



MEETING: Committee of the Whole

DATE: July 29, 2019

Reference No. COW - 37/50

OPEN SESSION in S.H. Blake Memorial Auditorium immediately following City Council (Public Meeting)

Committee of the Whole - Planning Services Session
Chair: Councillor Trevor Giertuga

DISCLOSURES OF INTEREST

CONFIRMATION OF AGENDA

Confirmation of Agenda - July 29, 2019 - Committee of the Whole

With respect to the July 29, 2019 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

REPORTS OF COMMITTEES

Heritage Advisory Committee Minutes

Minutes of Meetings No. 4-2019 and No. 5-2019 of the Heritage Advisory Committee held on April 25, 2019 and May 23, 2019, for information.

50th Anniversary Celebration Steering Committee Minutes

Minutes of Meeting No. 4-2019 of the 50th Anniversary Celebration Steering Committee held on May 24, 2019, for information.

Committee of Adjustment Minutes

Committee of Adjustment Minutes for Meeting No. 4-19, held on May 29, 2019, for information.

Lakehead Regional Conservation Authority Minutes

Lakehead Regional Conservation Authority Minutes for Meeting No. 5, held on May 29, 2019, for information.

Inter-Governmental Affairs Committee Minutes

Minutes of Meetings No. 6-2019 of the Inter-Governmental Affairs Committee held on May 13, 2019, for information.

Audit Committee Minutes

Minutes of Meetings No. 01-2019 of the Audit Committee held on May 22, 2019, for information.

REPORTS OF MUNICIPAL OFFICERS

2019 Budget Variance Report #2

Report No. R 121/2019 (Corporate Services & Long Term Care - Financial Services) provides projections to City Council of the City's financial position to year-end.

This report is for information only.

Budget Direction 2020 and Beyond

Report No. R 117/2019 (Corporate Services & Long Term Care - Financial Services) relative to proposed targets for 2020 and beyond for tax supported budgets.

With respect to Report No. R 117/2019 (Corporate Services & Long Term Care – Financial Services), we recommend that City Council direct the City Manager and General Manager – Corporate Services & Long Term Care/ City Treasurer to prepare the proposed 2020 tax-supported budget with no substantial service changes (excluding Police and Solid Waste);

AND THAT Administration continue to identify efficiency savings for the 2020 proposed budget;

AND THAT in January 2020, prior to budget deliberations, additional options to reduce the 2020 net municipal tax levy increase be provided;

AND THAT these options include items identified by Administration and by the Program & Service Review Phase 1;

AND THAT approval of the 2020 proposed budget be subject to detailed review and consideration by City Council;

AND THAT the necessary by-laws be presented to City Council for ratification.

Lakehead University Thunderwolves Men's Hockey Team - Fort William Gardens License Agreement

Report No. 123/2019 (Community Services) recommends that the City enter into a new short term License Agreement with the Lakehead Thunderwolves Varsity Hockey Corporation (the

Thunderwolves) for the use of Fort William Gardens.

With respect to Report No. R 123/2019 (Community Services Department), we recommend that the City of Thunder Bay enter into a new License Agreement with the Lakehead Thunderwolves Varsity Hockey Corporation for use of the Fort William Gardens, subject to the terms and conditions referred to in this Report, in form satisfactory to the City Solicitor and to Administration's complete satisfaction;

AND THAT the General Manager, Community Services be authorized to execute any required documentation;

AND THAT any necessary by-laws be presented to City Council for ratification.

Indigenous Relations Training

Report No. 122/2019 (City Manager's Office - Office of the City Clerk) providing a review of Indigenous cultural awareness training that has been, and it planned to be, provided to employees of the City of Thunder Bay.

This report is for information only.

PETITIONS AND COMMUNICATIONS

Heritage Advisory Committee - Dease Pool Designation

Memorandum from Mr. A. Cotter, Chair - Heritage Advisory Committee, dated June 28, 2019, containing two motions relative to Heritage Designation of Dease Pool.

OPTION #1

With respect to the memorandum from Mr. A. Cotter, Chair - Heritage Advisory Committee, dated June 28, 2019 we recommend that the Heritage Advisory Committee proceed with the designation of the property known as Dease Pool for its cultural and heritage significance as defined by Part IV of the Ontario Heritage Act.

OPTION #2

With respect to the memorandum from Mr. A. Cotter, Chair - Heritage Advisory Committee, dated June 28, 2019, we recommend that as an alternative to designation maintaining a similar community use of the Dease Pool property be explored;

AND THAT the site be commemorated with a plaque.

Special Purpose Committee: Multi-Sport Indoor Turf Facility

Memorandum from Mr. J. Hannam, City Clerk dated June 17, 2019 relative to establishing a Special Purpose Committee: Multi-Sport Indoor Turf Facility and attaching draft Terms of Reference.

That with respect the proposed development of a Multi-Sport Indoor Turf Facility, and the establishment of a Special Purpose Committee, we recommend that the Committee be comprised of 4 Members of Council and the Mayor:

1. Mayor B. Mauro
2. Councillor _____
3. Councillor _____
4. Councillor _____
5. Councillor _____

AND THAT the Committee shall otherwise be comprised of such Administrative and Resource persons required in accordance with the Procedural By-laws of City Council;

AND THAT the Committee shall submit such interim reports as the Committee deems necessary but that its Final Report shall be submitted to Committee of the Whole no more than 12 months from the passing of this motion;

AND THAT any necessary by-laws be presented to City Council for ratification.

OPEN SESSION in the S.H. Blake Memorial Auditorium

Committee of the Whole - Administrative Services Session
Chair: Councillor Mark Bentz

REPORTS OF COMMITTEES

Anti-Racism & Respect Advisory Committee Minutes

Minutes of Meetings No. 02-2019 and No. 03-2019 of the Anti-Racism & Respect Advisory Committee held on February 25, 2019 and March 25, 2019, for information.

NEW BUSINESS

ADJOURNMENT



MEETING DATE 29/07/2019 (mm/dd/yyyy)

SUBJECT Confirmation of Agenda

SUMMARY

Confirmation of Agenda - July 29, 2019 - Committee of the Whole

RECOMMENDATION

With respect to the date, 2019 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.



MEETING DATE 07/29/2019 (mm/dd/yyyy)

SUBJECT Heritage Advisory Committee Minutes

SUMMARY

Minutes of Meetings No. 4-2019 and No. 5-2019 of the Heritage Advisory Committee held on April 25, 2019 and May 23, 2019, for information.

ATTACHMENTS

1 HAC minutes Apr 25 2019
2 HAC minutes May 23 2019

DATE: THURSDAY, APRIL 25, 2019**MEETING NO. 04-2019****TIME:** 5:01 P.M.**PLACE:** MCNAUGHTON ROOM, 3RD FLOOR, CITY HALL
500 DONALD STREET EAST**VICE CHAIR:** MS. K. COSTA**PRESENT:**

Ms. J. Bonazzo
Ms. K. Costa
Mr. L. Hebert
Ms. D. Pallen
Ms. H. Strobl
Ms. J. Waite
Ms. S. Walker

OFFICIALS:

Mr. M. Szybalski, Corporate Records Manager & City Archivist
Ms. L. Lavoie, Committee Coordinator

RESOURCE PERSONS:

Ms. L. Abthorpe, Heritage Researcher
Mr. G. Mason, Planner II
Ms. P. Mader, Arts & Cultural Development Coordinator

GUESTS:

Ms. S. Sidlar, Friends of the Thunder Bay Conservatory
Ms. M. McNabb, Friends of the Thunder Bay Conservatory
Mr. A. Nunn, Friends of the Thunder Bay Conservatory
Ms. S. Nunn, Friends of the Thunder Bay Conservatory
Ms. M. Stinson, Friends of the Thunder Bay Conservatory
Mr. P. Boyle, General Manager – Magnus Theatre
Mr. K. Tuomisto, Form Architecture
Ms. K. Dixon, Director – Engineering & Operations
Ms. J. Taylor, Taylor Hazell Architects (via teleconference)
Councillor R. Johnson
Mr. D. Yahn

1.0 DISCLOSURES OF INTEREST

None.

2.0 AGENDA APPROVAL

MOVED BY: Ms. D. Pallen
SECONDED BY: Mr. L. Hebert

With respect to the April 25, 2019 Heritage Advisory Committee meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

3.0 CONFIRMATION OF PREVIOUS MINUTES

The Minutes of the Heritage Advisory Committee Meeting No. 03-2019 held on April 3, 2019 to be confirmed.

MOVED BY: Ms. D. Pallen

SECONDED BY: Mr. L. Hebert

THAT the Minutes of Meeting No. 03-2019 held on April 3, 2019 be confirmed.

CARRIED

4.0 PRESENTATIONS**4.1 Proposed Additions to Heritage Register**

Ms. L. Abthorpe, Heritage Researcher provided a PowerPoint presentation entitled City of Thunder Bay Heritage Register Potential Additions 2019, featuring the proposed additions of Paramount Theatre and Centennial Botanical Conservatory.

Ms. L. Abthorpe provided an overview of the Heritage Advisory Committee, defined what it means to be on the Heritage Register and responded to questions.

Members of the Friends of the Thunder Bay Conservatory were present and expressed their delight that the Conservatory is being considered for addition to the Heritage Register.

Administration asked if the greenhouses will be included, or only the Conservatory. Ms. K. Costa, Vice Chair noted that HAC will follow up to determine which parcels of land are included with the Conservatory.

MOVED BY: Mr. L. Hebert

SECONDED BY: Ms. J. Bonazzo

THAT the Heritage Advisory Committee recommends that Centennial Botanical Conservatory located at 1601 Dease Street, be added to the Heritage Register, as defined by the *Ontario Heritage Act*.

CARRIED

MOVED BY: Ms. D. Pallen
SECONDED BY: Ms. J. Waite

THAT the Heritage Advisory Committee recommends that Paramount Theatre located at 24 Court Street South, be added to the Heritage Register, as defined by the *Ontario Heritage Act*.

CARRIED

4.2 Magnus Theatre

Mr. P. Boyle, General Manager – Magnus Theatre and Mr. K. Tuomisto, Form Architecture provided a PowerPoint presentation relative to infrastructure renewal projects at Magnus Theatre, 10 Algoma Street S.

Document entitled Magnus Theatre Infrastructure Renewal Project Update was distributed at the meeting, for information.

Mr. P. Boyle provided an overview of the building's history and a recap of the infrastructure renewal projects completed in phases 1 and 2.

Phase 3 includes the following projects relative to the schoolhouse section of the building:

- Shingle replacement: Shingles on schoolhouse are twenty years old and leaks are occurring in the attic and second floor during heavy rain or rapid snowmelt.
- Brick envelope repointing: Spalling is prevalent at entrance locations, window ledges and where the brick is in contact with the grade.
- Foundation diagnostic: Foundation is exhibiting deterioration. Some areas of the foundation are cracked, leading to water penetration into basement.
- Cupola diagnostic: Interior of cupola is in good shape, but peeling paint and rusting are occurring on the exterior.

MOVED BY: Mr. L. Hebert
SECONDED BY: Ms. D. Pallen

THAT the Heritage Advisory Committee approves the Phase 3 infrastructure renewal projects at Magnus Theatre, 10 Algoma Street South, as presented by Mr. P. Boyle, General Manager – Magnus Theatre and Mr. K. Tuomisto, Form Architecture at the April 25, 2019 Committee meeting;

AND THAT any additional work must come back to Committee for approval;

AND THAT the Heritage Advisory Committee confirms that the plans as presented do not conflict with the significant heritage features of the building;

AND THAT a copy of this resolution be forwarded to The City of Thunder Bay's Building Division, if required.

CARRIED

4.3 Boulevard Lake Dam

Ms. K. Dixon, Director - Engineering & Operations provided background on Boulevard Lake Dam and introduced Ms. J. Taylor, Taylor Hazell Architects, who joined the meeting via teleconference.

Ms. J. Taylor provided information relative to the cultural heritage evaluation report she is preparing, which is part of an environmental assessment for Boulevard Lake Dam, and responded to questions. She informed those present that she is seeking comments from HAC to include in her report. She has been speaking with stakeholders and the public regarding what they value about the dam, including its heritage aspects.

A committee member commented on the timbers currently used to control water flow and recommended that they be displayed near the new dam.

A committee member asked if the circular structure of rocks in the lake may become loose or damaged during work on the dam. Ms. K. Dixon informed that representatives from Fort William First Nation and Red Sky Metis will inspect the structure when water levels are down.

A committee member asked if the fish ladder will be disturbed. Ms. J. Taylor confirmed that there will be no changes to the fish ladder and its flow will be maintained during dam construction.

A committee member asked if the new dam will be taller. Ms. K. Dixon explained that the new dam will be designed to hold back more water by increasing its mass with no increase in height.

5.0 DEASE POOL

Ms. L. Abthorpe provided an update relative to the cultural heritage property evaluation for Dease Pool.

Ms. L. Abthorpe and Ms. K. Costa conducted a site visit on April 18, 2019. They informed the committee that they observed damage to the structure, as noted in the TBT Engineering report.

While their evaluation determined there is little historical significance in the structure, the cultural value of Dease Pool is significant.

There was discussion relative to the pool's potential for designation, relative to its cultural value.

6.0 CITY OF THUNDER BAY ARTS & HERITAGE AWARDS

Ms. P. Mader, Arts & Cultural Development Coordinator informed the committee that a new date for the event has not been confirmed. She will provide a further update at the May committee meeting.

7.0 HAC REPRESENTATIVE ON THE PUBLIC ART COMMITTEE

Ms. P. Mader, Arts & Cultural Development Coordinator provided a description of the Public Art Committee and noted that the HAC representative position is currently vacant.

It was the consensus of Committee that Ms. J. Waite be HAC's representative on the Public Art Committee.

8.0 50th ANNIVERSARY CELEBRATION STEERING COMMITTEE

No updates were provided at this time relative to the above-noted.

Mr. M. Szybalski, Corporate Records Manager & City Archivist noted that the committee must move forward with planning if there is interest in hosting a Regional Heritage Conference in 2020.

Ms. S. Walker and Mr. D. Yahn volunteered to be part of a 2020 Regional Heritage Conference planning subcommittee.

9.0 COMMUNITY SUPPORT FOR HISTORICAL BUILDINGS

Mr. L. Hebert noted that tragedies, such as the fire at Notre Dame Cathedral in Paris, have increased community support for historical buildings, world-wide. He suggested that a public relations statement be prepared regarding preservation of our local historical buildings.

Discussion relative to the above-noted was deferred to the May committee meeting.

10.0 HERITAGE RESEARCHER UPDATE

Ms. L. Abthorpe, Heritage Researcher provided an update relative to the above-noted.

She will be leading a Jane's Walk on Friday, May 3rd beginning at 6 p.m. The walk's theme will be: Exploring "big money" in early Fort William; banking, coal, grain and more. Ms. J. Waite and Ms. J. Bonazzo volunteered to assist with the walk.

On May 4th Ms. L. Abthorpe will lead a walking tour from the Pagoda to the Spirit Garden, for participants of the Ontario Association of Medical Radiation Sciences Summit being held in Thunder Bay.

Mr. L. Abthorpe will attend the 2019 Ontario Heritage Conference to be held in Goderich, Ontario from May 29th to June 3rd.

11.0 NEW BUSINESS**11.1 Community Heritage Ontario**

Mr. M. Szybalski, Corporate Records Manager & City Archivist informed those present that membership fees are due relative to the above-noted. He also asked for approval to provide Community Heritage Ontario with email addresses for those interested in being on the organization's mailing list.

12.0 NEXT MEETING DATE

The next meeting is scheduled for Thursday, May 23, 2019 at 5:00 p.m. in the McNaughton Room.

13.0 ADJOURNMENT

The meeting was adjourned at 8:31 p.m.

DATE: THURSDAY, MAY 23, 2019 **MEETING NO. 05-2019**

TIME: 5:06 P.M.

PLACE: MCNAUGHTON ROOM, 3RD FLOOR, CITY HALL
500 DONALD STREET EAST

VICE CHAIR: MS. K. COSTA

PRESENT:

Ms. J. Bonazzo
Ms. K. Costa
Mr. L. Hebert
Ms. H. Strobl
Ms. S. Walker

OFFICIALS:

Mr. M. Szybalski, Corporate Records Manager & City Archivist
Ms. L. Lavoie, Committee Coordinator

RESOURCE PERSONS:

Ms. L. Abthorpe, Heritage Researcher
Ms. P. Mader, Arts & Cultural Development Coordinator
Mr. G. Mason, Planner II
Ms. P. Caland, Ministry of Tourism, Culture & Sport

GUESTS:

Mr. B. Saj, Leonard Alfred Wood Architect Ltd.
Mr. M. Tempelman
Ms. C. Tempelman
Mr. D. Yahn

1.0 DISCLOSURES OF INTEREST

Ms. S. Walker disclosed a conflict relative to items 4.2 Whalen Building, 6.0 Dease Pool and 15.2 Centennial Botanical Conservatory as these properties are owned by her employer, the City of Thunder Bay.

2.0 AGENDA APPROVAL

MOVED BY: Mr. L. Hebert
SECONDED BY: Ms. J. Bonazzo

With respect to the May 23, 2019 Heritage Advisory Committee meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

3.0 CONFIRMATION OF PREVIOUS MINUTES

The Minutes of the Heritage Advisory Committee Meeting No. 04-2019 held on April 25, 2019 to be confirmed, as amended.

MOVED BY: Ms. J. Bonazzo

SECONDED BY: Ms. H. Strobl

THAT the Minutes of Meeting No. 04-2019 held on April 25, 2019 be confirmed.

CARRIED

4.0 PRESENTATIONS**4.1 Proposed Additions to Heritage Register**

A presentation relative to proposed addition to the Heritage Register, Paramount Theatre, was removed from the agenda as the property owner was not in attendance.

4.2 Whalen Building

Mr. B. Saj, Leonard Alfred Wood Architect Ltd. provided a presentation relative to renovations required due to relocation of CEDC offices from 2nd floor to 7th floor of the Whalen Building, 24 Cumberland Street North, a designated heritage property.

Correspondence from Mr. K. Jankowski, Contract Coordinator dated May 23, 2019, providing additional information about the project, was distributed separately at meeting.

Mr. B. Saj informed the committee that a site investigation performed on May 15, 2019 identified the following two locations where marble baseboard would be installed to match the existing heritage appearance: 1) An existing door is to be removed and 2) A new wall will be installed in the public corridor on the 7th floor. Mr. B. Saj noted that he is aware of stored marble in the building's basement and plans to use it, if required.

Mr. B. Saj noted that removable carpet tile will be installed over a section of the existing flooring.

Ms. S. Walker, having disclosed a conflict of interest, refrained from discussing or voting on the following resolution.

MOVED BY: Mr. L. Hebert

SECONDED BY: Ms. H. Strobl

THAT the Heritage Advisory Committee approves the interior renovation plans for the CEDC offices on the 7th floor of the Whalen Building, 34 Cumberland Street North, as

presented by Mr. B. Saj of Leonard Wood Architect Inc. at the May 23, 2019 committee meeting;

AND THAT the Heritage Advisory Committee confirms that the plans as presented do not conflict with the significant heritage features of the building;

AND THAT a copy of this resolution be forwarded to The City of Thunder Bay's Building Division, if required.

CARRIED

4.3 Bank of Commerce, 409 Victoria Avenue E.

Mr. M. Tempelman provided a presentation relative to the former Bank of Commerce, 409 Victoria Avenue E.

Mr. M. Tempelman and Ms. C. Tempelman have made an offer to purchase the above-noted designated heritage property and, to reduce taxes, would like to amalgamate 409 Victoria Avenue E. with 407 Victoria Avenue E., a property they currently own.

The committee informed Mr. M. Tempelman that he needs to go to Committee of Adjustment for a decision on amalgamation and HAC would provide input. The committee also noted that upon amalgamation, the heritage designation would be extended to include 407 Victoria Avenue E., but the main heritage feature will remain the façade at 409.

Mr. M. Tempelman shared his plans for the property, noting that in the short term he intends to beautify the façade with planters and flowers and create a parkette for the current residents of 407 Victoria Avenue E. In 7-10 years he intends to add a building behind the façade.

The Vice Chair expressed the committee's support of adapted reuse of heritage properties.

5.0 PROCESS FOR DESIGNATION

Document entitled Designation by Municipal By-law was distributed with agenda, for information.

Mr. M. Szybalski, Corporate Records Manager & City Archivist provided a presentation relative to the designation process.

6.0 DEASE POOL

Draft of Dease Pool Property Cultural Heritage Evaluation Report distributed at meeting, for information. Ms. L. Abthorpe provided an overview of the Report and the recommendation of the subcommittee.

Ms. S. Walker, having disclosed a conflict of interest, refrained from discussing or voting on the following resolutions.

