



MEETING: Committee of the Whole

DATE: Monday, September 17, 2018

Reference No. COW - 43/49

OPEN SESSION in S.H. Blake Memorial Auditorium immediately following City Council (Public Meeting)

Committee of the Whole - Planning Session

Chair: Councillor T. Giertuga

DISCLOSURES OF INTEREST

CONFIRMATION OF AGENDA

Confirmation of Agenda - September 17, 2018 - Committee of the Whole

With respect to the September 17, 2018 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

REPORTS OF COMMITTEES

Committee of Adjustment

Minutes of Meeting Nos. 6-2018 and 7-2018 of the Committee of Adjustment held on June 27 and July 25, 2018, respectively, for information.

Heritage Advisory Committee

Minutes of Meeting No. 7-2018 of the Heritage Advisory Committee held on June 28, 2018, for information.

Lakehead Region Conservation Authority

Minutes of Meeting Nos. 4-2018, 5-2018 and 6-2018 of the Lakehead Region Conservation Authority Committee held on April 25, May 30 and June 27, 2018, respectively, for information.

NEW BUSINESS

ADJOURNMENT

MEETING DATE 09/17/2018 (mm/dd/yyyy)

SUBJECT Confirmation of Agenda

SUMMARY

Confirmation of Agenda - September 17, 2018 - Committee of the Whole

RECOMMENDATION

With respect to the September 17, 2018 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

MEETING DATE 09/17/2018 (mm/dd/yyyy)

SUBJECT Committee of Adjustment

SUMMARY

Minutes of Meeting Nos. 6-2018 and 7-2018 of the Committee of Adjustment held on June 27 and July 25, 2018, respectively, for information.

ATTACHMENTS

1. Meeting No. 6-2018 - June 27, 2018
2. Meeting No. 7-2018 - July 25, 2018

June 27, 2018



COMMITTEE OF ADJUSTMENT

DATE June 27, 2018

MEETING NO. 06-18

TIME 4:00 p.m.

PLACE S.H. Blake Memorial Auditorium

CHAIRMAN: Mr. A. Petersen

Mr. M. McNabb
Mr. M. Whybourne

Ms. L. Veal, Secretary-Treasurer
Ms. J. Fazio, Planner
Mr. A. Ward, Project Engineer

ABSENT: Mrs. D. Mahoney and Mr. J. Talarico

Chairman Petersen outlined the procedure which the Committee would follow in dealing with an application.

DISCLOSURE OF INTEREST

APPLICATIONS

The Secretary-Treasurer read out the Notices of Hearing and submitted the list of relevant documents to the Committee for its consideration. She also filed, with the Committee, her affidavit pertaining to Notices of Hearing and the list of relevant persons to whom such notices were sent. The Chairman outlined the procedure which the Committee would follow in dealing with an application.

1. Application A-29-2018, Ontario Public Service Employees Union, Agent: Mr. DiGiuseppe, 326/330 Memorial Ave. Part Lot 209, 211 Registered Plan 572 McIntyre, Part Lot 7-8 Block 27 Registered Plan 147 McIntyre, Part Lane Block 27, Registered Plan 147 McIntyre as closed by PAC 11887, PARTS 4 & 5 on Plan 55R-9634 and PARTS 1, 3 & 5 on Plan 56R-758, Part Lot 661 Registered Plan M-88, PARTS 1-3 on Plan 55R-9634

Mr. DiGiuseppe appeared before the Committee to answer questions regarding this application. The Chairman asked if he had complied with the posting of the required sign. It was confirmed that the sign has been posted.

Correspondence was received and read, indicating no objections, from Lakehead Region Conservation Authority, Thunder Bay Hydro, Ministry of Transportation, Fire Prevention, Parks and Open Spaces, with comment, Engineering & Operations Division, with condition.

Ms. J. Fazio, Planner II, Planning Services Division supported the application, with condition.

The Chairman asked the members for a vote as to the approval of this application.

"TAKE NOTICE THAT an application from Ontario Public Service Employees Union for relief from the requirements of By-law 100-2010, as amended, as it applies to the property known as 326/330 Memorial Avenue situated on Part Lot 209, 211 Registered Plan 572 McIntyre, Part Lot 7-8 Block 27 Registered Plan 147 McIntyre, Part Lane Block 27, Registered Plan 147 McIntyre as closed by PAC 11887; PARTS 4 & 5 on Plan 55R-9634 and PARTS 1, 3 & 5 on Plan 56R-758, Part Lot 661 Registered Plan M-88, PARTS 1-3 on Plan 55R-9634 to allow for a 3.6 metre x 6.1 metre accessory building to be constructed along the northwest property line along an existing lane way, as set forth in the application.

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Table 22.2.1	Reduce the Minimum required Rear Yard from 6 metres to .61 metres
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DECISION: APPROVED

PROVIDED HOWEVER THAT the applicant shall submit a red-lined Site Plan drawing to reflect the new accessory building, to the satisfaction of the Planning Services Division.

Be approved;”

The majority of the members have supported the approval of this application, as set forth in its decision.

Public comment has been received and considered and had no effect on Committee’s Decision, as the application is consistent with all relevant planning legislation and represents good planning.

2. Application A-30-2018, Nelson & Darlene Turcotte, 764 Lexington Crescent, Lot 27, Plan 55M-619

Mr. Turcotte appeared before the Committee to answer questions regarding this application. The Chairman asked if he had complied with the posting of the required sign. It was confirmed that the sign has been posted.

Correspondence was received and read, indicating no objections, from Lakehead Region Conservation Authority, Thunder Bay Hydro, Ministry of Transportation, Fire Prevention, Realty Services, Engineering & Operations Division.

Ms. J. Fazio, Planner II, Planning Services Division supported the application, with condition.

The applicant gave a brief overview of the proposed construction plans. Discussion took place regarding the increase in height. Mr. Turcotte advised that he was building the accessory buildings while maintaining the character of the house, by replicating the roof line.

Correspondence was received and read from Norm Krupa, concern was voice about the proposed pool and the necessary draining in the fall. He noted that there is a pond located at the rear of the property and he was concerned that the pool water may have a negative impact on the pond.

The Chairman asked the members for a vote as to the approval of this application.

“TAKE NOTICE THAT an application from Nelson & Darlene Turcotte for relief from the requirements of By-law 100-2010, as amended, as it applies to the property known as 764 Lexington Crescent situated on Lot 27, Plan 55M-619 to allow for the construction of a deck addition, rear porch addition and accessory structures, as set forth in the application.

Table 8.2.1	Increase the maximum lot coverage from 35% to 38%
Table 8.2.1	Reduce the minimum required rear yard setback for the proposed construction of a 10.3 square metre deck from 4.5 metres to 1.96 metres (As per table 5.16 the permitted projection of 1.5 metres has been applied to the 6 metres required rear yard, allowing for a 4.5 metre rear yard setback) and allow for the existing rear deck to remain in the present location with a 3.05 metre rear yard setback)
Section 5.3.3 (iii)	<ul style="list-style-type: none">- Increase the overall height of the shed/workshop from 4.6 metres to 6.56 metres- Increase the wall height of the shed/workshop from 3.2 metres to 3.25 metres- Increase the overall height of the pool house/gazebo from 4.6 metres to 4.8 metres- Increase the wall height of the pool house/gazebo from 3.2 metres to 3.25 metres

Be approved;”

The majority of the members have supported the approval of this application, as set forth in its decision.

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Public comment has been received and considered and had no effect on Committee's Decision, as the application is consistent with all relevant planning legislation and represents good planning.

3. Application A-32-2018 Kim Fuzzen, 118 Pruden Street, Lot 14 Block 14 Registered Plan 54

Mrs. Fuzzen appeared before the Committee to answer questions regarding this application. The Chairman asked if he had complied with the posting of the required sign. It was confirmed that the sign has been posted.

Correspondence was received and read, indicating no objections, from Lakehead Region Conservation Authority, Thunder Bay Hydro, Ministry of Transportation, Fire Prevention, Parks and Open Spaces, Engineering & Operations Division.

Ms. J. Fazio, Planner II, Planning Services Division presented comments prepared by Grant Mason, Planner II. The application was supported.

The Chairman asked the members for a vote as to the approval of this application.

"TAKE NOTICE THAT an application from Kim Fuzzen under the provisions of Sections 44 and 45 of The Planning Act R.S.O. 1990, as amended, has been made for relief from the requirements of By-law 100-2010, as amended, as it applies to the property known as 118 Pruden Street situated on Lot 14 Block 14 Registered Plan 54 to allow for a two unit converted dwelling, as set forth in the application.

