

Committee of the Whole

SPECIAL SESSION

ADDITIONAL INFORMATION/NEW BUSINESS

March 30, 2020

COMMITTEE OF THE WHOLE

Additional Information

1. Memorandum from Mr. B. Loroff, Manager – Transit Services, dated March 30, 2020 containing a recommendation relative to Reduced Transit Service Hours During COVID-19 State of Emergency.

Memorandum

Office of the City Clerk
Fax: 623-5468
Telephone: 625-2230

TO: Mayor & Council

FROM: Brad Loroff, Manager – Transit Services Division

DATE: March 30, 2020

SUBJECT: Recommendation to Amend Reduced Transit Service Hours during COVID-19 State of Emergency Committee of the Whole – March 30, 2020

Due to evolving changes to Transit Operator availability and continuing fluctuations and declines in ridership on the conventional transit service, it is recommended that a reduced service plan be implemented in order to maintain the provision of transit service as part of the City of Thunder Bay's COVID-19 response. The Manager-Transit does have the authority to make decisions regarding service level adjustments where staffing levels are an issue. (i.e. when staff absences affect the ability to complete all regularly planned work). This recommendation is designed to provide interim authority to make service level adjustments for other reasons outside of the impact of staffing level issues during the COVID-19 crisis.

As such the following recommendation is provided for your consideration;

With Respect to the City of Thunder Bay's COVID-19 response, we recommend that, where delegated authority is otherwise required, that Council authorize the Manager – Transit Services the authority to create, implement, and further amend a reduced service plan in consultation with the Director – Human Resources, where appropriate;

AND THAT this delegated authority to the Manager – Transit Services be in effect until the Province terminates the current state of emergency;

AND THAT any necessary by-laws be presented to City Council for ratification.