



AGENDA MATERIAL

COMMITTEE OF THE WHOLE

MEETING DATE: MONDAY, MARCH 8, 2021

LOCATION: S. H. BLAKE MEMORIAL AUDITORIUM
(Council Chambers)

TIME: 6:30 P.M.



MEETING: Committee of the Whole

DATE: Monday, March 8, 2021

Reference No. COW - 18/52

CLOSED SESSION in the S.H. Blake Memorial Auditorium at 5:30 p.m.

Committee of the Whole - Closed Session

Chair: Councillor A. Ruberto

Closed Session Agenda will be distributed separately to Members of Council and EMT only.

OPEN SESSION in S.H. Blake Memorial Auditorium at 6:30 p.m.

Committee of the Whole - Community Services Session

Chair: Councillor S. Ch'ng

DISCLOSURES OF INTEREST

CONFIRMATION OF AGENDA

Confirmation of Agenda - March 8, 2021 - Committee of the Whole (Page 4)

WITH RESPECT to the March 8, 2021 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

REPORTS OF COMMITTEES

Thunder Bay District Health Unit - Board of Health Minutes

Minutes of Thunder Bay District Health Unit - Board of Health Meetings, held on December 16, 2020 and January 20, 2021; and Minutes of the Thunder Bay District Health Unit - Annual Board of Health Meeting, held on January 20, 2021, for information. **(Pages 5 - 21)**

The District of Thunder Bay Social Services Administration Board Minutes

Minutes of Meeting 01/2021 of The District of Thunder Bay Social Services Administration Board held on January 21, 2021, for information. **(Pages 22 - 29)**

Accessibility Advisory Committee Minutes

Minutes of meeting No.01-2021 held on January 14, 2021, for information. **(Pages 30 - 35)**

REPORTS OF MUNICIPAL OFFICERS

Multi-Use Indoor Sports Facility - Tender Award

Report No. R 9/2021 (Community Services - Facilities, Fleet & Energy Management)
recommending the award of tender for a new Multi-Use Indoor Sports Facility and that the
project be financed consistent with the previously approved source of financing methodology.
(Pages 36 - 44)

WITH RESPECT to Report No. R 9/2021 (Community Services - Facilities, Fleet & Energy Management), we recommend that Tender No. 018-2020, for the construction of the Thunder Bay Multi-Use Indoor Sports Facility, be awarded to Tom Jones Corporation, up to the amount of \$39,194,680 inclusive of all taxes and a contingency allowance.

AND THAT the Manager – Supply Management be authorized to issue any purchase order for a purchase related to this project;

AND THAT Appropriation No. 1 be approved;

AND THAT the Director- Facilities, Fleet and Energy Management report any circumstances to City Council should significant variations in contract quantities occur as the work proceeds;

AND THAT the Mayor and Clerk be authorized to sign all documentation related to these matters:

AND THAT the project continue to move forward as recommended in the report;

AND THAT any necessary By-laws be presented to City Council for ratification.

PETITIONS AND COMMUNICATIONS

2021 Transit Fare Strategy Review

Memorandum from Councillor A. Foulds dated January 27, 2021 containing a motion relative to the above noted. **(Pages 45 - 46)**

WITH RESPECT to the Memorandum from Councillor A. Foulds dated January 27, 2021, we recommend that Administration include options in 2021 Fare Strategy Review for Council consideration relating to the three (3) alternative strategies;

AND THAT Administration, as part of their fare strategy review, consult with the following stakeholders: District of Thunder Bay Social Services Administration Board; Lakehead Social Planning Council; and Poverty Free Thunder Bay;

AND THAT Administration report to Council on or before August 31, 2021;

AND THAT the Intergovernmental Affairs Committee advocate to the federal and provincial government to increase operating funding for municipal public transit systems;

AND THAT any necessary by-laws be presented to City Council for ratification.

Covid-19 Vaccinations – Thunder Bay Police Service

Memorandum from Mayor B. Mauro dated February 25, 2021 relative to the above noted, for information. **(Pages 47 - 48)**

NEW BUSINESS

ADJOURNMENT

MEETING DATE 03/08/2021 (mm/dd/yyyy)

SUBJECT Confirmation of Agenda

SUMMARY

Confirmation of Agenda - March 8, 2021 - Committee of the Whole

RECOMMENDATION

WITH RESPECT to the March 8, 2021 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

MEETING DATE 03/08/2021 (mm/dd/yyyy)

SUBJECT Thunder Bay District Health Unit - Board of Health Minutes

SUMMARY

Minutes of Thunder Bay District Health Unit - Board of Health Meetings, held on December 16, 2020 and January 20, 2021; and Minutes of the Thunder Bay District Health Unit - Annual Board of Health Meeting, held on January 20, 2021, for information.

ATTACHMENTS

1. Thunder Bay District Board of Health - Minutes - December 16, 2020
2. Thunder Bay District Board of Health - Minutes - January 20, 2021
3. Thunder Bay District Board of Health - Annual Meeting Minutes - January 20, 2021



BOARD OF HEALTH MEETING

MINUTES OF THE MEETING: DECEMBER 16, 2020

TIME OF MEETING: 1:00 P.M.

PLACE OF MEETING: VIDEOCONFERENCE

CHAIR: MR. JAMES MCPHERSON

BOARD MEMBERS PRESENT: **ADMINISTRATION PRESENT:**

Ms. Alana Bishop
Ms. Deborah Harris Shallow
Ms. Maria Harding
Mr. James McPherson
Ms. Karen O’Gorman
Mr. Don Smith
Mr. Greg Vallance
Mr. Jim Vezina
Ms. Michelle Warywoda

Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer
Mr. L. Dyll, Director – Corporate Services
Ms. T. Rabachuk, Director – Health Protection
Ms. L. Roberts, Director – Health Promotion
Mr. D. Hrychuk, Manager - Finance
Ms. N. Kent, Administrative Assistant – Corporate Services
Ms. S. Stevens, Executive Assistant and Secretary to the Board of Health

REGRETS:

Mr. Norm Gale
Mr. Dave Hamilton
Mr. John MacEachern
Ms. Kristen Oliver

1. CALL TO ORDER

The Chair called the meeting to order at 1:00 p.m.

2. ATTENDANCE AND ANNOUNCEMENTS

The Chair presented regrets from Mr. Gale, Mr. Hamilton, Mr. MacEachern and Ms. Oliver.

3. DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

4. AGENDA APPROVAL

Resolution No. 87-2020

Moved By: M. Warywoda

Seconded By: D. Smith

THAT the Agenda for the Regular Board of Health Meeting to be held on December 16, 2020, be approved.

CARRIED

5. INFORMATION SESSION

There was no information session scheduled.

6. MINUTES OF THE PREVIOUS MEETINGS

6.1 Thunder Bay District Board of Health

The Minutes of the Thunder Bay District Board of Health (Regular and Closed Session) Meeting held on November 18, 2020, were presented for approval.

Resolution No. 88-2020

Moved By: M. Warywoda

Seconded By: D. Smith

THAT the Minutes of the Thunder Bay District Board of Health (Regular and Closed Session) Meeting held on November 18, 2020, be approved.

CARRIED

7. MATTERS ARISING FROM THE MINUTES

There were no matters arising from the previous minutes.

8. BOARD OF HEALTH (CLOSED SESSION) MEETING

There was no closed session scheduled.

9. DECISIONS OF THE BOARD

9.1 Ontario Senior's Dental Program - Equipment Purchase

Report No. 42-2020 (Information Systems & Property) relative to providing the Board of Health with recommendations for contract award for the provision of dental equipment for the Ontario Senior's Dental Care Program was presented.