Table 9.2.1	Reduce the minimum required Lot Frontage from 10 metres to 7.61 metres Reduce the minimum required Lot Area from 300 square metres to 266.5 square metres
Section 4	Amend the definition of converted dwelling, reduce the GFA from 140 square metres to approximately 111.25 square metres

PROVIDED HOWEVER THAT a building permit will be required for the unit in the basement within 6 months AND THAT service upgrades may be required.

Be approved;"

The majority of the members have supported the approval of this application, as set forth in its decision.

As no public comment, written or oral, has been received, Committee's Decision was not affected by comments received from the public.

4. Application A-33-2018 Kevin Treichler, 901 Athabasca Street,

Mr. Treichler appeared before the Committee to answer questions regarding this application. The Chairman asked if he had complied with the posting of the required sign. It was confirmed that the sign has been posted.

Correspondence was received and read, indicating no objections, from Lakehead Region Conservation Authority, Thunder Bay Hydro, Ministry of Transportation, Fire Prevention, Parks and Open Spaces, Engineering & Operations Division, with condition.

Ms. J. Fazio, Planner II, Planning Services Division supported the application.

Discussion took place regarding the requested 7 metre front yard set-back as requested by Engineering and Operations. It was determined that the Committee could not increase the minimum requirements of the Zoning By-law. The applicant agreed to amend the application to reflect a 7 metre setback, this would allow for an 8 x 8 metre site line at the corner.

The Chairman asked the members for a vote as to the approval of this application.

TAKE NOTICE THAT an application from Kevin Treichler has been made under the provisions of Sections 44 and 45 of The Planning Act R.S.O. 1990, as amended, for relief from the requirements of By-law 100-2010, as amended, as it applies to the property known as 901 Athabasca Street situated on Lot 19 Block 12

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Registered Plan 57 to allow for the construction of a single detached dwelling, as set forth in the application. Confirmation has been received that the Lot meets the definition of an undersized lot.

Table 9.2.1	Reduce the minimum required exterior side yard from 3 metres to 1 metre
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Be approved;"

The majority of the members have supported the approval of this application, as set forth in its decision.

As no public comment, written or oral, has been received, Committee's Decision was not affected by comments received from the public.

5. Application A-34-2018 Timothy & Lise Olson, 552 N. Cumberland Street Lot 12 to 13 Block 55 Registered Plan 425

Mr. Olson appeared before the Committee to answer questions regarding this application. The Chairman asked if he had complied with the posting of the required sign. It was confirmed that the sign has been posted.

Correspondence was received and read, indicating no objections, from Lakehead Region Conservation Authority, Thunder Bay Hydro, Ministry of Transportation, Fire Prevention, Parks and Open Spaces, Engineering & Operations Division.

Ms. J. Fazio, Planner II, Planning Services Division presented comments prepared by Grant Mason, Planner II. The application was supported.

The Chairman asked the members for a vote as to the approval of this application.

TAKE NOTICE THAT an application under the provisions of Sections 44 and 45 of The Planning Act R.S.O. 1990, as amended, an application has been made for permission (Section 45 (2) (i) as it applies to the property known as 552 N. Cumberland Street situated on Lot 12 to 13 Block 55 Registered Plan 425 to allow for the reconstruction and expansion of a two storey back porch addition to a legal non-conforming single detached dwelling. The proposed addition has a gross floor area of 39.60 square metres, as set forth in the application.

Section 5.12.2	Permission to construct an addition with a gross floor area of 39.60 square metres to the rear of the single detached dwelling on the north west side of the existing dwelling.
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Be approved;"

The majority of the members have supported the approval of this application, as set forth in its decision.

As no public comment, written or oral, has been received, Committee's Decision was not affected by comments received from the public.

6. Application A-35-2018 Ryan Luchies, 2073 Oliver Road, Part Lot 34, Registered Plan 714, PART 1 on Plan 55R-4091

Mr. Luchies appeared before the Committee to answer questions regarding this application. The Chairman asked if he had complied with the posting of the required sign. It was confirmed that the sign has been posted.

Correspondence was received and read, indicating no objections, from Lakehead Region Conservation Authority, Thunder Bay Hydro, Ministry of Transportation, Fire Prevention, Parks and Open Spaces, Engineering & Operations Division.

Ms. J. Fazio, Planner II, Planning Services Division supported the application.

The Chairman asked the members for a vote as to the approval of this application.

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TAKE NOTICE THAT an application for relief from the requirements of By-law 100-2010, as amended as it applies to the property known as 2073 Oliver Rd situated on Part Lot 34, Registered Plan 714, PART 1 on Plan 55R-4091 to allow for the construction of an attached garage with a second storey containing a bedroom to the single detached dwelling, as set forth in the application.

Table 7.2.1	Reduce the minimum required rear yard setback from 10 metres to 4 metres
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Be approved;"

The majority of the members have supported the approval of this application, as set forth in its decision.

As no public comment, written or oral, has been received, Committee's Decision was not affected by comments received from the public.

7. Application A-36-2018 Leo & Rose Elliott, 627 Brown Street, North Part Lot 6 South Part Lot 7 Block 15 Registered Plan 148

Mr. Elliott appeared before the Committee to answer questions regarding this application. The Chairman asked if he had complied with the posting of the required sign. It was confirmed that the sign has been posted.

Correspondence was received and read, indicating no objections, from Lakehead Region Conservation Authority, Thunder Bay Hydro, Ministry of Transportation, Fire Prevention, Parks and Open Spaces, Engineering & Operations Division, with condition.

Ms. J. Fazio, Planner II, Planning Services Division presented comments prepared by Grant Mason, Planner II. The application was supported.

The Chairman asked the members for a vote as to the approval of this application.

TAKE NOTICE THAT an application under the provisions of Sections 44 and 45 of The Planning Act R.S.O. 1990, as amended, has been made for relief from the requirements of By-law 100-2010, as amended, as it applies to the property known as 627 Brown Street situated on North Part Lot 6 South Part Lot 7 Block 15 Registered Plan 148 to allow for the construction of an accessory apartment, as set forth in the application.

Accessory Apartment Section 5.2.1 (b)	Reduce the minimum required lot frontage from 18 metres to 13.4 metres
	Reduce the minimum required lot area from 540 Square metres to 491.9 square metres

PROVIDED HOWEVER THAT the applicant shall submit an application to the Environment Division, including a deposit, for the installation of new water service connections for the subject property, or shall provide satisfactory evidence to the building Services Division that the existing ½" service is adequate for the proposed 2nd unit.

Be approved;"

The majority of the members have supported the approval of this application, as set forth in its decision.

As no public comment, written or oral, has been received, Committee's Decision was not affected by comments received from the public.

8. Application A-37-2018 Ryan Stocco and Leslie-Ann Bernaudo-Stocco, 1505 Hutton Park Drive

Mr. Stocco appeared before the Committee to answer questions regarding this application. The Chairman asked if he had complied with the posting of the required sign. It was confirmed that the sign has been posted.

Correspondence was received and read, indicating no objections, from Lakehead Region Conservation Authority, Thunder Bay Hydro, Ministry of Transportation, Fire Prevention, Parks and Open Spaces, Engineering & Operations Division.

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Ms. J. Fazio, Planner II, Planning Services Division supported the application.

The Chairman asked the members for a vote as to the approval of this application.

TAKE NOTICE under the provisions of Sections 44 and 45 of The Planning Act R.S.O. 1990, as amended, an application has been made for relief from the requirements of By-law 100-2010, as amended, as it applies to the property known as 1505 Hutton Park Drive situated on Part Lot 22, Registered Plan 624, PARTS 7 & 8 on Plan 55R-14027 to allow for the construction of a single detached dwelling with a lot coverage of 40%, as set forth in the application.

By-law 177-1983 Section 13.2.10	Increase the Lot Coverage from 35% to 40%
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Be approved;"

The majority of the members have supported the approval of this application, as set forth in its decision.

As no public comment, written or oral, has been received, Committee's Decision was not affected by comments received from the public.

9. Application B-27-2018, Rosina Massei, 178 Wardrobe Ave., Part Lot 3, Registered Plan 200.

Mrs. Massei appeared before the Committee to answer questions regarding this application. The Chairman asked if he had complied with the posting of the required sign. It was confirmed that the sign has been posted.

Correspondence was received and read, indicating no objections, from Lakehead Region Conservation Authority, Thunder Bay Hydro, Ministry of Transportation, Fire Prevention, Parks and Open Spaces, with condition, Realty Services, with comment, Engineering & Operations Division.

Ms. J. Fazio, Planner II, Planning Services Division supported the application, with conditions.

The Chairman asked the members for a vote as to the approval of this application.