MOVED BY: Mr. L. Hebert

SECONDED BY: Ms. S. Strobl

THAT the Heritage Advisory Committee adopt the Dease Pool Property Cultural Heritage Evaluation Report, finalized May 2019.

CARRIED

There was discussion relative to the pool's potential for designation, relative to its cultural value.

MOVED BY: Mr. L. Hebert

SECONDED BY: Ms. J. Bonazzo

WHEREAS there has been a pool located at 370 Vickers Street North continuously since 1911;

AND WHEREAS the pool site has served the community since that date and has been a significant asset to the community;

THEREFORE upon completing the evaluation worksheet found in Appendix A of the Dease Pool Property Cultural Heritage Evaluation Report, which found that the property has low design or physical value, intermediate historical or associative value and high contextual value;

THAT the Heritage Advisory Committee recommends that the property known as Dease Pool be designated as a heritage property for its cultural and heritage significance as defined by Part IV of the Ontario Heritage Act.

CARRIED

MOVED BY: Ms. J. Bonazzo

SECONDED BY: Ms. H. Strobl

WHEREAS there has been a pool located at 370 Vickers Street North continuously since 1911;

AND WHEREAS the pool site has served the community since that date and has been a significant asset to the community;

The Heritage Advisory Committee recommends as an alternative to designation;

THAT maintaining a similar community use for the property should be explored;

AND THAT commemoration of the site, including a plaque, should be undertaken using the research uncovered in the Dease Pool Property Cultural Heritage Evaluation Report.

CARRIED

7.0 CITY OF THUNDER BAY ARTS & HERITAGE AWARDS

Ms. P. Mader, Arts & Cultural Development Coordinator informed the committee that the City of Thunder Bay Arts & Heritage Awards will take place at Magnus Theatre on Thursday November 14, 2019.

8.0 COMMUNITY SUPPORT FOR HISTORICAL BUILDINGS

No update was provided at this time.

9.0 50th ANNIVERSARY CELEBRATION STEERING COMMITTEE

Mr. M. Szybalski, Corporate Records Manager & City Archivist provided an update relative to the above-noted. A time capsule from 1995 (25th anniversary year) will be opened at a 50th anniversary celebration event on January 1, 2020. Starting in January 2020, items will be collected for a new time capsule to be sealed at the end of the year.

10.0 WAVERLEY LOOKOUT SUBCOMMITTEE

Discussion relative to the above-noted was deferred to the June committee meeting.

11.0 HERITAGE RESEARCHER UPDATE

Ms. L. Abthorpe, Heritage Researcher provided an update relative to the above-noted.

She led a Jane's Walk on Friday, May 3rd beginning at 6 p.m. The walk's theme was Exploring "big money" in early Fort William; banking, coal, grain and more. Sixteen people participated in the walk. On May 4th Ms. L. Abthorpe led a walking tour from the Pagoda to the Spirit Garden, for 20 participants of the Ontario Association of Medical Radiation Sciences Summit.

The summer student at Archives will be helping to redevelop the City's walking tours, using updated photos to be taken by Ms. L. Abthorpe.

Mr. L. Abthorpe will be producing a seminar for real estate agents relative to what it means when a property is designated or on the heritage register.

12.0 PROPOSED AMENDMENTS TO ONTARIO HERITAGE ACT

Proposed amendments to Ontario Heritage Act were distributed with agenda, for information. Ms. K. Costa, Vice Chair provided an overview of proposed changes to the Act and noted that committee members are welcome to provide feedback to the Province, as individuals.

13.0 RIVERSIDE GRAIN

Correspondence from Ms. A. Sauermann, Senior Marketing Specialist - DST Consulting Engineers Inc. relative to reactivation of the proposed demolition project at the Former Riverside Grain Elevator Site was distributed with agenda, for information.

The proposed demolition project has been reactivated, with plans to demolish all buildings on the property except the former McLaurin store. It was the consensus of committee to email Ms. A. Sauermann to inquire about plans for the former store.

14.0 CODE OF CONDUCT

Mr. M. Szybalski, Corporate Records Manager & City Archivist informed the committee that Code of Conduct training is being organized for members of committees of Council. The tentative date for training is June 20, 2019.

15.0 NEW BUSINESS

15.1 Recruitment Update

Ms. L. Lavoie, Committee Coordinator noted that committee appointments are expected to go before Committee of the Whole on June 24, 2019.

15.2 Centennial Botanical Conservatory

Ms. S. Walker, having disclosed a conflict of interest, refrained from discussion relative to the above-noted.

At the April 25, 2019 HAC meeting, the committee asked which parcels of land are included with the Conservatory. Mr. G. Mason, Planner II informed committee that the Conservatory is on the same parcel of land as Chapples Park.

It was noted that if the Conservatory were to become a designated property, the by-law must be written to clearly identify the Conservatory as the building with heritage value.

15.3 Ukrainian Catholic Church of the Transfiguration

Ms. L. Abthorpe, Heritage Researcher noted that she received an email from Mr. T. Kolomeychuk, Church Council President – Ukrainian Catholic Church of the Transfiguration stating that the parish would like to move forward with formal designation of the church.

It was the consensus of committee to request a letter from the parish and invite Mr. T. Kolomeychuk to the June HAC meeting.

15.4 Proposed 2020 Regional Heritage Conference

Mr. M. Szybalski, Corporate Records Manager & City Archivist asked the committee for volunteers if HAC is interested in hosting a 2020 Regional Heritage Conference. So far Ms. S. Walker and Mr. D. Yahn have volunteered.

16.0 NEXT MEETING DATE

The next meeting is scheduled for Thursday, June 27, 2019 at 5:00 p.m. in the McNaughton Room.

17.0 ADJOURNMENT

The meeting was adjourned at 8:53 p.m.



MEETING DATE 07/29/2019 (mm/dd/yyyy)

SUBJECT 50th Anniversary Celebration Steering Committee Minutes

SUMMARY

Minutes of Meeting No. 4-2019 of the 50th Anniversary Celebration Steering Committee held on May 24, 2019, for information.

ATTACHMENTS

1 50th ACSC minutes May 24 2019

DATE: FRIDAY, MAY 24, 2019 MEETING NO. 04-2019

TIME: 10:02 A.M.

PLACE: MCNAUGHTON ROOM
CITY HALL – 3RD FLOOR
500 DONALD STREET EAST

CHAIR: Councillor S. Ch'ng

PRESENT:

Councillor S. Ch'ng, Chair
Mr. J. Hannam, City Clerk
Mr. P. Burke, Sports & Community Development Supervisor
Ms. L. Hayes, Community Representative, Confederation College Board of Governors
Ms. D. Imrie, Executive Director - Northwestern Ontario Sports Hall of Fame
Ms. S. Levanen, Supervisor - Corporate Communications
Ms. S. Reid, Digital And Travel Media Officer
Ms. J. Roberts, Community Hub Librarian - Learning, Thunder Bay Public Library

Ms. O. Sawchuk, Representative of Official Recognition Committee
Mr. M. Szybalski, Corporate Records Manager & City Archivist
Mr. T. Tronrud, Director - Thunder Bay Museum

RESOURCE PERSONS:

Ms. J. Wright, Communications Specialist
Ms. R. Eras, Communications Officer

ADMINISTRATIVE SUPPORT:

Ms. L. Lavoie, Committee Coordinator

1.0 DISCLOSURES OF INTEREST

Ms. J. Roberts Community Hub Librarian - Learning, Thunder Bay Public Library disclosed a conflict and refrained from discussion relative to other 50th Anniversary products under item 5.0, as her employer, Rose N Crantz Roasting Co., may be producing a 50th Anniversary coffee.

2.0 AGENDA APPROVAL

MOVED BY: Ms. D. Imrie
SECONDED BY: Ms. J. Roberts

With respect to the May 24, 2019 50th Anniversary Celebration Steering Committee meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

3.0 CONFIRMATION OF PREVIOUS MINUTES

The Minutes of the 50th Anniversary Celebration Steering Committee Meeting No. 03-2019 held on April 26, 2019 to be confirmed.

MOVED BY: Ms. J. Roberts
SECONDED BY: Ms. O. Sawchuk

THAT the Minutes of Meeting No. 03-2019 held on April 26, 2019 be confirmed.

CARRIED

4.0 BRANDING

Ms. S. Levanen, Supervisor - Corporate Communications distributed an updated version of the 50th Anniversary logo and noted that Generator is working on the development of usage guide for the logo.

Committee members provided feedback on the design and recommended small refinements.

5.0 50TH ANNIVERSARY BEER

Mr. J. Hannam, City Clerk provided an update relative to the above-noted. In June, the subcommittee will meet with Mr. K. Mulligan, Head Brewer/Owner – Sleeping Giant Brewing Co. to discuss development of a 50th Anniversary beer.

The committee discussed other potential 50th anniversary products from local manufacturers. Ideas included 50th anniversary coffee, cosmetics (lipstick) and hot sauce.

Corporate Communications, along with Ms. C. Robinson, President - Thunder Bay Chamber of Commerce, will reach out to local businesses to invite them to give their products and events a 50th anniversary flare.

6.0 DIGITAL TOUR APP

Ms. S. Reid, Digital And Travel Media Officer provided an update relative to the above-noted. Tourism has agreed to take on the ongoing fees and maintenance of the app. Upfront costs for the app will be approximately \$8000 plus HST, including the first year of maintenance, which is approximately \$3000. Funding for the app will be included in the 2020 budget.

7.0 PUBLIC ENGAGEMENT SOFTWARE

No update was provided at this time.

8.0 NEW YEAR'S DAY KICK-OFF EVENT

Mr. J. Hannam, City Clerk, has not yet heard from Lieutenant Governor's office regarding potential attendance at the New Year's Day levee. Mr. J. Hannam recommended that members of Thunder Bay's first City Council also be invited to take part in the kick-off event.

Mr. T. Tronrud, Director - Thunder Bay Museum noted that the first babies (male and female) of 1970 are still in Thunder Bay. He will contact them.

Mr. P. Burke, Sports & Community Development Supervisor and his team will take the lead on outdoor events at Waverley Park.

Ms. S. Levanen, Supervisor - Corporate Communications will take the lead on indoor events at the Armoury.

Ideas for inside the Armoury:

- Display of 50 memorable moments with photos
- Retrospective display of past 50 years
- Red carpet entrance with big backdrop for photo op

The event organizing committee will include the City Clerk, Corporate Communications team, Mr. P. Burke, Sports & Community Development Supervisor, Ms. S. Reid, Digital and Travel Media Officer, Ms. L. Abthorpe, Heritage Researcher and Lt. Col. David Ratz.

9.0 50 MEMORABLE MOMENTS

Ms. S. Levanen, Supervisor - Corporate Communications introduced Ms. R. Eras, Communications Officer, who will be taking the lead on the 50 memorable moments project.

Ms. R. Eras will meet with Generator to determine how the memorable moments will be rolled out. The memorable moments kick-off will begin online in fall 2019. Social media and public engagement software will be utilized.

Ms. R. Eras recommended that the 50th moment be something special that takes place on January 1, 2020.

Next steps include determining how many moments are already confirmed and deciding how many moments will be gathered by public engagement.

10.0 OTHER ANNIVERSARIES AND COMMUNITY EVENTS

Discussion relative to the above-noted included the following:

- 50th Anniversary tent for use at various events
- Celebration-in-a-box, including balloons and swag, to encourage participation, Thunder Bay Public Library willing to provide pick up location at all four library locations
- City of Thunder Bay letterhead will include 50th Anniversary logo in 2020
- City scrolls will include 50th Anniversary logo in 2020
- Official Recognition Committee annual event will have 50th Anniversary theme and special scrolls
- Public Art Committee has discussed working with Clean, Green and Beautiful to develop a public art project for 50th Anniversary
- Time capsule – public engagement software can be used for gathering items for new time capsule
- First baby of 2020 – Ms. S. Levanen will reach out to the Chronicle Journal regarding more elaborate coverage for the first baby of 2020 and the potential for sponsors from the community
- Banners, etc. for City Hall and light posts, pop-up banners
- 50th Anniversary should be added to welcome signs on highways
- Snowbirds and other military performers for potential air show in 2020
- Citizen ambassadors – put a call out to people who are well known and can promote Thunder Bay at events and on social media
- Develop hashtag for 50th Anniversary on social media, i.e. #OneCity50Years
- Develop frame for use on social media profile pictures
- Green screen – people can place themselves in Thunder Bay in photos, even when not in Thunder Bay
- Thunder Bay tartan was developed for 25th anniversary - Mr. T. Tronrud will check records for information

The subcommittee for Public Engagement will include Corporate Communications, Community Services and Archives.

Ms. J. Wright, Communications Specialist distributed and reviewed the 50th Anniversary Task List. It will be updated and distributed with the June meeting agenda.

Ms. S. Levanen, Supervisor - Corporate Communications asked committee members to think about ideas for a culminating event.

11.0 TERMS OF REFERENCE

Terms of Reference will be presented to Committee of the Whole in June.

12.0 NEW BUSINESS

12.1 Budget

Mr. J. Hannam noted that 50th Anniversary expenses must be identified for inclusion in the 2020 budget. This item will be added to the June agenda.

13.0 NEXT MEETING DATE

The next meeting date will be determined via poll.

14.0 ADJOURNMENT

The meeting was adjourned at 11:27 a.m.



MEETING DATE 29/07/2019 (mm/dd/yyyy)

SUBJECT Committee of Adjustment Minutes

SUMMARY

Committee of Adjustment Minutes for Meeting No. 4-19, held on May 29, 2019, for information.

ATTACHMENTS

1. Committee of Adjustment Minutes - May 29 2019

May 29, 2019



COMMITTEE OF ADJUSTMENT

DATE May 29, 2019

MEETING NO. 04-19

TIME 4:00 p.m.

PLACE S.H. Blake Memorial Auditorium

CHAIRMAN: Mr. A. Petersen

Mr. J. Talarico

Mr. K. DesRosiers

Mr. N Roy

Ms. J. Thompson, Assistant Secretary-Treasurer

Ms. J. Fazio, Planner II

Mr. A. Ward, Project Engineer

ABSENT: Ms. Lorna Veal, Secretary-Treasurer; Dr. R. Togman

DISCLOSURE OF INTEREST

There were no disclosures or conflict of interest declared.

APPLICATIONS

The Secretary-Treasurer read out the Notices of Hearing and submitted the list of relevant documents to the Committee for its consideration. She also filed, with the Committee, her affidavit pertaining to Notices of Hearing and the list of relevant persons to whom such notices were sent.

The Chairman outlined the procedure which the Committee would follow in dealing with an application.

It was noted that Application B-30-2019 (Anita Mirabelli, 193 Riverside Drive) had been withdrawn and would not be addressed at this meeting.

1. Application A-22-2019 Owner: Clive and Alyson Gregory, Agent: Francine Kotavich, Tomlinson Drafting, 203 Harold Street North, Lots 145 to 146 Plan M13

Mr. Clive Gregory appeared before the Committee to answer questions regarding this application. The Chairman asked if he received the correspondence and reviewed the requested conditions. It was confirmed that the correspondence was received and understood.

The Chairman asked if he had complied with the posting of the required sign. It was confirmed that the sign has been posted.

Mr. Gregory stated that he was informed in September of last year of an illegal suite in the home. The suite is leased to a client of Alpha Court, a non-profit group. Mr. Gregory stated his intent to do the necessary work on the suite and lease it back to Alpha Court. Mr. Gregory also stated that two (2) of the parking spaces remain empty.

Correspondence was received and read, indicating no objections or concerns, from Synergy North, Fire Prevention and Investigation, Ministry of Transportation and the Lakehead Region Conservation Authority.

Realty Services has a condition for a license of access. The Committee asked Administration what the license of access involved. Mr. Ward said it was a \$100.00 annual fee and a \$300.00 initial fee to ensure the laneway is maintained.

The Committee asked the applicant if he was okay with clearing the snow in the laneway. The applicant indicated yes he was, as he has already been clearing it.

Ms. Jillian Fazio, Planner II, Planning Services Division supported the application without conditions.

SUPPORT:

Cindy (did not sign in) of Alpha Court appeared before the Committee in support of Mr. Gregory's application.

Cindy stated that Mr. Gregory is supportive of Alpha Court's need to find affordable housing for their clients. She also stated that numerous people have benefitted from this and that Mr. Gregory is a good landlord. Cindy also stated that the tenant in the suite in question has currently been relocated to other accommodations.

OPPOSITION:

None.

Mr. Talarico asked how the applicant became aware of this issue. Mr. Gregory stated that it was through a recent fire inspection. Mr. Gregory also stated that when he purchased the property in 2004 there hadn't been any red flags until this most recent inspection.

The Chairman asked if services to the property were adequate. Mr. Ward, Project Engineer confirmed they were.

The Chairman inquired as to why this yearly fire inspection revealed the illegal suite. Mr. Gregory replied that he wasn't entirely clear on that since previous years inspections hadn't uncovered this issue and he had owned the property since about 2004.

The Chairman asked Mr. Gregory how exactly he was made aware of the issue and Mr. Gregory replied that he was sent a letter by the City of Thunder Bay's Licensing & Enforcement Division.

The Chairman asked the members for a vote as to the approval of application A-22-2019

"TAKE NOTICE THAT an application from Clive and Alyson Gregory for relief from the requirements of By-law 100-2010, as amended, as it applies to the property known as 203 Harold

Street North, Lots 145 to 146 Plan M13 to allow the 9th existing unit in the apartment building and to recognize the existing parking as set forth in the application.

14.2.1	Reduce Minimum required Lot Frontage from 22 metres to 20.1 metres
14.2.1	Reduce Minimum required Lot Area from 1110 square metres to 765.8 square metres
5.15.9	Reduce parking from the required 14 spaces to the existing 10 spaces

Be Approved;”

The majority of the members have supported the approval of this application, as set forth in its decision.

As no public comment, written or oral, has been received, Committee’s Decision was not affected by comments received from the public.

2. Application B-24-2019 Owner: Dan and Marianne Valiquette 485 County Boulevard, Lot 30, Registered Plan 55M-433

Dan and Marianne Valiquette appeared before the Committee to answer questions regarding this application.

The Chairman asked if they received the correspondence and reviewed the requested conditions. It was confirmed that the correspondence was received and the conditions were understood.

The Chairman asked if he had complied with the posting of the required sign. It was confirmed that the sign has been posted.

Correspondence was received and read indicating no objections from Fire Prevention and Investigation, Ministry of Transportation, Realty Services, Lakehead Region Conservation Authority, Engineering Division, Parks and Open Spaces and Synergy North.

Ms. Jillian Fazio, Planner II, Planning Services Division supported the application without conditions.

There were no comments made by the applicants.

Mr. Talarico asked the applicant was requesting two (2) Minor Variances. Mr. Valiquette responded that it was because of the small shed (8 x 12) he wanted to put on the property as well.

The Chairman asked the applicant if he had obtained the necessary permits for the carport. Mr. Valiquette responded that he will be obtaining the necessary building permits. He also stated that the shed would be too close to the carport and therefore he is requesting these Minor Variances.

The Chairman asked the members for a vote as to the approval of application A-24-2019.

“TAKE NOTICE THAT an application from Marianne and Daniel Valiquette for relief from the requirements of By-law 100-2010, as amended, as it applies to the property known as 485 County Boulevard, Lot 30, Registered Plan 55M-433 to allow for the construction to the existing dwelling, as set forth in the application.

Section 10.2.1	Reduce the minimum required interior side yard with attached carport from 1.5 metres to .7 metres
Section 5.3.4 (g)	Reduce the minimum Separation Distance of 2.0 metres between an accessory Building and the main building from 2.0 metres to 1.5 metres

Be Approved;”

The majority of the members have supported the approval of this application, as set forth in its decision.

As no public comment, written or oral, has been received, Committee’s Decision was not affected by comments received from the public.

May 29, 2019

Application A-25-2019, Owner: David and Bonnie Butler 156 Edith Avenue Part Lot 431 to 436, Registered Plan 233

Mr. David Butler appeared before the Committee to answer questions regarding this application.

The Chairman asked if he had complied with the posting of the required sign. It was confirmed that the sign had been posted.

The Chairman asked if they received the correspondence and reviewed the requested conditions. It was confirmed that the correspondence was received and the conditions were understood.

Correspondence was received and read, indicating no objections or concerns, from Fire Prevention and Investigation, Realty Services, Lakehead Region Conservation Authority, Synergy North and the Engineering Division.

Ms. Jillian Fazio, Planner II, Planning Services Division supported the application.

Mr. Butler commented that after the ground had thawed he realized that he could actually go back 4 metres instead of the original 3 metres requested in his application. Mr. Butler then asked to modify his application to reflect this, signing his initials to modify the handwritten change at the time of this meeting. Application was to be changed after the meeting to reflect this modification.