Resolution No. 89-2020

Moved By: M. Warywoda

Seconded By: D. Smith

THAT with respect to Report No. 42-2020 (Finance), we recommend that the tender for dental equipment related to the future Ontario Senior Dental Care Program Clinic Renovation at the Thunder Bay District Health Unit, be awarded to Henry Schein Canada Inc. for a total contract cost of \$222,481 (taxes extra);

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the Dental Equipment contract award, as required.

CARRIED

9.2 Microsoft Licensing Renewal

Report No.43-2020 (Information Systems & Property) relative to providing the Board of Health with recommendations for the renewal of the Microsoft Enterprise Agreement was presented.

Resolution No. 90-2020

Moved By: M. Harding

Seconded By: D. Smith

THAT with respect to Report No.43-2020 (Information Systems & Property), we recommend the Microsoft Enterprise Agreement be renewed for a total contract value of \$315,495 over three (3) years (taxes extra) effective January 1, 2021;

9. DECISIONS OF THE BOARD (Continued)

9.2 Microsoft Licensing Renewal (Continued)

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the Microsoft Enterprise Agreement contract extension, as required.

CARRIED

9.3 Air Handling Units & Boiler Replacement

Report No. 44-2020 (Information Systems & Property) relative to providing the Board of Health with recommendations for contract award for installation of new air handling units and boilers at the Main Office location was presented.

Resolution No. 91-2020

Moved By: M. Warywoda

Seconded By: D. Smith

THAT with respect to Report No. 44 - 2020 (Information Systems and Property), we recommend that the tender for Air Handling Units (AHU) and Boiler Replacement be awarded to Clow Darling Limited for a total contract cost of \$548,560 (taxes extra);

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of contract, as required

CARRIED

9.4 Annual Meeting Date

A memorandum from Dr. J. DeMille, MOH/CEO, dated December 16, 2020, relative to establishing the date for the 2021 Annual General Meeting was presented.

Resolution No. 92-2020

Moved By: K. O'Gorman

Seconded By: D. Smith

9. DECISIONS OF THE BOARD (Continued)

9.4 Annual Meeting Date (Continued)

THAT we recommend that the 2021 Annual Meeting of the Board of Health be held on Wednesday, January 20, 2021 at 1:00 p.m.;

AND THAT a Regular Session Board of Health meeting be held immediately following the Annual Meeting.

CARRIED

10. COMMUNICATIONS FOR INFORMATION

10.1 TBDHU 2019 Annual Report

Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer, advised the Board of Health that the annual report is in progress; however, is delayed due to the pressures of the present situation with COVID-19. Dr. DeMille noted that the annual report will be streamlined and modified to present the required information in an electronic format only.

10.2 COVID 19 (Coronavirus) Update

Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer, provided an update to the Board of Health on the status of the coronavirus pandemic in the Thunder Bay District Health Unit and responded to questions.

The Board of Health discussed whether there is potential risk related to the delivery of mandated programs. Administration will bring back a summary report to advise the Board on the status of program delivery and identify any vulnerabilities.

11. NEXT MEETING

The next regularly scheduled meeting will be held on Wednesday, January 20, 2021, immediately following the Annual General Meeting.

12. ADJOURNMENT

Resolution No. 93-2020

Moved By: K. O'Gorman

Seconded By: A. Bishop

THAT the Board of Health meeting held on December 16, 2020, be adjourned at 1:40 p.m.

CARRIED

BOARD OF HEALTH MEETING

MINUTES OF THE MEETING: JANUARY 20, 2021

TIME OF MEETING: IMMEDIATELY FOLLOWING ANNUAL MEETING

PLACE OF MEETING: VIDEOCONFERENCE

CHAIR: MR. JAMES MCPHERSON

BOARD MEMBERS PRESENT:

Ms. Alana Bishop
Mr. Norm Gale
Mr. Dave Hamilton
Ms. Deborah Harris Shallow
Ms. Maria Harding
Mr. John MacEachern
Mr. James McPherson
Ms. Karen O’Gorman
Ms. Kristen Oliver
Mr. Don Smith
Mr. Greg Vallance
Mr. Jim Vezina
Ms. Michelle Warywoda

ADMINISTRATION PRESENT:

Dr. J. DeMille, Medical Officer of Health and Chief
Executive Officer
Mr. L. Dyll, Director – Corporate Services
Ms. Tanelle Rabachuk, Director – Health Protection
Ms. Sarah Stevens, Executive Assistant and
Secretary to the Board of Health

REGRETS:

1. CALL TO ORDER

The Chair called the meeting to order at 1:38 p.m.

2. ATTENDANCE AND ANNOUNCEMENTS

There were no announcements.

3. DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

4. AGENDA APPROVAL

Resolution No. 13-2021

Moved By: D. Smith
Seconded By: K. O'Gorman

THAT the Agenda for the Regular Board of Health Meeting to be held on January 20, 2021, be approved.

CARRIED

5. INFORMATION SESSION

There was no information session scheduled.

6. MINUTES OF THE PREVIOUS MEETINGS

6.1 Thunder Bay District Board of Health

The Minutes of the Thunder Bay District Health Unit Regular Session Meeting held on December 16, 2020, for approval.

Resolution No. 14-2021

Moved By: M. Warywoda
Seconded By: K. O'Gorman

THAT the Minutes of the Thunder Bay District Board of Health Regular Session Meeting held on December 16, 2020, be approved.

CARRIED

7. MATTERS ARISING FROM THE MINUTES

There were no matters arising from the previous Minutes.

8. BOARD OF HEALTH (CLOSED SESSION) MEETING

There was no closed session scheduled.

9. DECISIONS OF THE BOARD

9.1 PHFAA Amendments

Report No. 04-2021 (Finance) relative to providing the Board of Health with recommendations for approval of additional one-time funding COVID-19 Extraordinary Costs and for the Regional IPAC Hub program, for the 2020-21 funding year was presented.

Resolution No. 15-2021

Moved By: A. Bishop

Seconded By: K. O'Gorman

THAT with respect to Report No. 04-2021 (Finance) we recommend that amendments to the New Schedules to the 2020 Public Health Funding and Accountability Agreement with the Ministry of Health be approved, accepting up to \$1,048,200 in one-time funding for the 2020-21 funding year to support the extraordinary costs associated with monitoring, detecting, and containing COVID-19 in the District of Thunder Bay and up to \$810,000 in one-time funding for the 2020-21 funding year to support the development of local networks to enhance infection prevention and control practices in community based, congregate living settings;

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the submission and implementation process, as required.

CARRIED

10. COMMUNICATIONS FOR INFORMATION

10.1 Provision of Mandatory Programs and Services

Mr. L. Dyll advised that the report on the status of program delivery within the context of the COVID-19 pandemic, as requested by the Board of Health at the December 16, 2020, Board of Health meeting, is deferred pending information from the Ministry of Health.

10. COMMUNICATIONS FOR INFORMATION (Continued)

10.2 COVID-19 (Coronavirus) Update

Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer, provided an update on the COVID-19 pandemic, including ongoing outbreaks throughout the Thunder Bay District Health Unit area and the planning and the challenges related to the rollout of COVID-19 vaccine.

10.3 Orientation Requirements 2021

A memorandum from Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer, dated January 20, 2021, relative to requesting input from the Board of Health with respect to the above noted, was presented for information. Board members can forward specific requests for orientation or training, to the Board Secretary.

10.4 Mileage Rate 2021

A memorandum from Mr. L. Dyll, Director of Corporate Services, dated January 20, 2021, relative to providing the 2021 tax-exempt rate for automobiles, set by the Canada Revenue Agency, was presented for information.

11. NEXT MEETING

The next regularly scheduled Board of Health meeting will be held on Wednesday, February 17, 2021, at 1:00 p.m.

It was noted that the current Provincial shut-down is scheduled to end on February, 11, 2021; however, if the shutdown should be extended, the February Board of Health meeting will also be held virtually.

