



AGENDA MATERIAL

COMMITTEE OF THE WHOLE

MEETING DATE: MONDAY, APRIL 19, 2021

LOCATION: S. H. BLAKE MEMORIAL AUDITORIUM
(Council Chambers)

TIME: 6:30 P.M.



MEETING: Committee of the Whole

DATE: Monday, April 19, 2021

Reference No. COW - 22/52

CLOSED SESSION via Microsoft Teams at 5:30 p.m.

Committee of the Whole - Closed Session

Chair: Councillor A. Ruberto

Closed Session Agenda will be distributed separately to Members of Council and EMT only.

OPEN SESSION in S.H. Blake Memorial Auditorium at 6:30 p.m.

Committee of the Whole - Planning Session

Chair: Councillor A. Ruberto

DISCLOSURES OF INTEREST

CONFIRMATION OF AGENDA

Confirmation of Agenda - April 19, 2021 – Committee of the Whole

WITH RESPECT to the April 19, 2021 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.
(Page 6)

REPORTS OF COMMITTEES

Committee of Adjustment Minutes

Minutes of Meeting No. 01-2021 of the Committee of Adjustment held on January 28, 2021, for information. (Pages 7 - 15)

Lakehead Region Conservation Authority Minutes

Minutes of Meeting No. 67 of the Lakehead Region Conservation Authority Committee held on January 27, 2021, for information. (Pages 16 - 25)

Lakehead Source Protection Committee Minutes

Minutes of Meeting No. 69 of the Lakehead Source Protection Committee held on March 16, 2020, for information. **(Pages 26 - 30)**

Heritage Advisory Committee Minutes

Minutes of Meeting 02-2021 of the Heritage Advisory Committee held on February 25, 2021, for information. **(Pages 31 - 37)**

REPORTS OF MUNICIPAL OFFICERS

Part Lot Control Exemption - Former Hillcrest Highschool Field - 448 Hebert Street

Report No. R 12/2021 (Development and Emergency Services - Planning Services) recommending that exemption from Part Lot Control be approved for a period of four years subject to certain conditions. **(Pages 38 - 45)**

WITH RESPECT to Report No. R 12/2021 (Development & Emergency Services – Planning Services), we recommend that the application by 1852034 Ontario Limited (Robert Zanette) for an exemption to Part Lot Control under Section 50(7) of the *Planning Act*, for the creation of no more than 5 lots, and necessary easements in PLAN 138, Lots 24 to 28, 38 to 44, 52, part of Lots 29, 37, 45 45 to 51, 53, part of lane, part of street all described as a Portion of Part 1 on RP 55-14156 less Parts 2, 4 to 7, 9, 10, 13, and 14, shown as "Property Location" on Attachment "A" to this report, be approved for a period of 4 years, subject to the following conditions:

That prior to the passing of the amending by-law, the Applicant shall:

1. Provide a Site Plan for the entire development including the proposed parcels to be created, to the satisfaction of Planning Services and enter into an amended Site Plan Agreement with the City;
2. Provide an updated lot grading and drainage plan and servicing plan to the satisfaction of the City Engineer;
3. Provide any additional registered easements to the satisfaction of the City Engineer, Realty Services Division, Tbaytel and Synergy North;
4. Confirm how each parcel will be serviced with municipal water and sewer(s) to the satisfaction of the City Engineer;
5. Confirm the requirements for any private easements that may be needed for drainage, servicing, access, etc. between the parcels, and provide confirmation that the private easements have been registered to the satisfaction of the City Engineer;

6. Register a blanket easement in favour of the City over the subject lands for the purpose of gaining access across the lands to operate the water valves to the satisfaction of the City Engineer;
7. Prepare and register a Shared Facilities Agreement outlining the on-going maintenance and replacement responsibility of each property for any portions of the shared works (servicing, access, drainage, parking, etc.);
8. Provide parkland dedication in the form of 5% cash in lieu and the street tree fee requirement to the satisfaction of the Parks & Open Spaces Section.

Unless otherwise rescinded or extended, this approval in principle shall be valid for a period of one (1) year from the date of ratification by City Council. Thereafter, the file shall be considered closed and a new application will be required if the conditions to be fulfilled prior to the passing of the amending by-law has not been completed.

AND THAT the by-law to exempt the lands from Part Lot Control specify an expiration date 4 years from the date of passing, pursuant to Section 50(7.3) of the Planning Act;

AND THAT the necessary by-law be presented to City Council for ratification.

Fire Safety Grant Transfer Agreement

Report R 40/2021 (Development & Emergency Services - Thunder Bay Fire Rescue) containing a recommendation relative to Fire Safety Grant Transfer Agreement. **(Pages 46 - 62)**

WITH RESPECT to Report R 40/2021 (Development & Emergency Services- Thunder Bay Fire Rescue), we recommend that the Mayor and Clerk be authorized to execute the proposed Fire Safety Grant Transfer Agreement between Her Majesty the Queen in right of Ontario as represented by the Office of the Fire Marshal and the City of Thunder Bay in form and content satisfactory to the City Solicitor;

AND THAT the Mayor and Clerk be authorized to execute any necessary documentation; and all subsequent years agreements or amendments with respect to the Fire Safety Grant Transfer Agreement with the Office of the Fire Marshal;

AND THAT any necessary by-laws be presented to Council for ratification.

Official Plan Monitoring & Lot Inventory Report 2020

Report R 41/2021 (Development & Emergency Services - Planning Services) Official Plan Monitoring & Lot Inventory Report 2020, for information. **(Pages 63 - 67)**

Downtown Fort William Revitalization Advisory Committee –Terms of Reference

Report R 43/2021 (Development & Emergency Services - Realty Services) providing recommended Terms of Reference for the creation of the Downtown Fort William Revitalization Advisory Committee and budget considerations. **(Pages 68 - 79)**

WITH RESPECT to Report R 43/2021 (Development & Emergency Services – Realty Services), we recommend that the Terms of Reference, as appended to this report, for the Downtown Fort William Revitalization Advisory Committee be adopted;

AND THAT the Office of the City Clerk be directed to advertise for the citizen appointee positions on the Downtown Fort William Revitalization Advisory Committee and report back to Council to complete the formal appointment of members;

AND THAT the Urban Systems consulting and budgetary resources of \$79,000 previously allocated to Phase 2 (Secondary Plan) of the Reimagine Victoriaville Project be appropriated to this Committee in order to advance renewal strategies identified in the Reimagining Victoriaville Study and the strategy/work plan deliverables of the Committee;

AND THAT Appropriation No. 5 be approved (Attachment D);

AND THAT any necessary by-laws be presented to City Council for ratification.

Virtual Image Route Tour

Report R 47/2021 (Development & Emergency Services) providing an overview of the Virtual Image Route Tour developed by Administration to demonstrate the transformation of the image routes over the past 10+ years, for information. **(Pages 80 - 83)**

Memorandum from Councillor R. Johnson. Chair - Clean, Green & Beautiful Committee dated April 6, 2021 requesting an opportunity to provide a presentation relative to the above noted.

Community Paramedicine Funding

Report R 48/2021 (Development & Emergency Services - Superior North Emergency Medical Service) The Ministry of Long Term Care and Ministry of Health announced Feb 17, 2021 that the Superior North EMS was successful in obtaining funding for a Community Paramedicine Long Term Care (CP-LTC) program. The program is designed to assist with increased pressures for waitlists into Long Term Care (LTC) residences due to the current COVID19 pandemic. By working with Home & Community Care (HCC) and Primary Care, the CP-LTC expansion will keep individuals within the District of Thunder Bay safer and in their own homes longer. **(Pages 84 - 88)**

WITH RESPECT to Report R 48/2021 (Development & Emergency Services - Superior North Emergency Medical Service), we recommend the expansion of the Community Paramedicine Program based on Community Paramedicine Long Term Care funding of provincial dollars;

AND THAT the required resources be allocated to implement the Community Paramedicine Long Term Care program;

AND THAT the Mayor and Clerk be authorized to execute all required documentation;

AND THAT Appropriation No. 6 be approved;

AND THAT the necessary By-law be presented to City Council for ratification.

PETITIONS AND COMMUNICATIONS

Petition - Restriction and Enforcement of Parking on One Side of Coppin Road

Memorandum from Ms. K. Power, City Clerk, dated April 1 , 2021 attaching a petition containing thirty two signatures relative to the above noted, for information. **(Pages 89 - 96)**

Memorandum from Mr. D. Binch, Traffic Technologist – Engineering and Operations dated April 6, 2021 relative to the above noted.

Potential Future Uses - Dease Park/former Dease Pool Site - Update

At the March 22, 2021 Committee of the Whole meeting Report R 22/2021 (Community Services – Recreation and Culture) Update - Potential Future Uses – Dease Park/former Dease Pool Site was presented. **(Pages 97 - 98)**

Memorandum from Ms. K. Robertson, General Manager - Community Services dated April 7, 2021 relative to the above noted, for information.

NEW BUSINESS

ADJOURNMENT

MEETING DATE 04/19/2021 (mm/dd/yyyy)

SUBJECT Confirmation of Agenda - April 19, 2021

SUMMARY

Confirmation of Agenda - April 19, 2021 - Committee of the Whole

RECOMMENDATION

WITH RESPECT to the April 19, 2021 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.



MEETING DATE 04/19/2021 (mm/dd/yyyy)

SUBJECT Committee of Adjustment Minutes

SUMMARY

Minutes of Meeting No. 01-2021 of the Committee of Adjustment held on January 28, 2021, for information.

ATTACHMENTS

1. Committee of Adjustment Minutes - January 28, 2021

January 28, 2021



COMMITTEE OF ADJUSTMENT

DATE January 28, 2021

MEETING NO. 01-21

TIME 2:00 p.m.

PLACE S.H. Blake Memorial Auditorium Electronic Participation using MS teams

CHAIRMAN: Mr. A. Petersen, present

Chairman Petersen did a roll call of Committee members and administration. The attendance was recorded.

Mr. J. Talarico, electronic participation
Mr. N. Roy, electronic participation
Mr. K. DesRosiers, present
Mr. M. Pascuzzo, electronic participate

M. Pepe, Acting Secretary-Treasurer, present
K. Piche, Office of City Clerk, present
J. Kirychuk, Planner II, electronic participation
J. Fazio, Planner II, electronic participation
D. Lopes, Senior Planner, electronic participation
A. Ward, Project Engineer, electronic participation
D. Smith, Eng & Operations, electronic participation

ABSENT: Dr. R. Togman

Chairman Petersen outlined the procedure which the Committee would follow in dealing with an application.

DISCLOSURE OF INTEREST: None

APPLICATIONS

The Acting Secretary-Treasurer read out the Notices of Hearing and submitted the list of relevant documents to the Committee for its consideration. She also filed, with the Committee, her affidavit pertaining to Notices of Hearing and the list of relevant persons to whom such notices were sent.

The Committee members received and considered all written comments received prior to the hearing.

Chairman Petersen had noted that Application B-59-2020, 1515 Gorevale Road has been deferred.

1. Application B-82-2019 Applicant: Lakehead Association for Community Living Thunder Bay, Agent: Michael Duncan, 1501 Dease Street

Mr. Michael Duncan participated electronically for the meeting and was available to answer questions regarding this application. The Chairman asked if he had complied with the posting of the required signs. It was confirmed that the signs were posted.

January 28, 2021

Mr. Duncan provided a brief overview of the proposal.

Correspondence was received and read, indicating no objections or concerns, from Building Services, Fire Services, Bell Canada, Realty Services, Lakehead Region Conservation Authority, Fire Services and Ministry of Transportation.

Correspondence was received and read, indicating no objections or concerns, from Synergy North with conditions, TBayTel with conditions, Parks and Open Spaces with conditions, and Engineering and Operations Division with conditions.

Mr. Jamie Kirychuk, Planner II, Planning Services Division supported the application and offers no objection, with conditions.

The Chairman asked if there was anyone participating who wanted to speak for or against the proposal. There were no electronic participants registered.

The Chairman polled the members for questions. There were no questions from the members.

The Chairman asked the members for a vote as to the approval of the application. A recorded vote was taken. Chairman Petersen, Mr. Talarico, Mr. DesRosiers, Mr. Roy and Mr. Pascuzzo were in favour.

“TAKE NOTICE THAT the Committee of Adjustment has made a decision on the following application:

The severance and conveyance of one (1) parcel of land having a Lot Frontage of 38 metres, a Lot Depth of 87.5 metres and a Lot Area of 3,325 square metres. The retained parcel, which contains the existing building, will have a Lot Frontage of 87.49 metres, a Lot Depth of 54.59 metres and a Lot Area 4,777 square metres, as set forth in the application.

The property is municipally known as **1501 Dease Street** and is legally described as **Part Lots 1-9, Lots 30-38, Part Lots 10-29, Block 2, Registered plan 160, PART 2, RR51, LANE Closed.**

Be approved;”

The majority of the members have supported the approval of this application, as set forth in its decision.

All comments received were considered as part of the Committee’s decision making process. The Committee approved this application because the parcels of land being created would conform to the requirements of the Zoning By-law and the Official Plan, and because it was their opinion that proper and orderly development could be achieved without requiring a Plan of Subdivision.

2. Application B-55-2020 Applicant: 1833297 Ontario Ltd. Agent: Kaitlin Roka, Cheadles Lawyers, 645 Norah Crescent

Ms. Kaitlin Roka participated electronically for the meeting and was available to answer questions regarding this application. The Chairman asked if she had complied with the posting of the required sign. It was confirmed that the sign was posted.

Ms. Roka provided a brief overview of the proposal.

Correspondence was received and read, indicating no objections or concerns from Building Services, Fire Services, TBayTel, Bell Canada, Synergy North, Realty Services, Lakehead Region Conservation Authority, Ministry of Transportation, Parks and Open Spaces, and Engineering and Operations Division.

January 28, 2021

Mr. Jamie Kirychuk, Planner II, Planning Services Division supported the application, and offers no objection, with conditions.

The Chairman asked if there was anyone participating who wanted to speak for or against the proposal. There were no electronic participants registered.

The Chairman polled the members for questions. There were no questions from the members.

The Chairman asked the members for a vote as to the approval of this application. A recorded vote was taken. Chairman Petersen, Mr. Talarico, Mr. DesRosiers, Mr. Roy and Mr. Pazcuzzo were in favour.

“TAKE NOTICE THAT the Committee of Adjustment has made a decision on the following application.

The severance and conveyance of one (1) parcel of land for the purpose of a **Lot Addition to 615 Norah Crescent, PIN No. 620810027**. The severed portion will have a Lot Width of 81.54 metres, a Lot Depth of 21.34 metres and a Lot Area of 1700.70 square metres. The retained parcel, being 645 Norah Crescent, will have a Lot Frontage of 60.96 metres, an irregular Lot Depth of approximately 76 metres and a Lot Area of approximately 5,747.70 square metres, as set forth in the application.

The property is municipally known as 645 Norah Crescent and is identified as **PIN No. 620810034 & PIN No. 620810026, and legally described as PART OF LOTS 13 TO 19, BLOCK 9; PART OF LOTS 1 TO 8, BLOCK 13; PART OF FRANKLIN AVENUE (CLOSED) AND PART OF STRATHCONA STREET (CLOSED), REGISTERED PLAN W-179; and LOT 19, PART OF NORTHERN AVENUE (CLOSED), REGISTERED PLAN W-780**

Be approved;”

The majority of the members have supported the approval of this application, as set forth in its decision.

All comments received were considered as part the Committee’s decision making process. The Committee approved this application because the parcels of land being created would conform to the requirements of the Zoning By-law and the Official Plan, and because it was their opinion that proper and orderly development could be achieved without requiring a Plan of Subdivision.

3. Application B-56-2020 Applicant: 502026 Ontario Ltd., 485 & 487 Oliver Road

Mr. Frank Iazzolino participated electronically for the meeting and was available to answer questions regarding this application. The Chairman asked if he had complied with the posting of the required sign. It was confirmed that the sign was posted.

Mr. Iazzolino had no additional comments to add to the proposal.

Correspondence was received and read, indicating no objections or concerns from Building Services, Fire Services, TBayTel, Bell Canada, Synergy North, and Realty Services with comments, Engineering and Operations Division, Lakehead Region Conservation Authority and Ministry of Transportation.

Correspondence was received and read, indicating no objections or concerns, from Parks and Open Spaces with conditions.

Mr. Jamie Kirychuk, Planner II, Planning Services Division supported the application, and offers no objection, with conditions.

January 28, 2021

The Chairman asked if there was anyone participating who wanted to speak for or against the proposal. There were no electronic participants registered.

The Chairman polled the members for questions. A discussion took place regarding two addresses on the one property.

Mr. Iazzolino requested clarification to the street tree fee condition. A discussion took place regarding the city guidelines for this condition.

The Chairman asked the members for a vote as to the approval of the application. A recorded vote was taken. Chairman Petersen, Mr. Talarico, Mr. DesRosiers, Mr. Roy and Mr. Pascuzzo were in favour.

“TAKE NOTICE THAT the Committee of Adjustment has made a decision on the following application:

The severance and conveyance of a single unit component of a Semi-Detached Dwelling. The severed portion will have a Lot Frontage of 8.12 metres, a Lot Depth of 34.56 metres and a Lot Area of approx. 275 square metres. The retained parcel will have a Lot Frontage of 8.11 metres, a Lot Depth of 34.5 metres and a Lot Area of approx. 275 square metres, as set forth in the application. Each parcel will contain one Dwelling Unit.

The property is municipally known as 485 & 487 Oliver Rd and is legally described as **PLAN 261 LOT 37 PT LT 36, being PART 2 on RP 55R13896.**

Be approved;”

The majority of the members have supported the approval of this application, as set forth in its decision.

