



AGENDA MATERIAL

COMMITTEE OF THE WHOLE

MEETING DATE: MONDAY, SEPTEMBER 28, 2020

LOCATION: S. H. BLAKE MEMORIAL AUDITORIUM
(Council Chambers)

TIME: 6:30 P.M.



MEETING: Committee of the Whole

DATE: Monday, September 28, 2020

Reference No. COW - 36/51

OPEN SESSION in S.H. Blake Memorial Auditorium at 6:30 p.m.

Committee of the Whole - Administrative Services Session

Chair: Councillor M. Bentz

DISCLOSURES OF INTEREST

CONFIRMATION OF AGENDA

Confirmation of Agenda - September 28, 2020 Committee of the Whole

With respect to the September 28, 2020 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

PRESENTATIONS

Thunder Bay Community Economic Development Commission - Annual Report

Memorandum from Mr. C. Urquhart, Chair - Thunder Bay Community Economic Development Commission, dated August 12, 2020 requesting an opportunity to provide a presentation relative to The Thunder Bay Community Economic Development Commission Annual Report.

REPORTS OF COMMITTEES

Inter-Governmental Affairs Committee Minutes

Minutes of Meetings No. 03-2020 of the Inter-Governmental Affairs Committee held on June 8, 2020, for information.

Audit Committee Minutes

Minutes of Meetings No. 01-2020 of the Audit Committee held on May 27, 2020, for information.

Police Services Board Minutes

Minutes of Meeting Nos. 03-2020, 05-2020, 07-2020, 09-2020 and 10-2020 of the Thunder Bay Police Services Board held on December 17, 2019, January 21, 2020, February 18, 2020, April 21, 2020 and June 23, 2020, respectively, for information.

50th Anniversary Celebration Steering Committee Minutes

Minutes of Meeting No. 01-2020 of the 50th Anniversary Celebration Steering Committee held on June 26, 2020, for information.

REPORTS OF MUNICIPAL OFFICERS

Open Data Portal

Corporate Report No. R 64/2020 (Corporate Services & Long Term Care - Corporate Information Technology), recommending that the proposed Open Data Portal Policy be approved and included within the Corporate Policy Manual, and the Open Data Licence be approved.

With respect to Report No. R 64/2020 (Corporate Services & Long Term Care - Corporate Information Technology), we recommend that the proposed Open Data Portal Policy as outlined in Attachment A to this Report be approved and included within the Corporate Policy Manual;

AND THAT the Open Data Licence as outlined in Attachment B to this Report be approved;

AND THAT any necessary by-laws be presented to City Council for ratification.

2019 Annual Action Report, Crime Prevention Council

Corporate Report No. R 101/2020 (City Manager's Office - Corporate Strategic Services) 2019 Annual Action Report - Crime Prevention Council highlights initiatives and actions that have been implemented in 2019, for information.

PETITIONS AND COMMUNICATIONS

Amendment to Property Description - BL 79/2020 - Ogden School Lane Closing By-law

On July 27, 2020, City Council passed By-law 79/2020 – Ogden School Lane Closing By-law which allows for the closing of a portion of the lane allowance as located within the Ogden School site located at 600 McKenzie Street.

The legal description set out in By-law 79/2020 must be amended to describe the said portion of lane as a separate part on a reference plan in order for Administration to be able to register the by-law.

Memorandum dated September 14, 2020 from Ms. K. Charlton, Property Agent - Realty Services requesting that Council give authority to amend the legal description under By-law 79/2020 – Ogden School Lane Closing By-law

With Respect to the memorandum from Kathy Charlton, Property Agent dated August 18, 2020, we recommend that the legal description under By-law 79/2020 – Ogden School Lane Closing By-law be amended to delete

“Part of Lane, Block 10, Registered Plan W-54, City of Thunder Bay, District of Thunder Bay”,
and replace with

“Part of Lane, Block 10, Registered Plan W-54 Designated as Part 1 on Reference Plan 55R-14712 City of Thunder Bay, District of Thunder Bay”

Request for Report - Financial Implications of a Nuisance By-law

At the June 15, 2020 Committee of the Whole meeting and subsequently ratified at City Council, a motion was carried relative to the potential development of a Nuisance By-Law, Administration was requested to report back to City Council with information, recommendations and relevant financial impacts.

Memorandum from Mr. M. Smith, General Manager Development & Emergency Services Department dated September 17, 2020 relative to the above noted, for information.

Potential Future Uses - Dease Pool/Park Site

At the December 16, 2019 Committee of the Whole meeting, Report No. R 174/2019 (Community Services – Recreation and Culture) was presented, and a resolution was passed directing Administration to continue to consult with the community on a revised and more detailed concept plan for the Dease Park and Dease Pool sites, as suggested in the report, and to report back on a proposed phased park re-development approach and financial implications in Q3 2020.

Memorandum from Ms. K. Robertson, General Manager - Community Services dated September 18, 2020 relative to the above noted, for information.

Multi-Use Indoor Sports Facility - Milestone Update

At the August 10, 2020 Committee of the Whole meeting, Corporate Report No. R 74/2020 (Community Services & Asset Management) Multi-Use Indoor Sports Facility - Project Advancement was presented.

Memorandum from Mr. G. Broere, Director - Asset Management dated September 16, 2020 providing information relative to anticipated milestone dates to complete the Multi-Use Indoor Sports Facility.

NEW BUSINESS

ADJOURNMENT

MEETING DATE 09/28/2020 (mm/dd/yyyy)

SUBJECT Confirmation of Agenda

SUMMARY

Confirmation of Agenda - September 28, 2020 Committee of the Whole

RECOMMENDATION

With respect to the September 28, 2020 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.



MEETING DATE 09/28/2020 (mm/dd/yyyy)

SUBJECT Thunder Bay Community Economic Development Commission - Annual Report

SUMMARY

Memorandum from Mr. C. Urquhart, Chair - Thunder Bay Community Economic Development Commission, dated August 12, 2020 requesting an opportunity to provide a presentation relative to The Thunder Bay Community Economic Development Commission Annual Report.

ATTACHMENTS

1. MEMORANDUM TO K. POWER CITY CLERK - CEDC PRESENTATION SEPTEMBER 28 2020

MEMORANDUM

TO: Ms. Krista Power, City Clerk, Office of
the City Clerk, City of Thunder Bay

FROM: Mr. Craig Urquhart, Chair, Thunder Bay
Community Economic Development
Commission (CEDC)

DATE: August 12, 2020

RE: Thunder Bay CEDC – annual
presentation to the Mayor and Members
of City Council (Public Session)
(PowerPoint presentation) – September
28, 2020

Please accept this Memorandum as a request by the Thunder Bay Community Economic Development Commission (CEDC) to present a PowerPoint presentation to the Committee of the Whole relative to the above as follows:

Date: Monday, September 28, 2020
Time: 6:30 p.m. (Public Session)
Location: Council Chambers, City Hall
Subject: CEDC's Annual Report to City Council (PowerPoint presentation)
Presenters: Mr. Eric Zakrewski, CEO, CEDC and Mr. Craig Urquhart, Chair, CEDC

The presentation should take approximately 20-30 minutes.

Sincerely,



Craig Urquhart, Chair
Thunder Bay Community Economic Development Commission (CEDC)

MEETING DATE 09/28/2020 (mm/dd/yyyy)

SUBJECT Inter-Governmental Affairs Committee Minutes

SUMMARY

Minutes of Meetings No. 03-2020 of the Inter-Governmental Affairs Committee held on June 8, 2020, for information.

ATTACHMENTS

1. 2020-06-08 IGAC 03-2020 - FINAL

DATE: MONDAY, JUNE 8, 2020

MEETING NO. 03-2020

TIME: 12:05 P.M.

PLACE: ELECTRONIC MEETING

CHAIR: COUNCILLOR B. MCKINNON

ELECTRONIC PARTICIPATION:

Mayor B. Mauro

Councillor A. Aiello (left meeting at 1:34 pm)

Councillor B. McKinnon

Councillor S. Ch'ng

Councillor K. Oliver

OFFICIALS – ELECTRONIC

PARTICIPATION:

Mr. N. Gale, City Manager

Ms. E. Nadon, Executive Administrator to
the City Manager

Ms. D. Earle, Deputy City Clerk

GUESTS – ELECTRONIC PARTICIPATION:

Councillor R. Johnson

Councillor C. Fraser

Mr. E. Zakrewski, CEO - CEDC

Mr. J. Sherband, Manager Solid Waste and
Recycling Services

Mr. C. Campbell, Manager Central Support

Mr. W. Bradica, CAO TBDSSAB

Mr. K. Ranta, Director, Integrated Social Services
TBDSSAB

RESOURCE PERSON – ELECTRONIC

PARTICIPATION:

Mr. J. Howie, Policy Assistant to the
Mayor

1.0 DISCLOSURES OF INTEREST

None.

2.0 AGENDA APPROVAL

Item 12.3 Provincially Significant Wetlands Designation – confirmed that Thunder Bay is also affected by the Ministry of Natural Resources and Forestry designation of Wetlands. In 2019 we received a presentation by the Lakehead Region Conservation Authority where it was indicated that a number of residents were affected, it also outlined that flood plain mapping is different from wetlands designations. Building restrictions may be a result of new designations. Unsure what The City of Thunder Bay Official Plan allocates in this regard. N. Gale to follow up with Administration and bring this back to committee at the September 14, 2020 meeting.

MOVED BY: Councillor K. Oliver

SECONDED BY: Councillor A. Aiello

With respect to the June 8, 2020 Inter-Governmental Affairs Committee, we recommend that the agenda as amended, including any additional information and new business, be confirmed.

CARRIED

3.0 MINUTES OF PREVIOUS MEETINGS

The Minutes of Meeting No. 02-2020 held on February 10, 2020, of the Inter-Governmental Affairs Committee, to be confirmed.

MOVED BY: Councillor A. Aiello
SECONDED BY: Councillor K. Oliver

THAT the Minutes of Meeting No. 02-2020 held on February 10, 2020, of the Inter-Governmental Affairs Committee, be confirmed.

CARRIED

4.0 COMMUNITY AND SUPPORTIVE HOUSING RESOLUTION

Councillor C. Fraser shared his concerns relative to supportive housing and the needs in our community.

Mr. W. Bradica, CAO District of Thunder Bay Social Services Administration Board (TBDSSAB) provided background on community housing and supports required for many citizens. Mr. Bradica indicated that there are not enough services in the health care system for people that require a higher level of support for mental health and addictions. There are significant unmet needs. Mayor B. Mauro indicated that information related to housing and addictions have previously been shared with Minister Tibollo and he has encouraged the City of Thunder Bay to advocate on these issues. Advocacy is also being pursued with local agencies related to crisis beds.

NOMA has met with federal ministers regarding marginalized individuals – working towards supports being placed in First Nation communities so access to services are closer to home. NOMA is trying to take leadership on this regionally.

Mayor B. Mauro submitted a letter with a recommended approach to Associate Minister Tibollo, we have not heard anything back. Associate Minister Tibollo has expressed an interest in the Lakehead Psychiatric Hospital, local service providers do not see this facility adequate for providing care.

MOVED BY: Councillor A. Aiello
SECONDED BY: Mayor B. Mauro

The Intergovernmental Affairs Committee recommends that City Council consider the following motion:

With Respect to the additional need for mental health and addictions supports, including treatment, transitional and supportive housing in the District of Thunder Bay, we recommend that City Council appeal to the Provincial and Federal Governments to increase funding for homeless prevention initiatives, mental health supports and programs and services for those dealing with addiction;

AND THAT City Council call upon the Ministry of Health to facilitate the development of a stronger partnership between municipalities, Service Managers and the North West LHIN with additional resources committed to mental health and addictions agencies for direct supports and supportive housing.

AND THAT City Council call upon the Ministry of Health to provide additional capital and operating funding to support health partners to assist more people in treatment facilities.

AND THAT City Council call upon the Ministry of Municipal Affairs and Housing to provide additional capital and operating funding to support housing and health partners to assist more people through enhanced transitional housing opportunities;

AND THAT City Council call upon the Ontario government to support the development of a Coordinated Housing Access System, in part, by aligning current financial resources for homelessness services with federal commitments to help streamline the process to access housing and supports.

AND THAT this motion be presented to City Council for approval;

AND THAT a copy of the resolution, once approved by City Council, be distributed to the Honourable Patty Hajdu, Minister of Health; the Honourable Ahmed Hussen, Minister of Families, Children and Social Development; the Honourable Seamus O'Regan, Minister of Indigenous Services; Mr. Marcus Powlowski, MP Thunder Bay-Rainy River; the Honourable Doug Ford, Premier of Ontario; the Honourable Christine Elliot, Minister of Health; the Honourable Steve Clark, Minister of Municipal Affairs and Housing; the Honourable Michael Tibollo, Associate Minister of Mental Health and Addictions; the Honourable Greg Rickford, Minister of Indigenous Affairs; the District of Thunder Bay Social Services Administration Board; North West LHIN; and the Northwestern Ontario Municipal Association;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

Councillor Fraser left the meeting at 12:35pm.

Councillor Johnson joined the meeting at 12:37pm.

5.0 TRANSITION OF THE BLUE BOX TO FULL PRODUCER RESPONSIBILITY

Mr. J. Sherband, Manager Solid Waste and Recycling Services provided an update relative to the above noted. The current provincial Blue Box Program is a 50/50 cost sharing between municipalities and producers. On November 30, 2016, the Province passed the Waste Free Ontario Act. The new legislative framework will make producers fully responsible for end-of-life management of designated products and packaging. The new system will transfer full financial and operational responsibility of the program to producers using a phased in approach between 2023 and 2025. The Association of Municipalities of Ontario (AMO) has requested that

municipalities pass a resolution via Council by June 30, 2020 regarding the transition of the Blue Box Program to full producer responsibility. Potential savings from the transition could be utilized to fund a curbside food and organics waste program, which is required by 2025 through a current Provincial Waste Policy Statement.

MOVED BY: Councillor S. Ch'ng
SECONDED BY: Councillor A. Aiello

The Intergovernmental Affairs Committee recommends that City Council consider the following motion:

WHEREAS the amount of single-use plastics leaking into our lakes, rivers, waterways is a growing area of public concern;

WHEREAS reducing the waste we generate and reincorporating valuable resources from our waste stream into new goods can reduce GHGs significantly;

WHEREAS the transition to full producer responsibility for packaging, paper and paper products is a critical to reducing waste, improving recycling and driving better economic and environmental outcomes;

WHEREAS the move to a circular economy is a global movement, and that the transition of Blue Box programs would go a long way toward this outcome;

WHEREAS the City of Thunder Bay is supportive of a timely, seamless and successful transition of Blue Box programs to full financial and operational responsibility by producers of packaging, paper and paper products;

AND WHEREAS the Association of Municipalities of Ontario has requested municipal governments with Blue Box programs to provide an indication of the best date to transition our Blue Box program to full producer responsibility;

THEREFORE BE IT RESOLVED:

THAT the City of Thunder Bay would like to transition their Blue Box program to full producer responsibility on July 1, 2023.

AND THAT this decision is based on the following rationale:

1. Cost avoidance. Early termination fees in the first two years of transition for the City of Thunder Bay's municipal blue box collection and processing contract provide cost savings to taxpayers. Transition in the last year results in additional costs to the City for contract termination.
2. The requirement for the City of Thunder Bay to have a curbside food and organic waste collection program in place by 2025, as per Provincial Waste Policy Statement. Potential

financial savings from the Blue Box program delivery could be used to offset costs with this new program.

AND THAT the City of Thunder Bay would be interested in examining options around providing collection services to Producers should we be able to arrive at mutually agreeable commercial terms.

AND THAT any questions regarding this resolution can be directed to Jason Sherband, Manager – Solid Waste and Recycling Services at 807-625-3851 or jsherband@thunderbay.ca

AND THAT the resolution be forwarded to the Association of Municipalities of Ontario and the Ontario Ministry of the Environment, Conservation and Parks.

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

6.0 BAN ON SINGLE USE PLASTICS

Mr. J. Sherband, Manager Solid Waste and Recycling Services provided an update relative to the above noted. A ban of single use plastics is an emerging issue municipally, provincially and federally. Municipalities would prefer a united approach though different options are being investigated.

MOVED BY: Councillor A. Aiello

SECONDED BY: Mayor B. Mauro

With Respect to the memorandum from Councillor B. McKinnon, Chair – Intergovernmental Affairs Committee dated June 4, 2020, we recommend that the City of Thunder Bay support a harmonized approach on the elimination of single-use plastics across the Province of Ontario, in principle, and defer a decision regarding implementation until the Provincial and/or Federal governments have announced their decision and plans for single-use plastics;

AND THAT this resolution be circulated to the Honourable Patty Hajdu, Minister of Health; Mr. Marcus Powlowski, MP Thunder Bay-Rainy River; the Honourable Jeff Yurek, Minister of Environment, Conservation and Parks; AMO; and NOMA;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

7.0 BUSINESS ARISING FROM PREVIOUS MINUTES

7.1 Ring of Fire Update

No updates were provided at this time.

7.2 Bombardier Update

Advocacy continues to be important given that Bombardier continues to work towards a contract with the City of Toronto to build their Light Rail Vehicles.

7.3 Next Generation 911 Update

Mr. N. Gale, City Manager shared that four Communications Centre Operators have been hired in the 2020 budget. The NG911 committee has not met due to restrictions with COVID-19. Also due to COVID-19 the CRTC has expanded the timelines for completion of the NG911 project.

Confirmed that the technology is still being developed. Discussed why additional staff has been hired if the timelines have been extended; the Police Services Board makes decisions related to hiring, not the City of Thunder Bay.

Advocacy continues related to the Province allowing telecom providers to collect a fee to offset the costs of NG911.

7.4 Stop Arm Cameras Working Group

Councillor K. Oliver provided an update relative to the above noted. The recommendations are to disband the working group and further define what the City's responsibility is.

