



MEETING: Committee of the Whole

DATE: Monday, November 19, 2018

Reference No. COW - 48/49

OPEN SESSION in S.H. Blake Memorial Auditorium immediately following City Council (Public Meeting)

Committee of the Whole - Planning Session

Chair: Councillor T. Giertuga

DISCLOSURES OF INTEREST

CONFIRMATION OF AGENDA

Confirmation of Agenda - November 19, 2018 - Committee of the Whole

With respect to the November 19, 2018 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

REPORTS OF COMMITTEES

Committee of Adjustment

Minutes of Meeting No. 09-2018 of the Committee of Adjustment held on September 26, 2018, for information.

REPORTS OF MUNICIPAL OFFICERS

Waterfront District BIA Boundary Expansion

At the August 27, 2018 Committee of the Whole meeting, a deputation was made by the Waterfront District BIA. At that time a resolution was passed relative to the Waterfront District BIA boundary expansion, directing Administration to complete the work associated with providing notice to applicable property owners in order to complete the requirements of the notice period as required by Section 210 of the Municipal Act; and report back with information on any objections received to this expansion along with a proposed by-law if applicable on or before November 19, 2018.

Memorandum from Ms. K. Power, Deputy City Clerk, dated November 8, 2018, advising that a Report relative to the above noted will be presented at the December 10, 2018 Committee of the Whole meeting.

Extension Agreements

Report No. R 153/2018 (Corporate Services Long Term Care - Revenue), recommending approval of extension agreements as authorized under Subsection 378(1) of the *Municipal Act, 2001*.

Pending the passage of the resolution at the Committee of the Whole meeting, the resolution will be presented for ratification at the City Council meeting to be held later in the evening and will require a two-thirds vote.

With respect to Report No. R 153/2018 (Corporate Services Long Term Care - Revenue) and as authorized under Subsection 378(1) of the *Municipal Act, 2001*, we recommend that an extension agreement to pay tax arrears beyond the date of redemption be approved for:

<u>Tenant</u>	<u>Municipal Address</u>	<u>Amount</u>
2613168 Ontario Limited Marcus Cupello President	500-508 Victoria Ave E	\$126,488.75
<u>Owner</u>	<u>Municipal Address</u>	<u>Amount</u>
Francesco Giovanni Stilla	616 Winnipeg Ave	\$13,533.07

AND THAT any necessary by-laws be presented to City Council for ratification.

Free Indoor Skating on School Breaks

At the September 25, 2017 Committee of the Whole meeting, Report No. R 143/2017 (Community Services - Recreation Culture) - Free Indoor Skating on School Breaks was presented. At that time a resolution was passed recommending that a pilot program of free public skating be added to existing public skating times during the 2017-2018 December and March school breaks according to the schedule included in the Report; and that the attendance and revenue impact details of the free skating pilot be reviewed at the end of the season to determine whether there is justification to continue free public skating on school breaks in future years.

Memorandum from Ms. L. Prentice, Manager – Community Cultural Development – Recreation Culture Division, dated November 7, 2018 providing information on the free public skating pilot program in 2017-2018 and the provision of free public skating during school breaks during the 2018-2019 season.

PETITIONS AND COMMUNICATIONS

Proposed Change to By-law 128-2012 (Procedural By-law of Council and its Committees)

Memorandum from Councillor T. Giertuga, dated November 8, 2018, containing a motion requesting an amendment to By-law 128-2012 (Procedural By-law of Council and its Committees).

With respect to By-law 128-2012 (Procedural By-law of Council and its Committees), we recommend that Section 3.02 of this By-law be amended to state that the following:

(b) All closed Meetings of Committee of the Whole and Special Meetings of Committee of the Whole shall be chaired by the Chair of the Planning Services Session of Committee of the Whole;

AND THAT any necessary by-laws be presented to City Council for ratification.

Resolution to Amend Purpose of Closed Session - December 4, 2018

Confidential memorandum from Ms. K. Power, Deputy City Clerk, dated November 6, 2018 relative to amending the purpose of the December 4, 2018 Committee of the Whole - Closed Session meeting. (Distributed separately to members of Council, EMT and Deputy City Solicitor only)

THAT the Committee of the Whole – Closed Session meeting scheduled for December 4, 2018 be amended to commence at 3:00 p.m. and to receive additional information for the purposes of education or training.

