



AGENDA MATERIAL

COMMITTEE OF THE WHOLE

MEETING DATE: MONDAY, JULY 19, 2021

LOCATION: S. H. BLAKE MEMORIAL AUDITORIUM
(Council Chambers)

TIME: 6:30 P.M.



MEETING: Committee of the Whole

DATE: Monday, July 19, 2021

Reference No. COW - 32/52

CLOSED SESSION in the McNaughton Room at 5:30 p.m.

Committee of the Whole - Closed Session

Chair: Councillor A. Ruberto

Committee of the Whole – Closed Session was cancelled as the confidential agenda item was re-scheduled to a future meeting.

OPEN SESSION in S.H. Blake Memorial Auditorium at 6:30 p.m.

Committee of the Whole - Operations Session

Chair: Councillor B. McKinnon

DISCLOSURES OF INTEREST

CONFIRMATION OF AGENDA

Confirmation of Agenda - July 19, 2021 – Committee of the Whole (Page 5)

WITH RESPECT to the July 19, 2021 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

DEPUTATIONS

Yard Waste (Pages 6 - 7)

Correspondence from Mr. C. Ross, received May 18, 2021 requesting to appear before Committee to provide a deputation relative to the above noted.

REPORTS OF COMMITTEES

Clean, Green & Beautiful Committee Minutes

Minutes of Meeting No. 03-2021 and 04-2021 of the Clean, Green & Beautiful Committee held on April 21, 2021 and May 19, 2021 respectively, for information. **(Pages 8 - 19)**

EarthCare Advisory Committee Minutes

Minutes of Meeting No. 04-2021 and 05-2021 of the Earthcare Advisory Committee held on April 6, 2021 and May 4, 2021 respectively, for information. **(Pages 20 - 29)**

REPORTS OF MUNICIPAL OFFICERS

EarthCare Annual Report 2020

Report No. R 61/2021 (Infrastructure & Operations) and the accompanying EarthCare Sustainability Plan 2014 - 2020 Report (Attachment A) providing information regarding the progress achieved from 2014 to 2020 on the implementation of the EarthCare Sustainability Plan, for information only. **(Pages 30 - 59)**

Memorandum from A. Coomes, Sustainability Coordinator dated July 8, 2021 requesting an opportunity to provide a presentation relative to the above noted. **(Page 60)**

PETITIONS AND COMMUNICATIONS

Traffic Light Synchronization

Memorandum from Mayor B. Mauro dated June 17, 2021 containing a motion relative to the above noted. **(Pages 61 - 62)**

WITH RESPECT to the Memorandum from Mayor B. Mauro dated June 17, 2021, we recommend that Administration be directed to continue the work associated with a plan for implementation of traffic light synchronization over the next four years;

AND THAT associated funds be included in the 2022, 2023, 2024 and 2025 Capital Budgets for this work for City Council's consideration;

AND THAT any necessary by-laws be presented to Council for ratification.

Wayfinding Signage – Centennial Park and Trowbridge Falls

Memorandum from Councillor A. Ruberto dated June 21, 2021 containing a motion relative to the above noted. **(Pages 63 - 64)**

WITH RESPECT to the memorandum from Councillor A. Ruberto dated June 21, 2021, we recommend that Administration provide options for Council's consideration to procure and install wayfinding signage at intersecting junctions of the maintained trails throughout Centennial Park and Trowbridge Falls;

AND THAT the report include costs and timelines associated with design, procurement and installation of the recommended options;

AND THAT Administration report back on or before November 30, 2021;

AND THAT any necessary by-laws be presented to City Council for ratification.

Waterfront Development Committee

Memorandum from Councillor B. McKinnon dated July 5, 2021 containing a motion relative to the above noted. **(Pages 65 - 66)**

Correspondence from W. Phillip, on behalf of the Waterfront Trail Rotary Community Action Team dated June 25, 2021 providing a written deputation relative to the above noted. **(Page 67)**

WITH RESPECT to the memorandum from Councillor B. McKinnon dated July 5, 2021, we recommend that the Terms of Reference presented on June 14, 2021 for the Waterfront Development Committee be approved;

AND THAT the Office of the City Clerk be directed to begin recruitment for the Committee as outlined in the Terms of Reference;

AND THAT that the Waterfront Development Office be re-established at a cost of \$40,000 for Q4 of 2021 from the Stabilization Reserve Fund and \$150,000 be included in the proposed 2022 budget to provide appropriate staffing levels as outlined in Report 90/2021;

AND THAT Administration report back on or before January 31, 2021 with potential offsetting costs for consideration within the 2022 budget;

AND THAT any necessary by-laws be presented to City Council for ratification.

OPEN SESSION in the S.H. Blake Memorial Auditorium

Committee of the Whole - Community Services Session
Chair: Councillor S. Ch'ng

REPORTS OF COMMITTEES

Accessibility Advisory Committee Minutes

Minutes of meeting No. 04-2021 and 05-2021 held on April 8, 2021, and May 13, 2021 respectively, for information. **(Pages 69 - 81)**

The District of Thunder Bay Social Services Administration Board Minutes

Minutes of Meeting No. 06/2021, 07/2021 (Closed) and 08/2021 of The District of Thunder Bay Social Services Administration Board held on April 15, 2021 and May 20, 2021, respectively, for information. **(Pages 82 - 98)**

Sister Cities Advisory Committee Minutes

Minutes of Meetings 03-2021 of the Sister Cities Advisory Committee held on April 7, 2021, for information. **(Pages 99 -104)**

Thunder Bay District Health Unit - Board of Health

Minutes of Thunder Bay District Health Unit - Board of Health Meetings, held on February 17, 2021, March 17, 2021, April 21, 2021 and May 19, 2021 respectively, for information. **(Pages 105 - 130)**

PETITIONS AND COMMUNICATIONS

Accessibility Advisory Committee Advocacy – Tactile Plates

Memorandum from T. Soderberg, Chair - Accessibility Advisory Committee dated June 16, 2021 relative to the above noted. **(Pages 131 - 133)**

Wake the Giant

Memorandum from Councillor C. Fraser dated June 29, 2021 containing a motion relative to the above noted. **(Pages 134 - 135)**

WITH RESPECT to the Memorandum from Councillor C. Fraser dated June 29, 2021, notwithstanding the unsuccessful application for a 2021 Community, Youth and Cultural Funding grant, we recommend that the City of Thunder Bay provide an in-kind donation to the 2021 Wake the Giant concert not to exceed \$30,000;

AND THAT the in-kind donation include use of a stage, lighting, speakers, and barricades;

AND THAT, on approval, the costs associated with the installation of Wake the Giant pennants in the north core be funded from the Stabilization Reserve Fund;

AND THAT any necessary by-laws be presented to City Council for ratification.

NEW BUSINESS

ADJOURNMENT

MEETING DATE 07/19/2021 (mm/dd/yyyy)

SUBJECT Confirmation of Agenda - July 19, 2021

SUMMARY

Confirmation of Agenda - July 19, 2021 - Committee of the Whole

RECOMMENDATION

WITH RESPECT to the July 19, 2021 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

MEETING DATE 07/19/2021 (mm/dd/yyyy)

SUBJECT Deputation - Yard Waste

SUMMARY

Correspondence from Mr. C. Ross, received May 18, 2021 requesting to appear before Committee to provide a deputation relative to the above noted.

ATTACHMENTS

1. Deputation request - C. Ross - May 18, 2021

Dear City of Thunder Bay Clerk,

Name: Charles Ross

Date you wish to make your deputation: July 19, 2021 at 6:30pm

Brief statement of subject matter:

City of Thunder Bay charges to drop off yard waste at city facilities. When dropped off at the dump, there is zero waste from paper bags if the yard waste is placed in a covered trailer or box of a truck. Many cities in NWO, such as Kenora, offer free drop off of yard waste. Given that this yard waste can be broken down into soil, this costs very little for the city for disposal.

When the city charges for yard waste disposal, this means people would be disincentivized to drop it off at the waste facilities. Instead, they may choose not to clean up the yard, reducing the overall appearance of yards in the city; they will collect their yard waste in paper bags and wait for city workers to pick up on specified dates; or dispose of the waste in other means.

When residents choose to dispose of waste in paper waste bags, this leads to an increased workload for City of Thunder Bay staff and likely an increased cost. It also increases waste related to the paper bags purchased. This leads to unnecessary destruction of trees, which impacts the country's goal of reducing greenhouse gas emissions. I am not requesting that the city eliminate yard waste pick up; I am just requesting to give people the option to dispose at the dump themselves without fees, if the quantity of yard waste is excessive.

Potential cons: If it is noticed that wait times increase at the dump as a result of eliminating the fee for yard waste, a secondary fast line specifically for yard waste could be developed that bypasses the weight scale.

Outcome sought: eliminate dump fees for yard waste.

Funding requested: none

Efforts made: Spoke with waste management staff, walk about survey of amount of yard waste neighbours are disposing of

Overview: Eliminate dump fees for yard waste to reduce pick up burden for city of Thunder Bay workers and reduce paper waste associated with yard waste pick up

Signature:

A handwritten signature in blue ink that reads "Charles Ross". The signature is written in a cursive style with a large, stylized 'C' and 'R'.

MEETING DATE 07/19/2021 (mm/dd/yyyy)

SUBJECT Clean, Green & Beautiful Committee Minutes

SUMMARY

Minutes of Meeting No. 03-2021 and 04-2021 of the Clean, Green & Beautiful Committee held on April 21, 2021 and May 19, 2021 respectively, for information.

ATTACHMENTS

1. CGB Minutes April 21, 2021
2. CGB Minutes May 19, 2021

DATE: APRIL 21, 2021**MEETING NO. 03-2021****TIME:** 10:00 AM**PLACE:** MICROSOFT TEAMS**CHAIR:** COUNCILLOR R. JOHNSON**MEMBERS:**

Mayor B. Mauro, *City Council*
Councillor R. Johnson, *City Council*
Ms. B. Baker, *Local Artist*
Ms. J. Charette, *Ministry of Tourism, Culture & Sport*
Ms. K. Donahue, *Citizen Representative*
Ms. S. Godwin, *Thunder Bay Art Gallery*
Ms. S. Hamel, *EcoSuperior*
Ms. M. Davidson, *EcoSuperior*
Mr. D. Hansen, *Public Art Committee*
Mr. K. Jessiman, *Medium Business Representative*
Mr. S. Margarit – *Large Industrial Representative*
Ms. D. Pallen, *Heritage Advisory Committee*
Mr. A. Puiatti, *Architectural*
Mr. G. Ritchie – *Labour Representative*
Mr. A. Viljoen, *Citizen Representative*
Ms. K. Berlinquette, *Small Business Representative*
Ms. J. Reinhart, *Youth Representative*

OFFICIALS:

Ms. K. Lewis, Director,
Corporate Strategic Services
Ms. K. Hell, Administrative Assistant,
Corporate Strategic Services

GUESTS:

Ms. L. Costanzo, Supervisor – Cultural
Development & Events

1. WELCOME & DISCLOSURES OF INTEREST

The Chair, Councillor R. Johnson, called the meeting to order at 10 am. There were no disclosures of interest declared at this time.

2. AGENDA APPROVAL

It was the consensus of the Committee that the agenda for Meeting No. 03-2021 of the Clean, Green & Beautiful Committee held on April 21, 2021 including the additions of the 100th Anniversary of the Poppy and Awards Update be confirmed.

3. MINUTES OF PREVIOUS MEETING

It was consensus of the Committee to confirm the Minutes of Meeting No. 03-2021 held on April 21, 2021.

4. PUBLIC ART UPATE

Mr. D. Hansen provided an update relative to the above.

The Public Art April meeting was cancelled.

Jury call to talent has gone out.

The second art bus is moving forward.

5. HERITAGE COMMITTEE UPDATE

Ms. D. Pallen provided an update relative to the above.

The cobblestone curb blocks on Hill Street are recommended not to be re-used due to the expense and have no heritage history. The blocks will be kept in the event there is another use for them.

Vickers Park is a heritage park and the re-design has to include the heritage elements and remain intact.

6. IMAGE ROUTE TOUR PRESENTATION TO CITY COUNCIL

The Image Route tour was presented to City Council at the Monday Committee of the Whole meeting on April 19

Following are the major points raised:

- Would like to see fountains and/ or a water theme created in future projects.
- Including public art was a huge priority.

- Working with businesses and homeowners to improve Memorial Avenue and intersections with the use of low planters, bike trails and/or routes
- Include more beautification in future site plan controls

7. 100th ANNIVERSARY OF THE POPPY

City of the Poppy Project at the Waverly Lookout will have interpretive panels added. Ms. K. Lewis will follow up with Mr. W. Schwar, as it is his project for the May meeting.

8. CLEAN, GREEN & BEAUTIFUL AWARDS UPDATE

Clean, Green & Beautiful Award nominations will be available next week.

The Sub Committee of Ms. S. Godwin, Ms. B. Baker, Mr. K. Jessiman and Mr. A. Puiatti will meet and review the nominations. If anyone else would like to join, please inform the committee by next week.

9. WORKING GROUP RECOMMENDATIONS, FUNDING ALLOCATIONS.

There will not be any emerging project funding for the secondary schools as many of them are still working on their projects from 2020 due to COVID-19.

The committee approves the recommendation and agrees to the following allocation of funds that have been approved by Council:

- EcoSuperior – \$20,000
- Public Art - \$15,000
- Thunder Bay Chamber of Commerce Awards - \$1800

MOVED BY: Mr. A. Puiatti

SECONDED BY: Ms. B. Baker

THAT the above funds be allocated as stated.

CARRIED

The working group has had six meetings to date and have prepared a preliminary report/presentation.

Mr. A. Viljoen presented a very detailed revised list of future projects, timeline and collaboration where applicable. Being mindful of remaining holistic and having an impact. Lists attached for your reference.

A discussion was held regarding reviewing the projects again including criteria, purpose and vision which would include the Image Route Project.

The [Image Route Guidelines](#) document shared on the City website.

A discussion was held regarding awareness building with the community at the inception of the project and if the Clean, Green & Beautiful website have a feature that allows the public to submit ideas and/or suggestions. Considering a survey to residents for input

The working group will meet again prior to the May meeting to prioritize the list and timelines to determine which projects can move forward in the near future.

10. NEXT MEETING

Committee meetings are held on the 3rd Wednesday of each month, except July and August, from 10:00 a.m. until 12:00 p.m. in the McNaughton Room, 3rd Floor of City Hall, unless otherwise notified.

- Wednesday, May 19, 2021 Microsoft Teams
- Wednesday, June 16, 2021 Microsoft Teams
- No meeting July and August
- Wednesday, September 15, 2021 TBD
- Wednesday, October 20, 2021 TBD
- Wednesday, November 17, 2021 TBD
- Wednesday, December 15, 2021 TBD

11. ADJOURNMENT

12:00 PM

DATE: MAY 19, 2021**MEETING NO. 04-2021****TIME:** 10:00 AM**PLACE:** MICROSOFT TEAMS**CHAIR:** COUNCILLOR R. JOHNSON**MEMBERS:**

Councillor R. Johnson, *City Council*
Ms. B. Baker, *Local Artist*
Ms. J. Charette, *Ministry of Tourism, Culture & Sport*
Ms. K. Donahue, *Citizen Representative*
Ms. S. Godwin, *Thunder Bay Art Gallery*
Mr. D. Hansen, *Public Art Committee*
Mr. K. Jessiman, *Medium Business Representative*
Mr. S. Margarit – *Large Industrial Representative*
Ms. D. Pallen, *Heritage Advisory Committee*
Mr. A. Puiatti, *Architectural*
Mr. A. Viljoen, *Citizen Representative*
Ms. K. Berlinquette, *Small Business Representative*
Ms. J. Reinhart, *Youth Representative*

OFFICIALS:

Ms. K. Lewis, General Manager,
Development & Emergency Services
Ms. J. Fazio, Planner II
Ms. K. Hell, Administrative Assistant,
Corporate Strategic Services

GUESTS:

Ms. L. Costanzo, Supervisor – Cultural
Development & Events

1. WELCOME & DISCLOSURES OF INTEREST

The Chair, Councillor R. Johnson, called the meeting to order at 10 am. There were no disclosures of interest declared at this time.

2. AGENDA APPROVAL

It was the consensus of the Committee that the agenda for Meeting No. 04-2021 of the Clean, Green & Beautiful Committee held on June 16, 2021 be confirmed.

3. MINUTES OF PREVIOUS MEETING

It was consensus of the Committee to confirm the Minutes of Meeting No. 04-2021 held on May 19, 2021.

4. PUBLIC ART UPATE

Mr. D. Hansen provided an update relative to the above.

Excited to have Ms. L. Bode on board as the new Cultural Development & Public Art Coordinator.

CBC interviewed one of the artists, Shelby Gagnon who will be working with the Maamawe All Together Bus creative.

The Public Art Committee is planning a virtual strategic retreat in the near future.

5. HERITAGE COMMITTEE UPDATE

Ms. D. Pallen provided an update relative to the above.

Magnus Theatre is in phase three of their repairs and/or renovations remaining within the heritage guidelines.

Waiting on the Vickers Park Cultural Heritage Evaluation Report.

Walleye articles are ongoing.

Walking tour app will be available in the near future.

Fundraising for the Chippewa Carousel is ongoing.

6. CLEAN, GREEN & BEAUTIFUL AWARDS UPDATE

Mr. K. Jessiman provided an update relative to the above.

A winner has been selected. Cannot disclose the nominee until after June 16.

The awards ceremony will be held virtually at Boomers Drive-In in Murillo on June 16.

A discussion was held regarding how to increase the number of nominations received for the Clean, Green & Beautiful section. There was only one nomination for 2021. At this time, the nominee is required to be a member of the Chamber of Commerce.

The Committee discussed that the Sub-Committee: Ms. S. Godwin, Ms. B. Baker, Mr. K. Jessiman and Mr. A. Puiatti meet two months prior to the deadline and discuss how to obtain more nominations.

7. 100th ANNIVERSARY OF THE POPPY

The Mayor had inquired about recognition of the poppy. Information was sent to the Committee from Mr. W. Schwar.

The project, supported by Clean, Green and Beautiful related to the year of the Poppy and the 100th anniversary of the end of WWI was the Waverley Lookout at the top of Waverley Park. The poppy panels were developed through a public art process and form a visual ring around the restored lookout. It is a legacy project, on an image route and was an opportunity site. There are stands for 3 stainless steel plaques. They are about the site through time: pre-contract, during the Dawson Trail building and more recent history. The story was developed with the Museum and a subcommittee of the Heritage Advisory Committee and vetted through Regina Mandamin. When the plaques are complete and we are out of COVID a dedication ceremony is planned.

(Pictures of the new lookout were provided with the information.)

The Mayor and the Committee noted that the poppy has received recognition.

The Committee asked that Clean, Green & Beautiful be recognized on the plaques.

8. DOWNTOWN REVITALIZATION COMMITTEE

Victoriaville is scheduled to come down.

A discussion was held relative to the Clean, Green & Beautiful Committee to have representation on the Committee at the inception of the project.

Mr. S. Margarit has expressed interest to serve as the Committee's representative. There is an application process to request serving as a representative to be on the committee. City Council makes the final decision regarding membership. The Chair will look into the process and apply on behalf of Clean, Green & Beautiful.

9. PROJECT SELECTION CRITERIA

The Working Group has confirmed nine criteria points for project selection.
The committee approved the nine criteria points.

MOVED BY: Ms. S. Godwin

SECONDED BY: Ms. J. Reinhart

THAT the nine criteria points for project selection be accepted:

1. Safe Placemaking for all
2. Clean, Green and Beautiful core principles
3. Reconciliation
4. Impact
5. Project Timeline
6. Maintenance
7. Clean, Green and Beautiful Initiative
8. Tangible/Physical Project
9. Image Route

CARRIED

The information and explanations in the notes portion of the criteria requires minor changes following a discussion of the criteria. The changes will be made and brought back to the June meeting for information.

A discussion, led by Albertus Viljoen on the recommendations from the Working Groups was held.

A decision on the projects to approve was made.

MOVED BY: Mr. K. Jessiman

SECONDED BY: Mr. D. Hansen

That the following projects be approved to move forward:

Bay and Water Street— by Bay Village Coffee - special entrance into the Bay/Algoma business area.

Centennial Park Gateway - with Woodland Adventure Theme - artistic entrance gateway to the new playground. Can be undertaken in the future if funding not available this year.

North Core Streetscape - need to determine what exactly is needed to enhance this pilot project. Commitment to make the streetscape something for the community to be proud of.

Waterfront Trail Outlook – from Marina Park to Richardson’s Elevator – north end of Marina Park Drive - to create a lookout that is special. Sleeping Giant backdrop.

Leland & Arthur - to enhance the street that will be redone in 2021. Tree or shrub planting.

Consider decorative / artistic benches - part of Public Art Committee’s future projects and would have various designs to choose from.

CARRIED

Administration to report in June on suggested funding allocations in response to Committee’s input.

10. ROUNDTABLE

Ms. S. Hamel, EcoSuperior

To follow up on the funding request and support for the Spirit Garden from the Clean Green & Beautiful Committee. Pending committed contributions from both the City of Thunder Bay Indigenous Relations and/or the Port Arthur Rotary Club. Most important that financial support is first confirmed for the continued annual maintenance.

Ms. S. Godwin, Thunder Bay Art Gallery

Lakehead University Student Juried Exhibition. April 16 – May 30, 2021

Dakobinaawaswaan (Baby in a Cradleboard) gathers more than 100 cradleboards representing Indigenous communities from across North America. February 19 – June 20, 2021

Piitwewetam Making is Medicine. Commemorative exhibition presents artwork by the Gustafson family, showing how beadwork and hand-made items come from an ecology of relationships and love. February 26 – September 12, 2021

Ms. L. Costanzo, Cultural Development & Events

In discussions to have the top, three designs by Boy Roland on the 50th Anniversary Commemorative Bus made into enamel pins. Social media would be the tool to assist in choosing the top three images from the bus.