"TAKE NOTICE THAT an application has been made under Section 53 of the Planning Act, R.S.O., 1990, as amended, by Rosina Massei, to the Committee of Adjustment for consent to the severance and conveyance of a parcel for the purpose of a lot addition to 158 Wardrobe Avenue. The parcel will have a width of 41.07 metres, a depth of 190.57 metres and an area of .78 hectares. The retained parcel will have a frontage of 60 metres, a depth of 190.57 metres and an area of 1.14 hectares, as set forth in the application.

The property is municipally known as 178 Wardrobe Avenue and is described as Part Lot 3, Registered Plan 200.

Be approved;"

The majority of the members have supported the approval of this application, as set forth in its decision.

As no public comment, written or oral, has been received, Committee's Decision was not affected by comments received from the public.

10. Application B-31-2018 Steven and Eva Sawula, 452 Hazelwood Drive

Mr. Steven Sawula and Mr. Chris Sawula appeared before the Committee to answer questions regarding this application. The Chairman asked if they had complied with the posting of the required sign. It was confirmed that the sign has been posted.

Correspondence was received and read, indicating no objections, from Lakehead Region Conservation Authority, with comment, Thunder Bay Hydro, Ministry of Transportation, Fire Prevention, Parks and

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Open Spaces, with condition, Realty Services, with comment, Engineering & Operations Division, with conditions.

Ms. J. Fazio, Planner II, Planning Services Division presented comments prepared by Grant Mason, Planner II. The application was supported with conditions.

Correspondence was received from Weilers Law firm on behalf of Mr. Ralph McRae. A request was made for a copy of the decision. Copies of the correspondence were provided prior to the Hearing.

The Chairman asked the members for a vote as to the approval of this application.

"TAKE NOTICE THAT an application from Steven & Eva Sawula, to the Committee of Adjustment for consent to the severance and conveyance of one (1) parcel having a frontage of 128 metres, a depth of 157 metres and an area of 2.1 hectares. The retained parcel will have a frontage of 73.55 metres, a depth of 789.4 metres and an area of 13.35 hectares, as set forth in the application.

The property is municipally known as 452 Hazelwood Drive and is described as Part Mining Location 19, Whites Survey, September 1867 McIntyre as in PTA 139892, except PARTS 1, 3, 5 & 7 on Plan 55R-8555.

Be approved;"

The majority of the members have supported the approval of this application, as set forth in its decision.

As no public comment, written or oral, has been received, Committee's Decision was not affected by comments received from the public.

11. Application V-38-2018, Acklands-grainger Inc. Certificate of Validation, 800 Norah Crescent,

Ms. Cynthia Cline appeared before the Committee to answer questions regarding this application. Ms. Cline provided a brief overview of the Planning contravention that occurred. A request was made to the Committee of Adjustment for a Certificate of Validation.

The Chairman asked the members for a vote as to the approval of this request.

File No. V-38-2018

CERTIFICATE OF VALIDATION

Section 57 of the *Planning Act*

A contravention of Section 50 or a predecessor of it, or of a By-law passed under a predecessor of Section 50, or an order made under clause 27(1)(b) of the *Planning Act* as it reads on the 25th day of June, 1970, being chapter 296 of the Revised Statutes of Ontario, 1960 or a predecessor of it, does not have and shall be deemed never to have had, the effect of preventing the conveyance of, or creation of any interest in the parcel of land described as follows:

LT 93-98, 131-136 PL W396 NEEBING; LT 39-41, 74-76, 42 PL W207 NEEBING EXCEPT PT 1, 55R5842; LANE PL W396 NEEBING CLOSED BY ●FW53696; LANE PL W207 NEEBING CLOSED BY ●FW41927 & ●FW66311; DULUTH ST PL W207 NEEBING CLOSED BY ●FW66311 PT 1, 2 & 3 55R1972 EXCEPT TBR258307; THUNDER BAY (PIN 62080-0036 (LT))

This Certificate of Validation is issued in accordance with Section 57 of the *Planning Act* R.S.O. 1990, c.P.13, as amended, and the decision of the Committee of Adjustment of The City of Thunder Bay.

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Dated the 27th of June, 2017.

Be approved;"

The majority of the members have supported the approval of this application, as set forth in its decision.

SUPPLEMENTARY AGENDA

1. Consent Applications – Conditions Fulfilled

8-38-2017 - 2010, 2107, 2113, Rosslyn Road and 2027 20th Side Road – 3 lots

2. Signing of May 30, 2018 meeting minutes

Moved by: Marvin McNabb

Seconded by: Murray Whybourne

"THAT the minutes of Meeting No. 05-18 of the Thunder Bay Committee of Adjustment, held May 30, 2018 be confirmed as presented."

NEW BUSINESS

ADJOURNMENT

The meeting adjourned at 7:00 p.m.

CARRIED

CHAIRMAN

SECRETARY-TREASURER

July 25, 2018



COMMITTEE OF ADJUSTMENT

DATE July 25, 2018

MEETING NO. 07-18

TIME 4:00 p.m.

PLACE S.H. Blake Memorial Auditorium

CHAIRMAN: Mr. A. Petersen

Mr. M. McNabb
Mrs. D. Mahoney
Mr. J. Talarico
Mr. M. Whybourne

Ms. L. Veal, Secretary-Treasurer
Ms. J. Fazio, Planner II
Mr. G. Mason, Planner II

ABSENT:

Chairman Petersen outlined the procedure which the Committee would follow in dealing with an application.

DISCLOSURE OF INTEREST

APPLICATIONS

The Secretary-Treasurer read out the Notices of Hearing and submitted the list of relevant documents to the Committee for its consideration. She also filed, with the Committee, her affidavit pertaining to Notices of Hearing and the list of relevant persons to whom such notices were sent. The Chairman outlined the procedure which the Committee would follow in dealing with an application.

1. Application A-39-2018, 1490333 Ontario Ltd, Agent: Northern Planning (Stefan Huzan), 125 Otto Street Lot 189 & North Part Lot 190, Registered Plan 545

Mr. Stefan Huzan appeared before the Committee to answer questions regarding this application. The Chairman asked if he had complied with the posting of the required sign. It was confirmed that the sign has been posted.

Correspondence was received and read, indicating no objections, from Lakehead Region Conservation Authority, Thunder Bay Hydro, Ministry of Transportation, Parks and Open Spaces, Engineering & Operations Division, had no objections to the variances to allow for a three unit apartment; however they did not support the requested reduction in the distance from an intersection of two streets to a driveway.

Correspondence from James Murphy, was received and read. Mr. Murphy strongly urged the city to reject the proposed variances. Mr. Murphy indicated that there would be safety concerns with the driveway on Otto Street, which is very close to a stop sign. The intersection is dangerous and slippery in the winter months, along with the fact that it is on a hill.

Correspondence from Michael Langille was received and read. Mr. Langille stated that the house foundation is on the same rock that is protruding from the empty lot subject to the application. Concern was voiced with blasting and questioned the method of construction. Parking was also a concern of Mr. Langille.

Mr. Len Cole spoke in opposition of the application. Mr. Cole stated that he was very concerned with the construction of the apartment, and indicated that blasting the rock is not an option. Concern was

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voiced about the effect on his home if blasting took place. It was noted that the rock formation spans a large area in the neighbourhood.

Mr. Huzan indicated that his client is well aware of the existing rock formation and is well versed in building on rock.

Discussion took place regarding the applicant's request to reduce the minimum distance of 9 metres from the intersection of two streets to 7.5 metres, to allow for the construction of the driveway on Otto Street. Mr. Huzan agreed to remove the requested variance, based on the fact that Engineering was not supportive.

Mr. G. Mason, Planner II, Planning Services Division supported the application without conditions.

The Chairman asked the members for a vote as to the approval of this application.

"TAKE NOTICE THAT an application from 1490333 Ontario Ltd for relief from the requirements of By-law 100-2010, as amended, as it applies to the property known as 125 Otto Street situated on Lot 189 & North Part Lot 190, Registered Plan 545 to allow for the construction of a three (3) unit apartment dwelling, as set forth in the application.

Table 9.2.1	Reduce the minimum required lot frontage from 22 metres to 16.46 metres
	Reduce the minimum required lot area from 660 square metres to 521.7 square metres
Section 5.15.2 (a) (i)(ii)(iii)	To allow a total of three (3) driveways on less than 81 metres of street line

Be approved;"

The majority of the members have supported the approval of this application, as set forth in its decision.

Public comment has been received and considered and had no effect on Committee's Decision, as the application is consistent with all relevant planning legislation and represents good planning.

2. Application A-40-2018, Joseph & Janet Parker, 1321 Stanley Avenue, Lot 15 and 16, Block 20, Registered Plan 219

Mr. Paul Ostrowski appeared before the Committee to answer questions regarding this application. The Chairman asked if he had complied with the posting of the required sign. It was confirmed that the sign has been posted.