All comments received were considered as part of the Committee’s decision making process. The Committee approved this application because the parcels of land being created would conform to the requirements of the Zoning By-law and the Official Plan, and because it was their opinion that proper and orderly development could be achieved without requiring a Plan of Subdivision.

4. Application A-57-2020 Applicant: Ronald Wrigley, 1302 Brown Street

Mr. Ron Wrigley participated electronically for the meeting and was available to answer questions regarding this application. The Chairman asked if they had complied with the posting of the required sign. It was confirmed that the sign was posted.

Correspondence was received and read, indicating no objections or concerns from Building Services with comments, Synergy North with comments, Engineering and Operations Division with comments, Fire Services, Realty Services, Parks and Open Spaces, TBayTel, and Lakehead Region Conservation Authority and Ministry of Transportation.

Correspondence was received by a neighbour, Mr. Bruce Miecznikowski, who is in support of the application.

Mr. Decio Lopes, Senior Planner, Planning Services Division supported the application, and offers no objections or conditions.

The Chairman asked if there was anyone participating who wanted to speak for or against the proposal. There were no electronic participants registered.

The Chairman polled the members for questions. There were no questions from the members.

January 28, 2021

The Chairman asked the members for a vote as to the approval of the application. A recorded vote was taken. Chairman Petersen, Mr. Talarico, Mr. DesRosiers, Mr. Roy and Mr. Pascuzzo were in favour.

“TAKE NOTICE THAT the Committee of Adjustment has made a decision on the following application:

To gain relief from the Zoning By-law, as set forth in the application and described in the table below:

Section 5.15.2 (a)	Increase the width of a driveway for a Dwelling to 7.9 metres from 6.0 metres
Table 8.2.1	Reduce the Minimum Required Exterior Side Yard for Single Detached Dwellings on Lots with Municipal Services to 1.5 metres from 3.0 metres
Table 8.2.1	Reduce the Minimum Required Exterior Side Yard for Accessory Buildings on Lots with Municipal Services to .90 metres from 3.0 metres

The property is municipally known as 1302 Brown Street and is legally described as **PLAN 70 BLK N LOT 6.**

Be approved;”

The majority of the members have supported the approval of this application, as set forth in its decision.

All comments received were considered as part of the Committee’s decision making process. The Committee approved this application because it was their opinion that the variances requested were minor in nature, were desirable for the appropriate use and development of the subject lands, and were within the intent and purpose of the Zoning By-law and Official Plan.

5. Application B-58-2020 Applicant: Giuseppe Romeo, 170 & 172 Windemere Ave., South

Mr. Joe Romeo participated electronically for the meeting and was available to answer questions regarding this application. The Chairman asked if he had complied with the posting of the required sign. It was confirmed that the sign was posted.

Mr. Romeo had no additional comments to add to the proposal.

Correspondence was received and read, indicating no objections or concerns from Building Services, Fire Services, TBayTel, Bell Canada, Synergy North, Realty Services, Engineering and Operations Division, Lakehead Region Conservation Authority and Ministry of Transportation.

Correspondence was received and read, indicating no objections or concerns, from Parks and Open Spaces, with conditions.

Ms. Jillian Fazio, Planner II, Planning Services Division supported the application, and offers no objection, with conditions.

The Chairman asked if there was anyone participating who wanted to speak for or against the proposal. There were no electronic participants registered.

January 28, 2021

The Chairman polled the members for questions. There were no questions from the questions from the members.

The Chairman asked the members for a vote as to the approval of the application. A recorded vote was taken. Chairman Petersen, Mr. Talarico, Mr. DesRosiers, Mr. Roy and Mr. Pascuzzo were in favour.

“TAKE NOTICE THAT the Committee of Adjustment has made a decision on the following application:

The severance and conveyance of a single unit component of a Semi-Detached Dwelling. The severed portion will have a Lot Frontage of 9 metres, a Lot Depth of 31.89 metres and a Lot Area of 287.01 square metres. The retained parcel will have a Lot Frontage of 9 metres, a Lot Depth of 31.89 metres and a Lot Area of 287.01 square metres, as set forth in the application. Each parcel will contain one Dwelling Unit.

The property is municipally known as 172 Windemere Ave., South and is legally described as **PLAN 171 BLOCK 8 LOT 12 PART LOT 13, being PART 2 on RP 55R13764.**

Be approved;”

The majority of the members have supported the approval of this application, as set forth in its decision.

All comments received were considered as part of the Committee’s decision making process. The Committee approved this application because the parcels of land being created would conform to the requirements of the Zoning By-law and the Official Plan, and because it was their opinion that proper and orderly development could be achieved without requiring a Plan of Subdivision.

6. Application A-61-2020 Applicant: Andrew Smith and Susan Hillman Agent: David House, DRD Construction Services, 43 McKibbin Street

Mr. David House participated electronically for the meeting and was available to answer questions regarding this application. The Chairman asked if he had complied with the posting of the required sign. It was confirmed that the sign was posted.

Mr. House had no additional comments to add to the proposal.

Correspondence was received and read, indicating no objections or concerns from Fire Services, Parks and Open Spaces, Realty Services, TBayTel and Lakehead Region Conservation Authority

Correspondence was received and read, indicating no objections or concerns from Synergy North with comments, Building Services Division with comments and Engineering and Operations Division with comments.

Mr. Decio Lopes, Planner II, Planning Services Division supported the application, and offers no objections or conditions.

The Chairman asked if there was anyone participating who wanted to speak for or against the proposal. There were no electronic participants registered.

The Chairman polled the members for questions. There were no questions from the questions from the members.

The Chairman asked the members for a vote as to the approval of the application. A recorded vote was taken. Chairman Petersen, Mr. Talarico, Mr. DesRosiers, Mr. Roy and Mr. Pascuzzo were in favour.

January 28, 2021

“TAKE NOTICE THAT the Committee of Adjustment has made a decision on the following application:

To gain relief from the Zoning By-law, as set forth in the application and described in the table below:

Table 10.2.1	Reduce the Minimum Required Interior Side Yard for a Single Detached Dwelling with an Attached garage or carport to .90 metres from 1.5 metres
Table 5.16	Reduce the Minimum Distance required for a Deck from an Interior Lot Line to .60 metres from 1.5 metres

Be approved;”

The majority of the members have supported the approval of this application, as set forth in its decision.

All comments received were considered as part of the Committee’s decision making process. The Committee approved this application because it was their opinion that the variances requested were minor in nature, were desirable for the appropriate use and development of the subject lands, and were within the intent and purpose of the Zoning By-law and Official Plan.

SUPPLEMENTARY AGENDA

Signing of December 16, 2020 meeting minutes

Moved by: Normand Roy
Seconded by: Kevin DeRosiers

THAT the minutes of Meeting No. 10-2020 of the Thunder Bay Committee of Adjustment, held **December 16, 2020** be confirmed as presented.”

Carried

CONSENTS:

- B-11575**
- B-37-2019**
- B-60-2019**
- B-78-2019**
- B-45-2020**

January 28, 2021

NEW BUSINESS:

A discussion took place regarding the recording/signing of an electronic vote.

ADJOURNMENT

The meeting adjourned at 2:55 p.m.

CARRIED

CHAIRMAN

ACTING SECRETARY-TREASURER

MEETING DATE 04/19/2021 (mm/dd/yyyy)

SUBJECT Lakehead Region Conservation Authority Minutes

SUMMARY

Minutes of Meeting No. 67 of the Lakehead Region Conservation Authority Committee held on January 27, 2021, for information.

ATTACHMENTS

1. Lakehead Region Conservation Authority Minutes - January 27, 2021



LAKEHEAD REGION

CONSERVATION AUTHORITY

Minutes of the 67th Annual Meeting of the Lakehead Region Conservation Authority held on Wednesday January 27, 2021, via Microsoft Teams. The Chair called the Meeting to order at 4:30 p.m.

PRESENT:

- Donna Blunt, Chair
- Grant Arnold, Vice-Chair
- Joel Brown
- Rudy Buitenhuis
- Andrew Foulds (part of the meeting)
- Trevor Giertuga
- Andrea Goold
- Umed Panu
- Jim Vezina
- Allan Vis

REGRETS: Erwin Butikofer

ALSO

PRESENT:

- Tammy Cook, Chief Administrative Officer
- Mark Ambrose, Finance Manager
- Gail Willis, Watershed Manager
- Ryne Gilliam, Field Operations Supervisor
- Ryan Mackett, Community Stewardship/Public Relations Officer
- Melanie O'Riley Receptionist/Admin Clerk, recorder of Minutes

1. ADOPTION OF AGENDA

Resolution #1/21

Moved by Grant Arnold, Seconded by Joel Brown

"THAT: the Agenda be adopted as published." CARRIED.

2. DISCLOSURE OF INTEREST

None.

3. MINUTES OF PREVIOUS MEETING

Resolution #2/21

Moved by Rudy Buitenhuis, Seconded by Allan Vis

“THAT: the Minutes of the Lakehead Region Conservation Authority Ninth Regular Meeting held on Wednesday, November 25, 2020 be adopted as published.” CARRIED.

4. ELECTION PROCEDURES

Members were provided with the Election Procedures as outlined in the Administrative By-Law, the CAO assumed the position of Chair for the purpose of the election of the Chair and Vice-Chair.

Per the Administrative By-law, the Chair, Vice-Chair and CAO are the signing officers and Conservation Ontario Council representatives until the 2022 Annual General Meeting.

5. ELECTION OF AUTHORITY CHAIR

The CAO, the Election Chair, requested nominations for the position of Chair.

Grant Arnold nominated Donna Blunt for the position of Chair.

Nominations for the position of Chair were called three times.

Donna Blunt agreed to let her name stand.

Resolution #3/21

Moved by Andrew Foulds, Seconded by Allan Vis

“THAT: the nominations for the position of Chair be closed.” CARRIED.

Resolution #4/21

Moved by Rudy Buitenhuis, Seconded by Andrew Foulds

“THAT: Donna Blunt is appointed as Chair of the Lakehead Region Conservation Authority until the Annual General Meeting of 2022.” CARRIED.

6. ELECTION OF AUTHORITY VICE-CHAIR

The CAO, the Election Chair, requested nominations for the position of the Vice-Chair.

Donna Blunt nominated Grant Arnold for the position of Vice-Chair.

Nominations for the position of Vice-Chair were called three times.

Grant Arnold agreed to let his name stand.

Resolution #5/21

Moved by Umed Panu, Seconded by Andrew Foulds

"THAT: the nominations for the position of Vice-Chair be closed." CARRIED.

Resolution #6/21

Moved by Trevor Giertuga, Seconded by Allan Vis

"THAT: Grant Arnold is appointed as Vice-Chair of the Lakehead Region Conservation Authority until the Annual General Meeting of 2022." CARRIED.

7. APPOINTMENT OF AUDITORS – 2021

Members reviewed and discussed Staff Report FIN-01-2021 related to the appointment of the Auditors for the year 2021.

Resolution #7/21

Moved by Joel Brown, Seconded by Umed Panu

"THAT: the audit firm of Grant Thornton Thunder Bay LLP is appointed as auditors of the Lakehead Region Conservation Authority for the year 2021." CARRIED.

8. APPOINTMENT OF SOLICITORS – 2021

Members reviewed and discussed Staff Report FIN-02-2021 related to the appointment of Authority Solicitor for the year 2021.

Resolution #8/21

Moved by Andrea Goold, Seconded by Grant Arnold

"THAT: the legal firm of McKittricks is appointed as solicitors of the Lakehead Region Conservation Authority for the year 2021." CARRIED.

9. APPOINTMENT OF AUTHORITY BANK – 2021

Members reviewed and discussed Staff Report FIN-03-2021 related to the appointment of the Authority Bank for the year 2021.

Resolution #9/21

Moved by Allan Vis, Seconded by Grant Arnold

"THAT: the Royal Bank of Canada, Business Centre, is appointed as the bank with which the Lakehead Region Conservation Authority will conduct its financial business during 2021."
CARRIED.

10. BORROWING RESOLUTION

Resolution #10/21

Moved by Rudy Buitenhuis, Seconded by Andrea Goold

"THAT: Whereas it may be necessary for the Lakehead Region Conservation Authority (herein under referred to as the "Authority") to borrow a sum not to exceed in the aggregate, Four Hundred Thousand Dollars (\$400,000) required for its purposes in the year 2021, until payment to the Authority of any grants and of sums to be paid to the Authority by the participating municipalities designated as such under the Conservation Authorities Act, R.S.O. 1990, Chapter C.27,

BE IT THEREFORE RESOLVED:

THAT: the Authority may borrow from a bank, the sum not to exceed in the aggregate Four Hundred Thousand Dollars (\$400,000) necessary for its purposes in the year 2021, on the promissory note or notes of the Authority until payment to the Authority of any grants and of sums to be paid to the Authority by the participating municipalities.

THAT: the Chair or Vice-Chair together with the Chief Administrative Officer of the Authority be and are hereby authorized to execute for and on behalf of the Authority a promissory note or notes for the sum to be borrowed under paragraph numbered 1 hereof and to affix thereto the corporate seal of the Authority.

THAT: the amount borrowed pursuant to this resolution is a charge upon the whole of the moneys received or to be received by the Authority by way of grants and when such moneys are received.

THAT: the Chair or the Vice-Chair or the Chief Administrative Officer of the Authority be and is hereby authorized and directed to apply in payment of the moneys borrowed pursuant to this resolution, together with interest thereon, all of the moneys received by the Authority by way of grants or sums received by the Authority from the participating municipalities." **CARRIED.**

11. IN-CAMERA AGENDA

An In-Camera session was not held.

12. BUSINESS ARISING FROM PREVIOUS MINUTES

(a) File: Board Member Reference Manual

Members were provided with the 2021 Meeting Schedule and 12 Month Calendar of Events.

(b) File: 2021 Budget and Levies

Members were advised that the CAO and Finance Manager attended the City of Thunder Bay Council Meeting via Microsoft Teams on January 19, 2021 regarding the 2021 Budget and Levy. No questions were asked of staff.

It was noted that the Levy notices have been mailed by registered mail to each Member Municipality with a suggested payment date of April 30, 2021.

13. CORRESPONDENCE

None.

14. STAFF REPORTS

Members reviewed and discussed Staff Report FLFOR-01-2021, which summarized the 2020 Flood Forecasting and Warning Program.

Resolution #11/21

Moved by Grant Arnold, Seconded by Joel Brown

***"THAT: Staff Report FLFOR-01-2021 be received."* CARRIED.**

Members reviewed and discussed Staff Report PIR-01-2021, which summarized the 2020 Plan Input and Review Program.

Resolution #12/21

Moved by Andrea Goold, Seconded by Umed Panu

***"THAT: Staff Report PIR-01-2021 be received."* CARRIED.**

Members reviewed and discussed Staff Report DEVREG-01-2021, which summarized the 2020 Development Regulations Program.

Resolution #13/21

Moved by Allan Vis, Seconded by Jim Vezina

***"THAT: Staff Report DEVREG-01-2021 be received."* CARRIED.**

Members reviewed and discussed Staff Report NMFC-01-2021, which summarized the Neebing-McIntyre Floodway Program in 2020.

Resolution #14/21

Moved by Jim Vezina, Seconded by Andrea Goold

***"THAT: Staff Report NMFC-01-2021 be received."* CARRIED.**

Members reviewed and discussed Staff Report COMREL-01-2021, which summarized the LRCA's website and social media activity during 2020.

Resolution #15/21

Moved by Allan Vis, Seconded by Grant Arnold

***"THAT: Staff Report COMREL-01-2021 be received for information."* CARRIED.**

Members reviewed and discussed Staff Report STRAT-01-2021, which summarized Strategic Plan accomplishments in 2020.

Resolution #16/21

Moved by Allan Vis, Seconded Joel Brown

***"THAT: Staff Report STRAT-01-2021 be received."* CARRIED.**

Members reviewed and discussed Staff Report LM-01-2021, which summarized the 2020 Hazard Tree Program.

Resolution #17/21

Moved by Rudy Buitenhuis, Seconded by Andrea Goold

***"THAT: Staff Report LM-01-2021 be received for information."* CARRIED.**

15. CHIEF ADMINISTRATIVE OFFICER REPORT

Members were provided with the monthly Treasurer's Report for November and December's Administration and Capital. It was noted that not all accounts receivable and payable information was noted in the Treasurer's Report, as the information was not available at the time of agenda preparation. The final 2020 Treasurer's Report will be presented at the February meeting.

Members reviewed and discussed Staff Report FIN-04-2021 which summarized the Authority's 2020 investments.

Resolution #18/21

Moved by Andrea Goold, Seconded by Allan Vis

***"THAT: the Staff Report FIN-04-2021 be received."* CARRIED.**

Members reviewed and discussed Staff Report FIN-05-2021 which summarized donations to the Authority in 2020.

Resolution #19/21

Moved by Grant Arnold, Seconded by Jim Vezina

***"THAT: the Staff Report FIN-05-2021 be received."* CARRIED.**

Members reviewed and discussed Staff Report CORP-01-2021 which provided an update related to LRCA actions/response related to COVID-19 for the period of March 17, 2020 to January 15, 2021.

Resolution #20/21

Moved by Umed Panu, Seconded by Grant Arnold

***"THAT: Staff Report CORP-01-2021 be received."* CARRIED.**

Members reviewed and discussed Staff Report CORP-02-2021 which summarized Bill 229, Schedule 6, and the resulting amendments to the *Conservation Authorities Act* and implications to the LRCA.

