TO: Members of Council

FROM: Mr. J. Hannam, City Clerk

DATE: Monday, February 4, 2019

SUBJECT: Additional Information – 2019 Capital and Operating Budget Meetings

ADDITIONAL INFORMATION

1. Memorandum from Ms. E. Westover, Manager - Budgets and Long Term Planning (Acting), dated February 1, 2019 relative to 2019 Budget amendments up to January 30, 2019.
Memorandum

Date: February 1, 2019

To: Members of City Council

From: Emma Westover, Manager - Budgets and Long Term Planning (Acting)

Subject: 2019 Budget Amendments to date

Please find attached a summary detailing the amendments made to the 2019 Tax Supported Budget up to January 30, 2019.

Thank you.

cc:
Norm Gale, City Manager
Executive Management Team
John Hannam, City Clerk
### City of Thunder Bay
#### 2019 Budget Amendment Tracking Summary

<table>
<thead>
<tr>
<th>Tax Supported</th>
<th>Capital Outlay From Revenue (including EIRP ('000s))</th>
<th>Gross ('000s)</th>
<th>Net ('000s)</th>
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<tbody>
<tr>
<td><strong>Original Proposed Budget</strong></td>
<td></td>
<td>1,721.10</td>
<td>17,593.0</td>
<td>359,223.7</td>
<td>247,913.9</td>
<td>6,175.5</td>
<td>3.25%</td>
<td>584.0</td>
</tr>
</tbody>
</table>

**Amendments:**

1. **MPAC Levy reduced adjusted to actual** - (41.2) (41.2) (41.2) (41.2) (0.02)% (0.02)%
2. **Reduce Community Youth & Culture Funding per R 166/2019** - (10.0) (10.0) (10.0) (10.0) (0.01)% (0.01)%
3. **Remove Contribution to Staal Foundation** - (40.0) (40.0) (40.0) (40.0) (0.02)% (0.02)%
4. **Increase corporate revenues due to opt-in for Cannabis Retail Storefronts - R 182/2019** - (130.0) (130.0) (130.0) (0.07)% (0.07)%
5. **Expansion to roads budget due to Designated Truck Route - R 63/2018** - 10.0 10.0 10.0 10.0 0.01% 0.01%
6. **Create an Indoor Turf Reserve Fund - reallocate $4M from Renew Thunder Bay to this new reserve fund** - - - - - 0.00% 0.00%
7. **That the City's portion of the 2019 Municipal Accommodation Tax be transferred to the newly created Indoor Turf RF (est. $1M)** - - - - - 0.00% 0.00%
8. **Remove expansion for Common Voice Northwest** - (40.0) (40.0) (40.0) (40.0) (0.02)% (0.02)%
9. **New Capital Project - Consolidation of CEDC & Tourism Offices (funded by Stabilization RF)** - 120.0 - - - - 0.00% 0.00%
10. **Police Increase - Financial implications due to OIPRD recommendations** - 1,082.5 1,082.5 1,082.5 1,082.5 0.57% 0.57%
11. **Police - fund one-time OIPRD recommendation items from Stabilization RF** - (249.5) (249.5) (249.5) (249.5) (0.13)% (0.13)%
12. **Eliminate the one-time increase to Thunder Bay Public Library** - (80.0) (80.0) (80.0) (80.0) (0.04)% (0.04)%
13. **Tbaytel Special Dividend ($500K dividend to be split $265K to reduce levy and $235K to Renew Thunder Bay Reserve Fund)** - (265.0) (265.0) (265.0) (265.0) (0.14)% (0.14)%
14. **Removal of new user fees for playfield rentals - reduction of User Fee Playfield Revenue** - - 50.0 50.0 50.0 0.03% 0.03%
15. **Increase for Definitely Superior Art Gallery (funded by Municipal Accommodation Tax RF)** - 28.5 - - - - 0.00% 0.00%
16. **Increase for Integrity Commissioner** - 15.2 15.2 15.2 15.2 0.01% 0.01%
17. **Reduce Contribution to Clean Green Beautiful** - (50.0) (50.0) (50.0) (50.0) (50.0) (0.03)% (0.03)%
18. **Reduce Library Capital - Minor Capital Renewal Program** - (50.0) (50.0) (50.0) (50.0) (50.0) (0.03)% (0.03)%
19. **Sch 1-Operating Item: Revenue Increase - User fee Marriage Licenses** - (14.4) (14.4) (14.4) (14.4) (0.01)% (0.01)%
20. **Sch 1-Operating Item: Full Time Committee Coordinator II eliminated** - (47.2) (47.2) (47.2) (47.2) (0.02)% (0.02)%
21. **Sch 1-Operating Item: Cancellation of delivery of information to City Council by courier/external delivery service** - (5.0) (5.0) (5.0) (5.0) (0.00)% (0.00)%
## City of Thunder Bay