MOVED BY: Councillor K. Oliver
SECONDED BY: Councillor A. Aiello

With respect to the installation of stop arm cameras on school buses in the City, we recommend that the Chair of the Intergovernmental Affairs Committee present Council with a memo requesting that the Legal Services Division determine the City's responsibility relative to the installation of stop arm cameras on school buses;

AND THAT Administration be directed to report back to Council with their findings on or before September 30, 2020.

CARRIED

7.5 Ontario Health Care Motion

Mr. N. Gale, City Manager provided an update relative to the above noted. Confirmation has been received from Minister Elliot that the work that is being done on Public Health and EMS modernization has been placed on hold due to the pandemic. Unsure of the impact to the 2021 budget, N.Gale will follow up and report back to the committee.

8.0 Noise Level and Sound Barriers on the Thunder Bay Expressway

Councillor A. Aiello would like to determine the criteria used by the Ministry of Transportation (MTO) to approve a location(s) for the installation of sound barriers on the Thunder Bay Expressway. Recommended a visit to the local MTO office to request an updated sound study be completed.

9.0 Community Economic Development Commission Activities

Mr. E. Zakrewski, CEO, CEDC provided an update relative to the above noted.

- *Are you ready?* Is a new campaign for local business, explained
- Continued work with OPG – two local builders are interested in the property
- Highest priority is to continue to advocate to the Province for regional reopening from the pandemic

10.0 Advocacy Updates related to the COVID-19 Pandemic

Mayor B. Mauro provided information relative to the above noted.

- LUMCO and FCM advocacy on operating budget deficits
- Infrastructure – have flowed the gas tax funds all at once rather than in two installments. This does not change anything for us as it is not new or extra money
- Bombardier – setting up a call with Toronto Mayor
- Guns and gangs – continuing to advocate
- Regular discussions with MPs and MPPs
- Participate on a COVID-19 call with Marcus Powlowski, MP Thunder Bay-Rainy River
- LUMCO calls
- MARCO calls

11.0 AMO 2020

The Association of Municipalities of Ontario (AMO) Conference is being held virtually August 17-19, 2020. Mr. J. Howie, Policy Assistant provided an overview relative to preparations for the AMO 2020 Conference.

As of June 8, 2020, the following issues will be brought to AMO:

- | | |
|--------------------------------------|--|
| 1. Multi –Sport Indoor Turf Facility | 7. Crisis Centre with recommendation 114 |
| 2. Police Funding/Guns and Gangs | Seven Youth Inquest |
| 3. RegenMed | 8. Non urgent patient transfer |
| 4. Bombardier | 9. Flyover at Expressway and Oliver Road |
| 5. Shelter House Funding | 10. POA (Provincial Offenses Collection) |
| 6. Next Generation 911 | 11. Emergency Evacuations |
| | 12. Correctional Centre |

Attendance at the 2020 AMO Conference.

MOVED BY: Councillor K. Oliver
SECONDED BY: Councillor S. Ch'ng

With respect to the 2020 AMO Virtual Conference, being held August 17-19, 2020, we recommend that all expenses for this conference be paid for Mayor B. Mauro, Councillor B. McKinnon, Mr. N. Gale and Mr. J. Howie;

AND THAT these expenses be paid through the Inter-Governmental Affairs Committee budget.

CARRIED

12.0 CORRESPONDENCE

12.1 Appointment Thank you

Copy of letter from the Honourable Daniel Vandal, Minister of Northern Affairs to Mayor Bill Mauro, dated January 28, 2020, relative to the above-noted, for information.

Copy of letter from the Honourable Carla Qualtrough, Minister of Employment, Workforce Development and Disability Inclusion to Mayor Bill Mauro, dated February 3, 2020, relative to the above-noted, for information.

Copy of letter from the Honourable Catherine McKenna, Minister of Infrastructure and Communities to Mayor Bill Mauro, dated February 6, 2020, relative to the above-noted, for information.

Copy of letter from the Honourable Bernadette Jordan, Minister of Fisheries, Oceans and the Canadian Coast Guard to Mayor Bill Mauro, dated February 13, 2020, relative to the above-noted, for information.

Copy of letter from the Honourable Filomena Tassi, Minister of Labour to Mayor Bill Mauro, dated February 14, 2020, relative to the above-noted, for information.

12.2 2020 Federal Budget Considerations

Copy of letter to The Honourable Patty Hajdu, Minister of Health from Mayor Bill Mauro and Brian McKinnon, Chair of the Intergovernmental Affairs Committee, dated February 5, 2020, relative to the above-noted, for information.

Copy of letter to Marcus Polowski, MP Thunder Bay – Rainy River from Mayor Bill Mauro and Brian McKinnon, Chair of the Intergovernmental Affairs Committee, dated February 5, 2020, relative to the above-noted, for information.

12.3 Provincially Significant Wetlands Designation

Copy of letter from Doug Robertson, CAO/Clerk/Director, Economic Development the Village of Merrickville-Wolford, to The Honourable Doug Ford, Premier of Ontario, dated February 5, 2020, relative to the above-noted, for information.

12.4 Federal Guns and Gangs Funding

Copy of letter to The Honourable Patty Hajdu, Minister of Health and Marcus Polowski, MP Thunder Bay – Rainy River from Mayor Bill Mauro and Brian McKinnon, Chair of the Intergovernmental Affairs Committee, dated February 11, 2020, relative to the above-noted, for information.

12.5 2020 ROMA Conference

Copy of letter from the Honourable Sylvia Jones, Solicitor General to Mayor Bill Mauro, dated February 12, 2020, relative to the above-noted, for information.

12.6 Intramodal-Intermodal Urban Transport

Copy of letter to The Honourable Patty Hajdu, Minister of Health, Marcus Polowski, MP Thunder Bay – Rainy River and The Honourable Marc Garneau, Minister of Transport from Mayor Bill Mauro and Brian McKinnon, Chair of the Intergovernmental Affairs Committee, dated February 14, 2020, relative to the above-noted, for information.

12.7 Letter of Support - 911 Misdials

Copy of motion from Amanda Cox, Clerk/Planning Coordinator, Township of Madoc to the Honourable Sylvia Jones, Solicitor General, relative to the above-noted, for information.

Copy of motion from Laura Moy, Director Corporate Services & Clerk, The Corporation of the Town of Tecumseh to the Honourable Sylvia Jones, Solicitor General, dated December 20, 2019, relative to the above-noted, for information.

12.8 Heddele Shipyards

Copy of letter to The Honourable Patty Hajdu, Minister of Health, Marcus Polowski, MP Thunder Bay – Rainy River, The Honourable Anita Anand, Minister of Public Services & Procurement and The Honourable Bernadette Jordan, Minister of Fisheries, Oceans & Canadian Coast Guard from Mayor Bill Mauro and Shelby Ch'ng, Vice-Chair of the Intergovernmental Affairs Committee, dated February 24, 2020, relative to the above-noted, for information.

12.9 Call for a solution to the ongoing Coastal GasLink and Rail Disruption situations

Copy of resolution from Brad Roach, CAO and Clerk-Treasurer, The Corporation of the Township of Tyendinaga, dated March 3, 2020, relative to the above-noted, for information.

12.10 Investing in Canada Infrastructure Program – Public Transit

Copy of letter to Mayor Bill Mauro from the Honourable Caroline Mulroney, Minister of Transportation, dated March 5, 2020, relative to the above-noted, for information.

12.11 Escalated Public Health Protective Measures and Financial Support for Municipalities – COVID-19 Virus

Copy of letter to The Right Honourable Justin Trudeau, Prime Minister of Canada and the Honourable Doug Ford, Premier of Ontario from Mr. C. Guthrie, Chair, Large Urban Mayors' Caucus of Ontario, dated March 24, 2020, relative to the above-noted, for information.

12.12 Rural and Northern Access to Broadband

Copy of letter to the Honourable Doug Ford, Premier of Ontario from Mr. G. Bisson, MPP Timmins and Mr. G. Bourgouin, MPP Mushkegowuk-James Bay, dated April 24, 2020, relative to the above-noted, for information.

12.13 Internet and Cellphone Access for Low Income People

Copy of letter to the Honourable Patty Hajdu, Minister of Health from Ms. A. Lynch, Chair, Breaking Down Barriers to Employment and Training Work Group, Kinna-aweya Legal Clinic, dated May 14, 2020, relative to the above-noted, for information.

13.0 NEW BUSINESS

Mayor B. Mauro discussed a resolution related to banning hand guns. The federal government appears to be moving towards local decision making on this issue. Agreed that this issue will be best advised by the Police Services Board.

14.0 NEXT MEETING

The next regular Inter-Governmental Affairs Committee meeting is scheduled for Monday, September 14, 2020 at 12:00 p.m. in the McNaughton Room, 3rd Floor, City Hall.

15.0 ADJOURNMENT

The meeting adjourned at 2:25 p.m.



MEETING DATE 09/28/2020 (mm/dd/yyyy)

SUBJECT Audit Committee Minutes

SUMMARY

Minutes of Meetings No. 01-2020 of the Audit Committee held on May 27, 2020, for information.

ATTACHMENTS

1. 2020-05-27 AUDIT COMMITTEE - FINAL

DATE: MAY 27, 2020

MEETING NO. 01-2020

TIME: 2:00 P.M.

PLACE: MS TEAMS

CHAIR: MR. J. FRIDAY

PRESENT:

Councillor M. Bentz
Councillor C. Fraser
Mr. J. Friday
Mr. D. Heath

REGRETS:

Councillor S. Ch'ng

AUDITORS:

Mr. W. Flasz, BDO Canada LLP
Mr. D. Kubinec, BDO Canada LLP
Ms. A. Berezowski, BDO Canada LLP

OFFICIALS:

Mr. N. Gale, City Manager
Ms. L. Evans, General Manager - Corporate
Services & Long Term Care & City
Treasurer
Ms. E. Westover, Acting Director – Financial
Services
Mr. D. Crupi, Manager - Internal Audit and
Continuous Improvement
Ms. S. Irvine, Executive Assistant - Corporate
Services & Long Term Care

GUESTS:

Ms. C. Jaremey, Accountant - Financial
Services
Mr. J. Tyson, Internal Audit & Continuous
Improvement Analyst

1.0 WELCOME AND DISCLOSURE OF INTEREST

Vice Chair Mr. J. Friday called the meeting to order at 2 p.m.

There were no disclosures of interest declared at this time.

2.0 AGENDA APPROVAL

MOVED BY: Councillor M. Bentz
SECONDED BY: Mr. D. Heath

With respect to the May 27, 2020 meeting of the Audit Committee, we recommend that the agenda as printed, including any additional information and new business, be confirmed. Item added under New Business - Thunder Bay Community Auditorium Financial Records.

CARRIED

3.0 APPOINTMENT OF CHAIR & VICE CHAIR

Ms. S. Irvine, Executive Assistant - Corporate Services & Long Term Care, administered the nominations for Chair.

MOVED BY: Councillor M. Bentz
SECONDED BY: Mr. D. Heath

With respect to the Chair and Vice-Chair positions on the Audit Committee, we recommend that Mr. J. Friday be appointed Chair and that Councillor C. Fraser be appointed Vice-Chair for the remainder of the 2020 calendar year, and until such time a replacement has been appointed, as required annually.

2:15 p.m. - Councillor C. Fraser and Mr. D. Kubinec joined the meeting via MS Teams.

CARRIED

The newly-appointed Chair, Mr. J. Friday, assumed the position of Chair, and Councillor C. Fraser assumed the position of Vice-Chair, for the remainder of the meeting.

4.0 MINUTES OF PREVIOUS MEETING

Minutes of Meeting No. 03-2019 (Open & Closed) of the Audit Committee, held on December 16, 2019, be confirmed.

MOVED BY: Mr. D. Heath
SECONDED BY: Councillor M. Bentz

THAT the Minutes of Meeting No. 03-2019 (Open & Closed) of the Audit Committee, held on December 16, 2019 be confirmed.

CARRIED

5.0 BUSINESS ARISING FROM PREVIOUS MINUTES

No outstanding business.

6.0 CREDIT CARD AUDIT REPORT

Copies of the 2019 Credit Card Compliance Internal Audit Report, were provided for information.

Mr. D. Crupi, Manager – Internal Audit & Continuous Improvement, provided an overview and responded to questions relative to the above. Mr. D. Crupi concluded that the Audit is complete and there are no outstanding items.

Mr. J. Friday thanked Mr. D. Crupi and Mr. J. Tyson for all of their work on the Credit Card Audit Report.

MOVED BY: Councillor C. Fraser
SECONDED BY: Councillor M. Bentz

THAT the Credit Card Audit Report, as presented at the May 27, 2020 meeting of the Audit Committee, be accepted.

CARRIED

7.0 TERMS OF REFERENCE & INTERNAL AUDIT CHARTER

Copies of the Terms of Reference, were provided for information.

As per the Terms of Reference, an annual review should be conducted by the new Committee. Mr. D. Crupi, Manager – Internal Audit & Continuous Improvement, recommended changes are not required.

Copies of Internal Audit Charter – May 2019, were provided for information.

MOVED BY: Mr. D. Heath
SECONDED BY: Councillor M. Bentz

THAT the Terms of Reference and Internal Audit Charter, as presented at the May 27, 2020 meeting of the Audit Committee, be accepted.

CARRIED

8.0 BDO REMARKS

Mr. W. Flaszka, BDO Canada LLP, provided a brief update on the audit of the consolidated financial statements. Mr. W. Flaszka announced his retirement from BDO at the end of 2020. Mr. D. Kubinec will be replacing Mr. W. Flaszka.

9.0 NON-CONSOLIDATED FINANCIAL STATEMENTS

Copies of Corporate Report No. R 59/2020 – Non-Consolidated Financial Statements, Reserve Fund and Investment of Municipal Funds Update, were provided for information.

Copies of the Non-Consolidated Financial Statements for the year ending December 31, 2019 for the Corporation of the City of Thunder Bay, referenced as Attachment A in Corporate Report No. R 59/2020, were provided for information.

Ms. E. Westover, Acting Director – Financial Services, provided an overview and responded to questions about Corporate Report No. R 59/2020. She noted that the Corporate Report and Non-Consolidated Financial Statements were prepared by Administration for internal use and have not been audited by BDO. They will be incorporated into the Consolidated Financial Statements being presented to Committee of the Whole tentatively July 27, 2020.

Ms. E. Westover presented an overview of the chart highlighting the net variance in both tax-supported and rate-supported operations and the key drivers found on Page 45 in the agenda package

Inclusion of the annual Investment of Municipal Funds Update report was included in R 59/2020 due to the normal timing of the report coinciding with the announcement of the Covid-19 Pandemic. Administration made the decision to include in report R 59/2020 for this year only due to the unusual circumstances related to the pandemic.

Ms. C. Jaremey presented an overview of items in the Non-Consolidated Financial Statements (Pages 50, 51, 52, 59, and 60) included in the agenda package.

Discussion held. Ms. L. Evans responded to questions relative to the above.

Mr. J. Friday thanked Ms. L. Evans, Ms. E. Westover, and Ms. C. Jaremey for all of their work on the Non-Consolidated Financial Statements.

MOVED BY: Councillor M. Bentz
SECONDED BY: Mr. D. Heath

THAT the Audit Committee recommends the presentation of the Non-Consolidated Financial Statements of The Corporation of the City of Thunder Bay, as at and for the year ended December 31, 2019, as presented and amended at the May 27, 2020 meeting of the Audit Committee meeting, to Committee of the Whole on June 22, 2020.

CARRIED

8.0 NEW BUSINESS

a) Thunder Bay Community Auditorium Financial Records:

Ms. L. Evans, General Manager – Corporate Services & Long-Term Care & City Treasurer, provided as information to the Committee, that the Thunder Bay Community Auditorium's 2019 financial records will not be consolidated. As well, 2018 will be restated to remove the Thunder Bay Community Auditorium as the City of Thunder Bay does not have control over their operations. Mr. N. Gale thanked Ms. L. Evans for work done on the Thunder Bay Community Auditorium review.

9.0 NEXT MEETING

- Committee meetings are held as required, via MS Teams, unless otherwise notified.
- Ms. E. Westover, stated that the 2019 Audit Committee Annual Report is tentatively scheduled to be presented to Committee of the Whole on July 27, 2020, as there is a break of Council meetings the first two weeks of July. There are slight delays due to the Covid-19 Pandemic, with some timelines being lengthened. The auditors need time to review the new Treasurer's Report and the Consolidated Financial Statements to meet the deadline.
- Next meeting date of July 8, 2020 was proposed and is tentative. Members to be polled for an available date, although some reports may not be ready before the beginning of July. The presentation to Committee of the Whole can be delayed, and it has gone as late as August.

10.0 ADJOURNMENT

MOVED BY: Councillor M. Bentz
SECONDED BY: Councillor C. Fraser

The meeting adjourned at 3:11 p.m.

CARRIED

MEETING DATE 09/28/2020 (mm/dd/yyyy)

SUBJECT Police Services Board Minutes

SUMMARY

Minutes of Meeting Nos. 03-2020, 05-2020, 07-2020, 09-2020 and 10-2020 of the Thunder Bay Police Services Board held on December 17, 2019, January 21, 2020, February 18, 2020, April 21, 2020 and June 23, 2020, respectively, for information.

ATTACHMENTS

1. DECEMBER 17, 2019 REGULAR SESSION PSB MINUTES AS AMENDED
2. JANUARY 21 2020 REGULAR SESSION PSB MINUTES FINAL
3. FEBRUARY 18 2020 REGULAR SESSION PSB MINUTES
4. APRIL 21 2020 REGULAR SESSION PSB MINUTES
5. JUNE 23 2020 REGULAR SESSION PSB MINUTES

**MEETING: THE THIRD MEETING OF THE FIFTY-FIRST THUNDER BAY
POLICE SERVICES BOARD**

DATE: DECEMBER 17, 2019

TIME: 9:07 A.M.

