

**COMMITTEE:** Accessibility Advisory  
 Committee (AAC)

**MEETING NO.:** 02-2019

**TIME:** 1:34 P.M.

**DATE:** Thursday,  
 February 14, 2019

**PLACE:** West Thunder Community Centre  
 951 Edward Street, Thunder Bay

**VICE CHAIR:** Mr. Brian Spare

<b>MEMBERS:</b>	<b>SECTOR REPRESENTATIVE</b>	<b>OFFICIALS:</b>
Mr. J.P. Gamache	- Mobility Disability	Mr. S. Garner, Municipal Accessibility Specialist
Mr. J. Gobeil	- Citizen at Large	
Councillor R. Johnson	- Council Representative	Ms. F. Track, Committee Coordinator
Ms. T. Lennox	- Learning Disability	<b>RESOURCES:</b> Mr. B. Maxwell, Inclusion Services
Mr. M. Rubenick	- Senior with a Disability	
Mr. B. Spare	- Hard of Hearing/Late Deafened	
Mr. R. Sponchia	- Development Disability	
Ms. T. Soderberg	- Visually Impaired or Blind	
Mr. R. Wheeler	- Brain Injury	
		<b>GUESTS:</b> Mr. B. Loroff, Manager - Transit Services Ms. D. Earle, Supervisor, Customer Care & Administrative Services – Transit Services

**AGENDA**

1. WELCOME AND INTRODUCTIONS

The Vice Chair, called the meeting to order and a roundtable of introductions followed.

2. COMMUNICATION PROCESS

Mr. B. Spare provided an overview of the communication process and procedures. Ms. Tara Lennox agreed to keep the speakers list.

3. AGENDA APPROVAL

MOVED BY: Mr. J.P. Gamache

SECONDED BY: Mr. R. Sponchia

With respect to the February 14, 2019 meeting of the Accessibility Advisory Committee, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

4. PRESENTATIONS

Transit Services

Mr. B. Loroff, Manager - Transit Services, and Ms. D. Earle, Supervisor, Customer Care & Administrative Services – Transit Services, provided a verbal presentation relative to the 2018 Transit Service Statistics:

2018 Conventional Transit Statistics

Total passenger trips – 4,036,591 (highest ridership year in more than 10 years)

Total Wheelchair/Scooter trips – 23,516

Unaccommodated passengers (wheelchair/scooter/stroller) – 40

2018 Specialized Transit Statistics

Total trips requests – 95,436

Total trips completed (includes companions & support persons) – 75,576

Total unaccommodated trip requests – 2,967

Cancelled in advance – 15,234

No Shows – 1,343

Total number of applications processed – 457

Total number of Registrants – 1,200

Total number of Active Registrants – 964 (80% utilization)

Total number of assessments – 28

Number of formal appeals – 0

Further discussion was held relative to the proposed Transit Route Optimization plan. Document entitled "Thunder Bay Transit Route Changes," was distributed with the Agenda on February 7, 2019.

The Chair thanked Mr. Loroff and Ms. Earle for making the presentation and appearing before the Accessibility Advisory Committee.

5. MINUTES OF PREVIOUS MEETING

The Minutes of Meeting No. 01-2019 of the Accessibility Advisory Committee, held on January 10, 2019 were distributed with the Agenda on February 7, 2019.

MOVED BY: Mr. M. Rubenick

SECONDED BY: Mr. R. Wheeler

THAT the Minutes of Meetings No. 01-2019 of the Accessibility Advisory Committee, held on January 10, 2019, be confirmed.

CARRIED

6. BUSINESS ARISING FROM PREVIOUS MEETINGS

6.1 Request for pricing to facilitate teleconference equipment and multiple user meeting software had been sent to Mr. Dave King, Signal Resources. Mr. King, Signal Resources has provided the following information:

On Site Technician \$ 75.00/hour

Equipment setup/co-ordination can be performed by on-site technician. Recommending this is a minimum 1 to 1.5 hours before event start time.

Cost would be a minimum of \$225.00 per meeting, HST Extra.

Additionally, requirements for "Go to Meeting" regular usage program allows for 1 presenter/5 attendees at a cost of \$ 19.00/month, HST extra.

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Mr. King also noted that West Thunder Community Centre is wireless only, and suggests to greatly improve/enhance any internet activity, a hard-lined data jack should be installed.

A pre-test is recommended to confirm quality.

Discussion was held relative to the above noted. Some key items discussed were: It will cost too much money to facilitate teleconference equipment for AAC meetings and regular attendance as per the Terms of Reference is expected by members of the AAC, by show of hands, the consensus was, that it is not feasible to utilize teleconference equipment during regular Accessibility Advisory Committee meetings because of the cost to facilitate it.

6.2 Councillor R. Johnson provided an overview relative to the Federal Accessibility Legislation Review meeting with Honorable Patty Hajdu, Minister of Workforce Development and Labour, held on Friday, February 8, 2019.

The following are outstanding items for future meetings:

6.3 Mr. J. DePeuter, Manager – Realty Services to provide an update relative to Pop Up Patio's at a future meeting.

7. 2019 AAC OPEN HOUSE

Mr. S. Garner, Municipal Accessibility Specialist led a discussion relative to the above noted. Mr. J.P. Gamache and Ms. T. Lennox volunteered to be a part of the planning committee. The format of this year's Open House, date and venue were other items discussed. Mr. S. Garner will arrange a future meeting with the 2019 Open House planning committee.

8. ROUNDTABLE OF ACCESSIBILITY ISSUES

Committee members reported on accessibility issues encountered or identified in the community.

At the January 10, 2019 AAC meeting, Councillor R. Johnson asked members to watch City Council meetings and provide an accessible audit of the online

livestream or on television, and Ms. K. Power advised that there is currently work underway to change and update the cameras to provide for greater functionality and definition. Committee members reported that they are able to see the signage clearly but are unable to hear some Councillors'. It was also suggested that the person speaking is identified or identifies themselves.

9. WORKING GROUP UPDATES

9.1 Built Environment

Mr. S. Garner, Municipal Accessibility Specialist, provided an update relative to the City of Thunder Bay's Human Resources Department as the department will be moving from 141 May Street S. into the Victoriaville Mall. He also noted that heater buttons have been installed into the bus shelters at City Hall.

9.2 Public Art Committee

Mr. R. Wheeler provided an update relative to activities scheduled by the Public Art Committee.

Snow Day events are planned at the Waterfront for Family Day, Monday, February 18, 2019. Free events are scheduled and include: Snow Sculptures, interactive games, skating, and entertainment for all ages.

The Baggage Building Art Centre is hosting Fibre Arts Exhibition 2019 from January 15 – March 24<sup>th</sup> 2019.

9.3 Walkability Committee

This item was deferred.

10. NEW BUSINESS

11. NEXT MEETING

The Accessibility Advisory Committee will meet on the 2<sup>nd</sup> Thursday of every month, except July, August and December, from 1:30 to 3:30 p.m., at the West

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Thunder Community Centre, 915 Edward Street South, Thunder Bay, unless otherwise notified.

- Thursday, March 14, 2019
- Thursday, April 11, 2019
- Thursday, May 9, 2019
- Thursday, June 13, 2019
- No meeting in July 2019
- No meeting in August 2019
- Thursday, September 12, 2019
- Thursday, October 10, 2019
- Thursday, November 14, 2019

12. ADJOURNMENT

The meeting adjourned at 3:30 P.M.