11. NEXT MEETING

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- No meeting July and August
- Wednesday, September 15, 2021 TBD
- Wednesday, October 20, 2021 TBD
- Wednesday, November 17, 2021 TBD
- Wednesday, December 15, 2021 TBD

12. ADJOURNMENT

11:53 AM

MEETING DATE 07/19/2021 (mm/dd/yyyy)

SUBJECT Earthcare Advisory Committee Minutes

SUMMARY

Minutes of Meeting No. 04-2021 and 05-2021 of the Earthcare Advisory Committee held on April 6, 2021 and May 4, 2021 respectively, for information.

ATTACHMENTS

1. Minutes - Earthcare Advisory Committee - April 6, 2021
2. Minutes - Earthcare Advisory Committee - May 4, 2021

DATE: April 6 , 2021**MEETING NO.:** 04-2021**TIME:** 4:00 P.M.**PLACE:** Microsoft Teams Meeting**CHAIR:** Councillor A. Foulds

PRESENT:

Councillor A. Foulds
Ms. M. Wanlin
Ms. S. Costigan
Ms. J. Todd
Ms. C. Strutt
Mr. W. Vander Ploeg

OFFICIALS:

Ms. A. Coomes, Sustainability Coordinator
Ms. S. Stevenson, Acting Sustainability Coordinator
Mr. J. Porter, Climate Adaptation Coordinator
Ms. M. Warywoda, Director – Environment Division
Ms. L. Grace – Administrative Assistant - Environment

GUESTS:

None

1.0 WELCOME AND DISCLOSURES OF INTEREST

The Chair, Councillor A. Foulds, called the meeting to order at 4:00 p.m. There were no disclosures of interest declared at that time.

2.0 APPROVAL OF AGENDA

MOVED BY: Mr. W. Vander Ploeg
SECONDED BY: Ms. S. Costigan

That the Agenda for Meeting No. 04-2021 of the EarthCare Advisory Committee, held April 6, 2021, including any additional information and new business, be confirmed.

CARRIED

3.0 PRESENTATIONS – None**4.0 MINUTES OF PREVIOUS MEETING**

Amendment to March 2, 2021 meeting minutes – change Water Working Group under Section 8.2 to Climate Adaptation Working Group.

The Minutes of Meeting No. 03-2021 of the EarthCare Advisory Committee, as amended, held on March 2, 2021, to be confirmed.

MOVED BY: Ms. J. Todd

SECONDED BY: Ms. M. Wanlin

THAT the Minutes of Meeting No. 03-2021 of the EarthCare Advisory Committee, held March 2, 2021, be confirmed.

CARRIED

5.0 BUSINESS ARISING FROM PREVIOUS MINUTES

Final steps of the CEEP should be complete by April 27, 2021. Draft Report going to Council on May 3, 2021; Final Report will be presented June 7, 2021. Preparation of communications materials will take place the week of April 12, 2021.

6.0 SUSTAINABILITY UPDATE

1. **LEAD:** Provide civic leadership to advance mutual respect, equal opportunity and hope

i. Support the development of the Community Energy & Emissions Plan

a) Summer to give overview of work

ii. Review and propose updates to the Sustainability Plan to further the Community's commitments to sustainability and climate adaptation

a) Brainstorming session following the meeting

b) Report to Council for wrap up of 2014-2020 Plan and next steps for the renewal of the plan (June 2021)

c) Open public survey following the presentation to council.

2. **SERVE:** Advance service excellence through a citizen focus and best use of technology

i. Working Group/Partner Projects:

a) Greening – Volunteer planting events will be postponed this year, possibility of a fall planting week if restrictions lift. New signage for LID's and now mow zones, the group is looking into by-laws around boulevards and possibility of encouraging naturalization program. Thunder Bay Field Naturalists came out with a new nature guide: New nature guide:

<https://tbfn.net/publications/nature-guide-to-thunder-bay/>

b) Water Working Group – Looking to collaborate on a project for Lake

- Superior Day or week in the late summer focusing on water.
- c) Waste – promotional materials to get the community talking about waste, virtual speaker series for WG members and idea sharing. Looking at challenges and solutions for waste reduction during Covid 19.
- d) Walkability group has not met yet in 2021, the painted crosswalk project will be postponed until fall or later based on Covid restrictions.
- e) LRCA – Superior Stewards shoreline protection program – home owners that back on to river or lake could be eligible to receive up to 100 native plants and a planting plan.
- f) Lakehead University – has received funding for a climate change park to create an LID on their property and have an area outside for demonstration or an outdoor classroom type area.
- g) EcoSuperior – Spring up to clean up registration has started, the program this year will be similar to the program that happened in the fall, encouraging citizens to clean up around their neighbourhoods
- h) LSLN – has been granted funding for their Climate Action Field School project, what this looks like will unfold in the next few months, more information to come.
- i) Lakehead University – Local Review of Sustainable Development Goals
- j) Climate change Connection Coalition Handouts- Lakehead Region Conservation Authority, Citizens United for a Sustainable Planet, EarthCare – City of Thunder Bay, EcoSuperior Environmental Programs, Environment North, Fridays for Future– Thunder Bay Chapter, Lakehead University – Social Sciences and Humanities Research Council, Matawa First Nation Management – Four Rivers Environmental Group, Thunder Bay District Health Unit – Northern Ontario Health and Climate Change Collaborative.

3. GROW: Focus on city building and social infrastructure to strengthen our economy, lifestyle and well being

- i. Due to covid restrictions and budget constraints one LID was built last year; this year there are 17 facilities planned.

a) NDMP projects:

- 1. Access/Egress project extension was approved
- 2. Greening Westfort application is in
- 3. Intercity Drainage application in; proceeding with the preliminary and detailed designs for several of the "Larger Scale Flood Mitigation Options" identified in the report

- ii. Fishermans Park West restoration project. Survey closed on March 1st, an

update on the next steps should come shortly.

- iii. A new splash pad will be created next to the Northwood Playfield on James Street N., the splash pad will have a 'Water is Life' theme and include educational elements, such as the importance of water

7.0 CLIMATE ADAPTATION UPDATE

1. **LEAD:** Provide civic leadership to advance mutual respect, equal opportunity and hope.
 - i. Canada Ontario Agreement funding application successful
 - a) \$85,000 in support of piloting roadmap presented in March
 - b) \$30,000 in support of climate related emergency exercises with regional partners
2. **SERVE:** Advance service excellence through a citizen focus and best use of technology.
 - i. Did presentations on climate adaptation for Lakehead, Laurentian, and Brock Universities
 - ii. CAWG did a trivia night for international students last week, seem eager to repeat
 - iii. Will be presenting to Leadership Thunder Bay April 15
3. **GROW:** Focus on city building and social infrastructure to strengthen our economy, lifestyle and well-being & **RENEW:** Focus on essential infrastructure, revitalize our cores and enhance our Image Routes
 - i. RPWCO Roadmap for assessing climate vulnerabilities will be piloted in Thunder Bay
 - ii. Emergency exercises on climate-related emergency scenarios, leveraging some of the partnerships formed over the course of COVID

8.0 WORKING GROUP UPDATE FOR LIAISONS

See Sustainability Update for activities of the working groups.

9.0 UPCOMING EVENTS

- 9.1 Earth Day – April 22, 2021 – information will be shared through social media.

10.0 NEW BUSINESS

Items 10.1 and 10.2 on the agenda are deferred to the brainstorming session taking place after this meeting.

10.3 Councillor A. Foulds outlined the amazing artwork of local youth in the “Thunder – Making Noise in an Age of Climate Denial” booklet.

10.4 The Earth Month challenge began March 22, 2021 and will continue until Earth Day. Activities will include:

1. Litter Cleanup
2. Up-Cycling
3. Artistic Expression

The above activities will be advertised through our social networks.

11.0 NEXT MEETING

Committee meetings are held on the first Tuesday of each month, except July and August, at 4:00 p.m. via Microsoft Teams, unless otherwise notified.

The 2021 meeting schedule is as follows:

- June 1, 2021
- September 7, 2021
- October 5, 2021
- November 2, 2021
- December 7, 2021

12.0 ADJOURNMENT

The meeting was adjourned at 4:54 p.m.

A brainstorming session took place after the meeting to Review and Update the Sustainability Plan and Review and Implementation of the Climate Adaptation Strategy.

DATE: May 4 , 2021**MEETING NO.:** 05-2021**TIME:** 4:00 P.M.**PLACE:** Microsoft Teams Meeting**CHAIR:** Councillor A. Foulds

PRESENT:

Councillor A. Foulds
Ms. M. Wanlin
Ms. S. Costigan
Ms. J. Todd
Ms. C. Strutt
Mr. W. Vander Ploeg
Ms. S. Stiles

OFFICIALS:

Ms. A. Coomes, Sustainability Coordinator
Ms. S. Stevenson, Net Zero Strategy Coordinator
Mr. J. Porter, Climate Adaptation Coordinator
Ms. M. Warywoda, Director – Environment Division
Ms. L. Grace – Administrative Assistant - Environment

GUESTS:

Mr. G. Walter – Landscape Architect, Infrastructure & Operations
Mr. F. Wilson – Citizen

1.0 WELCOME AND DISCLOSURES OF INTEREST

The Chair, Councillor A. Foulds, called the meeting to order at 4:00 p.m. There were no disclosures of interest declared at that time.

2.0 APPROVAL OF AGENDA

MOVED BY: Ms. J. Todd
SECONDED BY: Ms. M. Wanlin

That the Agenda for Meeting No. 05-2021 of the EarthCare Advisory Committee, held May 4, 2021, including any additional information and new business, be confirmed.

CARRIED.

3.0 PRESENTATIONS

Mr. G. Walter, Landscape Architect, Infrastructure & Operations, gave a presentation on the plans for “Reimagining North Core Streetscapes”, as well as the plans for the Conservatory and surrounding area. This was followed by a Q&A and discussion period.

Mr. F. Wilson – Citizen, gave a presentation on a proposal to establish a collaborative community Climate Action Charter in Thunder Bay, followed by a Q&A and discussion period.

4.0 MINUTES OF PREVIOUS MEETING

The Minutes of Meeting No. 04-2021 of the EarthCare Advisory Committee, as amended, held on April 6, 2021, to be confirmed.

MOVED BY: Ms. J. Todd
SECONDED BY: Ms. S. Costigan

THAT the Minutes of Meeting No. 04-2021 of the EarthCare Advisory Committee, held April 6, 2021, be confirmed.

CARRIED.

5.0 BUSINESS ARISING FROM PREVIOUS MINUTES – None

6.0 SUSTAINABILITY UPDATE

1. LEAD: Provide civic leadership to advance mutual respect, equal opportunity and hope

- i. Working on 2014 to 2020 Sustainability Plan report to go to Council in July
- ii. Timeline for the Sustainability Plan renewal. Community consultation to start after July presentation and renewal to happen over the course of the next year.

2. SERVE: Advance service excellence through a citizen focus and best use of technology

- i. Working with EcoSuperior and Climate Change Connectors group on a Climate Change Forum to happen June 21 to 25.

Motion to adopt EAC Terms of Reference:

MOVED BY: Ms. S. Costigan
SECONDED BY: Ms. S. Stiles

THAT the EarthCare Advisory Committee Terms of Reference for 2021 be adopted.

CARRIED.

Motion to adopt EAC GreenPrint:

MOVED BY: Ms. S. Costigan
SECONDED BY: Ms. J. Todd

THAT the EarthCare Advisory Committee GreenPrint document for 2021 be adopted.

CARRIED.

7.0 CLIMATE ADAPTATION UPDATE

1. LEAD: Provide civic leadership to advance mutual respect, equal opportunity and hope.

- i. Work started on planning emergency exercises on climate-related emergency scenarios, leveraging some of the partnerships formed over the course of COVID
- ii. Drafting a COVID-19 severe weather plan for vulnerable populations.

2. SERVE: Advance service excellence through a citizen focus and best use of technology.

- i. Presented to Leadership Thunder Bay April 15
- ii. Recorded presentation on EarthCare for 55+ Centre volunteers launched Earth Day
- iii. Launched climate change factsheets on [ClimatechangeTBay.com/factsheets](https://climatechangeTBay.com/factsheets)

3. GROW: Focus on city building and social infrastructure to strengthen our economy, lifestyle and well-being & RENEW: Focus on essential infrastructure, revitalize our cores and enhance our Image Routes.

- i. RPWCO Roadmap for assessing climate vulnerabilities will be piloted in Thunder Bay

8.0 NET ZERO STRATEGY UPDATE

The Net-Zero Strategy was presented to Council as a First Report on May 3rd. The Strategy will be returning to Council on June 7th for consideration following public engagement. Public engagement was launched on May 4th and will continue to May 30th. This Virtual Open House includes a community survey and a Virtual Launch Event (May 18th, 6:30-8:00pm). Information can be found on the project's Get Involved Page: <https://getinvolvedthunderbay.ca/community-energy-plan>.

Ms. S. Stevenson will draft a memo to Council by June 1, 2021 in support of the Net-Zero Strategy, to be discussed at the next meeting.

Ms. Stevenson also outlined a social media plan to garner the support of various groups for the Net-Zero Strategy.

9.0 WORKING GROUP UPDATE FOR LIAISONS – None

10.0 UPCOMING EVENTS

10.1 Net-Zero Strategy Virtual Open House – May 18, 2021 from 6:30 to 8:00 pm

11.0 NEW BUSINESS - None

12.0 NEXT MEETING

Committee meetings are held on the first Tuesday of each month, except July and August, at 4:00 p.m. via Microsoft Teams, unless otherwise notified.

The 2021 meeting schedule is as follows:

- September 7, 2021
- October 5, 2021
- November 2, 2021
- December 7, 2021

13.0 ADJOURNMENT

The meeting was adjourned at 5:36 p.m.

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Corporate Report

DEPARTMENT/ DIVISION	Infrastructure & Operations	REPORT NO.	R 61/2021
DATE PREPARED	04/30/2021	FILE NO.	
MEETING DATE	07/19/2021 (mm/dd/yyyy)		
SUBJECT	EarthCare Sustainability Plan 2014-2020 Report		

RECOMMENDATION

For Information Only.

LINK TO STRATEGIC PLAN

This report directly supports the fifth goal under the Lead pillar of the City of Thunder Bay's Corporate 2019-2022 Strategic Plan to "Further [previous] commitments to sustainability and climate adaptation." This report updates Council on the progress made to implement the EarthCare Sustainability Plan which directly supports the implementation of the Corporate Strategic Plan.

EXECUTIVE SUMMARY

This Corporate Report and the accompanying EarthCare Sustainability Plan 2014-2020 Report (Attachment A) provide information regarding the progress achieved from 2014 to 2020, on the implementation of the EarthCare Sustainability Plan.

DISCUSSION

This report is the twelfth Annual Report on the EarthCare Sustainability Plan and its predecessors presented to Council. The recommended actions laid out in the plan represent the ideas and concerns that were brought forward at the time it was created, and were intended to provide guidance for making the objectives a reality. With sustained support from Council and varying levels of Administration, EarthCare continued collaboration with City divisions and departments, and worked with external partners to implement actions and objectives found in the plan.

The following outlines a few of the many noteworthy accomplishments that have come from the recommended actions within the Sustainability Plan:

- The creation and adoption in principle of Climate Ready City: City of Thunder Bay Climate Adaptation Strategy in 2015.

- In 2016 the Stormwater Management Plan was adopted in principle by Council, which focuses on the entire stormwater system, and how changes in the environment, land use, and climate affect it.
- Thunder Bay's Official Plan update in 2019 used four overarching approaches to focus the integration of environmental protection, climate adaptation, economic diversification, and healthy community principles throughout the document.
- The creation of Climate Forward City: Thunder Bay's Net Zero Strategy in 2020/2021.
- The creation and adoption in principle of The Transportation Master Plan and Active Transportation Plan in 2019, both of which incorporate climate adaptation and mitigation considerations throughout.
- The creation of the Thunder Bay Climate Change Connection website (climatechangetbay.com), providing citizens and organizations with a set of locally relevant resources related to Climate Change and Adaptation.
- The recognition of Thunder Bay as a Silver Bicycle Friendly Community, an upgrade from the previous Bronze designation awarded in 2015.
- The amendment of the existing idling prohibitions in the Noise By-law in 2018, lowering the allowed idling time to two minutes except when the temperature is hotter than 27C or colder than 0C.
- The 2020 analysis of GHG emissions for the Corporation showed an overall decrease of 35% from the baseline year of 2009. Much of this reduction can be attributed to COVID 19, however, this reduction far exceeding the emissions reduction target of 20% below 2009 levels by 2020.

The EarthCare Sustainability Plan 2014 to 2020 Report (Attachment A), outlines the many ways that Thunder Bay has taken action over the last seven years. It is now time to re-evaluate the plan and work with the community on an updated version. The updated version, which will be presented to Council in 2022, will act as the framework for EarthCare to continue collaboration with the community through its working groups on environmental issues.

LINK TO EARTHCARE SUSTAINABILITY PLAN

This report presents the EarthCare Sustainability Plan 2014 to 2020 Report, a report highlighting progress on the EarthCare Sustainability Plan's implementation.

FINANCIAL IMPLICATION

There are no financial implications associated with this report.

CONCLUSION

It is concluded that Thunder Bay has made steady progress on the implementation of the EarthCare Sustainability Plan. In 2021, after seven (7) years of implementing the current Sustainability Plan, a new draft version will be developed with community consultation for Council consideration in 2022.

BACKGROUND

The Community Environmental Action Plan (CEAP) was adopted by City Council in 2008, R 128/2008 (Environment). The CEAP has since been updated with the latest iteration – the EarthCare Sustainability Plan, R 55/2014 (Environment), and is part of the City's commitment to reducing greenhouse gas (GHG) emissions, and functions as the community's integrated community sustainability plan (ICSP). The first Annual Report was presented in 2010, R 02/2010 (Environment).

City Council originally approved Environmental Policy No. 04-02-02 after reviewing R 290/2005 (Environment) on December 5, 2005. Two annual reports, R 27/2007 (Environment) and R 24/2008 (Environment), were presented to City Council in keeping with the Policy requirements. Report 024/2008 recommended that pending adoption of the CEAP by City Council, the reporting of the City's Corporate environmental progress become part of the CEAP reporting process.

REFERENCE MATERIAL ATTACHED

Attachment A: EarthCare Sustainability Plan 2014 to 2020 Report

PREPARED BY: Amy Coomes, Sustainability Coordinator

THIS REPORT SIGNED AND VERIFIED BY: (NAME OF GENERAL MANAGER)	DATE:
Kerri Marshall, General Manager – Infrastructure & Operations	July 7, 2021



EarthCare Sustainability Plan 2014-2020 Report



2014-2020

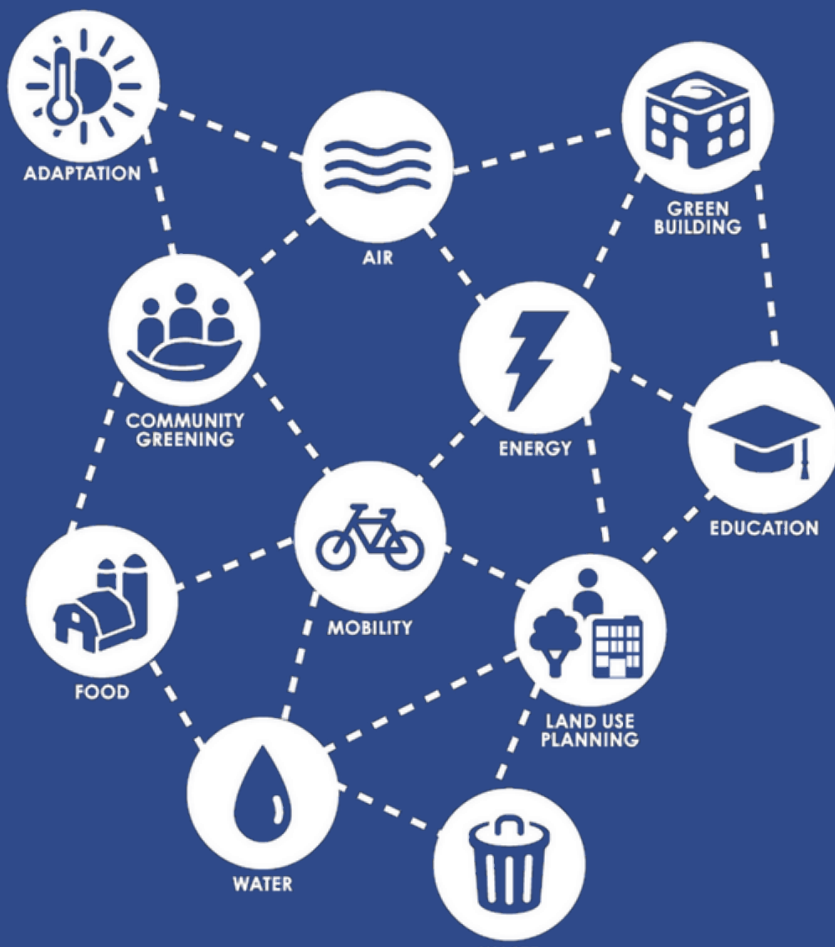
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WHAT IS EARTHCARE?

EarthCare Thunder Bay is a partnership between the City of Thunder Bay and the community to work together on issues of community sustainability, climate adaptation, and greenhouse gas reduction. Our mission is to lead the community in securing the environmental health of our region, and thereby improve the social, cultural, and economic well-being of future generations.



EarthCare's Working Groups (WG), provide a point of entry for the participation and engagement of the public and other stakeholders in the implementation of the EarthCare Sustainability Plan. Working Groups come together to work on areas essential to community sustainability, such as air, climate adaptation, community greening, education, energy, food, green building, land use planning, mobility (active transportation, transit, and walkability), waste, and water.

EarthCare is guided by two strategic documents: The EarthCare Sustainability Plan (2014 – 2020) and the Climate Adaptation Strategy (2015). The implementation of these plans will help Thunder Bay reduce greenhouse gas (GHG) emissions, become more climate-resilient, and create a more sustainable city. The Sustainability Plan and the Climate Adaptation Strategy both provide clear steps for moving forward. EarthCare will continue to represent the community by bridging community needs and wants with long-term planning of municipal investments that are resilient, evidence-based, and achieve multiple co-benefits.