PLACE: MCNAUGHTON ROOM – CITY HALL

CHAIR: MS. C. REITBERGER/MS. G. MORRISEAU

PRESENT:

Mayor B. Mauro
Councillor K. Oliver
Dr. K. Lansdell
Ms. G. Morriseau
Ms. C. Reitberger
Mr. T. Lockwood,
Administrator of the Board

OFFICIALS:

Ms. K. Power, Secretary - Thunder Bay Police Services Board
Ms. S. Hauth, Chief of Police
Mr. R. Hughes, Deputy Chief of Police
Ms. N. Korcheski, Assistant to the Secretary

DISCLOSURES OF INTEREST

There were no disclosures announced at this time.

CONFIRMATION OF AGENDA

It was the consensus of the Board to add Grant Announcement as an item of New Business.

MOVED BY: Ms. G. Morriseau
SECONDED BY: Mayor B. Mauro

With respect to the Third Regular Session Meeting of the Fifty-First Thunder Bay Police Services Board held on December 17, 2019, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

Chair C. Reitberger thanked Mr. G. Wight, Police Advisor – Ministry of Community Safety & Correctional Services, for his support and guidance. It was noted that Mr. T. Gervais, Police Advisor, will replace Mr. G. Wight in providing support to the Board from the Ministry.

AFFIRMATION OF OFFICE

Correspondence from the Ministry of Community Safety and Correctional Services dated November 22, 2019, relative to Order in Council No. 1685/2019, appointing Mr. Kyle Lansdell to the Thunder Bay Police Services Board for a three year term effective November 21, 2019.

The Affirmation of Office was read aloud by Mr. Kyle Lansdell, signed and filed.

Ms. C. Reitberger noted that Mr. Lansdell will be required to complete mandatory Governance and Cultural training prior to having a vote on the Board. Mr. T. Lockwood will provide an update at a future meeting on the status of the training.

ELECTION OF CHAIR AND VICE-CHAIR

The Secretary called for nominations from the Members for the election of a Chair for the remainder of 2019 and 2020. Both Ms. G. Morriseau and Mayor B. Mauro were nominated as follows.

- (a) Ms. G. Morriseau was nominated for the position of Chair

MOVED BY: Ms. C. Reitberger
SECONDED BY: Mr. T. Lockwood

- (b) Mayor B. Mauro was nominated for the position of Chair

MOVED BY: Councillor K. Oliver
SECONDED BY: None

A vote was held and Ms. G. Morriseau was elected Chair by majority of votes cast.

The Secretary called for nominations from the Members for the election of a Vice Chair for the remainder of 2019 and 2020.

No nominations were received.

Ms. G. Morriseau assumed the Chair.

It was noted that discussion will be brought forward relative to Vice Chair at the January 21, 2020 Regular Session meeting.

CONFIRMATION OF MINUTES

The Minutes of the Thirty-Third Regular Session Meeting of the Fiftieth Thunder Bay Police Services Board held on November 19, 2019, to be accepted.

MOVED BY: Ms. C. Reitberger
SECONDED BY: Mr. T. Lockwood

THAT Minutes of the Thirty-Third Regular Session Meeting of the Fiftieth Thunder Bay Police Services Board held on November 19, 2019, to be accepted.

CARRIED

Notice of Motion to Rescind – Thunder Bay Police Association – Correspondence

At the November 19, 2019 Regular Session meeting of the Thunder Bay Police Services Board a memorandum from Ms. C. Reitberger, Chair – Thunder Bay Police Services Board, dated November 13, 2019, relative to a Notice of Motion to Rescind the resolution with respect to the Thunder Bay Police Association – Correspondence, passed at the October 15, 2019 Regular Session meeting of the Board was presented.

At that time the Chair withdrew the Notice of Motion to Rescind and asked the Board to consider a Notice of Motion to Reconsider with respect to the above noted.

A motion to approve amending the motion to allow for a Notice of Motion to Reconsider rather than Rescind was carried.

Also at the November 19, 2019 Regular Session meeting a motion to suspend the rules and allow for debate at the November 19, 2019 Regular Session meeting was presented and lost.

Discussion was held relative to the above noted.

It was the consensus of the Board to move this item to the end of the Regular Session agenda.

PRESENTATION

Recruitment Strategy – Thunder Bay Police Service

Ms. A. Wilson, Human Resources Specialist and Staff Sergeant R. Snyder provided a PowerPoint presentation and responded to questions relative to the above noted, for the Board's information.

Chief S. Hauth noted that an update relative to the above noted would be provided to the Board in early 2020.

It was the consensus of the Board to change the order of the agenda and move to item relative to Superhero Funding Request.

Superhero Initiative – Funding Request

Correspondence from D/C B. Pilley #765 – Thunder Bay Police Service, received December 9, 2019, requesting a sponsorship in the amount of \$250 for the Superhero initiative.

D/C B. Pilley provided an overview and responded to questions relative to the above noted request.

MOVED BY: Mr. T. Lockwood
SECONDED BY: Councillor K. Oliver

With respect to the request for sponsorship relative to the Superhero initiative as discussed at the December 17, 2019 Regular Session meeting of the Thunder Bay Police Services Board, we recommend that funding in the amount of \$250 be provided;

AND THAT the expense be taken from the Board's Special Account.

CARRIED

At 10:03 a.m. it was the consensus of the Board to resolve into Closed Session relative to Section 35 4(b) of the *Police Services Act*, RSO 1990. (intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public.)

At 11:18 a.m., the Board reverted back into open session.

Mayor B. Mauro left the meeting room.

REPORTS OF THE THUNDER BAY POLICE SERVICES

Unclaimed Funds

Report 01/20 (Police) relative to the above noted.

Chief S. Hauth provided a verbal overview relative to the above noted.

Quarterly New Hires

Report No. 02/20 (Police) relative to providing the names of newly hired full-time members by position with date of hire to December 31, 2019.

Chief S. Hauth provided a verbal overview relative to the above noted.

GENERAL

Thunder Bay Police Association

No members of the Association in attendance.

OCPC Report Recommendations – Update

At the January 15, 2019 Regular Session Meeting of the Thunder Bay Police Services Board, Part V: Summary of Recommendations chart was presented.

The above noted chart will be presented to the Board on an on-going basis and as updates are available.

OCPC Report Recommendations – updated chart, for information, was distributed separately on desks on October 15, 2019.

No update at this time.

Business Planning Session

Memorandum from Mayor B. Mauro, dated November 18, 2019, relative to Business Planning Session was deferred from the November 19, 2019 Regular Session meeting of the Board.

Memorandum relative to the above noted.

Invoice from Ms. A. Gilbeau, dated November 28, 2019, relative to October 11, 2019 facilitated planning session.

Chair C. Reitberger provided a verbal overview and responded to questions relative to the above noted.

Discussion was held relative to the above noted.

MOVED BY: Ms. C. Reitberger
SECONDED BY: Mr. T. Lockwood

With respect to the invoice dated November 28, 2019 from Ms. A. Gilbeau relative to October 11, 2019 facilitated business planning session, we recommend the invoice be paid in the amount of \$2,000.00;

AND THAT this expense be paid from the Board's budget.

CARRIED

It was the consensus of the Board that all matters pertaining to Board expenses, either through the Board's budget or the Board's special account be brought to the Board for discussion and approval.

Ontario Association of Police Services Boards (OAPSB) – 2020 Membership

Information relative to membership renewal for the 2020 year.

Discussion was held relative to the above noted.

MOVED BY: Mr. T. Lockwood
SECONDED BY: Councillor K. Oliver

With respect to the 2020 Membership for the Ontario Association of Police Services Boards, we recommend that \$5,697.18 be paid to renew the Membership for the 2020 year.

CARRIED

2020 OAPSB OPP Governance Summit

Information relative to the 2020 OAPSB OPP Governance Summit being held on January 30, 2020, in Toronto, ON.

MOVED BY: Mr. T. Lockwood
SECONDED BY: Councillor K. Oliver

With respect to the 2020 OAPSB OPP Governance Summit being held on January 30, 2020 in Toronto, ON, we authorize the following members to attend:

1. _____
2. _____
3. _____

Discussion was held relative to the above noted.

It was noted that there was no interest from Members present and if Members were interested in attending they should contact the Chair.

NEW BUSINESS

Grant Announcement

Chief S. Hauth provided an overview and responded to questions relative to the above noted with respect to Provincial Local Priorities Grant Funding including funding for projects that address Human Trafficking. It was also noted that funding relative to projects that address Guns and Gangs is still pending.

Notice of Motion to Rescind – Thunder Bay Police Association – Correspondence

This item was deferred earlier in the agenda to the end of the agenda.

Discussion was held relative to Notice of Motion to Reconsider with respect to the above noted.

MOVED BY: Mr. T. Lockwood
SECONDED BY: Ms. C. Reitberger

With respect to attendance from the Thunder Bay Police Association at the Thunder Bay Police Services Board meetings, as discussed at the October 15, 2019 Regular Session meeting of the Board, we recommend that the decision to send correspondence to the Association from the Board Chair on behalf of the Board be reconsidered;

AND THAT the Board not proceed with sending correspondence to the Thunder Bay Police Association.

CARRIED

BY-LAWS

MOVED BY: Mr. T. Lockwood
SECONDED BY: Councillor K. Oliver

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Chair and Secretary, sealed and numbered:

1. A By-law to appoint an Acting Secretary to the Board.

Explanation: The purpose of this By-law is to appoint Ms. Dana Earle, Acting Secretary.

BY-LAW NUMBER PC33-2019

CARRIED

MOVED BY: Mr. T. Lockwood
SECONDED BY: Councillor K. Oliver

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Chair and Secretary, sealed and numbered:

2. A By-law to appoint an Acting Secretary to the Board.

Explanation: The purpose of this By-law is to appoint Ms. Nyomie Korcheski, Acting Secretary.

BY-LAW NUMBER PC35-2019

CARRIED

CONFIRMING BY-LAW

MOVED BY: Mr. T. Lockwood
SECONDED BY: Councillor K. Oliver

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Chair and Secretary to the Thunder Bay Police Services Board, sealed and numbered:

1. A By-law to confirm the proceedings of a Regular Session Meeting of The Corporation of the City of Thunder Bay, Thunder Bay Police Services Board, this 17th day of December, 2019.

Explanation: To confirm the proceedings and each motion, resolution and other action passed or taken by the Thunder Bay Police Services Board at this meeting is required, adopted, ratified and confirmed as if all such proceedings had been expressly embodied in this By-law.

BY-LAW NUMBER: PC37 – 2019

CARRIED

Chair G. Morriseau and Mr. T. Lockwood, Administrator of the Board, thanked past Chair C. Reitberger for her overall dedication and service to the Board as Chair.

ADJOURNMENT

The meeting adjourned at 11:40 a.m.

Chair

Secretary

DATE: JANUARY 21, 2020
TIME: 9:03 A.M.
PLACE: MCNAUGHTON ROOM – CITY HALL
CHAIR: MS. G. MORRISEAU

PRESENT:

Dr. K. Lansdell
Ms. G. Morriseau
Ms. C. Reitberger
Mr. T. Lockwood,
Administrator of the Board

OFFICIALS:

Ms. K. Power, Secretary - Thunder Bay Police Services Board
Ms. S. Hauth, Chief of Police
Mr. R. Hughes, Deputy Chief of Police
Ms. N. Korcheski, Assistant to the Secretary

DISCLOSURES OF INTEREST

There were no disclosures announced at this time.

CONFIRMATION OF AGENDA

It was the consensus of the Board to add 2020 Court Security and Prisoner Transportation Program to the agenda as an item of New Business.

MOVED BY: Mr. T. Lockwood
SECONDED BY: Ms. C. Reitberger

With respect to the Fifth Regular Session Meeting of the Fifty-First Thunder Bay Police Services Board held on January 21, 2020, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

RECOGNITION

Chair G. Morriseau and Chief S. Hauth presented a Certificate of Appreciation to Constable J. Saunders in recognition of his valuable contributions as a volunteer.

CONFIRMATION OF MINUTES

The Minutes of the Third Regular Session Meeting of the Fifty-First Thunder Bay Police Services Board held on December 17, 2019, to be accepted.

MOVED BY: Mr. T. Lockwood
SECONDED BY: Ms. C. Reitberger

THAT the Minutes of the Third Regular Session Meeting of the Fifty-First Thunder Bay Police Services Board held on December 17, 2019, be accepted.

Mr. T. Lockwood, Administrator of the Board, directed that the following changes be made to the minutes under Appointment of Chair and Vice-Chair.

Ms. K. Power, Secretary to the Board, provided information relative to past minutes where the election of Chair took place as per Robert's Rules of Order.

(a) Ms. G. Morriseau was nominated for the position of Chair

MOVED BY: Ms. C. Reitberger
SECONDED BY: Mr. T. Lockwood

(b) Mayor B. Mauro was nominated for the position of Chair

MOVED BY: Councillor K. Oliver
SECONDED BY: None

A vote was held and Ms. G. Morriseau was elected Chair by majority of votes cast.

It was also noted that the word Appointment be changed to the word Election.

MOVED BY: Mr. T. Lockwood
SECONDED BY: Ms. C. Reitberger

THAT the Minutes of the Third Regular Session Meeting of the Fifty-First Thunder Bay Police Services Board held on December 17, 2019, be accepted, as amended.

CARRIED

VICE CHAIR VACANCY

Chair G. Morriseau advised that this item is deferred to the February 18, 2020 Regular Session meeting of the Board.

REPORTS OF THE THUNDER BAY POLICE SERVICES

Front Line Deployment

At the October 15, 2019 Regular Session meeting of the Thunder Bay Police Services Board Mayor B. Mauro provided verbal update with respect to requesting information from the Chief of Police relative to the above noted. Chief S. Hauth and Deputy Chief R. Hughes responded to questions relative to the above noted with respect to officers currently off work, return to work protocols and new position in Human Resources.

At that time a motion was carried recommending that the Chief of Police provide a report on the capacity to redeploy existing compliment of human resources to front line policing and that this report be brought back to the January 2020 Regular Session meeting of the Board.

Chief S. Hauth noted that at this time the update relative to the above noted will be provided to the Board in Closed Session due to the nature of the information being received. It was also noted that there is potential to report in Regular Session at a later date with a condensed version of the information, for information.

Complaints Summary – Fourth Quarter 2019

Report 03/20 (Police) relative to the above noted, for the Board's information.

Staff Sergeant R. Gombola provide an overview and responded to questions relative to the above noted.

Joint Health and Safety Committee – Bi-Annual Report

Report No. 04/20 (Police) relative to providing a brief overview of the activities of the Thunder Bay Police Service Joint Health and Safety Committee between June 2019 to December 2019.

Mr. C. Adams, Director of Communications & Technology, provide an overview and responded to questions relative to the above noted.

GENERAL

Thunder Bay Police Association

Representative(s) from the Thunder Bay Police Association to provide Board with information relative to concerns and/or initiatives, as needed.

Chair G. Morriseau and Mr. T. Lockwood provided a verbal update relative to the above noted.

Discussion was held relative to the above noted.

MOVED BY: Ms. C. Reitberger
SECONDED BY: Mr. T. Lockwood

With respect to the standing item entitled Thunder Bay Police Association relative to the Regular Session agendas of the Thunder Bay Police Services Board, we recommend that this item be removed as a standing item;

AND THAT the item be removed as a standing item due to the fact that the relationship between the Thunder Bay Police Association and the Thunder Bay Police Services Board is being established and the item is no longer required.

CARRIED

OCPC Report Recommendations – Update

At the January 15, 2019 Regular Session Meeting of the Thunder Bay Police Services Board, Part V: Summary of Recommendations chart was presented.

The above noted chart will be presented to the Board on an on-going basis and as update are available.

OCPC Report Recommendations – updated chart, for information, was distributed separately on desks at the October 15, 2019 Regular Session Board meeting.

Chair G. Morriseau noted that this item is deferred to the February 18, 2020 Regular Session meeting of the Board at which time the Chair will provide an update report.

OIPRD Recommendations

Report 05/20 (Police) providing a one year update relative to the OIPRD Systemic Review Recommendations.

Ms. H. Walbourne, Legal Counsel to the Chief of Police, provided a verbal update and responded to questions relative to the above noted with respect to changes June 2019 to present.

Thunder Bay Police Recruitment Strategy

At the December 17, 2019 Regular Session meeting of the Thunder Bay Police Services Board, Ms. A. Wilson, Human Resources Specialist and Staff Sergeant G. Snyder provided a PowerPoint presentation relative to the above noted.

Document entitled “2020 Recruitment Strategy – Thunder Bay Police Service”.

Superintendent D. Taddeo to provide an overview and responded to questions relative to the above noted.

Canadian Association of Police Governance – 2020/2021 Membership

Information relative to membership renewal for the 2020/2021 year.

Discussion to be held relative to the above noted.

MOVED BY: Mr. T. Lockwood
SECONDED BY: Ms. C. Reitberger

With respect to the 2020/2021 Membership for the Canadian Association of Police Governance, we recommend that \$1,152.00 be paid to renew the Membership for the 2020/2021 year.

CARRIED

Invoice – Thunder Bay Police Association and Thunder Bay Police Services Board

Chair G. Morriseau provided a verbal update relative to the above noted.

MOVED BY: Mr. T. Lockwood
SECONDED BY: Ms. C. Reitberger

With respect to the invoice relative to lunch expense for the meeting between the Thunder Bay Police Association and the Thunder Bay Police Services Board held on December 17, 2019, we authorize payment of half of the total bill at a cost of \$355.75, as the Association will cover the remaining half;

AND THAT the expense be paid by the Board's budget.

CARRIED

Legal Services for the Thunder Bay Police Services Board – Update

Chair G. Morriseau announced that Filion Wakely Thorup Angeletti is the Board's new legal representation.

NEW BUSINESS

2020 Court Security and Prisoner Transportation Program

Chief S. Hauth and Superintendent D. Taddeo provided a verbal update and responded to questions relative to the above noted.

