, Coordinator – Crime Prevention Council (807) 625-2554
MEMORANDUM

TO: John Hannam, City Clerk

FROM: Karen Lewis, Director – Corporate Strategic Services

DATE: March 4, 2019

RE: Youth Inclusion Program – Corporate Report R 23/2019 – COW March 11, 2019

We request the opportunity to present an overview of the Youth Inclusion Program, funded by Public Safety Canada, at the Committee of the Whole meeting on Monday, March 11, 2019.

The overview will be presented by:

  Lee-Ann Chevrette, Coordinator – Thunder Bay Crime Prevention Council
  Donna Sippala, Director – Recreation & Culture
  Ahnika Bruetsch – Project Manager – Youth Inclusion Program

Also available for questions will be:

  Karen Lewis, Director – Corporate Strategic Services
  Kelly Robertson, General Manager – Community Services

Copy to: Kelly Robertson, General Manager – Community Services
  Lee-Ann Chevrette, Coordinator – Thunder Bay Crime Prevention Council
  Donna Sippala, Director – Recreation & Culture
  Ahnika Bruetsch, Project Manager – Youth Inclusion Program
MEETING DATE  03/11/2019 (mm/dd/yyyy)

SUBJECT  Older Adult Programming Enhancements

SUMMARY

At the January 31, 2018 Committee of the Whole - Reconvened Special Session (2018 Capital and Operating Budget), a resolution was passed directing Administration to report back on the status of the programs and services added to the Community Services budget and the Older Adult Unit through the addition of $217,000.

Memorandum from Ms. K. Robertson, General Manager - Community Services, dated February 25, 2019 providing an update relative to the above noted, for information.

ATTACHMENTS

1 K Robertson memo dated Feb 25 2019
Memorandum

TO: City Council

CC: EMT

FROM: Kelly Robertson, General Manager, Community Services

DATE: February 25, 2019

SUBJECT: Follow Up to January 31, 2018 Committee of the Whole – Reconvened Special Session (2018 Capital and Operating Budget Meeting) - Older Adult Programming Enhancements

The purpose of this memo is to provide an update to Council regarding the outcomes of the 2018 budget decision to make an additional $217,000 investment in recreation and culture and Lift Plus services to support older adults in our community. The specific additional investments approved are represented below:

<table>
<thead>
<tr>
<th>Item</th>
<th>Function</th>
<th>Details</th>
<th>Cost Estimate/ FTE Implications</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Onsite supervision – offsite recreation and culture community programs for older adults</td>
<td>Programming is offered as a result of sponsorships/partnerships at no cost to older adults. Allows existing full-time Programmer to coordinate programming, maintain increased onsite presence at West Arthur Community Centre and/or limit requirement for full-time staff to be removed from busy 55 Plus Centre.</td>
<td>$15K (.46 FTE, 960 hrs., non-affiliate)</td>
</tr>
<tr>
<td>2</td>
<td>Enhanced Client Service</td>
<td>Additional capacity to meet client service needs through existing and an addition of non-affiliate front desk staff</td>
<td>$10K (.15 FTEs, 320 hrs., non-affiliate)</td>
</tr>
<tr>
<td>3</td>
<td>Janitorial Services</td>
<td>Addresses an existing service gap related to provision of janitorial services weekdays during peak period</td>
<td>$8K (.25 FTEs, 520 hrs., non-affiliate)</td>
</tr>
<tr>
<td>4</td>
<td>Expansion of Lift+ Service</td>
<td>Additional capacity to assist with meeting an increasing</td>
<td>$104K (1.0 FTE, 2080 hrs.,</td>
</tr>
</tbody>
</table>
service demand and registrant’s utilization rate. One additional FTE Lift+ Operator has potential to accommodate additional 4,500 trips/yr.

<table>
<thead>
<tr>
<th>5</th>
<th>Community Centre Programmer</th>
<th>Provide additional programming support to 8 non-profit community centres and 55 Plus Centre. Support community centre governance review.</th>
<th>$80K (1.0 FTE, $80K, 2.86 FTEs)</th>
</tr>
</thead>
</table>

TOTAL $217,000 (2.86 FTEs)

All 55+ programs have seen an increase in participant visits from 2017-2018. Participant visits have increased in our community programming from 2,620 in 2017 to 5,815 in 2018 (122% increase). Attendance at our 55+ Centres has increased from 143,098 in 2017 to 147,727 in 2018 (3.2%).

This is in large part due to improved utilization of the existing full-time Community Program Developer assigned to the West Arthur Community Centre to provide more consistent onsite weekday support at this centre and to develop programs/services for seniors at 55 Plus, West Arthur Community Centre and at other sites in the community. A non-affiliate Seniors Program Specialist position (maximum 24 hrs/wk) was created with the additional resources approved by Council to support seasonal program planning and the delivery of offsite programs, including attending to the safety supervision of older adult participants.