Mr. Roy asked Engineering if changing the setback would change the tree protection condition set forth by Parks and Open Spaces. Mr. Ward indicated the Committee could now remove the condition.

Mr. Roy also asked if the Variance would affect the septic system. Mr. Butler said that all work would be well clear of the septic.

Mr. Roy was informed that Parks and Open Spaces would be removing the tree protection condition.

Mr. Roy was also informed that he needed to make application for the work to the Ministry of Transportation for Building and Land Use Permits. Mr. Roy indicated that he would be making the application to the Ministry to obtain the necessary permits.

The Chairman asked the members for a vote as to the approval of application A-25-2019.

“TAKE NOTICE THAT an application from David and Bonnie Butler for relief from the requirements of By-law 100-2010, as amended, as it applies to the property known as 156 Edith Avenue situated on Lot 431 to 436, Registered Plan 233 to allow for the construction of an accessory shed as set forth in the application.

Table 7.2.1	Reduce the minimum required front yard setback from 10 metres to 4.0 metres to allow for construction of an accessory storage shed.
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Be approved;”

The majority of the members have supported the approval of this application, as set forth in its decision.

As no public comment, written or oral, has been received, Committee’s Decision was not affected by comments received from the public.

3. Application A-31-2019, Owner: Wolfgang Schoor, 238 Villa Street Lots 14 and 15, Registered Plan 1277

Mr. Wolfgang Schoor appeared before the Committee to answer questions regarding this application.

The Chairman asked if he had complied with the posting of the required sign. It was confirmed that the sign had been posted.

The Chairman asked if he received the correspondence and reviewed the requested conditions. It was confirmed that the correspondence was received and the conditions were understood.

Correspondence was received and read, indicating no objections or concerns, from Fire Prevention and Investigation, Ministry of Transportation, Lakehead Region Conservation Authority, Realty Services Division, Engineering Division, Parks and Open Spaces and Synergy North.

Ms. Jillian Fazio, Planner II, Planning Services Division supported the application.

Mr. Talarico asked Administration what is exactly Mr. Schoor is doing with this application. It was explained that Mr. Schoor needed permission to expand the building while retaining non-conforming status. Allowing this continuation will enable the applicant to continue to make changes to the building.

Question

It was stated that a building permit had been issued in the past. It was also stated that the legal non-conforming status allows Mr. Schoor to operate as a lodging house.

Ms. Fazio stated that the specific use at this location is still appropriate and is within the general intent of the Official Plan. The Committee granting permission would not impact Mr. Schoor from legalizing the building in the future. If Mr. Schoor were to ask to rezone for apartments in the future this application wouldn't prevent him from doing so.

The Chairman asked Mr. Schoor what the delays were in his renovations. Mr. Schoor answered that a previously ruling on the extension of the stairs had been approved but that when he applied for the building permit the drawings showed different measurements than what Mr. Schoor had been approved for.

The Chairman asked if the newly defined areas are acceptable now. Mr. Schoor assured the Committee that he is confident these new numbers are good and the new stairs would be safer for his tenants.

The Chairman asked the members for a vote as to the approval of this application.

“TAKE NOTICE THAT from Wolfgang Schoor that under the provisions of Section 45.2 a) i) of The Planning Act R.S.O. 1990, as amended, for the property known as 238 Villa Street situated on Lots 14 and 15, Registered Plan 1277 for permission to carry out the following renovations to the existing Legal Non-conforming three unit apartment and six lodging room dwelling as set forth in the application. The applicant is proposing to complete a number of interior renovations and improvements in addition to the request made in the application for Permission that require a building permit, but do not require permission.

1. Construct new covered 3.05 metres by 4.227 metres stair system on the dwelling, fronting on Villa Street
2. Construct canopies (porch covers)
3. Add a second storey to the existing garage with a sloped roof
4. Allow for the construction of a Pergola 3.66 metres by 3.0 metres
5. Allow for the construction of two (2) canopies on the dwelling, one front Villa Street and on fronting Nugent Street
6. Allow for the increase in height for the existing roof line over the sun porch.

Be approved;”

The majority of the members have supported the approval of this application, as set forth in its decision.

As no public comment, written or oral, has been received, Committee's Decision was not affected by comments received from the public.

4. Application B-23-2019, Owner: James Comuzzi, Agent: Alexander Stewart 209 Van Norman Street described as Part Lot 2 and 3 Town Plot S Van Norman

Mr. James Comuzzi and Mr. Alexander Stewart appeared before the Committee to answer questions regarding this application. The Chairman asked if the correspondence along with the requested conditions were received prior to the hearing. The applicant confirmed that the comments were received and that they were understood.

The Chairman asked if he had complied with the posting of the required sign. It was confirmed that the sign has been posted.

Correspondence was received and read, indicating no objections, from Lakehead Region Conservation Authority, Ministry of Transportation, Fire Prevention and Investigation and the Engineering Division.

Ms. Jillian Fazio, Planner II, Planning Services Division supported the application, with conditions.

There were no comments made by the applicant or agent.

The Chairman asked the applicant what happened with the easement. Mr. Stewart answered that a reference plan had never been registered for the property.

Mr. Roy asked why there was no Parkland Fee being requested by Administration. Ms. Fazio stated that these lots were already developed and the severance would not result in new buildable lots. The Agent for the applicant stated that these were separate buildings with common ownership.

The Chairman asked the applicant if he was aware he needed to obtain a License of Occupation from the Realty Services Division. The applicant said yes. Mr. Ward said this license was to obtain insurance for the architectural feature of the building which overhangs a City sidewalk.

The Chairman asked the members for a vote as to the approval of this application.

“TAKE NOTICE THAT an application has been made under Section 53 of the Planning Act, R.S.O., 1990, as amended by Hillport Motors, James Comuzzi and Agent Alexander Stewart, to the Committee of Adjustment for consent to the severance and conveyance of one (1) new lot having the Lot Frontage of 25 metres, a Lot Depth of 30.48 metres and an area of 762 square metres. The retained parcel will have a Lot Frontage of 35.20 metres a Lot Depth of 50.29 metres and an area of 1770 square metres as set forth in the application.

The property is municipally known as 209-217 Van Norman Street and is described as Part Lot 2 and Part 3 Town Plot S Van Norman.

Be approved;”

The majority of the members have supported the approval of this application, as set forth in its decision.

As no public comment, written or oral, has been received, Committee’s Decision was not affected by comments received from the public.

5. Application B-26-2019, Glen and Carmen Kannegiesser, Agent: Syl Menic, 1154 John Street Road, described as Part of Lot 62, Registered Plan 547 being Parts 1-5 Plan 55R-14196

Mr. Glen Kannegiesser and Mr. Syl Menic appeared before the Committee to answer questions regarding this application. The Chairman asked if the correspondence along with the requested conditions were received prior to the hearing. The applicant confirmed that the comments were received and that they were understood.

The Chairman asked if they had complied with the posting of the required sign. It was confirmed that the sign has been posted.

May 29, 2019

Correspondence was received and read, indicating no objections or concerns from Fire Prevention and Investigation, Realty Services, Engineering Division, Lakehead Region Conservation Authority and Synergy North.

Ms. Jillian Fazio, Planner II, Planning Services Division supported the application, with conditions.

The Chairman asked if the applicant wished to make any comments regarding the application. Mr. Menic stated that the application was a package. He stated that it was for one of three lots and that they are looking to straighten the lot lines for further development. He stated that the intent is to build a 4-unit townhouse. Mr. Menic also stated that he currently has a re-zoning application in process and that he needs Committee of Adjustment approval before the by-law can be processed for his zoning amendment.

Mr. Talarico asked the applicant if he was straightening the lot lines to be able to have a more orderly development. Mr. Menic stated that this was correct. It was also stated that they want to straighten the lot lines north to south and that there would still continue to be four (4) lots after the lines have been addressed.

Mr. Roy asked if there was an error on the date of the Ministry of Transportation comment letter. It was stated that the date was in error.

Mr. Roy then asked if there would be only one (1) entrance to the proposed development. It was stated that there would be two (2) entrances to access.

Mr. Roy asked if snow removal and storage had been addressed in the Site Plan Control document. Mr. Menic stated that they would be utilizing the back of the property for this purpose.

Mr. Roy commented that most applicants seem to have a 5% Parkland Designation. It was stated that only new lots are given this designation and they are not creating new lots but only "straightening" the existing lots.

The Chairman asked why the applicant would not be keeping the back of the properties to develop. Mr. Kannegeiser responded that it would not be economically feasible to build back there. He also stated that they had looked at different options for this area and none would work.

The Chairman asked the members for a vote as to the approval of this application.

"TAKE NOTICE THAT an application has been made under Section 53 of the Planning Act, R.S.O., 1990, as amended, by Glen and Carmen Kannegiesser, to the Committee of Adjustment for consent to the severance and conveyance of a parcel of land for the purpose of a Lot Addition to the abutting property to the East, known as 1154 John Street Road situated on Part of Lot 62, Registered Plan 547 being Parts 1-5 Plan 55R-14196. The severed portion will have a width of 17.04 metres, a depth of 46.32 metres and an area of 789.3 square metres, the retained will have a frontage of 18 metres, a depth of 90.56 metres with a total area of 1630 square metres together with an easement for access, aisles and servicing. The easement are an extension of the existing easements on the southern portion of the properties. Easement #1 is to be granted in favour of the abutting lands to the East. Easement #1 will have a width of 2.81 metres, a depth of 46.32 metres and an area of 130.16 square metres. Easement #2 is to be granted in favour of the abutting land to the West. Easement #2 will have a width of 4.00 metre, depth of 46.32 metres and an area of 185.28 square metres, as set forth in the application.

As no public comment, written or oral, has been received, Committee's Decision was not affected by comments received from the public.

Be approved;"

The majority of the members have supported the approval of this application, as set forth in its decision.

6. Application B-27-2019, A Colla Insulation, Agent: Syl Menic, 1146 John Street Road, described as Part of Lot 61, Registered Plan 547 being Parts 11 and 12, Plan 55R-13613, Part 12, Plan 55R-13151 and Parts 9 and 10, Plan 55R-13613
-

Mr. Glen Kannegiesser and Mr. Syl Menic appeared before the Committee to answer questions regarding this application. The Chairman asked if the correspondence along with the requested conditions were received prior to the hearing. The applicant confirmed that the comments were received and that they were understood.

The Chairman asked if they had complied with the posting of the required sign. It was confirmed that the sign has been posted.

Correspondence was received and read, indicating no objections or concerns from Fire Prevention and Investigation, Realty Services, Engineering Division, Lakehead Region Conservation Authority and Synergy North.

Ms. Jillian Fazio, Planner II, Planning Services Division supported the application, with conditions.

It was again stated that this application was part of a package and that they are seeking to straighten the lot lines.

Mr. Roy again asked about the error on this Ministry of Transportation and asked the applicant to clarify whether the year in the letter was for 2018 or 2019. The applicant and agent stated that the proper year should be 2019.

The Chairman asked the members for a vote as to the approval of this application.

“TAKE NOTICE THAT an application has been made under Section 53 of the Planning Act, R.S.O., 1990, as amended, by A Colla Insulation, to the Committee of Adjustment for consent to the severance and conveyance of one parcel for the purpose of a lot addition to the property to the West, and known as 1154 John Street Road. The severed parcel will have a width of .96 metres, a depth of 46.32 metres and an area of 44.47 square metres. The retained parcel will have a frontage of 18.01 metres, a lot depth of 90.56 metres and an area of 1631 square metres, as set forth in the application. The property is municipally known as 1146 John Street Road and is described as Part of Lot 61, Registered Plan 547 being Parts 11 and 12, Plan 55R-13613, Part 12, Plan 55R-13151 and Parts 9 and 10, Plan 55R-13613.

As no public comment, written or oral, has been received, Committee’s Decision was not affected by comments received from the public.

Be approved;”

The majority of the members have supported the approval of this application, as set forth in its decision.

7. Application B-28-2019, A Colla Insulation, Agent: Syl Menic, 1146 John Street Road, described as Part of Lot 61, Registered Plan 547 being Parts 11 and 12, Plan 55R-13613, Part 12, Plan 55R-13151 and Parts 9 and 10, Plan 55R-13613
-

Mr. Glen Kannegiesser and Mr. Syl Menic appeared before the Committee to answer questions regarding this application. The Chairman asked if the correspondence along with the requested conditions were received prior to the hearing. The applicant confirmed that the comments were received and that they were understood.

The Chairman asked if they had complied with the posting of the required sign. It was confirmed that the sign has been posted.

Correspondence was received and read, indicating no objections or concerns from Fire Prevention and Investigation, Realty Services, Engineering Division, Lakehead Region Conservation Authority and Synergy North.

Ms. Jillian Fazio, Planner II, Planning Services Division supported the application, with conditions.

May 29, 2019

It was again stated that this application was part of a package and that they are seeking to straighten the lot lines. It was also stated by the applicant this would also involve an easement application.

It was once again clarified that the date on the Ministry of Transportation letter should reflect the date as 2019 and not 2018.

The Chairman asked the members for a vote as to the approval of this application.

“TAKE NOTICE THAT an application has been made under Section 53 of the Planning Act, R.S.O., 1990, as amended, by A Colla Insulation, to the Committee of Adjustment for consent to the severance and conveyance of one parcel for the purpose of a lot addition to the property to the East, with a width of 3.89 metres, a depth of 46.32 metres and an area of 180.18 square metres. The retained parcel will have a frontage of 18.01 metres, a depth of 90.56 metres and an area of 1631 square metres. Together with easements, Easement #1 will be granted in favour of the abutting lands to the east for the purpose of access, aisles and servicing. The Easement will have a width of 4.00 metres, a depth of 90.53 metres and an area of 3622.12 square metres. Easement #2 will be granted in favour of the abutting lands to the west for the purpose of access, aisle and servicing. Easement #2 will have a width of 2.70 metres, a depth of 90.5 metres and an area of 244.43 square metres as set forth in the application. The property is municipally known as 1146 John Street Road and is described as Part of Lot 61, Registered Plan 547 being Parts 11 and 12, Plan 55R-13613, Part 12 Plan 55R-13151 and Parts 9 and 10, Plan 55R-13613.

As no public comment, written or oral, has been received, Committee’s Decision was not affected by comments received from the public.

Be approved;”

The majority of the members have supported the approval of this application, as set forth in its decision.

ADJOURNMENT

The meeting adjourned at 5:45

Moved by Joe Talarico
seconded by Kevin
DesRosiers

CARRIED


CHAIRMAN


SECRETARY-TREASURER



MEETING DATE 29/07/2019 (mm/dd/yyyy)

SUBJECT Lakehead Regional Conservation Authority Minutes

SUMMARY

Lakehead Regional Conservation Authority Minutes for Meeting No. 5, held on May 29, 2019, for information.

ATTACHMENTS

1. LRCA Minutes May 29, 2019



LAKEHEAD REGION

CONSERVATION AUTHORITY

Minutes of the Fifth Regular Meeting of the Lakehead Region Conservation Authority held on Wednesday, May 29, 2019, in the Authority Boardroom. The Chair called the Meeting to order at 4:30 p.m.

PRESENT: Donna Blunt, Chair
Rudy Buitenhuis
Erwin Butikofer
Ed Chambers
Andrew Foulds
Andrea Goold
Umed Panu
Allan Vis

REGRETS: Grant Arnold, Vice-Chair
Trevor Giertuga
Jim Vezina

ALSO

PRESENT: Tammy Cook, Chief Administrative Officer
Mark Ambrose, Finance Manager
Gail Willis, Watershed Manager
Ryne Gilliam, Lands Manager
Ryan Mackett, Communications Manager
Melanie O'Riley, Receptionist/Admin Clerk, recorder of Minutes

1. ADOPTION OF AGENDA

Resolution #65/19

Moved by Allan Vis, Seconded by Umed Panu

"THAT: the Agenda is adopted as published." CARRIED.

2. DISCLOSURE OF INTEREST

None.

3. MINUTES OF PREVIOUS MEETING

Resolution #66/19

Moved by Umed Panu, Seconded by Allan Vis

“THAT: the Minutes of the Lakehead Region Conservation Authority Fourth Regular Meeting held on Wednesday, May 1, 2019, together with the In-Camera portion are adopted as published.” CARRIED.

4. IN-CAMERA AGENDA

Resolution #67/19

Moved by Ed Chambers, Seconded by Umed Panu

“THAT: we now go into Committee of the Whole (In-Camera) at 4:32 p.m.” CARRIED.

Resolution #68/19

Moved by Umed Panu, Seconded by Ed Chambers

“THAT: we go into Open Meeting at 4:48 p.m.” CARRIED.

The purpose of the In-Camera Meeting pertained to property and legal matters.

5. BUSINESS ARISING FROM PREVIOUS MINUTES

(a) File: Board Training

The fourth Board Training Session was held immediately after the Board Meeting. The session focused on Land Management.

(b) File: Proposed Changes to the Conservation Authorities Act

Comments provided from the LRCA on Environmental Registry of Ontario posting ERO 013-4992, focusing conservation authority development permits on the protection of people and property were noted.

Comments provided from the LRCA on Bill 108 and Environmental Registry of Ontario posting ERO 013-5018, modernizing Conservation Authority operations were noted.

A verbal update was provided related to the meeting between MPP, Judith Monteith-Farrell, and the LRCA Chair and CAO.

- (c) File: 2018 Annual Report

Members were provided with the 2018 Annual Report.

CORRESPONDENCE

- (a) File: Lakehead University Arthur Shewchuck Memorial Bursary

Members were advised that the successful recipient of the Arthur Shewchuck Memorial Bursary, Lakehead University, was Samuel Mancusa, Civil Engineering student.

- (b) File: Conservation Ontario

Members were provided with a copy of Conservation Ontario's 2018 Annual Report.

Minutes from the April 1, 2019, Conservation Ontario Council Meeting were noted.

- (c) File: Printed Material

Printed material was circulated.

6. STAFF REPORTS

Members reviewed and discussed Staff Report WM-02-2019 regarding the approval of the Neebing River and Mosquito Creek Watershed Wetland Evaluation project.

Resolution #69/19

Moved by Andrew Foulds, Seconded by Erwin Butikofer

"THAT: Staff Report WM-02-2019 be received AND FURTHER THAT the evaluated Neebing River Watershed Wetlands and a 30 metre buffer will be incorporated into the LRCA Regulated Area, effective immediately AND FURTHER THAT the evaluated Mosquito Creek Watershed Wetlands and a 30 metre buffer will be incorporated into the LRCA Regulated Area, effective immediately." CARRIED.

Members reviewed and discussed Staff Report NMFC-03-2019 related to the William Street Floodway Channel Dredging Project.

Resolution #70/19

Moved by Andrew Foulds, Seconded by Erwin Butikofer

"THAT: the Contract for William Street Floodway Channel Dredging – 2019 for the material, equipment and labour necessary for the removal of accumulated sediment be awarded to LH North Ltd. for a cost of \$767,325.75, not including HST." CARRIED.

7. CHIEF ADMINISTRATIVE OFFICER REPORT

Members were provided with the monthly Treasurer's Report for expenses and revenues for April plus totals to date for Administration, Capital and Vehicle and Equipment Program.

Members were advised that Staff have begun the 2020 Budget process, which has included consideration of the recent reduction in the Section 39 Transfer Payment.

It was noted that the Department of Fisheries and Oceans (DFO) has contracted the LRCA to conduct five inspections of the Wolf River Sea Lamprey Barrier and portage in the Township of Dorion. The Lands Manager undertakes the inspections in conjunction with work/inspections of Hurkett Cove Conservation Area. After each inspection, a report is forwarded to the DFO.

8. PASSING OF ACCOUNTS

Resolution #71/19

Moved by Rudy Buitenhuis, Seconded by Erwin Butikofer

***"THAT: having examined the accounts for the period of April 1, 2019 to April 30, 2019 cheque #1610 to #1633 for \$114,704.41 and preauthorized payments of \$50,642.79 for a total of \$165,347.20, we approve their payment."** CARRIED.*

9. REGULATORY ROLE

The Plan Input and Review for the period from May 2, 2019 to May 29, 2019, was circulated.

The Permits issued under the Development, Interference with Wetlands and Alterations to Shorelines and Watercourses for the period from May 2, 2019 to May 29, 2019, were circulated.

10. PROJECTS UPDATE

It was noted that on May 7, 2019, the CAO attended the annual Kam River Standing Advisory Committee meeting. The Standing Advisory Committee is made up of representatives from various regulatory agencies as well as various interest and user groups. Copies of the presentations were circulated at the meeting.

It was noted that on April 30, 2019, the CAO and the Watershed Manager met with the City staff from the Infrastructure & Operations Department and EarthCare Thunder Bay to overview current and future LRCA projects and studies, outstanding agreements for completed infrastructure on LRCA lands, access/egress policies, invasive species reporting, trees in rivers and the Floodway.

