Council minutes exist for the Municipality of Fort William from 1892 when it was incorporated as a town to 1969 just before the formal amalgamation with the City of Port Arthur. Maintaining a record of the proceedings of Council was the responsibility of the City Clerk. Staff at the Clerk’s office were, therefore, likely responsible for the creation of the Index to Council Minutes.

This series consists of index books for the Fort William Council Minutes. Each index is filed by year and contains an alphabetic order of topics with references to the page number where the topic was recorded in the Council Minute Book.

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Council Minutes are arranged by date (See Series 1).

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Indexes do not exist prior to 1901. There is no index for the year 1902. An index for the year 1969 can be found at the front of the minute book for that year (See TBA0059-01). Council Minute books for the years 1967 (TBA0057-01) and 1968 (TBA0058-01) also include indexes at the beginning.