Correspondence was received and read, indicating no objections, from Lakehead Region Conservation Authority, Thunder Bay Hydro, Ministry of Transportation, Realty Services, Parks and Open Spaces, Engineering & Operations Division.

Mr. G. Mason, Planner II, Planning Services Division supported the application, because the proposed minor variance application meets the four tests.

Mr. Ostrowski gave a brief overview of the proposed construction plans and stated that Mr. & Mrs. Parker would like to build the garage and utilize the existing covered walk way. It will allow the Parkers to age in place, they are concerned with falling in the winter.

The Chairman asked the members for a vote as to the approval of this application.

"TAKE NOTICE THAT an application from Joseph & Janet Parker for relief from the requirements of By-law 100-2010, as amended, as it applies to the property known as 1321 Stanley Avenue situated on Lot 15 and 16, Block 20, Registered Plan 219 to allow for the construction of an accessory garage, as set forth in the application.

Section 5.3.4 (c)	Reduce the minimum distance for 20.0 metre setback from the front lot line to 16.76 m.
Section 5.3.4 (g)	Reduce the minimum separation distance of 2.0 metres between the garage and

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	the dwelling to .152 m. to allow for the existing covered walkway to remain. The effect will allow for the eaves to overlap.
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Be approved;"

The majority of the members have supported the approval of this application, as set forth in its decision.

As no public comment, written or oral, has been received, Committee's Decision was not affected by comments received from the public.

3. Application A-43-2018, Keewaytinook Okimakanak/Northern Chiefs Council, Agent: Eriksons LLP, 295 Cornwall Avenue & 216 S. Algoma Street, Part Lots 1 & 2, Registered Plan 132 and Part Lots 1-2, Lots 3-5, Registered Plan 132

Mr. Derek Noyes appeared before the Committee to answer questions regarding this application. The Chairman asked if he had complied with the posting of the required sign. It was confirmed that the sign has been posted.

Correspondence was received and read, indicating no objections, from Lakehead Region Conservation Authority, Thunder Bay Hydro, Ministry of Transportation, Parks and Open Spaces, with a request for Site Plan Control; Engineering & Operations Division did not support the requested variance to reduce the required parking. Engineering felt the reduction was too significant, based on discussions with the Parking Authority about the existing parking in the area.

Parking Authority noted that there is ample short-term parking available in the area for client and visitor use, however expressed concern with the long-term parking availability. The long-term parkers (employees) would put pressure on the surrounding residential area for on-street parking.

Comment was received and read from Deborah Gilbert. Ms. Gilbert voiced concern with the request to reduce the parking from 42 to 22 spaces, and stated that it was not a minor variance, and not a reasonable request. Ms. Gilbert provided an overview of the existing uses and the existing parking in the area, and stated that there will be an increase in the volume of on-street parking needs for the proposed office buildings.

Discussion took place regarding the posting of the signs, it was confirmed that the signs were posted appropriately.

Correspondence from Ericksons, Barristers and Solicitors provided additional information with respect to the proposed use of the office building. It was noted that Keewaytinook Okimakanak/Northern Chiefs Council (KONCC) is a hub location with many of the employees spending the majority of their time travelling and servicing various remote northern First Nation Communities. It was estimated that the average number of employees using the new proposed office space on a daily basis would be in the range of twenty employees. KONCC is not a commercial organization and does not regularly have clients or patrons attending the office. KONCC promotes a green lifestyle and encourages employees to use alternative means of transportation such as bicycles, twenty bicycle parking spaces will be provided. It was noted that a bus stop is located at the corner of the Cornwall and Algoma.

Mr. G. Mason, Planner II, Planning Services Division strongly supported the application, stating the reduction in parking can be considered minor as proposed development is in an area that is increasingly walkable, accessible through public transportation and cycling. The proposal is minor in context of the neighbourhood.

Mr. Mason stated that the subject land is zoned as "C1" Urban Village Zone and the neighbourhood encourages active transportation and pedestrian living, however unlike the "C5" Central Business District Zone, which corresponds to the Downtown Core Designation (now strategic Core) there is no parking reduction.

Planning Services supported the application based on evidence and models of sustainable development. This proposal is a positive development for the neighbourhood. Planning requested that the lot in its entirety be designated as an area of Site Plan Control.

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Mr. Mason confirmed that the comments provided did not speak to the user or their intent, only the office use as a long term use.

Mr. Huzan, spoke in opposition of the proposal on behalf of Syncor, adjacent property owner. Mr. Huzan stated that the minor variance is an excessive reduction and is not minor in nature. Mr. Huzan felt that the reduction in parking would be disruptive to the neighbouring properties.

A lengthy discussion took place, it was noted that in the new Official Plan, the Strategic Core designation will abut the subject lands and therefore the fuzzy line policy may be applied. The proposal is in keeping with the direction of the new Official Plan that has been adopted by Council.

The Chairman asked the members for a vote as to the approval of this application.

"TAKE NOTICE THAT an application from Keewaytinook Okimakanak/Northern Chiefs Council under the provisions of Sections 44 and 45 of The Planning Act R.S.O. 1990, as amended, has been made for relief from the requirements of By-law 100-2010, as amended, as it applies to the property known as 216 S. Algoma Street and 295 Cornwall Avenue situated on 295 Cornwall - Part Lots 1 & 2, Registered Plan 132 216 S. Algoma - Part Lots 1-2, Lots 3-5, Registered Plan 132 to allow for the construction of a three (3) story office building, the property is currently vacant, as set forth in the application.

Table 5.15.9	Reduce the minimum required parking spaces for an office from 42 spaces to 22 spaces
--------------	--

PROVIDED HOWEVER THAT the entire site is designated as Site Plan Control.

Be approved;"

The majority of the members have supported the approval of this application, as set forth in its decision.

Public comment has been received and considered and had no effect on Committee's Decision, as the application is consistent with all relevant planning legislation and represents good planning.

4. Application A-44-2018 1796648 Ontario Limited, Agent: Northern Planning (Stefan Huzan), 211 E. Brock Street, West Part Lot 34 East Part Lot 35 Town Plot N/S Brock

The Secretary-Treasurer read the notices for both the minor variance and the consent.

Mr. Stefan Huzan appeared before the Committee to answer questions regarding this application. The Chairman asked if he had complied with the posting of the required sign. It was confirmed that the sign has been posted.

Mr. Huzan introduced the applications and stated that the severance of the single detached house, the former manse to the church is appropriate. He noted that upon receipt of the comments from Thunder Bay Hydro and Thunder Bay Telephone for the request for an easement over the retained lot for services to the severed lot, he requested that the applications be deferred to allow for the applicant to include the request for the easement with the consent application.

A brief discussion took place with Mr. Huzan and the Committee members, it was determined that the consent application and the minor variance would be deferred to accommodate the requested easement for services over the retained parcel in favour of the severed parcel. The applications will be rescheduled for the August hearing.

5. Application B-45-2018, 1796648 Ontario Limited, Agent: Northern Planning (Stefan Huzan) - 201 & 211 E. Brock Street, 201 - West Part Lot 35 Town Plot N/S Brock and 211- West Part Lot 34 East Part Lot 35 Town Plot N/S Brock

Application B-45-2018 was deferred in conjunction with Application A-44-2018 until the August hearing.

July 25, 2018

6. Application B-11412, Daniel Rigato Mechis, 1470 Marlwood Road, Lot 24, Registered Plan 398

Mr. Daniel Mechis appeared before the Committee to answer questions regarding this application. The Chairman asked if he had complied with the posting of the required sign. It was confirmed that the sign has been posted.

Correspondence was received and read, indicating no objections, from Lakehead Region Conservation Authority, Thunder Bay Hydro, Ministry of Transportation, Parks and Open Spaces, with condition, Realty Services, Engineering & Operations Division, with conditions.

Correspondence was received and read from Candace Logozzo. Ms. Logozzo owns property across the road from the subject land. Ms. Logozzo advised that she is planning to drill a test well in the next couple of months to determine flow and capacity to support a dwelling. Ms. Logozzo expressed concern with the possible negative impact on the flow and capacity of her proposed well.

Mr. Blazino spoke to the application, he indicated that he was not against the application, and would welcome new neighbours, however voiced concern in regards to the water supply in the area.

Mr. Kevin Kortes-Miller also voiced concern about the water, but did not object to the creation of the lots.

Mr. Rex Stover, Darlene & Russ Green area residents echoed the concern of water supply, however welcomes new neighbours.

Ms. J. Fazio, Planner II, Planning Services Division supported the application, with the usual conditions and a hydrogeological study for the severed and retained parcels.

The Chairman asked the members for a vote as to the approval of this application.