The EarthCare Advisory Committee (EAC) of Council helps to guide EarthCare and the implementation of the Sustainability Plan.



Top l-r: Jacob Porter, Lynn Duffield, Amy Coomes
Bottom l-r: Margaret Wanlin, Shannon Costigan (Vice-Chair),
Councillor Andrew Foulds (Chair), Michelle Warywoda,
Councillor Kristen Oliver, Lynae Grace; Missing: Sandra Stiles,
Jane Todd

EarthCare would like to thank all of the amazing volunteers, participants of the WGs, and our community partners who give their time and energy to making real change in our community and helping to create a more livable Thunder Bay. These champions are integral in maintaining the momentum of EarthCare.

THIS REPORT OUTLINES THE PROGRESS MADE BY THE CORPORATION OF THE CITY OF THUNDER BAY AS WELL AS THE THUNDER BAY COMMUNITY ON THE IMPLEMENTATION OF THE SUSTAINABILITY PLAN

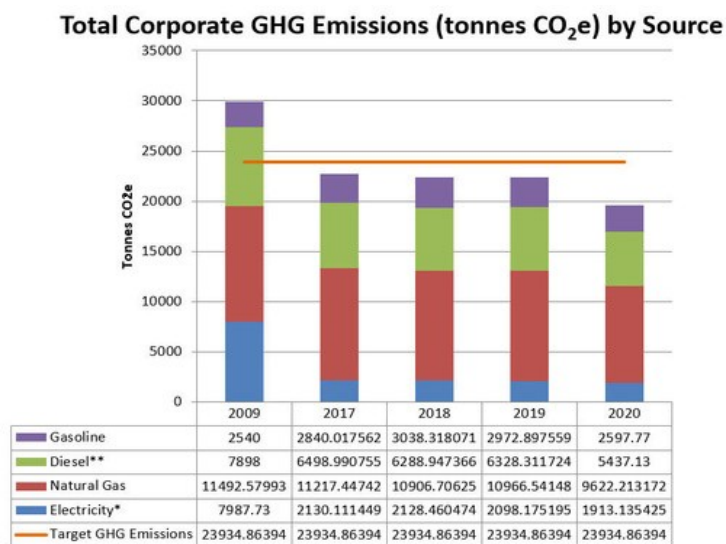
ENERGY

Goal: To promote the wise use of energy and the transition to a carbon-neutral future.

Objective: By 2020, total municipal operations energy consumption (GJ) is 20% below 2009 levels.

- The 2020 analysis of GHG emissions for the Corporation showed an overall decrease of 35% from the baseline year of 2009. Much of this reduction can be attributed to COVID-19, however, this reduction far exceeds the emissions reduction target of 20% below 2009 levels by 2020.
- Some major highlights of corporate energy initiatives include:
 - Utilizing energy and sustainability software system for energy monitoring
 - Ongoing work with transit industry and other partners for the integration of electric transit buses within transit operations.
 - Continued use of biodiesel in corporate fleet vehicles. Completion of the residential LED streetlight project.
 - Continued use of biodiesel in corporate fleet vehicles.
 - Completion of the residential LED streetlight project.

More detailed information on the energy efficiency projects completed to date can be found in the Corporate Energy Management Plan 2019-2024



* Electricity coefficient decreased from 0.00012 tCO₂/kwh in 2009 to 0.00004tCO₂/kwh in 2014 - 2018
 ** Diesel coefficients changed from 2009 to align with reporting standards of the Global Protocol for Community Scale GHG Emissions Inventories (GPC).



35%



Decrease in Corporate GHG emissions from 2009 baseline.

Objective: By 2020, total community energy consumption (GJ) is 20% below 2009 levels.

- In 2016, community-wide emissions were 22% higher than 2009 levels, highlighting a need for a renewed approach for tackling community-wide emissions. This sparked the creation of the Net- Zero Strategy (NZS).
- Planning for the NZS began in 2019 following the Ontario Ministry of Energy, Northern Development, and Mines guidelines. The resulting NZS is a proactive community-wide plan that addresses energy use, emissions production, and climate change issues and opportunities in Thunder Bay. The strategy aims to: improve energy efficiency, reduce energy consumption and greenhouse gas (GHG) emissions, foster renewable energy production, support and guide economic development, capture funding opportunities, and participate in climate action.
- The Federation of Canadian Municipalities and the Ontario Ministry of Energy, Northern Development, and Mines in part funded the development of the Community Energy and Emissions Plan (a.k.a. Net-Zero Strategy).

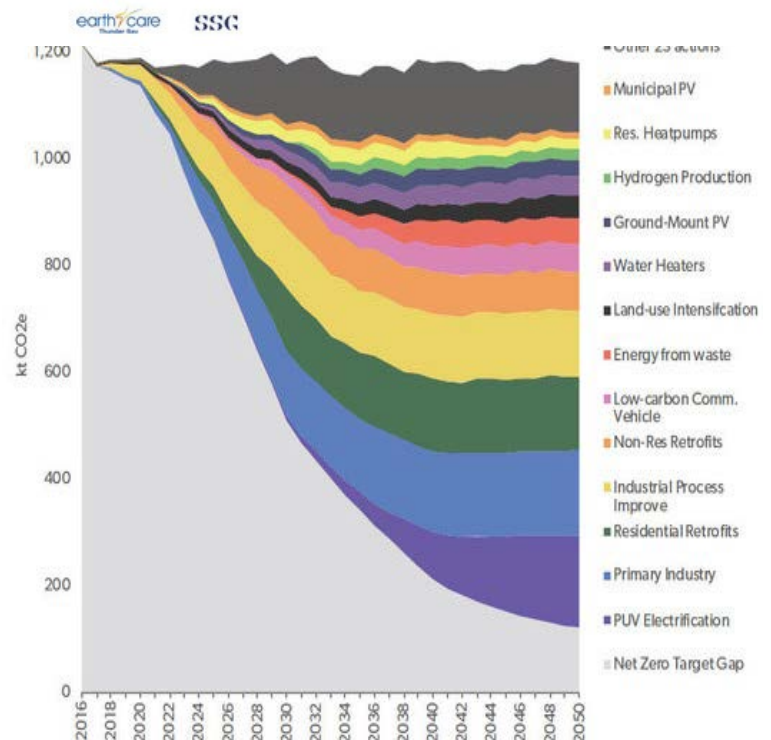
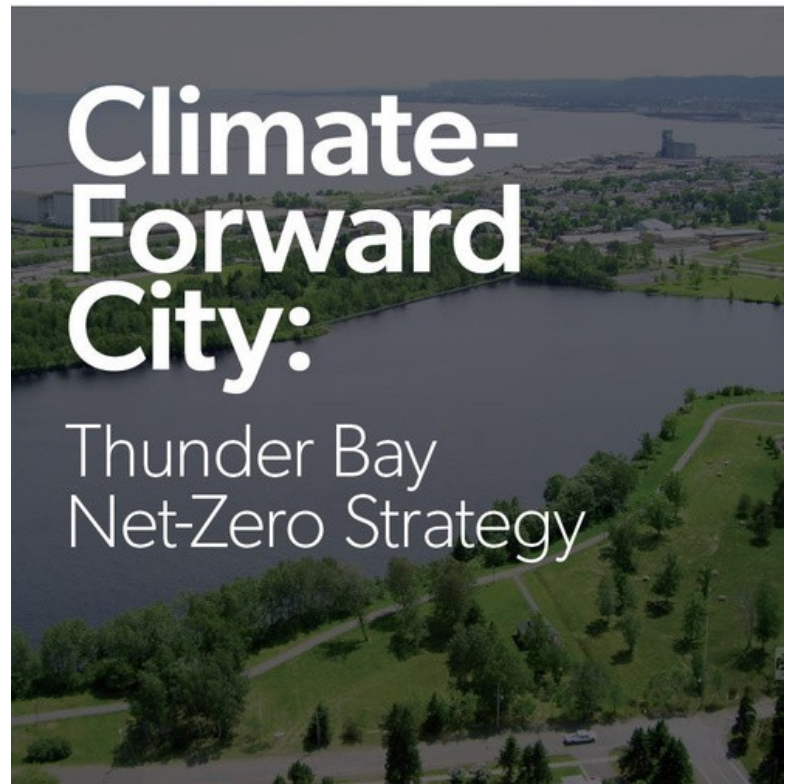


Figure 1: Illustrating the GHG reductions by source within the net-zero pathway.

GREEN BUILDING

Goal: Thunder Bay buildings minimize energy consumption and conserve resources.

Objective: By 2020, new buildings are being constructed that improve resilience, increase energy efficiency, and reduce greenhouse gas emissions by 20% from the 2009 baseline.

- Ongoing preventative maintenance focusing on energy efficiency at all City Facilities.
- Implementation of energy efficient measures as recommended in the Pioneer Ridge energy audit included upgrades to the domestic hot water heater system, HRV, and boiler system, with full commissioning to result in a 13% reduction in electricity consumption and a 30% reduction in natural gas consumption.
- Implementation of energy efficient measures as recommended in the Front Street Operations Yard energy audit included the installation of new air handling units, upgraded boiler system, and building automation system, with full commissioning resulting in a 30% reduction in electricity consumption and a 25% reduction in natural gas consumption.
- Implementation of energy efficiency measures as recommended in the Thunder Bay Community Auditorium energy audit included a boiler system upgrade, air handling unit variable speed conversions, and domestic hot water heater system upgrade, with full commissioning resulting in a 17% reduction in electricity consumption and a 30% reduction in natural gas consumption.
- Installation of a new energy efficient chiller at the Fort William Gardens. And a new energy efficient boiler plant at Delaney Arena.
- Continued optimization of all systems and operations at the Water Pollution Control Plant.
- Installation of an electrical metering system for storm water pumping stations and the Bare Point Water Treatment Plant to ensure systems and processes are operating efficiently and provide alerts should they deviate from optimum performance.
- Installation of new energy efficient condensing boiler plant system and hot water heating system at North Central Fire Station.
- Continued retrofit and replacement to LED lighting throughout all City facilities.

LAND USE

Goal: To include and implement concepts surrounding smart growth and sustainability into the planning and patterns of land use within the community and the Corporation.

Objective: The public, City Administration and Council are engaged on the merits of land use policies that champion smart growth practices.



- The Thunder Bay Official Plan update in 2019 used four overarching approaches to focus the integration of environmental protection, climate adaptation, economic diversification, and healthy community principles throughout the document.
- Planning Services has taken an active role in engaging stakeholders and decision makers on the merits of sustainable land use policies and smart growth. Presentations to Council for each zoning amendment and Official Plan amendment provide an opportunity to discuss the benefits and drawbacks of each project from a planning perspective, deepening the collective knowledge of sustainable development objectives and goals.

Objective: By 2020, development activities that counter urban sprawl are promoted, providing net energy and land savings and conserving or enhancing ecological functions.

- Thunder Bay has continued to see a shift towards development within the urban area. In 2018, 78% of all new residential development occurred in the urban area; as of 2020 that has increased to 90%.



Objective: Development activities that result in greater socio-economic and demographic diversity in new and existing neighbourhoods are promoted.



- The 2019 Official Plan enables intensification in the urban area by facilitating second units and accessory apartments in single-detached, semi-detached, and townhouse dwellings. Modifications to the Zoning By-law that are currently underway will introduce regulations to allow second units. In 2020, 43% of all new residential units within the Urban Settlement Area were created through intensification and 6 multi-unit buildings constructed. These were all constructed in the urban area on full municipal services. Multi-unit construction is encouraged near public transportation, commercial corridors, and neighbourhood amenities.

Objective: Development activities are supported that optimize the use of existing infrastructure and are within developed areas, and any new expansions and developments do not compromise Thunder Bay's fiscal health.

- Planning Services has played a supportive role in intensification - working directly with applicants, developers, and community members to ensure projects contribute to the vitality of the neighbourhoods they inhabit, and support the sustainability of the City in the long term. With proposed changes to the Zoning By-law, it is the intent of the Planning Services Division to facilitate intensification and infill projects.

CLIMATE ADAPTATION

Goal: Build a community that reduces the risk of climate change through available opportunities and initiatives.

Objective: Identify and implement adaptive actions for the Corporation and the Community through the development of a Climate Adaptation Strategy by 2015.

- In December of 2015 City Council adopted in principle The Climate Ready City: City of Thunder Bay Climate Adaptation Strategy.
- In 2016 The City made the Climate Adaptation Coordinator a permanent position to support the implementation of strategy actions throughout the Corporation and community.
- Climate adaptation has been integrated into the City's Strategic Plan, Sustainability Plan, Transportation Master Plan, Asset Management Program, Stormwater Management Plan, and notably, integrated as one of four overarching approaches in the City's Official Plan (along with Environmental Sustainability, Economic, and Health).

Objective: Collect, analyze, monitor and update climate information and projections for the region and identify gaps where adaptation is needed on an ongoing basis.

- In 2015 a set of key indicators were established to track progress on how our City and community are experiencing, preparing for, responding to, and recovering from climate change impacts.
- In 2020 the climate adaptation indicators were updated with support from the Climate Risk Institute, reflecting lessons learned and Thunder Bay's role in responding to regional emergencies.
- Between 2015 and 2020, the LRCA updated the floodplain maps in the McIntyre River, Neebing River, McVicar Creek, Pennock Creek, Kaministiquia River, and Mosquito Creek watersheds.





Objective: Increase awareness, engagement, and confidence of Municipal Leadership, City staff, stakeholders, and community members in climate adaptation measures by 2020.

- The Thunder Bay Climate Change Connection website (climatechangetbay.com) was launched on Earth Day 2018, providing citizens and organizations with a set of locally relevant resources related to Climate Change and Adaptation. This website connects information, ideas, and people to inspire climate engagement in the Thunder Bay region.
- In 2020, City Council, following a deputation by the EarthCare Climate Adaptation Working Group, declared a climate emergency for the City of Thunder Bay, for the purposes of naming, framing, and deepening our commitment to protecting our economy, our ecosystems, and our community from climate change.
- EarthCare has developed communication materials and presented them to the public via booths at public events to increase knowledge of climate change and support citizens' response and recovery from extreme weather events.
- In 2019 The City of Thunder Bay was awarded funding for the Community Flood Mitigation Project from Infrastructure Canada's Disaster Mitigation and Adaptation Fund.

Comprehensive Climate Adaptation updates are reported to City Council annually in November.

CLIMATE ADAPTATION WORKING GROUP MEMBERS

Courtney Strutt, Chair
 Summer Stevenson
 Amy Coomes
 Jacob Porter
 Adam Daniele
 Alexa Haberer
 Aynsley Klassen
 Brant Muir
 Erica Tropea
 Gail Willis
 Heather McLeod
 Julia Prinselaar
 Marcel Bananish
 Ken Deacon
 Lindsay Galway
 Osezele Ilima
 Paul Berger
 Rob Sanderson
 Robyn Gillespie-Barten
 Iya Rozenberg
 Kyla Moore



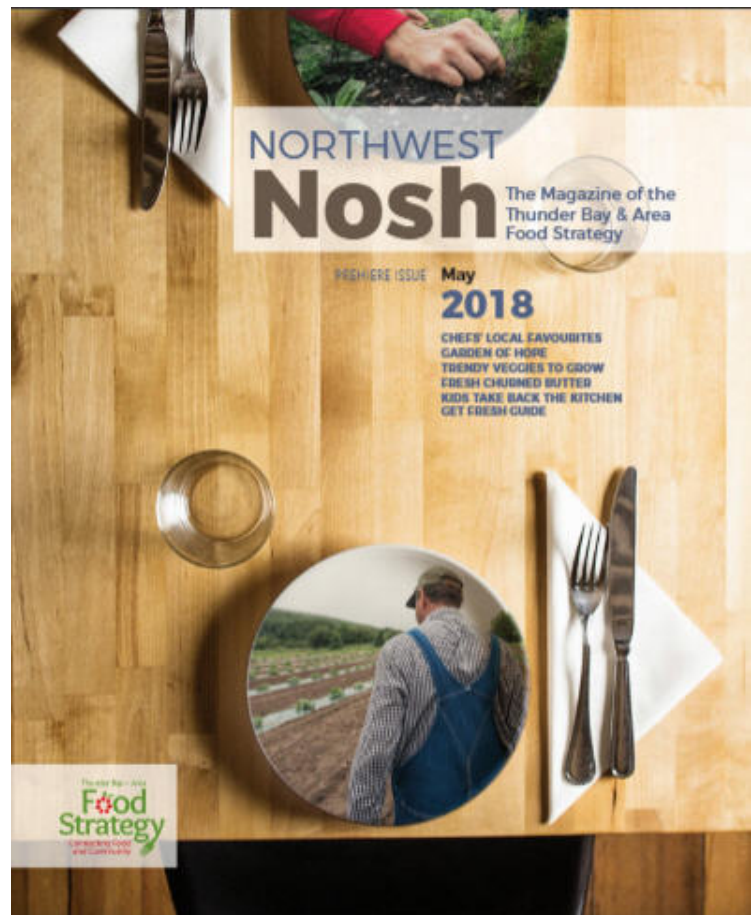
THUNDER BAY AND AREA FOOD STRATEGY

Goal: To build a sustainable local food system in Thunder Bay that promotes social justice and supports local production, storage, processing, sale and distribution of food.

Highlights

- In partnership with the Crime Prevention Council, the Thunder Bay and Area Food Strategy (TBAFS) is leading the development of the Community Emergency Food Response Plan to increase coordination, communication, and collaboration among organizations supporting food access of vulnerable populations to plan for safer, more efficient, and equitable response to food security at a community level during emergencies. The Phase One Report is being released Summer 2021.
- In 2015 the Community Food Security Report Card was released which assessed the Region's Food System across the seven pillars of the Food Strategy. A five-year update to this project is underway and the next edition will be released in 2022.
- The TBAFS launched the local food directory tbayinseason.ca in Winter 2020 which is an initiative highlighting area producers, processors, retailers, and restaurants that support the local food system. The local food marketing and communications initiative is launching July 2021 until July 2022.

- The TBAFS published and printed the Northwest Nosh Magazine (2018 & 2019) which focused on highlighting stories across the region across all seven pillars of the Food Strategy. To date, 25,000 copies were printed and distributed across the region and into the United States. This project will resume in 2022.
- In 2017 the Indigenous Food Circle (IFC) was created. The aim of the IFC is to reduce Indigenous food insecurity, increase food self-determination, establish meaningful relationships with the settler population through food, to build healthy, equitable and sustainable food systems in Thunder Bay.
- The TBAFS partnered with the Indigenous Food Circle to coordinate the Fall 2019 event, Increasing Urban Access to Wild Game, that focused on understanding wild game regulations. Visit www.understandingourfoodsystems.com to learn more.
- The TBAFS worked with producers, agricultural, and economic development partners to provide educational and networking opportunities (such as 'Meat Your Match') amongst producers, institutional, and wholesale buyers based on the Food & Agriculture Market Study (2017) recommendations.



- The TBAFS continued outreach with local food producers to contribute to the City of Thunder Bay's institutional food procurement needs. With the help of forward buy contracts the City has increased local food procurement to 33-35%. The City started tracking Indigenous Harvesters/Businesses food spend in 2018 (\$1,000) and increased this investment to almost \$10,000 in 2020.



- The TBAFS developed and published School Food Environments in Thunder Bay: An Inventory Project of Food Programs and Initiatives in Elementary Schools and High Schools (2018). The Report details current food programming, funding, barriers, needs, infrastructure, and food philosophies in public schools across the city.
- The TBAFS connected with groups and networks outside of Thunder Bay to influence policy decisions including: the National Coalition for Healthy School Food, Food Secure Canada, Food: Locally Embedded, Globally Engaged (FLEdGE), Sustain Ontario, and the Food Communities Network.

For a more comprehensive list of food indicators please visit: tbfoodstrategy.ca.

FOOD STRATEGY EXECUTIVE COMMITTEE MEMBERS

Dan Munshaw

Ryan Moore

Charles Levkoe

Gwen O'Reilly

Silva Sawula

Councillor Brandon Postuma, Oliver Paipoonge

Councillor Kristen Oliver, Thunder Bay

Jessica McLaughlin

Karen Kerk, Coordinator



MOBILITY

Goal: Inspire and influence the evolution of integrated urban mobility that is efficient, affordable, and accessible.



Objective: Use public and private infrastructure to create seamless, barrier-free options for bicycling, walking, and transit use in order to create a cleaner, greener, more beautiful Thunder Bay.

- Since the installation of the first pedestrian crossover in 2016 at Algoma Street and Cornwall Avenue, the City has now installed 13 crossovers around town.
- Since 2014 there have been many infrastructure improvements including:
 - Improvements to the Arundel and Bay Street active living corridors;
 - Thunder Bay's first green bike lanes painted at the intersections of Vickers Street /Miles Street and Vickers Street and Victoria Avenue.
 - The Balmoral Multi-Use Trail extended to Alloy Drive and now covers most of the street length, with the remaining section from Alloy to Beverly proposed over the next few years.
 - In 2017, the City was awarded \$325,000 from the Ministry of Transportation's Ontario Municipal Cycling Infrastructure Fund (OMCIP) for the McIntyre River Multi-Use Bridge and connecting trail.
 - The Ford St. Trail was completed south to Walsh St., terminating at Alma Adair Park and seamlessly connecting North-South to the McIntyre Trail in Confederation College. This includes a signalized intersection at Arthur and Ford to provide safe crossing for trail users. The signalized intersection includes an Accessible Pedestrian Signal to provide more information for users of all abilities to make their crossing.
- In 2020 there were many improvements to accommodate for physical distancing including:
 - A lane closure on the Cumberland St. Bridge and jersey barriers to widen the pathway helped to accommodate for the physical distancing of trail users during the Boulevard Lake Dam reconstruction.
 - The temporary closure of Red River Road to a 1 lane, 1 way street provided protected and accessible space for people to move around the Waterfront District and enjoy offerings from vendors outside.
 - Weekend closure of Lyon Blvd to provide more leisure space for people enjoying being active around Boulevard Lake.