It was noted that Lake Superior levels continue to be above average.

It was noted that on Tuesday, June 11, 2019, the LRCA will host a Municipality/Agency presentation and Public Open House to overview the Kaministiquia River Erosion Sites Inventory Project. The agency presentation will occur at 1 p.m., and the Public Open House will follow between 4 p.m. to 7 p.m. at the LRCA's Administrative Office. The Study and maps will be available for public viewing, and LRCA staff with consultants from KGS Group and CDS Consulting will be available to answer any questions related to the Study. The Study estimates the 100-year Erosion Hazard limit and delineates the Fill Line along the Kaministiquia River within the City of Thunder Bay using historical and current imagery, LiDAR and data collected in the field. The 100-year Erosion Hazard Line and associated Fill Regulated Areas will be incorporated in the Lakehead Region Conservation Authority's City of Thunder Bay, Geographic Township of Neebing, Screening Map-5, which depicts the Approximate Regulated Area. Screening Maps are used by the Lakehead Region Conservation Authority in the administration of Ontario Regulation 97/04-180/06: Development, Interference with Wetlands and Alterations to Shorelines and Watercourses. Subject to Board approval, the 100-year Erosion Hazard Line and Fill Regulated Areas will become effective on June 26, 2019. Additionally, the floodplain mapping is currently being updated as a separate study, which will be completed by March 2020. The floodplain and associated fill regulated area will also be incorporated into the total "Approximate Regulated Area". The erosion hazard and floodplain mapping updates will replace the existing 1978 Kaministiquia River Floodplain Mapping Study.

It was noted that during the month of June, the LRCA will be flying the pride flag alongside the Canada and Ontario flags. This symbolic show of support reaffirms the LRCA's position as a safe, inclusive work environment and non-discriminatory public spaces for all members of the community.

A verbal update of the Dorion Canyon Country Birding Festival was provided at the Meeting. It was a great success with many positive comments from the participants.

It was noted that the Lakehead Children's Water Festival will be held at the LRCA Administrative Office on June 4, 5 and 6.

It was noted that the 2019 Tree Seedling program was very successful with 93 orders (8,151 seedlings sold (6,675 one-year olds and 1,576 two- year olds). To date 151,192 seedlings have been sold and planted in the watershed.

11. NEW BUSINESS

None.

12. NEXT MEETING

Wednesday, June 26, 2019, at 4:30 p.m. followed by Board Member Training Session #5 regarding Flood Forecasting, Drinking Water Source Protection and Other Programs.

13. AJOURNMENT

Resolution #72/19

Moved by Erwin Butikofer, Seconded by Rudy Buitenhuis

"THAT: the time being 5:34 p.m. AND FURTHER THAT there being no further business we adjourn." CARRIED.


Chair


Chief Administrative Officer



MEETING DATE 29/07/2019 (mm/dd/yyyy)

SUBJECT Inter-Governmental Affairs Committee Minutes

SUMMARY

Minutes of Meetings No. 6-2019 of the Inter-Governmental Affairs Committee held on May 13, 2019, for information.

ATTACHMENTS

1. Minutes IGAC May 13, 2019

DATE: MONDAY, MAY 13, 2019

MEETING NO. 06-2019

TIME: 12:05 P.M.

PLACE: MCNAUGHTON ROOM, 3RD FLOOR, CITY HALL
500 DONALD STREET EAST

CHAIR: COUNCILLOR B. MCKINNON

PRESENT:

Mayor B. Mauro
Councillor A. Aiello
Councillor S. Ch'ng
Councillor B. McKinnon
Councillor K. Oliver

OFFICIALS:

Mr. N. Gale, City Manager
Mr. J. Hannam, City Clerk
Ms. E. Nadon, Executive Administrator to the
City Manager

GUESTS:

Councillor R. Johnson
Mr. D. Murray, CEO-CEDC
Ms. L. Evans, General Manager - Corporate
Services & Long-Term Care
Ms. P. Robinet, City Solicitor

RESOURCE PERSON:

Mr. J. Howie, Policy Assistant to the Mayor

1.0 DISCLOSURES OF INTEREST

None.

2.0 AGENDA APPROVAL

MOVED BY: Councillor A. Aiello
SECONDED BY: Councillor K. Oliver

With respect to the May 13, 2019 Inter-Governmental Affairs Committee, we recommend that the agenda as amended, including any additional information and new business, be confirmed.

CARRIED

3.0 MINUTES OF PREVIOUS MEETINGS

The Minutes of Meeting No. 04-2019 held on April 8, 2019 and Meeting No. 05-2019 held on April 18, 2019, of the Inter-Governmental Affairs Committee, to be confirmed.

MOVED BY: Councillor S. Ch'ng
SECONDED BY: Councillor A. Aiello

THAT the Minutes of Meeting No. 04-2019 held on April 8, 2019 and Meeting No. 05-2019 held on April 18, 2019, of the Inter-Governmental Affairs Committee, be confirmed.

CARRIED

4.0 ENDANGERED SPECIES ACT

It was the consensus of Committee to send a letter regarding the above noted to Hon. Doug Ford, Premier of Ontario, Hon. Ron Phillips, Minister of Environment, Conservation and Parks and Hon. John Yakabuski, Minister of Natural Resources and Forestry with a copy to the Thunder Bay Chamber of Commerce and the Ontario Chamber of Commerce.

5.0 BUSINESS ARISING FROM PREVIOUS MINUTES

5.1 Next Generation 9-1-1

Ms. P. Robinet, City Solicitor, distributed a confidential memo regarding the above noted to the Inter-Governmental Affairs Committee members.

Mr. D. Topatigh, President and CEO, tbaytel will be invited to the next meeting of the Inter-Governmental Affairs Committee to speak about the above noted.

5.2 Priorities for Federal Funding

Mr. N. Gale, City Manager and Ms. L. Evans, General Manager - Corporate Services & Long-Term Care shared the updated Infrastructure Funding Priority List 2019.

Councillor S. Ch'ng recommended that the Infrastructure Funding Priority List 2019 be shared with council at the next Community Services meeting scheduled for May 27, 2019.

5.2.1 Provincial Funding

Mr. N. Gale, City Manager, provided an update relative to the above noted. Discussed advocacy options and that the Inter-Governmental Affairs Committee should consider their position, if any, and provide a recommendation to council.

5.3 Ring of Fire Update

D. Murray provided an update relative to the above. Noront selected Sault Ste. Marie for their Ferrochrome Production Facility.

5.4 Ministry of Community Safety and Correctional Services

Sylvia Jones, Solicitor General reconfirmed Ontario's commitment to build a new, modern correctional complex in Thunder Bay.

5.5 Ontario's Long-Term Energy Plan – A Response by the City of Thunder Bay

No updates provided at this time. The committee agreed to remove this item from future agendas.

5.6 Bombardier Update

Mr. D. Murray, CEO-CEDC provided an update related to meetings held with Mr. Phil Verster, CEO, Metrolinx and Ms. Jaye Robinson, Chair, TTC and Mr. Rick Leary, CEO, TTC on May 7, 2019.

Mr. D. Murray, CEO-CEDC provided an update related to a meeting held with the Ministry of Economic Development, Job Creation and Trade related to Bombardier.

Councillor R. Johnson raised a concern related to the impact layoffs will have on our community and what steps are being taken to mitigate this.

6.0 ONTARIO LIBRARY SERVICES

Mr. N. Gale, City Manager explained reductions to funding for libraries, in the Provincial budget. Mr. J. Pateman, CEO Thunder Bay Public Library would like City Council and the Inter-Governmental Affairs Committee to advocate for the return of this funding. The committee agreed to send a letter of support on behalf of the library.

Councillor K. Oliver shared that the funding reduction also affects rural libraries and NOMA will be advocating on their behalf.

7.0 THUNDER BAY EXPRESSWAY PROJECT

Councillor S. Ch'ng shared concerns relative to lobbying for the above-noted. A discussion was held regarding process for lobbying and how council is kept informed.

8.0 CORRESPONDENCE

8.1 2019 ROMA Conference

Copy of letter from Mr. Randy Pettapiece, Parliamentary Assistant to Minister Ernie Hardeman, Ministry of Agriculture, Food and Rural Affairs to Mayor B. Mauro, dated April 9, 2019, relative to the above-noted, for information.

8.2 2019 OGRA Conference

Copy of letter from Minister Todd Smith, Ministry of Economic Development, Job Creation and Trade to Mayor B. Mauro, dated April 4, 2019, relative to the above-noted, for information.

8.3 Support of the Bombardier Transportation Plant in Thunder Bay

Copy of letter from Judith Monteith-Farrell, MPP Thunder Bay Atikokan to The Honourable Doug Ford, Premier of Ontario dated April 1, 2019, relative to the above-noted, for information.

8.4 Canada Infrastructure Program (ICIP) in Ontario

Copy of briefing note from Ms. K. Robertson, General Manager Community Services, relative to the above-noted, for information.

8.5 Thunder Bay Expressway/Designated Truck Route

Copy of letter from The Honourable Jeff Yurek, Minister of Transportation to Mr. Michael Gravelle, MPP Thunder Bay Superior North, dated April 18, 2019, relative to the above-noted, for information.

9.0 NEW BUSINESS

None.

10.0 NEXT MEETING

The next regular Inter-Governmental Affairs Committee meeting is scheduled for Monday, June 17, 2019 at 12:00 p.m. in the McNaughton Room, 3rd Floor, City Hall.

11.0 ADJOURNMENT

The meeting adjourned at 1:38 p.m.



MEETING DATE 29/07/2019 (mm/dd/yyyy)

SUBJECT Audit Committee

SUMMARY

Minutes of Meetings No. 01-2019 of the Audit Committee held on May 22, 2019, for information.

ATTACHMENTS

1. Audit Committee Minutes May 22, 2019

DATE: MAY 22, 2019**MEETING NO. 01 - 2019****TIME:** 4:02 P.M.**PLACE:** MCNAUGHTON ROOM, 3RD FLOOR, CITY HALL**CHAIR:** COUNCILLOR C. FRASER**PRESENT:**

Councillor S. Ch'ng
Councillor C. Fraser
Councillor M. Bentz
Mr. J. Friday

AUDITORS:

Mr. W. Flasz, BDO Canada LLP
Mr. D. Kubinec, BDO Canada LLP
Ms. A. Berezowski, BDO Canada LLP

OFFICIALS:

Mr. B. Mauro, Mayor
Mr. N. Gale, City Manager
Ms. L. Evans, General Manager - Corporate Services & Long-Term Care & City Treasurer
Ms. D. Paris, Director – Financial Services
Mr. D. Crupi, Manager - Internal Audit & Continuous Improvement
Mr. J. Tyson - Internal Audit & Continuous Improvement Analyst
Ms. Emma Westover - Manager Accounting
Ms. C. Jaremey, Accountant, Corporate Services & Long Term Care
Ms. L. Douglas, Committee Coordinator – Office of the City Clerk
Ms. T. Malmborg, (Acting) Executive Assistant to the GM, Corporate Services & Long Term Care
Ms. J. Rizzo, (Acting) Executive Assistant to the GM, Corporate Services & Long Term Care

1.0 WELCOME AND DISCLOSURE OF INTEREST

L. Evans, General Manager - Corporate Services & Long-Term Care & City Treasurer, called the meeting to order at 4:02 p.m. and a roundtable of introductions followed. There were no disclosures of interest declared at this time.

2.0 AGENDA APPROVAL

MOVED BY: Councillor S. Ch'ng
SECONDED BY: Mr. J. Friday

With respect to the May 22, 2019 meeting of the Audit Committee, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

3.0 APPOINTMENT OF CHAIR & VICE-CHAIR

Ms. L. Douglas, Committee Coordinator – Office of the City Clerk, administered the nominations for Chair and Vice-Chair.

MOVED BY: Councillor S. Ch'ng
SECONDED BY: Councillor M. Bentz

With respect to the Chair and Vice-Chair positions on the Audit Committee, we recommend that Councillor C. Fraser be appointed Chair and that Mr. J. Friday be appointed Vice-Chair of the Committee for the remainder of the 2019 calendar year, and until such time a replacement has been appointed, as required annually.

CARRIED

The newly-appointed Chair, Councillor C. Fraser assumed the position of Chair for the remainder of the meeting.

4.0 MINUTES OF PREVIOUS MEETING

Minutes of Meeting No. 03-2018 of the Audit Committee, held on November 07, 2018, were received for information only.

5.0 BUSINESS ARISING FROM PREVIOUS MINUTES

None

6.0 CREDIT CARD AUDIT REPORT

Copies of the 2017 Credit Card Compliance Internal Audit Report were provided for information.

Copies of Credit Card – Internal Audit Report Follow Up – Audit Committee – April 2019 were provided for information.

Mr. D Crupi, Manager – Internal Audit & Continuous Improvement, provided an overview relative to the above noted. The Audit Committee discussed the non-compliance rate (as noted in the report) and discussed initiatives on how to improve the results.

Mr. D Crupi, Manager – Internal Audit & Continuous Improvement and Mr. J. Tyson Internal Audit & Continuous Improvement Analyst responded to questions.

The Audit Committee accepted the Credit Card Compliance Internal Audit Report and the Credit Card – Internal Audit Report Follow Up.

7.0 TERMS OF REFERENCE & INTERNAL AUDIT CHARTER

Copies of the Terms of Reference were provided for information.
As per the Terms of Reference, an annual review will be conducted by the new Committee.

Copies of a memorandum from Don Crupi, Manager – Internal Audit & Continuous Improvement, to the Audit Committee, dated May 22, 2019, were provided for information. The following was provided from City Clerks.

Leave of Absence of Members

In the event that a Committee member requests a leave of absence, the committee can decide to either:

- *Adjust the total number of members of the committee for quorum during the leave of absence to allow business to continue, thus leaving the position vacant during the approved leave or*
- *Replace the member replacing a leave with a temporary committee member during the leave of absence.*

Temporary Committee members replacing a leave of absence will still require appointment to the Committee by City Council. Leave of absence requests by appointed Committee members will be considered by the Committee and, if accepted, will be approved by resolution.

The revised Terms of Reference will be presented for approval at the next Committee meeting by Mr. D. Crupi. The following changes were suggested:

1. Term

Audit Committee members shall be appointed by City Council, based on the term of office for council (four years), or until their successors are appointed. Where a member ceases to be a member before the expiration of their term, Council will appoint another eligible person for the remainder of the term. At its first meeting of each term of office, the Audit Committee shall elect a Chairperson from among its members; the Chair of the Committee shall be a Member of Audit Committee, not necessarily a Council Member. Three members constitute a quorum.

3. The Audit Committee shall meet at least three times per year (rather than four), with additional meetings at the call of the Chair in order to properly discharge its responsibilities as set out in this Terms of Reference.

4. Committee Resource Staff

The following resource staff or their designate shall attend all meetings of the Committee and provide support as required:

- City Manager
- General Manager - Corporate Services & Long-Term Care (City Treasurer)
- External Auditor
- Manager - Internal Auditor & Continuous Improvement
- Director - Financial Services
- Executive Assistant (rather than Committee Coordinator – Office of the City Clerk)

Copies of Internal Audit Charter – May 2017 were provided for information.

Mr. Don Crupi, Manager – Internal Audit & Continuous Improvement, provided an overview relative to the above noted.

8.0 RISK ASSESSMENT WORK PLAN

Copies of the Risk Assessment Matrix & Work Plan, as well as the Risk Assessment Criteria for Internal Audit & Continuous Improvement were provided for information.

Mr. Don Crupi, Manager – Internal Audit & Continuous Improvement, provided an overview relative to the above noted and discussed the work plan items for the division for 2019. Mr. Don Crupi highlighted the Enterprise Risk Management initiative and noted that he will provide more information at the next Audit Committee meeting.

Discussion held relative to the use of corporate vehicles being taken home at the end of the day. The Audit Committee requested a copy of the Corporate Policy - - City Vehicle Use for the next meeting. Mr. N. Gale committed to follow up at the June 11, 2019 meeting.

9.0 EYE ON THE STREET AUDIT SUMMARY REPORTS

Copies of the Eye on the Street Program – Audit Summaries for Q1 – Q4, 2018, were provided for information.

Mr. Don Crupi, Manager - Internal Audit & Continuous Improvement, provided an overview relative to the above noted report and discussed the requirements for the annual audit (as outlined in the Code of Practice, for the Operation of a Closed Circuit Television System for Downtown Surveillance in Thunder Bay).

10.0 NON-CONSOLIDATED FINANCIAL STATEMENTS

Copies of draft Corporate Report No. R 76/2019 – Non-Consolidated Financial Statements and Reserve Fund Update were provided for information.

Copies of the Non-Consolidated Financial Statements for the year ending December 31, 2018 for the Corporation of the City of Thunder Bay, referenced as Attachment A in Corporate Report No. R 76/2019, were provided for information.

Ms. Dawn Paris, Director – Financial Services, Ms. Emma Westover - Manager Accounting, and Ms. C. Jaremey, Accountant, Corporate Services & Long Term Care, provided an overview of the Non-Consolidated Financial Statements.

Councillor M. Bentz requested Ms. Dawn Paris, Director – Financial Services to provide an overview of the variance between budgeted transfers to reserve funds and actual transfers to reserve funds.

Ms. Dawn Paris, Director – Financial Services, Ms. Emma Westover - Manager Accounting, and Ms. C. Jaremey, Accountant, Corporate Services & Long Term Care responded to questions in regard to Non-Consolidated Financial Statements.

MOVED BY: Councillor S. Ch'ng
SECONDED BY: Mr. J. Friday

THAT the Audit Committee recommends the presentation of the Non-Consolidated Financial Statements of The Corporation of the City of Thunder Bay, as at and for the year ended December 31, 2018, as presented at the May 22, 2019 meeting of the Audit Committee meeting, to Committee of the Whole.

CARRIED

11.0 NEW BUSINESS

None

12.0 NEXT MEETING

Copies of the 2019 calendar were provided for information.

The next meeting of the Audit Committee will be held in the McNaughton Room, 3rd Floor of City Hall, as follows:

- Tuesday, June 11, 2019 at 4:00 p.m.

13.0 ADJOURNMENT

The meeting adjourned at 5:50 pm.

Corporate Report

DEPARTMENT/ DIVISION	Corporate Services & Long Term Care - Financial Services	REPORT NO.	R 121/2019
DATE PREPARED	09/07/2019	FILE NO.	
MEETING DATE	29/07/2019 (mm/dd/yyyy)		
SUBJECT	2019 Budget Variance Report #2		

RECOMMENDATION

This report is for information only.

EXECUTIVE SUMMARY

Administration reviews year to date revenues and expenditures and completes a forecast of the City's financial position to year-end (December 31, 2019). The forecast is compared to the 2019 approved budget and presented to City Council.

As of June 30, 2019, Administration is projecting a small favourable variance for 2019 of \$215,600 within tax-supported general municipal operations, representing 0.1% of the total net budget of \$259.0 million.

Within rate supported operations, administration is projecting a favourable variance of approximately \$383,700 in Waterworks and \$131,900 in Wastewater. No significant variance is projected for Solid Waste and Boater Services.

DISCUSSION

Variance reporting within each Department includes reviewing year-to-date actual results and projecting those results to year-end (December 31) focusing on the impact of the cyclical nature of some business areas within the Corporation. The projected year-end revenues and expenses are compared to the approved 2019 Operating Budget and action plans are developed to deal with any significant negative budget variances identified.

FINANCIAL IMPLICATION

Tax Supported Operations

As at June 30, 2019, Administration is projecting a small favourable year-end variance of \$215,600 within tax-supported operations, representing 0.1% of the total net budget of \$259.0 million.

Administration provides the following information regarding the most significant drivers of the projected year-end variance:

- Community Services is projecting a favourable variance of \$681,000 primarily due to savings of \$325,000 in electricity costs, and savings of \$356,000 in Recreation & Culture and Central Support mainly due to vacancies and savings in materials.
- Thunder Bay Police Service is projecting a favourable variance of \$253,100 primarily from favourable variances in wages partially offset by revenue shortfalls.
- Corporate Services & Long Term Care is projecting a favourable variance of \$179,600 primarily due to vacancy savings partially offset by an unfavourable variance in provincial offences fine revenue.
- A favourable variance of \$870,200 in the Thunder Bay District Social Services Administration Board levy.
- A favourable variance of \$515,000 in insurance claims and \$232,000 in insurance premiums.
- A favourable variance of \$152,500 in debenture debt charges related to lower interest rates, \$134,300 in general corporate expenses primarily due to lower than anticipated WSIB costs and \$249,000 in penalties & interest on taxation.

