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1914-1952

1 m., 35 cm. of textual records (15 v.)

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The various Standing Committees of Council and their duties were established under By-law #709, passed in 1909. This series consists of the Expenditure Records of the Committee operations reflecting various detailed accounts of the financial aspects of each Committee. Date, name, particulars, V. No., and amount are the common headings that are included in the Expenditure Records of all the Committees, as well each record has a variety of detailed accounts reflecting the operation of each Committee. The following are just a few of the Committees and their duties in this series.

The Finance Committee oversaw and had access to account books and documents in the treasurer's office, regulated all matters regarding receipt of payment.

The Works Committee was responsible for reporting to Council on all regulations and matters relating to fences, planting trees, boulevards, sewers, drains, streets and thoroughfares.

The Public Utilities Committee reported on all matters relating to Waterworks, Telephone and Street Railway and regulated the construction, operation and maintenance of these utilities.

The Fire, Water & Light Committee were responsible for managing and reporting on the organization, equipment and maintenance of the Fire Brigade and its equipment. They also reviewed the financial records of the Fire Department.

The License and Relief Committee oversaw all matters relating to the issue of licenses, fees, and the appropriation made by Council for the relief of the poor.

The Property Committee had control of all real property, including Public Buildings and Cemeteries belonging to the City, supervised Mountain View Cemetery, regulated fees and sale of plots. Reported on heating, lighting, purchases, erection and maintenance of sites for public buildings and regulated the salaries of caretakers of building and grounds.

No committee reports or correspondence have survived.

Payment Books, Series 66 provides a potentially useful compliment to the Expenditure records. 15 bound handwritten volumes exist dated 1914 - 1952.

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Further Accruals are not anticipated.