NEW BUSINESS

ADJOURNMENT

MEETING DATE 11/19/2018 (mm/dd/yyyy)

SUBJECT Confirmation of Agenda

SUMMARY

Confirmation of Agenda - November 19, 2018 - Committee of the Whole

RECOMMENDATION

With respect to the November 19, 2018 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

MEETING DATE 11/19/2018 (mm/dd/yyyy)

SUBJECT Committee of Adjustment

SUMMARY

Minutes of Meeting No. 09-2018 of the Committee of Adjustment held on September 26, 2018, for information.

ATTACHMENTS

1. Committee of Adjustment Minutes - September 26, 2018

September 26, 2018



COMMITTEE OF ADJUSTMENT

DATE September 26, 2018

MEETING NO. 09-18

TIME 4:00 p.m.

PLACE S.H. Blake Memorial Auditorium

CHAIRMAN: Mr. M. McNabb

Mr. A. Petersen
Mrs. D. Mahoney
Mr. J. Talarico
Mr. M. Whybourne

Ms. L. Veal, Secretary-Treasurer
Ms. J. Fazio, Planner II

ABSENT:

The members were present in the Martin room and discussion took place regarding the application process for the reappointments to the Committee of Adjustment. The Secretary-Treasurer will notify the members when the appointments are advertised.

Chairman McNabb outlined the procedure which the Committee would follow in dealing with an application.

DISCLOSURE OF INTEREST

Mr. Petersen declared a conflict with Application A-59-2018, due to business dealings.

APPLICATIONS

The Secretary-Treasurer read out the Notices of Hearing and submitted the list of relevant documents to the Committee for its consideration. She also filed, with the Committee, her affidavit pertaining to Notices of Hearing and the list of relevant persons to whom such notices were sent. The Chairman outlined the procedure which the Committee would follow in dealing with an application.

1. Application A-47-2018, Christopher & Cathy Lai, Agent: Glenn Timko, 169 Autumnwood Drive, Lots 57 and 58, Registered Plan M188

Mr. Glenn Timko appeared before the Committee to answer questions regarding this application. The Chairman asked if he had complied with the posting of the required sign. It was confirmed that the sign has been posted.

Correspondence was received and read, indicating no objections, from Lakehead Region Conservation Authority, Ministry of Transportation, Fire Prevention, Realty Services, Parks and Open Spaces.

Thunder Bay Hydro did not support the variance as the proposed deck will encroach upon the easement occupied by the high voltage power lines. Engineering & Operations Division did not support the requested variance as the deck will encroach into an existing 6.1 metre easement, however would offer no objections if the configuration of the deck was revised to not encroach into the easement.

Ms. J. Fazio, Planner II, Planning Services Division supported the application, as it passed the four tests of minor variance.

Discussion took place regarding the proposed deck; the Agent Mr. Glenn Timko provided a revised sketch of the deck that did not encroach into the easement. A brief discussion took place and the application was amended to include the new site plan of the deck eliminating the encroachment into the easement and a reduction in lot coverage to 42%.

September 26, 2018

The Chairman asked the members for a vote as to the approval of this application.

"TAKE NOTICE THAT an application from Christopher and Cathy Lai for relief from the requirements of By-law 100-2010, as amended, as it applies to the property known as 169 Autumnwood Drive situated on Lots 57 and 58, Registered Plan M188 to allow for the construction of a second storey deck, as shown on the attached drawing.

Table 10.2.1	Increase the maximum lot coverage from 35% to 42%
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Be approved;"

PROVIDED HOWEVER THAT the proposed deck is revised to not encroach into the easement.

The majority of the members have supported the approval of this application, as set forth in its decision.

As no public comment, written or oral, has been received, Committee's Decision was not affected by comments received from the public.