These favourable variances are partially offset by unfavourable variances in the following areas:

- An unfavourable variance of \$1.1 million in the provision for tax write offs.
- The approved Ontario Municipal Partnership Funding (OMPF) grant was lower than estimated in the 2019 budget resulting in an unfavourable variance of \$221,800.
- Infrastructure & Operations is projecting an unfavourable variance of \$1.3 million in winter control costs. The Winter Control Reserve Fund has an uncommitted balance of \$1.1 million that could be used to offset any negative variance at year end if required.
- Development & Emergency Services is projecting an unfavourable variance of \$573,000 primarily due to lower building permit revenue, partially offset by vacancy savings. The

Building Permit Reserve Fund has an uncommitted balance of \$1.3 million that could be used to offset any negative variance at year end if required.

Other significant items of note are:

- Community Services is projecting a favourable variance of \$910,000 in Transit resulting from unplanned operator absences and part time relief vacancies that were not able to be backfilled. Consistent with the reserve fund policy the favourable Transit variance is transferred to the Capital Transit Reserve Fund.
- The City of Thunder Bay received a one-time Federal Gas Tax top-up payment of \$6.9 million. These funds have been transferred to the Federal Gas Tax reserve fund until Council provides direction on the use of the \$6.9 million. This additional funding has broad eligible spending categories including: local roads and bridges, public transit, drinking water, wastewater, solid waste, community energy systems, sport and recreation, cultural and tourism and disaster mitigation.

Rate Supported Operations

Waterworks is projecting a favourable variance of \$383,700 primarily due to a favourable variance in revenues, vacancy savings and lower energy costs which were partially offset by an increased costs for contracted services.

Wastewater is projecting a favourable variance of \$131,900 primarily due to vacancy savings, energy savings, and lower borrowing costs, partially offset by lower revenues and increased costs for contracted services.

No significant variance is projected within Solid Waste and Boater Services as of June 30, 2019.

CONCLUSION

It is concluded that this Report should be received for information purposes, and that Administration will continue to closely monitor its operating results and develop action plans as required to achieve the Corporation's overall 2019 Budget targets.

BACKGROUND

The Operating Budget for the fiscal year January 1, 2019 to December 31, 2019 was approved by City Council on February 11, 2019.

REFERENCE MATERIAL ATTACHED

None

***PREPARED BY: Lauren Paradis, Manager – Budgets and Long Term Planning and
Moirra Gallagher – Budget and Planning Accountant***

THIS REPORT SIGNED AND VERIFIED BY:	DATE:
Linda Evans, GM Corporate Services and Long Term Care, Treasurer	July 18, 2019

Corporate Report

DEPARTMENT/ DIVISION	Corporate Services & Long Term Care - Financial Services	REPORT NO.	R 117/2019
DATE PREPARED	03/07/2019	FILE NO.	
MEETING DATE	29/07/2019 (mm/dd/yyyy)		
SUBJECT	Budget Direction 2020 and Beyond		

RECOMMENDATION

With respect to Report No. R 117/2019 (Corporate Services & Long Term Care – Financial Services), we recommend that City Council direct the City Manager and General Manager – Corporate Services & Long Term Care/ City Treasurer to prepare the proposed 2020 tax-supported budget with no substantial service changes (excluding Police and Solid Waste);

AND THAT Administration continue to identify efficiency savings for the 2020 proposed budget;

AND THAT in January 2020, prior to budget deliberations, additional options to reduce the 2020 net municipal tax levy increase be provided;

AND THAT these options include items identified by Administration and by the Program & Service Review Phase 1;

AND THAT approval of the 2020 proposed budget be subject to detailed review and consideration by City Council;

AND THAT the necessary by-laws be presented to City Council for ratification.

EXECUTIVE SUMMARY

This Report recommends that City Council direct the City Manager and General Manager – Corporate Services & Long Term Care/ City Treasurer to prepare the proposed 2020 tax-supported budget with no substantial service changes excluding an expansion in Thunder Bay Police Services to implement the requirements of Next Generation 9-1-1 (NG 911) and the final year of transiting the Solid Waste diversion program to taxation.

Key factors considered in developing the budget projections include:

1. 2019 Provincial budget impacts;
2. Preserving the tax supported capital out of revenue spending levels in 2020 with 5% increases in 2021 and 2022;
3. Wage related impacts;
4. No substantial service level enhancements with the exception of the expansion in Thunder Bay Police Services to implement the requirements of NG 911 and the final year of the transition of the Solid Waste diversion program to taxation;
5. No increase for general inflation for non-wage related items (excluding utilities). City of Thunder Bay CPI for June 2019 was 1.7% and over the last year fluctuated from a low of 1.0 and a high of 2.7; and
6. Taxation and affordability levels.

The projected impact on the municipal tax levy net of projected real growth would be an increase of 4.07% in 2020, 2.78% in 2021, and 2.66% in 2022. These projections assume no increase to tax supported capital investment in 2020 and 5% increases in 2021 and 2022.

The Program & Service Review (PSR) Phase 1 report will be completed by the end of November and presented to Council on December 2nd. In January 2020, Administration will provide Council with options, both identified internally and informed by the PSR Phase 1 report, for Council to achieve further reductions to the 2020 net municipal tax levy increase. The PSR will also inform future potential reductions beyond 2020. The actions required to achieve these reductions will be impactful.

To achieve a 1.0% net levy increase in 2020, any combination of revenue increases and/or expenditure reductions of \$6.0 million must be realized. The estimated reductions required to achieve a 2020 net municipal tax levy increase of 2.0%, 2.5% and 3.0% are as follows:

- 2.0% net tax levy increase – \$4.0 million
- 2.5% net tax levy increase – \$3.0 million
- 3.0% net tax levy increase – \$2.1 million

Since 2016, Council has approved Administration's recommendations of tax supported budget reductions totaling \$11.6 million.

Final approval of the budget each year will be subject to City Council's budget review and consideration of the detailed submissions.

DISCUSSION

Consistent with a process that began in 2011, Administration is seeking to establish multiyear budget preparation targets for 2020 through 2022 in advance of the preparation of the 2020 tax-supported budget. The establishment of targets by City Council is strategic and assists Administration in developing tax-supported budgets for the identified years of 2020 through 2022.

Multi-year budget forecasts were last prepared as part of the Long Term Financial Overview presentation to Committee of the Whole on January 8, 2019. The projections for the total municipal tax levy increase net of growth at that time were 3.37% in 2020, 3.01% in 2021 and 2.93% in 2022.

Administration has updated the municipal tax levy increase projections for the City of Thunder Bay's tax-supported budget for the fiscal years 2020 through 2022 incorporating 2019 Council budget amendments, subsequent information and the impacts of the 2019 Provincial budget.

Infrastructure

Given the operating pressures forecasted for 2020, Administration was unable to identify additional tax supported capital budget dollars to assist in addressing the infrastructure deficit. Without additional funding, the City's assets will continue to deteriorate which ultimately impacts levels of service. Administration recommends 5% annual increases to tax supported capital investment starting in 2021 to work towards addressing the infrastructure deficit.

Administration continues to make improvements to its Asset Management Program consistent with Ontario Regulation 588/17. Council adopted a Strategic Asset Management Policy earlier this year. The Executive Management Team has endorsed a new Asset Management Steering Committee which will guide the City through the required changes. Administration continues to refine its asset management plan and strategies to ensure the City is optimizing asset performance at existing funding levels and meeting the reporting requirements of funding agreements from other levels of government.

Growth

In year increases in the City's assessment base resulting from growth in assessment (i.e. new construction less appeal decisions) reduce the extent to which tax rates need to increase thereby reducing the burden that the tax levy increase has on taxpayers. Growth in assessment from new construction means the total property tax levy is shared amongst a larger assessment base, thereby mitigating increases in the municipal tax rates.

Administration estimates growth at \$0.9 million in each of 2020, 2021 and 2022.

Attachment B provides a history of the municipal tax levy increases before and net of growth.

FINANCIAL IMPLICATION

Administration has updated the multiyear budget projections for the next 3 years (2020 through 2022) and projects the municipal tax levy net of real growth to be an increase of 4.07% in 2020, 2.78% in 2021, and 2.66% in 2022. These projections assume no substantial service changes (excluding Police & Solid Waste).

Assumptions and Estimates

These projections reflect certain assumption and estimates related to tax supported budgeted revenue and expenditure trends. Attachment A provides information regarding the assumptions used. Some of the highlights include:

2019 Provincial Budget Impacts / Update:

Overall the estimated impact of the 2019 provincial budget is a municipal tax levy increase of \$3.97 million in 2020 (or 2.04%) summarized as follows:

- The Ontario Municipal Partnership Fund (OMPF) grant is projected to be reduced by \$1,439,900 in 2020 and then remain stable in 2021 and 2022. The 2020 estimated reduction includes the assumption the 2019 transition funding will be removed as a result of the provincial announcement the program is under review giving rise to uncertain funding levels.
- Provincial grant reductions in Long Term Care & Senior Services of \$217,000 in 2020 to reflect the conclusion of the High Wage Transition Fund and the Structural Compliance Premium Program partially offset by increases to other provincial grant programs.
- Provincial grant reductions to Superior North EMS of \$327,500 in 2020 to reflect the freezing of the Land Ambulance Service grant at 2018 levels. The financial impact of the planned restructuring of the existing 52 municipal paramedic services to 10 paramedic services remains unknown.
- Thunder Bay District Health Unit costs are expected to increase \$1,400,000 in 2020 to reflect the changes to the provincial-municipal cost sharing arrangement from 75:25 to 70:30 for the majority of the programs. The financial impact of the planned restructuring of establishing 10 regional public health entities (from 35) and 10 new regional boards of health with a common governance model by 2020/21 remains unknown.
- TBDSSAB costs are estimated to increase \$580,600 related to the requirement to cost share all early years and child care administration funding 50:50 (previously 100% Provincial). The child care administration funding has also been reduced from 10% to 5%.
- Thunder Bay Police Service funding through the new Community Safety and Policing (CSP) grant (local stream) will be \$217,700 less than 2019 grant funding. However Administration anticipates this reduction may be offset by new grant funding through the CSP Provincial stream and the Guns and Gangs program.
- The Lakehead Region Conservation Authority (LRCA) will receive a 50% reduction in the annual transfer payment from the Hazard Program. LRCA has advised that this reduction will not result in the change to the City's 2020 levy.
- The budget included a proposal "to ban food waste from landfills" and increase consistency across the province regarding what can and cannot be accepted in the Blue Box program. As per the food and organic waste policy statement, the City of Thunder

Bay will be required to provide curbside collection of food and organic waste to single family dwellings by 2025. Preliminary estimates based on the City's Solid Waste Management Strategy, indicate that operating costs could be approximately \$2.9 million annually starting in 2024 and capital requirements in 2023 could be \$3.8 million. Some of these costs may be offset by the planned transition to 100% full producer responsibility for the Blue Box program (currently 50% funded) however timelines on transition have not been outlined by the Province. Administration will be providing a status update on the Provincial regulatory changes later this year.

- No further information on the review of the Ontario Community Infrastructure Fund (OCIF) is available. The City received \$5.49M in 2019.

Capital:

- No increase to capital out of revenue (including Enhanced Infrastructure Renewal Program (EIRP)) in 2020 with 5% increases in 2021 (\$745,700) and 2022 (\$783,000).
- Debenture repayment costs increase by \$516,500 in 2020, \$879,000 in 2021 and \$118,000 in 2022 primarily due to one-time borrowing in previously approved budgets for the Police Fire Radio Project (2020) and the projected debenture associated with the Thunder Bay Art Gallery (2021).

Departmental/General:

- Overall net department budget increases at 0% for non-wage related expenditures excluding the items identified in Attachment A. Thunder Bay CPI at June 2019 was 1.7% and over the last year fluctuated from a low of 1.0 and a high of 2.7.
- CPP increases as a result of legislative reform of \$314,100 in 2020, an additional \$325,300 in 2021, and an additional increase of \$389,300 in 2022.
- Fuel, electricity and natural gas increases of \$422,500 in 2020, \$265,900 in 2021 and \$269,000 in 2022 to reflect the current market price adjusted for inflation (2%), consumption and carbon tax policies.

Service Level Enhancements:

- Solid Waste Financial Plan: transfer of diversion program to taxation of \$625,100 in 2020.
- Thunder Bay Police Service: \$400,000 for staffing for NG 911 and \$42,500 for known additional costs related to the Office of the Independent Police Review Director (OIPRD) recommendations in 2020.
- Costs associated with hosting the 2020 Special Olympics Winter Games of \$150,000. As previously approved by Council, \$100,000 of kind and waived fees have been funded from the Stabilization Reserve Fund.

Growth:

- Growth projected at \$900,000 in each of 2020, 2021 and 2022.

Projections and Options

Using these assumptions the projected impact on the municipal tax levy net of projected real growth would be an increase of 4.07% in 2020, 2.78% in 2021, and 2.66% in 2022.

Administration will continue to identify efficiency savings to reduce the proposed 2020 municipal tax levy below current projections.

The PSR Phase 1 report will be completed by the end of November and presented to Council on December 2nd. In January 2020 Administration will provide Council with options informed by the PSR Phase 1 report for Council to achieve further reductions to the 2020 municipal tax levy increase. The PSR will also inform future potential reductions beyond 2020. The actions required to achieve these reductions will be impactful.

To achieve a 1.0% net tax levy increase in 2020, a combination of revenue increases and/or expenditure reductions of \$6.0 million must be realized. The estimated reductions required to achieve a 2020 net municipal tax levy increase of 2.0%, 2.5% and 3.0% as follows are:

- 2.0% net tax levy increase – \$4.0 million
- 2.5% net tax levy increase – \$3.0 million
- 3.0% net tax levy increase – \$2.1 million

Since 2016, Council has approved Administration's recommendations of tax supported budget reductions totaling \$11.6 million.

Final approval of the budget each year will still be subject to City Council's thorough budget review and consideration of the detailed submissions.

CONCLUSION

It is concluded that City Council should direct Administration to prepare the proposed 2020 tax supported budget with no substantial service changes (excluding Police and Solid Waste).

Administration will continue to identify efficiency savings to be incorporated into the 2020 proposed budget.

In addition, Council should direct Administration to provide permanent budget reduction options in January 2020, prior to budget deliberations, to achieve further reductions to the net municipal tax levy increase which will be informed by the PSR Phase 1.

BACKGROUND

In the fall of 2011, Administration provided City Council with budget preparation targets for municipal tax levy increases for fiscal years from 2012 through 2014 (Report No. 2011.151 (Accounting & Budgets). Administration has continued to seek guidance from City Council on budget preparation targets every year with the exception of election years.

REFERENCE MATERIAL ATTACHED:

Attachment A – 2020 – 2022 Budget Forecast – Multi-Year Assumptions

Attachment B – History of Municipal Tax Levy Increases

PREPARED BY: Lauren Paradis, Manager – Budgets and Long-Term Planning

THIS REPORT SIGNED AND VERIFIED BY:	DATE:
Linda Evans, GM Corporate Services & Long Term Care, City Treasurer	July 18, 2019

2020-2022 Budget Forecast – Multi-Year Assumptions

The following major assumptions were used to prepare the tax-supported operating budget projections for 2020 through 2022. These assumptions are based on the best information and estimates available at the time of preparation. Any change in these estimates or assumptions will affect the projected tax levy increases.

2019 Provincial Budget Impacts

1. Ontario Municipal Partnership Fund grant is projected to be reduced \$1,439,900 in 2020 and then remain stable in 2021 and 2022. The 2020 estimated reduction reflects removal of transition funding received in 2019 when the total fund was reduced. The program is currently under review.
2. Provincial grant reductions in Long Term Care & Senior Services of \$217,000 in 2020 to reflect the conclusion of the High Wage Transition Fund and the Structural Compliance Premium Program partially offset by increases to other provincial grant programs.
3. Provincial grant reductions to Superior North EMS of \$327,500 in 2020 to reflect the freezing of the Land Ambulance Service grant at 2018 levels.
4. Thunder Bay District Health Unit costs are expected to increase \$1,400,000 in 2020 to reflect the changes to the provincial-municipal cost sharing arrangement. Currently some programs are shared 75:25 and others are 100% provincially funded. Changes will have the majority of programs shared 70:30.
5. Thunder Bay Police Service funding through the new Community Safety and Policing (CSP) grant (local stream) will be \$217,700 less than 2019 grant funding. However Administration anticipates this reduction will be offset by new grant funding through the CSP Provincial stream and the Guns and Gangs program.
6. The LRCA will receive a 50% reduction in the annual transfer payment from the Hazard Program. LRCA has advised that this reduction will not result in the change to the City's 2020 levy.
7. DSSAB costs are estimated to increase \$580,600 related to the requirement to cost share all early years and child care Administration funding 50:50 (previously 100% Provincial). The child care administration funding has also been reduced from 10% to 5%.
8. No budget assumptions have been incorporated related to the planned restructuring of paramedic services and public health units.

Capital

1. No increase to capital out of revenue (including Enhanced Infrastructure Renewal Program (EIRP)) in 2020. Increases of 5% in 2021 and 2022 to work towards addressing the infrastructure deficit.
2. Annual debt applied to tax supported capital to remain consistent with 2017 levels consistent with relatively stable tax supported capital spend. Interest at 3.15% for new debt payments starting in 2020 and 4.25% thereafter for ten year repayment terms.
3. Debenture repayment costs increase by \$516,500 in 2020, \$879,000 in 2021 and \$118,000 in 2022 primarily due to one-time borrowing in previously approved budgets for the Police Fire Radio Project (2020) and the projected debenture associated with the Thunder Bay Art Gallery (2021).

Departmental/General

1. Overall net department budget increases at 0% increase for non-wage related expenditures excluding the items noted below. The City of Thunder Bay CPI at June 2019 was 1.7 and over the last year fluctuated from a low of 1.0 and a high of 2.7.
2. CPP increases as a result of legislative reform have been estimated at \$314,100 in 2020, an additional \$325,300 in 2021, with a further increase of \$389,300 in 2022.

3. Fuel, electricity and natural gas increase of \$422,500 in 2020, \$265,900 in 2021 and \$269,000 in 2022 to reflect the current market price adjusted for inflation (2%), consumption and carbon tax policies.
4. Insurance premiums reduced \$132,400 to closer reflect actual experience then increased 2% starting in 2021.
5. Increased recycling grant revenue of \$600,000 starting in 2021 based on 2019 costs and performance.

Service Level Enhancements

1. Solid Waste Financial plan transfer of diversion program to taxation of \$625,100 in 2020
2. Thunder Bay Police Service \$400,000 for staffing for Next Generation 911 and \$42,500 for known additional costs related to the Office of the Independent Police Review Director (OIPRD) recommendations in 2020.
3. Costs associated with hosting the 2020 Special Olympics Winter Games of \$150,000. As previously approved by Council, \$100,000 in-kind and waived fees have been funded from the Stabilization Reserve Fund.

Reserve Fund Contributions / Withdrawals

1. \$100,000 contribution to the Insurance Reserve Fund and \$100,000 contribution to Legal Fees Reserve fund beginning in 2021.
2. Increased contribution to the WSIB Reserve Fund by \$50,000 to address the contingent liability associated with presumptive legislation for first responders.
3. Reduced reliance on Post Employment Reserve Fund by \$101,900 in 2020 and \$100,000 in 2021 to ensure sustainable balance.
4. Contribution to the Clean Green & Beautiful Reserve Fund increased by 2% consistent with policy amendments approved by City Council June 25, 2018.
5. CIT Reserve fund contribution increased by \$97,000 starting in 2022 to reflect expected IT requirements.

Growth

1. Growth projected at \$900,000 in each of the years 2020, 2021 and 2022.

**Municipal Tax Levy Increases
(10 Year History)**

Year	% Change Before Growth	% Net Growth	% Change Net of Growth
2010	2.60	0.68	1.92
2011	2.40	0.41	1.99
2012	3.91	0.70	3.21
2013	2.60	0.72	1.88
2014	3.02	1.33	1.69
2015	3.83	0.65	3.18
2016	4.04	1.94	2.10
2017	3.59	0.46	3.13
2018	3.13	0.71	2.42
2019	2.29	0.31	1.98
Ten Year Average	3.14	0.79	2.35
Projections			
2020	4.53	0.46	4.07
2021	3.22	0.44	2.78
2022	3.09	0.43	2.66

Corporate Report

DEPARTMENT/ DIVISION	Community Services Department	REPORT NO.	R 123/2019
DATE PREPARED	16/07/2019	FILE NO.	
MEETING DATE	29/07/2019 (mm/dd/yyyy)		
SUBJECT	Lakehead University Thunderwolves Men's Hockey Team - Fort William Gardens License Agreement		

RECOMMENDATION

With respect to Report No. R 123/2019 (Community Services Department), we recommend that the City of Thunder Bay enter into a new License Agreement with the Lakehead Thunderwolves Varsity Hockey Corporation for use of the Fort William Gardens, subject to the terms and conditions referred to in this Report, in form satisfactory to the City Solicitor and to Administration's complete satisfaction;

AND THAT the General Manager, Community Services be authorized to execute any required documentation;

AND THAT any necessary by-laws be presented to City Council for ratification.