The CAO, presented an overview of the impacts that Bill 229, Schedule 6 will have on Conservation Authorities and the LRCA. The Bill which was passed on December 8, 2020 included several changes to the *Conservation Authorities Act* and the *Planning Act* that significantly either limit or completely change the role of Conservation Authorities to protect Ontario's environment and ensure people and property are safe from natural hazards. The majority of the changes will come into effect at a later date through the drafting of regulations. The one change that came into effect at the time of the passing of the Bill, was that Conservation Authorities are required to issue permits and can not refuse permits related to Municipal Zoning Orders. Conditions may be attached to the permit; however, they are appealable to the Minister. The CAO advised all Members to ensure that if they are ever in the position to consider supporting a Minister's Zoning Order at the council level, they give due consideration to any current and future potential impacts to natural hazards that may result from the development before endorsing a proposal. It is anticipated that the changes will have an impact on current and future operations at the LRCA.

The province has created a Conservation Authority Working Group, with appointed membership, that are tasked with advising the province through the process of writing the associated regulations. Brian Taylor, CAO, North Bay – Mattawa Conservation Authority, has been appointed to represent the northern Conservation Authorities. It was noted that the members of the Working Group were required to sign a confidentiality agreement.

Resolution #21/21

Moved by Jim Vezina, Seconded by Rudy Buitenhuis

***"THAT: Staff Report CORP-02-2021 be received."* CARRIED.**

16. PASSING OF ACCOUNTS

Resolution #22/21

Moved by Grant Arnold, Seconded by Andrea Goold

"THAT: having examined the accounts for the period of November 1, 2020 to November 30, 2020 cheque #2119 to #2140 for \$25,338.48 and preauthorized payments of \$89,156.10 for a total of \$114,494.58, we approve their payment." **CARRIED.**

Resolution #23/21

Moved by Allan Vis, Seconded by Joel Brown

"THAT: having examined the accounts for the period of December 1, 2020 to December 31, 2020 cheque 2141 to #2161 for \$61,864.18 and preauthorized payments of \$93,695.04 for a total of \$155,559.22, we approve their payment." **CARRIED.**

17. REGULATORY ROLE

Members were provided with the Plan Input and Review Summary for the period of November 2020 to January 20, 2021 and a summary of Section 28 Permits issued in 2020.

18. PROJECTS UPDATE

It was noted that due to COVID-19 the 2021 Conservation Dinner & Auction and Wine Tasting Fundraiser have been cancelled.

It was noted that the Municipality of Oliver Paipoonge and the Thunder Bay District Health Unit, which are the two implementing bodies of the Lakehead Source Protection Plan, have submitted their required Annual Report to staff (due February 1, 2021) to report on their progress in Source Protection Plan Implementation. The Reports will be provided to the Source Protection Authority after the next Source Protection Committee Meeting, which will be held in March. It was noted Staff are working on the sixth annual report from the Source Protection Authority due to the Ministry of Environment, Conservation and Parks by May 1, 2021. A draft report will be provided to the Board in April during a Source Protection Authority Meeting.

It was noted that the proposed shoreline and habitat restoration concept plan for the Fisherman's Park West project will be posted for public review and comment on the City of Thunder Bay's 'Get Involved' website. The overall goal of the project is to restore the park by returning the area to a more naturalized condition by planting trees, shrubs, and flowers that are native to our region. The project was funded by the Stewardship Council.

19. NEW BUSINESS.

None.

20. NEXT MEETING

The next meeting will be held on Wednesday, February 24, 2021, starting at 4:30 p.m.

21. AJOURNMENT

Resolution #24/21

Moved by Umed Panu, Seconded by Grant Arnold

"THAT: the time being 5:32 p.m. AND FURTHER THAT there being no further business we adjourn." CARRIED.


Chair


Chief Administrative Officer

MEETING DATE 04/19/2021 (mm/dd/yyyy)

SUBJECT Lakehead Source Protection Committee Minutes

SUMMARY

Minutes of Meeting No. 69 of the Lakehead Source Protection Committee held on March 16, 2020, for information.

ATTACHMENTS

1. Lakehead Source Protection Committee Minutes - March 16, 2020

MINUTES OF THE SIXTY-NINTH REGULAR LAKEHEAD SOURCE PROTECTION COMMITTEE MEETING

Minutes of the Sixty-Ninth Regular Meeting of the Lakehead Source Protection Committee held on Monday, March 16, 2020, at the Lakehead Region Conservation Authority. The Chair called the Meeting to order at 1:30 p.m.

MEMBERS PRESENT:

Lucy Kloosterhuis, Chair
Bernie Kamphof
Ross Chuchman
Walter Turek
Erin Knight (via telephone)
Guy Jarvis (via telephone)

MEMBERS ABSENT:

Chris Bowles

LIAISON MEMBERS PRESENT:

Tammy Cook, CAO, LRCA
Elizabeth (Beth) Forrester, Liaison Officer, MECP (via telephone)

LIAISON MEMBER ABSENT:

Lee Sieswerda, TBDHU

ALSO PRESENT:

Gail Willis, Watershed Manager
Roman Augustyn, Information Systems Coordinator, recorder of Minutes

1. ADOPTION OF AGENDA BY CONSENSUS

Agenda adopted by consensus.

2. DISCLOSURE OF INTEREST

None.

3. MINUTES OF PREVIOUS MEETING

It was noted that Lucy Kloosterhuis was not in attendance at the previous SPC meeting and should be deleted from the Members Present list on the meeting minutes.

The Minutes of the Sixty-Eighth Regular Meeting held on Friday, March 15, 2019, were adopted as amended by consensus.

4. BUSINESS ARISING FROM PREVIOUS MINUTES

None.

5. SOURCE PROTECTION PROGRAM

Source Protection Funding

It was noted that the current funding Agreement expires on March 31, 2020. MECP cannot commit to multiyear funding; therefore, funding is unknown from year to year. Staff have submitted a draft budget to the MECP for the 2020/2021 fiscal year for their consideration. The request included 0.50 FTE, which results in 0.20 FTE Watershed Manager, 0.10 FTE Administrative Assistant and 0.20 FTE Information Systems Coordinator. The budget has not yet been approved for 2020/2021. It was noted that a new task in this year's budget is to improve the functioning and operation of the existing Lakehead Source Protection website, which involves moving the Source Protection webpages under the LRCA website, streamlining the content and links, as well as cleaning up resources, information and graphics.

Phase II Amendments to Director's Technical Rules

It was noted that the Watershed Manager, Gail Willis, and Committee Member, Walter Turek, attended the MECP's stakeholder engagement session via webinar on the proposed amendments to the Director's Technical Rules (DTR) under the *Clean Water Act, 2006*. No immediate updates or changes to the Lakehead Source Protection Plan (SPP) or the Assessment Report are required until a comprehensive review of the Lakehead Source Protection Plan under s.36 of the *Clean Water Act* is completed, which is not due until May 2023. The DTR's in effect at the time of the comprehensive review will determine if further changes to the SPP is warranted.

Climate Change Vulnerability Assessment Tool

It was noted that the Watershed Manager attended a training session hosted by Conservation Ontario on January 30, 2020 at the Toronto Region Conservation Authority on the use of the climate change vulnerability assessment tool for water quality of drinking water sources. The assessment tool was developed through a multi-stakeholder, collaborative project coordinated by Conservation Ontario under the Drinking Water Source Protection Program, which is a semi-quantitative and excel-based tool. The training session included an overview of climate change data, the Assessment Tool, and its guidance documents, as well as an interactive hands-on activity of the Pilot Studies: Burlington Water Intake and Seaforth Well Supply.

It is noted that a Climate Change Vulnerability Assessment is not mandatory for Source Protection Authorities. Committee member, Walter Turek, attended the webinar on the Climate Change Vulnerability Assessment Tool offered by Conservation Ontario and he noted that the Lake Superior intake for Bare Point Water Treatment Plant is considered to be at a lower risk for climate change impacts.

Source Protection Information Atlas – Update

It was noted that the MECP has updated and added new features and data layers to the Source Protection Information Atlas (SPIA), which is an Ontario OPEN data website tool for searching a location to see if it is in a vulnerable area. It was noted that the MECP partnered with the Surface Water Monitoring Center at the Ministry of Natural Resources and Forestry (MNRF) to display river discharge and climate data (daily mean) from almost 1,800 hydrometric stations of the federal/provincial hydrometric agreement.

6. SOURCE PROTECTION IMPLEMENTATION

Thunder Bay North Harbour Remediation Project

It was noted that Committee members attended the public presentation that was held in Thunder Bay on February 26, 2020 regarding the sediment management options for the contaminated sediment at the Thunder Bay North Harbour site due to historic effluent discharge of a former paper mill. A short-list of remediation options included: dredge and dispose at an on-site confined disposal facility; dredge and dispose at Mission Bay confined disposal facility; or construct an in-place barrier and infill.

Implementing Bodies Annual Reports

It was noted that the two Implementing Bodies of the Lakehead Source Protection Plan (SPP), the Municipality of Oliver Paipoonge and the Thunder Bay District Health Unit, submitted their Annual Reports on January 28, 2020 and January 10, 2020, respectively. Staff have reviewed the reports and have concluded that the Municipality of Oliver Paipoonge and the Thunder Bay District Health Unit have met the requirements of the Plan to date.

It was also noted that the Municipality of Oliver Paipoonge had no Official Plan or Zoning By-Law amendment applications with respect to WHPA-A in 2019. The Thunder Bay District Health Unit re-inspected seven sewage treatment systems in 2019, and they appear to be functioning normally. Six systems will be re-inspected in 2020, and the remaining twelve will be re-inspected in 2021.

Fifth Annual Lakehead Source Protection Plan Report

It was noted that the fifth annual progress report has been prepared for submission by the Lakehead SPA for the period of January 1, 2019 to December 31, 2019, utilizing the prepared templates from MECP. The LRCA also completed a more detailed report using a format developed by LRCA staff. The LRCA format will also be available on the LRCA website as it provides a more comprehensive summary of the program to date.

It was requested that all SPC Members written comments be received at the LRCA by April 14, 2020 for submission in the Annual Report. Staff will be presenting the final Annual Report to the SPA for adoption at the April 29, 2020 Board Meeting.

7. SOURCE PROTECTION COMMITTEE

Chair Appointment

It was noted that Ms. Lucy Kloosterhuis has been appointed by the MECP as the new Chair of the SPC for a three-year term expiring on August 19, 2022.

8. CORRESPONDENCE

Support for Actions to Address Over-Application of Winter Maintenance Chemicals

A letter was received from the Lake Erie Source Protection Region related to the implications of over-application of winter maintenance chemicals, trends in the Lake Erie Source Protection Region, and recommended actions to protect municipal drinking water sources. It was noted that the Municipality of Oliver Paipoonge has adopted a Salt Management Plan for Rosslyn Village WHPA-A as per Source Protection Plan Policy RV.3.CW-SP. By consensus, the letter was received as information and no response will be issued.

Application for Review of the *Clean Water Act, 2006* and Ontario Regulation 287/07

For information purposes, it was noted that the request by the Canadian Environmental Law Association (CELA) to the MECP to review and revise the *Clean Water Act, 2006* (CWA) and Ontario Regulation 287/07 to extend source protection planning to certain non-municipal drinking water systems, had been denied. It was noted that MECP is currently undertaking a review of 'requiring source protection plans to identify and address threats to sources of water that supply private wells and intakes' under the recommendation of the Auditor General. Committee members noted that northern municipalities with municipal drinking water systems not covered by Conservation Authorities should be focused on prior to non-municipal systems.

9. NEW BUSINESS

Lake Superior Blue Green Algae

It was noted that the City of Thunder Bay has a new 2019 Standard Operating Procedure (SOP) for addressing blue-green algae concerns.

New Director of Source Protection Programs Branch

It was noted that the MECP Source Protection Programs Branch (SPPB) has a new Director, Ms. Keley Katona. Ms. Katona started at the SPPB in February 2020 and brings a governance and financial background to the SPPB team.

10. NEXT MEETING

The date for the next meeting was tentatively scheduled for March 2021.

11. ADJOURNMENT BY CONSENSUS

Meeting adjourned by consensus at 1:55 p.m.

MEETING DATE 04/19/2021 (mm/dd/yyyy)

SUBJECT Heritage Advisory Committee Minutes

SUMMARY

Minutes of Meeting 02-2021 of the Heritage Advisory Committee held on February 25, 2021, for information.

ATTACHMENTS

1 HAC minutes February 25 2021

DATE: THURSDAY, FEBRUARY 25, 2021 **MEETING NO. 02-2021**

TIME: 5:01 P.M.

PLACE: VIA MS TEAMS

VICE CHAIR: MR. A. COTTER

MEMBERS – ELECTRONIC PARTICIPATION:

Ms. J. Bonazzo
Mr. A. Cotter, Chair
Ms. D. Pallen
Ms. H. Strobl
Ms. J. Waite
Ms. S. Walker
Mr. D. Yahn, Vice Chair

OFFICIALS – ELECTRONIC PARTICIPATION:

Mr. M. Szybalski, Corporate Records Manager & City Archivist
Ms. L. Lavoie, Committee Coordinator

RESOURCE PERSONS – ELECTRONIC PARTICIPATION:

Ms. L. Abthorpe, Heritage Researcher
Mr. R. Mastrangelo, Archivist Assistant
Mr. J-L. Charette, Ministry of Heritage, Sport, Tourism and Culture Industries
Ms. L. Costanzo, Supervisor – Cultural Development & Events
Mr. J. Kirychuk, Planner II

GUESTS – ELECTRONIC PARTICIPATION

Mr. C. Pradissitto, 264 Red River Road
Mr. C. Halvorsen, Manager – Parks & Open Spaces
Mr. G. Walter, Landscape Architect

1.0 LAND ACKNOWLEDGEMENT

The Chair, Mr. A. Cotter, acknowledged that we are meeting on the traditional territory of the Ojibwa Anishnaabe people of Fort William First Nation, signatory to the Robinson Superior Treaty of 1850, and recognized the contributions made to our community by the Métis people.

2.0 DISCLOSURES OF INTEREST

Ms. S. Walker declared a conflict relative to items 5.0 Reimagining The North Core Streetscapes, 7.0 Chippewa Park Carousel and 8.0 Vickers Park Cultural Heritage Evaluation as these properties are owned by her employer, the City of Thunder Bay.

3.0 AGENDA APPROVAL

MOVED BY: Ms. D. Pallen
SECONDED BY: Ms. H. Strobl

WITH RESPECT to the February 25, 2021 Heritage Advisory Committee meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

4.0 PRESENTATIONS

4.1 264 Red River Road

Drawings by Dymaco Inc. dated November 16, 2020 and photographs were distributed separately on Wednesday, February 24, 2021.

Mr. C. Pradissitto, Estimator/Project Manager – Tom Jones Corporation appeared before Committee on behalf of the property owner and provided a presentation relative to renovations in two commercial units at 264 Red River Road, located in the Waverley Park Heritage Conservation District. The tenant, Lovely Body, plans to expand into the adjacent commercial unit. Plans include saw cutting the foundation wall between the two spaces and opening a brick wall that is currently covered in drywall. Mr. C. Pradissitto noted that the location was previously one large space before being separated into individual retail spaces.

Mr. C. Pradissitto responded to questions.

The Chair requested that Mr. C. Pradissitto provide the Committee with photographs once the wall is open so that they may determine whether the bricks have heritage value. The bricks will be treated as heritage material and stored on site for future reuse.

MOVED BY: Mr. D. Yahn
SECONDED BY: Ms. H. Strobl

THAT the Heritage Advisory Committee approves the creation of an opening through the concrete basement wall and an opening through the main floor demising wall between Lovely Body and an adjacent vacant commercial unit at 264 Red River Road, a designated property located within the Waverley Park Heritage Conservation District, as presented by Mr. C. Pradissitto, at the February 25, 2021 Committee meeting;

AND THAT when the walls are opened the bricks will be treated as heritage material and stored on site for future reuse;

AND THAT the Heritage Advisory Committee confirms that the plans as presented do not conflict with the significant heritage features of the building;

AND THAT a copy of this resolution be forwarded to The City of Thunder Bay's Building Division, if required.

CARRIED

5.0 REIMAGINING THE NORTH CORE STREETSCAPES

Ms. S. Walker, having disclosed a conflict of interest, refrained from discussion relative to the Reimagining the North Core Streetscapes project.

Mr. C. Halvorsen, Manager – Parks & Open Spaces provided an overview of the project and introduced Mr. G. Walter, Landscape Architect.

Mr. G. Walter provided a PowerPoint presentation relative to the project.

The City of Thunder Bay will be replacing the sewers and watermain below streets in the North Core Downtown area. This work will provide a once-in-a-generation opportunity to redesign streets in the area. The vision is to provide high quality, flexible public spaces that support year-round public activities, local businesses, and regional tourism.

The eight guiding principles to for this project are:

- People Matter - Create spaces that support inclusive and diverse programming
- Identity - Create a physically accessible and visually inviting high quality public realm.
- Sense of Place - Celebrate the rich and diverse cultural and natural history of this place in elements of the street design.
- Connectivity - Implement a pedestrian centric design that ensures a connected and comfortable walking experience within the North Core BIA.
- Mobility - Expand and enhance the connectivity to and from the North Core.
- Smart Infrastructure – Use innovative lighting, wayfinding, media, communications, and digital infrastructure technologies to future-proof the streetscapes of the city.
- More for Less – Flexible spaces with modular and multi-use elements to ensure the utilization of the public realm for all seasons.
- Sustainable – Minimize the carbon footprint of redevelopment and operations through integrated active and living infrastructure.

Mr. G. Walter shared some potential ideas for the project, including green infrastructure, activity zones, event plazas and pedestrian areas. There is also potential to have street level access to Prince Arthur's Landing at the Red River Road and Water Street intersection.

It was noted that feedback from the 2020 street eatery pilot project was mostly very positive.

