

Application for Refreshment Vehicle License

Personal information on this form is collected under the authority of the Municipal Act, R.S.O. 2001, as amended, and will be used to determine eligibility to be licensed for business within the City of Thunder Bay. Where applicable, personal information on this form may be disclosed for approval to the Thunder Bay Fire Services, Thunder Bay Police Services and the Thunder Bay District Health Unit. Questions about this collection should be directed to the Manager – Licensing & Enforcement Division, Development Services Department, Second Floor, Victoriaville Civic Centre, 111 Syndicate Avenue South, Thunder Bay, Ontario, P7C 5K4, Telephone: (807) 625-2710.

**PART 1 TO BE COMPLETED BY APPLICANT- Please enclose a copy of valid photo identification and a photograph of the Refreshment Vehicle that you want licensed
\$250.00 Application Fee + 67.80 Fire Inspection Fee + \$317.80**

Business Name:	
Business Address:	POSTAL CODE
Business Owner(s) Name:	MALE <input type="checkbox"/> FEMALE <input type="checkbox"/>
Business Owner(s) Address:	POSTAL CODE
Applicant's Name:	MALE <input type="checkbox"/> FEMALE <input type="checkbox"/>
Driver's License No.	
Applicant's Address:	POSTAL CODE
Date of Birth of Applicant: _____ / _____ / _____ MONTH DAY YEAR	
TELEPHONE Res:	Business:
E-mail	Cellular No.:

VEHICLE INFORMATION (SINGLE VEHICLE)
Make of Vehicle:
Year of Vehicle:
Current License Plate No.:
VIN/Serial No.:
Vehicle No.:
Colour:

NOTE: If licensing more than one vehicle, see Appendix "A" to this Application.

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Applicant must submit the following information along with their Application Form:

<input type="checkbox"/> Copy of required Provincial license(s) applicable to the vehicle type.
<input type="checkbox"/> Propane Fitter’s Certificate certified within the current year for vehicle(s) fueled by propane. NOTE: Owners/Applicants of Refreshment Vehicles must provide proof of propane inspection when attending to Fire Services for your Inspection. Bring your Refreshment Vehicle to Fire Services Headquarters to have your Vehicle inspected.
<input type="checkbox"/> For vehicles over 180kg, a Safety Standards Certificate from either a Class “A” or Class “B” mechanic in Ontario (dated not more than 36 days prior to issuing License).
<input type="checkbox"/> Original or certified copy of current valid insurance policy/certificate to include the following: <ul style="list-style-type: none"> i) description of coverage, policy number, effective date, expiry date, limits of liability and details of vehicle covered. ii) Insurance amount not less than \$2,000,000.00, exclusive of interest; iii) Loss or damage from illness, injury or death of one or more persons from any omission; iv) Loss or damage from bodily injury or death of one or more persons from an accident; v) No right to cancel insurance without 15 days notice to Manager of the cancellation.

Is the Business a Charitable or Not-for-Profit Organization? <input type="checkbox"/> Yes or <input type="checkbox"/> No
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<p>DISCLAIMER</p> <p>The undersigned acknowledges that the issuance of a License is not confirmation that the licensed person, premises or operation conforms with any City By-law and that the City of Thunder Bay reserves its rights to enforce any such By-law notwithstanding the issuance of this License and its right to revoke, suspend or add conditions to this License for any reason, including without limitation, such violations. It shall be the sole responsibility of the undersigned to ensure compliance with such By-laws and the City of Thunder Bay shall have no liability in respect of or arising out of any violation thereof or any steps taken with respect to this License therefore.</p>
<div style="display: flex; justify-content: space-between;"> <div style="width: 45%; border-top: 1px solid black; margin-top: 10px;">Date</div> <div style="width: 45%; border-top: 1px solid black; margin-top: 10px;">Signature of Applicant</div> </div>

PLEASE SEE NEXT PAGE OF APPLICATION...



**Development Services Department
Licensing & Enforcement Division**

Application for Refreshment Vehicle License

NOTE TO INSPECTION AGENCIES:

Please be advised that the Licensing & Enforcement Division will accept an inspection having been performed, notably the most recent, within a year of this Application. Depending on the situation, you can deny or allow for a license with conditions. Please check your records for any outstanding orders, deficiencies, etc., as you may wish to impose special conditions on the license.

PART 2 TO BE COMPLETED BY FIRE SERVICES

For Appointment, please telephone: 625-2103

I CERTIFY that I have reviewed the application.

Objection

No Objection

Special Conditions/Objections if applicable, which will form part of the License:

Comments:

(Additional comments? Attach to Application)

Date (License Approved/Denied)

Fire Chief (or Designate)

PART 3 TO BE COMPLETED BY MEDICAL OFFICER OF HEALTH

For Appointment, please telephone: 625-5900

I CERTIFY that I have inspected, or caused to be inspected, the premises in respect of which this application is made, or have reviewed the application and have found that such premises complies with the Ontario Food Premises Regulation 562 and have no objection to the issuance of a license in respect to which this application is made.

Objection

No Objection

Special Conditions/Objections if applicable, which will form part of the License:

Comments:

(Additional comments? Attach to Application)

Date(License Approved/Denied)

Medical Officer of Health (or Designate)

PLEASE SEE NEXT PAGE OF APPLICATION...



**Development Services Department
Licensing & Enforcement Division**

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PART 4 TO BE COMPLETED BY POLICE SERVICE

I CERTIFY that I have reviewed the application.

Objection

No Objection

Special Conditions/Objections if applicable, which will form part of the License:

Comments:

(Additional comments? Attach to Application)

_____ Date (License Approved/Denied)

_____ Police Chief (or Designate)

PART 5 TO BE COMPLETED BY LICENSING & ENFORCEMENT

I CERTIFY that I have reviewed the application.

Approved

Denied

Special Conditions/Objections if applicable, which will form part of the License:

Comments:

License Number _____

Date _____ Signature _____

Licensing & Enforcement (or Designate)

Please forward the completed application, any supporting documents to: Licensing & Enforcement Division, Development Services Department, Second Floor, Victoriaville Civic Centre, 111 Syndicate Avenue South, Thunder Bay, Ontario, P7C 5K4, Telephone: (807) 625-2710.

