

1951-1969

8 cm. of textual records

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When the City of Port Arthur was designated as a planning area under the provisions of the Planning Act, 1946, it was necessary to establish a Committee of Adjustment. This was accomplished through the passage of By-Law 3147 on December 27, 1950 and was to become effective as of January 1, 1951. An amendment was made to the Planning Act in 1952 and because of this, it was necessary to repeal the above By-Law and to pass another one to take its place. This By-Law, No. 3326 was passed on January 10, 1952.

The Committee held public meetings to consider applications for minor variance exemptions from the requirements of the City's Zoning By-Law. Their decisions with regard to the applications were then forwarded to the Minister of Planning and Development for approval. After June 1, 1954, the Minister's approval was no longer required, but applicants were given the right of appeal. Subsequent decisions became final and binding, if no notice of appeal was made to the Municipal Board.

The Committee submitted reports of each meeting to City Council as well as an annual report, which usually included statistics with regard to the number of applications considered, the number approved, denied, withdrawn, types of applications and any recommendations.

The records in this series consist of two volumes. The first volume is a post binder containing typed reports of meeting minutes commencing April 24, 1951 and ending October 8, 1969. A number of annual reports are also included in this volume, together with copies of the above-mentioned By-Laws.

The second volume is bound and consists of a record of applications by plan number. Also included is the lot and block number, if any and the application number.

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Further accruals are not anticipated.

Other records relating to this series may be found in Series 177 Port Arthur Planning Board Minutes.