The following was noted relative to the 2020 grant allocation through the Ministry of the Solicitor General.

- 2018 – received \$1,621,000
- 2019 – received \$1,389,000
- \$232,000 less in 2019 than 2018
- 2020 - \$1,541,000, \$152,000 increase from 2019 to 2020 and \$80,000 less than 2018

CONFIRMING BY-LAW

MOVED BY: Mr. T. Lockwood
SECONDED BY: Ms. C. Reitberger

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Chair and Secretary to the Thunder Bay Police Services Board, sealed and numbered:

1. A By-law to confirm the proceedings of a Regular Session Meeting of The Corporation of the City of Thunder Bay, Thunder Bay Police Services Board, this 21st day of January, 2020.

Explanation: To confirm the proceedings and each motion, resolution and other action passed or taken by the Thunder Bay Police Services Board at this meeting is required, adopted, ratified and confirmed as if all such proceedings had been expressly embodied in this By-law.

BY-LAW NUMBER: PC01 - 2020

ADJOURNMENT

The meeting adjourned at 10:36 a.m.

Chair

Secretary

DATE: FEBRUARY 18, 2020
TIME: 9:06 A.M.
PLACE: MCNAUGHTON ROOM – CITY HALL
CHAIR: MS. G. MORRISEAU

PRESENT:

Dr. K. Lansdell
Mayor B. Mauro
Ms. G. Morriseau
Councillor K. Oliver
Ms. C. Reitberger
Mr. T. Lockwood,
Administrator of the Board

OFFICIALS:

Ms. K. Power, Secretary - Thunder Bay Police Services Board
Ms. S. Hauth, Chief of Police
Mr. R. Hughes, Deputy Chief of Police
Ms. N. Korcheski, Assistant to the Secretary

DISCLOSURES OF INTEREST

There were no disclosures announced at this time.

CONFIRMATION OF AGENDA

It was the consensus of the Board to add Governance Committee and Voting Rights to the agenda and to arrange the agenda items as necessary.

MOVED BY: Mayor B. Mauro
SECONDED BY: Councillor K. Oliver

With respect to the Seventh Regular Session Meeting of the Fifty-First Thunder Bay Police Services Board held on February 18, 2020, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

VOTING RIGHTS

Mr. T. Lockwood, Administrator of the Board, noted that past training, sessions and experience in the areas of Cultural Competency and Governance has satisfied the training requirements and as such Dr. K. Lansdell has been granted voting rights to the Board effective immediately.

Ms. K. Power, Secretary to the Board, asked for clarification from Ministry Police Advisor, Mr. T. Gervais, with respect to Administrator vote as all Board Members now having voting rights.

It was noted that Mr. T. Gervais will provide information later in the agenda.

VICE CHAIR VACANCY

At the December 17, 2019 Regular Session meeting of the Thunder Bay Police Services Board, the Secretary called for nominations from the Members for the election of a Chair and Vice Chair for the remainder of 2019 and 2020. At that time Ms. G. Morriseau was elected Chair and there were no nominations for the position of Vice Chair.

Chair G. Morriseau advised that since all Board Members having voting rights, the Secretary to the Board will administer nominations for position of Vice Chair.

The Secretary called for nominations from the Members for the election of a Vice Chair for the remainder of 2019 and 2020. Councillor K. Oliver and Dr. Lansdell were nominated as follows:

- (a) Councillor K. Oliver was nominated for the position of Vice Chair

MOVED BY: Mayor B. Mauro
SECONDED BY: None

- (b) Dr. K. Lansdell was nominated for the position of Vice Chair

MOVED BY: Mr. T. Lockwood
SECONDED BY: Ms. C. Reitberger

A vote was held and Dr. K. Lansdell was elected Vice Chair by majority of votes cast.

CONFIRMATION OF MINUTES

The Minutes of the Fifth Regular Session Meeting of the Fifty-First Thunder Bay Police Services Board held on January 21, 2020, to be accepted.

MOVED BY: Councillor K. Oliver
SECONDED BY: Ms. C. Reitberger

THAT the Minutes of the Fifth Regular Session Meeting of the Fifty-First Thunder Bay Police Services Board held on January 21, 2020, be accepted.

It was requested that the resolution relative Thunder Bay Police Association, as contained in the January 21, 2020 Regular Session Thunder Bay Police Services Board minutes be voted on separately.

Chair G. Morriseau provided a verbal overview with respect to the above noted resolution.

A recorded vote was requested on the following resolution, the results of which are as follows.

YEA

Ms. G. Morriseau
Mr. T. Lockwood
Ms. C. Reitberger
Dr. K. Lansdell

NAY

Mayor B. Mauro
Councillor K. Oliver

MOVED BY: Ms. C. Reitberger
SECONDED BY: Mr. T. Lockwood

With respect to the standing item entitled Thunder Bay Police Association relative to the Regular Session agendas of the Thunder Bay Police Services Board, we recommend that this item be removed as a standing item;

AND THAT the item be removed as a standing item due to the fact that the relationship between the Thunder Bay Police Association and the Thunder Bay Police Services Board is being established and the item is no longer required.

CARRIED

MOVED BY: Councillor K. Oliver
SECONDED BY: Ms. C. Reitberger

THAT the Minutes of the Fifth Regular Session Meeting of the Fifty-First Thunder Bay Police Services Board held on January 21, 2020, be accepted.

CARRIED

Discussion was held relative to the Board's use of legal services.

Ms. K. Power, Secretary to the Board, noted that legal advice will be provided by the Board's legal counsel upon a motion from the Board.

Mr. T. Gervais, Police Services Advisor – Ministry of Community Safety and Correctional Services, provided procedural advice with respect to the voting power of the Administrator.

It was noted that the Board currently has all members as voting members therefore the Administrator will also receive one vote.

Northwestern Ontario Aboriginal Youth Achievement and Recognition Awards

Information relative to providing sponsorship to the Northwestern Ontario Aboriginal Youth Achievement and Recognition Awards, being held May 5, 2020.

Handout entitled “2020 Northwestern Ontario Aboriginal Youth Achievement & Recognition Awards – Nomination Package” was distributed separately on desks on February 18, 2020.

Ms. A. Nurmela, Co-Chair – Northwestern Ontario Aboriginal Youth Achievement and Recognition Awards, provided a verbal overview and responded to questions relative to the above noted request.

MOVED BY: Councillor K. Oliver
SECONDED BY: Mayor B. Mauro

With respect to the request for sponsorship for the 2020 Aboriginal Youth Achievement and Recognition Awards, we recommend that the amount of \$2,000.00 be approved;

AND THAT the funds be taken from the Board’s Special Account.

CARRIED

PRESENTATION

Community Satisfaction Survey

Document entitled “TBPS CSS 2019: What we learned from respondents – Executive Summary”.

Dr. L. Desmoulins, Assistant Professor – Lakehead University, and Mr. C. Adams, Director of Communications and Technology – Thunder Bay Police Service, provided a PowerPoint presentation and responded to questions relative to the above noted.

REPORTS OF THE THUNDER BAY POLICE SERVICES

Front Line Deployment

At the October 15, 2019 Regular Session meeting of the Thunder Bay Police Services Board Mayor B. Mauro provided verbal update with respect to requesting information from the Chief of

Police relative to the above noted. Chief S. Hauth and Deputy Chief R. Hughes responded to questions relative to the above noted with respect to officers currently off work, return to work protocols and new position in Human Resources.

At that time a motion was carried recommending that the Chief of Police provide a report on the capacity to redeploy existing compliment of human resources to front line policing and that this report be brought back to the January 2020 Regular Session meeting of the Board.

At that time the update relative to the above noted was provided to the Board in Closed Session on January 21, 2020 due to the nature of the information being received. It was also noted that there is potential to report in Regular Session at a later date with a condensed version of the information, for information.

Chief S. Hauth noted that at this time update relative to the above noted would be provided in Closed Session.

Thunder Bay Police Service Annual Use of Force Report 2019

Report No. 06/2020 (Police) relative to the above noted, for the Board's information.

Sergeant R. Belcamino provided a verbal overview and responded to questions relative to the above noted.

Unclaimed Funds

Report No. 09/2020 (Police) relative to the above noted, for the Board's information.

Public Complaints 2019 Annual Review

Report No. 08/2020 (Police) relative to the above noted, for the Board's information.

Staff Sergeant R. Gombola responded to questions relative to the above noted.

Secondary Employment – Annual Report – 2019

Report No. 07/2020 (Police) relative to the above noted, for information.

Chief S. Hauth provided a verbal overview and responded to questions relative to the above noted.

GENERAL

Board Member Training

Ms. K. Power, Secretary to the Board, noted that this item was covered earlier in the agenda.

Grant Update

Chief S. Hauth advised the Board that on January 31, 2020 the Service was successful in receiving grant monies in the amount of \$86,140 (one time 2020 funding) through the civil remedies grant program in the area of human trafficking prevention.

Chief S. Hauth also advised the Board that on February 3, 2020, also under the civil remedies grant program, funding was denied in the area of gang activity funding.

Chief S. Hauth responded to questions relative to the above noted.

It was noted that Chair G. Morriveau will be requesting to meet with the Minister of the Solicitor General and that should a meeting be granted Chair will hand deliver a letter to the Minister from the Board with respect to the lack of funding relative to addressing the issues associated with guns and gangs for Thunder Bay in comparison to the funding received in Halton Region and other areas within the province.

It was also noted that should the Chair not be successful in meeting with the Minister, the letter will be mailed after the next Regular Session meeting.

MOVED BY: Mayor B. Mauro
SECONDED BY: Councillor K. Oliver

With respect to the letter to the Minister of the Solicitor General from the Thunder Bay Police Services Board relative to the lacking of funding with respect to addressing the issues associated with guns and gangs for Thunder Bay, we recommend that the letter be sent immediately.

MOVED BY: Dr. K. Lansdell
SECONDED BY: Mr. T. Lockwood

With respect to the resolution associated with the lack of funding for guns and gang issues, we recommend that the resolution be amended to reflect that the letter not be sent immediately but rather that the letter be hand delivered by the Chair should a meeting be granted with the Minister if the Solicitor General;

AND THAT in the event that the Chair is unsuccessful in obtaining a meeting with the Minister that the letter be on the March Regular Session Board agenda for a status update.

CARRIED

MOVED BY: Mayor B. Mauro
SECONDED BY: Councillor K. Oliver

With respect to the letter to the Minister of the Solicitor General from the Thunder Bay Police Services Board relative to the lacking of funding with respect to addressing the issues associated with guns and gangs for Thunder Bay, we recommend that the letter be hand delivered by the Chair should a meeting be granted with the Minister if the Solicitor General;

AND THAT in the event that the Chair is unsuccessful in obtaining a meeting with the Minister that the letter be on the March Regular Session Board agenda for a status update.

CARRIED

OCPC Report Recommendations – Update

At the January 15, 2019 Regular Session Meeting of the Thunder Bay Police Services Board, Part V: Summary of Recommendations chart was presented.

The above noted chart will be presented to the Board on an on-going basis and as updates are available.

OCPC Report Recommendations – updated chart, for information, was distributed separately on desks at the October 15, 2019 Regular Session Board meeting.

At the January 21, 2020 Regular Session meeting of the Board, Chair G. Morriseau noted that this item would be deferred to the February 18, 2020 Regular Session at which time as the Chair will provide an update report.

Chair G. Morriseau noted that the report is currently being prepared and that the complete report would be on the March agenda and circulated prior to the March meeting to the Board for information.

Ontario Association of Police Services Boards – Zone One

Invoice from Mr. Paul Malashewski, Treasurer – Zone 1 – Ontario Association of Police Services Board, relative to the Zone Membership Fee for 2020.

MOVED BY: Mayor B. Mauro
SECONDED BY: Councillor K. Oliver

With respect to the 2020 Membership Fee for the Ontario Association of Police Services Boards – Zone One, we recommend that \$125.00 be paid to renew the Membership for 2020.

AND THAT these fees be paid from the Board's budget.

CARRIED

Canadian Association of Police Governance – 2020/2021 Membership

At the January 21, 2020 Regular Session meeting of the Board information relative to membership renewal for the 2020/2021 year relative to the above noted was presented and the following motion was carried.

MOVED BY: Mr. T. Lockwood
SECONDED BY: Ms. C. Reitberger

With respect to the 2020/2021 Membership for the Canadian Association of Police Governance, we recommend that \$1,152.00 be paid to renew the Membership for the 2020/2021 year.

CARRIED

The total number of uniform and civilian positions have since been confirmed. The above noted motion was based on a range of 101-250 positions. The Service currently employs a total of 335 positions therefore the amount for the Membership increases by a total amount of \$346.00.

MOVED BY: Councillor K. Oliver
SECONDED BY: Mayor B. Mauro

With respect to the 2020/2021 Membership for the Canadian Association of Police Governance, we recommend that an additional \$346 be provided to bring the total to \$1,498.00 to account for the 335 positions in the Service.

CARRIED

CAPG 2020 Call for Resolution

Document entitled "CAPG 2020 Call for Resolution".

Ms. K. Power, Secretary to the Board, provided a verbal overview relative to the above noted.

It was noted that there were no resolutions from the Board to submit at this time.

March Board meeting – Potential Date Change

Document entitled “Planning for Accessible Meetings Checklist”.

Ms. K. Power, Secretary to the Board, provided a verbal overview and responded to questions relative to the above noted.

MOVED BY: Mayor B. Mauro
SECONDED BY: Councillor K. Oliver

With respect to meeting location for the Thunder Bay Police Services Board meeting, we recommend that all meetings be held at City Hall and more specifically in the McNaughton Room when possible.

LOST

At 11:15 a.m. the Board recessed.

At 11:24 p.m. the Board resumed Regular Session.

Discussion was held relative to meeting location.

It was noted that the March 2020 meetings of the Board will be held at City Hall and that information will be brought back to the Board relative to potential meeting locations, costing per location with respect to room rental, audio visual, etc.

It was also noted that should the Board need to meet outside of City Hall that the Secretary of the Board may spend up to \$500 on audio visual requirements if required.

NEW BUSINESS

Governance Committee

At the February 18, 2020 Regular Session meeting of the Board, Ms. C. Reitberger noted that need for the creation of a Governance Committee relative to discussion and work with respect to the Board’s policies including policy review and creation.

At that time it was noted that that this item will be discussed at the March Regular Session Board meeting.

CONFIRMING BY-LAW

MOVED BY: Councillor K. Oliver
SECONDED BY: Ms. C. Reitberger

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Chair and Secretary to the Thunder Bay Police Services Board, sealed and numbered:

1. A By-law to confirm the proceedings of a Regular Session Meeting of The Corporation of the City of Thunder Bay, Thunder Bay Police Services Board, this 18th day of February, 2020.

Explanation: To confirm the proceedings and each motion, resolution and other action passed or taken by the Thunder Bay Police Services Board at this meeting is required, adopted, ratified and confirmed as if all such proceedings had been expressly embodied in this By-law.

BY-LAW NUMBER: PC03 - 2020

ADJOURNMENT

The meeting adjourned at 11:36 a.m.

Chair

Secretary

DATE: APRIL 21, 2020
TIME: 10:03 A.M.
PLACE: S.H. BLAKE MEMORIAL AUDITORIUM, 500 DONALD STREET EAST
CHAIR: MS. G. MORRISSEAU

PRESENT:

Councillor K. Oliver
Ms. G. Morriveau

OFFICIALS:

Ms. K. Power, Secretary - Thunder Bay Police Services Board

ELECTRONIC PARTICIPATION:

Mayor B. Mauro
Dr. K. Lansdell
Ms. C. Reitberger
Mr. T. Lockwood, Administrator of the Board

OFFICIALS - ELECTRONIC PARTICIPATION:

Ms. S. Hauth, Chief of Police
Mr. R. Hughes, Deputy Chief of Police
Ms. H. Walbourne, Legal Counsel – Thunder Bay Police Service
Mr. T. Gervais, Police Services Advisor - Ministry of the Solicitor General

DISCLOSURES OF INTEREST

There were no disclosures announced at this time.

CONFIRMATION OF AGENDA

MOVED BY: Councillor K. Oliver
SECONDED BY: Mr. T. Lockwood

With respect to the Ninth Regular Session Meeting of the Fifty-First Thunder Bay Police Services Board held on April 21, 2020, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

Procedural Rules and Amendment

Memorandum from Ms. K. Power, Secretary to the Board, dated April 15, 2020, relative to repealing and replacing the current procedural by-law for the Thunder Bay Police Services Board with respect to procedural rules of the Board, and containing a motion with respect to electronic participation at meetings during the current State of Emergency, for the Board's consideration.

Correspondence from the Ministry of the Solicitor General, Public Safety Division dated March 23, 2020 relative to Guidance to Police Services Board meetings during the COVID-19 pandemic.

Chair G. Morriseau provided information relative to the above noted memorandum and inquired as to whether a delegation of authority by-law was required.

Ms. K. Power, Secretary of the Board provided information relative to the above noted and responded to questions.

MOVED BY: Mr. T. Lockwood
SECONDED BY: Councillor K. Oliver

With respect to the procedural rules of the Thunder Bay Police Services Board as approved at the November 19, 2019 meeting, we recommend that By-law PC5-2020 be adopted;

AND THAT By-law PC5-2020 be amended to allow for electronic participation at meetings of the Thunder Bay Police Services Board during the State of Emergency declared by the Province of Ontario on March 11, 2020 due to the COVID-19 pandemic;

AND THAT By-law PC4-2005 being the previous by-law to provide rules governing the proceedings of The Thunder Bay Police Services Board be repealed.

CARRIED

BY-LAWS

MOVED BY: Councillor K. Oliver
SECONDED BY: Mr. T. Lockwood

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Chair and Secretary to the Thunder Bay Police Services Board, sealed and numbered:

1. A By-law to provide rules governing the proceedings of the Thunder Bay Police Services Board and its Committees.

Explanation: The Thunder Bay Police Services Board enacted by-law PC4-2005, being a by-law to provide for the rules governing the proceedings of the Board on October 20, 2005. It is necessary and expedient to repeal and replace By-law PC4-2005 by resolution adopted by the Thunder Bay Police Services Board, dated November 19, 2019.