Objective: Citizens of all ages and abilities are inspired to adopt more active modes of transportation, leading to a higher quality of life.

- Thunder Bay has been recognized as a Silver Bicycle Friendly Community, an upgrade from the previous Bronze designation awarded in 2015.
- The amount of participants in the Safe Cycling Thunder Bay program steadily increased from 278 participants in 2014 rising each year to 2,268 participants in 2019. In 2020 Safe Cycling produced and promoted their cycling skills in an online video format to be accessible to those who were interested in learning more about bicycle skills in terms of riding and safely using a bicycle. They experienced particular success with a weekly online webinar series for Adult Cycling Courses.
- Several events have taken place over the last seven years to encourage people to adopt more active modes of travel including:
 - Walkability Committee hosted Jane's Walk, "A Walkable Block"
 - First WALKstock festival was held in Friendship Gardens
 - Open Streets and Strong Block festivals
 - Bike Summits and Bike Rodeos
 - Traffic calming workshops
 - Idea cafes and the 'Yes We Can' events to prioritize key initiatives that would make Thunder Bay a more bike-friendly community.
- Community Spokes overcame some significant challenges with COVID-19 through 2019 and 2020 restrictions and still helped numerous people gain access to affordable bicycles through Affordable Access to Bikes, partnering with organizations such as Shelter House Thunder Bay, The John Howard Society of Thunder Bay, Evergreen, and EcoSuperior.
- Leveraging the success of the Safe Cycling Thunder Bay program, EcoSuperior received funding from Green Communities Canada in 2018 for a new active school travel project, Walk Or Wheel Thunder Bay, which delivered active school travel initiatives from May 2018 - June 2020. This program has been successful in securing funding again in 2020 to expand the program and engage 14 additional schools.



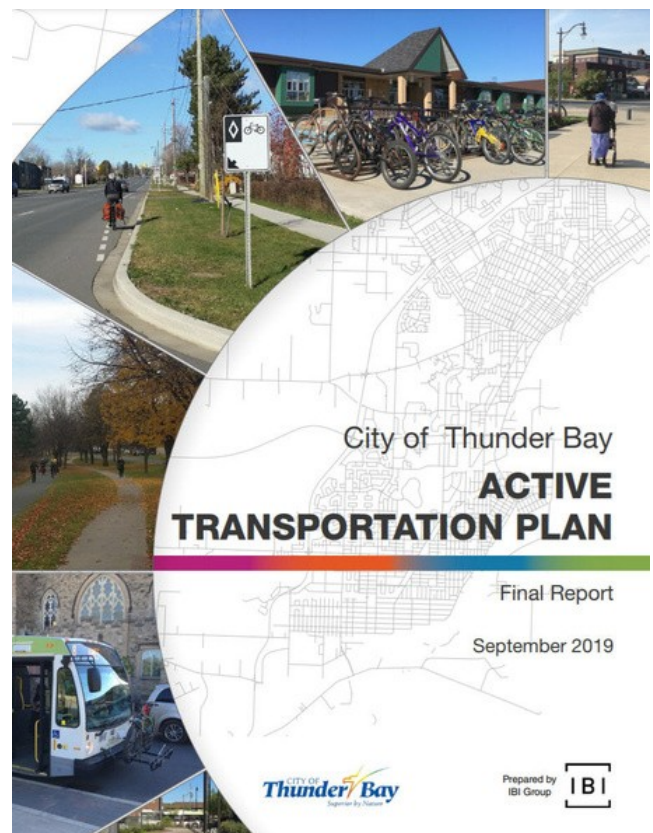


WALKABILITY COMMITTEE MEMBERS

Joanna Carastathis, Chair
 Amy Coomes
 April Hadley
 Brian Spare
 Caroline Cox
 Cathy Farrell
 Darrik Smith
 David Binch
 Ian Dew
 Jillian Fazio
 Kassandra Fernandes
 Keith Nymark
 Kim Mowrey
 Lindsay Galway
 Lindsay Gaw-Martin
 Margaret Cousins
 Marilyn Grudniski
 Melissa Gagne
 Mike Vogrig
 Nancy Angus
 Rachael Shaffer
 Rob Sanderson
 Shahrzad Borjian
 Silva Sawula
 Sue Hamel
 Susan Forbes
 Werner Schwar

Objective: Introduce policies which support sustainable modes of transportation.

- In 2019 the Transportation Master Plan was adopted and recommends a practical, long-term plan for the City's transportation system to meet the needs of pedestrians, cyclists, transit riders, motorists and goods movement; while enhancing safety and accessibility, promoting sustainability, reducing environmental impacts and supporting economic development.
- The new Active Transportation Plan, also created in 2019, is an action-oriented document intended to chart the network improvements, policies and programs that will encourage and support active transportation over the next 20 years (and beyond).



WASTE

Goal: To progress towards zero waste through an integrated waste management approach.

Objective: By 2020, the amount of residential solid waste generated annually per capita has decreased by 15% from the 2005 baseline.

- Developed Solid Waste Management Strategy in 2014 to best meet the financial, environmental and sustainability waste needs of Thunder Bay over the next twenty years
- As of 2019, there has been an 18% reduction in residential waste collected at curbside than 2005.
- Total residential waste generated was reduced by 5% from the 2005 baseline.

Objective: By 2020, the amount of commercial solid waste generated annually has decreased by 15% from the 2005 baseline.

- As of 2019, there has been a 30% reduction in ICI waste generated annually from the 2005 baseline.
- A partial user pay system was introduced in 2017, reducing the allowable free items to two, with the option to pay for a third item. Residential waste generated has since decreased and recycling participation has steadily increased.
- Treasure Exchange Days was created for City residents to promote Reuse in the City. The event is promoted twice annually and residents are encouraged to place good items out on their boulevard for free as an alternative to disposal.



13%

Recycling tonnage marketed increased 13% from 2016 to 2020.

8%

Residential Diversion rate increased by 8% from 2013 to 2019.



- The City changed the policy on leaf and yard waste collections in 2015, eliminating the option to use plastic bags. Kraft paper bags became mandatory for participants of the curbside program, which decreased operational costs and increased the quality of the finished compost. Compost given away to residents free of charge met the AA compost standard every year since 2016.
- In 2020, the City of Thunder Bay began participation in the The Great Lakes Plastic Cleanup Seabin project. The Seabin acts as a floating garbage bin, skimming the surface of the water by pumping water into the device.

Objective: By 2020, single use bottled water is phased out of public facilities, schools, and public events in Thunder Bay and a strategy to phase out the use of other plastic containers has been developed.

- In 2015 City Council passed a resolution to ban the sale of bottled water at most city-run events.
- Water bottle fill stations were installed at several public city facilities.
- Funded a water bar for events – available through EcoSuperior.
- Supply management worked with City-run long term care facilities to begin purchasing more eco friendly packaging & take-out containers (such as corn-based straws).
- Many stores participated in the take a bag, leave a bag campaign. Or have started charging for plastic bags.
- Several restaurants have moved largely towards more eco-friendly packaging.



WASTE WORKING GROUP MEMBERS

Lee Amelia Co-chair
Diane Scocchia Co-chair
Amy Coomes
Annette Maurer
Cindy Wall
Dan Munshaw
Glenn Berst
Jason Sherband
John Staal
Joshua Hewitt
Kristin Maenpaa
Kim Mowrey
Kyla Moore
Lucy Laframboise
Margaret Cousins
Molly MacDonald
Randy Mehagan
Rebecca Johnson
Sonja Lyons
Tiina Ahokas



Objective: By 2020, reduce litter through a preventative approach and a culture of litter prevention prevails.

- Spring Up to Clean Up has been provided to City residents every year since 1996. 2021 marked the 25th anniversary. The month-long event regularly attracts upwards of 10,000 volunteers to help clean litter from public spaces throughout the city.
- The City has funded a total of 213 public space recycling units that are serviced year round.
- The Don't Be Trashy campaign helped spread the anti-litter message to city residents.



Objective: By 2020, an increase in the diversion of hazardous waste and the use of less toxic alternatives has been achieved.

- The City launched a public space battery-recycling program, making it easier for people to recycle their batteries. Drop off points include the public libraries and various other high traffic locations.
- An interactive hazardous waste brochure was developed, providing information about common household hazardous waste items, including proper disposal and alternative green substitutes that are better for the environment.



AIR QUALITY

Goal: To lead communities in Northwestern Ontario and the Lake Superior basin in improving outdoor and indoor air quality by reducing air pollutant and noise emissions.

Objective: By 2016 the City of Thunder Bay has developed and implemented anti-idling programs, reducing emissions from idling vehicles.

- In 2015 Fleet Services created a procedure governing the idling of fleet engines. The idling procedure contains a number of restrictions. Among them are prohibiting idling by City vehicles for longer than 10 seconds, and the designation of several City work sites as “idle-free zones”.



Objective: By 2020, traffic noise control measures are in place.

- The amendment of the existing idling prohibitions in the Noise By-law in 2018, lowering the allowed idling time to two minutes except when the temperature is hotter than 27°C or colder than 0°C.

Objective: By 2020, Thunder Bay citizens have the air quality and noise resources they need to make environmentally responsible decisions.

- In 2018 EcoSuperior ran an 'Idling is Fuelish' campaign outlining the importance of shutting your vehicle off when parked.
- A focal study conducted by the Thunder Bay District Health Unit in 2015 found that on average, 16% of homes in our community have radon levels with a concentration of 200 Bq/m³ or higher. Long-term radon test kits are available at EcoSuperior for \$50.

COMMUNITY GREENING

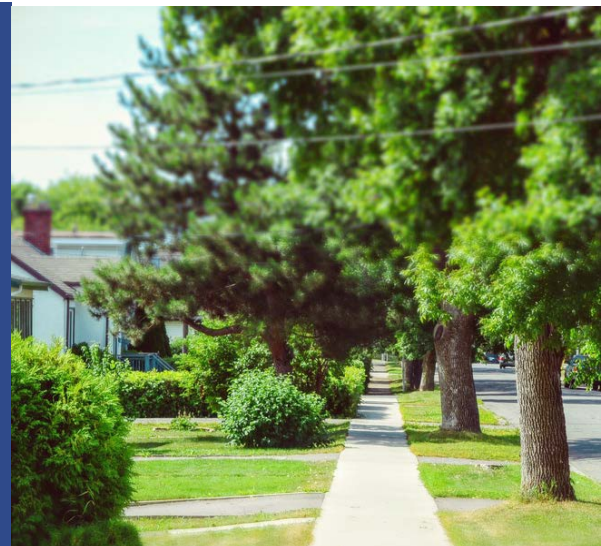
Goal: To protect, maintain and improve the ecosystems and well-being of the green infrastructure of Thunder Bay.

Objective: By 2020 city tree and shrub canopy cover has increased to 30% (from 25% in 2012) within urban limits.

- Forestry & Horticulture planted over 3300 from 2014 to 2020 with half being boulevard large caliper trees and half being parkland small caliper trees. Over 2000 trees have been injected with the TreeAzin bio pesticide to protect them against the Emerald Ash Borer. Over 5000 seedlings have been planted by local schools and Scouts Canada over the last 7 years thanks to donations by KBM.
- A tree risk assessment and inventory has been completed for all street trees.

Objective: By 2020, the City of Thunder Bay has a more integrated approach to community planning (i.e. policies/procedures consistent with Official Plan (OP), UFMP, Urban Design Guidelines (UDG)).

- In 2017 the Ontario Government released new regulation regarding Asset Management which includes green infrastructure as a municipal asset that must be maintained.
- In 2020 the City of Thunder Bay was recognised as a Tree City of the World, for establishing responsibility, setting the rules, knowing what you have, allocating the resources, and celebrating achievements.
- The City in collaboration with stakeholders is developing an invasive species strategy.





Objective: By 2020, Thunder Bay's citizens are actively engaged in Community Greening through new private-public partnerships, educational events, tree programs and social media.

- Arbor Day is held each year in May where numerous small trees and raised pollinator flower beds are planted by volunteers.
- Canada Tree Day is celebrated each September by tree planting activities. The events are well attended by local citizens.
- In 2018 dozens of Urban Greenscapes volunteers came together to help create the Adelaide Monarch Garden located at 420 Adelaide Street.
- In 2019 the City of Thunder Bay signed on to the Monarchs in the Rough program and created milkweed areas in both Strathcona and Chapples golf courses for the monarchs.
- Members of the EarthCare Community Greening group continue to write articles in magazines, newspapers, and newsletters outlining the efforts and importance of creating beautiful green spaces in our city.
- Pollinator beds were created throughout the City's signature parks using interpretive signage mounted on salvaged large tree stumps.

Objective: By 2020, Thunder Bay's natural areas and urban forests are comprised of a healthy and diverse mixture of flora and fauna that are resilient to the effects of climate change.

- Forestry and horticulture has been trialing different tree species and identifying resilient species that will thrive in our changing climate.

Objective: By 2020, plant trees to have adequate soil volume and quality to ensure the living green infrastructure's full lifecycle, and associated ecosystem services, are achieved.

- Water bags have been adopted as a new standard, offering two years of watering for young trees.
- Soil quality standards are now required for all city tree planting and low impact development projects.

COMMUNITY GREENING WORKING GROUP MEMBERS

Kyle Jessiman, Chair

Allan Hall

Amy Coomes

Dan Fulton

Hannah Gelling - Van Den Brand

Jacob Baldassi

Jacob Porter

James Taylor

John Walas

Kyla Moore

Margaret Cousins

Melissa Davidson

Mike Dixon

Ralph Bolough

Robert Scott

Rod Seabrook

Sarah Friesen

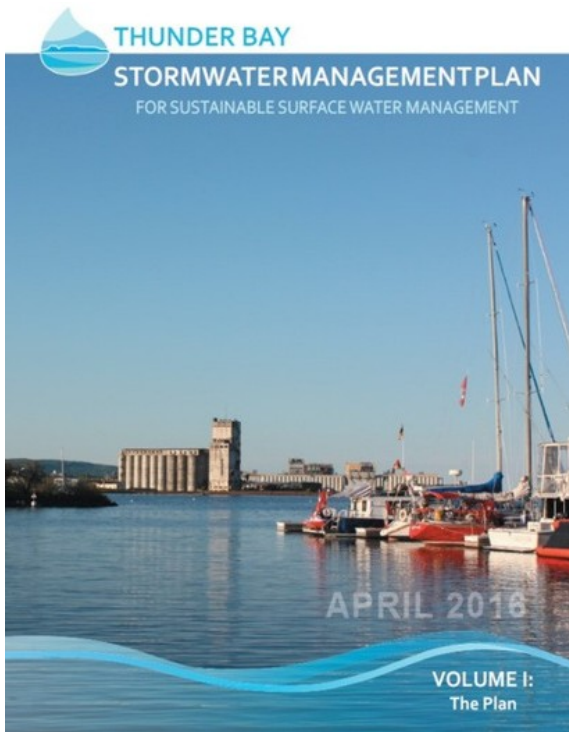
Summer Stevenson

Susan Jaward

Werner Schwar



Wood mulch, a by-product of City Forestry efforts is provided free of charge to the public at the Conservatory for citizens to use in their home gardens.



WATER

Goal: To ensure that water resources in the local watershed are protected and enhanced through the engagement of various stakeholders.

Objective: By 2020, integrated approaches to improve the management of water, wastewater, and stormwater based on best practices are supported.

- By end of 2019, 25 Green Infrastructure (or Low Impact Development) facilities have been constructed in Thunder Bay. These facilities treat an estimated 37,000m³ of annual runoff volume. Stormwater from approximately 22.8 hectares (56 acres) drain through these facilities.
- In 2016 the Stormwater Management Plan was developed, which focuses on the stormwater system, and how changes in the environment, land use, and climate affect it.
- As of 2020, the majority of stormwater sewers have been disconnected from the wastewater system to reduce peak flow to the wastewater treatment plant.
- In October 2020, the Thunder Bay Sediment Management Options Working Group for the North Harbour presented a consultant's report to the Senior Management Committee noting the preferred sediment management option (Option A: Dredging and disposal at a new on-site confined disposal facility with or without the former lagoons).
- Since the last Remedial Action Plan Update (2009-2012), all the necessary actions have been completed to redesignate four of the Beneficial Use Impairments (BUIs) in Thunder Bay from "impaired" to "not impaired" status: fish tumours and other deformities, degradation of zoo- and phytoplankton populations, degradation of aesthetics, and bird and animal deformities or reproductive problems. An additional BUI, beach closings, has also been proposed for redesignation to "not impaired". The BUIs that remain impaired are: loss of fish and wildlife habitat, degradation of fish populations, and degradation of benthos; with one BUI, fish consumption, requiring further assessment.

Objective: By 2020, water conservation, stewardship and water management practices for healthy watersheds are promoted to the community.

- To date 174 new rain gardens have been installed through the Rain Garden Rebate Program. This program is funded by the City of Thunder Bay and delivered by EcoSuperior. Through this program EcoSuperior hosts workshop training, promotes the new rain garden manual, coordinates annual rain garden tour, promotes the benefits of rain gardens, and offers presentations to workplaces, neighbourhoods and community groups.
- In 2019 EcoSuperior and the City of Thunder Bay developed the Adopt-A-Drain Program, encouraging residents to work together to keep water runoff under control by adopting storm drains in their neighbourhood. A clear storm drain helps prevent pollution from entering the storm water system and making its way to Lake Superior.
- The Drainage Assistance Rebate Program has been offered by the City of Thunder Bay through EcoSuperior since 2013. To date 766 applications have received funding through the program.
- Funded by the City of Thunder Bay and delivered by EcoSuperior, 386 fully equipped rain barrels were sold to capture runoff and conserve water in 2020. Since 1997, more than 11,952 rain barrels have been sold. With every rain barrel an information package and stormwater fact sheet are provided.

Objective: Partnerships with various stakeholders have been developed to address existing and emerging water issues.

- Several community partners including the Lakehead Region Conservation Authority, Confederation College, and Lakehead University have begun to utilize low impact developments as innovative approaches to climate adaptation and resiliency.

WATER WORKING GROUP MEMBERS

Samuel Pegg, Chair
Aaron Ward
Amy Coomes
Arsalan Behzadipour
Frank Edgson
Gail Willis
Hannah Gelling - van den Brand
Jacob Porter
Jake Guggenheimer
Julia Prinselaar
Kady Bilodeau
Kristin Maenpaa
Ledah McKellar
Nathalie Osipenko
Nathan Wilson
Nicola McFadden
Robert Stewart
Summer Stevenson
Tammy Cook
Werner Schwar
Will Vander Ploeg

GOING FORWARD

The 2014 to 2020 EarthCare Sustainability Plan laid out the general direction that the community of Thunder Bay needed to take in order to reduce GHG emissions and continue transitioning to a more resilient, sustainable community. The Plan identified needs for continued local action, the importance of education, and the challenge of integrating environment, economy, and community. The Plan demonstrated how citizens could make a difference at home, in the workplace, and in the community. It challenged the public to work with EarthCare to make Thunder Bay a more sustainable city.

Now that we have reflected on the encouraging journey that has taken place since its implementation in 2014, it is time for renewal. In 2021 EarthCare will focus on the renewal of this Plan and look to continue to create new and exciting opportunities, and ultimately develop a stronger, more liveable Thunder Bay.





EarthCare Thunder Bay
Infrastructure and Operations Department

Victoriaville Civic Centre
111 Syndicate Ave. S. PO Box 800
Thunder Bay, ON P7C 5K4

www.earthcarethunderbay.ca

MEMORANDUM

TO: Krista Power

FROM: Amy Coomes, Sustainability Coordinator

DATE: July 8, 2021

RE: *EarthCare Sustainability Plan 2014 – 2020 Report – R61/2021
Request to Present Information- July 19, 2021, COW Meeting*

I respectfully request an opportunity to provide a presentation relevant to Corporate Report 61/2021 –EarthCare Sustainability Plan 2014 – 2020 Report to the Committee of the Whole at their meeting on Monday, July 19, 2021. Ms. Amy Coomes will present a PowerPoint presentation highlighting progress relative to the EarthCare Sustainability Plan.

Should you have any questions regarding this request please contact me at 684-3217.

Sincerely,



Amy Coomes
Sustainability Coordinator
EarthCare Thunder Bay

cc: K. Marshall – General Manager – Infrastructure & Operations

MEETING DATE 07/19/2021 (mm/dd/yyyy)

SUBJECT Traffic Light Synchronization

SUMMARY

Memorandum from Mayor B. Mauro dated June 17, 2021 containing a motion relative to the above noted.

RECOMMENDATION

WITH RESPECT to the Memorandum from Mayor B. Mauro dated June 17, 2021, we recommend that Administration be directed to continue the work associated with a plan for implementation of traffic light synchronization over the next four years;

AND THAT associated funds be included in the 2022, 2023, 2024 and 2025 Capital Budgets for this work for City Council's consideration;

AND THAT any necessary by-laws be presented to Council for ratification.

ATTACHMENTS

1. Memo - Mauro - June 17 - Traffic Light Synchronization

Memorandum

Office of the Mayor
Fax: 623-1164
Telephone: 625-3601

TO: Krista Power, City Clerk
FROM: Mayor Bill Mauro
DATE: June 17, 2021
SUBJECT: Traffic Light Synchronization
Committee of the Whole – July 19, 2021

At the June 14, 2021 Committee of the Whole Meeting, it was determined that the Red Light Traffic Camera Program would not proceed any further in the City of Thunder Bay. At that time and during previous reports to council, I have advocated for the installation of a traffic light synchronization system. Administration has been working on identifying project requirements and expected functionality of the upgraded system. High level information on this project has been provided that it is a multi year installation with considerable capital investment of approximately 4 million dollars that would need to be phased in over 4 years.

In order to confirm Council's commitment to this project, the following motion is presented for Council's consideration.

WITH RESPECT to the Memorandum from Mayor B. Mauro dated June 17, 2021, we recommend that Administration be directed to continue the work associated with a plan for implementation of traffic light synchronization over the next four years;

AND THAT associated funds be included in the 2022, 2023, 2024 and 2025 Capital Budgets for this work for City Council's consideration;

AND THAT any necessary by-laws be presented to Council for ratification.