12. ADJOURNMENT

Resolution Number 16-2021

Moved By: A. Bishop
Seconded By: K. O'Gorman

THAT the Board of Health meeting held on January 20, 2021, be adjourned at 2:05 p.m.

CARRIED



BOARD OF HEALTH MEETING

MINUTES OF MEETING: JANUARY 20, 2021 (ANNUAL MEETING)

TIME: 1:00 P.M.

PLACE: VIDEOCONFERENCE

CHAIR: DR. JANET DEMILLE

BOARD MEMBERS PRESENT:

Ms. Alana Bishop
Mr. Norm Gale
Mr. Dave Hamilton
Ms. Deborah Harris Shallow
Ms. Maria Harding
Mr. John MacEachern
Mr. James McPherson
Ms. Karen O’Gorman
Ms. Kristen Oliver
Mr. Don Smith
Mr. Greg Vallance
Mr. Jim Vezina
Ms. Michelle Warywoda

ADMINISTRATION PRESENT:

Dr. J. DeMille, Medical Officer of Health & Chief
Executive Officer
Mr. L. Dyll, Director – Corporate Services
Ms. Tanelle Rabachuk, Director – Health Protection
Ms. S. Stevens, Executive Assistant and Secretary
to the Board of Health

CALL TO ORDER

The Chair called the meeting to order at 1:00 p.m.

1. DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

2. AGENDA APPROVAL

Resolution No.: 07-2021

MOVED BY: D. Hamilton
SECONDED BY: M. Warywoda

THAT the Agenda for the Board of Health Annual Meeting to
be held on January 20, 2021, be approved.

CARRIED

3. ELECTION OF CHAIR

Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer, called for nominations from the Members for the appointment of Chair.

Mr. James McPherson was nominated and the nomination was accepted.

There were no further nominations.

Mr. McPherson was acclaimed as Chair of the Board of Health.

Mr. McPherson assumed the Chair for the remainder of the meeting.

4. ELECTION OF VICE-CHAIR

Mr. James McPherson, Chair, called for nominations from the Members for the appointment of Vice Chair.

Mr. Don Smith was nominated and the nomination was accepted.

There were no further nominations.

Mr. Smith was acclaimed as Vice Chair.

5. ELECTION OF EXECUTIVE COMMITTEE MEMBERS-AT-LARGE

Mr. James McPherson, Chair, called for nominations for Members-at-Large to sit on the Executive Committee.

The following Members of the Board were nominated to sit as Members-At-Large on the Executive Committee:

Mr. Hamilton - Accepted
Ms. O'Gorman - Accepted
Mr. Gale – Declined
Mr. MacEachern – Accepted
Mr. Vallance - Declined

There were no further nominations.

Mr. Hamilton, Ms. O'Gorman and Mr. MacEachern were acclaimed as Members-At-Large on the Executive Committee.

**5. ELECTION OF EXECUTIVE COMMITTEE
MEMBERS-AT-LARGE (Continued)**

The Executive Committee for 2021 will consist of the following members of the Board of Health:

- Mr. James McPherson
- Mr. Don Smith
- Mr. Dave Hamilton
- Ms. Karen O’Gorman
- Mr. John MacEachern

**6. APPOINTMENT OF DESIGNATED BOARD
MEMBER FOR SIGNING AUTHORITY**

Report No. 01-2021 (Medical Officer of Health and Chief Executive Officer) relative to recommending the appointment of a designated Board Member for signing authority for the Thunder Bay District Health Unit for 2021 was presented.

Resolution No.: 08-2021

MOVED BY: M. Harding
SECONDED BY: D. Smith

THAT with respect to Report No. 01-2021 (Medical Officer of Health and Chief Executive Officer) we recommend that the following Board member be granted signing authority for the Thunder Bay District Health Unit for a period of one year commencing January 20, 2021, until the Board of Health’s next Annual Meeting in 2022:

1. Michelle Warywoda

CARRIED

7. 2021 MEETING SCHEDULE

Report No. 02-2021 (Medical Officer of Health and Chief Executive Officer) relative to establishing the regular Board of Health meeting schedule for 2021, was presented and discussed.

Resolution No.: 09a-2021

MOVED BY: M. Warywoda
SECONDED BY: A. Bishop

7. 2020 MEETING SCHEDULE (Continued)

THAT with respect to Report No. 02 – 2021 (Medical Officer of Health and Chief Executive Officer), we recommend that the following schedule for regular Board of Health meetings for 2021 be approved:

Wednesday, February 17	Wednesday, March 17
Wednesday, April 21	Wednesday, May 19
Wednesday, June 16	Wednesday, September 15
Wednesday, October 20	Wednesday, November 17
Wednesday, December 15	

AND THAT the meetings commence at 1:00 p.m.

CARRIED

8. BY-LAW AMENDMENTS

Report No. 03-2021 (Medical Officer of Health and Chief Executive Officer) relative to providing recommendations for amendments to the Board of Health Amalgamated By-law Number 2020-01 was presented.

The Board of Health discussed the amendments to the By-law, particularly with respect to Section 18 Agency Staff Requirements.

Resolution No. 9b-2021

MOVED BY: N. Gale
SECONDED BY: D. Smith

That Administration be directed to seek legal advice with respect to wording regarding diversity in Section 18 of the amended By-law.

CARRIED

Resolution No.: 10-2021

MOVED BY: A. Bishop
SECONDED BY: D. Hamilton

8. BY-LAW AMENDMENTS (Continued)

THAT with respect to Report No. 03-2021 (MOH/CEO), we recommend that amendments to the Board of Health's Amalgamated By-law be approved;

AND THAT the Board of Health's By-law be called Board of Health Procedural By-law Number 2021-01;

AND THAT Amalgamated By-law Number 2020-01 be repealed.

CARRIED

9. BOARD OF HEALTH POLICIES

A memorandum from Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer, dated January 20, 2021, and containing a resolution with respect to approval of new Board of Health policies as recommended by the Policy Committee was presented.

Resolution No.: 11-2021

MOVED BY: D. Smith
SECONDED BY: A. Bishop

THAT the following new Board of Health policies and procedures be approved, as recommended by the Board of Health ad hoc Policy Committee:

- Code of Conduct policy and procedure
- Conflict of Interest policy and procedure
- Communications policy and procedure
- Financial Responsibilities and Limitations policy
- Public Attendance and Deputations at Board of Health Meetings policy
- Research and Program Evaluation policy
- Investments policy

AND THAT these policies be hereby adopted and included in the Policy Manual of the Board of Health of the Thunder Bay District Health Unit.

CARRIED

10. OTHER BUSINESS

11. ADJOURNMENT

Resolution No.: 12-2021

MOVED BY: M. Warywoda
SECONDED BY: M. Harding

THAT the Board of Health Annual Meeting held on January 20, 2021, be adjourned at 1:36 p.m.

CARRIED

Chair, Board of Health

Medical Officer of Health/Chief
Executive Officer

Recording Secretary

MEETING DATE 03/08/2021 (mm/dd/yyyy)

SUBJECT The District of Thunder Bay Social Services Administration Board
Minutes

SUMMARY

Minutes of Meeting 01/2021 of The District of Thunder Bay Social Services Administration Board held on January 21, 2021, for information.

