



MEETING: Committee of the Whole

DATE: Monday, October 29, 2018

Reference No. COW - 46/49

OPEN SESSION in S.H. Blake Memorial Auditorium at 6:30 p.m.

Committee of the Whole - Administrative Services Session

Chair: Councillor F. Pullia

DISCLOSURES OF INTEREST

CONFIRMATION OF AGENDA

Confirmation of Agenda - October 29, 2018 - Committee of the Whole

With respect to the October 29, 2018 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

REPORTS OF COMMITTEES

Community, Youth and Cultural Funding Program Appeal Committee Minutes

Minutes of Meeting No. 1-2017 of the Community, Youth and Cultural Funding Program Appeal Committee held on October 25, 2017, for information.

REPORTS OF MUNICIPAL OFFICERS

Human Resources Matter

Report No. 2018CLS.036 (Human Resources and Corporate Safety) relative to the above noted was previously presented in Closed Session held on October 15, 2018.

With respect to Report No. 2018CLS.036 (Human Resources and Corporate Safety) we recommend that Administration proceed as directed in Closed Session.

Extension Agreement

Report No. R 96/2018 (Corporate Services Long Term Care - Revenue), recommending that Council approve extension agreements as authorized under Subsection 378(1) of the Municipal Act, 2001.

With respect to Report No. R 96/2018 (Corporate Services Long Term Care - Revenue) and as authorized under Subsection 378(1) of the Municipal Act, 2001, we recommend that an extension agreement to pay tax arrears beyond the date of redemption be approved for:

<u>Owner(s)</u>	<u>Municipal Address</u>	<u>Amount</u>
Diane Hope Prystay	161 Amelia St E	\$12,575.39

AND THAT any necessary by-laws be presented to City Council for ratification.

Application for Cancellation, Reduction Or Refund of Taxes Under Section 357 Of The Municipal Act

Report No. R 136/2018 (Corporate Services Long Term Care - Revenue) recommending the cancellation, reduction or refund of taxes totaling \$54,520.12.

Confidential memorandum from Ms. C. Harris, Manager - Billing and Collection Services dated October 10, 2018, relative to the above noted, distributed separately on Tuesday, October 23, 2018 to members of Council, EMT and City Solicitor only.

With respect to Report No. R 136/2018 (Corporate Services Long Term Care - Revenue), we recommend that the cancellation, reduction or refund of taxes totaling \$ 54,520.12 as outlined in the Report be approved;

AND THAT any necessary by-laws be presented to City Council for ratification.

Application For Cancellation, Reduction or Refund of Taxes Re: Section 358 Of The Municipal Act

Report No. R 137/2018 (Corporate Services Long Term Care - Revenue) recommending approval of reduction and/or refund of property taxes, totaling \$2,346.76.

Confidential memorandum from Ms. C. Harris, Manager - Billing and Collection Services dated October 10, 2018, relative to the above noted, distributed separately on Tuesday, October 23, 2018 to members of Council, EMT and City Solicitor only.

With respect to Report No. R 137/2018 (Corporate Services Long Term Care - Revenue), we recommend that the cancellation, reduction or refund of taxes totaling \$ 2,346.76 due to gross or manifest errors in the preparation of the assessment rolls as outlined in the Report be approved;

AND THAT any necessary by-laws be presented to City Council for ratification.

2018 Budget Variance Report #3

Report No. R 138/2018 (Corporate Services Long Term Care - Financial Services) providing projections to City Council of the City's financial position to year-end, for information only. (Distributed separately)

Funding Authorization for Indoor Turf Facility - Appropriation 24

Memorandum from Ms. K. Robertson, General Manager - Community Services, dated October 3, 2018 relative to the above noted, for information.

PETITIONS AND COMMUNICATIONS

Freedom of the City

Memorandum from Mr. J. Hannam, City Clerk, dated October 18, 2018, containing a motion relative to the above noted.