BY-LAW NUMBER: PC5 – 2020

CARRIED

MOVED BY: Mr. T. Lockwood
SECONDED BY: Councillor K. Oliver

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Chair and Secretary to the Thunder Bay Police Services Board, sealed and numbered:

1. A By-law to amend By-law PC5-2020, to provide rules and proceedings of The Corporation of the City of Thunder Bay, The Thunder Bay Police Services Board, with respect to Electronic Participation.

Explanation: A By-law to amend By-law PC5-2020, with respect to the Rules and Proceedings of The Corporation of the City of Thunder Bay, The Thunder Bay Police Services Board, to permit Electronic Participation in Meetings during a period of Emergency.

BY-LAW NUMBER: PC6 – 2020

CARRIED

CONFIRMATION OF MINUTES

The Minutes of the Seventh Session Meeting of the Fifty-First Thunder Bay Police Services Board held on February 18, 2020, to be accepted, as amended.

Ms. K. Power, Secretary to the Board responded to questions relative to voting on items separately from the February 18, 2020 Police Services Board minutes.

MOVED BY: Ms. C. Reitberger
SECONDED BY: Dr. K. Lansdell

THAT Minutes of the Seventh Regular Session Meeting of the Fifty-First Thunder Bay Police Services Board held on February 18, 2020, to be accepted, as amended.

CARRIED

REPORTS OF THE THUNDER BAY POLICE SERVICES

Appointment of Full-time Members Report

Report No. 13/20 (Police) relative to providing the names of quarterly new hires from January 1, 2020 to March 31, 2020, for the Board's information.

Unclaimed Funds

Report No. 10/20 (Police) relative to unclaimed funds with respect to Police Incidents P11067490, P19067708, P10072515, and P10075201.

Correspondence from Chief S. Hauth, to Ms. K. Power – Secretary to the Board, dated March 17, 2020, relative to the above noted, and with a request relative to the above noted unclaimed funds.

Chief S. Hauth responded to questions relative to the budget process.

MOVED BY: Mayor B. Mauro
SECONDED B: Councillor K. Oliver

With respect to Report No. 10/20 (Police) and correspondence from Chief S. Hauth as presented at the April 21, 2020 Regular Session meeting of the Thunder Bay Police Services Board, we recommend that \$8,484.91 of the \$24,055.00 be provided to the Thunder Bay Police Service to be utilized for the purchase of office furniture for the Corporate Services Superintendent and a camera and wireless modem for the Intelligence Section.

CARRIED

2019 Operational Budget: Fourth Quarter Variance Report

Report No. 11/20 (Police) relative to updating the Thunder Bay Police Services Board on the status of the Operational Budget of the Thunder Bay Police Service as of December 31, 2019, for information.

Chief S. Hauth responded to questions relative to the above noted.

Street Checks – Annual Report

Report No. 12/20 (Police) relative to Ontario Regulation 58/16 – Collection of Identifying Information in Certain Circumstances – Prohibitions and Duties – also known as “Street Checks”, for the Board's information.

GENERAL

Grant Update

At the February 18, 2020 Regular Session of the Thunder Bay Police Services Board the following motion was carried:

MOVED BY: Mayor B. Mauro
SECONDED BY: Councillor K. Oliver

With respect to the letter to the Minister of the Solicitor General from the Thunder Bay Police Services Board relative to the lacking of funding with respect to addressing the issues associated with guns and gangs for Thunder Bay, we recommend that the letter be hand delivered by the Chair should a meeting be granted with the Minister if the Solicitor General;

AND THAT in the event that the Chair is unsuccessful in obtaining a meeting with the Minister that the letter be on the March Regular Session Board agenda for a status update.

CARRIED

Chair G. Morriseau provided an overview relative to the reason for the deferral.

It was at the request of Mayor B. Mauro that the above noted agenda item be dealt with presently.

Ms. K. Power, Secretary to the Board responded to questions and confirmed that the above noted letter would be drafted and shared with the Board prior to being sent to the Minister of the Solicitor General.

MOVED BY: Mayor B. Mauro
SECONDED BY: Councillor K. Oliver

With respect to the letter to the Minister of the Solicitor General from the Thunder Bay Police Services Board addressing the issues associated with guns and gangs for Thunder Bay, we recommend that a letter be drafted on behalf of the Chair and sent by mail to the Minister of the Solicitor General expressing Thunder Bay Police Services Board's concerns relative to this matter.

CARRIED

OCPC Report Recommendations – Update

At the January 15, 2019 Regular Session Meeting of the Thunder Bay Police Services Board, Part V: Summary of Recommendations chart was presented.

The above noted chart will be presented to the Board on an on-going basis and as updates are available.

OCPC Report Recommendations – updated chart, for information, was distributed separately on desks at the October 15, 2019 Regular Session Board meeting.

At the February 18, 2020 Regular Session meeting of the Board, Chair G. Morriseau noted that the report is currently being prepared and will be circulated to the Board prior to presentation at the March Regular session Board meeting.

It was noted that this item has been deferred to an upcoming Board agenda.

Governance Committee

At the February 18, 2020 Regular Session meeting of the Board, Ms. C. Reitberger noted that need for the creation of a Governance Committee relative to discussion and work with respect to the Board's policies including policy review and creation.

It was noted that this item has been deferred to an upcoming Board agenda.

Article – Sault Ste. Marie

Article from the Sault Star entitled “‘We will find you’ chief tells Toronto traffickers.

Mayor B. Mauro provided overview relative to the above noted.

Chair G. Morriseau responded to questions relative to the above noted.

It was noted that this item has been deferred to an upcoming Board agenda.

Draft Board Policy – Disclosure of COVID-19 Status Information

Draft Board Policy entitled “Disclosure of COVID-19 Status Information”, for the Board's review and consideration, as per Ministry guidelines.

Ms. H. Walbourne, Legal Counsel - Thunder Bay Police Service provided an overview relative to the above noted.

MOVED BY: Councillor K. Oliver
SECONDED BY: Mr. T. Lockwood

With respect to the draft Board policy relative to the Disclosure of COVID-19 Status Information, as presented at the April 21, 2020 Regular Session Meeting of the Thunder Bay Police Services Board, we recommend that the content of the policy be approved, as per Ministry guidelines.

CARRIED

CAPG – Board of Directors

Correspondence from Ms. J. Malloy – Canadian Association of Police Governance (CAPG), relative to inviting nominations to the CAPG's Board of Directors for the term 2020-2022, and attaching the CAPG Call for Nominations form, for the Board's consideration.

It was noted that discussion relative to attendance at the 31st Annual General Meeting will be discussed at a future Regular Session Meeting of the Thunder Bay Police Services Board.

Ms. K. Power, Secretary to the Board responded to questions.

It was further requested that Ms. K. Power follow up on the ability for the Thunder Bay Police Service Board to nominate as there are no Ontario vacancies.

CONFIRMING BY-LAW

MOVED BY: Ms. C. Reitberger
SECONDED BY: Councillor K. Oliver

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Chair and Secretary to the Thunder Bay Police Services Board, sealed and numbered:

1. A By-law to confirm the proceedings of a Regular Session Meeting of The Corporation of the City of Thunder Bay, Thunder Bay Police Services Board, this 21st day of April, 2020.

Explanation: To confirm the proceedings and each motion, resolution and other action passed or taken by the Thunder Bay Police Services Board at this meeting is required, adopted, ratified and confirmed as if all such proceedings had been expressly embodied in this By-law.

BY-LAW NUMBER: PC7 – 2020

CARRIED

ADJOURNMENT

The meeting adjourned at 10:45 a.m.

DATE: JUNE 23, 2020
TIME: 9:03 A.M.
PLACE: VIRTUAL MEETING VIA MS TEAMS
CHAIR: MS. G. MORRISEAU

PRESENT:
Councillor K. Oliver

**ELECTRONIC
PARTICIPATION:**

Mayor B. Mauro
Ms. G. Morriseau
Dr. K. Lansdell
Ms. C. Reitberger
Mr. T. Lockwood, Administrator of
the Board

OFFICIALS:

Ms. K. Power, Secretary - Thunder Bay Police Services
Board
Ms. S. Hauth, Chief of Police
Ms. K. Piche, Assistant to the Secretary

OFFICIALS - ELECTRONIC PARTICIPATION:

Mr. R. Hughes, Deputy Chief of Police
Ms. H. Walbourne, Legal Counsel – Thunder Bay Police
Service
Mr. T. Gervais, Police Services Advisor - Ministry of the
Solicitor General

DISCLOSURES OF INTEREST

There were no disclosures announced at this time.

CONFIRMATION OF AGENDA

MOVED BY: Ms. C. Reitberger
SECONDED BY: Mayor B. Mauro

With respect to the Tenth Regular Session Meeting of the Fifty-First Thunder Bay Police Services Board held on June 23, 2020, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

BY-LAWS

Memorandum from Ms. K. Power, Secretary to the Board, dated May 28, 2020, relative to Thunder Bay Police Services Board – By-law PC6-2020 – Electronic Participation.

MOVED BY: Mr. T. Lockwood
SECONDED BY: Dr. K. Lansdell

With respect to the amendment to the procedural rules of the Thunder Bay Police Services Board, we recommend that the first paragraph under the Recitals of By-law PC6-2005 be changed to read:

1. “Section 37 of the Police Services Act (R.S.O. 1990, as amended) requires the Thunder Bay Police Services Board to establish its own rules and procedures in performing its duties under the Act.”

CARRIED

CONFIRMATION OF MINUTES

The Minutes of the Ninth Session Meeting of the Fifty-First Thunder Bay Police Services Board held on April 21, 2020, to be accepted.

MOVED BY: Councillor K. Oliver
SECONDED BY: Ms. C. Reitberger

THAT Minutes of the Ninth Regular Session Meeting of the Fifty-First Thunder Bay Police Services Board held on April 21, 2020, be accepted.

CARRIED

REPORTS OF THE THUNDER BAY POLICE SERVICES

Complaints Summary – First Quarter 2020

Report No. 16/20 (Police) relative to the above noted, for the Board’s information.

S/Sgt. Gombola provided an overview and responded to questions.

2020 Operational Budget: First Quarter Variance Report

Report No. 15/20 (Police) relative to updating the Thunder Bay Police Services Board on the status of the Operational Budget of the Thunder Bay Police Service as of March 31, 2020, for the Board’s information.

Chief S. Hauth provided an overview relative to the above noted and responded to questions.

A discussion was held relative to COVID-19 response, training and cost savings.

MOVED BY: Mayor B. Mauro
SECONDED B: Councillor K. Oliver

With respect to Report 15/20 (Police) 2020 Operational Budget First Quarter Variance, we recommend that Chief S. Hawth report back on potential cost savings that may be realized and any opportunities for savings at the September 15, 2020 Thunder Bay Police Services Board meeting.

CARRIED

Appointment of Full-time Members Report

Report No. 17/20 (Police) relative to providing the names of quarterly new hires from April 1, 2020 to June 30, 2020, for the Board's information.

Ms. K. Power, Secretary to the Board acknowledged that Ms. N. Korcheski, former Assistant to the Secretary was listed on the above noted report and thanked Ms. Korcheski for her work with the Thunder Bay Police Services Board.

Chief S. Hawth responded to questions relative to the above noted..

Mr. T. Gervais, Police Services Advisor – Office of the Solicitor General provided clarification relative to the Board's ability to approve the Appointment of Full-time Members of the Thunder Bay Police Service and responded to questions.

A discussion was held relative to the above noted.

Mr. T. Gervais requested that a resolution be drafted to approve the hires listed in the above noted report.

MOVED BY: Mayor B. Mauro
SECONDED BY: Ms. C. Reitberger

With respect to the appointment of full time members of the Thunder Bay Police Service, we recommend that Report 17/20 (Police) be received and accepted;

AND THAT all members included in Report 17/20 (Police) be appointed as per effective dates noted within the report.

CARRIED

GENERAL

Thunder Bay Police Youth Corps – Annual Report

Thunder Bay Police Youth Corps Annual Report, for the Board's information.

Ms. K. Power, Secretary to the Board provided clarification relative to a previously approved Board resolution dated March 19, 2019.

It was noted that correspondence will be forwarded to the Thunder Bay Police Youth Corps to advise of the annual support of \$2,500.

Guns & Gangs – Letter to Minister Update

Correspondence to Minister of the Solicitor General, dated April 29, 2020, relative to guns and gangs funding, for the Board's information.

Chair G. Morriseau provided an update relative to discussions with the Office of the Solicitor General and noted that the Office of the Solicitor General is looking to engage further with the Thunder Bay Police Services Board and community partners.

OCPC Report Recommendations – Update

At the January 15, 2019 Regular Session Meeting of the Thunder Bay Police Services Board, Part V: Summary of Recommendations chart was presented.

The above noted chart will be presented to the Board on an on-going basis and as updates are available.

OCPC Report Recommendations – updated chart, for information, was distributed separately on desks at the October 15, 2019 Regular Session Board meeting.

At the February 18, 2020 Regular Session meeting of the Board, Chair G. Morriseau noted that the report is currently being prepared and will be circulated to the Board prior to presentation at the March Regular session Board meeting.

Mr. T. Lockwood provided an overview relative to his work with the Thunder Bay Police Services Board. Mr. T. Lockwood noted that a full report will be filed with the OCPC relative to the status of the OCPC Recommendations.

Chair G. Morriseau thanked Mr. T. Lockwood for his work and for his words of encouragement to the Board.

Governance Committee

At the February 18, 2020 Regular Session meeting of the Board, Ms. C. Reitberger noted that need for the creation of a Governance Committee relative to discussion and work with respect to the Board's policies including policy review and creation.

MOVED BY: Ms. C. Reitberger

SECONDED BY: Mr. T. Lockwood

With respect to the creation of a Governance Committee to focus on Board policy review and work associated with any changes required within existing policy, we recommend that the following be assigned to this work and that monthly updates be provided for the Board's information:

1. Celina Reitberger
2. _____
3. _____

CARRIED

Article – Sault Ste. Marie

Article from the Sault Star entitled “‘We will find you’ chief tells Toronto traffickers.

Mayor B. Mauro provided an overview relative to the above noted.

Chief S. Hauth provided information relative to the above noted.

It was consensus of the Board that the motion be withdrawn at the request of Mayor B. Mauro.

Building Needs Assessment Update

Chief S. Hauth provided a verbal update relative to the current status of the Building Needs Assessment that was requested by City Council and responded to questions.

It is anticipated that Chief S. Hauth will provide an update to the Board at the September 15, 2020 meeting in advance of the October presentation to City Council.

Joint Mobile Crisis Response Team Evaluation & Cost Analysis

Document entitled “Joint Mobile Crisis Response Team (JMCRT) Evaluation and Cost Analysis” relative to research done by Lakehead University on the Joint Mobile Crisis Team implementation results, for information.

Chief S. Hauth responded to questions relative to the above noted.

A discussion was held relative to the above noted.

MOVED BY: Mayor B. Mauro
SECONDED BY: Dr. K. Lansdell

With respect to the Joint Mobile Crisis Response Team, we recommend that a letter be drafted on behalf of the Thunder Bay Police Services Board to confirm the Board’s support and endorsement of the program;

AND THAT confirmation of permanent funding be requested going forward;

AND THAT information continue to be shared with respect to the work being done in partnership between Thunder Bay Police Service and the Canadian Mental Health Association.

CARRIED

Request for Report – Prohibition of Handguns

Memorandum from Mayor B. Mauro, dated June 9, 2020 containing a motion relative to the above noted.

Mayor B. Mauro provided an overview relative to the above noted.

Chief S. Hauth provided information relative to the above noted.

MOVED BY: Mayor B. Mauro
SECONDED BY: Councillor K. Oliver

With respect to handgun control, we recommend that the Chief of Police provide information to the Board relating to the Thunder Bay Police Service’s position related to the regulation of handguns;

AND THAT the Chief of Police report to the Board on or before July 31, 2020.

MOVED BY: Mayor B. Mauro
SECONDED BY: Councillor K. Oliver

With respect to the memorandum from Mayor B. Mauro, dated June 9, 2020 relative to the Prohibition of Handguns, we recommend that the motion be deferred to a future Police Services Board meeting until more information is available from the Federal government.

CARRIED

Public Calls for Systemic Racism

Chair G. Morriseau provided in relative to the current situation in Thunder Bay and across the country relative to Black Lives Matter and other calls for systemic reform of policing.

Support for Additional By-law Enforcement

Memorandum from Mayor B. Mauro, dated June 18, 2020, containing a motion relative to the above noted.

Mayor B. Mauro provided an overview relative to the above noted.

Chief S. Hauth provided information relative to the above noted and responded to questions.

Discussion was held relative to the above noted.

MOVED BY: Mayor B. Mauro
SECONDED BY: Councillor K. Oliver

With respect to the work of the City of Thunder Bay and the role of By-law Enforcement, we recommend that the Board share their support relative to city administration reporting back on potential development of nuisance and loitering by-laws;

AND THAT the Board supports an increased scope of work for the By-Law Enforcement Division in addition to an increase in the number of officers and expanded shifts;

AND THAT a copy of this resolution be shared with City Council, the City Manager, General Manager of Development and Emergency Services and the Manager of Licensing and Enforcement.

