

**Series 39 - Port Arthur Miscellaneous Local Improvement Port Arthur Fonds
Records**

1886-1970

1 m., 11 cm. of textual records

Local Improvements generally consisted of road, sewer or sidewalk repairs undertaken by the City. The Local Improvement Sections of The Municipal Act required that before a By-Law could be passed for undertaking any local improvement work, Council was to be supplied with reports, estimates and statements in connection with the work. The City passed By-Law 544 in 1911 requiring the City Engineer to supply Council with this information. This By-Law also provided that before any special assessment was imposed for local improvements, a special assessment roll was to be supplied by the City Engineer upon completion of the local improvement work.

The first four volumes (TBA 3974 - 1907 – 1912, TBA 3975 - 1912 – 1954, TBA 3721 - 1955 – 1970 and TBA 3722 - 1955 – 1970) in this Series appear to be the special assessment rolls.

Arranged by year, these special assessment rolls describe the completed work in terms of location, the nature of the improvements, and the duration of the levy until payment is complete. Details generally include the total cost of the work, the breakdown of the cost to both the corporation and the property owners, and the annual levy to be paid by both the corporation and the property owners. Reference to the Lots and property owners are also included. Additional details include the related debenture by-laws that were passed by council in order to complete the work.

The next volume in this Series (TBA 3723 – 1916 - 1984) is an Expiry Record of Local Improvement Assessments. Arranged by year of expiry, details include the street location of the improvement, the nature of the work, the date of the first levy, the period of assessment in years, the ward number and a folio number. The City's Assessment Commissioner as well as the City Engineer signed off some of the early expiry records.

The next two volumes in this Series (TBA 3724 – 1948 – 1955 and TBA 3725 1949 - 1954) are the Local Improvement Ledger and the Transfer Local Improvement Ledger. Arranged alphabetically by street, the information contained in these volumes include the account number for the local improvement, the type of local improvement, the corresponding By-Law, the estimated cost of the local improvement and details of the debits and credits relating to the local improvement.

The next volume in this Series (TBA 3726 – 1886 - 1920) is entitled Local Improvements Ward 3. Arranged first by type of local improvement and then alphabetically by street, the information contained in this volume includes the petition number, resolutions affecting the local improvement, the location, date, the construction by-law number, debenture by-law number and additional remarks.

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The last volume in this Series (TBA 3727 1904 – 1917) is entitled Index of Local Improvement Petitions. This Index is also arranged by type of local improvement and then alphabetically by street. The information contained in this volume includes the location of the local improvement, the resolution no., the year, the construction by-law number, if any, debenture by-law number, if any, the petition no. and additional remarks pertaining to the local improvement.

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Further accruals are not anticipated.

Other records relating to this Series may be found in Series 38 Summary Register of Local Improvements.