THAT the City of Thunder Bay grant HMCS Griffon, the Lake Superior Scottish Regiment, 18 Field Ambulance, 3 Squadron of 38 Signals Regiment, and 18 Service Company of 38 Service Battalion, the honour of Freedom of the City in recognition of the service of these units, their members and veterans to this community and country;

AND THAT such freedom be granted for November 4, 2018.

NEW BUSINESS

ADJOURNMENT

MEETING DATE 10/29/2018 (mm/dd/yyyy)

SUBJECT Confirmation of Agenda

SUMMARY

Confirmation of Agenda - October 29, 2018 - Committee of the Whole

RECOMMENDATION

With respect to the October 29, 2018 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

MEETING DATE 10/29/2018 (mm/dd/yyyy)

SUBJECT Community, Youth and Cultural Funding Program Appeal Committee
Minutes

SUMMARY

Minutes of Meeting No. 1-2017 of the Community, Youth and Cultural Funding Program Appeal Committee held on October 25, 2017, for information.

ATTACHMENTS

1. Minutes Oct 25 2017

DATE: OCTOBER 25, 2017 **MEETING NO.:** 01-2017
TIME: 4:20 P.M.
PLACE: MCNAUGHTON ROOM
3RD FLOOR, CITY HALL
CHAIR: COUNCILLOR L. HEBERT

MEMBERS

Councillor I. Angus
Councillor A. Foulds
Councillor L. Hebert

OFFICIALS

Ms. K. Power, Deputy City Clerk
Mr. G. Stover, Committee Coordinator

RESOURCE PERSONS

Ms. D. Sippala, Acting Director – Recreation & Culture
Ms. L. Prentice, Manager - Cultural Development & Events
Ms. C. Hemsworth, Coordinator – Planning, Programs & Development
Mr. L. Dyll, Accountant - Corporate Services and Long-Term Care

1.0 ELECTION OF CHAIR

The Deputy City Clerk administered the nomination of Chair.

MOVED BY: Councillor A. Foulds
SECONDED BY: Councillor I. Angus

THAT with respect to the position of Chair of the Appeals Review Committee for the Community, Youth and Cultural Funding Program, we reconunend that Councillor L. Hebert be appointed Chair of the Committee for the remainder of the 2017 calendar year and until such time as a replacement has been appointed, as required annually.

CARRIED

The Chair assumes the Chair for the duration of the meeting.

2.0 APPROVAL OF AGENDA

MOVED BY: Councillor I. Angus
SECONDED BY: Councillor A. Foulds

COMMUNITY, YOUTH AND CULTURAL FUNDING PROGRAM-
APPEAL COMMITTEE

OCTOBER 25, 2017

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With respect to the Wednesday, October 25, 2017 Community, Youth and Cultural Funding Program – Appeals Review Committee, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

3.0 MINUTES OF PREVIOUS MEETINGS

The Minutes of Meeting No. 05-2016 of the Appeals Review Committee for the Community, Youth and Cultural Funding Program, held on December 8, 2016, to be confirmed.

MOVED BY: Councillor A. Foulds

SECONDED BY: Councillor I. Angus

THAT the Minutes of Meeting No. 05-2016 of the Appeals Review Committee for the Community and Cultural Funding Program, held on December 8, 2016, be confirmed.

CARRIED

4.0 APPEALS

Ms. C. Hemsworth, Coordinator – Planning, Programs & Development and Ms. L. Prentice, Manager - Cultural Development & Events provided information relative to the following handouts:

1. Overview of 2018 Funding & Appeals document.
2. 2016-2018 Recommendation & Allocation Summary.
3. Review Team Rationale Summary – Appeals Only.

An overview was provided by Ms. C. Hemsworth and Ms. L. Prentice relative to Shelter House Appeal Info.

Discussion was held relative to the above noted appeal.