Amending Motion – Support for Additional By-law Enforcement

MOVED BY: Mayor B. Mauro
SECONDED BY: Mr. T. Lockwood

With respect to the memorandum from Mayor B. Mauro, dated June 18, 2020 relative to Support for Additional By-law Enforcement, we recommend that paragraph 1 & 2 be deleted and replaced with :

“With respect to the work of the City of Thunder Bay and the role of By-law Enforcement, we recommend that the Thunder Bay Police Services Board agrees with the intent relative to the work of city administration reporting back on potential development of nuisance and loitering by-laws as well as an increased scope of work for the By-Law Enforcement Division in addition to an increase in the number of officers and expanded shifts;”

CARRIED

Amended Motion – Support for Additional By-law Enforcement

MOVED BY: Mayor B. Mauro
SECONDED BY: Councillor K. Oliver

With respect to the work of the City of Thunder Bay and the role of By-law Enforcement, we recommend that the Thunder Bay Police Services Board agrees with the intent relative to the work of city administration reporting back on potential development of nuisance and loitering by-laws as well as an increased scope of work for the By-Law Enforcement Division in addition to an increase in the number of officers and expanded shifts;

AND THAT a copy of this resolution be shared with City Council, the City Manager, General Manager of Development and Emergency Services and the Manager of Licensing and Enforcement.

CARRIED

CONFIRMING BY-LAW

MOVED BY: Mayor B. Mauro
SECONDED BY: Councillor K. Oliver

THAT the following By-law be introduced, read, dealt with individually, engrossed,

signed by the Chair and Secretary to the Thunder Bay Police Services Board, sealed and numbered:

1. A By-law to confirm the proceedings of a Regular Session Meeting of The Corporation of the City of Thunder Bay, Thunder Bay Police Services Board, this 23rd day of June, 2020.

Explanation: To confirm the proceedings and each motion, resolution and other action passed or taken by the Thunder Bay Police Services Board at this meeting is required, adopted, ratified and confirmed as if all such proceedings had been expressly embodied in this By-law.

BY-LAW NUMBER: PC8 – 2020

CARRIED

ADJOURNMENT

The meeting adjourned at 11:20 a.m.

MEETING DATE 09/28/2020 (mm/dd/yyyy)

SUBJECT 50th Anniversary Celebration Steering Committee Minutes

SUMMARY

Minutes of Meeting No. 01-2020 of the 50th Anniversary Celebration Steering Committee held on June 26, 2020, for information.

ATTACHMENTS

1 50th ACSC minutes June 26 2020

DATE: FRIDAY, JUNE 26, 2020

MEETING NO. 01-2020

TIME: 10:00 A.M.

PLACE: MICROSOFT TEAMS

CHAIR: MS. S. CH'NG

PRESENT:

Councillor S. Ch'ng - Chair
Councillor R. Johnson – Clean, Green & Beautiful Committee
Ms. K. Lewis, Director – Corporate Strategic Services
Ms. L. Abthorpe, Heritage Researcher
Mr. P. Burke, Sport & Community Development Supervisor
Ms. L. Hayes, Community Representative, Confederation College
Ms. D. Imrie, Executive Director – Northwestern Ontario Sports Hall of Fame
Ms. S. Levanen, Supervisor – Corporate Communications
Mr. J. Pateman, Chief Librarian/CEO – Thunder Bay Public Library
Ms. S. Reid, Digital And Travel Media Officer
Mr. M. Szybalski, Corporate Records Manager & City Archivist
Ms. O. Sawchuk, Official Recognition Committee
Mr. S. Bradley, Director – Thunder Bay Museum
Mr. M. Villella, Sister Cities Committee

RESOURCE PERSONS:

Ms. R. Eras, Communications Officer
Ms. K. Chiappetta, Kari Chiappetta Consulting

ADMINISTRATIVE SUPPORT:

Ms. F. Track, Committee Coordinator

Councillor S. Ch'ng welcomed those in attendance and there was a roundtable of introductions.

1.0 DISCLOSURES OF INTEREST

None.

2.0 AGENDA APPROVAL

MOVED BY: Ms. L. Abthorpe
SECONDED BY: Mr. M. Szybalski

With respect to the June 26, 2020 50th Anniversary Celebration Steering Committee meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

3.0 CONFIRMATION OF PREVIOUS MINUTES

MOVED BY: Mr. M. Szybalski
SECONDED BY: Ms. L. Abthorpe

THAT the Minutes of Meeting No. 10-2019 held on November 29, 2019 and Meeting No. 11-2019 held on December 13, 2019 be confirmed.

CARRIED

4.0 50TH ANNIVERSARY EVENTS

4.1 Activity List

Ms. K. Lewis, Director – Corporate Strategic Services to provide an update relative to the above noted.

Document entitled “City of Thunder Bay 50th Anniversary Activity update - June 2020” was provided for information.

Ms. K. Lewis, Director – Corporate Strategic Services provided an overview relative to the above noted.

Discussion was held relative to the above noted.

Some events have been cancelled or put on hold, due to the pandemic and the Orders in Council.

4.2 Homecoming Event

Mr. P. Burke, Sport & Community Development Supervisor provided an overview relative to the above noted.

Discussion was held relative to the above noted.

Mr. P. Burke, Sport & Community Development Supervisor to review with his team and provide follow up at the next meeting.

4.3 Culminating Event

Mr. P. Burke, Sport & Community Development Supervisor provided information relative to the above noted.

Discussion was held relative to the above noted.

Mr. P. Burke, Sport & Community Development Supervisor to review with his team and report back.

Discussion was held relative to including the City of Thunder Bay's Official Recognition Ceremony in the above noted 50th Anniversary Celebration Events.

Ms. O. Sawchuk, Chair – Official Recognition Committee responded to questions.

Ms. K. Lewis, Director – Corporate Strategic Services to provide options for the Official Recognition Committees consideration.

Ms. O. Sawchuk, Chair – Official Recognition Committee to review with the Official Recognition Committee and report back.

5.0 LEGACY PROJECTS

Councillor R. Johnson, Chair – Clean, Green and Beautiful Committee provided an update relative to the above noted.

Memorandum dated June 19, 2020 from Ms. K. Lewis, Director – Corporate Strategic Services relative to the above noted was provided for information.

Document entitled “50th Anniversary Legacy Project – presentation June 2020” was distributed separately on Thursday, June 25, 2020.

Ms. K. Lewis, Director – Corporate Strategic Services and Ms. S. Reid - Digital and Travel Media Officer - Tourism provided an overview relative to the above noted.

Discussion was held relative to the above noted.

MOVED BY: Mr. M. Villella
SECONDED BY: Ms. L. Hayes

That the 50th Anniversary Committee recommends to City Council that the Permanent City Word Sign be approved as the 50th Anniversary legacy project and that Administration continue discussions around sources of funding for the project to recommend to Council.

CARRIED

6.0 OTHER ANNIVERSARIES, COMMUNITY EVENTS AND UPDATES

Members provided information relative to the above noted.

6.1 40th Anniversary – Terry Fox’s Marathon of Hope

Ms. L. Abthorpe, Heritage Researcher provided that on September 1, 2020 it has been 40 years since Terry Fox completed his Marathon of Hope in Thunder Bay.

Discussion was held relative to the above noted.

6.2 50th Anniversary Mascot

Ms. S. Levanen, Supervisor – Corporate Communications, utilizing MS Teams, shared a promotional video introducing the City of Thunder Bay’s 50th Anniversary mascot.

Discussion was held relative to the above noted.

6.3 Digital Doors Open

Ms. L. Abthorpe, Heritage Researcher provided information relative to the launch of the 2020 Digital Doors Open Event and locations that will be show cased via vignettes this year.

Discussion was held relative to the above noted.

6.4 50th Anniversary Swag

Mr. S. Bradley, Director – Thunder Bay Museum requested that 50th Anniversary “Swag” and promotional materials be provided to the Thunder Bay Museum for the purpose of memorializing the City of Thunder Bay’s 50th Anniversary Celebrations.

7.0 NEXT MEETING DATE

The next meeting date is Friday, July 24, 2020 at 10:00 a.m. via MS Teams.

8.0 ADJOURNMENT

The meeting was adjourned at 11:39 a.m.

Corporate Report

DEPARTMENT/ DIVISION	Corporate Services & Long Term Care - Corporate Information Technology	REPORT NO.	R 64/2020
DATE PREPARED	05/25/2020	FILE NO.	
MEETING DATE	09/28/2020 (mm/dd/yyyy)		
SUBJECT	Open Data Portal		

RECOMMENDATION

With respect to Report No. R 64/2020 (Corporate Services & Long Term Care - Corporate Information Technology), we recommend that the proposed Open Data Portal Policy as outlined in Attachment A to this Report be approved and included within the Corporate Policy Manual;

AND THAT the Open Data Licence as outlined in Attachment B to this Report be approved;

AND THAT any necessary by-laws be presented to City Council for ratification.

EXECUTIVE SUMMARY

The City of Thunder Bay is establishing an Open Data Portal. Open Data can help to transform government from service providers to organizations that encourage and inspire growth and economic development. The City of Thunder Bay's 2019 – 2022 Strategic Plan, developed with and approved by City Council, recognizes the importance of this initiative and directly calls for action to be taken to *“Develop an open data platform to make it easier for interested users to engage with City data and create opportunities for engagement.”*

In order to effectively manage the Portal and provide a framework for acceptable use of the data provided, an Open Data Portal Policy and Open Data Licence is needed.

DISCUSSION

Open data is digital data that is freely available, without restrictions from copyright or patents, to use, reuse, and redistribute under an open data licence. Datasets, available within the Open Data Portal, are provided as source data in the format and state that they currently exist, unless privacy, contractual, security, privilege, confidential, or other limitations restrict the release of parts of the data in the dataset. An example of municipal government open data is a Microsoft Excel file listing stop sign locations throughout the City.

The City of Thunder Bay recognizes that society and the economy can benefit from open data. Citizens, organizations, and businesses want municipalities to have open data portals and publish datasets because they can benefit from the information and add value to it. Open data can:

1. Improve transparency and accountability;
2. Build trust between the City and the public;
3. Promote citizen engagement and allow the public to provide more informed input to the City;
4. Improve effectiveness and efficiency of the City;
5. Improve communication and data sharing with other municipalities; and
6. Contribute to innovation and economic growth.

The Proposed Open Data Portal Policy outlines a framework for making City data open and available to citizens, organizations, and businesses by:

1. Outlining the conditions by which the City will publish and maintain any data that is approved for the release to the Open Data Portal.
2. Identifying the process that will be used to engage with the public, receive & evaluate requests, prioritize release of data to the Open Data Portal and share information about the collection and attributes of the datasets.
3. Informing about the City's obligations to comply with the *Municipal Freedom of Information and Protection of Privacy Act* and the *Personal Health Information Protection Act*, 2004.

Similar to many municipalities, the Proposed Open Data Licence is an adaptation of the Government of Canada and the Government of Ontario's *Open Government Licence*, which were developed with extensive consultation from governments, open data experts and the general public. This Licence establishes the framework for using the data and outlines the following:

1. Terms for use and redistribution and exemptions for data available on the Portal.
2. Non-Endorsement, Warranty, and Governing Law statements.
3. User obligations and acknowledgments.

The City has formed an Administrative Open Data Committee. The Committee is composed of members from each of the City Departments, and is initially tasked with establishing and launching the Open Data Portal. The Committee's ongoing mandate is to oversee the management and growth of the Portal including receiving, reviewing, and approving requests for datasets to be published to the Open Data Portal.

The Committee has identified a number of datasets to be included when the Portal is made available to the public. City Staff are working on preparing these initial datasets for public release.

Once the Open Data Policy is approved by Council, the Committee will finish preparing the approved initial datasets for public release, and work with Corporate Communications to launch the Portal.

The public will have the ability to request datasets and provide comments through the online Open Data Portal Feedback Form. City Staff will correspond with dataset requestors as may be required to gather more information and/or to provide an update on the status of requests.

On an ongoing basis, staff throughout the organization will review requests, complete a dataset request evaluation form, and prepare any approved datasets for release on the Open Data Portal. These requests could originate from City Council, City staff, or members of the public.

Although the City will always endeavor to provide any datasets suggested by the public, it may not be possible to act immediately on specific dataset requests, given the resources that may be required to review the data, implement any modifications required, and get the dataset into a publishable form. The Committee will strive to work with staff to identify and publish additional datasets each year.

FINANCIAL IMPLICATION

There is no additional financial requirements required to implement the Policy or Licence.

CONCLUSION

It is concluded that the Proposed Open Data Portal Policy and the Open Data Licence for the City of Thunder Bay should be approved.

BACKGROUND

The 2019 to 2022 Corporate Strategic Plan “One City, Growing Together” includes the following strategic action: “Develop an open data platform to make it easier for interested users to engage with City data, and create opportunities for engagement.” The Strategic Plan was approved for adoption at Committee of the Whole on January 27, 2020, and that decision was ratified by City Council on February 3, 2020 by Confirming By-law 17/2020. Administration made a presentation on the City’s plans regarding initial implementation of the Open Data Portal to Council’s Community Communications Committee, chaired by Councillor S. Ch’ng, on December 5, 2019.

REFERENCE MATERIAL ATTACHED:

ATTACHMENT A - PROPOSED OPEN DATA PORTAL POLICY

ATTACHMENT B - PROPOSED OPEN DATA LICENCE

PREPARED BY: JACK AVELLA - MANAGER, CORPORATE INFORMATION TECHNOLOGY

THIS REPORT SIGNED AND VERIFIED BY:	DATE:
Linda Evans, GM Corporate Services & Long Term Care, City Treasurer	September 1, 2020

SECTION: *Municipal Government*

DEPARTMENT/DIVISION/ *City Manager's Office/Office of the City Clerk*
SECTION:

SUBJECT: *OPEN DATA PORTAL*

INTRODUCTION

It is the policy of The Corporation of the City of Thunder Bay (the "City") to embody a culture of Open Government when considering the release of data owned by the City to the Open Data Portal in support of an open, accountable, and transparent government.

PURPOSE

The purpose of the Open Data Portal Policy is to establish a framework for making City data open and available to citizens, organizations, and businesses by minimizing barriers so that they can benefit from the information and add value to it.

CONDITIONS

1. The City will:
 - Maintain an open data licence and other relative information on the Open Data Portal.
 - Maintain an online Open Data Portal with a listing of all Open Data available and links to download each dataset.
 - Proactively make Data available to the public on the Open Data Portal.
 - Where available, include Metadata for each Dataset with information such as how the data was collected, when the data was last updated, and the expected update frequency of the dataset.
 - Engage in dialogue with the community regarding data needs and requests.
 - Prioritize and evaluate requests for Open Data from citizens in accordance with City policies and priorities and based on the readiness and suitability of the Datasets for public release.
2. The City is required to comply with the law regarding the disclosure of private, confidential, or proprietary data including the *Municipal Freedom of Information and Protection of Privacy Act* and the *Personal Health Information Protection Act, 2004*. The City may also have contractual or other obligations, all of which may limit the data which can be published on the Open Data Portal. The City will not publish information which would contravene any of these obligations, but may modify a dataset to remove private, confidential, or proprietary data when the City considers publication of the Dataset to be in the public interest.

3. Guiding Principles

The City has established the following guiding principles to inform what data should be made available to the public and how it should be made available:

Complete: Datasets will be provided in their entirety, unless legal or other concerns restrict the release of certain information.

Primacy: Data will be provided as it was collected at the source, not in aggregate or modified forms.

Timely: Whenever feasible, Datasets will be made available in a timely fashion to preserve the value of the data.

Accessible: Datasets will be as accessible as possible, with accessibility defined as the ease with which information can be obtained, and with as few access barriers as possible.

Machine-readable: Datasets will be provided in Machine-readable formats and in structures that allow automated processing in order to maximize potential access or re-use of the data, unless otherwise not feasible.

Non-discriminatory: Access to datasets is available to anyone who can access the portal.

Non-proprietary: Datasets will be available in formats over which no entity has exclusive control, to avoid unnecessary restrictions over who can use the data and how it can be used.

Open Data Licence: An Open Data Licence will be provided where Datasets are not subject to any copyright, patent, trademark, official mark, or trade secret regulations.

Long term preservation: Datasets will be available at a stable location indefinitely and archiving where applicable and available.

Free: Datasets will be provided free of charge.

Respectful: Datasets will respect the privacy of individuals whose information is reflected in the City's Datasets.

4. Roles and Responsibilities

The Administrative Open Data Committee, which is comprised of representatives from each of the City departments, provides leadership and oversight to the development, growth and ongoing maintenance of the Open Data Portal.

-The Committee will:

Engage in dialogue with the public and dataset requestors as needed to get additional information and provide status about requests submitted through the open data request form on the City of Thunder Bay Website.

Work with the appropriate staff from each department to document, prioritize and evaluate requests for Open Data in accordance with City policies and priorities and based on the readiness and suitability of the datasets for public release.

-Departments will:

Prepare and release the data to the Open Data Portal upon approval by the Committee.

Provide updates or Dataset revisions as they are created.

5. Glossary of Terms

“Data” is individual facts, statistics, or information.

“Dataset” is a collection of data stored in a machine-readable format.

“Machine-readable” is a format which can be understood by a computer or other device and used for automated processing, such as Microsoft Excel files.

“Metadata” is information about the data, such as date of collection

“Open Data” is data that can be freely used, reused, and distributed, which is available for anyone to download and use at no cost.

“Open Data Portal” is a single point of access available online where all of the open data can be accessed.

“Open Government” is a means to promote transparency, accountability and accessibility of good governance and fosters a culture of collaboration and improved service to the public.

SCOPE

This policy applies to all City departments and divisions.

SUPPORTING INFORMATION (EXTERNAL DOCUMENTS THAT MAY DRIVE/SUPPORT THE POLICY AND/OR THE NEED FOR THE POLICY)

Municipal Act, 2001, S.O. 2001, c. 25

Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. M.56

Personal Health Information Protection Act, 2004, S.O. 2004, c. 3

City of Thunder Bay Open Data Licence

2019 – 2022 Corporate Strategic Plan

**Approved by City Council
on dd/mm/yyyy**

**Replacing/Amending/Withd
rawn:**

X

review and identify review frequency)

Review Date: X (last

Originating Department:

X

Contact:

X (position title)

**Departmental
Procedural Manual:**

X (identify if there is a complimentary procedure)

The Corporation of the City of Thunder Bay Open Data Licence 1.0

You are encouraged to Use and re-Use the Information that is available on the City of Thunder Bay Open Data Portal under this licence as described below.