Members of the Committee noted that the project area has a number of designated heritage properties, properties listed on the Heritage Register and other properties of interest for potential future listing or designation. It was recommended that those properties be considered in project planning, including viewscales. Ms. L. Abthorpe, Heritage Researcher will provide a map showing designated and listed properties.

There was discussion relative to inclusivity and including the Indigenous community in planning.

The Chair noted that the Committee would like to be consulted throughout the process. There was discussion relative to forming a heritage sub-committee to work with Mr. G. Walter.

6.0 CONFIRMATION OF PREVIOUS MINUTES

The Minutes of the Heritage Advisory Committee Meeting No. 01-2021 held on January 28, 2021 to be confirmed.

MOVED BY: Ms. J. Bonazzo

SECONDED BY: Mr. D. Yahn

THAT the Minutes of Meeting No. 01-2021 held on January 28, 2021 be confirmed.

CARRIED

7.0 CHIPPEWA PARK CAROUSEL

Ms. S. Walker, having disclosed a conflict of interest, refrained from discussion relative to Chippewa Park Carousel.

Ms. J. Bonazzo provided an update on activities of the Carousel Restoration Committee. The Committee is currently focused on fund raising, including a trivia night and an art auction.

8.0 VICKERS PARK CULTURAL HERITAGE EVALUATION REPORT

Ms. S. Walker, having disclosed a conflict of interest, refrained from discussion relative to Vickers Park Cultural Heritage Evaluation.

Ms. L. Abthorpe, Heritage Researcher provided an update relative to the above-noted. The draft report has been reviewed by Mr. D. Yahn and Mr. M. Szybalski, Corporate Records

Manager & City Archivist. Changes will be made and a draft will be presented at future meeting.

9.0 HERITAGE RESEARCHER UPDATE

Ms. L. Abthorpe, Heritage Researcher provided an update, including the following:

- The Guide for Property Owners Seeking to Make Changes is now on the Heritage Properties page of the City website. A fillable form for submission to HAC is also on the website. Building Services and Planning Services will also advise citizens that the guide and form are available online.
- The walking tour app is ready for audio recording, which is expected to take place in March. Scripts have been written and voices have been confirmed, as follows: Jennifer Bonazzo, Heritage Advisory Committee; John Hannam, Retired City Clerk; Ed Lavoie, Acadia Broadcasting; Louisa Costanzo, Supervisor – Cultural Development & Events; and Laurie Abthorpe, Heritage Researcher.
- Ms. L. Abthorpe will be providing a virtual tour of the Vickers Park area for Ontario Ancestors.

10.0 TERMS OF REFERENCE

Heritage Advisory Committee Terms of Reference were distributed with agenda, for information.

Mr. M. Szybalski, Corporate Records Manager & City Archivist noted that the Terms of Reference (TOR) would be reviewed at the March 25, 2021 meeting, as required annually. He asked Committee members to review current TOR and send him any recommendations for changes. Once approved by the Committee, the updated TOR will be presented to City Council for approval.

11.0 STRATEGIC PLAN

A draft of the City of Thunder Bay Heritage Advisory Committee 2021 Strategic Plan Development was distributed with agenda.

The Chair, Mr. A. Cotter, noted that the subcommittee met and developed the draft Strategic Plan, which focuses on priority areas to consider, including:

1. Internal Resource and Capacity Building
 - Municipal Integration
 - Partnerships and Professional Development
2. Municipal Heritage Register
 - Heritage Property Incentives
 - Identification and Protection of Heritage Resources
3. Community Communication and Education
 - Education and Awareness
 - Heritage Promotion

The subcommittee will meet again before the March HAC meeting. The Chair asked Committee members to review the draft Strategic Plan and send recommendations.

There was discussion relative to expanding HAC's mandate to include engagement of surrounding communities.

12.0 NEW BUSINESS

13.0 NEXT MEETING DATE

The next meeting is scheduled for Thursday, March 25, 2021 at 5:00 p.m. via Microsoft Teams.

14.0 ADJOURNMENT

The meeting was adjourned at 6:30 p.m.

Corporate Report

DEPARTMENT/ DIVISION	Development & Emergency Services - Planning Services	REPORT NO.	R 12/2021
DATE PREPARED	01/14/2021	FILE NO.	PE-01-2021
MEETING DATE	04/19/2021 (mm/dd/yyyy)		
SUBJECT	Part Lot Control Exemption - Former Hillcrest Highschool Field - 443 Hebert Street		

RECOMMENDATION

WITH RESPECT to Report No. R 12/2021 (Development & Emergency Services – Planning Services), we recommend that the application by 1852034 Ontario Limited (Robert Zanette) for an exemption to Part Lot Control under Section 50(7) of the *Planning Act*, for the creation of no more than 5 lots, and necessary easements in PLAN 138, Lots 24 to 28, 38 to 44, 52, part of Lots 29, 37, 45 45 to 51, 53, part of lane, part of street all described as a Portion of Part 1 on RP 55-14156 less Parts 2, 4 to 7, 9, 10, 13, and 14, shown as "Property Location" on Attachment "A" to this report, be approved for a period of 4 years, subject to the following conditions:

That prior to the passing of the amending by-law, the Applicant shall:

1. Provide a Site Plan for the entire development including the proposed parcels to be created, to the satisfaction of Planning Services and enter into an amended Site Plan Agreement with the City;
2. Provide an updated lot grading and drainage plan and servicing plan to the satisfaction of the City Engineer;
3. Provide any additional registered easements to the satisfaction of the City Engineer, Realty Services Division, Tbaytel and Synergy North;
4. Confirm how each parcel will be serviced with municipal water and sewer(s) to the satisfaction of the City Engineer;
5. Confirm the requirements for any private easements that may be needed for drainage, servicing, access, etc. between the parcels, and provide confirmation that the private easements have been registered to the satisfaction of the City Engineer;
6. Register a blanket easement in favour of the City over the subject lands for the purpose of gaining access across the lands to operate the water valves to the satisfaction of the City Engineer;

7. Prepare and register a Shared Facilities Agreement outlining the on-going maintenance and replacement responsibility of each property for any portions of the shared works (servicing, access, drainage, parking, etc.);
8. Provide parkland dedication in the form of 5% cash in lieu and the street tree fee requirement to the satisfaction of the Parks & Open Spaces Section.

Unless otherwise rescinded or extended, this approval in principle shall be valid for a period of one (1) year from the date of ratification by City Council. Thereafter, the file shall be considered closed and a new application will be required if the conditions to be fulfilled prior to the passing of the amending by-law has not been completed.

AND THAT the by-law to exempt the lands from Part Lot Control specify an expiration date 4 years from the date of passing, pursuant to Section 50(7.3) of the Planning Act;

AND THAT the necessary by-law be presented to City Council for ratification.

ALL as contained in Report No. 12/2021 (Development & Emergency Services - Planning Services) as submitted by the Development & Emergency Services Department.

EXECUTIVE SUMMARY

The Applicant, 1852034 Ontario Limited, has applied for an Exemption from Part Lot Control to enable the creation of no more than 5 new lots, to be developed with low rise multiple unit dwellings on the remainder of the former Hillcrest high school field.

The proposed lot configuration conforms to the Official Plan and Zoning By-law as varied by the Committee of Adjustment. Administration recommends that the Exemption from Part Lot Control be approved for a period of 4 years subject to certain conditions.

DISCUSSION

Description of Proposal

The Applicant seeks Exemption from Part Lot Control to provide for the conveyance of 5 new lots into separate ownerships with one retained lot. The subject lands are within a registered plan that is fully serviced with municipal piped water, sanitary sewers, and storm sewers.

The Applicant proposes to build 6 multiple dwelling unit buildings as either 4 unit apartments of townhouse dwellings on the lands with each parcel dependent on others for servicing and access. Attachment "B" is the Applicant's lot creation plan.

Description of Subject Property

The subject property, which was the former Hillcrest high school field, shown on Attachment "A" of this report, is approximately 8500m², and is located on the corner of High Street North and Hebert Street. A 9 unit dwelling and a 4 unit townhouse were recently constructed and these lands were previously severed off from the original parcel. A 4 unit townhouse is currently under construction and its parcel would be the next to be created. The surrounding lands are predominately comprised of a variety of dwelling types ranging from single detached dwellings to multiple unit dwellings. To the immediate west is the former Hillcrest high school which is being converted to multiple dwelling units under condominium tenure.

Planning Services Division Comments

The Official Plan notes that Part Lot Control exemptions may be used to further subdivide lands within a Plan of Subdivision. Generally, this approach is used to respond to market demands, and/or to provide an approach for establishing accurate lot dimensions for freehold townhouses and semi-detached dwellings. Foundations for attached dwellings are to be in place prior to approval. This development is in keeping with the Official Plan's intent to allow for lot creation in response to market demands. The Applicant has stated that each building would be built and the lot created based on financing and market demand. It is the timing and complexity of seeking several consents to sever from the Committee of Adjustment that the Applicant believes could hinder their ability to react to market demands, and therefore is seeking a Part Lot Control exemption. In this case, the developer is seeking to create a total of 6 low rise multiple unit dwellings in the form of townhouse or apartment buildings on individual lots, but interconnected as part of the broader development.

The lands are designated "Residential" in the Official Plan and are zoned "NC3" – Neighbourhood Centre Zone three. A minor variance was approved several years ago by the Committee of Adjustment to facilitate multiple ownerships of the property as contemplated in this proposal. The proposed lots conform to the Official Plan and Zoning By-law as varied.

A Site Plan Control Agreement is in place and registered for the lands which includes a recently severed 4 unit townhouse at the corner of North High Street and Van Norman Street and the 4 unit townhouse currently under construction. That agreement identified the remainder of the lands as future development and landscaping along North High Street. An updated amended agreement is required to permit the proposed development and it is therefore recommended that as a condition of passing the exemption by-law that the Site Plan Control Agreement be amended to reflect the development as now proposed.

Part Lot Control is a provision of the *Planning Act* that, as the term implies, regulates the transfer or sale of part of a lot. Lot creation under the *Planning Act* is only permitted through the approval of a Plan of Subdivision by Council, the granting of a Consent (severance) by the Committee of Adjustment or, for lands within a registered plan or plan of subdivision, through a Part Lot Control Exemption by Council under Section 50(7) of the Act.

A Part Lot Control Exemption by-law can be enacted by Council when a landowner wishes to further subdivide a lot that had been previously created by way of a registered plan or plan of subdivision. This approach avoids the necessity of obtaining consents (severances) for the creation of each lot and, is particularly appropriate where development issues have already been satisfactorily dealt with, and when a number of land transactions are involved, but the resulting changes will not affect the nature or character of the development. The by-law is registered on title to give effect to the exemption.

Applications for Part Lot Control Exemption are not subject to public notification or consultation.

Section 50(7) of the *Planning Act* authorizes Council to adopt a by-law exempting lands within a registered plan of subdivision from Part Lot Control. The lands are already subject to a subdivision agreement which ensures the orderly development of the lands. In order to ensure that Part Lot Control is not lifted indefinitely, it is recommended that the exempting by-law expire 4 years after being enacted. This will provide ample time to register the new lots given the pace of development that is anticipated.

Requests from the utility authorities for easements and right-of-ways can be incorporated into the Site Plan Control Agreement. To be consistent with the lot creation process, the Planning Services Division recommends that the conditions normally applied as part of draft approval of a subdivision or conditional approval of consent be completed prior to Council enacting the requested exemption by-law. Given that private easements may be required for this development it is recommended that prior to the passing of the exemption by-law any necessary easements be created and registered.

Agency Comments

The application was circulated to all City divisions and utilities customarily involved in the subdivision and consent processes.

Engineering Division:

Given that at this time it is unclear how each potential individual parcel will be serviced, drained, etc., the Engineering Division recommends the completion of a comprehensive, preliminary servicing & drainage plan.

Prior to the passing of the exemption by-law, the Engineering Division requires the following conditions:

1. Provide a satisfactory Site Plan for the entire development including proposed parcels to be created, and enter into a Site Plan Agreement with the City;
2. Confirm how each parcel will be serviced with municipal water and sewer(s) to the satisfaction of the Engineering & Operations Division;

3. Submit a lot grading & drainage plan, and a stormwater management plan, and confirm how drainage will be directed to an appropriate outlet;
4. If necessary, confirm the requirements for any private easements that may be needed for drainage, servicing, access, etc. between the parcels, and provide confirmation that the private easements have been registered;
5. The applicant shall register a blanket easement in favour of the City over the subject lands for the purpose of gaining access across the lands to operate the water valves; and
6. Prepare and register a Shared Facilities Agreement outlining the on-going maintenance and replacement responsibility of each property for any portions of the shared works (servicing, access, drainage, parking, etc.).

Note that it is anticipated that a Shared Facilities Agreement would have to be updated and re-registered as each parcel is registered.

Parks & Open Spaces:

As the lands are under Site Plan Control and there is an existing commitment to install a continuous landscape treatment along High Street, the only additional condition requested is a parkland dedication in the form of 5% cash in lieu, and the street tree fee requirement for the High street frontage for approximately 13 trees given the frontage length.

Mobility Coordinator:

Given that this development is near existing and potential future active transportation infrastructure, and is in close proximity to the Waterfront District, the Applicant has been advised to consider including short-term and long term bicycle storage options in the development.

Tbaytel:

Tbaytel requires the registration of utility easements and right-of-ways to their satisfaction.

Synergy North:

Synergy North has no concerns provided the following conditions are met.

1. Registration of utility easements & utility right-of-ways to the satisfaction of Synergy North.
2. Synergy North requires confirmation of servicing requirements and staging plans for required ducts to be installed ahead of time to accommodate the servicing of future lots

Enbridge:

Enbridge Gas has a maintenance easement in place with the developer and therefore does not have any concerns with the proposed approach.

No additional comments or objections were provided as a result of the circulation.

Provincial Policy Statement

The proposal is consistent with the Provincial Policy Statement which encourages residential development that can accommodate a range of tenure and affordability within urban areas. This area is well serviced and suitable for the proposed infill urban residential development.

FINANCIAL IMPLICATIONS

All of the costs associated with the proposed development will be the responsibility of the Applicant.

CONCLUSION

It is concluded that the application for the Part Lot Control Exemption conforms to the policies of the Official Plan and is consistent with the Provincial Policy Statement, will support appropriate development, and should be approved.

REFERENCE MATERIAL ATTACHED

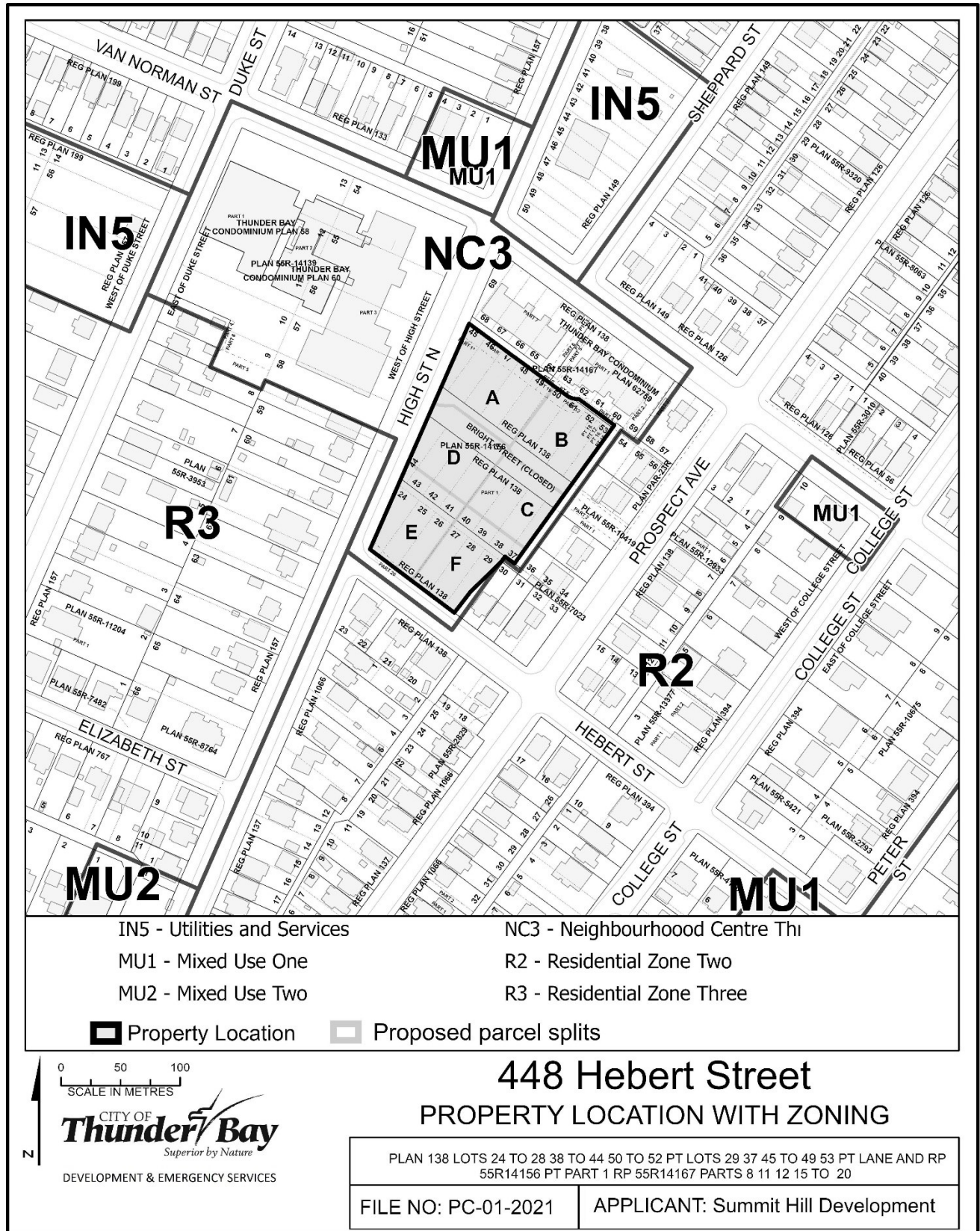
Attachment A – Property Location

Attachment B – Lot Creation Plan

PREPARED BY: Decio Lopes, MCIP, RPP, Senior Planner

THIS REPORT SIGNED AND VERIFIED BY:	DATE:
Leslie McEachern, Acting General Manager Development & Emergency Services	April 9, 2021