EXECUTIVE SUMMARY

This report recommends that the City enter into a new short term License Agreement with the Lakehead Thunderwolves Varsity Hockey Corporation (the Thunderwolves) for the use of Fort William Gardens.

DISCUSSION

The City's present License Agreement with the Thunderwolves for the use of Fort William Gardens will expire August 31, 2019. There is a need to seek Council approval to support the development of a new License Agreement given exceptional considerations requested by the Thunderwolves.

Administration is recommending a short term License Agreement that extends specific existing privileges of the current License Agreement in the immediate term for various reasons. First, Administration is exploring the opportunity to generate additional revenues from City owned recreation and cultural facilities through the development and implementation of a digital advertising strategy. The opportunity to optimize revenues will be based on the City's right to

leverage and control advertising through its inventory of facilities and the capacity to reach advertisers' intended markets. (The selling of advertising could be achieved through various options.) Second, the Corporation will be undertaking a comprehensive program and service review where arena operations and the relationship of the City and its service delivery partners, licensees, tenants may be the subject of review. Third, the Thunderwolves have advised the City that they are facing financial pressures and require stability for their operations. Both the City and the Thunderwolves continue to innovate collectively to support mutually beneficial economic and social outcomes – one example being the launch of an online ticketing solution for the 2019 - 2020 season.

Under the major terms of the proposed License Agreement, the Licensee:

1. Has a term of September 1, 2019 to August 31, 2020.
2. Pays all fees related to Thunderwolves operations at the Fort William Gardens, such as, but not limited to: music copyright fees, on and off-ice officials, music operators, announcers, scorekeepers, security, cleaning, ushers, utility use for laundry equipment, ticket takers, cashiers, staff overtime, ticket stock and processing fees.
3. Pays telephone and other communications required for its operations.
4. Provides liability insurance of not less than \$5 million, and naming the City as an additional insured.
5. Pays for practices or games in prime time hours at the adult rental rate and pays the minor rate for practices from 7:00 am to 8:00 am. Available non-prime time practice times (Monday to Friday, 8:00 am to 4:00 pm) are provided at no cost to the Licensee.
6. Retains any revenues from the broadcasting of games.
7. Is granted the exclusive right to sell and retain all revenues generated from the sale of souvenirs and other promotional items.
8. Receives 16% of the gross sales (after taxes) of all revenues generated from the sale of food and beverages at Ontario Universities Association games (note the City receives 8%).
9. Is granted the sole privilege to sell, at its sole expense (including costs of production, installation and maintenance), advertising through current non-digital means (eg. rink board ads, banners) inside the Fort William Gardens and retain 100% of advertising sales.
10. Is granted the privilege to sell at its sole expense, and retain all revenues generated from the sale of, alcoholic beverages at Thunderwolves games and special events sponsored by the Thunderwolves.

11. Is granted exclusive use of designated spaces within the Fort William Gardens during the Thunderwolves season at no additional charge, such as: dressing room, office, VIP rooms, merchandise/concession spaces
12. Is anticipated to be a user of the Fort William Gardens online ticketing solution and be subject to associated conditions of use as set by the City, i.e. ticket surcharges, advertising opportunities and rates.

For the 2018-2019 season, the Thunderwolves drew a total attendance of 42,000 for 20 regular season games. The Thunderwolves have implemented a number of community outreach programs during the team's 18 years, including but not limited to, 'Hockey 101' and 'Learn to Skate' with International students, support to PRO Kids fundraising events, and school visits to advance the importance of reading, physical activity and fire safety. Lakehead University considers the Thunderwolves hockey program to be a promotional tool for attracting talent to both the University and the city. For the 2018-19 season, the roster of 26 players, approximately 30% were local, the majority of players were recruited from across Canada, and one player originated from the Czech Republic. The Thunderwolves employ 3 full-time staff and pay approximately \$70K annually towards wages of box office staff, event attendants, game day and security staff. The economic benefits to the city associated with the Thunderwolves seasonal program is comparable to the city's hosting of a national level event.

FINANCIAL IMPLICATION

For the 2018-2019 season, the Thunderwolves paid approximately \$24,600 to the City for ice rental fees as well as paying direct cost recoveries for City labour/supplies to support Thunderwolves related activities (combined total representing approximately 15% of total annual revenue for Fort William Gardens). The City's share of concession revenues attributed to the hosting of Thunderwolves games was \$8,500 for this past season. The estimated value of the provision of daytime ice at no cost and the revenue opportunity loss associated with 'sellable' ice that cannot be sold due to preparations for Thunderwolves activities is approximately \$5K per season.

CONCLUSION

It is concluded that a new License Agreement between the Lakehead Thunderwolves Varsity Hockey Corporation and the City to allow the mens' hockey team to practice and play its games at the Fort William Gardens, as described in this Report, is an appropriate agreement for the City and should be approved.

BACKGROUND

In November 2007, Council approved the terms of the current License Agreement between the City of Thunder Bay and the Lakehead Thunderwolves Varsity Hockey Corporation for use of

Fort William Gardens (Corporate Report 2007.168 – Community Services Parks). This License Agreement provided for a 7 year term (September 1, 2007 – August 31, 2014) with a 5 year renewal option (September 1, 2014 – August 31, 2019).

In anticipation of the need for a new License Agreement, representatives from Administration, Lakehead University Athletics, and the Lakehead Thunderwolves Varsity Hockey Corporation began discussions in November 2018 to discuss each other's objectives with a new License Agreement. Representatives from Lakehead/the Thunderwolves cited increased financial pressures with team operations, the economic and social contributions to the city associated with the program, and requested consideration of the City for increased revenue generating opportunities through a renewed License Agreement. Administration reinforced their financial pressures and expressed a desire to ensure equitable treatment amongst facility users within a similar class.

REFERENCE MATERIAL ATTACHED:

ATTACHMENT A – CORPORATE REPORT 2007.168

PREPARED BY:

THIS REPORT SIGNED AND VERIFIED BY: (NAME OF GENERAL MANAGER)	DATE:
Kelly Robertson, General Manager, Community Services	July 18, 2019



Corporate Report

DEPARTMENT/ DIVISION	Community Services Parks	REPORT NO.	2007.168
DATE PREPARED	October 12, 2007	FILE NO.	
MEETING DATE	November 5, 2007		
SUBJECT	Lakehead University Thunderwolves - Fort William Gardens License Agreement		

RECOMMENDATION

THAT with respect to Report 2007.168 (Parks), we recommend that the City enter into a new License Agreement with the Lakehead Thunderwolves Varsity Hockey Corporation for use of the Fort William Gardens, subject to the terms and conditions referred to in this Report and to Administration's complete satisfaction;

AND THAT the Mayor and Clerk be authorized to execute any required documentation;

AND THAT any necessary by-laws be presented to City Council for ratification.

EXECUTIVE SUMMARY

This Report recommends that the City enter into a new long-term License Agreement with the Lakehead Thunderwolves Varsity Hockey Corporation (the Thunderwolves), for the use of the Fort William Gardens, as requested by the Club. Administration supports the request for a longer term License Agreement.

DISCUSSION

The City's present License Agreement with the Thunderwolves, for the use of the Fort William Gardens, for a 3 year term, expired on August 31, 2007. Under the Agreement the Licensee had a right of renewal for a further 2 year term. In June, a letter of intent to renew the License Agreement was received from the Thunderwolves Hockey Executive

Director (Attachment A). The Thunderwolves requested a new 7 year License Agreement with a further 5 year renewal option under the same conditions as the existing Agreement. The longer term is acceptable to Administration.

Under the major terms of the proposed License Agreement, the Licensee:

1. Has a term that runs from September 1, 2007 to August 31, 2014 with a further five year right of renewal to August 31, 2019.
2. Pays all fees related to operations (i.e. music copyright fees, on and off-ice officials, music operators, announcers, scorekeepers, security, ushers, ticket takers, cashiers).
3. Pays telephone and other communications required for its operations.
4. Provides liability insurance of not less than \$2 million.
5. Pays for practices or games in prime time hours at the adult rental rate and the minor rate for practices from 7:00 a.m. to 8:00 a.m. Available non-prime time practice times (Monday to Friday, 8:00 a.m. to 4:00 p.m.) are provided at no cost to the Licensee.
6. Retains any revenues from the broadcasting of games.
7. Is granted the exclusive right to sell and retain all revenues generated from the sale of souvenirs and other promotional items.
8. Receives 16% of the gross sales (after taxes) of all revenues generated from the sale of food and beverages at Ontario Universities Association games. (Note: The City receives 8%.)
9. Is granted the sole privilege to sell, at its expense, 100% of advertising space inside the Fort William Gardens and retain 100% of gross advertising sales.

For the 2006-2007 season, the Thunderwolves drew a total paid attendance of 61,828 for 18 regular season games, 2 playoff games and 8 games for the Bell Varsity Cup and generated gross concession revenues of \$22,221.57.

FINANCIAL IMPLICATIONS

For the 2006-2007 season, the Thunderwolves paid \$33,252.49 to the City for their games/practices and the City's share of concession revenues.

CONCLUSION

It is concluded that the License Agreement between the Lakehead Thunderwolves Varsity Hockey Corporation and the City to allow the Men's Varsity hockey team to practice and play its games in the Fort William Gardens, as described in this Report, is an appropriate agreement for the City and should be approved.

BACKGROUND

On February 14, 2000, the Athletic Director from Lakehead University made a Deputation to City Council indicating that the University was planning to reactivate its Men's Varsity Hockey program in the Fall of 2001. Council directed Administration to enter into discussions with Lakehead University about the possible use of the Fort William Gardens for the program.

On October 28, 2002, Committee of the Whole approved a License Agreement with the then Thunderwolves Inc. group retroactive to September 1, 2001, and running to August 31, 2004. The only change Council made, stemming from a deputation by the Thunderwolves President and Lakehead University's Athletic Director a week earlier, was to grant the hockey team 100% of gross advertising sales inside the Fort William Gardens. The proposed agreement stipulated the City would receive 20% of gross sales from such advertising to a maximum of \$10,000.

On January 31, 2005, Committee of the Whole approved a new lease for the Thunderwolves for a three year term to August 31, 2007. Under the Agreement, the Licensee had a right of renewal for a further 2 year term.

In June of this year Thunderwolves Hockey requested to change their 2 year License Agreement renewal option as at September 1, 2007 to a new 7 year term with a 5 year renewal option under the same Agreement conditions. Lakehead University will be hosting the University Cup National Men's Hockey Tournament in 2009 and 2010.

REFERENCE MATERIAL ATTACHED

Attachment A - Letter of Intent to Renew the License Agreement from the Thunderwolves Hockey Executive Director

PREPARED BY: Dwight Gessie, Manager - Parks

This report signed and verified by Greg Alexander, General Manager - Community Services on October 30, 2007

ATTACHMENT A

Letter of Intent to Renew the License Agreement from the Thunderwolves Hockey Executive Director



955 Oliver Rd.
Thunder Bay, ON
P7B 5E1
Phone: (807) 343 8213
Fax: (807) 343 8203

To: City of Thunder Bay, Parks Division
Re Letter or Intent to extend Lease at Fort William Gardens
From: Thunderwolves Hockey

Attention: Mr. Dwight Gessie, Manager

Please let this letter serve as formal notice that the Lakehead Thunderwolves Varsity Hockey Program and Lakehead University would like to take the option to extend their lease agreement with the City of Thunder Bay for the use of Fort William Gardens.

We would like to extend to our lease agreement with the City of Thunder Bay through to August 31, 2014 with the option of a five year renewal to the date of August 31, 2019.

I look forward to meeting with you to further discuss this request.

Yours very truly,

Mr. Jason Mallon

**Executive Director
Thunderwolves Hockey
807 766 7286
807 626-0209 cell
jmallon@lakeheadu.ca**

Corporate Report

DEPARTMENT/ DIVISION	City Manager's Office - Office of the City Clerk	REPORT NO.	R 122/2019
DATE PREPARED	12/07/2019	FILE NO.	
MEETING DATE	29/07/2019 (mm/dd/yyyy)		
SUBJECT	Indigenous Relations Training		

RECOMMENDATION

This report is for information only.

LINK TO STRATEGIC PLAN

Goal 3.2 under the Lifestyle section of the Becoming Our Best Strategic Plan: 'Recognize the contributions of Aboriginal Peoples' – calls for completing Cultural Awareness training for all City staff. This is also reflected in the City's Aboriginal Liaison Strategy.

EXECUTIVE SUMMARY

The City of Thunder Bay (CTB) has provided training on Indigenous culture and issues impacting the Indigenous community since 2011. Beginning with cultural awareness training for new employees and later adding training with the Walk A Mile Film Project in April 2015, for all employees; both are ongoing.

Following on a Strategic Goal established by City Council in the Becoming Our Best Strategic Plan, Administration partnered with the Aboriginal Initiatives Office of Lakehead University to create new curriculum for Indigenous cultural awareness training for delivery to all employees of CTB. That curriculum is currently under final review by Administration and training sessions are planned to start in the fall of 2019. The new curriculum will replace the current training for new employees and will be offered in 3 and 6 hour versions.

DISCUSSION

At the June 24, 2019 Committee of the Whole meeting a motion was passed requesting of Administration a report outlining the training that is, and has been, provided to CTB employees with regard to Indigenous relations, and what is planned for the future.

This Report outlines the training that has been provided to City employees including its development and progression over the past 8 years, and what can be expected in the coming months and years.

Corporate Orientation

City Council approved the establishment of the Aboriginal Liaison Office in 2008 in support of the strategic direction at that time to establish, build and develop the City's relationships with the urban Indigenous community and to ensure that City services were meeting the needs of this community. It was not long after the Office was established that the need for training of City staff was identified in support of both relationship building and service delivery.

Following on curriculum development, training on Indigenous cultural awareness for new employees began in December 2011; all new employees receive two full days of general corporate orientation and the Indigenous Cultural Awareness training is a key element of that training. New employees were, and are, a 'captive audience' and scheduling their training is more easily managed than for those employees already 'on the job' and immersed in their responsibilities it was identified as a good starting point for introducing such training to the Corporation. Over time a version of the Indigenous Cultural Awareness training was offered to employees on a voluntary basis, with sessions being offered as part of the general corporate training opportunities.

Training continues to be a part of new employee orientation and will be expanded upon as noted later in this Report.

Walk A Mile Film Project

While the training with new employees was an effective first step when it was introduced, Administration was acutely aware that more training for all employees was needed and searched for appropriate curriculum. In early 2013 Administration entered into discussions with Thunderstone Pictures, a local Indigenous documentary film company, about the development of training videos for City staff. Those discussions soon led to an agreement to produce the 'Walk A Mile Film Project' (the Film Project). The Film Project is made up of five short documentary films that address some of the major issues confronting Indigenous people today in Thunder Bay and across Canada. Included in the films is history of the relationship between the Indigenous peoples and European settlers and the federal government policies that impact Indigenous peoples.

The Film Project premiered at the Thunder Bay Community Auditorium on February 6, 2014 to an audience of 1,000 people, with a keynote address from the Chair of the Truth and Reconciliation Commission, Justice (now Senator) Murray Sinclair. The Film Project was received with much enthusiasm and acclaim. Following its premiere professional curriculum writers were commissioned to write curriculum for the films so that the films could be used, to their best effect, as a formal training tool for both City employees and in the community. The

resulting curriculum materials are divided into five parts, by audience: there is separate curricula for students at all levels and workplace and community groups. Funding of the Film Project came from businesses, institutions and organizations both public and private and including people from across the community.

Once the curriculum was in place the City's Executive Management Team endorsed the Film Project as mandatory training for all CTB employees, and the recruitment and training of facilitators was undertaken. As preparations for the launch of the training were being made the CTB was approached by the then Ontario Ministry of Aboriginal Affairs with a proposal to reproduce the Walk A Mile Films with French language subtitles. The ensuing agreement saw the Film Project redeveloped as a bi-lingual product, including its curriculum, and the purchase by the Province of 7,500 copies of the Film Project DVD sets and curriculum. The Province has since distributed copies of the Film Project to every Public Library (and every branch thereof) in Ontario and work is still underway to extend that delivery to every elementary, secondary and post-secondary school/institution in Ontario.

Training with the Film Project was launched in April 2015 and to this point employees across the corporation in every Department have participated in the training. The training has been delivered in a variety of ways in efforts to mesh with the often complex scheduling challenges in many work areas such as emergency services, Pioneer Ridge and transit. At times the participants are all from one work area, and at other times it is a blended audience with employees from different areas participating. The Film Project can be delivered as a single event, taking 4-5 hours, or it can be scheduled in 5 one hour sessions and other combinations depending on the needs of the participants and their work schedules.

In addition to training City staff the Film Project has been presented to groups from dozens of local organizations and institutions; at last count approximately 1,500 people had participated in facilitated training with the Film Project.

Indigenous Cultural Awareness

While the Film Project continues to be an effective and critical tool for training City employees on Indigenous issues and experience it is not a general introduction to Indigenous culture and awareness; in particular, of culture of Indigenous peoples in our region. City Council in its last Strategic Plan 'Becoming our Best' set a goal to establish and deliver training in cultural awareness to all CTB employees.

Administration partnered with the Aboriginal Initiatives Office of Lakehead University, as an initiative under the recently signed Memorandum of Understanding between the CTB and Lakehead University, to develop a new program of Indigenous Cultural Awareness in an effort to meet the strategic goal.

The resulting program is in final stages of review with training planned to start in the fall of 2019. The Manager of Indigenous Relations is completing the review while the Humans Resources & Corporate Safety Division is in the process of recruiting facilitators who will

deliver the training. A call for facilitators has a July 25, 2019 deadline, those selected will then be trained with the curriculum so that the fall rollout of the training will start as planned.

The Indigenous Cultural Awareness training materials are presented in two versions; 1) a six hour training package designed for all customer facing staff across the Corporation, and 2) a three hour version for all other employees. The three hour version will also replace the materials currently presented to new employees during their Corporate Orientation.

As noted above the Film Project and the new Indigenous Cultural Awareness training program are, while certainly related in subject, different programs with different intent in their development. The Indigenous Cultural Awareness program is broad in its scope and intended to provide participants with a sound general understanding of Indigenous Culture. The Film Project is best described as a 'deeper dive' into selected issues, history and realities that have impacted Indigenous Peoples of Canada and our relationship with them. Training in both programs complement one another and present a strong foundation for City employees in serving and working with the Indigenous community in Thunder Bay.

FINANCIAL IMPLICATION

Funding for facilitators was included in the 2019 Operating Budget. The cost of developing the new Indigenous Cultural Awareness training, \$4,000, was included in (and paid from) the 2018 Operating Budget.

CONCLUSION

It is concluded that this Report should be received for information.

BACKGROUND

None

REFERENCE MATERIAL ATTACHED:

None

PREPARED BY: JOHN S. HANNAM, CITY CLERK

THIS REPORT SIGNED AND VERIFIED BY: (NAME OF GENERAL MANAGER)	DATE:
Norm Gale, City Manager	July 18, 2019

MEETING DATE 29/07/2019 (mm/dd/yyyy)

SUBJECT Heritage Advisory Committee - Dease Pool Designation

SUMMARY

Memorandum from Mr. A. Cotter, Chair - Heritage Advisory Committee, dated June 28, 2019, containing two motions relative to Heritage Designation of Dease Pool.

OPTION #1

With respect to the memorandum from Mr. A. Cotter, Chair - Heritage Advisory Committee, dated June 28, 2019 we recommend that the Heritage Advisory Committee proceed with the designation of the property known as Dease Pool for its cultural and heritage significance as defined by Part IV of the Ontario Heritage Act.

OPTION #2

With respect to the memorandum from Mr. A. Cotter, Chair - Heritage Advisory Committee, dated June 28, 2019, we recommend that as an alternative to designation maintaining a similar community use of the Dease Pool property be explored;

AND THAT the site be commemorated with a plaque.

ATTACHMENTS

1. Memorandum from Mr. A. Cotter, Chair - Heritage Advisory Committee - June 28 2019

TO: Members of Council

FROM: Andrew Cotter, Chair Heritage Advisory Committee

DATE: June 28, 2019

SUBJECT: Dease Pool – Heritage Designation

The Heritage Advisory Committee passed the following resolution on May 23, 2019:

MOVED BY: Mr. L. Hebert
SECONDED BY: Ms. J. Bonazzo

WHEREAS there has been a pool located at 370 Vickers Street North continuously since 1911;

AND WHEREAS the pool site has served the community since that date and has been a significant asset to the community;

THEREFORE upon completing the evaluation worksheet found in Appendix A of the Dease Pool Property Cultural Heritage Evaluation Report, which found that the property has low design or physical value, intermediate historical or associative value and high contextual value;

THAT the Heritage Advisory Committee recommends that the property known as Dease Pool be designated as a heritage property for its cultural and heritage significance as defined by Part IV of the Ontario Heritage Act.

