

1925-1969, predominant 1945-1969

2 m., 88 cm. of textual records

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By-Laws to appoint Treasurers for the Town and City of Port Arthur were made as directed under the provisions of the Municipal Act, which also in part dictated the responsibilities of the position. Duties of the Treasurer included receiving and keeping all monies belonging to the Corporation and paying out same as directed by provincial laws, by-laws and resolutions of Council.

The City of Port Arthur passed By-Law 1545 on December 30, 1918 which set out in detail, the duties of its Officials. The duties of the City Treasurer included looking after the sinking fund, debenture interest, debentures, the accounting of funds, the custody of public funds, bank loans, the preparation of finance estimates, financial statements, tax rolls, trust funds, pay rolls, the carrying out of instructions from Council relating to financial business, the cashier, cash revenues and vouchers.

Throughout the time period of this Series, a number of individuals have held the position of Treasurer. Under By-Law 1684 in 1922, T.F. Milne, Clerk of the City was also appointed Deputy Treasurer. He later appears to have been appointed Treasurer and continued in both positions until his death. After the death of Mr. Milne, Arthur H. Evans was appointed temporary Clerk and Deputy Treasurer (By-Law 2085, January 29, 1934). That same year he was appointed Clerk and Treasurer (By-Law 2100, October 10, 1934).

On September 11, 1939 under By-Law 2348, William V. McComber was appointed Deputy City Clerk and Deputy City Treasurer to carry out the duties of the current Clerk and Treasurer Arthur H. Evans, who was serving in His Majesty's Forces. In December of that same year, Mr. McComber was appointed permanent Clerk and Treasurer (By-Law 2371, December 11, 1939) during the indefinite absence of Arthur H. Evans, subject to his being able to return to his position upon his return. Mr. Evans returned in 1946 and was reinstated as Clerk and Treasurer (By-Law 2711, December 27, 1946).

A decision was made to separate the positions of Clerk and Treasurer-Deputy Clerk. On July 28, 1947, under By-Law 2758, Arthur H. Evans was appointed Clerk and William V. McComber was appointed Treasurer and Deputy Clerk. It appears that Mr. McComber remained in those positions until the passage of By-Law 3772 on July 25, 1955 wherein he was appointed Treasurer only. He continued in that position until his retirement in 1966.

On October 24, 1966, under By-Law 5471, John Edward Stockdale was appointed Treasurer and Commissioner of Finance. He appears to have remained in that position until the end 1969.

The Series contains records generated in the Treasurer's Office and consists of files relating to such issues as some of those mentioned in the Treasurer's duties above. Included in the subjects covered in this series are arrears, tax sales, tax sale searches, grants, subsidies, agreements, property, construction, real estate, land descriptions, local improvements, debentures, receipts and expenditures.

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A detailed file list is available.

Further accruals are not anticipated.