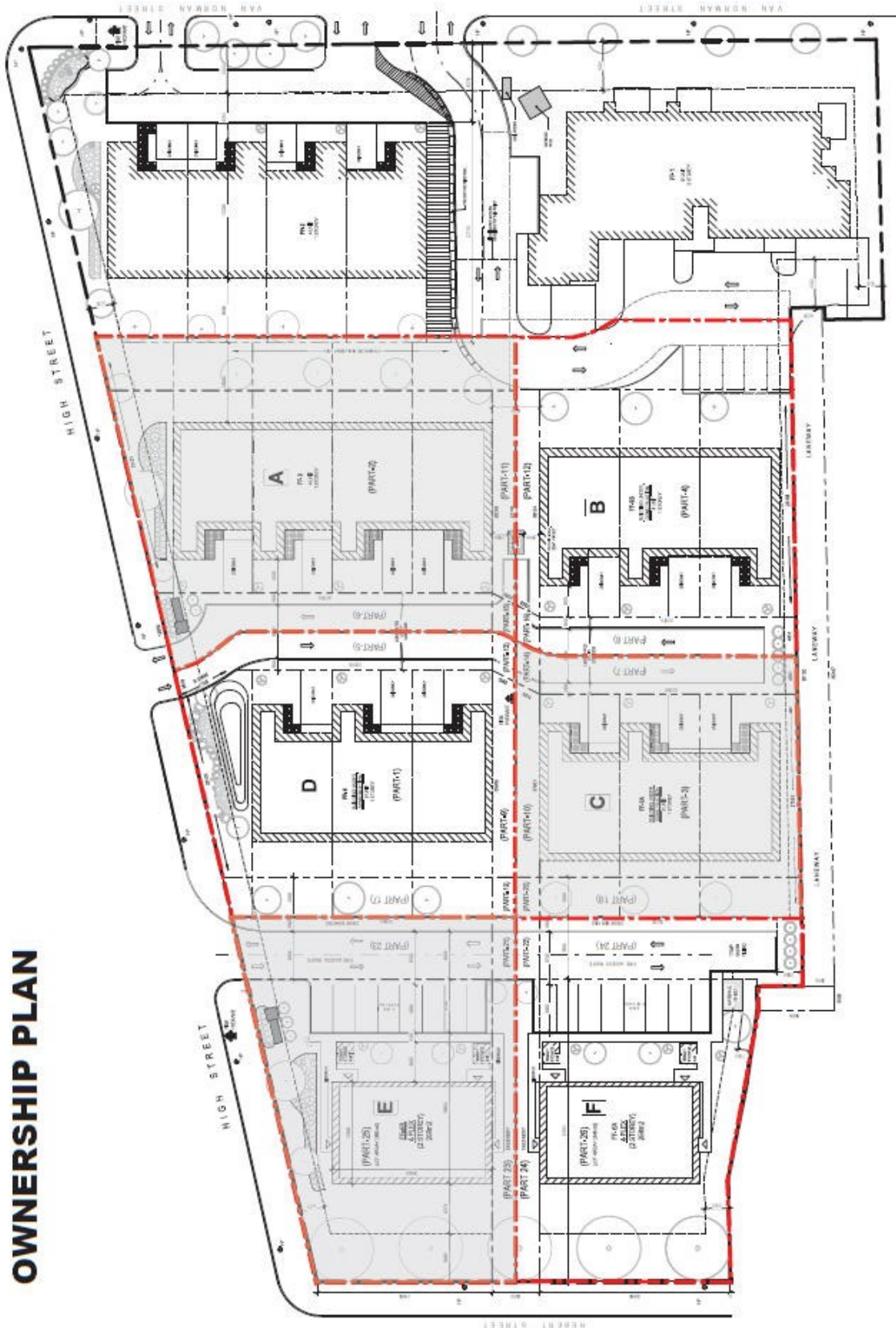
ATTACHMENT A- Property Location



TITLE: Property Location		Date: APRIL/2021	
PREPARED BY DL	SCALE As Noted	FILE NO. PC-01-2021	

ATTACHMENT B- Applicant's Lot Creation Plan

OWNERSHIP PLAN



TITLE: Applicant's Lot Creation Plan		Date: APRIL/2021	
PREPARED BY DL	SCALE As Noted	FILE NO. PC-01-2021	

Corporate Report

DEPARTMENT/ DIVISION	Development & Emergency Services- Thunder Bay Fire Rescue	REPORT NO.	R 40/2021
DATE PREPARED	03/25/2021	FILE NO.	
MEETING DATE	04/19/2021 (mm/dd/yyyy)		
SUBJECT	Fire Safety Grant Transfer Agreement		

RECOMMENDATION

WITH RESPECT to Report R 40/2021 (Development & Emergency Services-Thunder Bay Fire Rescue), we recommend that the Mayor and Clerk be authorized to execute the proposed Fire Safety Grant Transfer Agreement between Her Majesty the Queen in right of Ontario as represented by the Office of the Fire Marshal and the City of Thunder Bay in form and content satisfactory to the City Solicitor;

AND THAT the Mayor and Clerk be authorized to execute any necessary documentation; and all subsequent years agreements or amendments with respect to the Fire Safety Grant Transfer Agreement with the Office of the Fire Marshal;

AND THAT any necessary by-laws be presented to Council for ratification

EXECUTIVE SUMMARY

This report recommends approval of the Fire Safety Grant Transfer Agreement whereby the City of Thunder Bay will be provided with a total of \$31, 200.00 to support the establishment of a virtual fire inspection program. This aligns with the intended purpose of the Fire Safety Grant Program. As detailed in Schedule B of the Agreement, the deadline for the expenditure of the funds is August 1, 2021.

DISCUSSION

On March 11, 2021, the Ontario government announced it is providing \$5 million in funding to help municipal fire services address the impacts of the COVID-19 pandemic. The intent of the funding is to enhance fire safety training across the province and support safety inspection programs to ensure compliance with the Ontario Fire Code.

Ontario's fire departments vary in size and capacity and serve different communities that each present different levels of risk. Each municipality is able to submit proposals for an initial

\$4,500 base grant plus additional funding dependent on population served. Through this process, and as detailed in the recommendation, if approved by Council, the City of Thunder Bay will be receiving \$31,200.00 to support the establishment of a virtual fire inspection program. In this regard, much of the work is already underway, and this funding will help support the successful completion of this program.

FINANCIAL IMPLICATION

The City of Thunder Bay will receive a Fire Safety Grant of \$31,200.00 to support the establishment of a virtual fire inspection program.

REFERENCE MATERIAL ATTACHED:

APPENDIX A – SIGNED THUNDER BAY LETTER OF INTENT
APPENDIX B – TRANSFER PAYMENT AGREEMENT

PREPARED BY: GREG HANKKIO, FIRE CHIEF

THIS REPORT SIGNED AND VERIFIED BY: Leslie McEachern, Acting General Manager Development & Emergency Services	DATE: April 7, 2021
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March 24, 2021

Greg Hankkio
City of Thunder Bay
P.O. Box 800
Thunder Bay, ON P7E5V3

Dear Greg Hankkio,

Further to ongoing discussions regarding the Fire Safety Grant Program, I am writing to confirm that the fire service has agreed (in principle) to utilizing its grant allocation to support its intended purpose as outlined below.

The City of Thunder Bay will be provided a total of \$31,200.00 to support:

- The establishment of a virtual inspection program

This aligns with the intended purpose of Fire Safety Grant Program.

As part of this process, formalization of the grant allocation and the Transfer Payment Agreement is required and will be tabled by you for your municipal council at its next meeting.

The Office of the Fire Marshal will reach out to finalize and execute the Transfer Payment Agreement once municipal council has had the opportunity to approve your proposal for spending the funds provided.

Sincerely,

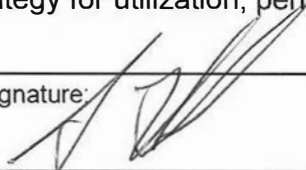


Jon Pegg
Fire Marshal

Instructions to the Municipal Representative:

Please complete and submit a copy of this document to our office at ofm@ontario.ca by no later than March 31st, 2021.

I hereby accept the grant allocation and proposed strategy for utilization, pending approval by City of Thunder Bay as outlined above.

Print Name: GREG HANKKIO	Title: Fire Chief	Signature: 	Date: March 25/2021
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FIRE SAFETY GRANT TRANSFER PAYMENT AGREEMENT

THE AGREEMENT, effective as of the Click or tap here to enter text day of Click or tap here to enter text, 20Click or tap here to enter text. (the “**Effective Date**”)

B E T W E E N :

**Her Majesty the Queen in right of Ontario
as represented by the Office of the Fire Marshal**

(the “**Province**”)

- and -

The Corporation of the City of Thunder Bay

(the “**Recipient**”)

CONSIDERATION

In consideration of the mutual covenants and agreements contained in this Agreement and for other good and valuable consideration, the receipt and sufficiency of which are expressly acknowledged, the Province and the Recipient agree as follows:

1.0 ENTIRE AGREEMENT

1.1 The agreement, together with:

Schedule “A” - General Terms and Conditions
Schedule “B” - Project Specific Information and Additional Provisions
Schedule “C” - Project
Schedule “D” - Budget
Schedule “E” - Reports, and
any amending agreement entered into as provided for in section 3.1,

constitutes the entire agreement between the Parties with respect to the subject matter contained in the Agreement and supersedes all prior oral or written representations and agreements.

2.0 CONFLICT OR INCONSISTENCY

2.1 In the event of a conflict or inconsistency between the Additional Provisions and Schedule “A”, the Additional Provisions will prevail.

3.0 AMENDING THE AGREEMENT

3.1 The Agreement may only be amended by a written agreement duly executed by the Parties.

4.0 ACKNOWLEDGEMENT

4.1 The Recipient acknowledges that:

- (a) the Funds are:
 - (i) to assist the Recipient to carry out the Project and not to provide goods or services to the Province;
 - (ii) funding for the purposes of the Public Sector Salary Disclosure Act, 1996 (Ontario);
- (b) the Province is not responsible for carrying out the Project; and
- (c) the Province is bound by the *Freedom of Information and Protection of Privacy Act* (Ontario) and that any information provided to the Province in connection with the Project or otherwise in connection with the Agreement may be subject to disclosure in accordance with that Act.

The Parties have executed the Agreement on the dates set out below.

**HER MAJESTY THE QUEEN IN RIGHT OF
ONTARIO as represented by the Office of the Fire
Marshal**

Click or tap here to enter text.

Date

Click or tap here to enter text.

Name:

Title:

The Corporation of the City of Thunder Bay

Click or tap here to enter text.

Date

Click or tap here to enter text.

Name:

Title:

Click or tap here to enter text.

I have authority to bind the Recipient.

SCHEDULE “A”

GENERAL TERMS AND CONDITIONS

A1.0 DEFINITIONS

A1.1 Definitions. In the Agreement, the following terms will have the following meanings:

“Additional Provisions” means the terms and conditions set out in Schedule “B”.

“Agreement” means this agreement entered into between the Province and the Recipient, all of the schedules listed in section 1.1, and any amending agreement entered into pursuant to section 3.1.

“Budget” means the budget attached to the Agreement as Schedule “D”.

“Effective Date” means the date set out at the top of the Agreement.

“Event of Default” has the meaning ascribed to it in section A12.1.

“Expiry Date” means the expiry date set out in Schedule “B”.

“Funding Year” means:

- (a) in the case of the first Funding Year, the period commencing on March 31, 2021 and ending on August 31, 2021; and

“Funds” means the money the Province provides to the Recipient pursuant to the Agreement.

“Indemnified Parties” means Her Majesty the Queen in right of Ontario, Her ministers, agents, appointees and employees.

“Maximum Funds” means the maximum Funds set out in Schedule “B”.

“Notice” means any communication given or required to be given pursuant to the Agreement.

“Notice Period” means the period of time within which the Recipient is required to remedy an Event of Default, and includes any such period or periods of time by which the Province extends that time.

“Parties” means the Province and the Recipient.

“Party” means either the Province or the Recipient.

“Project” means the undertaking described in Schedule “C”.

“Reports” means the reports described in Schedule “E”.

A2.0 REPRESENTATIONS, WARRANTIES AND COVENANTS

A2.1 General. The Recipient represents, warrants and covenants that:

- (a) it is, and will continue to be a validly existing legal entity with full power to fulfill its obligations under the Agreement;
- (b) it has the full power and authority to enter into the Agreement and has taken all necessary actions to authorize the execution of the Agreement;
- (c) it has, and will continue to have the experience and expertise necessary to carry out the Project;
- (d) it is in compliance with, and will continue to comply with all federal and provincial laws and regulations, all municipal by-laws, and any other orders, rules and by-laws related to any aspect of the Project, the Funds or both; and
- (e) unless otherwise provided for in the Agreement, any information the Recipient provided to the Province in support of its request for funds (including information relating to any eligibility requirements) was true and complete at the time the Recipient provided it and will continue to be true and complete.

A2.2 Governance. The Recipient represents, warrants and covenants that it has, will maintain, in writing, and will follow:

- (a) a code of conduct and ethical responsibilities for all persons at all levels of the Recipient’s organization;
- (b) procedures to enable the Recipient’s ongoing effective functioning;
- (c) decision-making mechanisms for the Recipient;
- (d) procedures to enable the Recipient to manage Funds prudently and effectively;
- (e) procedures to enable the Recipient to complete the Project successfully; and
- (f) procedures to enable the preparation and submission of all Reports required pursuant to Article A6.0.

A3.0 TERM OF THE AGREEMENT

A3.1 Term. The term of the Agreement will commence on March 31, 2021 and will

expire on the Expiry Date.

A4.0 FUNDS AND CARRYING OUT THE PROJECT

A4.1 Funds Provided. The Province will:

- (a) provide the Recipient up to the Maximum Funds allocated as part of this grant exercise;
- (b) provide the Funds to the Recipient in accordance with the payment plan set out in Schedule “D”; and
- (c) deposit the Funds into an account designated by the Recipient provided that the account:
 - (i) resides at a Canadian financial institution; and
 - (ii) is in the name of the Recipient.

A4.2 Use of Funds and Carry Out the Project. The Recipient will do all of the following:

- (a) carry out the Project in accordance with the Agreement;
- (b) use the Funds only for the purpose of carrying out the Project;
- (c) spend the Funds only in accordance with the Budget;
- (d) not use the Funds to cover any cost that has or will be funded or reimbursed by one or more of any third party, ministry, agency or organization of the Government of Ontario.

A5.0 CONFLICT OF INTEREST

A5.1 No Conflict of Interest. The Recipient will carry out the Project and use the Funds without a conflict of interest. The Recipient will disclose to the Province, without delay, any situation that a reasonable person would interpret as an actual, potential or perceived conflict of interest; and comply with any terms and conditions that the Province may prescribe as a result of the disclosure.

A6.0 REPORTING, ACCOUNTING AND REVIEW

A6.1 Preparation and Submission. The Recipient will submit to the Province at the address referred to in section A15.1, all Reports in accordance with the timelines and content requirements provided for in Schedule “E”, or in a form as specified by the Province from time to time.

A6.2 **Record Maintenance.** The Recipient will keep, maintain and make available to the Province, its authorized representatives or an independent auditor identified by the Province for inspection and copying:

- (a) all financial records (including invoices) relating to the Funds or otherwise to the Project in a manner consistent with generally accepted accounting principles; and
- (b) all non-financial documents and records relating to the Funds or otherwise to the Project.

A7.0 COMMUNICATIONS REQUIREMENTS

A7.1 **Acknowledge Support.** Unless otherwise directed by the Province, the Recipient will acknowledge the support of the Province for the Project in a form and manner as directed by the Province.

A7.2 **Publication.** The Recipient will indicate, in any of its Project-related publications, whether written, oral, or visual, that the views expressed in the publication are the views of the Recipient and do not necessarily reflect those of the Province.

A8.0 INDEMNITY

A8.1 **Indemnification.** The Recipient will indemnify and hold harmless the Indemnified Parties from and against any and all liability, loss, costs, damages and expenses (including legal, expert and consultant fees), causes of action, actions, claims, demands, lawsuits or other proceedings, by whomever made, sustained, incurred, brought or prosecuted, in any way arising out of or in connection with the Project or otherwise in connection with the Agreement, unless solely caused by the negligence or wilful misconduct of the Indemnified Parties.

A9.0 INSURANCE

A9.1 **Recipient's Insurance.** The Recipient represents, warrants and covenants that it has, and will maintain, at its own cost and expense, with insurers having a secure A.M. Best rating of B+ or greater, or the equivalent, all the necessary and appropriate insurance that a prudent person carrying out a project similar to the Project would maintain, including commercial general liability insurance on an occurrence basis for third party bodily injury, personal injury and property damage, to an inclusive limit of not less than the amount provided for in Schedule "B" per occurrence. The insurance policy will include the following:

- (a) the Indemnified Parties as additional insureds with respect to liability

arising in the course of performance of the Recipient's obligations under, or otherwise in connection with, the Agreement;

- (b) a cross-liability clause;
- (c) contractual liability coverage; and
- (d) a 30 day written notice of cancellation.

