

Series 127 - Port Arthur Indexes to City Clerk's Correspondence

Port Arthur Fonds

[ca. 1914-1969]

67 cm. of textual records

The series consists of one post binder [ca. 1914 – 1953] and four accordion volumes [ca. 1940 – 1969] with removable inserts.

The post binder contains alphabetical side tabs and is an A – Z listing of the Clerk's Files (Series 29) [ca. 1914 – 1953], under the following Headings: File No., Name of Folder, Under, Subject, Filed Under No. or Letter, No. of Folders in File, and Disposition. The indexes are arranged alphabetically by the name of the folder.

The four accordion volumes contain indexes of the Clerk's Files (Series 29) [ca. 1940 – 1969] with each volume covering specific letters of the alphabet; the first one A – D, the second E – I, the third volume covering the letters J – O is missing, the fourth P – R and the fifth S – Z. There are no titled headings in these Volumes but the information on each file includes the File Title, Category, Letter of Alphabet filed under, Volume Number and date or whether the file has been transferred. These indexes are also arranged alphabetically by the name of the folder.

The folders listed in all of the above indexes cover a wide range of subjects including education, elections, elevators, employees, finance, government, health, licenses, police, vital statistics, hospitals, legal matters, parks, planning, property, zoning, recreation, social matters, trade, railways, traffic, fire, safety, utilities, works, construction and streets.

The indexes are very precise and informative, but, unfortunately, a number of the files listed in them are no longer in existence and, as mentioned above, the Volume covering the letters J – O is missing.

A*

Further accruals are not anticipated.