Using Information under this licence

1. Use of any Information indicates Your acceptance of the terms below.
2. The Corporation of the City of Thunder Bay (the "City") grants you a worldwide, royalty-free, perpetual, non-exclusive licence to Use the Information provided for any purpose, including for commercial purposes, subject to the terms below.
3. This licence does not affect any copyright exceptions or limitations available under the *Copyright Act* (Canada).

You are free to:

4. Copy, modify, publish, translate, adapt, distribute or otherwise Use the Information, including for commercial purposes, in any medium, mode, or format for any lawful purpose.

You must, where you do any of the above:

5. Acknowledge the source of the Information by including the following attribution statement in a suitable location and, where possible, provide a link to this licence.

"Contains information licensed under the Open Data Licence – The Corporation of the City of Thunder Bay."

6. Upon the request of the City, remove any City attribution statement should the City, in its sole discretion, decide that such attribution statement is not in the public interest.
7. Not misrepresent the Information or its source.
8. Use the Information in compliance with all applicable laws and in a manner that is not harmful to others.
9. The terms of this licence are important and if You fail to comply with any of them, the rights granted to You under this licence, or any similar licence granted by the City, will end automatically.

Exemptions

10. This licence does not grant You any:
 - a. right to Use Personal Information;
 - b. right to Use Information or records that are not accessible under the *Municipal Freedom of Information and Protection of Privacy Act*, the *Personal Health Information Protection Act, 2004*, or any other act or by-law;
 - c. third party rights that the City is not authorized to license;
 - d. right to Use the names, crests, logos, or other official symbols of the City; and
 - e. right to Use Information subject to other intellectual property rights, including patents, copyrights, trade-marks, trade secrets, and official marks.

Non-endorsement

11. This licence does not grant You any right to Use the Information in a way that suggests any official status or that the City endorses You or Your Use of the Information.

No warranty

12. The Information is licensed "as is" and the City excludes all representations, warranties, obligations, and liabilities, whether express or implied, to the maximum extent permitted by law.

13. The City does not guarantee that the Information will be available in any particular format nor that the Information will continue to be available.

14. The City is not liable for any errors or omissions in the Information, and will not, under any circumstances, be liable for any direct, indirect, special, incidental, consequential, or other loss, injury or damage caused by its use or otherwise arising in connection with this licence or the Information, even if specifically advised of the possibility of such loss, injury or damage.

Governing Law

15. This licence is governed by the laws of the Province of Ontario.

16. Legal proceedings related to this licence may only be brought in the courts of Ontario.

Definitions

17. In this licence, the terms below have the following meanings:

a. "Information" means information, resources, or Records protected by copyright or other information, resources or Records that are offered for use under the terms of this licence;

b. "Personal Information" means "personal information" as defined in section 2 of the *Municipal Freedom of Information and Protection of Privacy Act* and includes "personal health information" as defined in section 4 of the *Personal Health Information Protection Act, 2004*.

c. "Records" means "record" as defined in section 2 of the *Municipal Freedom of Information and Protection of Privacy Act* and section 2 of the *Personal Health Information Protection Act, 2004*;

d. "Use" means doing any act that is restricted by copyright, whether in the original medium or in any other medium, and includes without limitation downloading, distributing, copying, adapting, modifying as may be technically necessary to use it in a different mode or format; and

e. "You" means the natural or legal person, or body of persons corporate or incorporate, as applicable, acquiring rights under this licence and "Your" is the possessive tense of You.

Versioning

18. This is version 1.0 of the City's Open Data Licence. The City may make changes to the terms of this licence, from time to time, and issue a new version of the licence. Your Use of the Information will be governed by the terms of the licence in force as of the date You accessed the Information.

Date: March 12, 2020

Corporate Report

DEPARTMENT/ DIVISION	City Manager's Office - Corporate Strategic Services	REPORT NO.	R 101/2020
DATE PREPARED	08/11/2020	FILE NO.	
MEETING DATE	09/28/2020 (mm/dd/yyyy)		
SUBJECT	2019 Annual Action Report, Crime Prevention Council		

RECOMMENDATION

Corporate Report No. R 101/2020 (City Manager's Office - Corporate Strategic Services) 2019 Annual Action Report - Crime Prevention Council, for information.

LINK TO STRATEGIC PLAN

Within the Grow pillar of the City of Thunder Bay's 2019-2023 One City, Growing Together Corporate Strategic Plan: Create a new community safety and well-being plan including a neighbourhood strategy to build capacity and support improvements led at the neighbourhood level.

EXECUTIVE SUMMARY

The Crime Prevention Council (CPC) developed a new Strategy: Safer Thunder Bay-2017-2020: Community Safety & Well-Being Strategy at the end of 2016. This report highlights initiatives and actions that have been implemented in 2019.

DISCUSSION

Based on strategic directions approved by City Council on November 28, 2016 in Report No. 164/2016 (Corporate Strategic Services), the Crime Prevention Council continues to move forward on key actions, as outlined in the attached Crime Prevention Council Action Report 2019 (Attachment "A").

2019 Update

Over the past year, the Crime Prevention Council has continued to build momentum to increase safety and well-being in our community. Together with our partners, the CPC has supported and implemented a variety of initiatives to address the risk factors of crime and victimization in Thunder Bay, and to engage the community in the task of preventing crime. Some highlights by strategic priority area include:

Smart on Crime

- Supported the second year of implementation of the Thunder Bay Youth Inclusion Program which was funded by Public Safety Canada and included \$5.6 million over five years. The project leads are Corporate Strategic Services and Community Services. Coordinated the third party evaluation with the Centre for Rural and Northern Health Research at Lakehead University.
- Supported the second year of implementation of the Youth Violence Prevention Project of Thunder Bay, which was funded by the Public Health Agency of Canada and included \$995,000 over five years. The project lead is the Thunder Bay District Health Unit. Crime Prevention Council participates on the Steering Committee.
- Canadian Municipal Network on Crime Prevention: CPC Coordinator maintained executive position as Ontario representative and Chair of Ontario Working Group.
- CPC appointed by City Council as Advisory Committee to lead development and implementation of new Community Safety & Well-Being Plan to comply with new provincial legislation- Police Services Act RSO 1990. O. Reg. 527/18
- Supported the Northwest Community Mobilization Network: CPC continues to participate on Centre of Responsibility to identify systems-level response to risk in Thunder Bay.
- Continued involvement in key strategic efforts to address the risk factors for crime and victimization in Thunder Bay including but not limited to Thunder Bay Drug Strategy, Poverty Reduction Strategy, Indigenous Liaison Strategy, and the Anti-Racism & Respect Advisory Committee.

Strong Neighbourhoods

- 9th Annual Jane's Walk Festival, the 7th Annual City Hall Sounds.
- Respect. Initiative: presented the 7th annual **respect.** Award; delivered training to all new City staff, existing staff through the Corporate Conduct Training Program, and new community partners. Ten (10) new respect partners were welcomed to the **respect.** Initiative. The initiative was showcased at 15 events across the City.
- 8th annual Mayor's Community Safety Awards was held November 4, 2019 to celebrate local community safety heroes
- Priority neighbourhoods are being served through the Youth Inclusion Program through youth hubs and programming.
- Developed a public awareness campaign on home takeovers.

Safe Women & Children

- Supported local efforts to reduce violence against women through the annual Valentine's Day Memorial Walk and Full Moon Memory Walk in honour of the families of Missing and Murdered Indigenous Women & Girls.
- Coordinated the 5th Annual White Ribbon Campaign Boys' Conference on December 6, 2019, which included 50 grade 7-10 boys to engage them in conversations about violence against women, positive masculinity, healthy relationships and consent.
- Supported the Youth Violence Prevention Project in its second year to address teen dating violence, which is a risk factor for intimate partner violence.
- Submitted a successful grant proposal, in partnership with Thunder Bay Police Service and the Thunder Bay Coalition to End Human Trafficking to improve police response to Human

Trafficking, to Ministry of the Solicitor General. The grant is valued at \$813,000 over three years, beginning spring fall 2019.

- Participation in the Thunder Bay Coalition to End Human Trafficking
- Coordinator maintained position on Board of the Thunder Bay & Area Coordinating Committee to End Violence Against Women.

Empowered Youth

- Supported successful second year of the Youth Inclusion Program (YIP) and Youth Violence Prevention Project. Coordinated the third party evaluation of the YIP.
- Supported coordination of the Coming Together to Talk event which brought together over 250 local youth to discuss the Seven Youth Inquest, racism and safety issues.
- Participated in youth orientation events in fall 2019 to support youth coming to Thunder Bay for school.
- Continued implementation efforts for four Seven Youth Inquest recommendations: 91 - Missing Persons Campaign; 112 - Hate Crimes Campaign; 115 - River Safety Audits; and 116 -Dear Thunder Bay campaign.

A more comprehensive summary of this year's efforts and initiatives is included in the Crime Prevention Council Action Report 2019 (Attachment "A").

Moving Forward

In the coming year, the Crime Prevention Council will focus on the development of a new Community Safety & Well-Being Plan, and prioritize evidence-based approaches to address the risk factors of crime and victimization, disorder and fear of crime in Thunder Bay.

The CPC will continue to prioritize the implementation of the Youth Inclusion Program and the Youth Violence Prevention Project. As well, the CPC will complete implementation of the Seven Youth Inquest recommendations 112, 115, 116, to increase youth safety and well-being in Thunder Bay.

The CPC will continue to our efforts to address gendered and racialized violence, including human trafficking, build stronger neighbourhoods with our community partners, and support efforts that focus on equity, respect and inclusion to reduce marginalization, discrimination and racism.

FINANCIAL IMPLICATION

Initiatives were completed within the approved budget allocation. In 2018, the Crime Prevention Council (CPC) was successful in an application to Public Safety Canada for the Thunder Bay Youth Inclusion Program, \$5.6 Million over five years. In 2018, the CPC was successful in the joint application to the Public Health Agency of Canada, in partnership with Thunder Bay District Health Unit, Thunder Bay Drug Strategy, for the Fourth R Program/Youth Violence Prevention Project, \$995,000 over five years. The CPC was successful in supporting an application to the Ministry of the Solicitor General for \$813,000 in funding in partnership with

Thunder Bay Police for a project on Human Trafficking. There was an additional \$5500 in sponsorship to support local events brought in through community organizations.

CONCLUSION

It is concluded that the Crime Prevention Council has made successful progress in collaborating, supporting and initiating crime prevention, community safety and well-being efforts in Thunder Bay, and should continue to build on the successes of this year with a report to be provided to City Council in April 2021.

BACKGROUND

On April 22, 2019, the Crime Prevention Council Annual Action Report was presented to Committee of the Whole (R69/2019-Corporate Strategic Services).

On February 26, 2018, the 2017 Crime Prevention Council Annual Action Report and Crime Prevention Council Update on Implementation Plan were presented to Committee of the Whole (R22/2018-Corporate Strategic Services).

Safer Thunder Bay: 2017-2020 Community Safety & Well-being Strategy Implementation Plan: 2017-2020 (Report No. 2017.107, Corporate Strategic Services), was presented to Committee of the Whole on May 29, 2017 for information.

On November 28, 2016, the draft *Safer Thunder Bay: 2017-2020 Community Safety & Well-Being Plan* was presented to Committee of the Whole as a First Report (Report No. R 2016.164 (Corporate Strategic Services), followed by a Public Review period. A Summary of the Public Review comments was presented to Committee of the Whole on December 19, 2016. On January 16, 2017, *Safer Thunder Bay 2017-2020: Community Safety & Well-Being Strategy* and approved by City Council as the Crime Prevention Council's new Strategic Plan.

On October 24, 2016, the *Snapshot in Time: Risk Factors, Protective Factors and Trends of Crime in Thunder Bay Report* was presented to Committee of the Whole, and approved on October 31, 2016 by City Council as a guiding document for strategic planning relative to community safety.

Annual Updates have been provided to Committee of the Whole as follows:

2015-2016: Report No. 2016.135 on September 26, 2016

2014-2015: Report No. 2015.135 on August 31, 2015

2013-2014: Report No. 2014.223 on September 29, 2014

2012-2013: Report No. 2013.114 on September 30, 2013

2011-2012: Report No. 2012.134 on September 24, 2012

On December 16, 2010, the Thunder Bay Crime Prevention Council held its inaugural meeting.

On March 29, 2010, the Ad Hoc Committee No. 3 presented the recommendation to form the Thunder Bay Crime Prevention Council to Committee of the Whole (Report No. 2010.064 (Office of the City Clerk).

REFERENCE MATERIAL ATTACHED:

Crime Prevention Council Action Report 2019 (Attachment “A”)

PREPARED BY: LEE-ANN CHEVRETTE, COORDINATOR, CRIME PREVENTION COUNCIL

THIS REPORT SIGNED AND VERIFIED BY: (NAME OF GENERAL MANAGER)	DATE:
Norm Gale, City Manager	September 21, 2020



9th ANNUAL ACTION REPORT 2019



2019 Jane's Walk Festival Participants at Waverley Park

“ The 9th Annual Action Report highlights the Crime Prevention Council's ongoing efforts to improve safety and well-being in Thunder Bay. Community safety is our collective responsibility and we must all work together to achieve a safer and healthier community for all. ”

Mayor Bill Mauro, City of Thunder Bay



“ On behalf of the Crime Prevention Council, thank you to our partners for their ongoing commitment to make Thunder Bay a safe and inclusive community. We all have a role to play, and we need everyone to look for ways they can improve safety and well-being within their homes, families, work, schools and the broader community. ”

Jeff Upton, Chair of the Crime Prevention Council



STRENGTHENING NEIGHBOURHOODS TO INCREASE SAFETY

Community Safety Ambassadors

Thomas Walser and Brooke Raynsford returned for another summer as the Community Safety Ambassadors. They carried out ongoing clean-up activities across the city, including pick up and disposal of drug-related litter, concentrating their efforts in the core neighbourhoods. They supported efforts of local harm reduction organizations, engaged neighbourhood residents and business owners in community safety efforts, and supported local events.

9th Annual Jane's Walk Festival

The annual festival took place in May, with eight local neighbourhood walks. Jane's Walk encourages residents to share stories about their neighbourhoods, and deepens connections, inclusion, and involvement in community, which are important for community safety.

7th Annual City Hall Sounds

This bustling annual event included five noon-hour concerts in August. Over 25 community service providers showcased information booths, while the community gathered to celebrate the neighbourhood, and deepen a sense of belonging, cohesion and safety.



MISSION

To enhance the safety and well-being of everyone in Thunder Bay by engaging the community and advancing ideas and actions that reduce crime, social disorder, victimization and fear of crime.

VISION

Thunder Bay is a safe, inclusive and welcoming community.

GUIDING PRINCIPLES

Collaboration

We believe community safety is everyone's responsibility. We work in partnership to build on the strengths, skills and capacities of our community, bridge gaps and solve problems.

Evidence-based

We use evidence to understand and address the risk factors of crime and victimization, promote protective factors, strategize plans, implement actions and evaluate results.

Inclusion

We see diversity as a source of strength and resilience. The engagement and inclusion of diverse voices, experiences and approaches will help our community thrive.

Compassion

We recognize people have different challenges, circumstances and risks. We value dignity, equity and respect in our attitudes and actions, and support others without judgment.

Commitment

We believe the creation of a safe, inclusive and welcoming community takes time, determination and perseverance. We are committed to sustainability and long-term success.

A postcard from the home takeovers campaign. The top half has a dark, textured background with a large orange arrow pointing right. The text "YOUR HOME SHOULD BE YOUR SAFE PLACE." is written in a bold, white, sans-serif font. Below this, in smaller white text, it asks "Do you feel threatened in your home? Can't get rid of unwanted guests? You have every right to take back your place." The bottom half of the postcard has a green background with white text. It is divided into two columns. The left column is titled "WHAT IS A HOME TAKEOVER?" and contains two paragraphs of text. The right column is titled "TYPES OF HOME TAKEOVERS:" and contains a bulleted list of five types of takeovers. The "crime prevention" logo is in the top right corner.

YOUR HOME SHOULD BE YOUR SAFE PLACE.

Do you feel threatened in your home?
Can't get rid of unwanted guests?
You have every right to take back your place.

WHAT IS A HOME TAKEOVER?

A takeover is when a friend, relative or someone you know takes over your home. They may use it as a place to stay, sell drugs, do illegal activities or steal from you. As the tenant, you are responsible for what happens in your home.

A home takeover could happen to you, your neighbour or someone you care about. You need to get help. It's important to know the warning signs and what you can do about them.

HOW THEY HOOK YOU:

- Ask to crash on the couch
- Give you free drugs and/or alcohol
- Offer women for sexual favours
- Offer protection
- Offer to pay your rent and/or other expenses

TYPES OF HOME TAKEOVERS:

- Drug-related takeovers, whether by gangs or individually
- Takeovers of older adults
- Takeovers of formerly homeless people
- Takeovers of people with other vulnerabilities

INCREASING SAFETY AT HOME

The CPC developed a public education campaign to raise awareness of the growing issue of **home takeovers** in Thunder Bay. The campaign included a poster, postcard and short PSA video for distribution across the community and social media to increase understanding about who is most vulnerable to home takeovers, how to recognize it is happening and who to reach out to for help.

Mobilizing the community to support vulnerable people

The North West Community Mobilization Network continues to bring together over 250 individuals from diverse sectors from across Northwestern Ontario to coordinate services to help reduce the risk of harm, victimization and criminalization for vulnerable individuals. The Thunder Bay Situation Table is comprised of 35 community partners and has received 88 referrals since 2017. The Situation Table has lowered risk for referred situations by 70% and has mobilized successful interventions to address mental health, addiction, housing, basic needs, criminal justice issues and other social and health challenges. The Situation Table continues to use the Provincial Risk-Driven Tracking Database to capture and highlight trends occurring at the local level, and plan for appropriate local and system level responses.

