

1957-1969

22 cm. of textual records (2 volumes)

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Although this series starts in 1957, mention of the Board of Works was made in the Council Minutes for the Town of Port Arthur in 1884. In the Council Minutes for the City of Port Arthur, on February 25, 1907, the Board of Works was constituted as one of the Standing Committees of Council. In 1937, under By-Law 2240, this Committee was responsible for reporting to Council on all matters under its control, which included the construction, maintenance, and improvement of highways and bridges under Council's jurisdiction. It was also responsible for examining all accounts connected with the performance of any works or the purchase of any materials or goods under its supervision. Under By-Law 4581, in 1960, it appears that the Committee was known as the Public Works Committee.

A number of individuals reported to the Committee, including the Dog Warden and Poundkeeper, and for some years, the Fire Department, Weights and Measures Inspector, Market Manager, Building and Plumbing Inspectors and Construction Safety Inspector.

The records document the Committee's reporting of their meetings to Council. The minutes contain petitions, reports from some of the above referred to officials, tenders, discussions and recommendations relating to matters under the Committee's control. These matters included paving and widening of streets, construction and replacement of sidewalks, sewer and water service, bridge construction and repair, as well as the payment of accounts and payrolls. Commencing in 1959, a reference to a corresponding file is recorded in the margins next to the item discussed.

Records are not available prior to 1957.

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Further accruals are not anticipated.

Other records relating to this series may be found in Series 53, Board of Works Financial Records and Series 29, City Clerk's Files under the category "Works & Construction".