CARRIED

MOVED BY: Ms. J. Bonazzo
SECONDED BY: Ms. H. Strobl

WHEREAS there has been a pool located at 370 Vickers Street North continuously since 1911;

AND WHEREAS the pool site has served the community since that date and has been a significant asset to the community;

The Heritage Advisory Committee recommends as an alternative to designation;

THAT maintaining a similar community use for the property should be explored;

AND THAT commemoration of the site, including a plaque, should be undertaken using the research uncovered in the Dease Pool Property Cultural Heritage Evaluation Report.

CARRIED

The Heritage Advisory Committee put the Dease Pool property through its established Cultural Heritage Property Evaluation System to assess its potential for designation under the Ontario Heritage Act. Under Ontario Regulation 9/06 a property can be designated if it meets one or more of the following criteria of cultural heritage value:

1. It has design or physical value;
2. It has historical or associative value;
3. It has contextual value.

The Heritage Advisory Committee's evaluation concluded that Dease Pool should be considered for designation because it scored high on contextual value and intermediate on historical or associative value. It scored low on design or physical value. The overall score of 93 out of a possible 180 points indicates that it should be considered for designation.

The Dease Pool Property - Cultural Heritage Evaluation Summary Report is attached. The full report is available through the Office of the City Clerk.

Please consider the following motions at the July 29, 2019 Committee of the Whole meeting.

With respect to the memorandum from Mr. A. Cotter, Chair Heritage Advisory Committee, dated June 28, 2019 we recommend that the Heritage Advisory Committee proceed with the designation of the property known as Dease Pool for its cultural and heritage significance as defined by Part IV of the Ontario Heritage Act.

With respect to the memorandum from Mr. A. Cotter, Chair Heritage Advisory Committee, dated June 28, 2019 we recommend that as an alternative to designation maintaining a similar community use the Dease Pool property be explored; and that the site be commemorated with a plaque.

Sincerely,



Andrew Cotter
Chair Heritage Advisory Committee

Cc: Norm Gale, City Manager
John Hannam, City Clerk
Krista Power, Deputy City Clerk



Thunder Bay Heritage Advisory Committee

Dease Pool Property

Cultural Heritage Evaluation Summary Report

(Complete report is available through the Office of The City Clerk)



Figure 1 Dease Pool ca.1911 TBA 1991-1-259

Prepared for:
City of Thunder Bay Heritage Advisory Committee
June 2019



Executive Summary

Thunder Bay City Council passed a motion to close Dease Pool at the December 10, 2018 Committee of the Whole meeting, this motion was ratified at the City Council meeting on December 17, 2018. Local citizens, concerned with the closure, began petitioning city council and also appeared before the Heritage Advisory Committee (HAC) at the Thursday, January 24, 2019 meeting.

At that meeting, HAC agreed to put the Dease Pool property through its established Cultural Heritage Property Evaluation System to evaluate the pool and further assess its heritage value. A sub-committee was struck to complete this evaluation for potential designation under the *Ontario Heritage Act*. The Dease Pool property had previously been identified as having heritage value and was listed on City of Thunder Bay's Heritage Register in 2010.

Sub-committee members have met and completed their assessment of the Dease Pool property using the established Cultural Heritage Property Evaluation System. The sub-committee further developed this report to provide the "Results of Evaluation", identify applicable heritage policies, and provide summarizations of geographic and historical context of the area including Dease Pool itself.

The checklist completed by the sub-committee indicated that the Dease Pool property warrants consideration for heritage designation. As the Dease Pool property met at least one criterion outlined in the Cultural Heritage Property Evaluation System (Feb. 21, 2019), it is eligible for designation under the *Ontario Heritage Act*. As the values exhibited by the property are primarily associative and have limited ties to the design or physicality of the structure there are few physical heritage attributes that express the value of the property. A Statement of Cultural Heritage Value has been prepared. Therefore, the following recommendations should be considered to determine the future of the property:

1. Maintaining a similar community use for the property should be explored;
2. Commemoration of the site, including a plaque, should be undertaken using the research uncovered in the Cultural Heritage Evaluation Report;
3. Cultural Heritage Evaluation Report should be submitted to City Administration after ratification by the Heritage Advisory Committee.



Site Description and Historical Context – Dease Pool Property

Site Description

The Dease Pool property is a .436 acre of land located in southern downtown core in the McKellar Ward, formerly known as the City of Fort William, in the current city of Thunder Bay.

The property borders the east side of Vickers Street North and the south side of Dease Street.

The area around the property is predominantly residential in nature.

Dease Park is located north of the Dease Pool property.

Address:

370 Vickers Street North,
Thunder Bay, Ontario

Legal Description:

PLAN 210 LOT 340 TO 347

Roll Number:

5804 040146 001

Name of Property Owner:

City of Thunder Bay

Year Built: 1911

Style: Public Swimming Pool

Landscape Category: Defined

Access: Unrestricted

Current Land Use: Open Space Zone



Figure 2 Map showing location of Dease Pool property



Figure 3 Aerial view of Dease Pool property 1981 TBA 2013-07-2693



Evaluation of Cultural Heritage Value or Interest

Taking into consideration the historical research and reports, a sub-committee of the Heritage Advisory Committee evaluated the Dease Pool property using the scoring system previously created by HAC known as the Cultural Heritage Property Evaluation System, revised October 2016. This evaluation system was established to determine Cultural Heritage Value or Interest as set in O. Reg. 9/06. The sub-committee evaluated the Dease Pool property, creating the basis for this report, during meetings held March 8 and March 14, 2019. The report is a consensus based on analyses of 3 sub-committee members. (L. Abthorpe, Heritage Researcher, acted as secretary for the sub-committee and did not submit towards the evaluation.) Based on the evaluations of the sub-committee, L. Abthorpe produced this evaluation report. A site visit was completed on April 18, 2019.

Design/Physical Value

CRITERIA	EVALUATION	RATIONALE
STYLE: A notable, rare, unique, early or typical example of a particular architectural style, type or convention.	Good example	Outdoor pool few of which still survive in that style in the community. Outdoor pool – utilitarian.
CONSTRUCTION: Notable, rare, unique or early example of a particular material or method of construction.	Of no particular interest	Nothing significant to note of material, engineering design in regards to pool and associated buildings.
DESIGN: A particularly attractive or unique building based on artistic merit, design uniqueness, composition, craftsmanship or details.	Fair or poor	Functional, no decorative elements, alterations to site, original wooden structures replaced with 1950's structures.
ARCHITECT: Notable, rare, unique or early example of work by architect or builder of renown.	Of no particular interest	No known connections to anyone of significance.
ALTERATIONS: Has suffered little alteration and retains most of its original materials and design features.	Many changes but sympathetic to original property/building	Wooden buildings replaced. Replaced with cement block – changing facility same purpose. Original character changed. Filtration plant added in 1962.
CONDITION: Current condition and potential for enduring or improving.	Good	"Significant rehabilitation work is required" according to TBT Engineering report 17-190. Buildings are in better condition than pool and decking. The pool is still usable and was operational during the 2018 season.



Historical Associative Value

CRITERIA	EVALUATION	RATIONALE
AGE: Comparatively old in the context of the community.	Built between 1901-1930	Built beginning in 1910 and opened for its first season in 1911. Has served the community continuously as a public swimming pool since 1911.
PERSON(S)/GROUP, INSTITUTION: Associated with a person, group, organization or institution that has made a significant contribution to the community, province or country.	Person/group/institution of primary importance loosely connected or of secondary importance intimately connected with the property.	Board of Education brought forward to City Council. Board of Education consisted of important members of the community. Examples: Community committee formed (Swimming Pool Committee) with members of Board of Education, Separate School Board, Board of Trade and members of City Council.
EVENT: Associated with an event or movement that has made a significant contribution to the community, province or country.	Event of primary importance intimately connected with the property/building.	The Board of Education presented to City Council in the fall of 1909 the need for a swimming pool and swimming lessons. "necessity of a public swimming pool to be constructed and maintained jointly by the council and the Board of Education....it was advisable to place swimming in the curriculum of the public schools in the hope of eliminating the risk of drowning accidents". The Daily Times Journal, Fort William, Oct. 13, 1909
COMMUNITY DEVELOPMENT: Property/building illustrates a significant phase in the development of the community or a major change or turning point in its history.	Very good example	Major recreational and skill developed. Community came together to solve an issue. Development of the pool led to further community development.
ARCHAEOLOGY: Archaeological resources are confirmed to be in the site and are of importance to the community, province or nation.	Fair or poor	none



Contextual Value

CRITERIA	EVALUATION	RATIONALE
CONTINUITY: Building represents a significant contribution to the continuity of the streetscape.	High significance	Associated with Dease Park next door. Character of the neighbourhood residential – residential area continued to grow after pool was built. Pool was built due to community effort. Pool saved for closing by the community in the late 1970's. Current effort within the community to save the pool once again. Community continues to associate and interest high in keeping.
SETTING: Property/building represents a significant contribution to the identity of the streetscape.	High significance	Significantly contributes to the identity of the neighbourhood.
LANDMARK: A particularly important visual landmark.	A conspicuous and familiar site in the context of the neighbourhood	This facility is an important landmark for the neighbourhood and entire city.
SITE: Occupies original site and property.	On original site and property	Site use has not changed. The only development to happen at this site.

Results of Evaluation

The evaluation completed has determined that **Dease Pool property does have cultural heritage value and is worthy of Designation** based upon the criteria found in O. Reg. 9/06. Therefore, a Statement of Cultural Heritage Value has been prepared.



Statement of Cultural Heritage Value

Dease Pool Property, 370 Vickers Street North, Thunder Bay

Dease Pool property is an outdoor public swimming pool located at the corner of Vickers Street North and Dease Street in the former city of Fort William now the city of Thunder Bay.

The Dease Pool property's cultural heritage value lies mostly in its context within the community. In 1909, the Fort William Board of Education appeared before City Council to discuss the necessity of a public swimming pool in order that swimming become part of the public school curriculum, with the goal of eliminating drowning incidents in local waterways. By June of 1910, the established Swimming Pool Committee which included members of City Council, the Board of Trade, the Board of Education and the Separate School Board, began construction of a swimming pool in Fort William. In order to move forward with the project right away, forty citizens guaranteed \$10,000 by each signing a \$250 bond enabling the City to secure funds from a bank until such time as the debenture passed by by-law.

Dease Pool was completed and opened to the public in July 1911. The new pool became very popular very quickly and has remained so over the years. Threat of closure in the late 1970's faced strong objection from the surrounding community, which fought successfully to keep Dease Pool open along with the commitment to renovate.

Marking 107 years of age in 2018, Dease Pool property is the longest surviving public pool in the city of Thunder Bay. The original footprint of the pool remains unchanged, though in 1983 a fiberglass coating was added to the pool's concrete floor and retaining walls. Dease Pool property is a significant landmark within the surrounding neighbourhood and has continuously served as a summer meeting place for many local youngsters and their families. The property has value for its social function.



Conclusions and Recommendations

As the Dease Pool property met at least one criterion outlined in the Cultural Heritage Property Evaluation System (Feb. 21, 2019), it is eligible for designation under the *Ontario Heritage Act*. As the values exhibited by the property are primarily associative and have limited ties to the design or physicality of the structure there are few physical heritage attributes that express the value of the property. A Statement of Cultural Heritage Value has been prepared.

The associative value of the Dease Pool property derives from its use by the community for recreation purposes since the property began development in 1910. The contextual value of the property derives from the fact that there has been a pool associated with this property for the use by the community since the property began development in 1910. There is limited heritage design or physical value in the structures that currently exist on the property.

Using the Evaluation Tool, this property hit a high score in contextual value and an intermediate score in associative value.

Therefore, the following recommendations should be considered to determine the future of the property:

1. Maintaining a similar community use for the property should be explored;
2. Commemoration of the site, including a plaque, should be undertaken using the research uncovered in the Cultural Heritage Evaluation Report;
3. Cultural Heritage Evaluation Report should be submitted to City Administration after ratification by the Heritage Advisory Committee.



Appendix A – Evaluation Worksheet

CATEGORIES & CRITERIA

1. Design/Physical Value

Possible Score

Awarded Score

Style	10	7	4	0	1-10	4
Construction	10	7	4	0	1-10	0
Design	10	7	4	0	1-10	0
Architect	10	7	4	0	1-10	0
Alterations	10	7	4	0	1-10	4
Condition	10	7	4	0	1-10	4
Sub-total (1-60):						12

Score: 41-60 = High, 21-40 = Intermediate, 0-20 = Low

2. Historical/Associative Value

Possible Score

Awarded Score

Age	12	8	4	0	1-12	8
Person(s)/Group/Institution	12	8	4	0	1-12	8
Event	12	8	4	0	1-12	12
Community Development	12	8	4	0	1-12	8
Archaeology	12	8	4	0	1-12	0
Sub-total (1-60):						36

Score: 41-60 = High, 21-40 = Intermediate, 0-20 = Low

3. Contextual Value

Possible Score

Awarded Score

Continuity	15	10	5	0	1-15	10
Setting	15	10	5	0	1-15	10
Landmark	15	10	5	0	1-15	10
Site	15	10	5	0	1-15	15
Sub-total (1-60):						45

Score: 41-60 = High, 21-40 = Intermediate, 0-20 = Low

Total Score (1-180):				93
# of Total Placings:	HIGH	INTERMEDIATE	LOW	
	1	1	1	

Evaluation: use 1

90+ = Designate

or

1 HIGH or 2 INTERMEDIATE = Designate

45 – 89 = List

or

1 INTERMEDIATE = List

Under 45 = No action

or

3 LOW = No action

MEETING DATE 29/07/2019 (mm/dd/yyyy)

SUBJECT Special Purpose Committee: Multi-Sport Indoor Turf Facility

SUMMARY

Memorandum from Mr. J. Hannam, City Clerk dated June 17, 2019 relative to establishing a Special Purpose Committee: Multi-Sport Indoor Turf Facility and attaching draft Terms of Reference.

RECOMMENDATION

That with respect the proposed development of a Multi-Sport Indoor Turf Facility, and the establishment of a Special Purpose Committee, we recommend that the Committee be comprised of 4 Members of Council and the Mayor:

1. Mayor B. Mauro
2. Councillor _____
3. Councillor _____
4. Councillor _____
5. Councillor _____

AND THAT the Committee shall otherwise be comprised of such Administrative and Resource persons required in accordance with the Procedural By-laws of City Council;

AND THAT the Committee shall submit such interim reports as the Committee deems necessary but that its Final Report shall be submitted to Committee of the Whole no more than 12 months from the passing of this motion;

AND THAT any necessary by-laws be presented to City Council for ratification.

ATTACHMENTS

1. Memorandum from J. Hannam
2. Draft TOR - Indoor Turf Facility Committee

Memorandum

Office of the City Clerk
Fax: 623-5468
Telephone: 625-2230

TO: Members of City Council

FROM: John S. Hannam, City Clerk

DATE: July 17, 2019

SUBJECT: Establishing Special Purpose Committee: Multi-Sport Indoor Turf Facility

At the June 24, 2019 Committee of the Whole meeting a motion was passed seeking to establish a Special Purpose Committee of Council to “make, consider and provide recommendations on such related outstanding matters including, but not limited to, financing, the inclusion of tennis in the facility, operating model, amenities to be included in the facility”, as regards a Multi-Sport Indoor Turf Facility.

In accordance with Article 3.16 of City Council’s Procedural By-law, Special Purpose Committees may be comprised of up to 5 members of Council (with a minimum of 3), voting members from the general public, such Administrative resources as the City Manager shall appoint and have the authority to invite resource members as they may choose, in a non-voting capacity, to assist and advise the Committee.

As with all Committees of Council a Special Purpose Committee must draft and submit to Committee of the Whole for approval Terms of Reference that will guide the work of the Committee. To assist the Committee a draft Terms of Reference is attached to this memorandum.

What distinguishes a Special Purpose Committee is its narrow, focused, purpose and a defined timeframe in which to complete its work. In this case, to align with the timeframe outlined by Administration in Report No. 86/2019 (Multi-Turf Indoor Sports Facility Options) presented to Committee of the Whole on June 24th the recommended timeframe for this Special Purpose Committee is 12 months.

To enact the direction to establish a Special Purpose Committee for the proposed Multi-Sports Indoor Turf Facility the following motion is offered for the consideration of Committee of the Whole:

“That with respect the proposed development of a Multi-Sport Indoor Turf Facility, and the establishment of a Special Purpose Committee, we recommend that the Committee be comprised of 4 Members of Council and the Mayor:

1. Mayor B. Mauro
2. Councillor _____
3. Councillor _____

4. Councillor _____

5. Councillor _____

AND THAT the Committee shall otherwise be comprised of such Administrative and Resource persons required in accordance with the Procedural By-laws of City Council;

AND THAT the Committee shall submit such interim reports as the Committee deems necessary but that its Final Report shall be submitted to Committee of the Whole no more than 12 months from the passing of this motion;

AND THAT any necessary by-laws be presented to City Council for ratification.”

ATTACH: Draft Terms of Reference

Multi-Sport Indoor Turf Facility Special Purpose Committee

TERMS OF REFERENCE

1. Name of Committee

The Special Purpose Committee shall be named the “Multi-Sport Indoor Turf Facility Committee.” (the Facility)

2. Background and Assumptions

While City Council has resolved to move forward with the development of a proposed Multi-Sport Indoor Turf Facility, and has directed that such development be of a Pre-Engineered Metal Building located in Chapples Park, many details that will impact the final design and projected costs of the Facility are yet to be determined.

To assist in the development of the final design of the Facility, and specifically to help define such details as general amenities, an operating model and project financing, this Special Purpose Committee has been established.

3. Objectives and Deliverables

The Special Purpose Committee will:

- A. Make recommendations on amenities, an operating model, and financing for the construction and operation of the Facility.
- B. Liaise with Administration and public stakeholders in support of „A“.
- C. Provide a Final Report of its activities and recommendation, along with such interim Reports as may be necessary, within 12 months its establishment.
- D. Engage the community to support the work of the Committee.
- E. Present minutes to Committee of the Whole for approval.

4. Membership & Responsibilities

Composition:

The Multi-Sport Indoor Turf Facility Committee shall be comprised of:

Voting members

- Mayor B. Mauro
- Councillors W, X, Y, & Z

Administrative Supports

- Kelly Robertson, General Manager Community Services
- Gerry Broere, Director Asset Management

Other Members of City Council, and representatives from other stakeholder groups, may attend and participate in the meetings of the Committee, and provide information and assistance at the permission of the Chair, but shall not vote at the meeting.

Members are expected to participate in meetings of the Committee and be actively engaged in work of the Committee.

The Committee can consult with additional stakeholders and invite additional resources through processes agreed upon by the Committee.

5. Governance

The Committee will report to Committee of the Whole through the regular presentation of its minutes on the agenda of the Community Services Committee of the Whole Session. In addition, the Committee will present such reports and information it deems appropriate to Committee of the Whole, so as to inform Council and the community at large of the actions and recommendations of the Committee.

The Committee will strive to reach decisions by consensus; if consensus cannot be attained, voting on motions and questions before the Committee shall be in accordance with the Procedural Rules for City Council and its Committees.

6. Finances

The Committee will operate without a defined budget.

7. **Meetings of the Committee**

The Committee will set a calendar of meeting dates, and shall otherwise meet at the Call of the Chair.

The agenda and meeting materials will be circulated in advance.

8. **Contact**

The Administrative contact for this Committee is:

TBD, Office of the City Clerk

DRAFT



MEETING DATE 07/29/2019 (mm/dd/yyyy)

SUBJECT Anti-Racism & Respect Advisory Committee Minutes

SUMMARY

Minutes of Meetings No. 02-2019 and No. 03-2019 of the Anti-Racism & Respect Advisory Committee held on February 25, 2019 and March 25, 2019, for information.