2. Application A-56-2018, D Kisselgoff Medicine Professional Corporation, Agent: David House, 445 Opal Street, Part Mining Location 18 White's Survey, PART 1 on Plan 55R-14216

Mr. Kisselgoff and Mr. House appeared before the Committee to answer questions regarding this application. The Chairman asked if they had complied with the posting of the required sign. It was confirmed that the sign has been posted.

Correspondence was received and read, indicating no objections, from Lakehead Region Conservation Authority, Thunder Bay Hydro, Ministry of Transportation, Fire Prevention, Realty Services, Parks and Open Spaces, Engineering & Operations Division.

Ms. J. Fazio, Planner II, Planning Services Division supported the application, as it passed the four tests of minor variance.

The Chairman asked the members for a vote as to the approval of this application.

"TAKE NOTICE THAT an application from D Kisselgoff Medicine Professional Corporation for relief from the requirements of By-law 100-2010, as amended, as it applies to the property known as 445 Opal Street situated on Part Mining Location 18 White's Survey, PART 1 on Plan 55R-14216 to allow for the construction of a single detached dwelling with attached garages, as set forth in the application.

Table 7.2.1	Increase the maximum height from 10 metres to 11.8 metres
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Be approved;"

The majority of the members have supported the approval of this application, as set forth in its decision.

As no public comment, written or oral, has been received, Committee's Decision was not affected by comments received from the public.

3. Application A-57-2018 Larry Sebastianis Contracting Agent: David Gillen, 145/147 Cougar Crescent, Registered Plan 55M-629, Lot 19

Mr. David Gillen appeared before the Committee to answer questions regarding this application. The Chairman asked if he had complied with the posting of the required sign. It was confirmed that the sign has been posted.

Correspondence was received and read, indicating no objections, from Lakehead Region Conservation Authority, Thunder Bay Hydro, Ministry of Transportation, Fire Prevention, Realty Services, Parks and Open Spaces, Engineering & Operations Division.

September 26, 2018

Ms. J. Fazio, Planner II, Planning Services Division supported the application, as it passed the four tests of minor variance.

The Chairman asked the members for a vote as to the approval of this application.

"TAKE NOTICE THAT an application from Larry Sebastianis Contracting for relief from the requirements of By-law 100-2010, as amended, as it applies to the property known as 145/147 Cougar Crescent situated on Registered Plan 55M-629, Lot 19 to allow for the construction of a semi-detached dwelling with a lot coverage of 46%, as set forth in the application.

By-law 177-1983 Section 13.2.10	Increase the Lot Coverage from 35% to 46%
By-law 177-1983 Section 13.2.4	To reduce the combined Minimum Front and Rear Yard from 15 metres to 12 metres

Be approved;"

The majority of the members have supported the approval of this application, as set forth in its decision.

As no public comment, written or oral, has been received, Committee's Decision was not affected by comments received from the public.

4. Application A-59-2018 Brent & Nadia Kukkee, 352 Melbourne Rd, Part of Southwest Quarter, Section 3, Township of McIntyre, City of Thunder Bay, District of Thunder Bay, now described as PARTS 1, 2, 8 and 9 on Plan 55R-14003, together with Part South West ¼ Section 3, McIntyre, Part 1, Plan 55R-11316 EXCEPT PARTS 1, 2, 3, 4, & 5 Plan 55R-14003, City Of Thunder Bay

Andreas Petersen left the meeting, due to a conflict of interest due to business dealings.

Mr. Brent Kukkee appeared before the Committee to answer questions regarding this application. The Chairman asked if they had complied with the posting of the required sign. It was confirmed that the sign has been posted.

Correspondence was received and read, indicating no objections, from Lakehead Region Conservation Authority, with comment, Thunder Bay Hydro, Ministry of Transportation, Fire Prevention, Realty Services, Parks and Open Spaces, Engineering & Operations Division.

Ms. J. Fazio, Planner II, Planning Services Division supported the application, as it passed the four tests of minor variance.

The Chairman asked the members for a vote as to the approval of this application.