MOVED BY: Councillor A. Foulds

SECONDED BY: Councillor I. Angus

With respect to the Shelter House Appeal, we recommend that the additional \$80,000 appeal request be granted to the Shelter House.

CARRIED

COMMUNITY, YOUTH AND CULTURAL FUNDING PROGRAM-
APPEAL COMMITTEE

OCTOBER 25, 2017

PAGE 3 OF 4

An overview was provided by Ms. C. Hemsworth and Ms. L. Prentice relative to Boys & Girls Club Appeal Info.

Discussion was held relative to the above noted appeal.

MOVED BY: Councillor I. Angus
SECONDED BY: Councillor A. Foulds

THAT the core funding for the Boys & Girls Club be increased by an additional \$20,000.

The Chair ruled the motion out of order as the Committee does not have the authority to provide a greater amount of funding than requested by the appealing organization.

MOVED BY: Councillor I. Angus
SECONDED BY: Councillor A. Foulds

With respect to the Boys & Girls Club Appeal, we recommend that the Boys & Girls Club be granted an additional \$47,400 on the condition that this amount can be reduced upon any Provincial Government funding received by the Boys & Girls Club.

CARRIED

An overview was provided by Ms. C. Hemsworth and Ms. L. Prentice relative to New Directions Speakers' School Appeal Info and the Operating Grant Evaluation Tool (for Speakers' School).

Discussion was held relative to the above noted appeal.

MOVED BY: Councillor A. Foulds
SECONDED BY: Councillor I. Angus

With respect to the New Directions Speakers' School Appeal, we recommend that the grant be increased by \$9,000 for a total of \$20,000.

CARRIED

An overview was provided by Ms. C. Hemsworth and Ms. L. Prentice relative to the Northwestern Ontario Aviation Heritage Centre.

Discussion was held relative to the above noted appeal.

It was the consensus of the Committee to accept the Review Team's recommendation relative to the Northwestern Ontario Aviation Heritage Centre.

COMMUNITY, YOUTH AND CULTURAL FUNDING PROGRAM-
APPEAL COMMITTEE

●OCTOBER 25, 2017

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5.0 NEXT MEETING

The next meeting will be held at the call of the Chair.

6.0 ADJOURNMENT

The meeting adjourned at 5:20 p.m.

MEETING DATE 10/29/2018 (mm/dd/yyyy)

SUBJECT Human Resources Matter

SUMMARY

Report No. 2018CLS.036 (Human Resources and Corporate Safety) relative to the above noted was previously presented in Closed Session held on October 15, 2018.

RECOMMENDATION

With respect to Report No. 2018CLS.036 (Human Resources and Corporate Safety) we recommend that Administration proceed as directed in Closed Session.

DEPARTMENT/ DIVISION	Corporate Services Long Term Care - Revenue	REPORT NO.	R 96/2018
DATE PREPARED	06/21/2018	FILE NO.	
MEETING DATE	10/29/2018 (mm/dd/yyyy)		
SUBJECT	Extension Agreement		

RECOMMENDATION

With respect to Report No. R 96/2018 (Corporate Services Long Term Care - Revenue) and as authorized under Subsection 378(1) of the *Municipal Act, 2001*, we recommend that an extension agreement to pay tax arrears beyond the date of redemption be approved for:

<u>Owner(s)</u>	<u>Municipal Address</u>	<u>Amount</u>
Diane Hope Prystay	161 Amelia St E	\$12,575.39

AND THAT any necessary by-laws be presented to City Council for ratification.

EXECUTIVE SUMMARY

The purpose of this Report is to request authorization of an extension payment agreement under the *Municipal Act, 2001*, for the property with the following municipal address:

- 161 Amelia St E

The authorization is in accordance with provincial legislation as well as corporate policy.

