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1970-2017

407 m. of textual records.

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The Office of the City Clerk reports to the City Manager and is responsible for maintaining all legislative and administrative requirements necessary for the effective functioning of the City. The primary responsibilities of the Office of the City Clerk include managing the registration of vital statistics information, preparing agendas for City Council and providing advice to Council regarding the policies and operations followed by the City. Another major responsibility of the Office of the City Clerk is to oversee the assessment of property tax. Assessment Rolls are compiled each year by the Municipal Property Assessment Corporation (MPAC), the provincial government body responsible for the assessment of property value for properties in all municipalities across Ontario. The City Clerk directs the certification and amendment of Assessment Rolls prepared by MPAC each year within the City of Thunder Bay. The information recorded in the Assessment Rolls is used by the City to calculate municipal property taxes.

Series consists of Assessments Rolls covering residential, commercial and government owned properties. Assessment Rolls include the following information: parcel number, name and mailing address, religion, location and description of the property being assessed, school zone including school support, tax class, total valuation, exempt distribution and taxable distribution. Earlier Assessment Rolls from this series may include additional information such as; marital status, occupation and year of birth. Recent Assessment Rolls also specify whether or not there were any changes in property ownership for the years that the Assessment Roll covers.

The Assessment Rolls are arranged by ward and subdivision. Assessment Rolls produced between 1970 and 1979, are divided into wards for Fort William, Port Arthur, McIntyre (Shuniah) and Neebing. Later Assessment Rolls, from 1980 onward, are divided into seven different wards; McIntyre, Neebing, Current River, Northwood, McKellar, Red River and Westfort.

Assessment Rolls can also be navigated by municipal address and name for the years 1976 – 1995. See Related Series: Series 41: Street Indexes to Assessment Rolls; and Series 42: Name Indexes to Assessment Rolls.

Also included in this series are Supplementary Assessment Rolls and Total Current Value Rolls. Supplementary Assessment Rolls detail changes in ownership and provide information on proportionate assessments for new property owners. Total Current Value Rolls include statistical information on the total assessed values for properties which have been divided into the following categories; residential (includes English and French separate school and public school), commercial, office building, industrial, exempt, parking lot and multi-residential.

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A File Inventory is available for this series.

Further accruals expected.

Series 41: Street Indexes to Assessment Rolls; and Series 42: Name Indexes to Assessment Rolls, include information on the ward number and roll number which may assist researchers in locating individuals and properties in other Assessment Rolls in this series outside of the years 1976 – 1995.