MEETING DATE 07/19/2021 (mm/dd/yyyy)

SUBJECT Wayfinding Signage – Centennial Park and Trowbridge Falls

SUMMARY

Memorandum from Councillor A. Ruberto dated June 21, 2021 containing a motion relative to the above noted.

RECOMMENDATION

WITH RESPECT to the memorandum from Councillor A. Ruberto dated June 21, 2021, we recommend that Administration provide options for Council's consideration to procure and install wayfinding signage at intersecting junctions of the maintained trails throughout Centennial Park and Trowbridge Falls;

AND THAT the report include costs and timelines associated with design, procurement and installation of the recommended options;

AND THAT Administration report back on or before November 30, 2021;

AND THAT any necessary by-laws be presented to City Council for ratification.

ATTACHMENTS

1. Memo - Councillor A. Ruberto - Jul 19 - COW - Wayfinding Signage

Memorandum

Office of the City Clerk
Fax: 623-5468
Telephone: 625-2230

TO: Dana Earle, Deputy City Clerk
FROM: Councillor Aldo Ruberto
DATE: June 21, 2021
SUBJECT: Wayfinding Signage – Centennial Park and Trowbridge Falls
Committee of the Whole – July 19, 2021

I have received a lot of public feedback about the lack of signage in some of the trail network at Centennial and Trowbridge Falls Parks. There is some signage and paint markings, but trail users feel this is not adequate and there are no junction or distance signs on these trails. I understand that the existing Shuniah Mines Mountain Bike Trails maintained by the Black Sheep Mountain Bike Club are already signed and the new trails being constructed through received external funding over the next two years, will also be signed after construction.

I believe that it is important to upgrade the signage through the park to enhance the experience for all users. Clearly marking all trails and junctions with the direction and distance they are going will make the park trails easier to navigate for those not familiar with the trail network. I would like Administration to review the feasibility of installing wayfinding signage at the trail junctions throughout the park.

As such, I provide the following motion for Council's consideration:

WITH RESPECT to the memorandum from Councillor A. Ruberto dated June 21, 2021, we recommend that Administration provide options for Council's consideration to procure and install wayfinding signage at intersecting junctions of the maintained trails throughout Centennial Park and Trowbridge Falls;

AND THAT the report include costs and timelines associated with design, procurement and installation of the recommended options;

AND THAT Administration report back on or before November 30, 2021;

AND THAT any necessary by-laws be presented to City Council for ratification.

MEETING DATE 07/19/2021 (mm/dd/yyyy)

SUBJECT Waterfront Development Committee

SUMMARY

Memorandum from Councillor B. McKinnon dated July 5, 2021 containing a motion relative to the above noted.

Correspondence from W. Phillip, on behalf of the Waterfront Trail Rotary Community Action Team dated June 25, 2021 providing a written deputation relative to the above noted.

RECOMMENDATION

WITH RESPECT to the memorandum from Councillor B. McKinnon dated July 5, 2021, we recommend that the Terms of Reference presented on June 14, 2021 for the Waterfront Development Committee be approved;

AND THAT the Office of the City Clerk be directed to begin recruitment for the Committee as outlined in the Terms of Reference;

AND THAT that the Waterfront Development Office be re-established at a cost of \$40,000 for Q4 of 2021 from the Stabilization Reserve Fund and \$150,000 be included in the proposed 2022 budget to provide appropriate staffing levels as outlined in Report 90/2021;

AND THAT Administration report back on or before January 31, 2021 with potential offsetting costs for consideration within the 2022 budget;

AND THAT any necessary by-laws be presented to City Council for ratification.

ATTACHMENTS

1. Memo - Councillor B. McKinnon - July 19 - COW - Re-establishment of the WDC
2. Written Deputation re: Waterfront Development Committee - W Phillips - June 25, 2021

Memorandum

Office of the City Clerk
Fax: 623-5468
Telephone: 625-2230

TO: Krista Power, City Clerk
FROM: Councillor Brian McKinnon
DATE: July 5, 2021
SUBJECT: Re-Establishment of the Waterfront Development Committee
Committee of the Whole – July 19, 2021

At the June 14, 2021 Committee of the Whole meeting, Administration provided an information report (Report 90/2021), which included draft Terms of Reference and costs associated with re-establishing the Waterfront Development Committee. The report stated that the cost for staffing the Waterfront Development Committee Office would be \$150,000 annually and that Administration would attempt to offset the budget. The report also spoke to the impact and resources required from the Office of the City Clerk to support the Committee and that a report would be presented to Council fall 2021 outlining Committees of Council, council representation and administrative supports.

I believe that this is an important Committee to complete the work associated with the further development of the waterfront and ask that Council consider the following motion to move forward with the committee and approve the associated financial costs:

WITH RESPECT to the memorandum from Councillor B. McKinnon dated July 5, 2021, we recommend that the Terms of Reference presented on June 14, 2021 for the Waterfront Development Committee be approved;

AND THAT the Office of the City Clerk be directed to begin recruitment for the Committee as outlined in the Terms of Reference;

AND THAT that the Waterfront Development Office be re-established at a cost of \$40,000 for Q4 of 2021 from the Stabilization Reserve Fund and \$150,000 be included in the proposed 2022 budget to provide appropriate staffing levels as outlined in Report 90/2021;

AND THAT Administration report back on or before January 31, 2021 with potential offsetting costs for consideration within the 2022 budget;

AND THAT any necessary by-laws be presented to City Council for ratification.

June 25, 2021

Re: Request for a Seat on the Waterfront Development Advisory Committee.

Dear Mayor Mauro, City Manager Gale and Members of Council,

As referenced in our June 14th letter to the **Committee of the Whole, Port Arthur Rotary** has now established the **Waterfront Trail Rotary Community Action Team (WTRCAT)**. The WTRCAT is eager to work in partnership with **City Council and Administration** towards achieving the lofty, but achievable, goal of a Waterfront Multi-Use Trail that all local citizens will be proud of.

As a reminder, since March 2021, **Port Arthur Rotary**, a local service organization in existence since 1924, has been working with ten or so primary Active Living groups (See Page 2, arguably representing 10-15,000 users) to form an organization comprised of Rotarians and Non-Rotarians that would advocate for the expansion of the Waterfront Multi-Use Trail system. We see and support the seven City-approved plans making reference to the Waterfront Multi-Use Trail specifically or trails in general.

We have noted the presentation by **City Administration** of the **Waterfront Trail Long Term Plan** on June 14th and the plans to re-establish the **Waterfront Development Advisory Committee** and we feel the timing of our groups to come together is ideal.

Port Arthur Rotary is making efforts for the first time to establish a charity that should be available to receive donations and issue tax receipts to private citizens, corporations and foundations who have donated money for Waterfront Multi-Use Trail development, among other things. These funds could be used to help the **City** bolster the **Recreation Trail Reserve Fund** with funds specifically earmarked for **Waterfront Multi-Use Trail** development so as to advance this significant municipal undertaking.

Finally, when the **Waterfront Development Advisory Committee** is to have discussions about this project as part of their mandate, we are requesting a seat at that table. We would like to put forward the name Warren Philp to serve as the **WTRCAT** Representative with Donna Ostrom and Alan Cranston as Co-Alternates.

Sincerely,



Warren Philp on behalf of the Waterfront Trail Rotary Community Action Team



Waterfront Trail Rotary Community Action Team

1. Indigenous Active Living Group 1 (TBA);
2. Indigenous Active Living Group 2 (TBA);
3. Thunder Bay Meter Eaters;
4. Thunder Bay Cycling Club;
5. Firefighter's Ten Mile Road Race Committee;
6. Thunder Bay Hiking Association;
7. Confederation College Cross Country Running Team;
8. Black Sheep Mountain Bike Club;
9. National Team Development Centre (NTDC);
10. Central Canada Charity Ride (formerly Caribou Charity Ride);
11. Lappe Nordic Ski Club;
12. Warren Philp, Port Arthur Rotary Representative;
13. Janine Chiasson, Port Arthur Rotary Representative;
14. Port Arthur Rotary Board Representative;
15. Frank Wilson, Community Member At Large;
16. Community Member(s) At Large ...

To a maximum of 19 Action Team Members not including the Chair.

MEETING DATE 07/19/2021 (mm/dd/yyyy)

SUBJECT Accessibility Advisory Committee Minutes

SUMMARY

Minutes of meeting No. 04-2021 and 05-2021 held on April 8, 2021, and May 13, 2021 respectively, for information.

ATTACHMENTS

1. Minutes - Accessibility Advisory Committee - April 8, 2021
2. Minutes - Accessibility Advisory Committee - May 13, 2021

DATE: THURSDAY, APRIL 8, 2021**MEETING NO.** 04-2021**TIME:** 1:01 P.M.**MEETING LOCATION:** MS TEAMS**MEMBERS****SECTOR REPRESENTATIVE**

Ms. A. Antenucci	Parent to a Child with a Disability
Mr. T. Brownlee	Caregiver to a Person with a Disability
Mr. J. Gobeil	Citizen Representative
Ms. R. Harrison	Service Agency Representative
Councillor R. Johnson	Council Representative
Ms. T. Lennox	Learning Disability Representative
Mr. M. Rubenick	Senior with a Disability Representative
Ms. T. Soderberg	Visually Impaired or Blind Representative
Mr. B. Spare	Hard of Hearing/Late Deafened Representative
Mr. R. Sponchia	Development Disability Representative
Mr. J.R. Wheeler	Brain Injury Representative

OFFICIALS

Ms. D. Earle	Deputy City Clerk
Mr. S. Garner	Municipal Accessibility Specialist
Ms. F. Track	Council & Committee Clerk

GUESTS

Ms. C. Robinson	President – Thunder Bay Chamber of Commerce
Mr. W. Schwar	Supervisor – Parks & Open Spaces
J. Bogacki	Program Supervisor – Adult Fitness, Wellness & Inclusion Services
	Community Services

AGENDA**1. WELCOME AND INTRODUCTIONS**

The Chair called the meeting to order at 1:01 pm and a roundtable of introductions followed.

2. COMMUNICATION PROCESS

The Chair explained the communication process.

3. AGENDA APPROVAL

MOVED BY: Tara Lennox
SECONDED BY: Brian Spare

WITH RESPECT to the April 8, 2021 meeting of the Accessibility Advisory Committee, we recommend that the Agenda as printed, including any additional information and new business, be confirmed.

CARRIED

4. PRESENTATIONS

4.1 Centennial Park Playground

Mr. W. Schwar, Supervisor – Parks & Open Spaces, provided an overview and responded to questions relative to new playground equipment at Centennial Park.

Document entitled “Centennial Park Playground Presentation to AAC April 8, 2021” was distributed separately on Tuesday, April 6, 2021, and provided a conceptual overview. Formal drawings for construction will be provided by the contractor prior to construction.

- Parks & Open Spaces is planning upgrades to three (3) city parks – Boulevard (2023), Centennial (2021), and Vickers Park (2022).
- Public consultation was conducted in 2019.
- Vickers Park and Boulevard will be accessible hub playgrounds with the intent to install playground equipment beyond the requirements of the AODA – Design of Public Spaces Standard. The AAC will be consulted to determine design.
- Theme for Centennial Park will be woodland adventure, 50% of the structure will be AODA compliant and will include inclusive activities.
- Committee member noted the viewing area feature.
- Ground level of the playground area will be wood fibre.
- The design and language were included from public consultation and park attendees
- A variety of seating will be included in the design – benches, picnic tables, boulders, hammocks. Committee member stressed the importance of ensuring there is seating available with arms.
- Colours included in the Centennial design will be wood, muted and earth toned colours. Alternatively, public consultation for Boulevard Park suggested brighter colours be used.
- Concerns that bicycle traffic around playground area.
- In-ground garbage containers will be installed and will be animal-proof.
- No plan for daytime caretaker to be present.

- Access for attendees using mobility devices and aides from walkways to playground surface.
- Earth tones and muted colours may present a challenge for those with visual impairments. There should be some colour contrast.
- Signage may be updated to ensure that the public doesn't approach wild animals. The signage exists right now and will be reviewed for replacement.
- Public consultation may not have involved accessibility community as the park currently has an access challenge, and may not have been present.
- Suggestion to visit schools in surrounding areas to consult directly with neighbourhood children.

4.2 Thunder Bay Chamber of Commerce

At the March 11, 2021 meeting of the Accessibility Advisory Committee a resolution was passed with respect to masks and advocacy for the exemptions for persons with disabilities. An open letter was sent to the Chamber of Commerce and business community advocating for the importance of adhering to the legislation that allows for exemption of masks for those with a disability.

Discussion to be held relative to wording for universal signage that allows accommodation for both the person with a disability and the business owner/employees.

- The Chamber wants to educate their business representatives.
- Some businesses are concerned about customers not wearing masks and how to provide proper accommodations to employees and customers.
- Big box stores seem to have a standardized form while smaller stores have created their own.
 - The health unit has created standardized signs and the Chamber has encouraged businesses to use these resources.
- Concern that the placement of sign is not accessible to all shoppers.
- Businesses have offered other service options including online, phone, curbside and car-side service as an accommodation to those who can't wear a mask indoors.
- Some employees have been requested to remove their mask to assist with lip reading for the customer. Information sent to Chamber regarding masks with clear windows.
- Need to follow up about why face shields don't meet the threshold of a mask for those who can't wear a mask.
- Telephone and online service presents further barriers.
- Resources available through service agencies, such as CNIB, on how to provide accessible signage.
- You can't discriminate because someone can't wear a mask.
- Accessibility training may be beneficial to increase the customer service provided to people with different disabilities – visually impaired, hard of hearing, etc.

- The legislation was reviewed to determine what exemptions for mask use are being questioned and how best to assist with competing rights. For example, an employee has the right to safe work and the Ontario Human Rights Code says that a person with a disability shall be accommodated up to undue hardship. What is the threshold for undue hardship during a pandemic?
- Chamber request for the Committee to provide documentation.
- The Chamber and Administration will reach out to other municipalities to discuss best practices and determine if there are similar concerns.

The meeting recessed at 2:52 p.m.

The meeting resumed at 3:08 p.m.

5. MINUTES OF PREVIOUS MEETING

The Minutes of Meeting No. 03-2021 Accessibility Advisory Committee, held on March 11 2021, to be confirmed.

MOVED BY: Randy Sponchia
SECONDED BY: Tara Lennox

THAT the Minutes of Meeting No. 03-2021 of the Accessibility Advisory Committee, held on March 11, 2021 be confirmed.

CARRIED

6. ANNUAL OPEN HOUSE

Discussion was held relative to the above noted.

- A virtual event can be held in 2021 in either an open house or pre-recorded event.
- Potential topics: COVID-19, accessibility during a pandemic, public transit.
- It was the consensus of the Committee to create and send a survey monkey to gather feedback on requested topics in June with an event potentially scheduled for September or October.

7. TERMS OF REFERENCE

The AAC's current Terms of Reference were ratified by City Council on February 11, 2019. As per the Committees Terms of Reference an annual review is required and was scheduled to take place at the March 2020 AAC meeting, which was cancelled due to COVID 19. The Terms of

Reference will be provided to members in advance of the next AAC meeting, scheduled on May 13, 2021 for discussion.

8. ROUNDTABLE OF ACCESSIBILITY ISSUES

Committee members reported on accessibility issues encountered in the community.

- Suggestion to invite a representative from the TBDHU to a standalone meeting to address accessibility concerns. Administration will organize and poll the committee.
- Concerns previously addressed about COVID-19 testing for children has been addressed through the local Autism Chapter. New signage will be launched in the coming months. School boards have partnered and will be absorbing costs associated with production.
- Suggestion to include wheelchair accessible picnic tables in parks when they are upgraded.

9. NEW BUSINESS

10. 2021 MEETING SCHEDULE

At the January 14, 2021 meeting of the Accessibility Advisory Committee it was the consensus of the Committee to schedule future monthly meetings from 1:00 pm to 4:00 pm, as follows:

Thursday, May 13, 2021
Thursday, June 10, 2021
Thursday, September 9, 2021
Thursday, October 14, 2021
Thursday, November 18, 2021

11. ADJOURNMENT

The meeting adjourned at 3:53 pm.

ACCESSIBILITY ADVISORY COMMITTEE

Meeting No. 05-2021

Date: Thursday, May 13, 2021

Time: 1:03 P.M.

Virtual Location: MS Teams

Chair: T. Soderberg

MEMBERS

A. Antenucci
T. Brownlee
K. Crites
J.P. Gamache
J. Gobeil
Councillor R. Johnson
T. Lennox
T. Soderberg
B. Spare
R. Sponchia

SECTOR REPRESENTATIVE

Parent to a Child with a Disability
Caregiver to a Person with a Disability
Mental Health Representative
Mobility Disability Representative
Citizen Representative
Council Representative
Learning Disability Representative
Visually Impaired or Blind Representative
Hard of Hearing/Late Deafened Representative
Development Disability Representative

OFFICIALS

K. Power	City Clerk
D. Earle	Deputy City Clerk
S. Garner	Municipal Accessibility Specialist
F. Track	Council & Committee Clerk

RESOURCES

J. Bogacki	Program Supervisor, Adult Fitness, Wellness & Inclusion Services
K. Bonazzo	Human Resources
D. Smith	Mobility Coordinator

GUESTS

B. Loroff	Manager, Transit Services
G. Sherman	Supervisor, Customer Care & Administrative Services – Transit
J. Avella	Manager – Corporate Information Technology

AGENDA

1. WELCOME AND INTRODUCTIONS

The Chair called the meeting to order and a roundtable of introductions followed.

2. COMMUNICATION PROCESS

The Chair explained the communication process.

3. AGENDA APPROVAL

MOVED BY: Tara Lennox

SECONDED BY: J.P. Gamache

WITH RESPECT to the May 13, 2021 meeting of the Accessibility Advisory Committee, we recommend that the Agenda as printed, including any additional information and new business, be confirmed.

CARRIED

4. PRESENTATIONS

4.1 Investing in Canada Infrastructure Program: Public Transit Stream

Memorandum from B. Loroff, Manager – Transit Services dated May 3, 2021 relative to an approved application to the Investing in Canada Infrastructure Program (ICIP): Public Transit Stream that will result in installing a Fully Automatic Wheelchair Securement Station in all rear-facing wheelchair seating positions on conventional Thunder Bay Transit buses was provided for information.

Document entitled “QUANTUM GEN2 Brochure” relative to the above noted, was provided for information.

B. Loroff, Manager – Transit Services and G. Sherman, Supervisor, Customer Care & Administrative Services – Transit appeared before the Committee via MS Teams, provided an overview relative to the above noted and responded to questions.

Discussion was held relative to the above noted and included the following:

ICIP Projects

- Transit will be purchasing new buses as part of the federal grant funding and would like to install a securement option on buses called a Quantum Gen2. The devices are installed on rear-facing seats only.
- The securement option will increase safety for passengers with mobility devices. Passengers will be able to control the securement themselves or it can be controlled by the driver. The device takes approximately 25 seconds to secure.
- Increased independence for passengers, increased safety and decreased face-to-face contact between a bus driver and passenger should the passenger need to be manually secured.
- Units will be installed as a pilot to determine if the whole fleet will have the units installed in all rear-facing seats which could be 4 units on 2 buses with 2 rear facing seats or 2 units on 2 buses with 1 forward and 1 rear-facing seat.
- Transit is requesting input from the committee regarding changing the bus seating to 2 rear-facing seats instead of 1 forward and 1 rear. The fleet of 48 buses is currently mixed – some have 2 forward facing, some have 2 rear facing, some have 1 forward and 1 rear.
- Securement is not mandatory. A passenger has the option in the forward-facing to securement, but doesn't have to. If seating was all rear, all passengers have the easy-to-use option of securement with the Quantum device.
- The Quantum can be used with both manual and power wheelchairs.
- The ADA (American Disability Act) requires that all public transit buses have 1 forward facing and 1 rear facing seat.
- If the pilot wasn't successful, the units would be removed.
- How often do passengers request securement? This is unknown at this time.
- The units can be installed on any existing bus with rear-facing seat. If the pilot was successful, the remainder would be installed.
- Forcing passengers to ride backwards when they don't want to, when they can't – is against the Committee's mandate.
- The video provided was not accessible. The discussion related to safety, but not about the functionality of the device.
- Units have been installed in other municipalities. Product has been on the market for approximately 7 years.
- Is the button easy to access? The button is at approximately at elbow height and can be pushed by an elbow, arm or hand.
- There have been no wheelchair tip-over incidents in the last couple years. There has never been a rear-facing tip-over if a wheelchair is secured. Transit can follow-up on the recorded number of forward-facing tip-over.
- There are other public transit systems with similar climates using the device, such as Winnipeg and North Bay.
- The trial would manage the impact of snow, ice and dirt.
- Suggestion to visit local agencies to trial, test and educate passengers.

MOVED BY: Tara Lennox
SECONDED BY: Brian Spare

THAT the Accessibility Advisory Committee supports the purchase of two (2) conventional transit buses in 2021 with two (2) rear-facing seats and Quantum securement device on each bus.

CARRIED

Other Transit-related Concerns

- Time spent on Lift booking lines
 - o Tbaytel is updating all City of Thunder Bay phones which may improve call system for the booking line. The project is scheduled to take place over the next 2 years.
 - o A project is also underway to introduce an online booking module. Committee stresses importance of ensuring that any new features are accessible.
- Booking line hours
 - o Transit staff do their best to respond to evening calls but may be on the road and not responsive to passengers' needs.
- Request to have Transit return to the Committee to review all projects that are currently planned

The meeting recessed at 2:15 pm.

The meeting resumed at 2:30 pm.

4.2 Corporate Digital Strategy

Memorandum from J. Avella, Manager – Corporate Information Technology dated April 21, 2021 relative to a recommendation, made by the consultants Grant Thornton in 2020, upon the completion of the City of Thunder Bay's Program & Service Review, that the City develop a comprehensive digital strategy was provided for information

The City's Corporate Information Technology has partnered with The Perry Group Consulting Ltd. to develop a digital strategy for the City of Thunder Bay. The AAC has been recognized as a stakeholder, and as part of the discovery phase, the consultants are meeting with various stakeholders to provide input into the formulation of the strategy and to hear what digital services and technologies would be of benefit for the City to make available in the future.