ATTACHMENTS

1. Minutes - The Thunder Bay District Social Services Administration Board – January 21, 2021.



**MINUTES OF INAUGURAL BOARD MEETING NO. 01/2021
OF**

THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD

DATE OF MEETING: January 9, 2021

TIME OF MEETING: 10:00 AM

LOCATION OF MEETING: Microsoft Teams

CHAIR: To Be Determined

PRESENT:

Albert Aiello
Kim Brown
Shelby Ch'ng
Jody Davis
James Foulds
Kevin Holland
Rebecca Johnson
Lucy Kloosterhuis
Ray Lake
Elaine Mannisto
Aldo Ruberto
Wendy Wright

OFFICIALS:

William (Bill) Bradica, Chief Administrative Office
Georgina Daniels, Director, Corporate Services Division
Ken Ranta, Director, Integrated Social Services Division
Glenda Flank, Recording Secretary

GUESTS:

Carole LemCommunications & Engagement

REGRETS:

Andrew Foulds
Brian Hamilton

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda items; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda items. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

William Bradica, CAO opened the meeting and advised the Board Members that as this was the Inaugural Meeting of the Board he would Chair the meeting until the Board Chair was elected.

DISCLOSURES OF INTEREST

NEW BUSINESS

CONFIRMATION OF BOARD MEETING AGENDA

Resolution No. 21/01

Moved by: Rebecca Johnson
Seconded by: Aldo Ruberto

THAT with respect to the agendas for the Inaugural Board meeting of The District of Thunder Bay Social Services Administration Board for January 14, 2021, we approve that the agenda as printed;

AND THAT we approve any additional information and new business.

CARRIED

Resolution No. 21/02

Moved by: Kevin Holland
Seconded by: James Foulds

THAT with respect to the January 14, 2021 and the remainder of the 2021 agendas, we approve:

1. that in accordance with Section 4.(1)(iv) of the TBDSSAB Governance & Procedural By-law, the structure of the Board Meeting Agenda for 2021 be as follows:

DISCLOSURES OF CONFLICTS OF INTEREST
NEW BUSINESS
APPROVAL OF AGENDA
DEPUTATIONS / PRESENTATIONS
MINUTES OF PREVIOUS MEETING
REPORTS OF ADMINISTRATION
(RED FLAG ISSUES)
CORRESPONDENCE
BY-LAWS
NEXT MEETING
ADJOURNMENT

2. that any matters discussed or resolutions passed which relate to the business of The District of Thunder Bay Social Services Administration Board (TBDSSAB) shall be deemed to have been discussed by the Directors of TBDSSAB.

3. that any matters discussed or resolutions passed which relate to the business of the Thunder Bay District Housing Corporation (TBDHC) shall be deemed to have been discussed by the Directors of TBDHC.

CARRIED

**ELECTION OF OFFICERS, COMMITTEE
AND ADVISORY TABLE MEMBERS**

In accordance with O. Reg. 278/98 under the *District Social Services Administration Board Act*, the first item of business was to elect the Chair for the term ending on December 31, 2021. In accordance with the Governance and Procedural By-law No. 01-2017, the Vice-Chair, Committee and Table Members were also appointed.

A memorandum from William Bradica, CAO, dated January 4, 2021, outlining the nominations that took place at the December 17, 2020 Board Meeting and containing a resolution regarding the Nomination and Election of 2021 Board Officers, Committees and Tables, was presented to the Board for consideration.

Resolution No. 21/03

Moved by: Aldo Ruberto
Seconded by: Kevin Holland

THAT the position of Chair of The District of Thunder Bay Social Services Administration Board for the term ending December 31, 2021, be filled by Lucy Kloosterhuis.

AND THAT the position of Vice-Chair of The District of Thunder Bay Social Services Administration Board, for the term ending December 31, 2021, be filled by Kim Brown.

AND THAT the following Members of The District of Thunder Bay Social Services Administration Board be appointed to the Audit Committee, for the term ending December 31, 2021:

1. Rebecca Johnson
2. Albert Aiello
3. Kevin Holland
4. Jody Davis
5. James Foulds

AND THAT the Committee Chair be appointed at the first Committee meeting of the year.

AND THAT the following Members of The District of Thunder Bay Social Services Administration Board be appointed to the Child Care and Early Years Advisory Table, for the term ending December 31, 2021:

1. Kim Brown
2. Elaine Mannisto

AND THAT the following Members of The District of Thunder Bay Social Services Administration Board be appointed to the Community Homelessness Prevention Initiative Advisory Table, for the term ending December 31, 2021:

1. Kevin Holland
2. Aldo Ruberto

CARRIED

Lucy Kloosterhuis, Chair was unable to assume the position of Chair due to technical difficulties connecting to the Board meeting. Kim Brown, Vice Chair assumed the position of Chair.

Establishment of Ad Hoc Governance and Procedural By-law Review Committee

A memorandum from William Bradica, CAO dated January 4, 2021 containing a resolution regarding the establishment of an Ad Hoc Governance and Procedural Review Committee was presented to the Board, for consideration.

William Bradica, CAO provided a brief overview of the reason for establishing the Committee.

Resolution No. 21/04

Moved by: Ray Lake
Seconded by: Albert Aiello

THAT an Ad Hoc Governance and Procedural Review Committee of The District of Thunder Bay Social Services Administration Board be established with a mandate to review and recommend amendments to its Governance and Procedural By-law, with the assistance of the Board solicitor as required, for the Board's consideration;

AND THAT the following Members of The District of Thunder Bay Social Services Administration Board be appointed to the Governance and Procedural Review Committee for the term ending no later than December 31, 2021:

Kevin Holland
Rebecca Johnson
James Foulds
Aldo Ruberto
Wendy Wright

CARRIED

CONFIRMATION OF MEETING DATES

2021 TBDSSAB Board Meeting Dates and Next Inaugural Meeting Date

A memorandum from William Bradica, CAO dated January 4, 2021 containing a resolution to schedule the 2021 Board Meeting dates and the next Inaugural Meeting date was presented for consideration.

Resolution No. 21/05

Moved by: Rebecca Johnson
Seconded by: Albert Aiello

THAT the regularly scheduled meetings of The District of Thunder Bay Social Services Administration Board for the year 2021 be held at the TBDSSAB Headquarters, in the City of Thunder Bay, beginning at 10:00 a.m. on the following dates:

February 18, March 18, April 15, May 20, June 17, July 15,
September 16, October 21, November 17, November 18,
December 16;

AND THAT the next Inaugural Meeting of The District of Thunder Bay Social Services Administration Board will be held on Thursday, January 13, 2022;

AND THAT any changes to the meeting schedule can be made by resolution of the Board.

CARRIED

MINUTES OF PREVIOUS MEETINGS

Board Meetings

Minutes of Meeting No. 20/2020 (Regular Session) and 21/2020 (Closed Session) of The District of Thunder Bay Social Services Administration Board, held on December 17, 2020, respectively, were presented for confirmation.

Resolution No. 21/06

Moved by: James Foulds
Seconded by: Jody Davis

THAT the Minutes of Meeting No. 20/2020 (Regular Session) and Meeting No. 21/2020 (Closed Session) of The District of Thunder Bay Social Services Administration Board, held on December 17, 2020, respectively, be confirmed.

CARRIED

REPORTS OF ADMINISTRATION

Year 2021 Weighted Assessment Calculation and 2021 Levy Apportionment

Report No. 2021-01 (Corporate Services Division), was presented to the Board to provide the 2021 weighted assessment calculation and 2021 levy apportionment, for information.

William Bradica, CAO and Georgina Daniels, Director, Corporate Services Division responded to questions.

On consensus, Administration was directed to prepare and include a comparison between 2020 – 2021 of the weighted assessment amounts by community in the communication to municipalities.

Social Services Relief Fund Update

Report No. 2021-02 (Integrated Social Services Division), was presented to the Board to provide the Board with updated information regarding the Ontario Social Services Relief Fund during the COVID-19 pandemic.

Ken Ranta, Director, Integrated Social Services Division responded to questions.

Statement of Board Remuneration

A memorandum from Roxanne Brunelle, Manager, Human Resources dated January 4, 2021 was presented to the Board to provide them with the Statement of Board Remunerations for 2020, for information.