"TAKE NOTICE THAT an application has been made under Section 53 of the Planning Act, R.S.O., 1990, as amended, by Daniel Rigato Mechis, to the Committee of Adjustment for consent to the severance and conveyance of five (5) parcels of land each parcel will have a frontage of 65 metres, a depth of 154 metres and one hectare. The retained parcel will have a frontage of 65 metres, a depth of 154 metres and an area of one hectare, as set forth in the application.

The property is municipally known as 1470 Marlwood Road and is described as Lot 24, Registered Plan 398.

Be approved;"

The majority of the members have supported the approval of this application, as set forth in its decision.

Public comment has been received and considered and had no effect on Committee's Decision, as the application is consistent with all relevant planning legislation and represents good planning.

SUPPLEMENTARY AGENDA

1. Consent Applications – Conditions Fulfilled

-
- B-23-2017 –Nadin Contracting – lot addition

2. Signing of June 27, 2018 meeting minutes

Moved by: Marvin McNabb

Seconded by: Murray Whybourne

"THAT the minutes of Meeting No. 06-18 of the Thunder Bay Committee of Adjustment, held June 27, 2018 be confirmed as presented."

July 25, 2018
NEW BUSINESS

ADJOURNMENT

The meeting adjourned at 6:30 p.m.

CARRIED *Tim McNeill*
CHAIRMAN
Ronnie Neal
SECRETARY-TREASURER

MEETING DATE 09/17/2018 (mm/dd/yyyy)

SUBJECT Heritage Advisory Committee

SUMMARY

Minutes of Meeting No. 7-2018 of the Heritage Advisory Committee held on June 28, 2018, for information.

ATTACHMENTS

1. HAC minutes June 28 2018

DATE: THURSDAY, JUNE 28, 2018 MEETING NO. 07-2018

TIME: 5:01 P.M.

PLACE: MCNAUGHTON ROOM
CITY HALL – 3RD FLOOR
500 DONALD STREET EAST

CHAIR: Mr. A. Cotter

PRESENT:

Ms. J. Bonazzo
Ms. K. Costa
Mr. A. Cotter, Chair
Ms. G. Cyr
Councillor L. Hebert
Ms. D. Pallen
Ms. J. Waite
Ms. S. Walker
Mr. D. Yahn, Vice Chair

OFFICIALS:

Mr. M. Szybalski, Corporate Records Manager City Archivist
Ms. L. Lavoie, Committee Coordinator

RESOURCE PERSONS:

Ms. L. Abthorpe, Heritage Researcher
Ms. P. Mader, Arts Cultural Development Coordinator

GUESTS:

Mr. K. Jankowski, Contract Coordinator

REGRETS:

Ms. H. Strobl
Mr. A. Yozipovic

1.0 DISCLOSURES OF INTEREST

2.0 AGENDA APPROVAL

MOVED BY: Councillor L. Hebert
SECONDED BY: Ms. J. Bonazzo

With respect to the June 28, 2018 Heritage Advisory Committee meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

3.0 CONFIRMATION OF PREVIOUS MINUTES

The Minutes of the Heritage Advisory Committee Meetings No. 5-2018 and No. 6-2018 held on May 24, 2018 and May 31, 2018, respectively, to be confirmed.

MOVED BY: Ms. S. Walker
SECONDED BY: Ms. G. Cyr

THAT the Minutes of Meetings No. 5-2018 and No. 6-2018 held on May 24, 2018 and May 31, 2018, be confirmed.

CARRIED

4.0 PRESENTATIONS

4.1 Pagoda

Mr. K. Jankowski, Contract Coordinator provided a presentation relative to work required at the Pagoda.

The Pagoda's wood surfaces are inspected yearly to prevent deterioration. Exterior wood repairs and paint are required this year.

MOVED BY: Ms. D. Pallen
SECONDED BY: Councillor L. Hebert

THAT the Heritage Advisory Committee approves exterior wood repairs and paint on the Pagoda, 198 Red River Road as presented by Mr. Kelvin Jankowski at the June 28, 2018 Committee meeting;

AND THAT the Heritage Advisory Committee confirms that the plans as presented do not conflict with the significant heritage features of the building;

AND THAT a copy of this resolution be forwarded to The City of Thunder Bay's Building Division, if required.

CARRIED

5.0 THE TRUNK

Ms. P. Mader, Arts Cultural Development Coordinator provided a demonstration of The Trunk, Thunder Bay's online arts, culture and heritage portal located at www.thetrunk.org.

Users create a profile and, once approved by an Administrator, may add events, etc. relative to arts, culture and heritage in Thunder Bay.

6.0 HERITAGE ADVISORY COMMITTEE BY-LAWS

Mr. M. Szybalski, Corporate Records Manager City Archivist informed the Committee that Legal Services is committed to having the first set of by-laws ready by the end of the year.

7.0 REVIEW OF COMMITTEE TERMS OF REFERENCE

It was the consensus of Committee to present updated Terms of Reference to Council when the new term of Council begins.

8.0 ONTARIO HERITAGE CONFERENCE

Ms. L. Abthorpe, Heritage Researcher and Ms. S. Walker provided a recap of the 2018 Ontario Heritage Conference in Sault Ste. Marie.

9.0 HERITAGE RESEARCHER UPDATE

Ms. L. Abthorpe, Heritage Researcher provided an update.

The following 16 sites are confirmed for Doors Open Thunder Bay.

- Historic Fort William: Guided Walking Tour
- RFDA - Regional Food Distribution Association
- Lakehead Nurse Practitioner-Led Clinic
- Brodie Resource Library
- St. Andrew s Presbyterian Church
- Blue Sky Community Healing Centre
- International Friendship Gardens
- Centennial Botanical Conservatory
- Ukrainian Catholic Church of the Transfiguration
- St. Peter's Catholic Church
- Carpenters Local 1669 Training Centre
- Alexander Henry
- Prince Arthur Waterfront Hotel and Suites
- Thunder Bay Multicultural Association (former Court Street Fire Hall)
- Paramount Theatre (Including documentary film screening - Long Walk Home: The Incredible Journey of Sheila Burnford
- Thunder Bay Masjid

Keystone sponsors of Doors Open Thunder Bay are Vince Mirabelli – Re/Max, The Chronicle Journal, Matt Goertz Photography, Filipovic Conway & Associates Law Offices and Wilson’s Business Solutions.

Ms. L. Abthorpe provided information about the promotion of Doors Open, including:

- A Facebook event page has been created. Those present were encouraged to like and share the event page as well as the Heritage Advisory Committee Facebook page.
- A sample of the event poster, ad and brochure were circulated. In early August the posters will go up and brochures will be available for the public.
- On Thursdays in August, Doors Open Thunder Bay will have a table in McGillivray Square for City Hall Sounds.
- Other promotion includes an ad in My TBay, article in The Walleye, interview with TBT, CBC Radio coverage and an interview on Around Town.

Ms. L. Abthorpe noted that volunteers are needed for Doors Open and encouraged those interested to contact her.

Ms. L. Abthorpe provided updates on the following:

- Work completed on the Heritage section of the new City of Thunder Bay website
- Walking tour to take place on July 5, 2018 beginning at the fountain in Waverley Park
- Unveiling of plaque at Western Grain Elevator, 102 Kingston Street, for Grain Transshipment at the Lakehead National Historic Event was well attended
- Certificate acknowledging the 100th anniversary of Ukrainian Catholic Church of the Transfiguration will be presented during the Doors Open media launch

10.0 HERITAGE ADVISORY COMMITTEE 4 YEAR STRATEGIC PLAN UPDATES

No updates were provided at this time.

11.0 NEW BUSINESS**11.1 CN Station**

Following the presentation by Mr. M. McNabb, Property Manager – Chartier Property Management/Resolve Project Management (CN Station) at the May 24, 2018 Committee meeting, Mr. A. Yozipovic and Mr. A. Cotter attended the site to view a mortar mock-up. The first mock-up was not approved. A second mock-up was viewed and accepted by Mr. A. Yozipovic and Ms. G. Cyr.

11.2 Churchill High School

The Committee discussed news of Churchill High School sports trophies up for bid. It was the consensus of Committee to send a letter to the Lakehead Public School Board regarding the handling of items with heritage value, such as sports trophies. Ms. S. Walker will draft the letter. Mr. A. Cotter will contact the school Principal to ask if the Northwestern Ontario Sports Hall of Fame was approached prior to the auction.

12.0 NEXT MEETING DATE

The next meeting is scheduled for Thursday, August 23, 2018 at 5:00 p.m. in the McNaughton Room.

13.0 ADJOURNMENT

The meeting was adjourned at 6:57 p.m.