Document entitled "Thunder Bay Interview Guide – AAC" attached, providing information and questions, relative to the above noted, was provided for discussion.

J. Avella, Manager – Corporate Information Technology appeared before the Committee via MS Teams, provided an overview relative to the above noted and responded to questions.

B. Perry and A. Grange, Consultants – Perry Group Consulting Ltd. appeared before the Committee via MS Teams and provided an overview relative to the above noted and responded to questions.

Discussion was held relative to the above noted and included the following:

- The City will always continue to offer in person, paper based solutions; however, the plan is to give an idea of opportunities to use digital services to make the City better and what should the City be aware of as the digital strategy is being developed to be inclusive and accessible.
 - o Suggestion to provide renewal or application of PAL (support service card for Recreational programming) card be available online.
 - o Suggestion to have registration for Youth Inclusion and Junior Inclusion services remain as is, but once the person is registered for the services, they can register for activities online.
 - o Registration for all activities with the City should be stream-lined through one portal. Parents should not have to go to different websites to apply or register.
 - o Receipts for online payment should be sent directly to the parent and should not have to be requested.
 - o Registration phone lines should be open longer than business working hours (830-430).
 - o Transit passes are only available in-person in select locations. Suggestion to have it made available online or phone sales.
 - o Ensure that services provided online are accessible across different devices, computer, tablet and smart phone. Access to some City services online are not mobile-friendly.
 - o Captcha technology creates a barrier when accessing online services. An alternative to captcha should be explored.
 - o Pandemic information was inaccessible because of captcha feature.
 - o Ensure that online forms have been reviewed for accessibility, such as reading order, tables.
 - o Concerns about security and access to documents and information.
 - o Assumption that everyone has access to services through technology. In person and phone must always be available.
 - o Challenges that exist with making maps accessible.
 - o Suggestion to include publicly available accessible washrooms on mapping solutions.
 - o Notifications and options to renew services by email.
 - o Concern that we're looking to move more services available through technology but the services that are currently provided are not 100% accessible.
 - o Online forms should have a "save and go back" feature, click to fill features instead of having to type information.
 - o Recommendation to have the report presented to the Committee prior to being presented to Council.

5. MINUTES OF PREVIOUS MEETING

The Minutes of Meeting No. 04-2021 Accessibility Advisory Committee, held on April 8, 2021, to be confirmed.

MOVED BY: Randy Sponchia
SECONDED BY: Tom Brownlee

THAT the Minutes of Meeting No. 04-2021 of the Accessibility Advisory Committee, held on April 8, 2021 be confirmed.

CARRIED

6. ANNUAL OPEN HOUSE

At the April 8, 2021 meeting of the AAC it was the consensus of the Committee to create and send a survey monkey to gather feedback on potential topics for the Annual Open House, to be held in either a virtual or pre-recorded event to be scheduled for September or October.

Document entitled “Virtual AAC Open House Survey Questions” was provided for discussion.

Discussion was held relative to the above noted.

- The Committee provided input on the list for potential topics for videos for a virtual open house in the fall of 2021.
- D. Earle will update the list and circulate to the Committee for further feedback prior to launching an online survey.
- The survey will be open for up to three weeks and results will be shared at the June meeting.

7. TERMS OF REFERENCE

The AAC’s current Terms of Reference were ratified by City Council on February 11, 2019. As per the Committees Terms of Reference an annual review is required and was scheduled to take place at the March 2020 AAC meeting, which was cancelled due to COVID 19.

Document entitled “AAC Terms of Reference – ratified 11-Feb-2019” was provided for discussion.

Discussion was held relative to the above noted.

It was the consensus of the Committee that there are no changes required to the Terms of Reference.

8. ROUNDTABLE OF ACCESSIBILITY ISSUES

The Chair, T. Soderberg was contacted by local media regarding the Committee's concerns about the installation of the roundabout at Edward and Redwood.

9. 2021 MEETING SCHEDULE

At the January 14, 2021 meeting of the Accessibility Advisory Committee it was the consensus of the Committee to schedule future monthly meetings from 1:00 pm to 4:00 pm, as follows:

Thursday, June 10, 2021

Thursday, September 9, 2021

Thursday, October 14, 2021

Thursday, November 18, 2021

10. ADJOURNMENT

The meeting adjourned at 3:39 p.m.

MEETING DATE 07/19/2021 (mm/dd/yyyy)

SUBJECT The District of Thunder Bay Social Services Administration Board
Minutes

SUMMARY

Minutes of Meeting No. 06/2021, 07/2021 (Closed) and 08/2021 of The District of Thunder Bay Social Services Administration Board held on April 15, 2021 and May 20, 2021, respectively, for information.

ATTACHMENTS

1. Minutes - The District of Thunder Bay Social Services Administrative Board - May 20, 2021
2. Minutes - The District of Thunder Bay Social Services Administrative Board - April 15, 2021
3. Minutes - The District of Thunder Bay Social Services Administrative Board - April 15, 2021
(Closed)



**MINUTES OF BOARD (REGULAR SESSION) MEETING NO. 08/2021
OF**

THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD

DATE OF MEETING: May 20, 2021

TIME OF MEETING: 10:00 AM

LOCATION OF MEETING: Microsoft Teams

CHAIR: Lucy Kloosterhuis

PRESENT:

Albert Aiello
Kim Brown
Shelby Ch'ng
Jody Davis
Andrew Foulds
James Foulds
Brian Hamilton
Kevin Holland
Rebecca Johnson
Lucy Kloosterhuis
Ray Lake
Elaine Mannisto
Aldo Ruberto
Wendy Wright

OFFICIALS:

William (Bill) Bradica, Chief Administrative Officer
Georgina Daniels, Director, Corporate Services Division
Ken Ranta, Director, Integrated Social Services Division
Glenda Flank, Recording Secretary

GUESTS:

Barry Caland, Manager, Infrastructure & Asset
Management
Keri Greaves, Manager, Finance
Carole Lem, Communications & Engagement Officer
Jennifer Lible, Manager, Social Assistance Programs
Steven Melnichuk, Manager, Information Services
Aaron Park, Supervisor, Research & Social Policy
Crystal Simeoni, Manager, Housing Programs
Michelle Wojciechowski, Manager, Intake & Eligibility

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda items; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda items. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

DISCLOSURES OF INTEREST

NEW BUSINESS

Market Housing Needs

A Memorandum from James Foulds dated May 7, 2021 requesting a discussion regarding market housing needs was presented to the Board.

A discussion was held and William Bradica, CAO responded to questions.

Administration to provide a Board report relative to market housing needs and chronic vacancies at a future Board meeting.

CONFIRMATION OF BOARD MEETING AGENDA

Resolution No. 21/31

Moved by: Kevin Holland
Seconded by: Albert Aiello

THAT with respect to the agenda for the Board Regular Session meeting of The District of Thunder Bay Social Services Administration Board for May 20, 2021, we approve the agenda as printed;

AND THAT we approve any additional information and new business.

CARRIED

PRESENTATION

Complaint Process and Freedom of Information and Protection of Privacy

Carol Lem, Communications and Engagement Officer and Steven Melnichuk, Manager, Information Services provided a presentation to the Board regarding the complaint process and freedom of information and protection of privacy.

A copy of the presentation was provided to the Board Members and posted to the website.

Carole Lem, Communications and Engagement Officer provided an overview of the complaint policy and procedure section of the presentation and responded to questions.

Steven Melnichuk, Manager, Information Services presented the privacy section of the presentation and responded to questions.

William Bradica, CAO, provided further information and responded to questions.

Carole Lem, Communications and Engagement Officer provided clarification. The contact phone number for complaints to be provided to all Board Members.

MINUTES OF PREVIOUS MEETINGS

Board Meetings

Minutes of Board Meeting No. 06/2021 (Regular Session) and Meeting No. 07/2021 (Closed Session) of The District of Thunder Bay Social Services Administration Board held on April 15, 2021, were presented for confirmation.

Resolution No. 21/32

Moved by: Andrew Foulds
Seconded by: Rebecca Johnson

THAT the Minutes of Board Meeting No. 06/2021 (Regular Session) and Meeting No. 07/2021 (Closed Session) of The District of Thunder Bay Social Services Administration Board held on April 15, 2021, be confirmed as amended.

CARRIED

Annual General Meeting

Draft Minutes of the Eighteenth Annual General Meeting (Regular Session) of The District of Thunder Bay Social Services Administration Board held on April 15, 2021, were provided to the Board for their information.

William Bradica, CAO advised the Board that the Annual General Minutes will be provided for confirmation at the 2022 Annual General Meeting.

Committee Meetings

Draft Minutes of the Audit Committee Meeting of The District of Thunder Bay Social Services Administration Board held on March 31, 2021, were presented for information.

At 10:48 a.m. Brian Hamilton, Board Member joined the meeting.

REPORTS OF ADMINISTRATION

Voting Members for 2021 Northern Ontario Service Deliverers' Association Annual General Meeting

Memorandum from William Bradica, CAO dated May 7, 2020 was presented to the Board recommending that the Board appoint voting members for the 2021 NOSDA AGM being held virtually on June 22, 2021.

William Bradica, CAO provided the Board with the reason for appointing voting members and the need for alternates.

Resolution No. 21/33

Moved by: Kevin Holland
Seconded by: Albert Aiello

THAT with respect to the Northern Ontario Service Deliverers Association 2021 Annual General Meeting, to be held virtually, the following Members of the Board are selected to attend as voting delegates:

- | | |
|----------------------|--------------|
| 1. Lucy Kloosterhuis | 2. Kim Brown |
|----------------------|--------------|

AND THAT if any of the above Board Members are unable to attend, the following Members will be contacted to attend as voting delegates in their place:

- | | |
|--------------------|---------------|
| 1. Rebecca Johnson | 2. Jody Davis |
|--------------------|---------------|

CARRIED

At 11:06 a.m. Keri Greaves, Manager, Finance joined the meeting.

2023 Strategic Plan – 2021 First Quarter Update

Report No. 2021-18 (CAO Division) was presented providing the Board with the 2021 First Quarter Update of the 2023 Strategic Plan, for consideration.

Ken Ranta, Director, Integrated Social Services and William Bradica, CAO responded to questions.

Resolution No. 21/34

Moved by: Kim Brown
Seconded by: James Foulds

THAT with respect to Report No. 2021-18 (CAO Division), we, The District of Thunder Bay Social Services Administration Board receive the 2023 Strategic Plan – 2021 First Quarter Update for information only.

CARRIED

At 11:15 a.m. Barry Caland, Manager, Infrastructure & Asset Management and Aaron Park, Supervisor, Research & Social Policy joined the meeting.

2021 First Quarter Financial Report

Report No. 2021-19 (Corporate Services Division) providing the Board with the 2021 First Quarter Financial Report, and projection to year-end, was presented for information only.

FIRST REPORT – Wadsworth Drive
(Nipigon) and Ruskin Crescent Direct-
Owned Housing Properties Options

Report No. 2021-20 (Corporate Services and Integrated Social Services Divisions) was presented to provide the Board with a report outlining options for the two direct-owned housing properties destroyed by fire in January 2021, for consideration.

William Bradica, CAO responded to questions and provided further information.

Resolution No. 21/35

Moved by: Jody Davis
Seconded by: Elaine Mannisto

With respect to Report No. 2021-20, (Corporate Services and Integrated Social Services Divisions), we, The District of Thunder Bay Social Services Administration Board, approve the receipt of the First Report – Wadsworth Drive and Ruskin Crescent Direct-Owned Housing Properties Options;

AND THAT the Board direct Administration to prepare a report with an action plan to explore options for each property to be presented at the July 15, 2021 Board meeting.

CARRIED

First Quarter Operational Report

Report No. 2021-21 (Integrated Social Services Division) providing the Board with the trends within TBDSSAB programs and services, was presented for information only.

At 11:23 a.m. Shelby Ch'ng, Board Member and Barry Caland, Manager, Infrastructure & Asset Management left the meeting and Jennifer Libble, Manager, Social Assistance Programs and Michelle Wojciechowski, Manager, Intake & Eligibility joined the meeting.

Ken Ranta, Director, Integrated Social Services provided clarification and responded to questions.

William Bradica, CAO responded to questions.

At 11:31 a.m. Andrew Foulds, Board Member left the meeting.

Community Homelessness Prevention Initiative Mental Health & Addictions Funding Final Report

Report No. 2021-22 (Integrated Social Services Division) providing the Board with final summary of the use of the one-time Mental Health and Addictions funding from the Ministry of Municipal Affairs and Housing, was presented for information only.

Social Services Relief Fund – Phase 2 Final Report and Phase 3 Update

Report No. 2021-23 (Integrated Social Services Division) was presented to provide the Board with a final report on the use of the Ministry of Municipal Affairs and Housing Social Services Relief Fund Phase 2 funding and an update on Phase 3, for information only.

At 11:41 a.m. Andrew Foulds, Board Member joined the meeting.

William Bradica, CAO responded to questions and advised the Board that any advocacy paper developed by Administration for the Association of Municipalities of Ontario annual conference would be brought before the Board for approval.

CORRESPONDENCE

BY-LAWS

NEXT MEETING

The next meeting of The District of Thunder Bay Social Services Administration Board will be held on Thursday, June 17, 2021 via Microsoft Teams and/or at the Headquarters, 1st Floor Training Rooms, 231 May Street South, Thunder Bay, Ontario.

ADJOURNMENT

Resolution No. 21/36

Moved by: Kim Brown
Seconded by: Kevin Holland

THAT Board Meeting No. 08/2021 of The District of Thunder Bay Social Services Administration Board, held on May 20, 2021, be adjourned at 11:50 a.m.

CARRIED



Chair



Chief Administrative Officer



**AMENDED MINUTES OF BOARD (REGULAR SESSION) MEETING NO. 06/2020
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

DATE OF MEETING: April 15, 2021

TIME OF MEETING: 10:00 AM

LOCATION OF MEETING: Microsoft Teams

CHAIR: Lucy Kloosterhuis

PRESENT:

Albert Aiello
Kim Brown
Shelby Ch'ng
Jody Davis
Andrew Foulds
James Foulds
Rebecca Johnson
Lucy Kloosterhuis
Elaine Mannisto
Aldo Ruberto
Wendy Wright

OFFICIALS:

William (Bill) Bradica, Chief Administrative
Georgina Daniels, Director, Corporate Services Division
Ken Ranta, Director, Integrated Social Services Division
Glenda Flank, Recording Secretary

GUESTS:

Crystal Simeoni, Manager, Housing Programs
Jennifer Lible, Manager, Social Assistance Programs
Keri Greaves, Manager, Finance
Barry Caland, Manager, Infrastructure & Asset
Management
Carole Lem, Communications & Engagement Officer

REGRETS:

Ray Lake
Kevin Holland

ABSENT:

Brian Hamilton

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BOARD MEETING

DISCLOSURES OF INTEREST

NEW BUSINESS

TBDHC Fifteenth Annual Shareholder's Meeting – Confirmation of Proxy

Memorandum from William Bradica, CAO dated April 8, 2021, was presented to the Board recommending the Board Chair for appointment as proxy for the Thunder Bay District Housing Corporation Shareholder's meeting.

Resolution No. 21/22

Moved by: Albert Aiello
Seconded by: Rebecca Johnson

THAT with respect to the Thunder Bay District Housing Corporation Fifteenth Annual Shareholder's Meeting, to be held on April 15, 2021 at The District of Thunder Bay Social Services Headquarters, we, The District of Thunder Bay Social Services Administration Board appoint the Board Chair, Lucy Kloosterhuis, to be the designated Proxy.

CARRIED

CONFIRMATION OF BOARD MEETING AGENDA

Resolution No. 21/23

Moved by: Kim Brown
Seconded by: Elaine Mannisto

THAT with respect to the agendas for the Board Regular Session meeting of The District of Thunder Bay Social Services Administration Board for April 15, 2021, we approve the agendas as printed;

AND THAT we approve any additional information and new business.

CARRIED

ADJOURNMENT

Resolution No. 21/24

THAT the Board Meeting No. 06/2021 of The District of Thunder Bay Social Services Administration Board, held on April 15, 2021, be adjourned at 10:04 a.m.

CARRIED

At 10:41 a.m. the meeting reconvened in Regular Session and Barry Caland, Manager, Infrastructure & Asset Management joined the meeting.

MINUTES OF PREVIOUS MEETINGS

Board Meetings

Minutes of Board Meeting No. 04/2021 (Regular Session) and Board Meeting No. 05/2021 (Closed Session) of The District of Thunder Bay Social Services Administration Board, held on March 18, 2021, were presented for confirmation.

Resolution No. 21/25

Moved by: James Foulds

Seconded by: Albert Aiello

THAT the Minutes of Meeting No. 04/2021 (Regular Session) and Meeting No. 05/2021 (Closed Session) of The District of Thunder Bay Social Services Administration Board, held on March 18, 2021, respectively, be confirmed.

CARRIED

CLOSED SESSION

Administration recommended that the Board adjourn to a closed meeting relative to receipt of information with respect to security of the property of the Board regarding the confidential attachment to the Capital Carryforward report.

Resolution No. 21/26

Moved by: Shelby Ch'ng

Seconded by: Jody Davis

THAT the Board adjourns to Closed Session relative to the receipt of information with respect to security of the property of the Board regarding the confidential attachment to the Carryforward of Capital Projects report.

CARRIED

At 10:49 a.m. the meeting reconvened in Regular Session.

REPORTS OF ADMINISTRATION

Year 2020 Investment Portfolio Performance

Report No. 2021-13 (Corporate Services Division) providing information regarding the year 2020 performance of investments held by TBDSSAB was presented to the Board for information.

Georgina Daniels, Director, Corporate Services Division responded to questions.

Carryforward of Capital Projects

Report No. 2021-14 (Corporate Services Division) providing the list of budgeted capital projects that the Chief Administrative Officer has approved to be carried forward and completed in the 2021 was presented to the Board for information.

At 10:53 a.m. Barry Caland, Manager, Infrastructure & Asset Management left the meeting.

2020 Fourth Quarter Financial Report and Program Levy Operating Surplus Disposition

Report No. 2021-15 (Corporate Services Division) providing the Board with the 2020 Fourth Quarter Financial Report and Administrations recommendation regarding the disposition of the 2020 program levy operating surplus was presented for consideration.

William Bradica, CAO provided a brief introduction and responded to questions.

Georgina Daniels, Director, Corporate Services Division provided an overview of the report and responded to questions.

A discussion was held regarding the options provided by Administration in Report No 2021-15. An amendment was proposed and a recorded vote was requested for the amendment proposed and the amended motion.

Resolution No. 21/27

Moved by: Shelby Ch'ng
Seconded by: Elaine Mannisto

THAT with respect to Report No. 2021-15 (Corporate Services Division), we, The District of Thunder Bay Social Services Administration Board, approve Option 3 – Transfer the net levy surplus related to various housing programs of \$241,257 to the Capital Regeneration Reserve Fund, and return the remaining net surplus of \$844,916 using the 2020 cost apportionment.

Resolution No. 21/27 (Amendment)

Moved by: Andrew Foulds
Seconded by: Albert Aiello

THAT Resolution No. 21/27 be amended to change Option 3 to Option 2.

MEMBER	YEAS	NAYS	MEMBER	YEAS	NAYS
Albert Aiello	X		Kevin Holland		
Kim Brown	X		Rebecca Johnson	X	
Shelby Ch'ng	X		Lucy Kloosterhuis	X	
Jody Davis	X		Ray Lake		
Andrew Foulds	X		Elaine Mannisto		X
James Foulds	x		Aldo Ruberto	X	
Brian Hamilton			Wendy Wright	x	

CARRIED

Resolution No. 21/27 (As Amended)

Moved by: Shelby Ch'ng
Seconded by: Elaine Mannisto

THAT with respect to Report No. 2021-15 (Corporate Services Division), we, The District of Thunder Bay Social Services Administration Board, approve Option 2 – Transfer the full \$1,086,173 levy surplus to the Capital Regeneration Reserve Fund to further support financing of the Bertrand Court Redevelopment project

MEMBER	YEAS	NAYS	MEMBER	YEAS	NAYS
Albert Aiello	X		Kevin Holland		
Kim Brown	X		Rebecca Johnson	X	
Shelby Ch'ng	X		Lucy Kloosterhuis	X	
Jody Davis	X		Ray Lake		
Andrew Foulds	X		Elaine Mannisto		X
James Foulds	x		Aldo Ruberto	X	
Brian Hamilton			Wendy Wright	X	

CARRIED

June 2021 Mortgage Renewal –
131 Wadsworth Drive

Report No. 2021-16 (Integrated Social Services Division) providing the Board with the upcoming mortgage renewal arrangements for the property located at 131 Wadsworth Drive in the Township of Nipigon, was presented for consideration.

Resolution No. 21/28

Moved by: Rebecca Johnson
Seconded by: James Foulds

THAT with respect to Report No. 2021-16 (Corporate Services Division) we, The District of Thunder Bay Social Services Administration Board (TBDSSAB), approve the Ministry Resolution as attached, to be duly signed in accordance with TBDSSAB By-Law No. 01-2017 (Governance and Procedural);

AND THAT we authorize the Board Chair and Chief Administrative Officer to execute the mortgage financing documents related thereto.

CARRIED

At 11:33 a.m. Crystal Simeoni, Manager, Housing Programs and Jennifer Liblé, Manager, Social Assistance Programs joined the meeting.

Social Services Relief Fund (SSRF)

Report No. 2021-17, (Integrated Social Services Division) was presented to the Board providing updated information regarding the Ministry of Municipal Affairs and Housing Social Services Relief Fund Phase 3, for information.

William Bradica, CAO provided clarification and responded to questions.

Ken Ranta, Director, Integrated Social Services Division responded to questions.

On consensus, a list of Warming and Support Locations in Thunder Bay is to be provided to the entire Board by email.

Provincial Vision – Social Assistance
Modernization

Memorandum from William Bradica, CAO, dated April 1, 2021 was presented to the Board to provide information regarding social assistance modernization.

