TO: Members of Council  
FROM: Ms. K. Power, City Clerk  
DATE: Thursday, April 30, 2020  
SUBJECT: Additional Information/New Business  
Committee of the Whole/City Council – May 4, 2020

COMMITTEE OF THE WHOLE

Additional Information

2. Memorandum from Ms. L. Evans, General Manager – Corporate Services & Long-Term Care dated April 29, 2020 relative to Report No. R 38/2020  
4. Memorandum from Councillor A. Ruberto, dated April 29, 2020 containing an updated motion relative to Advocacy – Wearing of Masks

New Business

1. Establishment of May 11, 2020 Committee of the Whole – Closed Session

The following resolution will be presented to Committee of the Whole for consideration:

“THAT a Committee of the Whole – Closed Session meeting be scheduled for Monday, May 11, 2020 at 5:30 p.m. in order to receive information relative to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and advice that is subject to solicitor-client privilege, including communications necessary for that purpose.”
CITY COUNCIL

Additional Information

1. April 27, 2020 City Council minutes

2. April 27, 2020 Committee of the Whole minutes
**RECOMMENDATION**

With respect to Report No. R 51/2020 (Infrastructure & Operations – Engineering & Operations), we recommend that Contract 3, 2020 Sewer and Water I be awarded to Nadin Contracting Ltd, which submitted the lowest tender in the amount of $3,511,150.69 (inclusive of HST); it being noted that the amount shown is based on estimated quantities; final payment for this Contract will be based on measured quantities for the complete work;

AND THAT the General Manager of Infrastructure and Operations report significant variations in the Contract quantities to City Council;

AND THAT the Mayor and Clerk be authorized to sign all documentation related to this matter;

AND THAT any necessary by-laws be presented to City Council for ratification.

**LINK TO STRATEGIC PLAN**

This report directly supports ‘Our Priorities’ of the 2019-2022 Corporate Strategic Plan, through renewal of City infrastructure. This project includes the replacement of sewer and water infrastructure based on Engineering Division’s asset management plan.

**EXECUTIVE SUMMARY**

The 2020 Capital Budget provides funds for roads, watermain, sewer main and street lighting renewal on Minnesota Street, Simpson Street, Fort William Road and Mountain Road. There were three (3) tenders received for this work. The low tender for this Contract is Nadin Contracting Ltd. Administration is recommending award of this Contract to this company.

**DISCUSSION**

As a result of a call for Tender, three (3) responses as listed below were received for Contract 3, 2020 – Sewer and Water I.
The tendered costs include the applicable HST. Bids have been checked for mathematical errors and the corrections noted.

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>TENDERED COSTS</th>
<th>CORRECTED BID</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nadin Contracting Ltd.</td>
<td>$3,505,805.79</td>
<td>$3,511,150.69</td>
</tr>
<tr>
<td>Makkinga Contracting</td>
<td>$3,731,288.82</td>
<td>-</td>
</tr>
<tr>
<td>Bay City Contracting</td>
<td>$3,769,724.07</td>
<td>-</td>
</tr>
</tbody>
</table>

The pre-tender estimate for the work in this Contract was $3,482,000 (inclusive of HST).

This Contract includes road, watermain and sanitary replacement on Minnesota Street between Pacific Avenue and Southern Avenue. It also includes watermain replacement on Simpson Street between Pacific Avenue and William Street as well as Fort William Road between Water Street and Queen Street. Both of these streets will be completely resurfaced. The last part of the Contract is looping two dead ended watermains on Mountain Road.

Administration has determined that this project may proceed in light of recent amendments to O. Reg. 82/20 (Closure of Places of Non-Essential Businesses). The project is necessary to manage essential operations of City properties, related to critical infrastructure (such as roads, dams, bridges, etc.) or is permitted to proceed under another heading within the regulation. The Contractor will need to determine whether they deem themselves an essential business under the regulation. In addition, the Contractor will need to determine whether, in performing the contract, they can meet all applicable health and safety laws and comply with the advice and instructions of public health officials, including physical distancing, cleaning and disinfection, as per the regulation. Contract award will proceed on confirmation by the Contractor.

The 2020 Capital Budget includes funds to replace the existing 85 year old watermain and sanitary sewer on Minnesota Street between Pacific Avenue and Southern Avenue due to corrosion issues on the watermain and material failures on the sanitary sewer. This type of work is consistent with previous work in the area due to old age and substandard base preparation which leads to sewer pipe bellies and continuous blockage maintenance. There are numerous lead water service connections that will be replaced to property line as well. Sections of storm sewer on Minnesota Street will also be replaced and improvements made to reduce localized flooding. The curb and gutter and road surface are also due for replacement.

Simpson Street between Pacific Avenue and Southern Avenue is a continuation of replacing 110 year old infrastructure in the area. This work will see the replacement of the watermain which will include numerous lead water service connections that will be replaced to property line. The street will also have some sidewalk and curb and gutter replaced as well as two new lifts of asphalt. Existing mature trees will be protected and worked around as much as possible.
Fort William Road between Water Street and Queen Street was scheduled for resurfacing in 2020. There are two watermains on this section of street. During the project the existing 110 year old 150mm watermain will be retired and all the existing water services will be renewed to property line and transferred to the larger main. The ditches and culverts will be upgraded and the road completely resurfaced.

The Contract also includes installing 275 m of new 300mm watermain on Mountain Road to connect two dead end mains. This new watermain will significantly improve water quality and flow in the area and provide redundancy.

