

1917-1918, 1934, 1935, 1938, 1946-1970

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As set out in By-Law 1545 in 1918, the Treasurer of the City of Port Arthur was responsible for the accounting of the City's funds.

Most likely maintained under the direction of the City's Treasurer, the series consists of financial ledgers which record monetary transactions by account. TBA3954-01, TBA3957-01, and TBA3959-01 are arranged alphabetically by payee and include the month, cheque number, a page number, amount, month issued for, particulars, ie. street repairs, Fire Department expenses, general expenses, etc., a page number again and the amount again. An alphabetical index by payee is included with TBA3954-01 and a separate index TBA3958-01 is available for TBA3959-01.

TBA3960-01 is a Transfer - Works Ledger. The ledger includes the account number, account title/name, such as Port Arthur Stadium, Civic Recreation, Isolation Hospital, Plumbing Inspection, Ambulance Accounts, Board of Works Control, House Sewers, etc., date, particulars, folio number, debit amounts, date, particulars, folio number, credit amounts and totals.

TBA3961-01 is a Transfer General Ledger. Details include the account number, title/name, such as Bills Payable, Commutation Fund Earnings, Discount and Interest, Grants, Historical Committee, Licences - Marriage, Pay Roll Account, Taxes, Travelling Expense and Workmens Compensation, etc., date, particulars, folio number, debit amounts, date, particulars, folio number, credit amounts & totals.

TBA3962-01 is a Works Ledger. The following categories are included in this ledger: Parks & Recreation, Real Estate, Health, Justice, Fire, Property and Works. Under each category the following information is included: account number, title/name, date, particulars, folio number, debits, date, particulars, folio number, credits and totals.

TBA3964-01 is titled Serials, Sinking Funds & Public Utilities. This ledger includes categories for Debentures, Sinking Funds, Serial Debentures, Sewers, Lands, Schools, Bridges, Parks, Buildings, General, Local Improvements - City, Local Improvements - Owners, Reserve Commutations, Transit System, Light & Power, Telephone, Waterworks and General Hospital. Details under each category include the account number, title/name, date, particulars, folio number, debits, date, particulars, folio number, credits and totals.

TBA3965-01 is a Transfer - Works Ledger and includes the same type of information as in the aforementioned other ledgers under the following accounts: Purchase of Port Arthur Arena Rink, Arena Rink Receipts - Skating, Arena Rink Receipts - Hockey, Arena Rink Receipts -

Concession, Miscellaneous, City Property - Profit & Loss, City Property Expense, Sanitary Conveniences for various residential addresses, Town Planning, Police Autos, Clothing, Salaries Sundry, Salaries - Police Commission, Police Training Course, Fire Hall Expense, #1 Fire, Gas & Oil, Ambulance Fees, CR #2 Alarm Mtce., CR #2 Salaries, Works Control, Parking Lot Mtce. and Operation, Parking Meters Capital - Duals, Parking Lot Meter Receipts, Dual Parking Meters #6 Capital Cost and Reserve for Dual Parking Meters Capital #6.

TBA3966-01 is a Transfer General Ledger and includes the same type of information as in the ledgers mentioned above. Some of the accounts included in this ledger are Separate School Levy, Grandview Hills School, Huron Ave. School, Police Costs & Fines, Parking Meters, Adjustment Committee, Addresso Graph Mtce., Bills Payable - Current, F. H. Black & Co., Civilian Band Committee, Civic Pension, Coupons, Serials, Debentures, Expense - General, Expense - Tax Collection, Expense - Royal Visit, Grants, Mortgage Receivable - Port Arthur Curling Club, Wartime Housing, as well as others.

TBA3967-01 is a Parks & Recreation Accounts Receivable Ledger. The information recorded includes the account no., the account title/name, date, description, folio, debit, credit, balance and balance of estimate. Some of the accounts included in this ledger are the Public Utilities Commission, Public Works, Separate School Board, Board of Education, Parking Authority, Lakehead Exhibition Board, Boulevard Maintenance, St. Joseph's Hospital, Dawson Court, Y.M.C.A, as well as many others.

TBA7180-01, TBA7181-01 and TBA7182-01 are ledgers for the years 1934, 1938 and 1946. The information recorded is arranged mostly alphabetically by account name and as well as the account name, although it is not exactly clear, appears to include, the month, a cheque number, possibly a page number, amount, month issued, a description of services or goods, page number again and the amount again. Some of the accounts included in these ledgers are Auto Salvage, Board of Works Receivables, City Feed Company, J.Dunbar, Gibson Motors, Marshall Wells Co., North Star Oil Co., as well as many others.

Most likely transferred to the City Archives by the Treasurer's Office and stored by the Archives for a number of years before accessioning.

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Further accruals are not expected.