DISCUSSION

The owner of the following property has requested an extension agreement:

<u>Owners</u>	<u>Municipal Address</u>	<u>Amount</u>
Diane Hope Prystay	161 Amelia St E	\$12,575.39

The owner has requested an extension agreement in order to settle the tax arrears, including future installments until paid in full, and to avoid the sale of the property under the *Municipal Act, 2001*. The fee applicable to enter into an extension agreement is \$500.

In the event of default on a payment plan, the municipality is required to serve notice of such and the extension agreement is terminated, putting the property into the same position in the Tax Registration and Sale proceedings as it was prior to entering into the agreement. It would be approximately one month from the date of default that the aforementioned property could be advertised for sale.

FINANCIAL IMPLICATION

There are no financial implications associated with the recommendations contained within this report.

CONCLUSION

It is concluded that since the payment plan addresses the settlement of the arrears, the extension agreement for the property identified in the Report should be approved.

BACKGROUND

When the tax arrears certificate was registered on the aforesaid property, the *Municipal Act 2001* provided that where any part of tax arrears is owing with respect to land in a municipality on January 1 in the third year following that in which the real property taxes become owing, the Treasurer of the municipality, unless otherwise directed by the municipality, may prepare and register a tax arrears certificate against the title to that land. If at the end of the one-year period following the date of the registration of the tax arrears certificate, the cancellation price remains unpaid and there is no subsisting extension agreement, the land shall be offered for public sale by public auction or public tender. Subsection 378(1) of the *Municipal Act, 2001* provides that a municipality, by a by-law passed after the registration of the tax arrears certificate and before the expiry of the one-year period, may authorize an extension agreement with the owner of the land, the spouse of the owner, a mortgagee or a tenant in occupation of the land extending the period of time in which the cancellation price is to be paid. The City has in place collection policies relating to extension agreements.

The period during which there is a subsisting extension agreement shall not be counted by the Treasurer in calculating the one-year period.

The cancellation price means an amount equal to all the tax arrears owing at any time in respect of land together with all current real property taxes owing, interest and penalties thereon and all reasonable costs incurred by the municipality after the Treasurer becomes entitled to register a tax arrears certificate in proceeding, or in contemplation of proceeding, with tax registration.

REFERENCE MATERIAL ATTACHED

None

PREPARED BY: Chantal Harris, Manager, Billing Collection Services

THIS REPORT SIGNED AND VERIFIED BY: (NAME OF GENERAL MANAGER) Linda Evans, GM, Corporate Services Long Term Care, and City Treasurer	DATE: October 5, 2018
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DEPARTMENT/ DIVISION	Corporate Services Long Term Care - Revenue	REPORT NO.	R 136/2018
DATE PREPARED	10/02/2018	FILE NO.	
MEETING DATE	10/29/2018		
SUBJECT	Application for Cancellation, Reduction Or Refund of Taxes Under Section 357 Of The Municipal Act		

RECOMMENDATION

With respect to Report No. R 136/2018 (Corporate Services Long Term Care - Revenue), we recommend that the cancellation, reduction or refund of taxes totaling \$ 54,520.12 as outlined in the Report be approved;

AND THAT any necessary by-laws be presented to City Council for ratification.

EXECUTIVE SUMMARY

This Report recommends for approval the cancellation, reduction, and/or refund of property taxes, totaling \$54,520.12.

The *Municipal Act, 2001* provides authority for taxes to be adjusted in situations where: a change occurs on the property during the year requiring the assessment to be altered such as a fire or demolition; a person was overcharged due to a gross and manifest error in calculating the assessment; or repairs or renovations to the land prevented the normal use of the land for a period of at least three months during the year.

DISCUSSION

A property owner may make an application under Section 357 of the *Municipal Act, 2001* to the Treasurer for the cancellation, reduction, or refund of taxes levied in the year. Section 357 provides situations where tax adjustments may be made. This includes the following:

- a change event during a taxation year that is not reflected on the assessment roll such as a demolition, fire, or change of tax class;
- acquisition by an exempt body;
- removal of a mobile home;
- gross and manifest error in preparation of the assessment roll;

- sickness or extreme poverty; and
- renovations rendering the property unusable for more than 90 days.