A9.2 Proof of Insurance. If requested, the Recipient will provide the Province with certificates of insurance, or other proof as may be requested by the Province, that confirms the insurance coverage as provided for in section A9.1.

A10.0 EVENT OF DEFAULT, CORRECTIVE ACTION AND TERMINATION FOR DEFAULT

A10.1 Events of Default. Each of the following events will constitute an Event of Default:

- (a) in the opinion of the Province, the Recipient breaches any representation, warranty, covenant or other material term of the Agreement, including failing to do any of the following in accordance with the terms and conditions of the Agreement:
 - (i) carry out the Project;
 - (ii) use or spend Funds; or
 - (iii) provide, in accordance with section A6.1, Reports or such other reports as may have been requested by the Province;
- (b) the Recipient's operations, its financial condition, or its organizational structure, changes such that it no longer meets one or more of the eligibility requirements of the program under which the Province provides the Funds;
- (c) the Recipient makes an assignment, proposal, compromise, or arrangement for the benefit of creditors, or a creditor makes an application for an order adjudging the Recipient bankrupt, or applies for the appointment of a receiver; or
- (d) the Recipient ceases to operate.

A10.2 Consequences of Events of Default and Corrective Action. If an Event of Default occurs, the Province may, at any time, take one or more of the following actions:

- (a) initiate any action the Province considers necessary in order to facilitate the successful continuation or completion of the Project;

- (b) provide the Recipient with an opportunity to remedy the Event of Default;
- (c) suspend the payment of Funds for such period as the Province determines appropriate;
- (d) reduce the amount of the Funds;
- (e) cancel further instalments of Funds;
- (f) demand from the Recipient the payment of any Funds remaining in the possession or under the control of the Recipient;
- (g) demand from the Recipient the payment of an amount equal to any Funds the Recipient used, but did not use in accordance with the Agreement;
- (h) demand from the Recipient the payment of an amount equal to any Funds the Province provided to the Recipient; and
- (i) terminate the Agreement at any time, including immediately, without liability, penalty or costs to the Province upon giving Notice to the Recipient.

A10.3 When Termination Effective. Termination under this Article will take effect as provided for in the Notice.

A11.0 FUNDS AT THE END OF A FUNDING YEAR

A11.1 Funds at the End of a Funding Year. Without limiting any rights of the Province under Article A12.0, if the Recipient has not spent all of the Funds allocated for the Funding Year as provided for in the Budget, the Province may take one or both of the following actions:

- (a) demand from the Recipient the payment of the unspent Funds; and
- (b) adjust the amount of any further instalments of Funds accordingly.

A12.0 FUNDS UPON EXPIRY

A12.1 Funds Upon Expiry. The Recipient will, upon expiry of the Agreement, pay to the Province any Funds remaining in its possession or under its control.

A13.0 NOTICE

A13.1 Notice in Writing and Addressed. Notice will be in writing and will be delivered by email, postage-prepaid mail, personal delivery or fax, and will be addressed to the Province and the Recipient respectively as provided for in Schedule "B", or as either Party later designates to the other by Notice.

A13.2 **Notice Given.** Notice will be deemed to have been given:

- (a) in the case of postage-prepaid mail, five business days after the Notice is mailed; or
- (b) in the case of email, personal delivery or fax, one business day after the Notice is delivered.

A14.0 CONSENT BY PROVINCE AND COMPLIANCE BY RECIPIENT

A14.1 **Consent.** When the Province provides its consent pursuant to the Agreement, it may impose any terms and conditions on such consent and the Recipient will comply with such terms and conditions.

A15.0 INDEPENDENT PARTIES

A15.1 **Parties Independent.** The Recipient is not an agent, joint venturer, partner or employee of the Province, and the Recipient will not represent itself in any way that might be taken by a reasonable person to suggest that it is, or take any actions that could establish or imply such a relationship.

A16.0 ASSIGNMENT OF AGREEMENT OR FUNDS

A16.1 **No Assignment.** The Recipient will not, without the prior written consent of the Province, assign any of its rights, or obligations under the Agreement. All rights and obligations contained in the Agreement will extend to and be binding on the Parties' permitted assigns.

A17.0 GOVERNING LAW

A17.1 **Governing Law.** The Agreement and the rights, obligations and relations of the Parties will be governed by and construed in accordance with the laws of the Province of Ontario and the applicable federal laws of Canada. Any actions or proceedings arising in connection with the Agreement will be conducted in the courts of Ontario, which will have exclusive jurisdiction over such proceedings.

A18.0 FAILURE TO COMPLY WITH OTHER AGREEMENTS

A18.1 **Other Agreements.** If the Recipient:

- (a) has failed to comply with any term, condition or obligation under any other agreement with Her Majesty the Queen in right of Ontario or one of Her agencies (a "**Failure**");
- (b) has been provided with notice of such Failure in accordance with the

requirements of such other agreement;

(c) has, if applicable, failed to rectify such Failure in accordance with the requirements of such other agreement; and

(d) such Failure is continuing,

the Province may suspend the payment of Funds for such period as the Province determines appropriate.

A19.0 SURVIVAL

A19.1 **Survival.** All Articles and sections, and all applicable cross-referenced sections and schedules, will continue in full force and effect for a period of seven years from the date of expiry or termination of the Agreement.

- END OF GENERAL TERMS AND CONDITIONS -

SCHEDULE "B"

PROJECT SPECIFIC INFORMATION AND ADDITIONAL PROVISIONS

Maximum Funds	\$31,200.00
Expiry Date	August 1, 2021
Insurance	\$ 2,000,000
Contact information for the purposes of Notice to the Province	Position: Address: Fax: Email:
Contact information for the purposes of Notice to the Recipient	Position: Address: Fax: Email:
Contact information for the senior financial person in the Recipient organization (e.g., CFO, CAO) – to respond as required to requests from the Province related to the Agreement	Position: Address: Fax: Email:

Additional Provisions:

(None)

SCHEDULE “C”

PROJECT

The Municipal Fire Protection Grant has been established to provide critical support to municipalities in 2020-21 to offset costs and potential barriers for issues stemming from the COVID-19 pandemic. Such issues include access to training, and equipment or other critical upgrades that are needed at the local level to support virtual inspections.

Ontario's fire departments vary in size and capacity and they all serve different communities that each present different levels of risk. There is a significant cost to ensure that every department has skilled first responders who are adequately trained and equipped to meet the needs of their community.

Funding could represent the difference in allowing fire departments to train more staff, purchase much needed equipment to allow them to adapt and respond to COVID-19 related risks in their communities in a way that ensures both community and personnel safety.

The use of the one-time 2020-21 Municipal Fire Protection Grant will focus on the needs of municipal fire departments to ensure community safety with a focus on issues that have presented due to the COVID-19 pandemic, including:

- Training to offset the pressures in training as a result of the COVID-19 pandemic.
- Specialty training to respond to the dynamics of the COVID-19 pandemic and the need to ensure fire safety in their communities such as virtual inspections.
- Small improvements to fire department infrastructure, such as accessing high speed internet to support training and virtual inspections.

The fire service has expressed concerns with training and fire code compliance since the start of the pandemic. Some of these concerns include critical inspections being delayed or impacted given the apprehension with entering premises. Similarly, training has been impacted given that fire services have been responding to challenges associated with the pandemic (staffing shortages, increased calls for service, etc.). Many departments continued training online as the Office of the Fire Marshal enhanced its online course availability at the start of the pandemic. This emergency COVID relief funding provides support for increased access to training, support for fire code compliance inspections through virtual inspections, and equipment or other critical upgrades that are needed at the local level to support community risks during the pandemic and the switch to virtual training and inspections.

<insert a copy of the letter of intent from the municipality to outline proposed use of funds>

SCHEDULE “D”

BUDGET

Funding will be provided to the <insert municipality name> upon execution of this Agreement. The funds will need to be spent by the municipality by August 1, 2021.

SCHEDULE “E”

REPORTS

As a condition of the Municipal Fire Protection Grant, a report back to the Office of the Fire Marshal must be received by September 1, 2021 to outline how the grant was utilized at the department level.

Corporate Report

DEPARTMENT/ DIVISION	Development & Emergency Services - Planning Services	REPORT NO.	R 41/2021
DATE PREPARED	04/06/2021	FILE NO.	PROJ-01-2021
MEETING DATE	04/19/2021 (mm/dd/yyyy)		
SUBJECT	Official Plan Monitoring & Lot Inventory Report 2020		

RECOMMENDATION

For information only.

EXECUTIVE SUMMARY

The Official Plan contains monitoring policies that require an annual assessment of the effectiveness of the residential policies of the Plan, and the appropriateness of the affordable housing and intensification targets.

As a result of the evaluation undertaken, it is reported that the amount of land designated for residential development is appropriate since an adequate opportunity for choice and growth is provided. The lot supply is also adequate and based on average take-up rates, will support anticipated development for years to come.

Multiple unit housing forms account for more than half of the new residential units constructed over the last two years and support the City's affordable housing and intensification initiatives. The housing targets are being met and continue to represent achievable goals. Intensification targets in the Strategic Core Areas have not been met in the short term; however, it is anticipated that economic recovery efforts following the COVID 19 Pandemic will help to achieve the long term goal.

Residential Intensification

The policies of the Official Plan strive to focus development within the Urban Settlement Area where lands are fully serviced by municipal piped water and sewer, the road and active transportation networks are well developed, and a full range of appropriate community, recreational, and social services facilities are available. The policies of the Plan promote the intensification of the City's existing urban fabric and seek to have 20% of all new residential units developed on pre-existing lots. In 2019 35% of all new residential units within the Urban Settlement Area were created through intensification. In 2020, that percentage increased to 43%. It is expected that this trend will continue as homeowners take advantage of the Plan's Second

Unit policies, which promote the creation of a second dwelling unit in any single detached, semi-detached or townhouse dwelling.

Housing Form

The Official Plan supports a range and variety of dwelling unit types and an appropriate mix of densities that will facilitate a supply of housing that is accessible, affordable, accommodating to a mix of demographic and income groups, and is appropriate to the needs of the community. Recognizing the benefits of complete and compact communities, the 2019 Plan promotes new housing in multiple form or on smaller sized lots and seeks to have 20% of new residential units developed in plans of subdivision represented by these housing forms or lots. In 2019, 58% of the new units constructed were in apartment dwellings. In 2020, that percentage decreased by 9%. It is expected that demand for multiple housing forms will increase as residents make choices that support a more environmentally sustainable lifestyle.

The following table provides a summary of the range of housing forms constructed through new residential development and residential intensification by land use designation in 2019 and 2020.

2019 2020	Settlement Area		RURAL3	RURAL2	RURAL1
	URBAN	RURAL			
<u>Plans of Subdivision</u>					
Single detached dwellings	40 31	3 2	---	---	---
Two unit dwellings	---	---	---	---	---
Townhouse dwelling units	--- 5	---	---	---	---
Accessory apartment dwelling units	--- 1	---	---	---	---
Apartment dwelling units	56 24	---	---	---	---
<u>Infill and Severed lots</u>					
Single detached dwellings	9 6	4 4	2 1	2 2	9 3
Semi-detached dwelling units	8 4	---	---	---	
Duplex dwelling units	4 ---	---	---	---	
Accessory apartment dwelling units	6 6	---	---	---	
Townhouse dwelling units	--- 4	---	---	---	
Apartment dwelling units	25 26	---	---	---	
Total units by designation:	148 107	7 6	2 1	2 2	9 3
Total units:	168 in 2019 119 in 2020				

Residential Land and Lot Supply

It is a general objective of the Plan to provide for an adequate supply of residentially designated and serviceable land in appropriate locations in order to meet the City's housing needs. At a minimum, the plan prescribes that a ten year supply of land shall be designated for residential use with a goal of a three year supply of draft approved and/or registered lots and/or blocks being available.

The supply of readily available lots/units is most easily measured by taking count of the number of lots available for sale in registered plans of subdivision. A secondary supply exists in draft approved plans that are not yet on the market, but could advance to the registration stage in a relatively short period of time. In 2019, there were 104 lots for single detached dwellings available in registered plans of subdivision and 798 available in draft approved plans. Ending 2020, the inventories were similar with 114 registered and 756 draft approved. As lots are developed and removed from the inventory, supply is replenished when lots in draft approved plans move to registration, and when new plans of subdivision receive draft approval. Currently, in 2021, the supply of available registered lots for single detached dwellings is 114. It is expected that another 89 lots will be registered and added to the inventory before the end of the construction season.

In addition, it is anticipated that construction of a 34 unit apartment building on Junot Ave will be underway this summer, as well as two 28 unit apartment buildings on John St Road. To determine whether the existing quantity of supply is appropriate, the rate at which lots are developed and the rate at which new lots are brought on stream is examined. In 2019, 38 lots were developed and removed from the inventory. In 2020, 42 lots (Parkdale Stage 6) were added to the inventory as lots available in draft approved plans moved into the registered supply. Given the 5 year average take-up rate of 46 lots per year, the current supply of registered and draft approved plans is sufficient to meet demand for over 20 years. It is also important to note that there is a significant supply of developable land that exists within the urban area that is available for infill and intensification, as well as a significant supply within the rural area.

There are 3,861 hectares of land designated for residential development within the Urban Settlement Area and another 501 hectares set aside in the Growth Area. Additionally, there are 818 hectares of land designated as Rural Settlement Area where rural scale low density residential growth is to be focussed.

In terms of a supply of appropriately designated land; together, Residential lands within the Urban Settlement Area and lands designated as Growth Area represent the opportunity for approximately 12,340 units. Assuming two people per unit, this supply could accommodate a population increase of 25,000 and 60 years of supply based on current growth rates.

Housing Affordability

Affordable units may include all forms of housing; however, it is recognized that the types of residential units considered most likely to be affordable to households with lower-to-moderate incomes will be smaller lot, or multiple unit residential buildings.

As noted above, in 2019 and 2020, the percentage of new units in apartment dwellings represented 58% and 49% of the total; demonstrating that this more affordable housing form constitutes roughly half of the overall supply.

The Plan's goal is that 20% of all new residential units constructed each year are affordable. Affordability is established in accordance with provincial guidance, and in Thunder Bay equates to monthly rental or mortgage payments of approximately \$900 and sale prices under \$221,000. In 2019 and 2020, the average rent for a one bedroom apartment was \$856 and \$880 respectively. For a three bedroom apartment the average rent in 2019 was \$1,324 and in 2020 it was \$1298.

Recent statistics published by Canadian Real Estate Board note that Thunder Bay is one of the most affordable housing markets in the country with an average home price in 2019 and 2020 of \$231,407 and \$248,462 respectively, which is slightly above-the price considered affordable for low and moderate income households.

Strategic Core Intensification

Lands designated as Strategic Core consist of the City's two traditional downtowns and adjacent areas considered appropriate for some core area functions. It is the Official Plan's objective to maintain and enhance these areas as unique focal points of activity and to strengthen their vibrancy and economic viability. The Plan encourages the development of properties within the Cores at higher densities than currently exist in hopes that the city will see a 25% increase in density over the next 10 years.

To measure the level of change occurring in the Core areas, a baseline inventory was created in 2018 and each subsequent year the number of vacant parcels and the number of properties with vacant buildings are assessed. Unfortunately, the downtowns have been hard hit by the COVID 19 Pandemic and there has been no measurable increase in density over the last two years. To assist property owners and businesses in rehabilitating buildings and tenancing vacant space, new grants were introduced through the Core Area Community Improvement Plan in 2021. One of the grants in particular provides for an incentive to convert and improve upper floors for residential use. To date interest in the program has been strong and growing.

CONCLUSION

Given the data that has been collected and presented in this report, it is concluded that there continues to be a sufficient supply of land designated for residential development and that the current supply of available lots is sufficient to meet anticipated demand.

The residential intensification targets established in the Official Plan are being met and continue to represent appropriate thresholds that are achievable.

Efforts to encourage the intensification of the Strategic Core Areas will continue and vacancy rates will be monitored.

Background

The City's Official Plan was introduced in March, 2019. It is the community's primary land use policy document. It contains goals, objectives and policies that function as a guide for land use planning decisions and development for all lands within the City. It provides direction on residential, commercial, industrial, recreational, and institutional land use as well as public infrastructure and environmental protection.

With respect to housing, the policies of the Plan require the provision of a supply that meets the City's needs including residentially designated lands, a broad range of housing forms, and standards to encourage affordable housing. Infill, intensification and re-development are recognized as critical components in the supply of housing.

To assess the impact of the Plan's policies, and the progress made in achieving established targets, the City's housing supply is monitored annually.

REFERENCE MATERIAL ATTACHED:

NONE

PREPARED BY: LESLIE MCEACHERN, MCIP, RPP.

THIS REPORT SIGNED AND VERIFIED BY:	DATE:
Leslie McEachern, Acting General Manager Development & Emergency Services	April 9, 2021

Corporate Report

DEPARTMENT/ DIVISION	Development & Emergency Services - Realty Services	REPORT NO.	R 43/2021
DATE PREPARED	04/06/2021	FILE NO.	20 1004327
MEETING DATE	04/19/2021 (mm/dd/yyyy)		
SUBJECT	Downtown Fort William Revitalization Advisory Committee –Terms of Reference		

RECOMMENDATION

WITH RESPECT to Report R 43/2021 (Development & Emergency Services – Realty Services), we recommend that the Terms of Reference, as appended to this report, for the Downtown Fort William Revitalization Advisory Committee be adopted;

AND THAT the Office of the City Clerk be directed to advertise for the citizen appointee positions on the Downtown Fort William Revitalization Advisory Committee and report back to Council to complete the formal appointment of members;

AND THAT the Urban Systems consulting and budgetary resources of \$79,000 previously allocated to Phase 2 (Secondary Plan) of the Reimagine Victoriaville Project be appropriated to this Committee in order to advance renewal strategies identified in the Reimaging Victoriaville Study and the strategy/work plan deliverables of the Committee;

AND THAT Appropriation No. 5 be approved (Attachment D);

AND THAT any necessary by-laws be presented to City Council for ratification.