### 2019 Budget Amendment Tracking Summary

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### Amendments:

22. **Sch 1-Operating Item: HR & Corporate Safety budget reduction** (e.g. telecommunication, advertising, general expenses, printing etc.)
   - (20.6) (20.6) (20.6) (20.6) (0.01)% (0.01)%

23. **Sch 1-Operating Item: Digital Strategy - increase advertising revenues in City Recreation and Culture facilities and potentially waterfront (subject to sign by-law)**
   - (10.0) (10.0) (10.0) (10.0) (0.01)% (0.01)%

24. **Sch 1-Operating Item: Reduced Aquatic Service Hours - reduce compensation budget due to i) discontinuation of Monday and Wednesday Family Swim at Churchill Pool (6 - 8 pm); and ii) discontinuation of Thunder Slide hours at Canada Games Complex Monday and Tuesday (7 – 9 pm).**
   - (0.52) (16.5) (16.5) (16.5) (16.5) (0.01)% (0.01)%

25. **Sch 1-Operating Item: Increase 2019 Child Care revenue target to reflect increased program registrations.**
   - (60.0) (60.0) (60.0) (60.0) (0.03)% (0.03)%

26. **Sch 1-Operating Item: Increase 2019 revenue target to reflect increased recovery of costs related to rentals at Fort William Gardens ($5K) and community centres ($20K).**
   - (25.0) (25.0) (25.0) (25.0) (0.01)% (0.01)%

27. **Sch 1-Operating Item: Reduce 2019 utility budget to reflect reduced costs for electricity based on recent invoices, review of global adjustment, and new hedge rate.**
   - (115.0) (115.0) (115.0) (115.0) (115.0) (0.06)% (0.06)%

28. **Sch 1-Operating Item: Reduce 2019 compensation budget for Inclusion Services to re-align facilitator hours to support individuals with special needs that may use recreation and culture facilities to reflect current level of demand.**
   - (0.25) (8.0) (8.0) (8.0) (8.0) (0.00)% (0.00)%

29. **Sch 1-Operating Item: Insurance budget reduction**
   - (100.0) (100.0) (100.0) (100.0) (100.0) (0.05)% (0.05)%

30. **Sch 1-Operating Item: Reduce wage contingency , EFAP, WSIB Legal expense**
   - (32.0) (32.0) (32.0) (32.0) (32.0) (0.02)% (0.02)%

31. **Sch 1-Operating Item: Increased CMI funding (Provincial Revenue for Pioneer Ridge)**
   - (40.0) (40.0) (40.0) (40.0) (0.02)% (0.02)%

32. **Sch 1-Operating Item: Update Resident Preferred Revenue at Pioneer Ridge**
   - (50.0) (50.0) (50.0) (50.0) (0.03)% (0.03)%

33. **Sch 1-Operating Item: Reduce WSIB budget within CIT Division**
   - (25.0) (25.0) (25.0) (25.0) (25.0) (0.01)% (0.01)%

