

Series 124 - Port Arthur Agreements for Sale & Purchase of Port Arthur Lands Fonds

1922-1969

1 m., 6 cm. of textual records

By-Laws to appoint Clerks and Treasurers for the City of Port Arthur were made as directed under the provisions of the Municipal Act, which also in part dictated the responsibilities of the positions. Duties of the Clerk included secretary of council. As secretary, the clerk was responsible for keeping a record of any instruments executed by or in favour of the Municipality. Duties of the Treasurer included receiving and keeping all monies belonging to the Corporation and paying out same as directed by Provincial laws, by-laws and resolutions of Council.

It is not clear as to whether these Agreements were kept in the Office of the City Clerk or the City Treasurer, as related correspondence is attached to some documents.

The Series consists of signed Agreements for Sale & Purchase of Lands, which the City of Port Arthur had sold to various individuals, some of which have related correspondence attached.

The Agreements are arranged numerically by Agreement number. Some of the Agreements have the corresponding Deed Number written on them (See related Series 118, Port Arthur Deeds & Index).

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A detailed list is available.

Further accruals are not anticipated.