William Bradica, CAO provided an overview of the information received to date from the Ministry of Children, Community and Social Services regarding the vision for social assistance modernization and responded to questions.

At 12:09 p.m. Crystal Simeoni, Manager, Housing Programs and Jennifer Liblé, Manager, Social Assistance Programs left the meeting.

TBDSSAB 2020 Annual Report

Memorandum from William Bradica, CAO, (CAO Division) providing the Board with the 2020 Annual Report, for review and consideration.

William Bradica, responded to questions.

Resolution No. 21/29

Moved by: Kim Brown
Seconded by: Jody Davis

THAT The District of Thunder Bay Social Services Administration Board, approve the 2020 Annual Report, as presented;

AND THAT the 2020 Annual Report be posted to the TBDSSAB website.

CARRIED

CORRESPONDENCE

BY-LAWS

NEXT MEETING

The next meeting of The District of Thunder Bay Social Services Administration Board will be held on Thursday, May 20, 2021 at 10:00 a.m., in the 1st Floor Training Rooms, TBDSSAB Headquarters, 231 May Street South, Thunder Bay, Ontario.

ADJOURNMENT

Resolution No. 21/30

Moved by: James Foulds
Seconded by: Elaine Mannisto

THAT the Board Meeting No. 06/2021 of The District of Thunder Bay Social Services Administration Board, held on April 15, 2021, be adjourned at 12:11 p.m.



Chair



Chief Administrative Officer



**AMENDED MINUTES OF BOARD (CLOSED SESSION) MEETING NO. 07/2021
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

DATE OF MEETING: April 15, 2021

TIME OF MEETING: Following the Opening of the Regular Session

LOCATION OF MEETING: Microsoft Teams

CHAIR: Lucy Kloosterhuis

PRESENT:

Albert Aiello
Kim Brown
Shelby Ch'ng
Jody Davis
Andrew Foulds
James Foulds
Rebecca Johnson
Lucy Kloosterhuis
Elaine Mannisto
Aldo Ruberto
Wendy Wright

OFFICIALS:

William Bradica, Chief Administrative Officer
Georgina Daniels, Director, Corporate Services Division
Ken Ranta, Director, Integrated Social Services Division
Glenda Flank, Recording Secretary

GUESTS:

Keri Greaves, Manager, Finance
Barry Caland, Manager, Infrastructure & Asset Management

REGRETS:

Kevin Holland
Ray Lake

ABSENT:

Brian Hamilton

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda item; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda item. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

DISCLOSURES OF INTEREST

REPORTS OF ADMINISTRATION

Carryforward of Capital Projects

Memorandum from Georgina Daniels, Director, Corporate Services Division was presented to the Board to provide the closed session attachment from Report No. 2021-14.

William Bradica, CAO responded to questions and provided clarification.

Georgina Daniels, Director, Corporate Services Division responded to questions.

NEW BUSINESS

ADJOURNMENT

Resolution No. 21/CS03

Moved by: Rebecca Johnson
Seconded by: Jody Davis

THAT the Board (Closed Session) Meeting No. 07/2021 of The District of Thunder Bay Social Services Administration Board, held on April 15, 2021, be adjourned at 10:49 a.m., to reconvene in Open Session to consider the remaining agenda items.

CARRIED



Chair



Chief Administrative Officer

MEETING DATE 07/19/2021 (mm/dd/yyyy)

SUBJECT Sister Cities Advisory Committee Minutes

SUMMARY

Minutes of Meetings 03-2021 of the Sister Cities Advisory Committee held on April 7, 2021, for information.

ATTACHMENTS

1. Minutes - Sister Cities Advisory Committee - April 7, 2021

DATE: WEDNESDAY, APRIL 7, 2021 **MEETING NO. 03-2021**
TIME: 5:32 P.M.
PLACE: VIRTUAL MEETING – VIA MS TEAMS
CHAIR: MATTHEW VILLELLA

**PRESENT (ELECTRONIC
PARTICIPATION) :**

Councillor Peng You
Hiroko Bekki-Moller
Matthew Villella
Andrew Ault
Chris Krumpholz
Steven Margarit
Carol Pollard
Kathleen Lynch

**OFFICIALS (ELECTRONIC
PARTICIPATION):**

Krista Power, City Clerk
Cynthia Olsen, Acting Director – Corporate
Strategic Services
Regina Mandamin, Manager- Indigenous Relations
and Inclusion
Tina Larocque, Coordinator – Boards, Committees
and Special Projects

1.0 DISCLOSURES OF INTEREST

There were none at this time.

2.0 INTRODUCTION OF NEW COMMITTEE MEMBER

The Chair introduced and welcomed Ms. Kathleen Lynch, President – Confederation College to the committee.

3.0 AGENDA APPROVAL

MOVED BY: Councillor Peng You
SECONDED BY: Mr. Andrew Ault

WITH RESPECT to the April 7, 2021 Sister Cities Advisory Committee meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

4.0 FRIENDSHIP CITIES

Ms. Regina Mandamin, Manager – Indigenous Relations and Inclusion attended the meeting and provided an overview of the current state of the relationship with North Caribou. She responded to questions from the Committee.

She advised that she and her new staff will be dedicating time to researching the relationship, best practice, open communication and the possibility of partnerships projects. Ms. Regina Mandamin advised that her team will provide recommendations and briefing notes to a Sister Cities meeting to be held in July.

5.0 MINUTES OF PREVIOUS MEETING

Minutes of Meeting No. 02-2021 of the Sister Cities Advisory Committee, held on March 3, 2021, to be confirmed.

MOVED BY: Mr. Andrew Ault
SECONDED BY: Ms. Hirokko Bekki-Moller

THAT the Minutes of Meeting No. 02-2021 held on March 3, 2021, be confirmed.

CARRIED

6.0 MEMBER UPDATE

Mr. Matthew Villella and Ms. Krista Power provided an update relative to committee recruitment. Ms. Krista Power advised that Ms. Kathleen Lynch was formally appointed to the Committee at the March 22, 2021 Committee of the Whole meeting. She further advised that they are currently working on one more appointment and will provide an update to the Committee at the next meeting.

Ms. Krista Power provided an update relative to the Sister Cities Update memorandum that was presented to Committee of the Whole on March 22, 2021.

7.0 LIAISON'S UPDATES

7.1 DULUTH, MN

Mr. Matthew Villella advised that there has been no update from Duluth. Ms. Krista Power advised that she reached out to Archives for questions for the trivia night and they were happy to help. She also advised that Ms. Tina Larocque will be reaching out to PROKids seeking information on their past Trivia Night.

7.2 LITTLE CANADA, MN

There was no update provided at this time.

7.3 SEINAJOKI, FINLAND

There was no update at this time.

7.4 GIFU CITY, JAPAN

Ms. Hiroko Bekki-Moller provided an update. She advised that they were experiencing a third wave and it is a stressful time.

Ms. Hiroko Bekki-Moller advised that a virtual museum has been put on hold due to the pandemic. She further advised that the Tokyo Olympics are still moving ahead with the games taking place July 21st – August 8, 2021.

7.5 JIAOZUO, CHINA

There was no update at this time. Councillor Peng You advised that right now is a good time for Thunder Bay to focus on planning for the future.

8.0 COMMUNICATIONS COMMITTEE – UPDATE

Ms. Krista Power advised that a memorandum containing an update on the great work of the Sister Cities Committee was presented to the March 22, 2021 Committee of the Whole meeting and provided an update from the meeting. She further advised that the Zoom call with Jiaozuo was posted on Social Media through our Corporate Communications and that Ms. Tina Larocque has updated the Sister Cities webpages with the revised and new bios of the Committee members and updated Terms of Reference.

9.0 COMMITTEE FINANCE

Ms. C. Pollard noted that there was no change to the Sister Cities budget at this time.

10.0 COMMUNITY ENGAGEMENT (BUSINESS)

There was no update at this time.

11.0 COMMUNITY ENGAGEMENT (CULTURAL)

Mr. Stephen Margarit advised that we need to build on key stakeholders, create spreadsheets with contacts, service and cultural associations, and tell success stories and all of the good work that the Committee has done and the impact on our communities.

12.0 ECONOMIC IMPACT

No update at this time.

13.0 WORKPLAN

Mr. Matthew Villella advised that the Work plan will be reviewed at the next committee meeting. He further advised that the Liaison's updates be moved to the end of the next committee meetings agenda and dedicate time to the work plan.

14.0 NEW BUSINESS

Councillor Peng You expressed an interest in having the three cities meet together (Duluth, Little Canada and Thunder Bay) to have engaging conversations and solve issues that all our communities are facing. The Chair requested that Councillor Peng You provide additional information to the Committee for discussion.

15.0 NEXT MEETING

The next meeting is scheduled for Wednesday, May 5, 2021, 5:30 pm via MS TEAMS.

16.0 ADJOURNMENT

The meeting adjourned at 6:43 p.m.

MEETING DATE 07/19/2021 (mm/dd/yyyy)

SUBJECT Thunder Bay District Health Unit - Board of Health

SUMMARY

Minutes of Thunder Bay District Health Unit - Board of Health Meetings, held on February 17, 2021, March 17, 2021, April 21, 2021 and May 19, 2021 respectively, for information.

ATTACHMENTS

1. Board of Health Meeting Minutes - February 17, 2021
2. Board of Health Meeting Minutes - March 17, 2021
3. Board of Health Meeting Minutes - April 21, 2021
4. Board of Health Meeting Minutes - May 19, 2021

BOARD OF HEALTH MEETING

MINUTES OF THE MEETING: FEBRUARY 17, 2021

TIME OF MEETING: 1:00 P.M.

PLACE OF MEETING: VIDEOCONFERENCE

CHAIR: MR. JAMES MCPHERSON

BOARD MEMBERS PRESENT: ADMINISTRATION PRESENT:

Ms. Alana Bishop
Mr. Norm Gale
Ms. Deborah Harris Shallow
Ms. Maria Harding
Ms. Rebecca Johnson
Mr. John MacEachern
Mr. James McPherson
Ms. Karen O’Gorman
Mr. Don Smith
Mr. Jim Vezina
Ms. Michelle Warywoda

Dr. J. DeMille, Medical Officer of Health and Chief
Executive Officer
Mr. L. Dyll, Director – Corporate Services
Ms. Tanelle Rabachuk, Director – Health Protection
Ms. Sarah Stevens, Executive Assistant and
Secretary to the Board of Health

REGRETS:
Mr. Greg Vallance

1. CALL TO ORDER

The Chair called the meeting to order at 1:00 p.m.

2. ATTENDANCE AND ANNOUNCEMENTS

- The Chair expressed condolences on behalf of the Board of Health to the family and friends of Mr. Dave Hamilton and to the Township of Schreiber.
- The Chair welcomed Ms. Rebecca Johnson to the Board of Health.
- The Chair presented regrets from Mr. Vallance.
- Dr. David Williams, Chief Medical Officer of Health, joined the meeting to present congratulations to Ms. Maria Harding for her 32 years of service on the Board of Health, as her appointment comes to an end this month.

3. DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

4. AGENDA APPROVAL

Resolution No. 20-2021

Moved By: R. Johnson

Seconded By: A. Bishop

THAT the Agenda for the Regular Board of Health Meeting to be held on February 17, 2021, be approved.

CARRIED

5. INFORMATION SESSION

There was no information session.

6. MINUTES OF THE PREVIOUS MEETINGS

6.1 Thunder Bay District Board of Health

The Minutes of the Thunder Bay District Board of Health (Annual and Regular Session) Meeting held on January 20, 2021, for approval.

Resolution No. 21-2021

Moved By: M. Warywoda

Seconded By: D. Smith

THAT the Minutes of the Thunder Bay District Board of Health (Annual and Regular Session) Meeting held on January 20, 2021, be approved.

CARRIED

7. MATTERS ARISING FROM THE MINUTES

There were no matters arising from the previous minutes.

8. BOARD OF HEALTH (CLOSED SESSION) MEETING

There was no closed session scheduled.

9. DECISIONS OF THE BOARD

9.1 HIV Anonymous Testing Program Budget

Report No. 05-2021 (Sexual Health) relative to providing the Board of Health with the proposed HIV Anonymous Testing Program Budget from the AIDS Bureau of the Ministry of Health was presented and discussed.

Resolution No. 22-2021

Moved By: M. Warywoda

Seconded By: A. Bishop

THAT with respect to Report No 05-2021 (Sexual Health Program), we recommend that the application of HIV Anonymous Testing Program Budget (100%) of \$60,271 be approved for submission to the Ministry of Health;

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the budget submission process as required.

CARRIED

10. COMMUNICATIONS FOR INFORMATION

10.1 Provision of Mandatory Public Health Programs and Services

A memorandum from Mr. L. Dyll, Director of Corporate Services, dated February 17, 2021, relative to providing the Board of Health with expectations for the delivery of mandatory public health programs and services within the context of pandemic response, was presented for information. This was provided as supplemental information to a request for clarification made at the December 2020 Board of Health meeting. Mr. Dyll reviewed the information and responded to questions.

10. COMMUNICATIONS FOR INFORMATION

10.2 By-law Wording - Agency Staffing Requirements

A memorandum from Mr. L. Dyll, Director of Corporate Services, dated February 17, 2021, relative to providing clarification with respect to wording and requirements in the Board of Health By-law, as requested at the January 20, 2021, Annual General Meeting, was presented for information.

The Board of Health concurred with the recommendation of Administration to continue with the use of policy to ensure that requirements for diversity in hiring practices are met, rather than through revision of the By-laws.

The Board of Health Chair advised that once the Board is able to proceed with governance training, the responsibilities of the Board with respect to diversity will be considered in greater extent.

10.3 COVID-19 (Coronavirus) Update

Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer, provided a power point to the Board of Health on the status of the coronavirus pandemic and on the rollout of the COVID-19 Vaccination Program in the Thunder Bay District Health Unit, for information.

10.4 Emergency Expenses Associated with COVID-19 Vaccination

A memorandum from Mr. L. Dyll, Director of Corporate Services, dated February 17, 2021, relative to providing the Board of Health with an update on the procurement and cost of goods and services associated with preparations for the COVID-19 Vaccination Rollout in the Thunder Bay District Health Unit, was presented for information.

10.5 2021 Annual Service Plan and Budget Submission

Mr. L. Dyll, Director of Corporate Services, provided information to the Board of Health relative to the Annual Service Plan and Budget submission delay, for information.

11. NEXT MEETING

The next regularly scheduled meeting will be held on Wednesday, March 17, 2021.

12. ADJOURNMENT

Resolution No. 23-2021

Moved By: A. Bishop

Seconded By: R. Johnson

THAT the Board of Health meeting held on February 17, 2021,
be adjourned at 2:35 p.m.

CARRIED

BOARD OF HEALTH MEETING

MINUTES OF THE MEETING: MARCH 17, 2021

TIME OF MEETING: 1:00 P.M.

PLACE OF MEETING: VIDEOCONFERENCE

CHAIR: MR. JAMES MCPHERSON

BOARD MEMBERS PRESENT:

Ms. Alana Bishop
Mr. Norm Gale
Ms. Deborah Harris Shallow
Ms. Rebecca Johnson
Mr. John MacEachern
Mr. James McPherson
Mr. Kevin Mullins
Ms. Karen O’Gorman
Mr. Don Smith
Mr. Greg Vallance
Mr. Jim Vezina
Ms. Michelle Warywoda

ADMINISTRATION PRESENT:

Dr. Janet DeMille, Medical Officer of Health and
Chief Executive Officer
Mr. Lance Dyll, Director – Corporate Services
Ms. Tanelle Rabachuk, Director – Health Protection
Mr. Dan Hrychuk, Manager – Finance
Mr. Phil Avella, Manager – Information Systems &
Property
Ms. Sarah Stevens, Executive Assistant and
Secretary to the Board of Health
Ms. Naseem Kent, Administrative Assistant –
Corporate Services.

REGRETS:

1. CALL TO ORDER

The Chair called the meeting to order at 1:01 p.m.

2. ATTENDANCE AND ANNOUNCEMENTS

The Chair welcomed Mr. Kevin Mullins, the new member for Schreiber and Terrace Bay.

3. DECLARATIONS OF CONFLICT OF INTEREST

There were no conflicts of interest declared.

4. AGENDA APPROVAL

Resolution No. 24-2021

Moved By: R. Johnson

Seconded By: A. Bishop

THAT the Agenda for the Regular Board of Health Meeting to be held on March 17, 2021, be approved.

CARRIED

4.1 Election of Executive Committee Member-at-Large

The Chair called for nominations for a Member-at-Large to sit on the Executive Committee.

Ms. Michelle Warywoda was nominated, and the nomination was accepted.

There were no further nominations.

Ms. Warywoda was acclaimed as a member of the Executive Committee.

5. INFORMATION SESSION

There was no information session.

6. MINUTES OF THE PREVIOUS MEETINGS

6.1 Thunder Bay District Board of Health

Resolution No. 25-2021

Moved By: D. Smith

Seconded By: K. O'Gorman

THAT the Minutes of the Thunder Bay District Board of Health Regular Session Meeting held on February 17, 2021, be approved.

CARRIED

7. MATTERS ARISING FROM THE MINUTES

There were no matters arising from the previous minutes.

8. BOARD OF HEALTH (CLOSED SESSION) MEETING

There was no closed session scheduled.

9. DECISIONS OF THE BOARD

Mr. L. Dyll, Director of Corporate Services, provided an overview of the 2021 Annual Service Plan and Budget Submission to the Board of Health, along with specific details of each one-time funding request, including explanation of the Ministry of Health guidelines relative to each request.

9.1 One-time 100% Funding Request: COVID-19 Extraordinary Costs

Report No. 11-2021 (Finance) relative to the application of a one-time 100% funding request for extraordinary costs associated with monitoring, detecting and containing COVID-19 in the Thunder Bay District Health Unit for the 2021 fiscal year was presented.

Resolution No. 26-2021

Moved By: M. Warywoda

Seconded By: D. Harris Shallow

THAT with respect to Report No. 11-2021 (Finance), we recommend that the application for the one-time 100% funding totaling \$2,985,000 for extraordinary costs associated with monitoring, detecting and containing COVID-19 in the Thunder Bay District Health Unit be approved for submission to the Ministry of Health through the Annual Service Plan and Budget Submission process;

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administration requirements of the budget submission process required.

CARRIED

9.2 One-time 100% Funding Request: COVID-19 Vaccine Program Extraordinary Costs

Report No. 10-2021 (Finance) relative to the application of a one-time funding request for extraordinary costs associated with organizing and overseeing the COVID-19 Vaccine Program in the Thunder Bay District Health Unit for the 2021 fiscal year was presented.

9. DECISIONS OF THE BOARD (Continued)

**9.2 One-time 100% Funding Request: COVID-19 Vaccine Program
Extraordinary Costs (Continued)**

Resolution No. 27-2021

Moved By: D. Smith

Seconded By: A. Bishop

THAT with respect to Report No. 10-2021 (Finance), we recommend that the application for one-time 100% funding totaling \$2,954,000 for extraordinary costs associated with organizing and overseeing the COVID-19 Vaccine Program in the Thunder Bay District Health Unit be approved for submission to the Ministry of Health through the Annual Service Plan and Budget Submission process;

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administration requirements of the budget submission process required.

CARRIED

9.3 One-time 100% Funding Request - Indigenous Engagement

Report No. 08-2021 (Finance) relative to the application of a 100% one-time funding request for enhanced Indigenous engagement activities in the Thunder Bay District was presented and discussed.

Resolution No. 28-2021

Moved By: G. Vallance

Seconded By: D. Smith

THAT with respect to Report No. 08-2021 (Finance), we recommend that the application for one-time 100% funding totaling \$200,000 for the enhancement of Indigenous Engagement activities within the Thunder Bay District Health Unit be approved for submission to the Ministry of Health through the Annual Service Plan and Budget Submission process;

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the budget submission process as required.

CARRIED

9. DECISIONS OF THE BOARD (Continued)

9.4 One-time 100% Funding Request: Vulnerable Populations Community Lead

Report No. 06-2021 (Street Outreach) relative to the application of a one-time 100% funding request for a Vulnerable Populations Community Lead position in the Street Outreach program was presented.

Resolution No. 29-2021

Moved By: D. Smith

Seconded By: D. Harris Shallow

THAT with respect to Report No. 06 - 2021 (Street Outreach), we recommend that the application for one-time 100% funding totaling \$92,500 dedicated to the Vulnerable Populations Community Lead and related expenses in the Street Outreach Program be approved for submission to the Ministry of Health through the Annual Service Plan and Budget Submission process;

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administration requirements of the budget submission process required.

CARRIED

9.5 One-time 100% Funding Request: PHI Student Practicum

Report Number 09-2021 (Environmental Health) relative to the application of a one-time 100% funding request for a Public Health Inspector student practicum was presented.

Resolution No. 30-2021

Moved By: M. Warywoda

Seconded By: D. Harris Shallow

THAT with respect to Report No. 09-2021 (Environmental Health), we recommend that the application of a one-time 100% request of \$10,000 for Public Health Inspector Student funding be approved for submission to the Ministry of Health through the Annual Service Plan and Budget Submission process;

9. DECISIONS OF THE BOARD (Continued)

9.5 One-time 100% Funding Request: PHI Student Practicum (Continued)

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the budget submission process as required.

CARRIED

9.6 One-time 100% Funding Request: Building Envelope Repairs

Report No. 07-2021 (Physical Facilities) relative to the application of a one-time 100% funding request for required building repairs was presented and discussed. Mr. L. Dyll, Director of Corporate Services, provided background information with respect to the larger renovation plans and associated capital funding requests that were applied for in previous years.

Resolution No. 31-2021

Moved By: M. Warywoda

Seconded By: R. Johnson

THAT with respect to Report No. 07 – 2021 (Physical Facilities), we recommend that the application for one-time 100% funding of \$1,370,000 for the repairs to the building envelope for the main office building be approved for submission to the Ministry of Health through the Annual Service Plan and Budget Submission process;

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the submission as required.

CARRIED

9.7 Shared Library Services Partnership Budget

Report No. 12-2021 (Foundational Standards) relative to recommendations for approval of funding for the Hub Library for the period of April 1, 2021 to March 31, 2022, was presented and discussed.