34. **Sch 1-Operating Item: Reduce overtime budget within CIT division**
   - (20.0) (20.0) (20.0) (20.0) (20.0) (0.01)% (0.01)%

35. **Sch 1-Operating Item: Suspend heritage tax relief and downtown redevelopment incentive programs**
   - (100.0) (100.0) (100.0) (100.0) (100.0) (0.05)% (0.05)%
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<td>2.95%</td>
</tr>
<tr>
<td>36 Sch 1-Operating Item: Reduction of purchased services within Realty Services</td>
<td>(4.0)</td>
<td>(4.0)</td>
<td>(4.0)</td>
<td>(4.0)</td>
<td>(0.0)</td>
<td>(0.0)%</td>
<td></td>
<td>(0.0)%</td>
</tr>
<tr>
<td>37 Sch 1-Operating Item: Vet Services to be funded by Animal Control Reserve Fund</td>
<td>-</td>
<td>(25.0)</td>
<td>(25.0)</td>
<td>(25.0)</td>
<td>(0.01)%</td>
<td>(0.01)%</td>
<td></td>
<td>(0.01)%</td>
</tr>
<tr>
<td>38 Sch 1-Operating Item: increase reliance on the Land Development Account</td>
<td>-</td>
<td>(100.0)</td>
<td>(100.0)</td>
<td>(100.0)</td>
<td>(0.05)%</td>
<td>(0.05)%</td>
<td></td>
<td>(0.05)%</td>
</tr>
<tr>
<td>39 Sch 1-Operating Item: Discontinue Picnic Table Delivery</td>
<td>(0.30)</td>
<td>(5.0)</td>
<td>(5.0)</td>
<td>(5.0)</td>
<td>(0.00)%</td>
<td>(0.00)%</td>
<td></td>
<td>(0.00)%</td>
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<tr>
<td>40 Sch 1-Operating Item: Discontinue Christmas Lights Install by City Staff in South Core and Westfort</td>
<td>-</td>
<td>(9.2)</td>
<td>(9.2)</td>
<td>(9.2)</td>
<td>(0.00)%</td>
<td>(0.00)%</td>
<td></td>
<td>(0.00)%</td>
</tr>
<tr>
<td>41 Sch 1-Operating Item: Discontinue Hanging baskets installation by City staff in cores</td>
<td>-</td>
<td>(11.5)</td>
<td>(11.5)</td>
<td>(11.5)</td>
<td>(0.01)%</td>
<td>(0.01)%</td>
<td></td>
<td>(0.01)%</td>
</tr>
<tr>
<td>42 Sch 1-Capital Item: Fund wayfinding project by Municipal Accommodation Tax Reserve Fund</td>
<td>(50.0)</td>
<td>(50.0)</td>
<td>(50.0)</td>
<td>(50.0)</td>
<td>(0.03)%</td>
<td>(0.03)%</td>
<td></td>
<td>(0.03)%</td>
</tr>
<tr>
<td>43 Sch 1-Capital Item: Eliminate Public Safety Command Centre project</td>
<td>(150.0)</td>
<td>(150.0)</td>
<td>(150.0)</td>
<td>(150.0)</td>
<td>(0.08)%</td>
<td>(0.08)%</td>
<td></td>
<td>(0.08)%</td>
</tr>
<tr>
<td>44 Sch 1-Capital Item: Eliminate Pioneer Ridge Kitchen equipment project</td>
<td>(65.0)</td>
<td>(65.0)</td>
<td>(65.0)</td>
<td>(65.0)</td>
<td>(0.03)%</td>
<td>(0.03)%</td>
<td></td>
<td>(0.03)%</td>
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<tr>
<td>45 Sch 1-Capital Item: Eliminate Pioneer Ridge Resident Care Equipment project</td>
<td>(30.0)</td>
<td>(30.0)</td>