ATTACHMENTS

- 1 ARAC minutes Feb 25 2019
- 2 ARAC minutes Mar 25 2019

DATE: FEBRUARY 25, 2019**MEETING NO. 02-2019****TIME:** 12:00 P.M.**PLACE:** MCNAUGHTON ROOM, 3RD FLOOR, CITY HALL**CHAIR:** MR. JASON VELTRI**PRESENT:**

Ms. Amina Abu-Bakare, Chair, *Community Representative*
Councillor Rebecca Johnson
Mr. Chris Krumpholz, *Community Representative*
Ms. Melanie Mayhew-Hammond, *Community Representative*
Mayor Bill Mauro
Mr. Vince Simon, *Community Representative*
Mr. Jason Veltri, *Community Representative*

OFFICIALS:

Ms. Ann Magiskan, Aboriginal Liaison – Office of the City Clerk
Ms. Annette Pateman, Aboriginal Liaison Strategy Coordinator
Ms. Linda Douglas, Election/Committee Coordinator

Community Organizations

Mr. Moffat Makuto, *Regional Multicultural Youth Council*
Ms. Denise Baxter, *Aboriginal Initiatives – Lakehead University*
Ms. Sara Melvin, *Lakehead University International*
Mr. Jonathan Erua, *Lakehead University International*
Ms. Kristin Fisher, *Confederation College – Indigenous Student Services*
Ms. Cheyanne DeGagne, *Kinna-aweya Legal Clinic*

1.0 WELCOME, INTRODUCTIONS & DISCLOSURES OF INTEREST

The Chair, Ms. A. Abu-Bakare, called the meeting to order at 12:00 p.m. There were no disclosures of interest declared at this time.

The following new representatives from community organizations were welcomed:

- Ms. Denise Baxter, *Aboriginal Initiatives – Lakehead University*
- Ms. Sara Melvin, *Lakehead University International*
- Mr. Jonathan Erua, *Lakehead University International*
- Ms. Cheyanne DeGagne, *Kinna-aweya Legal Clinic*
- Ms. Kristin Fisher, *Confederation College – Indigenous Student Services*

A roundtable of introductions followed.

2.0 CONFIRMATION OF AGENDA

Under New Business, the following agenda items were added:

- One City, Many Voices update from Maureen Nadin;
- Changes to the tagline for One City, Many Voices;
- Review of Committee's Annual Highlights;
- Potential events for March and April – added by Mr. C. Krumpholz;
- Leadership Thunder Bay – added by Councillor R. Johnson;
- Multicultural event – added by Councillor R. Johnson; and
- Recent Facebook postings – added by Ms. A. Abu-Bakare.

MOVED BY: Mr. C. Krumpholz

SECONDED BY: Mr. J. Veltri

With respect to the February 25, 2019 meeting of the Anti-Racism & Respect Advisory Committee, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

3.0 APPOINTMENT OF A CHAIR & VICE CHAIR

Ms. Linda Douglas, Election/Committee Coordinator, Office of the City Clerk, administered the nominations for Chair and Vice Chair of the Committee.

Mr. Jason Veltri and Mr. Vince Simon were nominated for the position of Chair. Mr. Simon respectfully declined the nomination. Mr. Veltri agreed to let his name stand. Mr. Veltri was acclaimed as Chair.

Mr. Chris Krumpholz, Ms. Cheyanne DeGagne and Ms. Kristin Fisher were nominated for the position of Vice Chair. Ms. Fisher respectfully declined the nomination. Mr. Krumpholz and Ms. DeGagne were asked to leave the meeting room. The Committee elected the Vice Chair by a show of hands. Ms. DeGagne was elected Vice Chair.

WITH RESPECT TO the positions of Chair and Vice Chair of the Anti-Racism & Respect Advisory Committee, it was the consensus of the Committee to recommend that Jason Veltri be appointed Chair of the Committee and that Cheyanne DeGagne be appointed Vice Chair of the Committee for the remainder of the 2019 calendar year, and until such time a replacement has been appointed, as required annually.

The newly-appointed Chair, Mr. Jason Veltri, assumed the position of Chair for the remainder of the meeting.

4.0 MINUTES OF PREVIOUS MEETING

The Minutes of Meeting No. 01-2019 of the Anti-Racism & Respect Advisory Committee, held on January 28, 2019, to be confirmed.

Councillor R. Johnson noted that she would like to participate on the Ad Hoc Committee reviewing the Terms of Reference.

MOVED BY: Ms. A. Abu-Bakare

SECONDED BY: Mr. C. Krumpholz

THAT the Minutes of Meetings No. 01-2019 of the Anti-Racism & Respect Advisory Committee, held on January 28, 2019, be confirmed.

CARRIED

5.0 BUSINESS ARISING FROM PREVIOUS MEETINGS

5.1 Terms of Reference – New Members

At the January 28, 2019 Committee meeting, it was noted that, in reference to the ratification of the updated Terms of References, several organizations will be invited to appoint one voting representative from their community.

Recruitment letters were sent out in early February to the subject organizations. Follow-up to the letters was reported as follows:

- Annette Patemen contacted the Urban Aboriginal Advisory Committee. Michelle McGuire will be their representative.
- Amina Abu-Bakare spoke with Frances Wesley. Ms. Wesley will speak to the Matawa First Nations Management CEO, David Paul Achneepineskum. Ms. Abu-Bakare will also contact the principal of the Matawa Learning Centre, Mr. Brad Battiston.
- Fort William First Nation – No update.
- Nishnawbe Aski Nation – No update.
- Métis Nation of Ontario – No update.
- Indigenous Friendship Centre – No update.

Discussion was held relative to the current Terms of Reference for the new members attending the meeting. Ms. Abu-Bakare noted that the key stakeholders and minorities need to be around this table to ensure their voices are heard.

5.2 Terms of Reference Ad Hoc Committee

At the January 28, 2019 Committee meeting, an Ad Hoc Committee for further review of the Terms of Reference was struck. Mr. J. Veltri reported that Ad Hoc Committee has not met.

5.3 February is Black History Month

At the January 28, 2019 Committee meeting, discussion was held relative to the Committee organizing an event to recognize Black History Month in the community.

Mr. C. Krumpholz provided an overview of Movie Night, which was held on Tuesday, February 19th at the Waverley Resource Library. Copies of a summary of the event, including a brief survey, prepared by Chris Krumpholz, were distributed separately on desks at the meeting. Mr. Krumpholz is hoping to make this annual event. Everyone involved with planning the event were thanked.

It was noted that the Caribbean African Multicultural Association Thunder Bay will be hosting a Black History Month Dinner on March 2nd at the Italian Cultural Centre. It was suggested that this event be coordinated with the Committee's Black History Month event next year. Mr. Krumpholz advised that the dinner was promoted at Movie Night, and will take this suggestion under consideration.

5.4 One City, Many Voices

At the January 28, 2019 Committee meeting, discussion was held relative to the request for a revised tag line to incorporate Diversity Thunder Bay into it. The Committee was in agreement with the request, and directed Ms. K. Lewis to proceed.

Copies of a postcard regarding the column and recruitment of new writers that will be circulated at the upcoming Diversity Annual Celebration Breakfast were distributed separately on desks at the meeting.

Councillor R. Johnson provided an overview of the One City, Many Voices initiative for the new members of the Committee.

Concerns were raised about the Coordinator, who is not on this Committee, and the need to have a representative from this Committee reviewing articles prior to publication in the Chronicle-Journal.

It was noted that the current tagline for the column is "*Thunder Bay's Anti-Racism & Respect Advisory Committee produces this monthly column to promote greater understanding of race relations in Northwestern Ontario*". Discussion followed relative to the content of articles and if the Committee, as a whole, should be reviewing the articles prior to publication.

MOVED BY: Mayor Bill Mauro
SECONDED BY: Ms. A. Abu-Bakare

THAT each article for the One City, Many Voices column be submitted to the Anti-Racism & Respect Advisory Committee for review and approval of content prior to publication.

CARRIED

Going forward, the draft articles will be included in the meeting agenda for review and discussion prior to submission to the Chronicle-Journal for publishing.

During summer months, when the Committee doesn't meet, the articles will be circulated by email.

The postcard regarding the column and recruitment of new writers, that will be circulated at the upcoming Diversity Annual Celebration Breakfast, was approved for distribution.

6.0 THUNDER BAY ANTI-RACISM INCLUSION ACCORD

Ms. K. Lewis, Director - Corporate Strategic Services, to provide an overview related to the above noted. Deferred to next meeting.

7.0 2019 COMMITTEE BUDGET

Ms. K. Lewis, Director - Corporate Strategic Services, to provide overview relative to the above-noted. Deferred to next meeting.

8.0 2019 CELEBRATION BREAKFAST

On Thursday, March 21st, 2019, Diversity Thunder Bay will be hosting its 13th Annual International Day for the Elimination of Racial Discrimination Celebration Breakfast at the Victoria Inn from 7:30 - 9:00 a.m. Committee representation has been confirmed.

9.0 2017 – 2020 WORK PLAN

Committee members are asked to bring their copies of the 2017 – 2020 Work Plan to the meeting. The Work Plan was distributed at the January 28, 2019 Committee meeting.

Councillor R. Johnson provided an overview of the Work Plan. The Inclusion Accord and Black History Month will be added to the Work Plan. An updated version will be emailed to Committee members for review prior to the next meeting.

10.0 ONE CITY, MANY VOICES

Copies of an update on the One City, Many Voices Column from Maureen Nadin, dated February 15, 2019, were distributed separately on desks at the meeting for information.

Councillor R. Johnson and Ms. A. Abu-Bakare will meet with Ms. M. Nadin and the column coordinator, Ms. R. Rakshit, to review and update the column guidelines.

11.0 ANNOUNCEMENTS

- Mr. M. Makuto announced that the film, *Coming Together to Talk*, that examines racism

and discrimination, will be shown at Lakehead University on Friday, April 5th. Mr. Makuto invited the Committee to set up a table at this event.

- Mr. V. Simon announced that Ka-Na-Chi-Hih will be hosting the 21st Annual SAAFE Walk (Solvent Abuse Awareness For Everyone) on Thursday, September 19th. Former NHL player, Jordin Tootoo, will be the special guest. More information to follow.
- Ms. D. Baxter announced that the LU Native Students Association (LUNSA) will be hosting a POW WOW from March 8th to March 10th. There will be free parking at the LU Field House. A poster will be sent to Ms. L. Douglas, Committee Coordinator, for distribution to the Committee.
- Ms. K. Fisher announced that Confederation College has been conducting an audit on racism. A full report is available upon request.
- Ms. A. Magiskan announced that Ahnika Bruetsch has been hired by Community Services as the Project Manager for the Youth Inclusion Program.
- Ms. A. Magiskan announced that the Northwestern Ontario Aboriginal Youth Achievement & Recognition Awards will take place on May 1, 2019 at the Italian Cultural Centre.

12.0 NEW BUSINESS

12.1 Facebook

Ms. A. Abu-Bakare reported on recent postings on Facebook, regarding a First Nations event, that have been creating a lot of dialogue in the Facebook community, some of it very disconcerting. A City Council member has been participating in the Facebook discussions. Discussion followed about how harmful these types of online discussion can be regarding exacerbating racism in the community.

12.2 Annual Highlights Report

Copies of the draft 8th Annual Summary of Highlights were emailed to Committee members on February 20, 2019 for review prior to this meeting, and were also distributed separately on desks at the meeting.

A few revisions were noted; accordingly, the report will be updated with the revisions prior to distribution at the March 21st Diversity Celebration Breakfast.

12.3 Potential Events for March & April

Mr. C. Krumpholz would like the Committee to think about potential events for March and April.

He noted that there is a *Stand Up & Speak Up* Awareness Walk on Wednesday, March 27th at Confederation College. More information will follow.

12.4 Guest Speakers

Councillor R. Johnson asked if the Committee would be interested in education sessions at future meetings. She does have a guest speaker in mind. The Committee was in consensus to have education sessions. Councillor R. Johnson will make arrangements to have a guest speaker at an upcoming meeting.

12.5 Suicide Awareness Walk

Mr. M. Makuto announced that a Suicide Awareness Walk is being organized on March 22nd, due to a recent suicide by a local high school student. Ms. A. Magiskan, Aboriginal Liaison for the City of Thunder Bay, provided an overview of the intent of the walk. More information will follow.

13. NEXT MEETING

Committee meetings are held on the last Monday of each month, except July, August, and December, commencing at 12:00 p.m. in the McNaughton Room, 3rd Floor of City Hall.

The following 2019 meeting schedule was confirmed at the January 28, 2019 meeting:

- Monday, March 25, 2019
- Monday, April 29, 2019
- Monday, May 27, 2019

Locations and times to be determined for the following meetings:

- Monday, June 24, 2019
- Monday, September 30, 2019
- Monday, October 28, 2019
- Monday, November 25, 2019

13.0 ADJOURNMENT

The meeting adjourned at 1:52 p.m.

DATE: MARCH 25, 2019**MEETING NO. 03-2019****TIME:** 12:10 P.M.**PLACE:** MCNAUGHTON ROOM, 3RD FLOOR, CITY HALL**CHAIR:** MR. JASON VELTRI**PRESENT:**

Ms. Amina Abu-Bakare, *Community Representative*

Mr. Ron Bourret, *Community Representative*
Councillor Cody Fraser

Councillor Rebecca Johnson

Mr. Chris Krumpholz, *Community Representative*
Mayor Bill Mauro

Mr. Vince Simon, *Community Representative*

Mr. Jason Veltri, *Community Representative*

Mr. Moffat Makuto, *Regional Multicultural Youth Council*

Ms. Anita Muggeridge, *Thunder Bay Multicultural Association*

Mr. Jonathan Erua, *Human Rights and Equity – Lakehead University*

Ms. Kristin Fisher, *Indigenous Students - Confederation College*

Mr. Vignesh Viswanathan, *International Students – Confederation College*

Ms. Cheyanne DeGagne, *Kinna-aweya Legal Clinic*

OFFICIALS:

Ms. Ann Magiskan, Aboriginal Liaison – Office of the City Clerk

Ms. Annette Pateman, Aboriginal Liaison Strategy Coordinator

Ms. Maureen Nadin, Committee Resource

Community Organizations

(representation to be confirmed)

Fort William First Nation

TB Indigenous Friendship Centre

Matawa First Nation

Métis Nation of Ontario

Nishnawbe Aski Nation

Thunder Bay Urban Aboriginal Advisory Committee

GUESTS:

Councillor Aldo Ruberto

Ms. Alana Oclawa, Student (RMYC)

Ms. Jacie Indian, Student (RMYC)

Ms. Gillian English, Student (RMYC)

Ms. Virginia Negan, Student (RMYC)

1.0 WELCOME, INTRODUCTIONS & DISCLOSURES OF INTEREST

The Chair, Mr. Jason Veltri, called the meeting to order at 12:10 p.m. and welcomed members. There were no disclosures of interest declared at this time.

2.0 CONFIRMATION OF AGENDA

MOVED BY: Mr. C. Krumpholz

SECONDED BY: Mr. V. Simon

With respect to the March 25, 2019 meeting of the Anti-Racism & Respect Advisory Committee, we recommend that the agenda as printed, including any additional information and new

business, be confirmed.

CARRIED

3.0 MINUTES OF PREVIOUS MEETING

The Minutes of Meeting No. 02-2019 of the Anti-Racism & Respect Advisory Committee, held on February 25, 2019, were confirmed.

MOVED BY: Mr. C. Krumpholz

SECONDED BY: Mr. R. Bourret

THAT the Minutes of Meetings No. 02-2019 of the Anti-Racism & Respect Advisory Committee, held on February 25, 2019, be confirmed.

CARRIED

4.0 BUSINESS ARISING FROM PREVIOUS MEETINGS

4.1 Terms of Reference – New Members

At the January 28, 2019 Committee meeting, it was noted that, in reference to the ratification of the updated Terms of References, several organizations will be invited to appoint one voting representative from their community.

The following Committee members volunteered to follow up on the invitations:

- 1 appointee from Matawa First Nation – **Amina Abu-Bakare, Ann Magiskan**
- 1 appointee from Fort William First Nation – **Jason Veltri**
- 1 appointee from Nishnawbe Aski Nation – **Jason Veltri**
- 1 appointee from the Métis Nation of Ontario – **Moffat Makuto**
- 1 appointee from the Indigenous Friendship Centre – **Chris Krumpholz**

No updates.

4.2 Terms of Reference Ad Hoc Committee

Copies of tracked changes to the Committee's current Terms of Reference were provided for information and discussion.

Mr. Veltri provided an update and advised that the TOR have now been reviewed by the Ad Hoc Committee and the following changes are recommended:

The name of the Committee be changed to **Respect, Inclusion and Diversity Advisory Committee**. It was recommended that the term "anti-racism" be removed as it was felt that it is too negative.

The community organizations and representatives were also reviewed and Mr. Veltri stressed the importance of ensuring that the representatives are an accurate reflection of the demographics of the community. Additional organizations to the current Terms of Reference were also discussed.

A discussion followed and Mr. Veltri indicated that the Committee is trying to achieve a balance and community members should be diverse. Some members pointed out that there is too much emphasis on numbers.

Mr. Veltri stated that review of the Committee composition will continue.

5.0 JUNE 24, 2019 COMMITTEE MEETING

Discussion was held relative to location, time and agenda for the proposed off-site meeting scheduled for June 24, 2019.

Suggestions for possible locations from Committee members included Thunder Bay Public Library Meeting Room, City Community Centres, Thunder Bay Indigenous Friendship Centre and locations at Confederation College and/or Lakehead University.

Mr. Veltri will contact the locations suggested and report back at the next meeting.

It was stated that there may not be City administrative staff available to take minutes at meetings that are held off site and Mr. C. Fraser indicated that he would be willing to take minutes in such an event.

6.0 THUNDER BAY ANTI-RACISM INCLUSION ACCORD

Ms. K. Lewis, Director - Corporate Strategic Services, was not present and discussion on this Anti-Racism Inclusion Accord was therefore deferred to the next meeting.

7.0 2019 COMMITTEE BUDGET

Ms. K. Lewis, Director - Corporate Strategic Services, was not present and discussion on the budget was deferred to the next meeting.

8.0 INCIDENT REPORTING WORKING GROUP

The Minutes of the Incident Reporting Working Group Meeting held on March 11, 2019 were provided for information.

Ms. Abu-Bakare, as the only representative from the Anti-Racism Committee on the Incident Reporting Working Group, provided an update on the Working Group's activities to date. It was noted that there will not be a representative from the Committee in the Working Group when she steps down in June of this year. A discussion followed and it was felt that there should be a representative from the Committee attending the Working Group meetings and reporting back to the Anti-Racism & Respect Advisory Committee.

9.0 2019 – 2023 WORK PLAN

Copies of the 2019 – 2023 Work Plan were distributed to Committee members by email on March 4, 2019. Members were asked to review this work plan and bring their ideas, suggestions, updates, priorities, requests, etc. to the next meeting on March 25th, 2019.

A discussion of the Work Plan took place and it was suggested that the Committee would like to have an updated report from the City Human Resources Department.

Mr. Bourret advised that he has attended meetings of the Housing Committee, as indicated in the Work Plan, and has found that there is very little information to bring back and that they have not been particularly helpful.

Mr. Bourret also advised that he has spoken to representatives from the City of Winnipeg about their programs and learned that they have 2 separate anti-racism programs and there is separate program specific to Indigenous people.

It was also felt that there should be additional emphasis on cultural and racial sensitivity training in the City.

Mr. Veltri stated that the review of the work plan should continue at the next meeting and encouraged members who had any additional comments to circulate them by email.

10.0 ONE CITY, MANY VOICES

Copies of correspondence received from Diversity Thunder Bay to Jason Veltri, Chair of the Anti-Racism & Respect Advisory Committee, dated March 5, 2019, relative to publicity around the One City, Many Voices Column, was provided for information.

Due to time constraints, this discussion was deferred to the next meeting.

11.0 ANNOUNCEMENTS

The following announcements were made by Committee members:

Mr. C. Krumpholz: A reminder of the “Stand Up and Speak Out Awareness Week” at Confederation College on March 27th at 12:30 p.m.

Ms. A. Muggeridge: A reminder of the Multicultural Centre Folklore Festival in May and that volunteers are needed. Mr. Veltri will look into the possibility of setting up a booth at the event.

Mr. M. Makuto: A reminder of the “Coming Together” event at LU on April 30th.

12.0 NEW BUSINESS

12.1 Article in Globe and Mail

Mayor Mauro addressed the Committee to discuss the article that appeared in the Globe and Mail on Saturday March 23rd about racism in Thunder Bay. He indicated that he met with the Globe reporter, Gloria Galloway, for 45 minutes as part of her research for the article; although he pointed out the positive work being done by the Anti-Racism & Respect Advisory Committee, as well as other initiatives in the city, there was no reference to these in the article.

He also stated that Ms. Galloway will be back in the City in June and he hopes to meet with her again at that time for further discussion.

12.2 Comments on Social Media

Councillor Aldo Ruberto, at the invitation of the Committee, addressed Committee members to discuss negative comments that had been circulating on social media. He responded to questions and clarified the context of the comments.

13.0 NEXT MEETING

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- Monday, April 29, 2019
- Monday, May 27, 2019

Locations and times to be determined for the following meetings:

- Monday, June 24, 2019
- Monday, September 30, 2019
- Monday, October 28, 2019
- Monday, November 25, 2019

14.0 ADJOURNMENT

The meeting adjourned at 2:05 p.m.