Subject to By-law 139-2006, all members of Council participate in Committee of the Whole Meetings, chaired by an elected member of Council. Committee of the Whole Meetings are divided into four key areas designed to cover the broad range of issues relevant to the overall management of the City. At 2011, the arrangement of Committee of the Whole Meetings is divided into; Community Services, Planning, Operations and Administrative Services. Council may also address specific, ongoing matters in Committee of the Whole sessions.

Under Chapters 16 and 17 of the City of Thunder Bay Municipal Code (amended by By-law 171-2001), City Council has the authority to establish Corporate Administrative Sub-Committees that investigate and make recommendations on a particular subject or area of concern within a particular session of a Committee of the Whole meeting. Additionally, Committee of the Whole Meetings also hear deputations to Council, where individuals and community groups can bring matters of public interest to the Council’s attention in formal proceedings.

Prior to the establishment of Committee of the Whole Meetings in The City of Thunder Bay, policy committees had been established to address core areas of government administration. In July 1970, Council approved the establishment of four policy committees which were divided into the following categories; Protection of Persons and Property, Health and Social Services, Recreation and Community Services and Planning. With changes to the corporate organization of city government throughout the 1970’s, policy committees had been reorganized. In 1978, under By-law 303-1978 (amended in 1979, 1981 and 1982) three Standing Committees were established. These Standing Committees were comprised of members of Council who wished to serve on them, with no fewer than seven members per committee.

Series consists of agendas from Committee of the Whole Meetings and meetings of the City Council covering a broad range of issues pertinent to the ongoing management of The City of Thunder Bay. Included are agendas relating to transportation, city facilities, infrastructure and development, parking, parks and recreation, city personnel, accessibility provisions and civic beautification. Also included are meeting agendas from related institutions such as the Thunder Bay District Health Unit, Thunder Bay District Social Services Administration Board and various ad-hoc committees designed to address specific issues. In addition to these agendas are operating budgets and capital budgets, applications for financial assistance, Agendas for Inaugural meetings of City Council, petitions from the public and public hearings over planning issues.

Meeting agendas are bound and separated based on the date of the meeting. Minutes include additional attached material relevant to the matters discussed such as minutes from other committees and correspondence and reports from various corporate and administrative departments within the city government.
A File Inventory is available for this series.

Further accruals expected.

For related series, see: Series 98: Thunder Bay By-laws; Series 148: Thunder Bay Council Minutes; and, Series 150: Thunder Bay Administrative Committee Minutes.

Committee of the Whole Minutes for the last three months of the current year are available online: www.thunderbay.ca. Proceedings can also be watched online once ratified by Council.