William Bradica, CAO provided a brief introduction to the memorandum.

BY-LAWS

NEXT MEETING

The next meeting of The District of Thunder Bay Social Services Administration Board will be held on Thursday, February 18, 2021 at 10:00 a.m., first floor conference rooms, 231 May Street S., Thunder Bay, ON and via Microsoft Teams.

William Bradica, CAO advised the Board that if the Thunder Bay District is still in lockdown at that time, the meeting will be held via Microsoft Teams only.

ADJOURNMENT

Resolution No. 21/07

Moved by: James Foulds
Seconded by: Jody Davis

THAT the Inaugural Board Meeting No. 01/2021 of The District of Thunder Bay Social Services Administration Board, held on January 14, 2021, be adjourned at 10:26 a.m.

CARRIED


Chair


Chief Administrative Officer

MEETING DATE 03/08/2021 (mm/dd/yyyy)

SUBJECT Accessibility Advisory Committee Minutes

SUMMARY

Minutes of meetings No. 01-2021 held on January 14, 2021, for information.

ATTACHMENTS

1. Minutes - Accessibility Advisory Committee - January 14, 2021

DATE: THURSDAY, JANUARY 14, 2021

MEETING NO. 01-2021

TIME: 1:00 P.M.

MEETING LOCATION: MS TEAMS

MEMBERS

Ms. A. Antenucci
Mr. T. Brownlee
Mr. K. Crites
Mr. J. Gobeil
Ms. D. Hamilton
Ms. R. Harrison
Councillor R. Johnson
Ms. T. Lennox
Ms. T. Soderberg
Mr. R. Sponchia
Mr. J.R. Wheeler

SECTOR REPRESENTATIVE

Parent to a Child with a Disability
Caregiver to a Person with a Disability
Mental Health Representative
Citizen Representative
Speech Impairment Representative
Service Agency Representative
Council Representative
Learning Disability Representative
Visually Impaired or Blind Representative
Development Disability Representative
Brain Injury Representative

OFFICIALS

Ms. K. Power	City Clerk
Ms. D. Earle	Deputy City Clerk
Mr. S. Garner	Municipal Accessibility Specialist
Ms. F. Track	Committee Coordinator

AGENDA**1. WELCOME AND INTRODUCTIONS**

The Chair called the meeting to order at 1:00pm and provided a roundtable of introductions.

2. COMMUNICATION PROCESS

The Chair explained the communication process.

3. AGENDA APPROVAL

It was the consensus of the Committee that the order of the agenda be changed to allow a New Business item, Multi Year Accessibility Plan (MYAP)

MOVED BY: Ms. Tara Lennox
SECONDED BY: Ms. Dawn Hamilton

WITH RESPECT to the January 14, 2021 meeting of the Accessibility Advisory Committee, we recommend that the Agenda as printed, including any additional information and new business, be confirmed.

CARRIED

4. APPOINTMENT OF CHAIR & VICE CHAIR

Mr. S. Garner provided an overview of the Chair and Vice Chair responsibilities and of the electronic, anonymous voting process. Ms. F. Track will contact the members to administer the electronic vote.

Ms. A. Antenucci, Ms. T. Lennox, and Ms. T. Soderberg were nominated for the position of Chair, and agreed to let their names stand.

Ms. D. Hamilton, Ms. A. Antenucci, Mr. K. Crites and Ms. T. Lennox were nominated for the position of Vice Chair and agreed to let their names stand.

MOVED BY: Ms. Tara Lennox
SECONDED BY: Ms. Dawn Hamilton

WITH RESPECT to the appointment of Chair and Vice Chair, we recommend that an electronic, anonymous vote be conducted and the results presented at the next meeting.

CARRIED

5. MINUTES OF PREVIOUS MEETING

The Minutes of Meeting No. 03-2020 Accessibility Advisory Committee, held on December 17 2020.

MOVED BY: Mr. Randy Sponchia
SECONDED BY: Ms. Anne Antenucci

THAT the Minutes of Meeting No. 03-2020 of the Accessibility Advisory Committee, held on December 17, 2020, as amended, be confirmed.

CARRIED

6. 2021 BUDGET

Ms. K. Power, City Clerk and Ms. D. Earle, Deputy City Clerk provided an overview relative to the requested 2021 Operating and Capital budgets for accessibility and responded to questions.

Discussion related to the following items:

- Concerns of capital reduction presented to Council of \$50,000
- Review of existing capital projects and the delay due to the pandemic
- Overview of operating and capital budgets for 2021
- Facility audits were conducted in 2019 to determine the work required to make each facility 100% accessible. The Office of the City Clerk and Construction Services manage this work and request capital funding as required.
- The City is required, under the AODA, to provide an annual status report on the progress taken to improve accessibility in its facilities, services, and programs.

7. COMMUNICATIONS - OUTSIDE STAKEHOLDER GROUPS

Ms. K. Power, City Clerk provided an overview relative to the above noted.

Discussion related to the following items:

- If a member of the AAC attends a meeting relating to accessibility, information should be shared with the committee through either an update or the minutes of the meeting.
- City Administration should be attending AAC for any accessibility related input on city programs, services, and infrastructure.
- Members raised concerns that infrastructure is installed prior to accessibility consultation.
- Notes from the most recent CNIB-Accessible Pedestrian Signal (APS) Committee meeting have been received from the CNIB and will be shared with the committee.
- The Clerk's office will follow up on communication with internal departments.

The committee recessed at 2:03pm.

The committee resumed at 2:17pm.

8. NEW BUSINESS

8.1 Multi-Year Accessibility Plan (MYAP)

Ms. D. Earle, Deputy City Clerk provided an update relative to the City's MYAP. The plan is in draft form and will be sent to the Committee for their review and feedback. The plan will be presented to Council in March for their adoption.

It was the consensus of the Committee to include the Multi-Year Accessibility Plan (MYAP) on the February 11, 2021 agenda for discussion.

9. ROUNDTABLE OF ACCESSIBILITY ISSUES

Discussion was held relative to the above noted.

Members advised the Committee of the following:

- A recent news article reported that Animal services was shifting operations to By-law Enforcement only and that the Humane Society would be covering the rest of the operations. Because of the location of the Humane Society services will be inaccessible for individuals that rely on transit.
- Transit had been reducing the number of accessible seats available to passengers by blocking them off, presumably to help passengers maintain physical distancing. There are a limited number of accessible seats for riders who require them. General seating across the aisle was not blocked off.
- There is limited contact information for the Thunder Bay Police online to report crimes for individuals with speech impairment in Thunder Bay, minor crimes can be reported online but major crimes cannot.
- Lift+ has a process if you do not travel on the bus within a year, your registration is put on hold. Suggestion that registration doesn't expire and that the Committee discusses the concerns with Transit. Can more notice be provided prior to sending the notice?
- Snow is not being cleared at pedestrian crosswalks and crossover traffic signal poles to allow for accessible access.
- Discrimination and attitudinal barriers towards people with mental health disabilities. Is there a potential to speak at the TBPS Board?
- Snow removal around traffic signals.
- How can the committee best deal with the issues with each division and then communicate with City Administration.
- Is there an opportunity to nominate an accessibility champion for a volunteer award?
- Is there a plan for a virtual open house in 2021?
- Consideration to partner with other groups for the virtual open house.

- Concern that 2 hour meetings are not long enough to address all outstanding and current agenda items. Can meetings be longer than 2 hours?
- In the past our AAC meetings were set at 2 hours because of the availability of sign language interpreters. We can increase the length of the meetings, and suggest agenda items rotate between presentations one month and round table discussion the next.

It was the consensus of the Committee to include Open House 2021 on the March 11, 2021 agenda for discussion.

