



**MEETING:** Committee of the Whole

**DATE:** Monday, March 28, 2022

*Reference No. COW 12/53*

---

**CLOSED SESSION in the McNaughton Room at 5:32 p.m.**

Committee of the Whole - Closed Session  
Chair: Councillor Aldo Ruberto

At the request of the Chair Councillor Aldo Ruberto, Councillor Andrew Foulds assumed the Chair and called the meeting to order.

**PRESENT:**

Mayor Bill Mauro  
Councillor Albert Aiello  
Councillor Shelby Ch'ng  
Councillor Andrew Foulds  
Councillor Brian Hamilton  
Councillor Kristen Oliver  
Councillor Peng You

**OFFICIALS:**

Krista Power, City Clerk  
Norm Gale, City Manager  
Linda Evans, General Manager – Corporate Services  
& Long Term Care & City Treasurer

**OFFICIALS - ELECTRONIC PARTICIPATION:**

Patty Robinet, City Solicitor

**ELECTRONIC PARTICIPATION:**

Councillor Mark Bentz  
Councillor Trevor Giertuga  
Councillor Rebecca Johnson  
Councillor Brian McKinnon  
Councillor Aldo Ruberto

**DISCLOSURES OF INTEREST**

City Clerk Krista Power noted Councillor Cody Fraser declared a conflict relative to Tbaytel Shareholder Update (Quarterly Report) as his employer is retained by Tbaytel and would not be attending the meeting.

**REPORTS OF MUNICIPAL OFFICERS**

**Tbaytel Shareholder Update (Quarterly Report)**

Confidential 4th Quarter 2021 Financial Summary was distributed to Members of Council, City Manager, City Solicitor & General Manager - Corporate Services & Long Term Care and City Treasurer only.

Dan Topatigh, CEO, Jack Jamieson, Chair and Scott Potts, Vice Chair - Tbaytel Board of Directors entered the meeting room via MS Teams.

Dan Topatigh provided an overview relative to the above noted.

Members of the Board were introduced.

Dan Topatigh responded to questions.

Jack Jamieson provided an update relative to succession planning for the Board of Directors.

City Clerk Krista Power responded to questions.

**OPEN SESSION in S.H. Blake Memorial Auditorium at 6:31 p.m.**

Committee of the Whole - Administrative Services Session

Chair: Councillor Mark Bentz

**PRESENT:**

Mayor Bill Mauro  
Councillor Albert Aiello  
Councillor Shelby Ch'ng  
Councillor Andrew Foulds  
Councillor Brian Hamilton  
Councillor Kristen Oliver  
Councillor Peng You

**OFFICIALS:**

Krista Power, City Clerk  
Norm Gale, City Manager  
Linda Evans, General Manager – Corporate Services  
& Long Term Care & City Treasurer  
Flo-Ann Track, Council & Committee Clerk

**ELECTRONIC PARTICIPATION:**

Councillor Mark Bentz  
Councillor Trevor Giertuga  
Councillor Rebecca Johnson  
Councillor Brian McKinnon  
Councillor Aldo Ruberto

**OFFICIALS - ELECTRONIC PARTICIPATION:**

Mike Grimaldi, Acting City Solicitor  
Karen Lewis, General Manager – Development &  
Emergency Services  
Kerri Marshall, General Manager – Infrastructure &  
Operations  
Kelly Robertson, General Manager – Community  
Services  
Kayla Dixon, Director – Engineering  
Chantal Harris, Manager – Billing & Collection

Matt Szybalski, Manager – Archives, Records & Privacy

## **DISCLOSURES OF INTEREST**

Councillor Aldo Ruberto declared a conflict with respect to R 30/2022 (Corporate Services & Long Term Care - Revenue) as a family member was named in the report.

Councillor Brian Hamilton declared a conflict with respect to R 30/2022 (Corporate Services & Long Term Care - Revenue) as a family member was named in the report.

## ***CONFIRMATION OF AGENDA***

### **Confirmation of Agenda - Committee of the Whole - March 28, 2022**

MOVED BY: Councillor Brian Hamilton

SECONDED BY: Councillor Kristen Oliver

WITH RESPECT to the March 28, 2022 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

## ***REPORTS OF COMMITTEES, BOARDS AND OUTSIDE AGENCIES***

### **Community Communications Committee Minutes**

Minutes of Meeting 1-2022 of the Community Communications Committee held on January 12, 2022, for information.

### **Official Recognition Committee Minutes**

Minutes of Meeting 01-2022 of the Official Recognition Committee held on January 11, 2022, for information.

### **Thunder Bay Police Services Board Minutes**

Minutes of Meetings 2 and 3 of the Fifty-Third Thunder Bay Police Services Board held on December 21, 2021 and January 18, 2022 respectively, for information.

**Anti-Racism & Respect Advisory Committee Minutes**

Minutes of Meeting 1-2022 of the Anti-Racism & Respect Advisory Committee held on January 24, 2022, for information.

**Inter-Governmental Affairs Committee Minutes**

Minutes of Meeting 08-2021 and 01-2022 of the Inter-Governmental Affairs Committee held on December 13, 2021, and March 7, 2022 respectively, for information.

***REPORTS OF MUNICIPAL OFFICERS***

**Annual Report on Council, Board and Committee Expenses**

Report R 19/2022 (Corporate Services & Long Term Care - Financial Services) relative to remuneration and expenses as required under Section 284 of the Municipal Act, 2001, for information.