"TAKE NOTICE THAT an application has been made for relief from the requirements of By-law 100-2010, as amended, as it applies to the property known as 352 Melbourne Rd situated on Part of Southwest Quarter, Section 3, Township of McIntyre, City of Thunder Bay, District of Thunder Bay, now described as PARTS 1, 2, 8 and 9 on Plan 55R-14003, together with Part South West ¼ Section 3, McIntyre, Part 1, Plan 55R-11316 EXCEPT PARTS 1, 2, 3, 4, & 5 Plan 55R-14003, City Of Thunder Bay to allow for the construction of an accessory garage with an attached lean to, as set forth in the application.

Section 5.3.2 (b)(i)	Increase the total Gross Floor Area (GFA) for accessory buildings or structures in the RU1 zone from 200 square metres to 288 square metres
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Be approved;"

The majority of the members have supported the approval of this application, as set forth in its decision.

As no public comment, written or oral, has been received, Committee's Decision was not affected by comments received from the public.

SUPPLEMENTARY AGENDA

September 26, 2018

1. **Consent Applications – Conditions Fulfilled**
Application B-48-2017 1655 Mountain Road – 4 lots

2. **Signing of August 29, 2018 meeting minutes**

Moved by: Donna Mahoney
Seconded by: Marvin McNabb

"THAT the minutes of Meeting No. 08-18 of the Thunder Bay Committee of Adjustment, held August 29, 2018 be confirmed as presented."

NEW BUSINESS

ADJOURNMENT

The meeting adjourned at 4:35

CARRIED

CHAIRMAN

SECRETARY-TREASURER

MEETING DATE 11/19/2018 (mm/dd/yyyy)

SUBJECT Waterfront District BIA Boundary Expansion

SUMMARY

At the August 27, 2018 Committee of the Whole meeting, a deputation was made by the Waterfront District BIA. At that time a resolution was passed relative to the Waterfront District BIA boundary expansion, directing Administration to complete the work associated with providing notice to applicable property owners in order to complete the requirements of the notice period as required by Section 210 of the Municipal Act; and report back with information on any objections received to this expansion along with a proposed by-law if applicable on or before November 19, 2018.

Memorandum from Ms. K. Power, Deputy City Clerk, dated November 8, 2018, advising that a Report relative to the above noted will be presented at the December 10, 2018 Committee of the Whole meeting.

ATTACHMENTS

1. K Power November 8 2018 memorandum

Memorandum

Office of the City Clerk
Fax: 623-5468
Telephone: 625-2230

TO: Members of Council

FROM: Krista Power, Deputy City Clerk

DATE: November 8, 2018

SUBJECT: Update on Expansion of Boundary – Waterfront BIA
November 19, 2018 – Committee of the Whole Meeting

As approved at the August 27, 2018 Committee of the Whole Meeting, the Waterfront District Business Improvement Area (BIA) appeared before Committee of the Whole to discuss their interest in expanding the boundaries of the BIA to include the property owned and operated by Gateway Casino.

City Council directed the commencement of the boundary expansion process in accordance with Section 210 of the *Municipal Act* (excerpt provided below) and includes a notice, comment period, and if no sufficient objection is received, a by-law to expand the boundary can be passed by the Municipal Council. This process is administered through the City Clerk's office.

Eligible property owners have been contacted and provided the opportunity to offer comment including support or objection to the proposed boundary expansion. Comment will be accepted up to and including November 15, 2018. To date we have received 24 responses.

A report will be provided along with information about the proposed boundary expansion at the December 10, 2018 Committee of the Whole Meeting.

If sufficient objection is not received by November 15, 2018, our office will also proceed with the presentation of the appropriate by-law to expand of the boundary of the Waterfront BIA to be presented at the December 17, 2018 City Council Meeting.

Corporate Report

DEPARTMENT/ DIVISION	Corporate Services Long Term Care - Revenue	REPORT NO.	R 153/2018
DATE PREPARED	11/02/2018	FILE NO.	
MEETING DATE	11/19/2018 (mm/dd/yyyy)		
SUBJECT	Extension Agreements		

RECOMMENDATION

With respect to Report No. R 153/2018 (Corporate Services Long Term Care - Revenue) and as authorized under Subsection 378(1) of the Municipal Act, 2001, we recommend that an extension agreement to pay tax arrears beyond the date of redemption be approved for:

<u>Tenant</u>	<u>Municipal Address</u>	<u>Amount</u>
2613168 Ontario Limited Marcus Cupello President	500-508 Victoria Ave E	\$126,488.75
<u>Owner</u>	<u>Municipal Address</u>	<u>Amount</u>
Francesco Giovanni Stilla	616 Winnipeg Ave	\$13,533.07

AND THAT any necessary by-laws be presented to City Council for ratification.