LINK TO STRATEGIC PLAN)

The City of Thunder Bay’s “One City, Growing Together” 2019 – 2022, Strategic Plan details a vision of the City that will act to Lead, Serve, Grow, and Renew. The Downtown Fort William Revitalization Advisory Committee would support these goals particularly as it relates to core area renewal.

A goal is to revitalize the downtown cores in partnership with stakeholders, with special focus on strategic investment such as addressing the future of Victoriaville and initiatives that further community safety and well-being.

EXECUTIVE SUMMARY

At the October 19, 2020 Committee of the Whole meeting, Council directed Administration to draft a terms of reference for a committee of Council relative to south core renewal and the Re-imagine Victoriaville strategy.

The Terms of Reference, which have been developed in consultation with Realty Services, Office of the City Clerk, Planning Services, Indigenous Relations & Inclusion, Crime Prevention, and the Thunder Bay Drug Strategy, set out the key objectives and deliverables for the Downtown Fort William Revitalization Advisory Committee.

It is recommended that Urban Systems consulting and budgetary resources of \$79,000 previously allocated to Phase 2 (Secondary Plan) of the Reimagine Victoriaville Project be appropriated to this Committee.

Should this report be approved, Council should expect future budget requests in order to finance staff support and potentially grant funding necessary to advance Committee recommendations to Council.

DISCUSSION

The purpose of the Advisory Committee is to provide strategic direction, advice and advocacy relative to the revitalization of Downtown Fort William. A core area of focus has been established of approximately 250-500 m around Victoriaville and will be adjusted as necessary.

It is recommended that the Advisory Committee consist of two (2) members of Council and five (5) Council appointed citizens. Every effort should be made to appoint citizen members with the goal to balance representation from the business, social and cultural sectors and that the Fort William Business District BIA, Chamber of Commerce, Lakehead Social Planning Council, and Urban Aboriginal Strategy/Advisory Committee be represented. The Office of the City Clerk will follow past practice to advertise for interested applicants and present applications to City Council for formal appointment to the Committee.

Administrative Impact and Staff Resources

The Committee will initially be supported by existing staff complement within Office of the City Clerk, Planning Services, Realty Services, and Corporate Strategic Services Divisions.

FINANCIAL IMPLICATION

It is recommended that consulting and budgetary resources of \$79,000 previously allocated to Phase 2 (Secondary Plan) of the Reimagine Victoriaville Project be appropriated to this Committee, in accordance with the attached appropriation (Attachement D), in order to advance the strategy/work plan deliverables of the Committee.

It is proposed that should the Committee require additional financial support in the development of Deliverable B) - Strategic Renewal Plan/Work Plan, the Land Development Fund would be an available source of funding, if needed. Administration will seek Council direction and approvals as required.

Council should expect future budget requests in order to finance staff support and potentially grant funding necessary to advance Committee recommendations to Council.

CONCLUSION

It is concluded that Council should approve the terms of reference for the Downtown Fort William Revitalization Advisory Committee, and that consulting and budget resources be appropriated in order to resource the Committee as set out in this report and in accordance with the attached appropriation (Attachment D).

BACKGROUND

At the October 19, 2020 Committee of the Whole meeting, Council directed Administration to draft a terms of reference relative to a south core renewal committee of Council.

At the October 19, 2020 Committee of the Whole meeting, Council approved the recommendation in Report 106/2020, Victoriaville Centre Options Analysis– Reimagine Victoriaville to demolish Victoriaville Centre, restore Victoria Avenue as a through street and reconstruct Victoria Avenue.

A Secondary Plan for the Reimagine Victoriaville Report was previously intended to be developed and was budgeted for. Administration has determined that a Secondary Plan is not required and is recommending that the remaining budget of \$79,000 intended for the Secondary Plan should be used to support the proposed Downtown Fort William Revitalization Advisory Committee.

REFERENCE MATERIAL ATTACHED:

ATTACHMENT A - DOWNTOWN FORT WILLIAM REVITALIZATION ADVISORY COMMITTEE - TERMS OF REFERENCE

ATTACHMENT B - MAP - DOWNTOWN FORT WILLIAM REVITALIZATION ADVISORY COMMITTEE AREA OF FOCUS - 250-500 M AROUND VICTORIAVILLE CENTRE

ATTACHMENT C - COUNCIL RESOLUTION - CREATION OF A SOUTH CORE RENEWAL COMMITTEE - REPORT REQUEST

ATTACHMENT D - APPROPRIATION NO. 5

PREPARED BY: Peder Olsen, Realty Services

THIS REPORT SIGNED AND VERIFIED BY: Leslie McEachern, Acting General Manager Development & Emergency Services	DATE: April 12, 2021
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DOWNTOWN FORT WILLIAM REVITALIZATION ADVISORY COMMITTEE

TERMS OF REFERENCE

1. Name of Committee

The Committee shall be named the “Downtown Fort William Revitalization Advisory Committee”. The accepted acronym will be DTFW Advisory Committee.

2. Background and Assumptions

Background:

By resolution in Committee of the Whole on April 19, 2021, the Downtown Fort William Development Advisory Committee (the Committee) was established to act in an advisory capacity to City Council and Administration in the development and revitalization of the downtown Fort William (or south core) of Thunder Bay in response to the Reimagine Victoriaville Strategy and the intended demolition of Victoriaville Center.

Scope:

The Committee will define the project area boundaries.

It is expected that the core focus will be an area not exceeding 500 m around Victoriaville, however it is understood that business areas and residential neighborhoods nearby importantly interact with and support the center core.

Purpose:

The purpose of the Committee is to provide strategic direction, advice and advocacy to achieve the revitalization of Downtown Fort William.

Assumptions:

It is assumed that:

- It is in the best interests of the community at large and the City to foster a thriving and sustainable mixed-use downtown area that includes commercial business, civic and social services, cultural/religious uses, recreation, and

diverse housing that is deliberate, proactive and responsive to the needs of the community.

Objectives:

The objectives of the Committee are:

- a) To provide advice and recommendations to City Council and City Administration concerning the planning, development, and operation of Downtown Fort William in order to reach its full mixed-use potential.
- b) To consult with specific user groups and interested parties in order to facilitate a coordinated flow of information between stakeholders and the City.
- c) To be visionary and strategic.
- d) To focus on what is achievable.
- e) To balance the needs of the businesses, resident populations, and general public.
- f) To facilitate discussion, decision making, and support buy-in from Council and the community.
- g) To identify and recommend in support of the resources required to achieve the Deliverables.
- h) To capture funding from senior levels of government in support of the Deliverables.
- i) To influence investment in Downtown Fort William.
- j) To make recommendations to Council (as applicable or relevant) regarding capital projects and programming.
- k) To identify and prioritize short and long term projects to increase the vitality, livability, and investment in Downtown Fort William.
- l) To identify and recommend additional resources to implement specific projects.

Deliverables:

The Committee will be tasked to deliver results within the following areas:

- a) Victoriaville Demolition and Street Reconstruction Project (2020-2023)
 - Provide perspectives and advice toward the demolition project for Victoriaville (i.e. streetscape, civic squares/program space, and comment on the neighbourhood integration plan that is developed).
- b) Achieve a practical Downtown Fort William Strategic Renewal Plan (2021-2022)
 - Establish objectives for Renewal Plan
 - Determine the vision and strategic focus
 - Establish neighbourhood boundaries
 - SWOT analysis to meet the vision and objectives:
 - Recommend Community Improvement Plan (CIP) incentives
 - Recommend programming elements
 - Recommend land management strategy/policy
 - Recommend budget and financing strategy
 - Recommend operational model
 - Recommend short, medium, long term actions, and deliverables
 - Branding and marketing recommendations or actions
 - Establish a work plan
- c) Implement the Downtown Fort William Renewal Plan (2022+)
 - Support the appropriate organizational and budgetary requirement needed to complete the work plan.

2. Membership and Responsibilities

The Committee is comprised of two Members of Council appointed by resolution of Council plus five members of the community at large appointed by resolution of Council. Community members of the Committee will be appointed to staggered four-year terms to ensure an overlap of terms and continuity of experience. Council representatives shall be appointed for their elected term at the discretion of City Council. Every effort should be made to establish balanced representation from business, social and cultural sectors, the Fort William Business District BIA, the Chamber of Commerce, Lakehead Social Planning Council, and the Urban Aboriginal Strategy/Advisory Committee.

Reporting directly to City Council, the City Manager will have executive oversight responsibility for Downtown Fort William development projects, and will provide direction to the appropriate General Manager (or designate) and others as required regarding allocation of resources, including City Staff as requested by the Committee, and adherence to strategic objectives. The General Manager of Development &

Emergency Services (or designate) will be the key administrative resource to the Downtown Fort William Development Committee. Further administrative support will be provided by the Corporate Strategic Services Division as a link to the Community Safety and Well-Being Plan and the Thunder Bay Drug Strategy.

The attendance of additional staff members at Committee meetings shall be at the discretion of the City Manager.

Voting on motions and questions before the Committee and the general proceedings of the Committee is in accordance with the general procedural rules for City Council and its Committees. All appointed members have one vote each. The voting members of the Committee select a Chair and Vice Chair annually. Quorum for meetings requires more than half of the voting members to be present.

The City Clerk's representative is the assigned Council & Committee Clerk, who provides administrative support, procedural advice and provides for the coordination of distribution of agendas and minutes, correspondence to and on behalf of members, and booking of meeting rooms, etc.

3. Term of the Committee

Community members of the Committee will be appointed to staggered four-year terms to ensure an overlap of terms and continuity of experience.

Council representatives shall be appointed for their elected term at the discretion of City Council.

4. Attendance

Members will attend all regularly scheduled meetings as is reasonably possible, advising the assigned Council & Committee Clerk in advance of any absence prior to the meeting.

If a community member misses three or more meetings per year without advising the assigned Council & Committee Clerk, their membership will be subject to review by the Chair. Further information may be requested and membership may be withdrawn.

5. Contact

The Administrative Contact for the Committee is the General Manager of Development and Emergency Services (or designate).

Correspondence and agenda material are to be directed to the assigned Council & Committee Clerk in the Office of the City Clerk.

Each Committee member is asked to make sure that their contact information is kept current with the Council and Committee Clerk.

Office of the City Clerk
Telephone: (807) 625-2230
Facsimile: (807) 623-5468



THIS MAP IS FOR GENERAL ILLUSTRATIVE PURPOSES ONLY, DIMENSIONS AND/OR AREAS ARE APPROXIMATE.



The Corporation of the City of Thunder Bay

RESOLUTION

Meeting: Committee of the Whole

Meeting Date: 10/19/2020

Moved by: Councillor Mark Bentz **Seconded by:** Councillor Andrew Foulds

☒

CARRIED

☐

AMENDED

☐

LOST

☐

DEFERRED/
REFERRED

Subject: Creation of a South Core Renewal Committee – Report Request

Resolution: With respect to the development of a Council advisory committee relative to South Core renewal and the Reimagine Victoriaville strategy approved by Council, we recommend that Administration report back to Council with a draft terms of reference for a committee of this nature;

AND THAT the City Clerk and Manager of Realty Services include in this report the administrative impact and any financial considerations;

AND THAT the report be received on or before January 25, 2021;

AND THAT any necessary by-laws be presented to City Council for ratification.

Corporate Report

DEPARTMENT/ DIVISION	Development & Emergency Services	REPORT NO.	R 47/2021
DATE PREPARED	04/08/2021	FILE NO.	PROJ-06-2020
MEETING DATE	04/19/2021 (mm/dd/yyyy)		
SUBJECT	Virtual Image Route Tour		

RECOMMENDATION

For information.

LINK TO STRATEGIC PLAN

Council's Strategic Plan seeks to Renew by focusing beautification efforts to make significant progress on implementing the Image Route Plan.

EXECUTIVE SUMMARY

On behalf of the Clean, Green and Beautiful Committee, Administration has developed a virtual Image Route Tour to demonstrate the transformation of the image routes over the past 10+ years. The virtual tour will be made available to the public through the city's website and added to as additional projects are undertaken.

DISCUSSION

Following on recommendations from the Mayor's Task Force on Civic Pride established in 2005, City Council adopted a Corporate Policy to establish an Advisory Committee on Clean, Green and Beautiful (CGB) initiatives in January 2007. The purpose of the Committee is to develop a common vision to enhance the function, look and feel of where we live, work and play through public art, beautification, heritage, environmental greening initiatives and, in doing so, enhance civic pride for all residents.

The CGB Committee is comprised of individuals from the private and public sectors who have a broad-based understanding and appreciation for public art, public heritage and beautification. Enhancing the Image Routes had been an objective of the Committee since it was formed in 2007 and had its origins in the City-Wide Theming and Image Routes section of a Beautification Strategy completed in 2001. In 2010, the Committee determined it would update that section, with a focus on identifying priority areas for action to create a sense of place and continuity. To advance that effort, the CGB Committee partnered with the Planning Services Division to engage

the consulting firm of Brook McIlroy to work on a three part project to develop a set of city-wide Urban Design Guidelines and Landscape Guidelines, Detailed Streetscape Guidelines for key Image Routes, and an Implementation Plan for the Image Routes. The objective of this project was to improve the quality of the City's built environment consistent with the CGB Initiative and the City's Official Plan. It was also focussed on assisting developers, architects, landscape architects, urban designers, professional planners, and engineers in making informed decisions when developing site plan applications, as well as guiding future municipal work within the road rights-of-way along the Image Routes.

The Image Routes are important well-travelled corridors that create a continuous functional and cultural link throughout the City. Each route has a theme, character and design approach that celebrates its history and seeks to improve its function and place in the public realm. The Image Routes include – **Arthur Street** from the Thunder Bay Expressway to May Street, **May/Memorial/Algoma Streets** from Arthur Street to Red River Road, **Red River Road** from Water Street to the Thunder Bay Expressway, and the **Waterfront Route** along Simpson Street, Fort William Road, Water Street, Cumberland Street and Hodder Avenue. These routes have been prioritized for improvements in both their appearance and functional role.

To celebrate the Image Route transformation that has been underway for the last several years, a virtual tour has been developed to demonstrate how the detailed streetscape designs are starting to take shape and come to life. The achievements are the result of several collaborative efforts. In 2012, enhanced transit shelters were installed along Image Routes and acted as a catalyst for other significant improvements that included the transformation of Algoma Street. Traffic calming measures, public art, and street furniture all contribute to a cohesive consistent streetscape. Along the routes opportunity sites were identified and developed with funds and support from the CGB Committee. There have also been several undertakings by private property owners and developers along these key routes that have been facilitated through the site plan control process administered by Planning Services. Public/private tree planting partnerships have also provided opportunities to green the streetscape. In addition, capital infrastructure projects have been integrated to support the beautification of these important corridors. All together, the co-ordinated efforts of many partners have been working collaboratively to help achieve the vision.

The Virtual Image Route Tour will be added to the City's website at www.thunderbay.ca/cgb. Additions will be made as photography is available, more sites are improved and the streets continue to transform. The availability of the tour will be communicated through a news release and on social media.

The Urban Design Guidelines and Image Route Guidelines are available on the City's website at www.thunderbay.ca/cgb.

FINANCIAL IMPLICATION

There are no financial implications of the Virtual Image Route Tour. The tour was developed using existing GIS technologies and will be updated and maintained using existing resources.

The tour demonstrates the value of investments made over more than 10 years.

The CGB Committee has an annual budget of \$200,000 a portion of which is allocated to Image Route improvements. Any unused funds remain in the CGB reserve account.

CONCLUSION

It is concluded that over the last 10 years the co-ordinated efforts of Administration, the CGB Committee and the private sector have contributed to the ongoing beautification and functional improvement of the Image Routes.

REFERENCE MATERIAL ATTACHED:

NONE.

PREPARED BY: LESLIE McEACHERN AND KAREN LEWIS

THIS REPORT SIGNED AND VERIFIED BY:	DATE:
Leslie McEachern, Acting General Manager Development & Emergency Services	April 12, 2021

Memorandum

Office of the City Clerk
Fax: 623-5468
Telephone: 625-2230

TO: Krista Power, City Clerk

FROM: Councillor Rebecca Johnson, Chair - Clean, Green & Beautiful Committee

DATE: April 6, 2021

SUBJECT: Image Route Virtual Tour, Committee of the Whole, April 19, 2021

On behalf of the Clean Green & Beautiful Committee, I would like to request that an Image Route Virtual Tour be presented at Committee of the Whole on April 19, 2021. This marks 15 years of improvements through the Clean Green and Beautiful Committee working with Administration, and April marks Civic Pride month.

I will lead off this item followed by introductory remarks about the Image Route Guidelines and Urban Design Guidelines by Karen Lewis, General Manager, Development & Emergency Services and Leslie McEachern, Director of Planning

The virtual tour will be presented by Werner Schwar, Supervisor – Parks & Open Space Planning and Aaron Ward, Project Engineer. Jillian Fazio, Planner will also be in attendance.

Corporate Report

DEPARTMENT/ DIVISION	Development & Emergency Services - Superior North EMS	REPORT NO.	R 48/2021
DATE PREPARED	04/08/2021	FILE NO.	
MEETING DATE	04/19/2021 (mm/dd/yyyy)		
SUBJECT	Community Paramedicine Funding		

RECOMMENDATION

WITH RESPECT to Report R 48/2021 (Development & Emergency Services - Superior North Emergency Medical Service), we recommend the expansion of the Community Paramedicine Program based on Community Paramedicine Long Term Care funding of provincial dollars;

AND THAT the required resources be allocated to implement the Community Paramedicine Long Term Care program;

AND THAT the Mayor and Clerk be authorized to execute all required documentation;

AND THAT Appropriation No. 6 be approved;

AND THAT the necessary By-law be presented to City Council for ratification.