<td>(30.0)</td>
<td>(30.0)</td>
<td>(0.02)%</td>
<td>(0.02)%</td>
<td></td>
<td>(0.02)%</td>
</tr>
<tr>
<td>46 Sch 1-Capital Item: Defer Fire Pumper</td>
<td>(330.0)</td>
<td>(330.0)</td>
<td>(330.0)</td>
<td>(330.0)</td>
<td>(0.17)%</td>
<td>(0.17)%</td>
<td></td>
<td>(0.17)%</td>
</tr>
<tr>
<td>47 Sch 1-Capital Item: Fund Aerial Photography project by Digital Parcel Reserve Fund</td>
<td>(153.6)</td>
<td>(153.6)</td>
<td>(153.6)</td>
<td>(153.6)</td>
<td>(0.08)%</td>
<td>(0.08)%</td>
<td></td>
<td>(0.08)%</td>
</tr>
<tr>
<td>48 Sch 1-Capital Item: Eliminate Property Acquisition NW Arterial project</td>
<td>(50.0)</td>
<td>(50.0)</td>
<td>(50.0)</td>
<td>(50.0)</td>
<td>(0.03)%</td>
<td>(0.03)%</td>
<td></td>
<td>(0.03)%</td>
</tr>
<tr>
<td>49 Sch 2-Operating Item: Intergovernmental Affairs Committee - reduction</td>
<td>(18.0)</td>
<td>(18.0)</td>
<td>(18.0)</td>
<td>(18.0)</td>
<td>(0.01)%</td>
<td>(0.01)%</td>
<td></td>
<td>(0.01)%</td>
</tr>
<tr>
<td>50 Sch 2-Operating Item: Eliminate Collection Clerk position</td>
<td>(1.00)</td>
<td>(65.4)</td>
<td>(65.4)</td>
<td>(65.4)</td>
<td>(0.03)%</td>
<td>(0.03)%</td>
<td></td>
<td>(0.03)%</td>
</tr>
<tr>
<td>51 Sch 2-Operating Item: Reduce Service Desk compliment by 1 – Helpdesk Analyst Position</td>
<td>(1.00)</td>
<td>(77.3)</td>
<td>(77.3)</td>
<td>(77.3)</td>
<td>(0.04)%</td>
<td>(0.04)%</td>
<td></td>
<td>(0.04)%</td>
</tr>
<tr>
<td>52 Sch 2-Operating Item: Vacant Position within Financial Services</td>
<td>(1.00)</td>
<td>(94.6)</td>
<td>(94.6)</td>
<td>(94.6)</td>
<td>(0.05)%</td>
<td>(0.05)%</td>
<td></td>
<td>(0.05)%</td>
</tr>
<tr>
<td>53 Sch 2-Operating Item: Eliminate a Senior Planner position</td>
<td>(1.00)</td>
<td>(76.1)</td>
<td>(76.1)</td>
<td>(76.1)</td>
<td>(0.04)%</td>
<td>(0.04)%</td>
<td></td>
<td>(0.04)%</td>
</tr>
<tr>
<td>54 Sch 2-Operating Item: Discontinue Annual Curbside Battery Collection Program</td>
<td>(10.0)</td>
<td>(10.0)</td>
<td>(10.0)</td>
<td>(10.0)</td>
<td>(0.01)%</td>
<td>(0.01)%</td>
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<td>(0.01)%</td>
</tr>
<tr>
<td>Total Amendments</td>
<td>(6.07)</td>
<td>(928.6)</td>
<td>(540.4)</td>
<td>(1,811.4)</td>
<td>(1,811.4)</td>
<td>(0.95)%</td>
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<td>(0.95)%</td>
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<tr>
<td>Revised Tax Supported Budget</td>
<td>1,715.03</td>
<td>16,664.4</td>
<td>358,683.3</td>
<td>246,102.5</td>
<td>194,105.5</td>
<td>4,364.1</td>
<td>2.30%</td>
<td>1.99%</td>
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