EXECUTIVE SUMMARY

The purpose of this Report is to request authorization of extension payment agreements under the Municipal Act, 2001, for the properties with the following municipal addresses:

- 500-508 Victoria Ave E
- 616 Winnipeg Ave

The authorization is in accordance with provincial legislation as well as corporate policy.

DISCUSSION

The tenant/owner of the following properties have requested extension agreements:

<u>Tenant</u>	<u>Municipal Address</u>	<u>Amount</u>
2613168 Ontario Limited Marcus Cupello President	500-508 Victoria Ave E	\$126,488.75
<u>Owner</u>	<u>Municipal Address</u>	<u>Amount</u>
Francesco Giovanni Stilla	616 Winnipeg Ave	\$13,533.07

The tenant/owner have requested extension agreements in order to settle the tax arrears, including future installments until paid in full, and to avoid the sale of the property under the Municipal Act, 2001. The fee applicable to enter into an extension agreement is \$500.

In the event of default on a payment plan, the municipality is required to serve notice of such and the extension agreement is terminated, putting the property into the same position in the Tax Registration and Sale proceedings as it was prior to entering into the agreement. It would be approximately one month from the date of default that the aforementioned property could be advertised for sale.

FINANCIAL IMPLICATION

There are no financial implications associated with the recommendations contained within this report.

CONCLUSION

It is concluded that since the payment plan addresses the settlement of the arrears, the extension agreements for the properties identified in the Report should be approved.

BACKGROUND

When the tax arrears certificate was registered on the aforesaid property, the Municipal Act 2001 provided that where any part of tax arrears is owing with respect to land in a municipality on January 1 in the third year following that in which the real property taxes become owing, the Treasurer of the municipality, unless otherwise directed by the municipality, may prepare and register a tax arrears certificate against the title to that land. If at the end of the one-year period following the date of the registration of the tax arrears certificate, the cancellation price remains unpaid and there is no subsisting extension agreement, the land shall be offered for public sale by public auction or public tender. Subsection 378(1) of the Municipal Act, 2001 provides that a municipality, by a by-law passed after the registration of the tax arrears certificate and before the

expiry of the one-year period, may authorize an extension agreement with the owner of the land, the spouse of the owner, a mortgagee or a tenant in occupation of the land extending the period of time in which the cancellation price is to be paid. The City has in place collection policies relating to extension agreements.

The period during which there is a subsisting extension agreement shall not be counted by the Treasurer in calculating the one-year period.

The cancellation price means an amount equal to all the tax arrears owing at any time in respect of land together with all current real property taxes owing, interest and penalties thereon and all reasonable costs incurred by the municipality after the Treasurer becomes entitled to register a tax arrears certificate in proceeding, or in contemplation of proceeding, with tax registration.

REFERENCE MATERIAL ATTACHED

None

PREPARED BY: Chantal Harris, Manager, Billing Collection Services

THIS REPORT SIGNED AND VERIFIED BY: (NAME OF GENERAL MANAGER) Linda Evans, GM, Corporate Services Long Term Care, and City Treasurer	DATE: November 7, 2018
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MEETING DATE 11/19/2018 (mm/dd/yyyy)

SUBJECT Free Indoor Skating on School Breaks

SUMMARY

At the September 25, 2017 Committee of the Whole meeting, Report No. R 143/2017 (Community Services - Recreation Culture) - Free Indoor Skating on School Breaks was presented. At that time a resolution was passed recommending that a pilot program of free public skating be added to existing public skating times during the 2017-2018 December and March school breaks according to the schedule included in the Report; and that the attendance and revenue impact details of the free skating pilot be reviewed at the end of the season to determine whether there is justification to continue free public skating on school breaks in future years.