LINK TO STRATEGIC PLAN

The SNEMS 2021-2030 Strategic Plan section 4.3 identifies an increasing demand for EMS services and highlights the effects of a cohort of senior citizens (>65 years of age) that will experience significant growth from 2021-2030.

The SNEMS 2021-2030 Strategic Plan section 4.4.4 discusses Community Paramedicine and alternative pathways to mitigate call volume growth. It is reasonable to expect a 20-30% reduction in forecast ambulance call volumes once a customized mix of Community Paramedicine programs are scaled up appropriately. A strong business case can be made for Community Paramedics reducing the future cost of traditional ambulance service.

EXECUTIVE SUMMARY

The Ministry of Long Term Care and Ministry of Health announced Feb 17, 2021 that the Superior North EMS was successful in obtaining funding for a Community Paramedicine Long Term Care (CP-LTC) program. The program is designed to assist with increased pressures for waitlists into Long Term Care (LTC) residences due to the current COVID19 pandemic. By working with Home & Community Care (HCC) and Primary Care, the CP-LTC expansion will keep individuals within the District of Thunder Bay safer and in their own homes longer.

DISCUSSION

The COVID-19 pandemic has profoundly exacerbated LTC capacity pressures. There has been an estimated reduction of approximately 6,000 beds across Ontario due to LTC homes implementing COVID19 protocols, such as restricting admissions into multi-bed rooms and creating space for isolation. In response to these pressures, the Ministry of Long Term Care and the Ministry of Health announced that Thunder Bay would be one of 34 Ontario Communities with pre-existing Community Paramedicine Programs (CPPs) to receive funding to pilot the Community Paramedicine Long Term Care (CP-LTC) program. The CP-LTC will focus entirely on senior populations with three categories of eligibility: those on a waitlist for LTC, those who have been assessed as eligible for LTC by a LHIN Care Coordinator (but not yet on a waitlist) and those who are soon to be eligible for LTC. This funding is in addition to other CPP initiatives including the home visit baseline program, COVID19 assessment center and COVID19 immunization programs.

LHIN Care Coordinators will refer clients on LTC waitlists to the CP-LTC program. Additionally, individuals on a waitlist for assessment by a LHIN Care Coordinator are also suitable for enrollment into CP-LTC. Ongoing communication with the LHIN Care Coordinators is crucial for enhancing quality client care by sharing relevant information regarding the client when appropriate. Primary care providers can provide referrals to the CP-LTC program to ensure equitable access to care. Primary Care providers are central partners as they provide definitive care to our clients in regards to their physical health and/or chronic conditions. Ensuring clients are interacting with their Primary Care providers provides an opportunity to shift clients with non-emergency health problems away from EMS and Emergency Department resources and increase their overall experience. By leveraging partnerships with HCC, Primary Care and other community partners, the CP-LTC will keep individuals stabilized in their illness trajectory, and in their home as long as possible, thereby enhancing health care delivery.

The CP-LTC expansion will include the allocation of up to 14 FTEs and to provide to 24/7 access to services and a prompt and flexible response to our client's changing circumstances or medical conditions. Staff allocated to this program will be outside 911 emergency operations. The expansion will include purchasing of two non-ambulance vehicle assets, medical equipment and training opportunities that are required for service provision. The purchase of a first

response vehicle is required for the District CP-LTC program to provide the ability to respond to 911 calls while conducting CPP services which is an established practice across Ontario.

FINANCIAL IMPLICATION

The CP-LTC expansion is 100% funded by the Ministry of Long Term Care and the Ministry of Health and will provide \$6.5 million in one time funding as outlined in the executed Transfer Payment Agreement for the period 2021 – 2024. An appropriation of funds (Attachment A) is necessary to purchase three vehicles to implement this program. There will be a gross budget impact of \$2.0 million and a net impact of zero in 2021.

CONCLUSION

It is concluded that City Council approve Appropriation #6 and the provincially funded CP-LTC program outlined in this report as it will provide opportunities to improve supports to individuals who have been impacted by the capacity pressures being experienced by Long Term Care.

BACKGROUND

Community Paramedicine is a non-emergency model of community-based healthcare where paramedics use their education and expertise to assist with public health and primary healthcare for underserved populations. The SNEMS Community Paramedicine Program (CPP) has been serving the District and City of Thunder Bay since 2015. The objectives of the program are to:

1. Decrease EMS and Emergency Department utilization
2. Reduce hospital admissions
3. Keep individuals safer in their homes longer

SNEMS CPP has traditionally focused on monitoring clients at risk of hospitalization in their homes and proactively promoting health by educating clients on their chronic conditions and healthy lifestyles. Specifically, CPP paramedic will monitor the client's condition in their home (both in person and virtually using remote patient monitoring technology), conduct medication compliance, complete fall's risks assessments, scan the home for client safety, notify relevant external partners when clients condition is declining and assists clients in acquiring a Primary Care provider and other required services. The CPP has physician oversight for all medical delegated acts. Over the span of five years, the CPP has been highly adaptive to public health challenges and has conducted wellness clinics, in home flu vaccination programs, emergency evacuation health & safety management, COVID19 assessment center services and COVID19 immunization clinics. Working closely with HCC, Primary Care, Thunder Bay Regional Health Sciences Center, Public Health and other Community based services, the SNEMS CPP has increased the health and safety of individuals in our community, reduced 911 calls for enrolled clients, and has had a positive estimated return of investment.

REFERENCE MATERIAL ATTACHED:

A) ATTACHMENT - APPROPRIATION NO. 6

PREPARED BY: JIM GREENAWAY, COMMANDER – COMMUNITY SAFETY & PLANNING (ACTING)

THIS REPORT SIGNED AND VERIFIED BY:	DATE:
Leslie McEachern, Acting General Manager Development & Emergency Services	April 12, 2021

The City of Thunder Bay		DATE: 09/04/2021	
DEPARTMENT: Development and Emergency Services		REQUEST FOR APPROPRIATION CHANGE	
DIVISION: EMS		REQUEST FOR ADDITIONAL APPROPRIATION	
		<input type="checkbox"/>	<div style="border: 1px solid black; width: 40px; height: 40px; margin: 0 auto; display: flex; align-items: center; justify-content: center;"> 6 </div> APPROP NO.

WBS ELEMENT	DESCRIPTION	BUDGET AVAILABLE	INCREASE	DECREASE	ADMIN USE	
					IM Position	Fund Code
Local Health Integration Network (LHIN)			29,883			75
DEV-EMS-210005-01-01	Vehicle # 1			29,883	4.6	75
Ministry of Health (MOH)			31,000			
DEV-EMS-210006-01-01	Vehicle # 2			31,000	4.6	6
Ministry of Health (MOH)			90,000			
DEV-EMS-210007-01-01	Vehicle # 3			90,000	4.6	6
			150,883	150,883		

EXPLANATIONS/REASONS: Vehicles are to support operations for Community paramedicine programs. Please refer to R48	EFFECT ON LEVEL OF SERVICE: <table style="width: 100%;"> <tr> <td style="width: 33%;">DECREASE</td> <td style="width: 33%;">INCREASE</td> <td style="width: 33%;">MAINTAINED</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> <div style="text-align: right; margin-top: 20px;"> DATE: _____ RECOMMENDED/APPROVED <u>Linda Evans</u> CITY TREASURER <u>Norm Gale</u> CITY MANAGER </div>	DECREASE	INCREASE	MAINTAINED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
DECREASE	INCREASE	MAINTAINED					
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>					

PREPARED BY: Brent Cline	VERIFIED BY FINANCE: <u>M Gallagher</u> Moira Gallagher, CPA, CMA Budget & Planning Accountant Corporate Services & Long Term Care Department	COMMITTEE OF THE WHOLE <table style="width: 100%;"> <tr> <td style="width: 50%;"> APPROVED <input type="checkbox"/> </td> <td style="width: 50%;"> NOT APPROVED <input type="checkbox"/> </td> </tr> <tr> <td colspan="2"> DATE: _____ </td> </tr> </table>	APPROVED <input type="checkbox"/>	NOT APPROVED <input type="checkbox"/>	DATE: _____	
APPROVED <input type="checkbox"/>	NOT APPROVED <input type="checkbox"/>					
DATE: _____						

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MEETING DATE 04/19/2021 (mm/dd/yyyy)

SUBJECT Petition - Restriction and Enforcement of Parking on One Side of Coppin Road

SUMMARY

Memorandum from Ms. K. Power, City Clerk, dated April 1 , 2021 attaching a petition containing thirty two signatures relative to the above noted, for information.

Memorandum from Mr. D. Binch, Traffic Technologist – Engineering and Operations dated April 6, 2021 relative to the above noted.

ATTACHMENTS

1. Memo - K. Power, City Clerk - April 1, 2021
2. Petition - No Parking Single Side of Coppin Rd - 32 signatures
3. Memo - D. Binch - April 6, 2021 - Petition Response

Memorandum

Office of the City Clerk
Fax: 623-5468
Telephone: 625-2230

TO: Mayor & Council

FROM: Krista Power, City Clerk

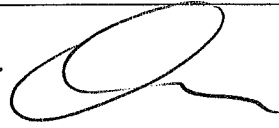
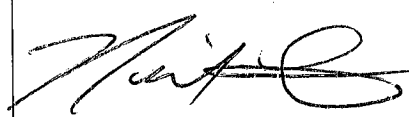
DATE: April 1, 2021

SUBJECT: Petition – Parking On Coppin Road
Committee of the Whole – April 19, 2021

The attached petition was received by the Office of the City Clerk relative to parking concerns on Coppin Road. The petition meets the requirements of the Petition Policy 03-03-13. The petition includes 32 signatures.

An acknowledgement letter has been sent to the head petitioner advising that the petition will be included in the Committee of the Whole agenda for April 19, 2021. The petition has also been forwarded to the Parking Authority and Engineering & Operations for their review.

The residents of Coppin Road in the city of Thunder Bay require and would like the city of Thunder Bay to enforce year round restricted parking to one side of the road. This request is due to the influx in traffic of people using the Cowan Park and Lost Mountain hiking trails.

Name	Address	Signature
Kaley Rojik	4279 Coppin Rd.	Kaley Rojik
Alfred Bernice Jeffries	4259 Coppin Rd	Bernice Jeff Alfred Jeff
Dustin Koss	4239 Coppin Rd	
Hugh & Bev Fulton	4230 Coppin Rd	B Fulton
Dale & Willes Dennis	4220 Coppin Rd	D Willes
Dennis Willes	4220 Coppin Rd	Dennis Willes
NEIL FULTON	4190 COPPIN RD	


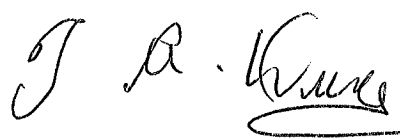

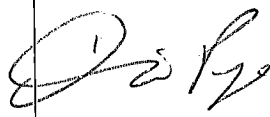


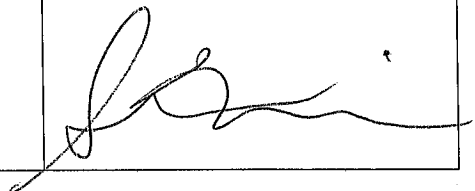
The residents of Coppin Road in the city of Thunder Bay require and would like the city of Thunder Bay to enforce year round restricted parking to one side of the road. This request is due to the influx in traffic of people using the Cowan Park and Lost Mountain hiking trails.

Name	Address	Signature
Rick TORMIE	4290 Coppin Rd.	R. Tormie
Bonnie Elliott	4289 Coppin Rd	B. Elliott
R. Bort	4300 COPPIN RD	R. Bort
Donna Fleming	4340 Coppin Rd	Donna Fleming
GREG FLEMING	4340 COPPIN Rd	G. Fleming
JAMES MURPHY	4350 COPPIN RD.	J. Murphy
MIKE SORVIL	4333 COPPIN ROAD	M. Sorvil

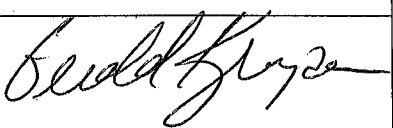
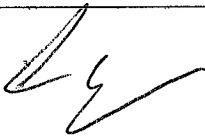
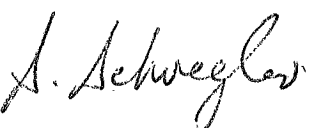

The residents of Coppin Road in the city of Thunder Bay require and would like the city of Thunder Bay to enforce year round restricted parking to one side of the road. This request is due to the influx in traffic of people using the Cowan Park and Lost Mountain hiking trails.

Name	Address	Signature
GARY DEBENET B	4189 COPPIN RD.	G. DEBENET
Brian Davey	4030 Coppin Rd	B. Davey
Lori Carson	4030 Coppin Rd	Lori Carson
JAMES GLIDDON	4059 COPPIN RD	James Gliddon
GREN MCLEOD	4079 COPPIN RD	Gren McLeod
Craig Venables	4098 Coppin Rd.	Craig Venables
Dawn Negley Serrao	4099 Coppin Rd	DNS

The residents of Coppin Road in the city of Thunder Bay require and would like the city of Thunder Bay to enforce year round restricted parking to one side of the road. This request is due to the influx in traffic of people using the Cowan Park and Lost Mountain hiking trails.

Name	Address	Signature
Sarah Carter	4159 Coppin Road	
Tom Huff	4170 Coppin Rd.	
Tammy & Paul Marchiori	4149 Coppin Rd.	
Dino Pepe	4180 Coppin Road	
Corinne Fillier	4080 Coppin Road	
JULIE ADAMS	4280 Coppin Rd.	
Sue Marion	4050 Coppin Rd	

The residents of Coppin Road in the city of Thunder Bay require and would like the city of Thunder Bay to enforce year round restricted parking to one side of the road. This request is due to the influx in traffic of people using the Cowan Park and Lost Mountain hiking trails.

Name	Address	Signature
GERALD KRUPA	4299 COPPIN RD.	
LUCA LOFFREDO	4351 COPPIN RD	
Susan Schwegler	4119 Coppin Rd.	
Joanne Burrell	4070 Coppin Rd	



Engineering Division

Tel: (807) 625-3022

Fax: (807) 625-3588

MEMORANDUM

TO: Krista Power, City Clerk

FROM: David Binch, Traffic Technologist – Engineering and Operations

DATE: April 6, 2021

RE: Coppin Road Resident Petition – Administration Response
Committee of the Whole – April 19, 2021

Engineering and Operations has reviewed the petition from the residents of Coppin Road which cites concerns of non-resident vehicles occupying the roadway. The Coppin Road residents request that a single side of the road be designated as prohibited parking year round. The petition has the support of 82% of Coppin Road residents.

Engineering and Operations has reviewed the petition and the circumstances initiating these concerns. Coppin Road provides access and vehicular parking space for recreationists attending Cowan Park and the surrounding footpath trails. Engineering is in agreeance with the residents of Coppin Road due to the existing road width and additional vehicles parking on both sides of the road as they hinder two-way traffic flow. Allowing vehicular parking on a single side of Coppin Road will still allow a substantial amount of space for vehicles to park and maintain two-way traffic flow. Engineering and Operations will present an amendment to the Traffic By-law at a future City Council meeting to implement a year-round parking restriction on one side of Coppin Road.

MEETING DATE 04/19/2021 (mm/dd/yyyy)

SUBJECT Potential Future Uses - Dease Park/former Dease Pool Site - Update

SUMMARY

At the March 22, 2021 Committee of the Whole meeting Report R 22/2021 (Community Services – Recreation and Culture) Update - Potential Future Uses – Dease Park/former Dease Pool Site was presented.

Memorandum from Ms. K. Robertson, General Manager - Community Services dated April 7, 2021 relative to the above noted, for information.

ATTACHMENTS

1. Memo - K. Robertson - Future Dease Park Site Update - April 7, 2021

Memorandum

TO: Krista Power, City Clerk

FROM: Kelly Robertson, General Manager, Community Services

DATE: April 7, 2021

SUBJECT: Follow Up - Report R 22/2021 Update - Potential Future Uses – Dease Park/former Dease Pool Site

This memo is in follow up to questions posed by members of City Council at the March 22, 2021 Committee of the Whole regarding Report R 22/2021 (Community Services – Recreation and Culture) Update - Potential Future Uses – Dease Park/former Dease Pool Site.

Council requested confirmation of the size of the Dease Park and former Dease Pool sites. The area of Dease Park is approximately 8,700m² and the area of the former Dease Pool site is approximately 1,700m².

Council requested information on the number of neighbourhood residents who have participated in public engagement initiatives to date. In Report 174/2019 Potential Future Uses – Dease Pool/Park Site (Community Services – Recreation and Culture), Administration defined the ‘Dease neighbourhood’ as approximately 1.29 square miles bounded by the McIntyre River to the north, May Street to the east, Victoria Avenue East to the south, and Waterloo/CN Rail Line to the west. A minimum of 166 individuals self-identified based on postal code as living within the Dease neighbourhood cachement area of a total 395 Dease Park/former Dease Pool site public engagement participants to date (42%). An additional 91 individuals self-identified as living within the P7C postal code area, which includes but is larger than the Dease neighbourhood cachement area as defined by Administration. The total of 395 public engagement participants includes 30 participants who attended ‘Pop Up’ in person sessions in Fall 2019 where addresses were not collected.

Sincerely,



Kelly Robertson

cc.: Norm Gale, City Manager