The City of Port Arthur passed Zoning By-Law 2877 on January 10, 1949. This By-Law regulated and stipulated the location and use of buildings and land within the City, the height, number of storeys, size and bulk of buildings, the size of yards and other open spaces and divided the City into zones best suited to carry out the regulations. The By-Law also prescribed penalties for the violation of its provisions and provided for its enforcement.

The files in this series were generated at the time by Mr. T. B. McCormack who was the City Planner and Secretary of the Port Arthur Planning Board, and appear to be files of incoming correspondence maintained by him. These files relate to applications by various individuals for amendments to the zoning by-law as it pertained to their properties. The applications were made to the Port Arthur Planning Board who provided their recommendations for approval to City Council.

The applications were for a variety of reasons. They included applications to permit certain business to be carried on in residential zones, applications to permit reductions to the required minimum side yard of properties and applications to allow construction of buildings in zones where their construction would not normally be permitted.

The files are arranged chronologically and numerically by zoning by-law amendment number.

A detailed file list is available.

Further accruals are not anticipated.

Other records relating to this series may be found in Series 29, City Clerk’s Files, under the category, “Planning”.

1959-1969

64 cm. of textual records