MEETING DATE 09/17/2018 (mm/dd/yyyy)

SUBJECT Lakehead Region Conservation Authority

SUMMARY

Minutes of Meeting Nos. 4-2018, 5-2018 and 6-2018 of the Lakehead Region Conservation Authority Committee held on April 25, May 30 and June 27, 2018, respectively, for information.

ATTACHMENTS

1. Meeting No. 4-2018 - April 25, 2018
2. Meeting No. 5-2018 - May 30, 2018
3. Meeting No. 6-2018 - June 27, 2018



LAKEHEAD REGION

CONSERVATION AUTHORITY

Minutes of the Fourth Regular Meeting of the Lakehead Region Conservation Authority held on Wednesday, April 25, 2018, in the Authority Boardroom. The Chair called the Meeting to order at 4:30 p.m.

PRESENT:

- Donna Blunt, Chair
- Ken Boshcoff, Vice-Chair
- Grant Arnold
- Erwin Butikofer
- Jim Byers
- Ed Chambers
- Andrew Foulds
- Umed Panu
- Linda Rydholm
- Jim Vezina
- Wendy Wright

ALSO

PRESENT:

- Tammy Cook, Chief Administrative Officer
- Mark Ambrose, Finance Manager
- Simon Shankie, Watershed Manager
- Ryne Gilliam, Field Operations Supervisor
- Ryan Mackett, Community Stewardship/Public Relations Officer
- Melanie O'Riley Receptionist/Admin Clerk, recorder of Minutes
- Rosy Brizi, Auditor, Grant Thornton, via Telephone, part of Meeting
- Allan Chow, CDS Consultant, part of Meeting

1. ADOPTION OF AGENDA

Resolution #54/18

Moved by Ed Chambers, Seconded by Grant Arnold

***"THAT: the Agenda is adopted as published."* CARRIED.**

2. DISCLOSURE OF INTEREST

None.

3. MINUTES OF PREVIOUS MEETING

Resolution #55/18

Moved by Jim Vezina, Seconded by Ed Chambers

"THAT: the Minutes of the Lakehead Region Conservation Authority Third Regular Meeting held on Wednesday, March 28, 2018, together with the In-Camera portion are adopted as published."
CARRIED.

4. 2017 AUDIT REPORT FINANCIAL STATEMENTS

Members reviewed and discussed the 2017 Audit Report and Financial Statements from LRCA's Audit firm of Grant Thornton LLP Thunder Bay. Rosy Brizi, Auditor, reviewed the Statements, via conference telephone.

Resolution #56/18

Moved by Grant Arnold, Seconded by Jim Vezina

"THAT: the 2017 Audit Report and Financial Statements are adopted as presented AND FURTHER THAT each Member Municipality will be forwarded a copy of the final version." **CARRIED.**

It was noted that final copies will be forwarded to all Member Municipalities.

5. IN-CAMERA AGENDA

Resolution #57/18

Moved by Jim Vezina, Seconded by Erwin Butikofer

"THAT: we now go into Committee of the Whole (In-Camera) at 4:46 p.m." **CARRIED.**

Resolution #58/18

Moved by Grant Arnold, Seconded by Ed Chambers

"THAT: we go into Open Meeting at 4:49 p.m." **CARRIED.**

The purpose of the In-Camera Meeting pertained to personnel, property and third party matters.

6. BUSINESS ARISING FROM PREVIOUS MINUTES

None.

7. CORRESPONDENCE

(a) File: LRCA Confederation College Bursary

It was noted that the two recipients of the LRCA Confederation College Bursary's were Kelsey Alers, Recreation Therapy and Lucas Sandberg, Civil Engineering.

(b) File: Printed Material

Printed material was circulated.

8. MINUTES

Minutes of the Lakehead Conservation Foundation Meeting dated February 26, 2018, which were adopted at their April 11, 2018, Meeting were noted.

9. STAFF REPORTS

Members reviewed and discussed Staff Report CONAREA-02-2018, which summarized the Conservation Area parking fee program.

Resolution #59/18

Moved by Erwin Butikofer, Seconded by Grant Arnold

***"THAT: the Staff Report CONAREA-02-2018 be received."* CARRIED.**

Members reviewed and discussed Staff Report FLMAP-02-2018, which summarized the Neebing River Floodplain Mapping Update Study.

Resolution #60/18

Moved by Umed Panu, Seconded by Ed Chambers

***"THAT: the Neebing River Floodplain Mapping Update Study General Report, Hydraulics Report, Hydrology Report and Neebing River Flood and Fill Line Mapping Update 2018 map sheets completed by KGS Group Consulting Engineers are adopted AND FURTHER THAT the updated 2018 Neebing River flood and fill lines will replace the 1985 flood and fill lines effective immediately AND FURTHER THAT the approximate regulated area will be amended accordingly."* CARRIED.**

Members reviewed and discussed Staff Report WM-02-2018, which summarized updating the Provincial Groundwater Monitoring Network Agreement between the LRCA and the Ministry of Environment and Climate Change.

Resolution #61/18

Moved by Grant Arnold, Seconded by Erwin Butikofer

***"THAT: the CAO and Chair are authorized to execute the Provincial Groundwater Monitoring Network Program Letter of Agreement (2018 to 2026) with the Ministry of Environment and Climate Change."** CARRIED.*

10. CHIEF ADMINISTRATIVE OFFICER'S REPORT

Members were provided with the monthly Treasurer's Report for expenses and revenues for March plus totals to date for Administration, Capital and Vehicle and Equipment Program.

Members reviewed and discussed the Draft Reserve Policy. The Final Reserve Policy will be presented to the Board at the May Meeting for their acceptance.

11. PASSING OF ACCOUNTS

Resolution #62/18

Moved by Erwin Butikofer, Seconded by Wendy Wright

***"THAT: having examined the accounts for the period March 1 to March 31, 2018 cheque #1189 to #1220 for \$83,841.53 and preauthorized payments of \$53,247.71 for a total of \$137,089.24 we approve their payment."** CARRIED.*

12. REGULATORY ROLE – Circulation Binder

The Plan Input and Review for the period from March 29, 2018 to April 25, 2018, was circulated.

The Permits issued under the Development, Interference with Wetlands and Alterations to Shorelines and Watercourses for the period from March 29, 2018 to April 25, 2018, were circulated.

13. PROJECTS UPDATE

Members were provided with the written updates on on-going projects/activities as detailed in the Agenda.

The Watershed Manager gave a brief update on the Spring Melt Meeting and Spring Melt conditions.

14. NEW BUSINESS

None.

15. NEXT MEETING

Wednesday, May 30, 2018, at 4:30 p.m.

16. AJOURNMENT

Resolution #63/18

Moved by Grant Arnold, Seconded by Ken Boshcoff

"THAT: the time being 5:52 p.m. AND FURTHER THAT there being no further business THAT we adjourn." CARRIED.


Chair


Chief Administrative Officer



LAKEHEAD REGION

CONSERVATION AUTHORITY

Minutes of the Fifth Regular Meeting of the Lakehead Region Conservation Authority held on Wednesday, May 30, 2018, in the Authority Boardroom. The Chair called the Meeting to order at 4:30 p.m.

PRESENT: Donna Blunt, Chair
Erwin Butikofer
Jim Byers
Ed Chambers
Umed Panu
Wendy Wright

REGRETS: Ken Boshcoff, Vice-Chair
Grant Arnold
Andrew Foulds
Linda Rydholm
Jim Vezina

ALSO

PRESENT: Tammy Cook, Chief Administrative Officer
Mark Ambrose, Finance Manager
Simon Shankie, Watershed Manager
Ryne Gilliam, Field Operations Supervisor
Ryan Mackett, Community Stewardship/Public Relations Officer
Melanie O'Riley Receptionist/Admin Clerk, recorder of Minutes

1. ADOPTION OF AGENDA

Resolution #64/18

Moved by Umed Panu, Seconded by Erwin Butikofer

"THAT: the Agenda is adopted as published." **CARRIED.**

2. DISCLOSURE OF INTEREST

None.

3. MINUTES OF PREVIOUS MEETING

Resolution #65/18

Moved by Erwin Butikofer, Seconded by Umed Panu

"THAT: the Minutes of the Lakehead Region Conservation Authority Fourth Regular Meeting held on Wednesday, April 25, 2018, together with the In-Camera portion are adopted as published."
CARRIED.

4. IN-CAMERA AGENDA

Resolution #66/18

Moved by Jim Byers, Seconded by Erwin Butikofer

"THAT: we now go into Committee of the Whole (In-Camera) at 4:31 p.m." **CARRIED.**

Resolution #67/18

Moved by Erwin Butikofer, Seconded by Jim Byers

"THAT: we go into Open Meeting at 4:39 p.m." **CARRIED.**

The purpose of the In-Camera Meeting pertained to personnel, property and third party matters.