10. 2021 MEETING SCHEDULE

Thursday, February 11, 2021
Thursday, March 11, 2021
Thursday, April 8, 2021
Thursday, May 13, 2021
Thursday, June 10, 2021
Thursday, September 9, 2021
Thursday, October 14, 2021
Thursday, November 18, 2021

It was the consensus of the Committee that future meetings be extended, and scheduled from 1:00 pm – 4:00 pm.

11. ADJOURNMENT

The meeting adjourned at 3:06 pm.

Corporate Report

DEPARTMENT/ DIVISION	Community Services - Facilities, Fleet & Energy Management	REPORT NO.	R 9/2021
DATE PREPARED	01/06/2021	FILE NO.	
MEETING DATE	03/08/2021 (mm/dd/yyyy)		
SUBJECT	Multi-Use Indoor Sports Facility - Tender Award		

RECOMMENDATION

WITH RESPECT to Report No. R 9/2021 (Community Services - Facilities, Fleet & Energy Management), we recommend that Tender No. 018-2020, for the construction of the Thunder Bay Multi-Use Indoor Sports Facility, be awarded to Tom Jones Corporation, up to the amount of \$39,194,680 inclusive of all taxes and a contingency allowance.

AND THAT the Manager – Supply Management be authorized to issue any purchase order for a purchase related to this project;

AND THAT Appropriation No. 1 be approved;

AND THAT the Director- Facilities, Fleet and Energy Management report any circumstances to City Council should significant variations in contract quantities occur as the work proceeds;

AND THAT the Mayor and Clerk be authorized to sign all documentation related to these matters;

AND THAT the project continue to move forward as recommended in the report;

AND THAT any necessary By-laws be presented to City Council for ratification.

LINK TO STRATEGIC PLAN

The recommendations in this report support the Grow strategy of the 2019-2022 City of Thunder Bay Strategic Plan – One City Growing Together. Item three in the Grow Strategy suggests “Develop key City infrastructure that builds capacity such as a new multi-use indoor sports facility, the first phase of the Waterfront Trail and a long-term plan for the replacement of Fort William Gardens.”

EXECUTIVE SUMMARY

This Report recommends the award of tender for a new Multi-Use Indoor Sports Facility. The report also recommends that the project be financed consistent with the previously approved source of financing methodology. The original source of financing has been updated to reflect accrued interest, previous estimates, future estimates, current interest rates, and a revised debenture amount to support the total estimated project cost of \$ 37,038,790.

The construction of the Thunder Bay Multi-Use Indoor Sports Facility is an integral part of the “2019-2022 Strategic Plan Grow Initiative”. This facility will also meet the requirements of the Diamond Standard as set out in the Clean, Green and Beautiful policy, and the Facility Design Guideline Policy.

Following a RFPQ (Request for Prequalification) process, Five (5) General Contractors were shortlisted. Four responses were received as a result of a call for tenders. The low tender for this project was submitted by Tom Jones Corporation. The low bidder has previously completed similar construction contracts of this magnitude.

DISCUSSION

Through a Request for Proposal (RFP) process, Stantec Architecture Ltd. was selected to provide design development, tender, contract documents and contract administration for the construction of the new Thunder Bay Multi-Use Indoor Sports Facility, Report No. 2019.150. Following the award of contract to Stantec and the completion of the tender documents, Administration tendered the project consistent with Report No. 2020.74.

A public Request for Prequalification (RFPQ) was advertised in the Chronicle Journal on Saturday September 26, 2020, as well as through our Bids and Tenders portal and various Construction associations. Submissions were reviewed on Tuesday November 3, 2020 by a review committee consisting of administrative staff as well as staff from Stantec. As a result of the RFPQ, and subsequent evaluation five (5) bidders were shortlisted to bid on the project.

An invitational call for tender was released on the City of Thunder Bay Bids and Tenders portal on Tuesday, November 24, 2020, and submissions were received electronically on Tuesday, January 12, 2021. As a result of the call for tenders, four (4) responses as listed below were received. The tendered costs below are inclusive of HST.

<u>Contractor</u>	Base Bid
Tom Jones Corporation	\$ 37,394,000.00
Finn Way General Contractor Inc.	\$ 37,803,020.00
Penn-Co Construction Canada (2003) Ltd.	\$ 39,685,843.00

Wright Construction Western Inc.

\$ 45,195,000.00

M-Builds (NWO) Limited Partnership

No Bid Submitted

Prior to tendering the project Administration received a Class “A” cost estimate for the base bid from Stantec Architecture. The Class “A” estimate as an accuracy of +/- 5-10%. The estimate of probable cost was \$29.5M, net of HST. The low base bid net of HST is \$33,092,035.00. The low base bid is 12% higher than the Class “A” Estimate. The authority to proceed to tender was based the Class B’ estimate +/-15% of \$31.2M inclusive of a construction contingency. The tender documents included alternate prices that if chosen would lower the base bid. Administration is confident the low base bid received, although on the high side of estimates is competitive for the scope of work tendered and the climate in which it was tendered.

While undertaking a review of the tender and a breakdown of sub-trade prices it became clear a common theme emerged; components involving steel were grossly over the estimated component costs. The downturn in the North American construction market in 2020 resulted in a number of steel mills being idled. As the economy now starts to rebound the steel market is catching up, the limited supply of steel has increased the cost of North American steel, the price index has increased by 100% from early summer 2020 to Jan 2021. The North American steel market is extremely volatile at this time. In contrast, the China steel market remained relatively consistent for the same period. It is impossible for Administration to determine the actual cost impact of the North American steel volatility on this project, as manufactures use a combination of both North American and Chinese steel. It is Administration’s opinion that this volatility is, to some extent, embedded in the low base bid.

The review of the tender also noted an inaccuracy in the tender documents relating to the depth of pile required as part of the base bid. Administration negotiated, post tender with the low bidder to revise the cost of the correct pile depth. As part of the negotiation, Administration also requested cost saving suggestions from the low bidder that would not affect the functionality, aesthetics, and energy efficiency of the facility as designed. Those negotiations resulted in a credit of \$121,515 inclusive of HST.

Tom Jones Corporation submitted the low base bid tender for this project. The low bidder has previously completed similar construction contracts of this magnitude. The base bid includes the scope of work previously presented to the Special Purpose Committee, City Council and currently posted on the City of Thunder Bay Get Involved web site.

Not included in the base bid is the interior fit-up of the commercial/ tenant space on the second floor, approximately 1500 sq.ft. At the time of tender, the building operator had yet to be determined. This space has been included in the design for a future commercial tenant or as administrative space to be allocated by the eventual building operator. A separate price was requested to develop the space as administrative space, that cost is \$126,504.00 inclusive of HST. With the facility operator still not determined, Administration is recommending the space remains undeveloped at this time.

The tender also requested a number of alternate prices that would, if chosen, reduce the base bid. The alternate prices are as follows:

1. Mezzanine hand railing; a saving of \$280,184 (inclusive of HST) could be realized if the current laminated glass railing on the mezzanine was changed to metal pickets. Administration is recommending the glass railing remain in the project scope as it provides a better spectator experience. The glass railing was also a best practice identified early in the project with other turf facility operators.
2. Chapples Drive asphalt replacement; a saving of \$261,881 (inclusive of HST) could be realized if a portion of Chapples Drive was not re-asphalted. A section of Chapples Drive will be converted to two-way traffic for access to the new facility. The conversion eliminates a portion of the active transportation corridor in the park. The design of the new facility includes a new active transportation corridor adjacent to the existing Chapples Drive, and the re-asphalting of that portion of Chapples Drive (+/- 320m). Administration is recommending that the re-asphalting remain in the project scope. The re-asphalting provides for a new homogenous access to the new facility. The re-asphalting at this time also allows for seamless operations of the facility as Chapples Park continues to evolve.
3. Synthetic Turf; a saving of \$56,500 (inclusive of HST) could be realized if the synthetic turf was changed to product that eliminated the shock pad, and utilized rubber and sand infill. Administration is recommending the specified fiber infilled synthetic turf and shock pad remain in the base bid. The synthetic field specified provides a better and safer player experience.