Section 357 does not permit applications for situations where there was an error in judgment in making the assessment upon which the taxes have been levied. In those situations, the property owner must file an assessment appeal.

Applications can be made up until the last day in February of the year following the year in respect of which the application is made. Upon receiving an application, the Revenue Division forwards the application to the Municipal Property Assessment Corporation for a determination of the change implications on the properties assessment and the effective date of the change. If it is an application due to extreme sickness or poverty, the application is forwarded to the Thunder Bay District Social Services Administration Board (TBDSSAB) for a determination of an applicant's ability to pay.

Upon return to the Revenue Division, tax implications are calculated; applicants are notified and given an opportunity to appeal if they object. If no objections are received, a listing of applications is prepared and submitted to Council for approval. If there is an objection, the Assessment Review Board (ARB) schedules a hearing where the applicant may present their case for objecting and the ARB in turn makes a final determination. Subsequently, the appropriate refund or cancellation is made.

Each applicant has been advised of the recommended amount for cancellation, reduction, or refund, and has been given an opportunity to object and receive a formal hearing before the ARB. No objections were received.

Attachment A contains a listing of proposed tax reductions arising from applications under Section 357 of the *Municipal Act, 2001*.

FINANCIAL IMPLICATION

The total of \$54,520.12 in taxes recommended to be cancelled has been provided for in the 2018 Operating Budget. .

CONCLUSION

It is concluded that the tax adjustments as outlined in this Report should be approved.

BACKGROUND

Section 357 of the *Municipal Act, 2001* provides authority for Council to consider applications for adjustments of taxes in specific instances.

REFERENCE MATERIAL ATTACHED

Attachment A – Application for Cancellation, Reduction Or Refund of Taxes Under Section 357 of the Municipal Act, 2001.

PREPARED BY: Chantal Harris, Manager – Billing and Collection Services

THIS REPORT SIGNED AND VERIFIED BY: LINDA EVANS, GM CORPORATE SERVICES LONG TERM CARE, TREASURER	DATE: October 16, 2018
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Proposed Tax Reductions Arising from Applications
Under Section 357 of the Municipal Act, 2001

Roll Identifier Address	Reason For Application	Year of Appeal	Tax Adjustment
01.001.15500.0000 18 COURT ST N	Class Change	2018	2,362.95
01.009.14000.0000 107-117 JOHNSON AVE	Became Exempt	2017	6,005.67
01.031.06000.0000 580 MONTGOMERY ST	Demolition	2017	331.75
01.038.08000.0000 26 NUGENT ST	Demolition	2017	2,730.29
01.055.05300.0000 32 JEWELL ST	Class Change	2018	794.29
01.057.02400.0000 191 CUMBERLAND ST N	Demolition	2017	76.11
01.057.02600.0000 185 ST JAMES ST	Demolition	2017	35.57
01.071.04000.0000 102 PARSONS AVE	Class Change	2017	247.94
01.097.01300.0000 965 STRATHCONA AVE	Demolition	2017	1,383.47
01.097.01310.0000 701 STRATHCONA AVE	Demolition	2017	1,778.53
01.097.21600.0000 57 STRATHCONA AVE	Demolition	2018	57.81

02.101.03700.0000 1371 GOLF LINKS RD	Manifest Error	2017	11,504.98
02.101.03900.0000 1315 GOLF LINKS RD	Manifest Error	2017	10,176.31
02.101.04101.0000 1281 GOLF LINKS RD	Manifest Error	2017	11,504.98
02.101.62000.0000 2000 OLIVER RD	Demolition	2018	388.30
02.102.37000.0000 1349 DAWSON RD	Class Change	2018	139.22
03.106.26400.0000 3240 FEAVER RD	Demolition	2018	2,111.24
03.109.15835.0000 4345 WILLARD AVE	Became Exempt	2018	7.99
03.109.17352.0000 4459 CHILTON AVE	Became Exempt	2018	7.99
03.109.17375.0000 4405 CHILTON AVE	Became Exempt	2018	7.99
03.110.04700.0000 3265 20TH SIDE RD	Demolition	2018	1,870.98
04.128.04800.0000 521 MAY ST N	Demolition	2017	8.82
04.131.05100.0000 431 NORTHERN AVE	Demolition	2018	267.37
04.162.11800.0000 1503 CAMERON ST	Demolition	2017	383.67