Memorandum from Manager - Accounting Lauren Paradis dated March 11, 2022 providing information relative to the above noted.

**Property Tax Accounts with 2020 Arrears**

Report R 30/2022 (Corporate Services & Long Term Care - Revenue) requesting approval for the registration and sale of the lands for which taxes are over two years in arrears.

Confidential memorandum from Manager - Billing & Collection Services Chantal Harris, dated March 14, 2022 relative to the above noted was distributed separately to Members of Council, General Manager - Corporate Services & Long Term Care, City Manager and City Solicitor only.

Councillor Aldo Ruberto declared a conflict relative to the above noted and refrained from discussing or voting on the following resolution.

Councillor Brian Hamilton declared a conflict relative to the above noted and refrained from discussing or voting on the following resolution.

MOVED BY: Councillor Albert Aiello  
SECONDED BY: Councillor Rebecca Johnson

WITH RESPECT to Report R 30/2022 (Corporate Services & Long Term Care - Revenue), we recommend the registration of tax arrears certificates against the properties as shown in Attachment A to this Report for which real property tax is owing for a period of over two years unless taxes are paid by the registration date;

Committee of the Whole – March 28, 2022

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

**Application for Cancellation, Reduction Or Refund of Taxes Under Section 357 Of The Municipal Act**

Report R 31/2022 (Corporate Services & Long Term Care - Revenue) recommending the cancellation, reduction or refund of taxes totaling \$51,380.51.

Confidential memorandum from Manager - Billing & Collection Services Chantal Harris, dated March 11, 2022 relative to the above noted was distributed separately to Members of Council, General Manager - Corporate Services & Long Term Care, City Manager and City Solicitor only.

MOVED BY: Councillor Albert Aiello  
SECONDED BY: Councillor Andrew Foulds

WITH RESPECT to Report R 31/2022 (Corporate Services & Long Term Care - Revenue), we recommend that the cancellation, reduction or refund of taxes totaling \$51,380.51 as outlined in the Report be approved;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

**Application For Cancellation, Reduction or Refund of Taxes Re: Section 358 Of The Municipal Act**

Report R 32/2022 (Corporate Services & Long Term Care - Revenue) recommending approval of reduction and/or refund of property taxes, totaling \$34,007.05.

Confidential Memorandum from Manager - Billing & Collection Services Chantal Harris dated March 11, 2022 relative to the above noted was distributed separately to Members of Council, General Manager - Corporate Services & Long Term Care, City Manager and City Solicitor only.

MOVED BY: Councillor Albert Aiello  
SECONDED BY: Councillor Andrew Foulds

WITH RESPECT to Report R 32/2022 (Corporate Services & Long Term Care - Revenue), we recommend that the cancellation, reduction or refund of taxes totaling \$34,007.05 due to gross or manifest errors in the preparation of the assessment rolls as outlined in the Report be approved;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

**Harry Kirk Archives and Records Centre Expansion**

Report R 37/ 2022 (City Manager's Office - Office of the City Clerk) relative to the above noted, for information.

Memorandum from Manager - Archives, Records and Privacy Matt Szybalski dated March 3, 2022 requesting an opportunity to provide a presentation relative to the above noted.

City Clerk Krista Power appeared before Committee.

Matt Szybalski appeared before Committee via MS Teams.

Krista Power and Matt Szybalski provided a PowerPoint Presentation relative to the above noted and responded to questions.

**Use of Corporate Resources: Municipal Elections**

Report R 34/2022 (City Manager's Office - Office of the City Clerk) presenting a draft policy for consideration on the use of Corporate resources by incumbent candidates in Municipal Election campaigns.

MOVED BY: Councillor Albert Aiello  
SECONDED BY: Councillor Rebecca Johnson

WITH RESPECT to Report R 34/2022 (City Manager’s Office - Office of the City Clerk) we recommend the approval and adoption of the updated Corporate Policy – Use of Corporate Resources: Municipal Elections as appended to and outlined in this Report into the Corporate Policy Manual;

AND THAT the necessary by-law be presented to City Council for ratification.

CARRIED

***PETITIONS AND COMMUNICATIONS***

**Visit from Consul General of Japan – November 26, 2021**

Memorandum from Councillor Brian McKinnon, dated March 15, 2022 containing information relative to the above noted.

Committee of the Whole – March 28, 2022

***OUTSTANDING ITEMS***

**Outstanding List for Administrative Services as of March 15, 2022**

Memorandum from City Clerk Krista Power, dated March 15, 2022 providing the Administrative Services Outstanding Items List, for information.

***NEW BUSINESS***

**Establishment of Closed Session Meeting – April 4, 2022**

The following resolution will be presented to Committee of the Whole in order to establish Committee of the Whole – Closed Session on April 4, 2022:

MOVED BY: Councillor Brian Hamilton  
SECONDED BY: Councillor Albert Aiello

THAT a Committee of the Whole – Closed Session meeting be scheduled for Monday, April 4, 2022 at 4:30 p.m. in order to receive information pursuant to the Municipal Act (Section 239 (2)) relative to:

- (b) personal matters about an identifiable individual, including municipal or local board employees;
- (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

CARRIED

***ADJOURNMENT***

The meeting adjourned at 7:55 pm