

1903-1967

64 cm. textual records (14 vol.)

Passed in 1909, By-law 709 established the rules of procedure for Council and outlined the duties of its' standing committees. Under this By-law, the Finance committee oversaw and had access to account books and documents in the treasurer's office, regulated all matters regarding receipt of payment, directed purchasing of stationery, recommended salary and duties of all City employees, considered and reported on securities held by the City, and looked after insuring City property. In addition, the Finance Committee was to report to council on the financial status for the previous year in March and forecast requirements and sources of income for the current year in February.

The minutes of the Finance Committee reflect various routine issues such as approval of payment of all City accounts. The Committee also formally established budget amounts for various Committees of Council and handled grant requests. In overseeing matters related to finance, the Committee discussed matters relating to requests for taxation relief, sales of lands for tax arrears and some matters relating to tenders and purchasing. In addition, the Committee oversaw the work of the Treasurer and the Assessment Commissioner.

This series consists of meeting minutes. Includes Index Books 1923-1967.

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Further Accruals are not anticipated.