Resolution No. 32-2021

Moved By: A. Bishop

Seconded By: R. Johnson

9. DECISIONS OF THE BOARD (Continued)

9.7 Shared Library Services Partnership Budget

THAT with respect to Report No. 12-2021 (Foundational Standards), we recommend approval of up to \$128,823 in 100% funding from the Ontario Agency for Health Protection and Promotion for the purpose of continuing the Shared Library Services Partnership (Hub Library) at the Thunder Bay District Health Unit for the period of April 1, 2021 to March 31, 2022;

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the submission process, as required.

CARRIED

9.8 Contract Award: Ontario Senior's Dental Program

Report No. 13-2021 (Finance) relative to awarding a contract for renovations for a dental suite to be used for the Ontario Senior's Dental Program was presented and discussed.

Resolution No. 33-2021

Moved By: K. O'Gorman

Seconded By: R. Johnson

THAT with respect to Report No. 13 - 2021 (Finance), we recommend that the tender for Ontario Seniors Dental Care Program clinic renovations be awarded to D.R.D. SERVICE CO. for a total contract cost of \$544,400 (taxes extra);

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the contract, as required.

CARRIED

10. COMMUNICATIONS FOR INFORMATION

10.1 Facilities Report

Report Number 14-2021 (Physical Facilities) relative to providing the Board of Health with the annual review of facilities and equipment was presented for information.

10. COMMUNICATIONS FOR INFORMATION (Continued)

10.2 COVID-19 (Coronavirus) Update

Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer, provided an update on the current COVID-19 situation in the Thunder Bay District, including key messages to the public. Dr. DeMille also provided an update on the COVID-19 Vaccine Rollout in the Thunder Bay District to date, including progress made on all Phase 1 priority groups.

Dr. DeMille provided information to the Board of Health with respect to the impact of COVID-19 on the organization, including financial burden and overall challenges relating to capacity and responded to questions from the Board.

11. NEXT MEETING

The next regularly scheduled meeting will be held on Wednesday, April 21, 2021.

12. ADJOURNMENT

Resolution No. 34-2021

Moved By: D. Smith

Seconded By: G. Vallance

THAT the Board of Health meeting held on March 17, 2021,
be adjourned at 3:06 pm

CARRIED



BOARD OF HEALTH MEETING

MINUTES OF THE MEETING: APRIL 21, 2021

TIME OF MEETING: 1:00 P.M.

PLACE OF MEETING: VIDEOCONFERENCE

CHAIR: MR. JAMES MCPHERSON

BOARD MEMBERS PRESENT:

Mr. Norm Gale
Ms. Deborah Harris Shallow
Ms. Rebecca Johnson
Mr. John MacEachern
Mr. James McPherson
Mr. Kevin Mullins
Ms. Karen O’Gorman
Mr. Don Smith
Mr. Greg Vallance
Mr. Jim Vezina
Ms. Michelle Warywoda

REGRETS:

Ms. A. Bishop

ADMINISTRATION PRESENT:

Dr. Janet DeMille, Medical Officer of Health and
Chief Executive Officer
Mr. Lance Dyll, Director – Corporate Services
Ms. Tanelle Rabachuk, Director – Health Protection
Mr. Dan Hrychuk, Manager – Finance
Mr. Phil Avella, Manager – Information Systems &
Property
Ms. Sarah Stevens, Executive Assistant and
Secretary to the Board of Health
Ms. Naseem Kent, Administrative Assistant –
Corporate Services
Ms. Shelley Oleksuk, Administrative Assistant –
Health Promotion

1. CALL TO ORDER

The Chair called the meeting to order at 1:00 p.m.

2. ATTENDANCE AND ANNOUNCEMENTS

The Chair presented regrets from Ms. Bishop.

The Chair recognized and thanked the staff and management of the Thunder Bay District Health Unit for their hard work and dedication in managing the COVID-19 pandemic and vaccine rollout.

3. DECLARATIONS OF CONFLICT OF INTEREST

Ms. R. Johnson declared a conflict for agenda item 9.4 Drug Strategy Partnership Funding.

4. AGENDA APPROVAL

Resolution No. 40-2021

Moved By: R. Johnson
Seconded By: K. Mullins

THAT the Agenda for the Regular Board of Health Meeting to be held on April 21, 2021, be approved as amended.

CARRIED

5. INFORMATION SESSION

There was no information session scheduled.

6. MINUTES OF THE PREVIOUS MEETINGS

6.1 Thunder Bay District Board of Health

The Minutes of the Thunder Bay District Board of Health Regular Session Meeting held on March 17, 2021, for approval.

Resolution No. 41-2021

Moved By: M. Warywoda
Seconded By: R. Johnson

THAT the Minutes of the Thunder Bay District Board of Health Regular Session Meeting held on March 17, 2021, be approved.

CARRIED

7. MATTERS ARISING FROM THE MINUTES

There were no matters arising from the previous Minutes.

8. BOARD OF HEALTH (CLOSED SESSION) MEETING

Resolution No. 42a-2021

Moved By: K. Mullins
Seconded By: M. Warywoda

THAT the Board of Health move into Closed Session to receive information relative to identifiable individuals, and information relative to litigation or potential litigation, including matters before administrative tribunals, affecting the Board.

CARRIED

At 1:10 p.m. the Board of Health moved into Closed Session. The following individuals left the meeting room:

- Ms. Naseem Kent, Administrative Assistant - Corporate Services
- Ms. Shelley Oleksuk, Administrative Assistant - Health Promotion
- Ms. Sarah Stevens, Executive Assistant and Secretary to the Board of Health

At 1:30 p.m., the Board of Health moved out of Closed Session to resume regular business. The following individuals returned to the meeting room:

- Ms. Naseem Kent, Administrative Assistant - Corporate Services
- Ms. Shelley Oleksuk, Administrative Assistant - Health Promotion
- Ms. Sarah Stevens, Executive Assistant and Secretary to the Board of Health

8.1 Closed Session Report

The Chair reported that discussion relative to identifiable individuals and discussion relative to legal matters had taken place and that guidance was provided to Administration with respect to both matters.

9. DECISIONS OF THE BOARD

9.1 2020 Year-End Financial Statements

Report No. 15-2021 (Finance) relative to presenting the Board of Health with the draft 2020 Financial Statements was presented and discussed.

9. DECISIONS OF THE BOARD (Continued)

9.1 2020 Year-End Financial Statements (Continued)

The Board of Health requested further details with respect to the costs of COVID-19 Response in 2020, to be brought forward at the May19, 2021, Board of Health meeting.

Resolution No. 43-2021

Moved By: N. Gale
Seconded By: K. Mullins

THAT with respect to Report Number 15-2021 (Finance), we recommend that the Financial Statements of the Thunder Bay District Health Unit for the year ending December 31, 2020, be approved as recommended by the Executive Committee.

CARRIED

9.2 Amendment - 2020 Public Health Funding and Accountability Agreement

Report No. 19-2021 (Finance) relative to providing the Board of Health the details of an additional funding allocation from the Ministry of Health for COVID-19 extraordinary costs was presented and discussed.

Resolution No. 44-2021

Moved By: M. Warywoda
Seconded By: D. Smith

THAT with respect to Report No. 19-2021 (Finance) we recommend that the amendment to the New Schedules to the Public Health Funding and Accountability Agreement, effective January 1, 2020, with the Ministry of Health be approved, accepting up to an additional \$81,500 in one-time funding for the 2020-21 funding year to support the extraordinary costs associated with monitoring, detecting, and containing COVID-19 in the District of Thunder Bay.

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the submission and implementation process, as required.

CARRIED

9. DECISIONS OF THE BOARD (Continued)

9.3 Federal Funding - Indigenous Communities

A memorandum from Mr. L. Dyll, Director of Corporate Services, dated April 21, 2021, and containing a resolution relative to the above noted was presented.

Resolution No. 45-2021

Moved By: R. Johnson
Seconded By: M. Warywoda

THAT we recommend the Indigenous Services Canada contribution in the amount of \$140,100 to support the federal portion of the AMOH position for the year April 1, 2020, to March 31, 2021, be approved:

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements, as required.

CARRIED

9.4 Drug Strategy Partnership Agreement

Report No. 21-2021 (Finance) relative to recommending approval of funding to support the Thunder Bay Drug Strategy Community Partnership for the years 2021-2023 was presented and discussed.

Conflict of Interest Declaration: Ms. R. Johnson
(Ms. Johnson did not participate in the discussion or vote on this item.)

Resolution No. 46-2021

Moved By: D. Smith
Seconded By: J. MacEachern

THAT with respect to Report No. 21-2021 (Finance), we recommend that funding of \$10,000 per year for three years beginning in 2021 to support the Thunder Bay Drug Strategy Community Partnership be provided from the Program Contingency Reserve Fund.

CARRIED

9. DECISIONS OF THE BOARD (Continued)

9.5 alPHA 2021 AGM & Conference

A memorandum from Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer, dated April 21, 2021, and containing a resolution relative to the above noted was presented.

Resolution No. 47-2021

Moved By: N. Gale

Seconded By: D. Smith

THAT the following members of the Board be authorized to attend the alPHA 2021 Annual Conference to be held virtually on June 8, 2021:

1. J. MacEachern
2. J. McPherson
3. K. Mullins
4. K. O'Gorman
5. M. Warywoda
6. D. Smith

AND THAT all expenses be paid in accordance with Policy No. BH-02-04 Board Member's Honourarium and Expense Reimbursement.

CARRIED

9.6 alPHA Board of Directors Nomination

A memorandum from Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer, dated April 21, 2021, relative to nomination to the alPHA Board of Directors for the 2021-2023 term was presented. The consensus of the Board was to support the nominee of the Northwestern Health Unit, in order to maintain consistency with respect to ongoing Public Health Modernization consultation and advocacy.

Resolution No. 48b-2021

Moved By: J. Vezina

Seconded By: D. Harris Shallow

9. DECISIONS OF THE BOARD (Continued)

9.6 alPHA Board of Directors Nomination (Continued)

THAT the Thunder Bay District Health Unit Board of Health supports the Northwestern Health Unit's nomination of the following member to represent the North West Region on the alPHA Board of Directors and Board of Health Section Executive for the 2021-2023 term:

1. Ms. Trudy Sachowski

CARRIED

9.7 Designated Signing Officer

A memorandum from Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer, dated April 21, 2021, and containing a resolution relative to appointment of a new Designated Board Member for Signing Authority was presented.

Resolution No. 49-2021

Moved By: R. Johnson

Seconded By: D. Smith

THAT we recommend that the following Board member be granted signing authority for the Thunder Bay District Health Unit, commencing April 21, 2021, until the Board of Health's next Annual Meeting in 2022:

1. Mr. Norm Gale

CARRIED

10. COMMUNICATIONS FOR INFORMATION

10.1 Procurement Practices Report

Report No. 18-2021 (Finance) relative to providing the Board of Health with an update on the procurement policy and practices of the Thunder Bay District Health Unit, was presented for information.

10. COMMUNICATIONS FOR INFORMATION

10.2 2020 Legal Expenses

Report Number 17-2021 (Finance) relative to providing the Board of Health with the review of legal fees incurred in 2020, was presented for information.

10.3 2020 Board of Health Expenses

Report No. 17-2021 (Finance) relative to providing the Board of Health with the review of its meeting expenses incurred in 2020, was presented for information.

10.4 COVID-19 and Vaccine Rollout Update

Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer, provided an update on the COVID-19 pandemic in the Thunder Bay District Health Unit and on the vaccine rollout to date, for information.

10.5 Toronto Board of Health Video Calls

Mr. James McPherson, Board of Health Chair, provided information on a series of meetings for Board of Health Chairs that have been hosted by Toronto Public Health, for information.

10.6 Public Health Modernization - Letter from Mayors

Correspondence from the Northern Ontario mayors of larger urban settings, addressed to Premier Ford, relative to expressing concerns regarding Ontario's Public Health Modernization plan, was presented for information.

11. NEXT MEETING

The next regularly scheduled meeting will be held on Wednesday, May 19, 2021.

12. ADJOURNMENT

Resolution No. 50-2021

Moved By: K. Mullins

Seconded By: M. Warywoda

THAT the Board of Health meeting held on April 21, 2021, be adjourned at 2:57 p.m.

CARRIED



BOARD OF HEALTH MEETING

MINUTES OF THE MEETING: May 19, 2021

TIME OF MEETING: 1:00 P.M.

PLACE OF MEETING: VIDEOCONFERENCE

CHAIR: MR. JAMES MCPHERSON

BOARD MEMBERS PRESENT:

Ms. Alana Bishop
Mr. Norm Gale
Ms. Deborah Harris Shallow
Ms. Rebecca Johnson
Mr. James McPherson
Mr. Kevin Mullins
Ms. Karen O’Gorman
Mr. Don Smith
Mr. Jim Vezina
Ms. Michelle Warywoda

ADMINISTRATION PRESENT:

Dr. Janet DeMille, Medical Officer of Health and
Chief Executive Officer
Mr. Lance Dyll, Director – Corporate Services
Ms. Tanelle Rabachuk, Director – Health Protection
Mr. Dan Hrychuk, Manager – Finance
Ms. Sarah Stevens, Executive Assistant and
Secretary to the Board of Health
Ms. Shelley Oleksuk, Administrative Assistant –
Health Promotion

REGRETS:

Mr. John MacEachern
Mr. Greg Vallance

1. CALL TO ORDER

The Chair called the meeting to order at 1:00 p.m.

2. ATTENDANCE AND ANNOUNCEMENTS

The Chair presented regrets from Mr. MacEachern and Mr. Vallance.

3. DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

4. AGENDA APPROVAL

Resolution No. 51-2021

Moved By: A. Bishop

Seconded By: R. Johnson

THAT the Agenda for the Regular Board of Health Meeting to be held on May 19, 2021, be approved.

CARRIED

5. INFORMATION SESSION

5.1 Harm Reduction Anti-Stigma Campaign

Ms. Sheena Albanese, Health Promotion Planner, and Mr. Rick Thompson, Harm Reduction Outreach Worker, provided a presentation on the Harm Reduction Anti-Stigma Campaign to the Board of Health and responded to questions from the Board.

6. MINUTES OF THE PREVIOUS MEETINGS

6.1 Thunder Bay District Board of Health

The Minutes of the Thunder Bay District Board of Health (Regular and Closed Session) Meeting held on April 21, 2021, for approval.

Resolution No. 52-2021

Moved By: R. Johnson

Seconded By: N. Gale

THAT the Minutes of the Thunder Bay District Board of Health (Regular and Closed Session) Meeting held on April 21, 2021, be approved.

CARRIED

7. MATTERS ARISING FROM THE MINUTES

There were no matters arising from the previous Minutes.

8. BOARD OF HEALTH (CLOSED SESSION) MEETING

There was no Closed Session scheduled.

9. DECISIONS OF THE BOARD

There were no items for decision.

10. COMMUNICATIONS FOR INFORMATION

10.1 2020 Year End Covid-19 Costs

A memorandum from Mr. L. Dyll, Director of Corporate Services, dated May 19, 2021, relative to providing a summary of the costs associated with the COVID-19 response for the 2020 year end, as requested at the April 21, 2021, Board of Health meeting was presented for information. Mr. Dyll provided additional information to the Board and responded to questions.

10.2 First Quarter Interim Financial Statements

Report Number 22-2021 (Finance) relative to providing the Board of Health with the interim financial report for the quarter ended March 31, 2021, was presented for information. Mr. L. Dyll, Director of Corporate Services, provided additional information to the Board of Health with respect to funding and responded to questions.

The Board of Health discussed the significant operational challenges and the risks associated with the timing of budget approvals from the Ministry of Health.

Resolution No. 52b-2021

Moved By: R. Johnson

Seconded By: N. Gale

That the Ministry of Health be requested to provide the anticipated date for the 2021 Annual Service Plan and Budget Submission approval for the Thunder Bay District Health Unit Board of Directors.

CARRIED

10. COMMUNICATIONS FOR INFORMATION (Continued)

10.3 COVID-19 and Vaccine Rollout Update

Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer, provided an update to the Board of Health on the status of COVID-19 and COVID-19 immunizations in the Thunder Bay District, and responded to questions from the Board.

10.4 Performance Evaluation

The Board Chair presented information on upcoming evaluations for the Board Chair and for the Medical Officer of Health and Chief Executive Officer. A closed session will be held at the June 16, 2021, Board of Health meeting for further discussion relative to performance evaluation.

10.5 alPHA AGM and Conference - June 8, 2021

The resolutions for consideration at the Annual General Meeting of the Association of Local Public Health Agencies (alPHA), scheduled for June 8, 2021, were reviewed and the voting delegates were confirmed.

11. NEXT MEETING

The next regularly scheduled meeting will be held on June 16, 2021.

12. ADJOURNMENT

Resolution No. 53-2021

Moved By: J. Vezina

Seconded By: A. Bishop

THAT the Board of Health meeting held on May 19, 2021,
be adjourned at 3:04 p.m.

CARRIED

MEETING DATE 07/19/2021 (mm/dd/yyyy)

SUBJECT Accessibility Advisory Committee Advocacy – Tactile Plates

SUMMARY

Memorandum from T. Soderberg, Chair - Accessibility Advisory Committee dated June 16, 2021 relative to the above noted.

ATTACHMENTS

1. Memo - T. Soderberg - Tactile Plates - June 17

Memorandum

Office of the City Clerk
Fax: 623-5468
Telephone: 625-2230

TO: Krista Power, City Clerk
FROM: Tessa Soderberg, Chair – Accessibility Advisory Committee
DATE: June 16, 2021
SUBJECT: Accessibility Advisory Committee Advocacy – Tactile Plates
Committee of the Whole – July 19, 2021

At the February 11, 2021 Accessibility Advisory Committee (AAC) meeting, a discussion was held relative to the colour of tactile plates at curb ramps in the City of Thunder Bay. This topic is of high importance to the Committee and has been discussed at the Committee for several years with input received from the City's Engineering Division.

The current standard is a patina-coloured steel plate that provides colour contrast to the sidewalk. The Committee was provided information from Engineering advising that it would be cost-prohibitive to paint the tactile plates that are currently installed and on a go-forward basis.

The Committee understands that the City is in compliance with the relevant legislation to provide a contrast between the tactile plate and the sidewalk surface. The *Accessibility for Ontarians with Disabilities Act, 2005 – Design of Public Spaces Standard* states that tactile plates must “*have a high tonal contrast with the adjacent surface.*”

Tactile plates, in general, are used to alert people with low or no vision of upcoming curbs or stairs, increasing pedestrian safety. Yellow tactile plates are much more visible in low light conditions, wet weather, where there are leaves on the sidewalk and in winter months. The CNIB's “Clearing Our Path” manual identifies that yellow is the preferred colour for attention tactile plates. Also effective is using a light colour on a dark ground surface or a dark colour on a light ground surface.

It is the Committee's recommendation that Council consider changing the City's current practice by installing yellow tactile plates at curb ramps and that there is consideration to paint all existing plates yellow.

The following motion was passed at the Committee's June 10, 2021 meeting.

WITH RESPECT to the installation of tactile plates at curb ramps in the City of Thunder Bay, the Accessibility Advisory Committee recommends that the colour of the tactile plates be yellow beginning in 2022;

AND THAT the existing tactile plates be painted yellow and maintained as required on an annual basis;

AND THAT the Chair provide a memo on an upcoming Committee of the Whole agenda for Council's consideration.

MEETING DATE 07/19/2021 (mm/dd/yyyy)

SUBJECT Wake the Giant

SUMMARY

Memorandum from Councillor C. Fraser dated June 29, 2021 containing a motion relative to the above noted.

RECOMMENDATION

WITH RESPECT to the Memorandum from Councillor C. Fraser dated June 29, 2021, notwithstanding the unsuccessful application for a 2021 Community, Youth and Cultural Funding grant, we recommend that the City of Thunder Bay provide an in-kind donation to the 2021 Wake the Giant concert not to exceed \$30,000;

AND THAT the in-kind donation include use of a stage, lighting, speakers, and barricades;

AND THAT, on approval, the costs associated with the installation of Wake the Giant pennants in the north core be funded from the Stabilization Reserve Fund;

AND THAT any necessary by-laws be presented to City Council for ratification.

ATTACHMENTS

1. Memo - Councillor C. Fraser - July 19 - Wake the Giant

Memorandum

Office of the City Clerk
Fax: 623-5468
Telephone: 625-2230

TO: Dana Earle, Deputy City Clerk
FROM: Councillor Cody Fraser
DATE: June 29, 2021
SUBJECT: 2021 Wake the Giant Concert – In-Kind Donation
Committee of the Whole – July 19, 2021

Wake the Giant is a cultural awareness initiative launched by the Northern Nishnawbe Education Council (NNEC) to identify safe spaces throughout the City of Thunder Bay and the community at large, with the goal to be more welcoming for Indigenous youth. City facilities, including City Hall, display the Wake the Giant decal to identify the building as a welcoming and safe place.

In 2019, the City of Thunder Bay supported the Wake the Giant concert held at Prince Arthur's Landing through both monetary and in-kind donations. The 2021 concert organizing committee is currently planning the 2021 event for September with the hope of being able to gather in person. The organizing Committee had previously submitted an application to the City's Community, Youth, and Cultural Funding Program but was not successful. I would like Council to consider providing an in-kind donation once again to support the initiative.

Additionally, the organizing Committee has pennants that they would like hung through the north core to promote the event, pending approval. Administration has a 3rd party contractor available to do this work; I would like the City to cover the costs of the installation of the pennants.

WITH RESPECT to the Memorandum from Councillor C. Fraser dated June 29, 2021, notwithstanding the unsuccessful application for a 2021 Community, Youth and Cultural Funding grant, we recommend that the City of Thunder Bay provide an in-kind donation to the 2021 Wake the Giant concert not to exceed \$30,000;

AND THAT the in-kind donation include use of a stage, lighting, speakers, and barricades;

AND THAT, on approval, the costs associated with the installation of Wake the Giant pennants in the north core be funded from the Stabilization Reserve Fund;

AND THAT any necessary by-laws be presented to City Council for ratification.