Memorandum from Ms. L. Prentice, Manager – Community Cultural Development – Recreation Culture Division, dated November 7, 2018 providing information on the free public skating pilot program in 2017-2018 and the provision of free public skating during school breaks during the 2018-2019 season.

ATTACHMENTS

1. L Prentice Nov 7 2018 Memorandum

Memorandum

TO: Members of Council

FROM: Leah Prentice, Manager - Community & Cultural Development, Recreation & Culture Division

DATE: November 7, 2018 (for November 19 COW)

SUBJECT: Free Indoor Skating on School Breaks

This memo is to provide Members of Council with information on the pilot of free indoor skating at City arenas for the December and March school breaks in 2017-2018, and to inform Council that the Recreation & Culture Division intends to offer free public skating during these school breaks again during the 2018-2019 season.

On September 25, 2017 Council directed administration to add a pilot program of free public skating to the existing public skating times at indoor arenas during the 2017-2018 December and March school breaks and to review the attendance and revenue impact details of the free skating pilot at the end of the season to determine whether there is justification to continue in future years (Report No. R 143/2017 - Recreation & Culture).

ATTENDANCE

A total of 11 free public skating times were hosted as planned for 2017-2018. All skates were held from 1:30pm-3:30pm:

ARENA	DATE	# of SKATERS	OUTDOOR TEMPERATURE
Delaney Arena	Wednesday Dec 27	28	-23
Current River Arena	Wednesday Dec 27	52	-23
Delaney Arena	Thursday Dec 28	56	-21
Current River Arena	Thursday Dec 28	30	-21
Current River Arena	Friday Dec 29	40	-16
Neebing Arena	Friday Dec 29	10	-16
Fort William Gardens	Monday Mar 12	50	2C
Port Arthur Arena	Monday Mar 12	50	2C
Fort William Gardens	Wednesday Mar 14	75	2C
Port Arthur Arena	Wednesday Mar 14	40	2C
Current River	Friday Mar 16	150	-1

Attendance for the free skates ranged from 10-150. The free skates were most popular during March Break when many of the outdoor rinks had already closed for the season. The March Break average was 73 skaters, while the December Break average was 36 skaters. These averages exceed the 2016-2017 and 2017-2018 season averages for regularly scheduled public skating of 27 and 33 skaters per session respectively.

FINANCIAL IMPACT

The arenas are already open and operational at the times of the free skates. Therefore, the only additional cost associated with hosting the free skates is for skate attendant staff at approximately \$140 per session.

The addition of free indoor skates had no negative impact on revenue generation for the existing scheduled skates. The 2016-2017 average gross revenue for scheduled public skates was \$139 per session, while the 2017-2018 average gross revenue was \$187 per session.

Based on the above, the direct cost of hosting the free skates is less than \$2,000 per season. Therefore, as in 2017-2018, free indoor skating can continue to be offered within the approved Recreation & Culture Division operating budget for 2018-2019.

CONTINUATION OF FREE INDOOR SKATES ON SCHOOL BREAKS

The attendance and financial results of the 2017-2018 free indoor skates indicate that there is justification to continue offering free indoor skates during the December and March Break periods for the 2018-2019 season.

These skates are an accessible recreation opportunity for our citizens and visitors. They encourage families to be physically active while children are out of school and promote utilization of our facilities at times that they are otherwise not in use.

Therefore, the Recreation & Culture Division intends to host free indoor skates during school breaks again for 2018-2019. A 2018-2019 season schedule has been developed based on the 2017-2018 actual attendance as well as ice availability at the rinks. Additional times have been added to provide skaters with options in the second half of the December break and during the March Break. Locations have been chosen to provide access in various neighbourhoods, as well as at arenas that are not generally included in the existing paid public skates.