The tender also included a separate price for Builders Risk insurance. The intent of the separate price was to identify this individual cost so Administration could solicit a price from our corporate insurer. The separate price, which is not included in the base bid submitted by the low bidder, was lower than the quote from our insurer. Administration recommends proceeding with the low bidders insurance cost of \$58,195 inclusive of HST.

As part of this project, the existing water service to the site required an upgrade to provide adequate firefighting pressures for the facility. The new system is designed to accommodate the recommended future developments of the Chapples Park Master Plan. The cost for the service upgrade in the base bid is \$343,578.00. The majority of these costs relate to the turf facility.

Administration is recommending proceeding with entire scope of work included in the base bid, and as modified by the post tender negotiations, and that the work be awarded to Tom Jones Corporation, the low base bid.

Estimated Total Project Costs:

The total estimated project cost included report No. 2020.74 projected cost to be \$33.6M, that estimate included a Class 'B' Construction estimate of \$31.2M with a level of accuracy of +/- 15%. The approved source of financing included in Report No. 2020.74 is shown below.

Indoor Turf Facility Reserve Fund	\$14,857,200
2020 Municipal Accommodation Tax (Estimate)	\$473,600
Special debenture – 25 year	\$15,000,000
Additional Transfer from Renew Thunder Bay Reserve Fund	\$3,303,700
Total Financing	\$33,634,500
Length of Debenture	25 years
Total Estimated Interest	\$8,370,600
Total Estimated Principal & Interest (P&I)	\$23,370,600
Year One P&I Payment	\$1,200,000
Municipal Tax Levy Impact of Financing (estimated)	0.60%

With the results of the construction tender now known the total project costs have been revised and shown below;

Construction Cost –Low Bid (Inclusive of HST)	\$ 37,394,000
Post Tender negotiations (credit)	\$ (121,515)
Builders Risk Insurance	\$ 58,195
Construction Contingency (5% Inclusive of HST)	\$ 1,864,000
Sub –Total	<u>\$ 39,194,680</u>
HST Rebate	<u>\$ (4,509,125)</u>
Total Const.	<u>\$ 34,685,555</u>
Professional Fees (Report No. 2019.150)	\$ 2,140,000
Unused Cont.	\$ (200,000)
Total Fees.	<u>\$ 1,940,000</u>
Building Permit	\$ 263,235
Furniture	\$ 100,000
Public Art	\$ 50,000
Total Estimated Project Costs	\$ 37,038,790

Fundraising Campaign:

Recently Soccer Northwest Ontario (SNO) commented in the media that upon approval by Council to proceed with construction for a Multi-Use Turf Facility they would undertake a fundraising campaign to raise \$1.0 M to offset the construction costs of the new facility. Administration recommends that upon award of the contract for construction, SNO be engaged to

formalize a fundraising agreement that will define the rights, obligations and responsibilities in respect of a community capital campaign for the facility.

Facility Naming Rights:

A facility of this size and exposure has the potential to provide a financial return for naming rights of the facility. Administration recommends that after the award of contract for construction, a public expression of interest be issued to garner what level of financial return may be available and under what conditions. Administration would report to Council on the outcome of the expression of interest.

CLEAN, GREEN, and BEAUTIFUL Policy

In reviewing the criteria for the different standards within the Policy, the new Multi-Use Indoor Sports Facility would qualify for a Diamond Standard based on the following:

Clean	Green	Beautiful
Conserving Energy	Planting Street Trees/ Urban Forests	Installation of Public Art
Solid Waste Management	Landscaping	Creation of Civic Space
Water Treatment and Source Water Protection-Best Practice	Expanding Trail Network	Conforms to Design Guidelines
Storm Water-Best Practice	Creating Pedestrian/Cycling Amenities	Accessible to All
Recycling/Reuse of Materials	Protecting Ecological Integrity	
Provisions for Transit access		
Reducing Green House Gas		

FINANCIAL IMPLICATION

The source of financing previously approved in Report No. 2020.74 is based on the Class 'B' estimate and prior to the knowledge of the tender results. With the tender results now known, the original source of financing must be modified to fund the project in its entirety.

The modified source of financing below reflects accrued interest, future estimates, and a revised debenture amount to support the total estimated project cost of \$37,038,790.

As noted above, there is potential for additional funds from a fundraising campaign led by SNO. In addition, depending on the timing of the issuance of the debenture in 2022, there may be a portion of 2022 Municipal Accommodation Tax funds that can be applied to the project. Any funds received from these two sources will be directed to the Indoor Turf Reserve Fund. Prior to the issuance of the debt, Administration will report back with a recommendation to reduce the debenture by the uncommitted balance in the Indoor Turf Reserve Fund. For this reason, Administration recommends increasing the debenture amount rather than committing additional funds from reserves at this time.

Indoor Turf Facility Reserve Fund	\$14,857,190
2020 Indoor Turf Facility Reserve Fund Interest	\$313,900
2020 Municipal Accommodation Tax	\$798,200
2021 Municipal Accommodation Tax (estimate)	\$822,500
FedNor	\$300,000
Special debenture – 25 year	\$16,643,300
Additional Transfer from Renew Thunder Bay Reserve Fund	\$3,303,700
Total Financing	\$ 37,038,790
Length of Debenture	25 years
Total Estimated Interest	\$8,883,400
Total Estimated Principal & Interest (P&I)	\$25,526,700
Year One P&I Payment	\$1,331,500
Municipal Tax Levy Impact of Financing (estimated)	0.66%

Administration is recommending the above changes and the accompanying Appropriation Change Order No. 1

CONCLUSION

It is concluded that Tender No. 018-2020 be awarded to the low bidder, Tom Jones Corporation, in the amount of \$ 39,194,680 inclusive of all taxes and a contingency allowances; and that the scope of work this report proceed.

It is further concluded that the work should be funded in accordance with the revised Source of Financing form and that Appropriation Change Order No. 1 be approved.

BACKGROUND

At the July 7th, 2020 Committee of the Whole meeting, First Report No 2020.74 was presented to Council, and a resolution was adopted directing Administration to proceed with the Tender package in support of the advancement of the project as per the financing strategy approved by Council.

At the October 28th, 2019 Committee of the Whole meeting, First Report No 150/2019 was presented to Council, a resolution was adopted with respect to the award for consulting services to Stantec Architecture Ltd. for the work associated with the development of the Multi-Use Sports Facility.

At the June 3rd, 2019 Committee of the Whole meeting, First Report No 86/2019 was presented to Council, upon completion of a follow up memo dated June 10th (First Report Follow-up) and subsequent Committee of the Whole meeting dated July 22, 2019, Council adopted an Alternate Resolution as follows which directed Administration to approve in principle the development of a Multi Use Indoor Sports Facility in Chapples Park including site investigation and development of construction documents. The resolution further directed Administration to proceed with the Stage Two application to NOHFC and identify the project as a priority for the Investing in Canada Infrastructure Fund.

At the March 25th, 2019 Committee of the Whole meeting Report R42/2019 Interim Multi-Use Indoor Turf Options was presented and City Council adopted an Alternate Resolution which directed Administration to begin the work of planning for an permanent indoor turf facility and report back with a proposed plan, potential funding sources and financial implications.

On January 30, 2019 (Report 2019CLS.002), after consideration of the proposals arising from the Expression of Interest process, Council rejected all proposals, directed the termination of the Expression of Interest process, and requested Administration to report back on alternative interim solutions.