5. BUSINESS ARISING FROM PREVIOUS MINUTES

(a) File: Reserve Policy

Members reviewed and discussed the proposed Reserve Policy.

Resolution #68/18

Moved by Erwin Butikofer, Seconded by Jim Byers

"THAT: Reserve Policy, Version 1.0, dated May 30, 2018 is adopted." **CARRIED.**

6. CORRESPONDENCE

(a) File: 2018 -- 2022 Five-Year Strategic Plan and Annual Report

Correspondence from Michael Gravelle, Minister of Northern Development and Mines acknowledging receipt of our 2018 – 2022 Five-Year Strategic Plan was noted.

Correspondence received from Rebecca Johnson, City of Thunder Bay Councillor at Large, relative to our Annual Report and 2018-2022 Five-Year Strategic Plan was noted.

(b) File: Conservation Ontario

Members were provided with a copy of Conservation Ontario's 2017 Annual Report.

Minutes from the April 16, 2018 Conservation Ontario Council Meeting were noted.

(c) File: Printed Material

Printed material was circulated.

7. STAFF REPORTS

Members reviewed and discussed Staff Report FORMG-01-2018, which summarized the 2017 Forest Management Plan activities.

Resolution #69/18

Moved by Jim Byers, Seconded by Umed Panu

"THAT: Staff Report FORMG-01-2018 be received." CARRIED.

Members reviewed and discussed Staff Report WM-03-2018, which summarized the Ontario Low Water Response Transfer Payment Agreement between the LRCA and the Ministry of Natural Resources and Forestry.

Resolution #70/18

Moved by Jim Byers, Seconded by Wendy Wright

"THAT: the CAO and Chair are authorized to execute the 2018-2019 Ontario Low Water Response Transfer Payment Agreement with the Ministry of Natural Resources and Forestry." CARRIED.

Members reviewed and discussed Staff Report WM-04-2018, regarding awarding the Neebing River Watershed Wetland Evaluation Project.

Resolution #71/18

Moved by Erwin Butikofer, Seconded by Jim Byers

"THAT: the proposal submitted by Northern Bioscience Ecological Consulting dated May 15, 2018 to complete the Neebing River Watershed Wetland Evaluations be accepted for a fixed fee of \$48,700.00, not including HST." CARRIED.

8. CHIEF ADMINISTRATIVE OFFICER REPORT

Members were provided with the monthly Treasurer's Report for expenses and revenues for April plus totals to date for Administration, Capital and Vehicle and Equipment Program.

Members reviewed and discussed Staff Report FIN-06-2018, which summarized LRCA's investments in 2017.

Resolution #72/18

Moved by Umed Panu, Seconded by Jim Byers

***"THAT: the Staff Report FIN-06-2018 be received."* CARRIED.**

Members reviewed and discussed Staff Report CORP-02-2018 related to Job Title changes effective June 1, 2018.

Resolution #73/18

Moved by Ed Chambers, Seconded by Wendy Wright

***"THAT: Staff Report CORP-02-2018 be received."* CARRIED.**

Members were advised that preliminary discussion regarding the 2019 draft LRCA budget will be held at the June 2018 Board Meeting in order to meet the City of Thunder Bay's budget process.

Members were advised that the Department of Fisheries and Oceans (DFO) has again contracted the LRCA to conduct five inspections of the Wolf River Sea Lamprey Barrier and portage in the Township of Dorion.

Members were provided with a copy of the Memorandum of Cooperation between Conservation Ontario and the MNRF on behalf of Ontario's 36 Conservation Authorities. The Agreement was signed at Queen's Park Day on April 17, 2018. The Agreement is a follow up to the new *Conservation Authorities Act* and reflects a commitment to consult and collaborate with each other more closely for effective resource management.

9. PASSING OF ACCOUNTS

Resolution #74/18

Moved by Wendy Wright, Seconded by Ed Chambers

***"THAT: having examined the accounts for the period of April 1, 2018 to April 30, 2018 cheque #1221 to #1244 for \$91,496.21 and preauthorized payments of \$2,072,403.60 for a total of \$2,163,899.81, we approve their payment."* CARRIED.**

10. REGULATORY ROLE

The Plan Input and Review for the period from April 26, 2018, to May 30, 2018, was circulated.

The Permits issued under the Development, Interference with Wetlands and Alterations to Shorelines and Watercourses for the period from April 26, 2018, to May 30, 2018, were circulated.

11. PROJECTS UPDATE

Members were provided with the written updates on on-going projects/activities as detailed in the Agenda.

Members were advised that the LRCA received notification from the Ministry of Municipal Affairs that the 2018/2019 National Disaster Mitigation Program applications to complete floodplain mapping on Wild Goose Creek and to update the Kaministiquia River and Pennock Creek floodplain mapping were approved by Public Safety Canada.

Members reviewed and discussed three proposals from CDS Consulting to provide engineering peer review and technical support services for the Kam River, Pennock Creek and Wild Goose Creek projects.

Resolution #75/18

Moved by Ed Chambers, Seconded by Wendy Wright

***"THAT: the proposal submitted by CDS Consulting for technical support services for the Kaministiquia River Floodplain Mapping Project dated May 16, 2018 be approved."** CARRIED.*

Resolution #76/18

Moved by Umed Panu, Seconded by Ed Chambers

***"THAT: the proposal submitted by CDS Consulting for technical support services for the Pennock Creek Floodplain Mapping Project dated May 16, 2018 be approved."** CARRIED.*

Resolution #77/18

Moved by Erwin Butikofer, Seconded by Wendy Wright

***"THAT: the proposal submitted by CDS Consulting for technical support services for the Wild Goose Creek Floodplain Mapping Project dated May 16, 2018 be approved."** CARRIED.*

It was noted that on June 6, 2018 an Open House will be held at the LRCA Administrative Office to present the results of the Kivikoski Wetland Evaluation Report that was prepared as part of the McIntyre River Watershed Wetland Evaluations project.

It was noted that on Friday, May 18, 2018, approximately 5,000 seedlings were planted at Wishart Forest, in the area that was recently harvested. The trees were donated by KBM and Resolute Forest Products.

It was noted on May 7, 2018, the Source Protection Authority (SPA) received a letter from the Minister of the MOECC outlining the Ministry's response to the Lakehead SPA's Section 36 Workplan that was submitted on November 30, 2017. The MOECC review indicated that the implementation of the policies in the Source Protection Plan (SPP) was considered to be moving along well and that there was no need for a comprehensive update of the Lakehead Plan. Since the proposed updates are minor in nature, the SPA could elect to complete the amendments under Section 34 of the *Clean Water Act* within the same timeframe include in Section 36 workplan (i.e. by March 31, 2019). Section 34 of the CWA allows for locally initiated amendments to the SPP.

The Minister's letter also states that within five years of the date of the order, the Lakehead SPA shall prepare and submit a workplan to the ministry for the next review and update of the assessment report and SPP. The workplan shall propose the detailed steps for the review, including which portions of the assessment report and plan are to be reviewed and updated along with supporting rationale, the time frames for each step, and the consultation that would be undertaken. A summary of how the workplan was developed shall also be included. The workplan shall be developed in consultation with the Lakehead SPC, all participating municipalities and the MOECC.

It was noted that the Authority declared a Level I Low Water Condition on May 15, 2018.

Tammy Cook, CAO, gave a presentation on the Low Water Program.

12. NEW BUSINESS

Members were advised that correspondence was received from the City of Thunder Bay advising that Andrea Goold has been appointed as a citizen appointee, replacing Ken Boshcoff until the end of the term which is December 2018.

13. NEXT MEETING

Wednesday, June 27, 2018, at 4:30 p.m.

14. ADJOURNMENT

Resolution #78/18

Moved by Ed Chambers, Seconded by Wendy Wright

"THAT: the time being 5:30 p.m. AND FURTHER THAT there being no further business we adjourn." CARRIED.


Chair


Chief Administrative Officer



LAKEHEAD REGION

CONSERVATION AUTHORITY

Minutes of the Sixth Regular Meeting of the Lakehead Region Conservation Authority held on Wednesday, June 27, 2018, in the Authority Boardroom. The Chair called the Meeting to order at 4:30 p.m.

PRESENT: Donna Blunt, Chair
Grant Arnold
Erwin Butikofer
Ed Chambers
Andrew Foulds
Andrea Goold
Linda Rydholm
Jim Vezina
Wendy Wright

REGRETS: Jim Byers
Umed Panu

ALSO PRESENT: Tammy Cook, Chief Administrative Officer
Simon Shankie, Watershed Manager
Ryne Gilliam, Field Operations Supervisor
Ryan Mackett, Community Stewardship/Public Relations Officer
Melanie O'Riley Receptionist/Admin Clerk, recorder of Minutes
Kestrel Wraggett, LCF Board Member, part of Meeting
Ken Boshcoff, part of Meeting

1. ADOPTION OF AGENDA

Resolution #79/18

Moved by Grant Arnold, Seconded by Jim Vezina

"THAT: the Agenda is adopted as published." **CARRIED.**

2. DISCLOSURE OF INTEREST

None.