The free indoor skates listed below will be advertised in the media, Winter Key, online, and by posters at indoor and outdoor rinks as they were in 2017-2018:

December Break

	Friday December 28	Monday December 31	Wednesday January 2	Friday January 4
ARENA	2:00pm to 3:30pm	12:00pm-1:30pm	12:00pm-1:30pm	12:00pm-1:30pm
Port Arthur Arena				
Fort William Gardens				
Delaney Arena				
Grandview Arena				
Current River Arena				

March Break

	Monday March 11	Wednesday March 13	Friday March 15
ARENA	1:30pm to 3:30pm	1:30pm to 3:30pm	1:30pm to 3:30pm
Port Arthur Arena			
Fort William Gardens			
Delaney Arena			
Grandview Arena			
Current River Arena			

In accordance with the Ice Allocation Policy, paid-booking special events such as tournaments are given preference over public skating times. At this time there are no known special events booked for the listed times. Any paid event booking requests received would be given preference in accordance with this policy. Should such a conflict occur, effort would be made to reschedule the affected public skate time to an alternate available time within the same break.

Paid public skating will also continue to be offered from late September to late March at Delaney Arena, Grandview Arena and Neebing Arena. Between these 3 locations there are 5 regularly scheduled public skate times per week. Regular public skate times include Friday evening, Sunday morning/afternoon and Wednesday morning. Additional public skates are also offered earlier in September at select locations.

Free indoor skating on school breaks will continue to be monitored and evaluated by the Recreation & Culture Division on an annual basis. Schedule adjustments will be made based on attendance trends, ice availability and financial impacts.

Sincerely,



Leah Prentice

cc Norm Gale – City Manager
 John Hannam – City Clerk
 Kelly Robertson - General Manager, Community Services
 Donna Sippala – Director, Recreation & Culture Division

MEETING DATE 11/19/2018 (mm/dd/yyyy)

SUBJECT Proposed Change to By-law 128-2012 (Procedural By-law of Council and its Committees)

SUMMARY

Memorandum from Councillor T. Giertuga, dated November 8, 2018, containing a motion requesting an amendment to By-law 128-2012 (Procedural By-law of Council and its Committees).

RECOMMENDATION

With respect to By-law 128-2012 (Procedural By-law of Council and its Committees), we recommend that Section 3.02 of this By-law be amended to state that the following:

(b) All closed Meetings of Committee of the Whole and Special Meetings of Committee of the Whole shall be chaired by the Chair of the Planning Services Session of Committee of the Whole;

AND THAT any necessary by-laws be presented to City Council for ratification.

ATTACHMENTS

1. T Giertuga Nov 8 2018 memorandum

Memorandum

TO: Members of Council

FROM: Councillor T. Giertuga

DATE: November 8, 2018

SUBJECT: Proposed Change to By-law 128-2012 (Procedural By-law of Council and its Committees)
Committee of the Whole – November 19, 2018

Currently the Procedural By-law of Council and its Committees as approved by City Council on November 26, 2012 states in Section 3.02 that each meeting of Committee of the Whole shall be chaired by the Member of Council so appointed to Chair that particular session. It further states that the Chair of the Administrative Services Session shall chair all Committee of the Whole Closed Session Meetings.

I respectfully request a change to this section to state that the Planning Services Session Chair be appointed to chair the all Committee of the Whole Closed Session Meetings going forward for the next term of City Council.

Therefore the following motion is provided for City Council's consideration at the November 19, 2018 Committee of the Whole Meeting:

With respect to By-law 128-2012 (Procedural By-law of Council and its Committees), we recommend that Section 3.02 of this By-law be amended to state that the following:

(b) All closed Meetings of Committee of the Whole and Special Meetings of Committee of the Whole shall be chaired by the Chair of the Planning Services Session of Committee of the Whole;

AND THAT any necessary by-laws be presented to City Council for ratification.

cc:

Norm Gale, City Manager
John Hannam, City Clerk

MEETING DATE 11/19/2018 (mm/dd/yyyy)

SUBJECT Resolution to Amend Purpose of Closed Session - December 4, 2018

SUMMARY

Confidential memorandum from Ms. K. Power, Deputy City Clerk, dated November 6, 2018 relative to amending the purpose of the December 4, 2018 Committee of the Whole - Closed Session meeting. (Distributed separately to members of Council, EMT and Deputy City Solicitor only)

RECOMMENDATION

THAT the Committee of the Whole – Closed Session meeting scheduled for December 4, 2018 be amended to commence at 3:00 p.m. and to receive additional information for the purposes of education or training.