At the June 25, 2018 Committee of the Whole meeting (Report R88/2018 – Indoor Turf Facility Update), City Council affirmed a priority need for an indoor turf facility based on the results of a study commissioned by Administration validating community demand for access to indoor turf, community support for the proposed design and location of the proposed Chapples Park Indoor Turf facility, and the estimated economic/tourism benefits associated with the project. City Council and Administration were directed to continue to advocate for funding from other levels of government to support the development of a permanent, year round, indoor turf facility (estimated cost \$28- \$30 million). Soccer Northwest Ontario (SNO), in partnership with other community organizations, was encouraged to commence a fundraising campaign to support the development of the longer term facility. Administration was directed to proceed with an Expression of Interest process that invited interested non-profit and private sector parties to submit proposals to address the community's interim need for indoor turf.

At the January 31, 2018 Committee of the Whole Special Session (2018 Capital and Operating Budget Meeting), City Council directed City Administration to follow up with key stakeholders to validate the draft business and concept plan for the proposed pre-Chapples Park Indoor Turf Facility, acquire input on project governance, refine recommendations regarding an approach for continuing with detailed design/construction, submit a Stage 1 Funding Application to NOHFC and further develop the tourism/economic impacts associated with this project and fundraising strategies.

On January 15, 2018, City of Thunder Bay Council confirmed support in principle for the project following a deputation by SNO regarding the draft business and concept plan for the proposed facility. Council directed City Administration to report back on or before January 31, 2018 regarding the financial implications and funding options of proceeding with the project.

As part of the 2017 budget process at the February 15, 2017 Committee of the Whole, Council allocated funding to undertake a feasibility study and site location analysis for an indoor soccer facility in Thunder Bay. Chapples Park, in addition to industrial sites, were to be considered. SNO organized multiple community engagement opportunities to confirm community needs and inform the facility scope/design, proposed operating budget and operating model.

In Spring 2017, Council approved the Chapples Park Master Plan (Report R 48/2017 Chapples Park Master Plan) which supported the development of a multi-use indoor sports hub at this site as a phase 2/medium term priority (6 to 10 years). Chapples Park was confirmed through community engagement to be the preferred site for turf sports, achieve efficiencies in park maintenance, integrate indoor and outdoor turf facilities, and provide enhanced opportunities to attract tournaments.

Soccer Northwest Ontario (SNO), the local sport governing body for soccer, in a deputation to Council in May 26, 2014, requested the City to undertake a feasibility study for an indoor soccer facility in addition to improvements to existing fields and the addition of turf fields. Council recommended that Administration prepare a report outlining planning options for the redevelopment of Chapples Park. City Administration advised that a city-wide master plan for recreation and facilities, supported by specific individual master plans, would be developed.

Following extensive community consultation, the City of Thunder Bay approved the Recreation and Culture Facilities Master Plan “Fit Together” (Report R152/2016 – Recreation and Facilities Master Plan) in January 2017 acknowledging the need for investment in an indoor soccer complex and directing the evaluation of successful models for the development of indoor soccer facilities. The Plan assumed that the facility would be developed through partnerships.

REFERENCE MATERIAL ATTACHED:

None.

PREPARED BY: Gerry Broere, Director – Facilities, Fleet & Energy Management and Kelvin Jankowski, Contract Coordinator

THIS REPORT SIGNED AND VERIFIED BY: (NAME OF GENERAL MANAGER)	DATE:
Kelly Robertson	February 24, 2021

MEETING DATE 03/08/2021 (mm/dd/yyyy)

SUBJECT 2021 Transit Fare Strategy Review

SUMMARY

Memorandum from Councillor A. Foulds dated January 27, 2021 containing a motion relative to the above noted.

RECOMMENDATION

WITH RESPECT to the Memorandum from Councillor A. Foulds dated January 27, 2021, we recommend that Administration include options in 2021 Fare Strategy Review for Council consideration relating to the three (3) alternative strategies;

AND THAT Administration, as part of their fare strategy review, consult with the following stakeholders: District of Thunder Bay Social Services Administration Board; Lakehead Social Planning Council; and Poverty Free Thunder Bay;

AND THAT Administration report to Council on or before August 31, 2021;

AND THAT the Intergovernmental Affairs Committee advocate to the federal and provincial government to increase operating funding for municipal public transit systems;

AND THAT any necessary by-laws be presented to City Council for ratification.

ATTACHMENTS

1. Memorandum - Councillor A. Foulds Dated Jan 27, 2021 - 2021 Transit Fare Strategy Review

Memorandum

Office of the City Clerk
Fax: 623-5468
Telephone: 625-2230

TO: Dana Earle, Deputy City Clerk
FROM: Councillor Andrew Foulds
DATE: January 27, 2021
SUBJECT: 2021 Transit Fare Strategy Review
Committee of the Whole – March 8, 2021

In the memorandum from Transit Services dated January 18, 2021, Transit Administration presented alternative fare strategies for Council's consideration beyond a system-wide fare free model for all customers. They included:

- Demographic-specific, fare free: a program that is free for specific population segments. For example, for seniors or low income earners.
- Time-specific free or fare discounted transit: a program that is free or where discounted fares are offered during certain times of the day, week or month, such as in non-peak, low performing areas of the system.
- Affordable monthly pass program: a program that is designed to provide eligible low income residents greater access to transit at a subsidized rate.

Transit Administration has advised that they plan to report to Council a 2021 Fare Strategy Review in advance of the 2022 Capital and Operating Budget.

As such, I provide the following motion for Council's consideration:

WITH RESPECT to the Memorandum from Councillor A. Foulds dated January 27, 2021, we recommend that Administration include options in 2021 Fare Strategy Review for Council consideration relating to the three (3) alternative strategies;

AND THAT Administration, as part of their fare strategy review, consult with the following stakeholders: District of Thunder Bay Social Services Administration Board; Lakehead Social Planning Council; and Poverty Free Thunder Bay;

AND THAT Administration report to Council on or before August 31, 2021;

AND THAT the Intergovernmental Affairs Committee advocate to the federal and provincial government to increase operating funding for municipal public transit systems;

AND THAT any necessary by-laws be presented to City Council for ratification.

MEETING DATE 03/08/2021 (mm/dd/yyyy)

SUBJECT Covid-19 Vaccinations – Thunder Bay Police Service

SUMMARY

Memorandum from Mayor B. Mauro dated February 25, 2021 relative to the above noted, for information.

ATTACHMENTS

1. Memorandum - Mayor B. Mauro - February 25, 2021 Covid-19 Vaccinations - Thunder Bay Police Service

Memorandum

TO: Krista Power, City Clerk

FROM: Mayor B. Mauro

DATE: February 25, 2021

SUBJECT: Covid-19 Vaccinations – Thunder Bay Police Service
Committee of the Whole – March 8, 2021

Members of Council,

I provide this memorandum to you for information as a follow up to the Ontario's Big City Mayors (OBCM) held on February 19, 2021. As you know, the OBCM meets on a regular basis to discuss issues affecting cities with over 100,000 residents. Our group has been fortunate to receive updates and information from General Rick Hillier and the provincial vaccination team to discuss updates on the COVID-19 Vaccine Distribution Taskforce.

In my communication with Thunder Bay Police Chief Sylvie Hauth, concern was expressed to me and the Thunder Bay Police Services Board regarding the stage in which the roll out of vaccines would be provided to employees of the Service. In our community, like many, our Police Service is on the front line and our local situation is dynamic with our increased number of cases and community transmission of COVID-19 in Thunder Bay.

OBCM continues their municipal advocacy efforts for inclusion of all First Responders in Phase 2 COVID Vaccinations which includes Police, Fire Service and Emergency Medical Service Staff. This position is supported by OBCM where a motion was passed at the last meeting which expressed its support for the inclusion all first responders in the priority list of Phase 2 of COVID-19 vaccinations.