Enhanced client service has been achieved at the 55 Plus Centre through additional funding to support the reclassification and extended hours of existing non-affiliate Attendant positions. Due to additional investments by City Council, Senior Attendants now assist with clerical functions such as coordinating the ordering of supplies, ensuring the distribution of promotional materials and the confirmation of staff schedules to meet the needs of the older adult programs. The additional staff hours also provide for support to various older adult committees and Board members in preparing for special events.

The schedule of the non-affiliate, part time Janitor position was increased by 10 hours weekly to maintain a clean and safe environment at the 55 Plus Centre. The full time Building Attendant works a day shift and the centre is open into the evening hours. This increase in non-affiliate hours provides for cleaning and set up/take down activities in the late afternoon and evening hours at the 55 Plus Centre. Inspite of this additional investment, Administration observes high turnover in this part-time Janitor position. This results in inconsistent attendance and additional pressures on 55 Plus Centre staff. Administration is committed to working with Human Resources to explore alternate options to address the attendance/retention of this position.

The new Community Centre Programmer has supported the Community Centre governance review, the development of a community centre program resource manual to support volunteers,
and additional summer programming delivered through City staff at community centres. In addition, this position will bring forward in 2019 increased inter-generational programming and events at community centres.

An additional full time Lift+ Operator position was hired and in place by the end of June 2018 and between July - December the position provided approximately 2,300 passenger trips as anticipated. In 2018 the number of unaccommodated passenger trip requests increased to 2,967 vs 1,791 the previous year. This increase is attributed to the number of unplanned short term/long term disability related absences experienced over the course of the year as well as being at less than full complement for part time relief positions. All Lift+ Operator positions are now at full complement and the complete benefit of the 1.0 additional FTE/position should be fully realized in 2019.

Sincerely,

Kelly Robertson
MEETING DATE 03/11/2019 (mm/dd/yyyy)

SUBJECT Community Safety & Well-Being Plan

SUMMARY

Memorandum from Ms. K. Lewis, Director - Corporate Strategic Services, dated February 27, 2019 containing a motion relative to the above noted.

RECOMMENDATION

THAT City Council authorize the Thunder Bay Crime Prevention Council to serve as the Advisory Committee to advise on the development of the Community Safety & Well-Being Plan for Thunder Bay as mandated by the Police Services Act, RSO 1990, as amended;

AND THAT the Chair of the Thunder Bay Crime Prevention Council invite the District of Thunder Bay Social Services Administration Board and the Thunder Bay Police Services Board to appoint a representative of their organizations to the Advisory Committee;

AND THAT this resolution be provided to the Minister of Community Safety & Correctional Services.

ATTACHMENTS

1 K Lewis memo dated Feb 27 2019
MEMORANDUM

TO: John Hannam, City Clerk

FROM: Karen Lewis, Director – Corporate Strategic Services

DATE: February 27, 2019

RE: Mandated Community Safety & Well-Being Plan, COW March 11

On January 1, 2019, the Province of Ontario passed an amendment to the Police Services Act that mandates municipalities to create a Community Safety & Well-Being Plan. Municipalities have two years to be in full compliance with this legislation.

Among other requirements, the legislation mandates the creation of an Advisory Committee to advise regarding the development of a Community Safety & Well-Being Plan. The City of Thunder Bay is well positioned to comply as the Crime Prevention Council was established in 2010 and includes many of the required elements of the mandated Advisory Committee including representatives of Council, Administration, educational services, custodial services to children or youth, and health services.

The Committee must also include a person who represents the social services administration board that provides community or social services in the municipality, and the Police Services Board.

To formally establish the Thunder Bay Crime Prevention Council as the Advisory Committee and to meet the required composition, the following resolution is recommended to City Council:

THAT City Council authorize the Thunder Bay Crime Prevention Council to serve as the Advisory Committee to advise on the development of the Community Safety & Well-Being Plan for Thunder Bay as mandated by the Police Services Act, RSO 1990, as amended;

AND THAT the Chair of the Thunder Bay Crime Prevention Council invite the District of Thunder Bay Social Services Administration Board and the Thunder Bay Police Services Board to appoint a representative of their organizations to the Advisory Committee;

AND THAT this resolution be provided to the Minister of Community Safety & Correctional Services.
The City of Thunder Bay’s current plan, Safer Thunder Bay 2017-2020 Community Safety & Well Being Strategy, will be updated in 2020 to be in compliance with the new legislation.

Jeff Upton, Chair of the Thunder Bay Crime Prevention Council, and Lee-Ann Chevrette, Coordinator – Thunder Bay Crime Prevention Council, will be in attendance on March 11, 2019, to respond to questions.

Copy to: John Hannam, City Clerk
Norm Gale, City Manager
Jeff Upton, Chair – Thunder Bay Crime Prevention Council
Lee-Ann Chevrette, Coordinator – Thunder Bay Crime Prevention Council
Chief Sylvie Hauth, Thunder Bay Police Service

Attachment: Part XI Community Safety and Well-Being Plans