3. MINUTES OF PREVIOUS MEETING

Resolution #80/18

Moved by Ed Chambers, Seconded by Erwin Butikofer

“THAT: the Minutes of the Lakehead Region Conservation Authority Fifth Regular Meeting held on Wednesday, May 30, 2018, together with the In-Camera portion are adopted as published.” CARRIED.

4. LAKEHEAD CONSERVATION FOUNDATION

On behalf of the Lakehead Conservation Foundation, Kestrel Wraggett presented their \$18,000.00 cheque to the Lakehead Region Conservation Authority Chair. The funds are for Education and Outreach purposes, specifically towards funding the contract Environmental Coordinator position during 2018.

5. ELECTION OF AUTHORITY VICE CHAIR

An election was held to fill the position of Vice-Chair as the term of the current Vice-Chair expired in November 2017. His replacement, Andrea Goold, began her term at the June 2018 Meeting. The Chair conducted the election.

The Chair requested nominations for the position of Vice-Chair.

Grant Arnold nominated Linda Rydholm for the position of Vice-Chair. Linda agreed to let her name stand.

Nominations for the position of Vice-Chair were called three times.

Moved by Erwin Butikofer, Seconded by Grant Arnold

“THAT: nominations for the position of Vice-Chair be closed.” CARRIED.

Linda Rydholm was acclaimed to the position of Vice-Chair.

Resolution #81/18

Moved by Ed Chambers, Seconded by Jim Vezina

“THAT: Linda Rydholm, Vice-Chair be appointed as a signing officer on behalf of the Lakehead Region Conservation Authority until the 2019 Annual Meeting.” CARRIED.

Resolution #82/18

Moved by Grant Arnold, Seconded by Jim Vezina

“THAT: Linda Rydholm, Vice-Chair be appointed as the alternate voting representative to the Conservation Ontario Council for the remainder of 2018.” CARRIED.

6. IN-CAMERA AGENDA

Resolution #83/18

Moved by Ed Chambers, Seconded by Andrea Goold

“THAT: we now go into Committee of the Whole (In-Camera) at 4:38 p.m.” CARRIED.

Resolution #84/18

Moved by Jim Vezina, Seconded by Ed Chambers

“THAT: we go into Open Meeting at 5:23 p.m.” CARRIED.

The purpose of the In-Camera Meeting pertained to personnel, property and third party matters.

7. BUSINESS ARISING FROM PREVIOUS MINUTES

None.

At the permission of the Chair, Ken Boshcoff was presented a plaque for his years of service on the LRCA Board.

8. CORRESPONDENCE

(a) File: 2018 – 2022 Five-Year Strategic Plan

Correspondence received from the Honorable Patty Hajdu, P.C., M.P., Thunder Bay-Superior acknowledging receipt of our 2018 – 2022 Five-Year Strategic Plan was noted.

(b) File: Printed Material

Printed material was circulated.

9. STAFF REPORTS

Members reviewed and discussed Staff Report COMREL-01-2018, regarding the LRCA taking over the planning and implementation of the Dorion Birding Festival, beginning in 2019.

Resolution #85/18

Moved by Ed Chambers, Seconded by Grant Arnold

“THAT: Staff Report No. COMREL-01-2018 be received AND FURTHER THAT the Lakehead Region Conservation Authority will commence the planning and implementation of the Dorion Birding Festival beginning in 2019.” CARRIED.

10. CHIEF ADMINISTRATIVE OFFICER REPORT

Members were provided with the monthly Treasurer’s Report for expenses and revenues for May plus totals to date for Administration, Capital and Vehicle and Equipment Program.

Members reviewed and discussed Staff Report FIN-07-2018 regarding enrolling in the One Investment Program.

Resolution #86/18

Moved by Linda Rydholm, Seconded by Erwin Butikofer

“THAT: Lakehead Region Conservation Authority will enroll and when warranted invest in the One Investment Program’s High Interest Savings Account, following the Authority’s approved Investment Policy.” CARRIED.

For discussion purposes, Members were provided with Staff Report FIN-08-2018 regarding the preliminary 2019 budget.

Members reviewed and discussed Staff Report CORP-03-2018 regarding officially designating the CAO as the Secretary-Treasurer of the Authority.

Resolution #87/18

Moved by Linda Rydholm, Seconded by Jim Vezina

“THAT: the Chief Administrative Officer is appointed as the Secretary-Treasurer of the Lakehead Region Conservation Authority, per Section 18(1) of the Conservation Authorities Act.” CARRIED.

Members reviewed and discussed Staff Report CORP-04-2018 related to the 1st Reading of the Administrative By-Law for the LRCA. Second Reading and Third Reading/Approval will occur in August and September, respectively.

11. PASSING OF ACCOUNTS

Resolution #88/18

Moved by Grant Arnold, Seconded by Ed Chambers

***"THAT: having examined the accounts for the period of May 1, 2018 to May 31, 2018 cheque #1245 to #1280 for \$75,107.41 and preauthorized payments of \$64,027.76 for a total of \$139,135.17, we approve their payment."** CARRIED.*

12. REGULATORY ROLE

The Plan Input and Review for the period from May 31, 2018, to June 27, 2018, was circulated.

The Permits issued under the Development, Interference with Wetlands and Alterations to Shorelines and Watercourses for the period from May 31, 2018, to June 27, 2018, were circulated.

13. PROJECTS UPDATE

Members were provided with the written updates of on-going projects/activities as detailed in the Agenda.

TBT Engineering Limited on behalf of the City of Thunder Bay has commenced an Environmental Assessment, regarding the proposed multi-use active transportation bridge over the Neebing-McIntyre Floodway to establish a north-south cycling corridor as part of the City of Thunder Bay Active Transportation Plan. It was noted that Board approval will be required for any development on Authority owned land. A subsequent report will be brought forward upon a formal request from the City for the development.

It was noted that on Thursday, June 6, 2018, public consultation was held at the LRCA Administrative Office related to the McIntyre River Watershed Wetland Evaluation Study.

It was noted that with funds obtained by EcoSuperior, LRCA Staff and EcoSuperior Staff participated in Indigenous Cultural Awareness Training led by Mr. Bob Baxter.

It was noted that a Low Water meeting was held on June 1, 2018 with members of the Water Response Team. The meeting was held to review the program, the current conditions, as well as confirm membership from the various agencies that are part of the Water Response Team. Monthly Low Water Summaries are posted to the LRCA website.

A Level II Low Water Condition for the LRCA Area of Jurisdiction was declared on June 1, 2018 with consensus from the Water Response Team. Staff notified the MNRF of the declaration and issued a press release.

Members were advised that funding from Environment Canada and Climate Change (ECCC) to complete an evaluation of wetlands in the Neebing River watershed has been received. As the project costs were below the approved budget, ECCC has approved the LRCA to expand the scope to complete wetland evaluations in the nearby Mosquito Creek watershed, located within the City of Thunder Bay, Municipalities of Neebing and Oliver Paipoonge and Fort William First Nation.

Resolution #89/18

Moved by Jim Vezina, Seconded by Erwin Butikofer

***"THAT: the scope of work for the Neebing River watershed wetland evaluation project be revised to include wetland evaluations in the Mosquito Creek watershed AND FURTHER THAT the revised quote submitted by Northern Bioscience Ecological Consulting dated June 13, 2018 to complete the Mosquito Creek watershed wetland evaluations be accepted for a cost of \$17,315.00, not including HST."** CARRIED.*

Members were advised that the Regional Food Distribution Association (RFDA) will once again be utilizing the community garden and raised beds; and will pay the rental fee for the accessible port-a-potty located adjacent to the garden for this season.

14. NEW BUSINESS

None.

15. NEXT MEETING

Wednesday, August 29, 2018, at 4:30 p.m.

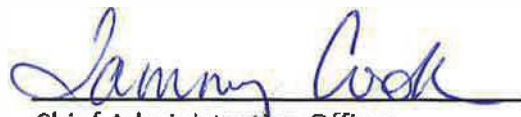
16. AJOURNMENT

Resolution #90/18

Moved by Jim Vezina, Seconded by Grant Arnold

***"THAT: the time being 6:10 p.m. AND FURTHER THAT there being no further business we adjourn."** CARRIED.*


Chair


Chief Administrative Officer