04.188.10100.0000
1860 WALSH ST E

Renovations

2018

308.81

04.202.00300.0000
910 SPRAGUE ST

Demolition

2018

27.09

54,520.12

DEPARTMENT/ DIVISION	Corporate Services Long Term Care - Revenue	REPORT NO.	R 137/2018
DATE PREPARED	10/2/2018	FILE NO.	
MEETING DATE	10/29/2018		
SUBJECT	Application For Cancellation, Reduction or Refund of Taxes Under Section 358 Of The Municipal Act		

RECOMMENDATION

With respect to Report No. R 137/2018 (Corporate Services Long Term Care - Revenue), we recommend that the cancellation, reduction or refund of taxes totaling \$ 2,346.76 due to gross or manifest errors in the preparation of the assessment rolls as outlined in the Report be approved;

AND THAT any necessary by-laws be presented to City Council for ratification.

EXECUTIVE SUMMARY

This Report recommends for approval the reduction and/or refund of property taxes, totaling \$ 2,346.76 due to errors in assessment.

DISCUSSION

Any person who was overcharged due to any gross or manifest error in the preparation of the assessment roll that was an error of fact, which may include clerical errors, the transposition of figures or typographical errors, may make application for a reduction under Section 358 of the *Municipal Act, 2001*. This Section does not provide for errors in judgment in making the assessment upon which the taxes have been levied.

Attachment A contains a listing of proposed tax reductions arising from applications under Section 358 of the *Municipal Act, 2001*. This section provides for applications to be submitted to Council for the cancellation, reduction, or refund of taxes levied in each or either of the two years preceding the year in which the application is made in cases where an assessment appeal has not been made under the *Assessment Act*.

By authority of Section 4 of the *Statutory Powers Procedure Act*, proceedings may be disposed of by agreement, consent or a decision may be given without a hearing, if the parties have waived such hearing or compliance. Council has previously approved this procedure.

Applications for cancellation, reduction, or refund of taxes have been verified by the Assessment Review Board for compliance. As well, the Municipal Property Assessment Corporation has confirmed gross or manifest errors of fact and has made assessment reductions.

All applicants have waived their right to a hearing.

FINANCIAL IMPLICATION

The total of \$ 2,346.76 recommended to be refunded has been provided for in the 2018 Operating Budget.

CONCLUSION

It is concluded that the tax adjustments requested for the reduced assessments as outlined in the Report should be approved.

BACKGROUND

Section 358 of the *Municipal Act, 2001*, provides that Council may consider applications for adjustments of taxes for the prior two years where over-billings are a result of gross or manifest errors in assessment.

REFERENCE MATERIAL ATTACHED

Attachment A – Application for Cancellation, Reduction or Refund of Taxes Re: Section 358 of the *Municipal Act, 2001*.