Crime Prevention Council (CPC) members are actively involved in the Situation Table and the Network's Centre of Responsibility, which focuses on strategic and system-level planning.



Logo developed with program participants

WORKING TOGETHER FOR YOUTH

In collaboration with numerous community partners, we continue our work on implementation of four Seven Youth Inquest Recommendations. We participated in regular Inquest Task Team meetings and gatherings, including the Inquest Family Gathering.

Recommendation 91: Named parties re-launched the **Am I Missing** public education campaign to raise awareness about when and how to report a missing person. Campaign materials were translated into Cree, Oji-cree and Ojibway and distributed into the northern communities.

Recommendation 112: We worked with Inquest partners to develop a public education campaign to address racially-motivated crimes against Indigenous persons. The campaign will be launched to coincide with the return of Indigenous youth to Thunder Bay for high school.

Recommendation 115: Inquest partners came together to re-assess improvements that were made to priority river areas identified for safety and security audits. Thunder Bay Police Service continued Project Floodway, including regular patrols of these priority areas, and have seen a significant reduction in incidents since 2017.

Recommendation 116: Inquest partners developed a public awareness campaign called Dear Thunder Bay to raise awareness about the Seven Youth Inquest, and challenges Indigenous youth face when they come to Thunder Bay for school. Partners travelled to Kingfisher Lake First Nation to meet with grade 7 and 8 youth to engage them in the development of this campaign.

Youth Inclusion Program

The five-year Youth Inclusion Program (YIP), funded through Public Safety Canada, has successfully moved into its second year, establishing a presence in two neighbourhoods: Limbrick and Windsor/Picton/Blucher. The program employs twelve staff, including Youth Navigators who work one-on-one with youth to provide mentorship, and access to supports, services and opportunities. Pro-social and recreational programming was offered to neighbourhood youth, and youth across the community. The YIP also reaches youth across Northwestern Ontario and in the northern communities through their social media platforms. A comprehensive third party evaluation of the program is being conducted with the Centre for Rural and Northern Health Research at Lakehead University.

Coming Together to Talk

The CPC worked with the Communication and Education Committee of Diversity Thunder Bay and other community partners to screen *Coming Together to Talk*, a Thunderstone Pictures film by Ardelle Sagutcheway, Casha Adams, Savanna Boucher, and Michelle Derosier. The event took place in April, with over 150 secondary school students in attendance. Following the screening, youth participated in break out sessions to discuss the film, which focused on the lived experience of Indigenous youth in Thunder Bay, racism, safety concerns and elements of the Seven Youth Inquest.



ENHANCING COMMUNITY SAFETY AND WELL-BEING

New legislation mandates all Ontario municipalities to prepare and adopt a Community Safety & Well-Being (CSWB) plan. In March, City Council appointed the CPC to lead this work. A Steering Committee and working groups were established and work is ongoing to meet the provincial deadline. In October, the CPC hosted a training session on CSWB, which brought together over 40 community leaders from Northwestern Ontario municipalities. Planning is well underway, with community engagement sessions, data analysis and plan development happening in 2020.

DEEPENING RESPECT FOR AN INCLUSIVE COMMUNITY

The **respect.** Working Group continues to deepen the **respect.** Initiative to build a more inclusive community. Over 25 training modules were delivered to City employees and community groups, and numerous new community partners joined the initiative. Key events highlighting **respect.** include: Thunder Bay's 4th Annual Everyone Matters Day, National Indigenous Peoples Day, City Hall Sounds, White Ribbon Campaign, and student orientation events.

SUPPORTING VIOLENCE PREVENTION INITIATIVES

Youth Violence Prevention Project in Thunder Bay & District

The Youth Violence Prevention Project in Thunder Bay & District (YVPP) successfully entered into its second year. The program, funded by the Public Health Agency of Canada, aims to help youth develop healthy and safe relationships, make safer choices, and reduce teen dating violence, which is a risk factor for intimate partner violence. The Fourth R Program was delivered to 123 participants and a Grade 10 Booster Intervention was developed to sustain learning outcomes. Over 60 community members participated in a Trauma & Violence Informed and Vicarious Trauma Workshop.

Violence Against Women

The CPC continues to coordinate and support several Violence Against Women (VAW) prevention efforts. The CPC Coordinator, L. Chevrette, holds a Board position on the Thunder Bay & District Coordinating Committee to End Woman Abuse. In partnership with Lakehead Public Schools, Thunder Bay Indigenous Friendship Centre and Thunder Bay District Health Unit, we held the 4th Annual White Ribbon Campaign Boys' Conference for 50 boys in grades 7-10. The CPC also supported the Valentine's Day Memorial Walk and the Full Moon Memory Walk in honour of Missing & Murdered Indigenous Women and Girls and their loved ones.

Members of CMNCP with Ministry of Solicitor General staff at a CSWB training session in Thunder Bay



BUILDING MUNICIPAL CAPACITY TO PREVENT CRIME

The Canadian Municipal Network on Crime Prevention (CMNCP) builds capacity and mobilizes Canadian municipalities to prevent and reduce crime, and foster CSWB. CMNCP aims to increase investment in effective, evidence-based, upstream municipal crime prevention strategies.

The CPC Coordinator, L. Chevette, chairs the Ontario Group of the CMNCP, and led provincial discussions on CSWB efforts. We participated in CMNCP events and initiatives, including training and the Annual General Meeting, and the development of educational and advocacy materials and policies. CMNCP represents over 50 Canadian municipalities. Thunder Bay has been a member since 2011.



CELEBRATING COMMUNITY SAFETY HEROES

The 9th annual Mayor's Community Safety Awards were held in November. They were generously supported by local sponsors and recognized seven recipients for their outstanding efforts to increase community safety and well-being in Thunder Bay.

2019 Award Recipients:

Community Hero: Tessa DeBruyne

Sponsored by: Apex Investigation & Security

Young Leader: Yamaan Alsumadi

Sponsored by: Generator

Outstanding Community Project Award Recipients:

Wake the Giant

Sponsored by: Enbridge Gas Inc.

Thunder Bay Coalition to End Human Trafficking

Sponsored by: Thunder Bay Police Service and

Thunder Bay Police Services Board

Giant Hearts

Sponsored by: Circle K

Joint Mobile Crisis Response

Sponsored by: Matawa First Nations Management

NATIONAL INITIATIVE - BRAIN BUILDERS LAB

The CPC Coordinator, L. Chevette, along with C. Olsen, Coordinator of the Thunder Bay Drug Strategy were among 50 individuals selected from across Canada to participate in Brain Builders Lab. This national cohort will be supported over two years to bring the science of brain development, the impacts of trauma on the developing brain, and implications for long-term health, including mental health and addictions, to their respective communities. The goal is to help find ways to integrate brain science into policy, practice and public discussion. In October, we provided a plenary session and led over 100 participants through the 'Brain Architecture Game' at the Harm Reduction Conference.



CRIME PREVENTION COUNCIL

Mayor, City of Thunder Bay
Thunder Bay Police Service
Ontario Provincial Police – NW Region
Fort William First Nation
Nishnawbe Aski Nation
Métis Nation of Ontario
Ontario Union of Indians
Medical Officer of Health
Ministry of the Attorney General
City Councillors (2)
Citizen Representatives (2)
Youth Representatives (2)
Age Friendly Thunder Bay
BIAs and Business Areas of Thunder Bay
Children's Aid Society-District of Thunder Bay
Children's Centre Thunder Bay
Conseil Scolaire de District Catholique
des Aurores Boréales
Dilico Anishinabek Family Care
Elizabeth Fry Society Northwestern Ontario

Evergreen a United Neighbourhood
John Howard Society of Thunder Bay
Kairos Community Resource Centre
Lakehead District School Board
Lakehead Social Planning Council
Matawa First Nations Management
Northern Nishnawbe Education Council
Nishnawbe-Aski Police Service
North West Community Mobilization
Network
Ontario Native Women's Association
Recreation and Culture Division- CTB
Shelter House
St. Joseph's Care Group
Thunder Bay Parole Office
(Correctional Service of Canada)
Thunder Bay Catholic District School
Board
Thunder Bay Chamber of Commerce
Thunder Bay Counselling

Thunder Bay Drug Strategy
Thunder Bay Indigenous Friendship
Centre
Thunder Bay Sexual Abuse Centre
Thunder Bay and District Coordinating
Committee to End Woman Abuse
Thunder Bay District Crime Stoppers
William W. Creighton Youth Services
Urban Aboriginal Advisory Committee



THUNDER BAY CRIME PREVENTION COUNCIL

Corporate Strategic Services
2nd Floor, City Hall
500 Donald St. E. Thunder Bay, ON
Canada P7E 5V3
Director: Karen Lewis

Coordinator: Lee-Ann Chevrette
Telephone: 807.625.2554
Fax: 807.625.0181
Email: lchevrette@thunderbay.ca

thunderbay.ca/crimeprevention | facebook.com/CrimePreventionThunderBay



MEETING DATE 09/28/2020 (mm/dd/yyyy)

SUBJECT Amendment to Property Description - BL 79/2020 - Ogden School Lane Closing By-law

SUMMARY

On July 27, 2020, City Council passed By-law 79/2020 – Ogden School Lane Closing By-law which allows for the closing of a portion of the lane allowance as located within the Ogden School site located at 600 McKenzie Street.

The legal description set out in By-law 79/2020 must be amended to describe the said portion of lane as a separate part on a reference plan in order for Administration to be able to register the by-law.

Memorandum dated September 14, 2020 from Ms. K. Charlton, Property Agent - Realty Services requesting that Council give authority to amend the legal description under By-law 79/2020 – Ogden School Lane Closing By-law

RECOMMENDATION

With Respect to the memorandum from Kathy Charlton, Property Agent dated August 18, 2020, we recommend that the legal description under By-law 79/2020 – Ogden School Lane Closing By-law be amended to delete

“Part of Lane, Block 10, Registered Plan W-54, City of Thunder Bay, District of Thunder Bay”,

and replace with

“Part of Lane, Block 10, Registered Plan W-54 Designated as Part 1 on Reference Plan 55R-14712 City of Thunder Bay, District of Thunder Bay”

ATTACHMENTS

1. MEMO TO COUNCIL - K CHARLTON SEPT 14 2020

REALTY SERVICES DIVISION

Victoriaville Civic Centre, 2nd Floor

111 Syndicate Avenue South

Thunder Bay, ON P7C 5K4

Tel: (807) 625-3199 Fax: (807) 625-2977

MEMORANDUM

TO: Krista Power, City Clerk **FILE NO.:** 18 805798

FROM: Kathy Charlton, Property Agent
Realty Services Division

DATE: September 14, 2020

RE: Recommendation to Amend By-law 79/2020 – Ogden School Lane Closing By-law –
Committee of the Whole – Monday, September 28, 2020

On July 27, 2020, City Council passed By-law 79/2020 – Ogden School Lane Closing By-law which allows for the closing of a portion of the lane allowance as located within the Ogden School site located at 600 McKenzie Street.

The legal description set out in By-law 79/2020 must be amended to describe the said portion of lane as a separate part on a reference plan in order for Administration to be able to register the by-law.

Therefore, Administration is requesting that Council give authority to amend the legal description under By-law 79/2020 – Ogden School Lane Closing By-law as follows:

With Respect to the memorandum from Kathy Charlton, Property Agent dated August 18, 2020, we recommend that the legal description under By-law 79/2020 – Ogden School Lane Closing By-law be amended to delete

“Part of Lane, Block 10, Registered Plan W-54,
City of Thunder Bay, District of Thunder Bay”,

and replace with

“Part of Lane, Block 10, Registered Plan W-54
Designated as Part 1 on Reference Plan 55R-14712
City of Thunder Bay, District of Thunder Bay”

MEETING DATE 09/28/2020 (mm/dd/yyyy)

SUBJECT Request for Report - Financial Implications of a Nuisance By-law

SUMMARY

At the June 15, 2020 Committee of the Whole meeting and subsequently ratified at City Council, a motion was carried relative to the potential development of a Nuisance By-Law, Administration was requested to report back to City Council with information, recommendations and relevant financial impacts.

Memorandum from Mr. M. Smith, General Manager Development & Emergency Services Department dated September 17, 2020 relative to the above noted, for information.

ATTACHMENTS

1. MEMO - REQUEST FOR REPORT – DEVELOPMENT OF A NUISANCE BY-LAW SEPT 17, 2020

MEMORANDUM

TO: Mayor and Members of Council

FROM: Mark Smith, General Manager Development & Emergency Services
Department

DATE: September 17, 2020

SUBJECT: Request for Report – Development of a Nuisance By-law

At the June 15, 2020 Committee of the Whole meeting and subsequently ratified at City Council, a motion was carried relative to the potential development of a Nuisance By-Law, Administration was requested to report back to City Council with information, recommendations and relevant financial impacts.

As part of the Amended motion, Administration was asked to seek input from the Anti Racism & Respect Advisory Committee, Thunder Bay Drug Strategy Implementation Panel and Thunder Bay Police. This report was scheduled to be presented to Committee of the Whole on or before September 28, 2020.

At this time, with the additional parties involved in the preparation of this report as a result of the amendment and the challenges presented in terms of scheduling meetings and other priorities due to the pandemic, the timeline for the provision of the report will necessarily have to be extended in order for all parties to be given an opportunity to provide input.

The report will therefore be presented on or before December 14, 2020.

MEETING DATE 09/28/2020 (mm/dd/yyyy)

SUBJECT Potential Future Uses - Dease Pool/Park Site

SUMMARY

At the December 16, 2019 Committee of the Whole meeting, Report No. R 174/2019 (Community Services – Recreation and Culture) was presented, and a resolution was passed directing Administration to continue to consult with the community on a revised and more detailed concept plan for the Dease Park and Dease Pool sites, as suggested in the report, and to report back on a proposed phased park re-development approach and financial implications in Q3 2020.

Memorandum from Ms. K. Robertson, General Manager - Community Services dated September 18, 2020 relative to the above noted, for information.

ATTACHMENTS

1. MEMO-FOLLOW UP TO CORPORATE REPORT NO. R 174 2019 - POTENTIAL FUTURE OPTIONS FOR DEASE PARK POOL SITE

COMMUNITY SERVICES DEPARTMENT

111 Syndicate Avenue
Thunder Bay, ON
Tel: (807) 625-2964
Fax: (807) 625-3258

Date: September 18, 2020

To: Mayor and City Council

From: Kelly Robertson, General Manager, Community Services

Subject: Follow Up - Report No. R 174/2019 Potential Future Uses – Dease Pool/Park Site
(Community Services – Recreation and Culture)

Council resolved on December 16, 2019 with respect to Report No. 174/2019 Potential Future Uses Dease Pool/Park Site (Community Services – Recreation and Culture) that Administration be directed to continue to consult with the community on a revised and more detailed concept plan for the Dease Park and Dease Pool sites, and report back on a proposed phased park re-development approach and financial implications in Q3 2020.

The community engagement planned for spring 2020 to inform the report back to Council on a refined plan for the potential future use of the Dease Pool site had to be deferred due to restrictions on social gathering due to COVID-19, the need to prioritize available staff resources to support the City's pandemic response, and to focus on the reopening of programs/services. With progress made in reopening parks, recreation and culture services, there is now capacity to continue with the planned community engagement this coming fall/winter.

Administration expects to report back to Council at a Committee of the Whole meeting in March 2021 on a revised and more detailed concept plan for the Dease Park and Dease Pool sites and a proposed phased park development approach.

Sincerely,



Kelly Robertson
General Manager, Community Services

cc: Norm Gale, City Manager
Kerri Marshall, General Manager, Infrastructure and Operations
Kayla Dixon, Director, Engineering
Cory Halvorsen, Manager, Parks and Open Space
Werner Schwar, Supervisor, Parks and Open Space Planning
Leah Prentice, Director, Recreation and Culture

MEETING DATE 09/28/2020 (mm/dd/yyyy)

SUBJECT Multi-Use Indoor Sports Facility - Milestone Update

SUMMARY

At the August 10, 2020 Committee of the Whole meeting, Corporate Report No. R 74/2020 (Community Services & Asset Management) Multi-Use Indoor Sports Facility - Project Advancement was presented.

Memorandum from Mr. G. Broere, Director - Asset Management dated September 16, 2020 providing information relative to anticipated milestone dates to complete the Multi-Use Indoor Sports Facility.

ATTACHMENTS

1. MULTI USE INDOOR SPORTS FACILITY - MILESTONE UPDATE

Memorandum

TO: Mayor Mauro and Members of City Council
FROM: Gerry Broere, Director Asset Management
DATE: Sept 16th, 2020 (for Sept 21st COW Meeting)
SUBJECT: Multi-Use Indoor Sports Facility – Updated Milestones

This memo is to clarify the timing of the remaining milestones to complete the construction of the new Multi-Use Indoor Sports Facility.

Report No. 74/2020 indicated the current 60% documents would be complete late September with the Tender to follow shortly thereafter. Upon receipt of the final resolution to proceed to tender Administration followed up with Stantec to review the schedule. There has been some slippage in the dates previously mentioned; this slippage is a result of Administrative process, internal review process, and Stantec's productivity. Slippage is not unusual in a project of this magnitude and was factored into previous reports suggesting a fall /early winter 2022 completion date of the facility.

The new anticipated milestone are as follows:

Completion of the construction documents.	Nov. (2020)
Tender Advertisement	Late Nov. (2020)
Close Tender	Late Dec. (2020)-Early Jan. (2021)
Award Tender	February (2021)
Site Mobilization	April-May (2021)
Construction Start	May (2021)
Project Completion	Sept-Oct (2022)

As with any project spanning multiple years the opportunity for future delays exist. Should additional delays be encountered, that influences the project completion date, Administration will advise Council accordingly.

Sincerely,



Gerry Broere

cc Kelly Roberston – General Manager, Community Services
Norm Gale – City Manager
Krista Power – City Clerk