Census Reports were prepared on a yearly basis by the Regional Assessment Office of the Province of Ontario and delivered to the Office of the City Clerk. Census Reports were prepared using information obtained from the Assessment Rolls in order to garner an understanding of the resident population of the municipality and were used by the Province in the calculation of resource allocations and grants. Census Reports were not intended to serve as an official population count.

The Office of the City Clerk reports to the City Manager and is responsible for maintaining all legislative and administrative requirements necessary for the effective functioning of the City. The primary responsibilities of the Office of the City Clerk includes managing the registration of vital statistics information, preparing agendas for City Council, providing advice to Council regarding the policies and operations followed by the City and overseeing the assessment of property tax.

Series consists of Census Reports prepared by the Regional Assessment Office of the Province of Ontario and includes statistical information on the population of the City of Thunder Bay. The information is divided into ward and subdivision and contains the total number of people for each age group, total number of male and female residents and the total male and female residents under the category of public school and separate school support.

Earlier Census Reports are in poor condition and should be handled with care.

Census Reports are arranged in chronological order.

A File Inventory is available for this series.

No further accruals are expected.