PREPARED BY: Chantal Harris, Manager – Billing and Collection Services

THIS REPORT SIGNED AND VERIFIED BY:	DATE:
LINDA EVANS, GM CORPORATE SERVICES LONG TERM CARE, TREASURER	October 16, 2018

Proposed Tax Reductions Arising from Applications
Under Section 358 of the Municipal Act, 2001

<u>Roll Identifier</u> <u>Address</u>	<u>Reason For</u> <u>Application</u>	<u>Year of</u> <u>Appeal</u>	<u>Tax</u> <u>Adjustment</u>
01.001.17146.0000 2602-2260 SLEEPING GIANT PKY	Manifest Error	2017	286.30
01.037.89400.0000 1126 FORT WILLIAM RD	Manifest Error	2014	374.67
02.100.31100.0000 3049 HUNTER RD	Manifest Error	2016	881.30
	Manifest Error	2017	804.49
			<u>2,346.76</u>

MEETING DATE 10/29/2018 (mm/dd/yyyy)

SUBJECT 2018 Budget Variance Report #3

SUMMARY

Report No. R 138/2018 (Corporate Services Long Term Care - Financial Services) providing projections to City Council of the City's financial position to year-end, for information only.
(Distributed separately)

MEETING DATE 10/29/2018 (mm/dd/yyyy)

SUBJECT Funding Authorization for Indoor Turf Facility - Appropriation 24

SUMMARY

Memorandum from Ms. K. Robertson, General Manager - Community Services, dated October 3, 2018 relative to the above noted, for information.

ATTACHMENTS

1. K Robertson memo dated Oct 3 2018

COMMUNITY SERVICES DEPARTMENT

111 Syndicate Avenue
Thunder Bay, ON
Tel: (807) 625-2964
Fax: (807) 625-3258

Date: October 3, 2018
To: Mayor Hobbs and Members of Council
From: Kelly Robertson, General Manager Community Support Services
Subject: Funding Authorization for Indoor Turf Facility – Appropriation 24

On June 25, 2018 corporate report R88/2018 was approved, this report agreed to assist with the costs for the proposed Request for Expression of Interest for the Indoor Turf Facility. Along with the approval to assist with these costs \$40,000 of funds were approved to cover the third party costs associated with the completion of the administration and evaluation of the Request for Expression of Interest.

The attached appropriation is required to complete the proposed Request for Expression of Interest for the Indoor Turf Facility to allocate the funding as approved from the Stabilization Reserve Fund.

The appropriation request was previously not included at the time of the approval of the corporate report.

Sincerely,



Kelly Robertson
General Manager, Community Services

DEPARTMENT:
Community Services

DIVISION:
Recreation & Culture

The City of Thunder Bay

DATE: Sep. 20, 2018

REQUEST FOR APPROPRIATION CHANGE

REQUEST FOR ADDITIONAL APPROPRIATION

X

24

APPROP NO.

WBS ELEMENT	DESCRIPTION	BUDGET AVAILABLE	INCREASE	DECREASE	ADMIN USE	
					IM Position	Fund Code
COB-REC-180005-1-N-1-1 (NEW)	Indoor Turf Facility RFEI		40,000		2.5	37
	Stabilization Reserve Fund			40,000		37
			40,000	40,000		

EXPLANATIONS/REASONS:

Refer to Corporate Report # R 88/2018

EFFECT ON LEVEL OF SERVICE:

DECREASE INCREASE MAINTAINED
X

DATE: OCT 4, 2018.

RECOMMENDED/APPROVED

Leanne Evans
CITY TREASURER

Maia
CITY MANAGER

COMMITTEE OF THE WHOLE

PREPARED BY: Grant Eklund

REVIEWED BY:

K IlyeRobertson
General Manager, Community Services Dept.

VERIFIED BY:

FINANCE:

M. Gallagher
Moira Gallagher, CPA, CMA
Budget & Planning Accountant
Corporate Services & Long Term Care Department

APPROVED NOT APPROVED

DATE:

MEETING DATE 10/29/2018 (mm/dd/yyyy)

SUBJECT Freedom of the City

SUMMARY

Memorandum from Mr. J. Hannam, City Clerk, dated October 18, 2018, containing a motion relative to the above noted.

RECOMMENDATION

THAT the City of Thunder Bay grant HMCS Griffon, the Lake Superior Scottish Regiment, 18 Field Ambulance, 3 Squadron of 38 Signals Regiment, and 18 Service Company of 38 Service Battalion, the honour of Freedom of the City in recognition of the service of these units, their members and veterans to this community and country;

AND THAT such freedom be granted for November 4, 2018.

ATTACHMENTS

1. J Hannam memo dated Oct 18 2018

Memorandum

Office of the City Clerk
Fax: 623-5468
Telephone: 625-2230

TO: Members of City Council

FROM: John S. Hannam, City Clerk

DATE: October 18, 2018

SUBJECT: Freedom of the City – November 4, 2018

Attached please find a letter from Lieutenant-Colonel D.K. Ratz, Commanding Officer, Lake Superior Scottish Regiment requesting a proclamation of the traditional honour of Freedom of the City for units from HMCS Griffon, the Lake Superior Scottish Regiment, 18 Field Ambulance, 3 Squadron of 38 Signals Regiment, and 18 Service Company of 38 Service Battalion.

The proclamation is requested to recognize not only the active military units but also those veterans of the Canadian Forces living in Thunder Bay. The granting of this proclamation has a long history and in its modern representation allows the City to honour those men and women who serve our country.

With respect to this request the following motion will be presented to Committee of the Whole at its meeting on October 29, 2018:

“THAT the City of Thunder Bay grant HMCS Griffon, the Lake Superior Scottish Regiment, 18 Field Ambulance, 3 Squadron of 38 Signals Regiment, and 18 Service Company of 38 Service Battalion, the honour of Freedom of the City in recognition of the service of these units, their members and veterans to this community and country;

AND THAT such freedom be granted for November 4, 2018.”

It is planned that the units will parade east on Beverly Street from the Thunder Bay Community Auditorium (TBCA), north on High Street, east on Queen Street, south on Memorial Ave, west on Beverly Street to the TBCA Parking Lot between 1:00 and 2:00 p.m.



Lake Superior Scottish Regiment
O'Kelly, VC Armoury
317 Park Street
Thunder Bay ON P7B 1C7

1000-1 (CO)

18 October 2018

FREEDOM OF THE CITY RE-AFFIRMATION

1. One of the most prized honours given to an armed forces unit is the conferring of the privilege and distinction of the Freedom of the City. Locally, HMCS Griffon, the Lake Superior Scottish Regiment, 18 Field Ambulance, 3 Squadron of 38 Signals Regiment, and 18 Service Company of 38 Service Battalion have been so honoured, at various times in the past, by the Corporation of the City of Thunder Bay. This was done in recognition of their honorable record and to demonstrate the affection and esteem with which they are held by the citizens of this community. Within the Commonwealth this is a tradition which goes back more than three centuries. It originated in an earlier time when cities had walls and gates were barred to friend and foe alike – to the foe for obvious reasons, to the friend until the city authorities were assured of the troops' best behaviour and the purpose of the presence of the regiment seeking entry. The military unit then had the honour for all time of marching through the city with drums beating, colours flying, and bayonets fixed. Thunder Bay's naval and military units have been granted this honour by past City Councils, to thank the members of those units for their service and in recognition of the sacrifices made by past members of those units in defence of the freedoms Canadians value.

2. Because this honour was conferred "for all time" we wish to take the opportunity to reaffirm this honour. We would like to do this on 4 November 2018, during the City sponsored commemoration event marking the anniversary of the end of the First World War, at the Thunder Bay Community Auditorium.

3. On behalf of the 5 Canadian Armed Forces units stationed in Thunder Bay, I request the City of Thunder Bay graciously consider issuing a re-affirmation of the granting of the Freedom of the City to: HMCS Griffon, the Lake Superior Scottish Regiment, 18 Field Ambulance, 3 Squadron of 38 Signals Regiment, and 18 Service Company of 38 Service Battalion.

4. Questions may be directed to the undersigned.

D.K. Ratz
Lieutenant-Colonel
Commanding Officer
David.Ratz@forces.gc.ca