The lowest tender received for this Contract was from Nadin Contracting Ltd. They have completed numerous sewer, water and road projects for the City. Administration is recommending this company as being capable of carrying out all the work within this Contract. The work is expected to start in June and continue until scheduled completion at the end of October 2020. The contractor will be required to submit a COVID-19 Healthy and Safety Policy in accordance with the guidance provided by the Provincial Chief Prevention Officer on Construction Sites. The contractor has not indicated any impacts to cost or schedule at this time.

**FINANCIAL IMPLICATION**

The 2020 Capital Budget along with carry forward accounts include sufficient funding for this work.

The following table breaks down the project costs:

<table>
<thead>
<tr>
<th></th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contract Amount</td>
<td>$3,511,150.69</td>
</tr>
<tr>
<td>HST Rebate</td>
<td>($349,250.74)</td>
</tr>
<tr>
<td><strong>Sub-Total</strong></td>
<td>$3,161,899.95</td>
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<tr>
<td>Engineering</td>
<td>$150,000.00</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$3,311,899.95</strong></td>
</tr>
</tbody>
</table>

This Contract includes a contingency allowance for work that is unforeseen and can only be expended with the approval of the General Manager of Infrastructure and Operations.

**CONCLUSION**

It is concluded that Contract 3, 2020 – Sewer and Water I be awarded to the low tender Nadin Contracting Ltd. and that all work should proceed.
BACKGROUND

Report No.1/2020, (Corporate Services and Long Term Care – Financial Services) proposed 2020 Operations and Capital Budget includes funding to carry out road, storm, sanitary sewer and watermain reconstruction projects. The 2020 Capital Budget includes rate based funding to carry out watermain and sanitary sewer reconstruction for aging infrastructure within the City of Thunder Bay. It also contains tax supported funding for resurfacing and storm sewer works. The replacement work within this Contract is the result of old age and material type failures.

REFERENCE MATERIAL ATTACHED:

None.

PREPARED BY: Brian Newman, P.Eng., Project Engineer

<table>
<thead>
<tr>
<th>THIS REPORT SIGNED AND VERIFIED BY:</th>
<th>DATE:</th>
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<tbody>
<tr>
<td>(NAME OF GENERAL MANAGER)</td>
<td></td>
</tr>
<tr>
<td>Kerri Marshall, General Manager – Infrastructure &amp; Operations</td>
<td>April 29, 2020</td>
</tr>
</tbody>
</table>
MEMORANDUM

Date: April 29, 2020
To: Members of City Council
From: Linda Evans, CPA
      General Manager & Treasurer
Subject: R 38 - Financial Implications of COVID-19 Pandemic & Budget Variance Report #1

Please be advised that Report No. R38/2020 was incorrectly titled 2020 Budget Variance Report #1 in the May 4, 2020 Committee of the Whole agenda. The report will be distributed with the correct title, Financial Implications of COVID-19 Pandemic & Budget Variance Report #1.
**EXECUTIVE SUMMARY**

Administration reviews year-to-date revenues and expenditures and completes a forecast of the City’s financial position to year-end (December 31, 2020). The forecast is compared to the 2020 approved budget and presented to City Council.

The City has taken significant and unprecedented measures in response to COVID-19, which have significant financial implications. This report examines the impact of the pandemic separately from non-pandemic related projected variances. The situation continues to evolve and a significant number of assumptions regarding additional costs or lost revenues were made to prepare this report. Administration has also made efforts to capture costs that will be avoided due to changes in services being provided. Administration will continue to monitor, update and report on these impacts on a quarterly basis at a minimum.

If COVID-19 did not exist and regular City operations were able to carry on, Administration would be projecting an unfavourable variance of $0.2 million at March 31 within tax-supported operations. However, the City’s response to the COVID-19 pandemic, using current projections and assumptions to the end of May 2020 increases the estimated unfavourable variance by an additional $4.5 million.

If COVID-19 did not exist, rate supported favourable variances of $0.2 million in waterworks, $0.4 million in wastewater and $0.1 million in Solid Waste (Landfill) operations would be forecasted. The impact of COVID-19 on rate supported operations is estimated at $0.7 million unfavourable variance.
If these measures were to continue beyond May, the impact would be approximately $1.1 million a month for tax supported operations and $0.3 million a month for rate supported operations.

**DISCUSSION**

Variance reporting within each Department includes reviewing year-to-date actual results and projecting those results to year-end (December 31) focusing on the impact of the cyclical nature of some business areas within the Corporation. The projected year-end revenues and expenses are compared to the approved 2020 Operating Budget and action plans are developed to deal with any significant negative budget variances identified.

In light of the evolving situation with COVID-19 and the unprecedented measures that have been taken to date, this report reports the financial impact of the pandemic separately from non-pandemic related projected variances.

The Federal and Provincial Governments have made several funding announcements in response to the COVID-19 pandemic focused on addressing impacts in the private and not-for-profit sectors. To date, the City has received one-time emergency funding of $75,000 for long-term care. Administration continues to review opportunities for funding assistance and participate in efforts with other municipalities seeking financial support from senior levels of government.

Typically prior year results are reported separately; however, given the significant financial impact of the pandemic, it is important to note the 2019 Tax Supported favourable variance is estimated to be $3.4 million, the details of which are scheduled to be presented to the Audit Committee on May 27, 2020 and reported to Committee of the Whole in June 2020.

**FINANCIAL IMPLICATION**

The following chart summarizes the projected budget variances by department to the end of May 2020, specific to COVID-19. This initial forecast shows tax and rate supported budget pressures of $4.5 million and $0.7 million respectively. If these measures were to continue beyond May, the impact would be approximately $1.1 million a month for tax supported operations and $0.3 million a month for rate supported operations.
The rate supported projected unfavourable variance of $0.7 million is primarily related to lower projected revenues in water and wastewater as a result of reduced commercial activity. The majority of this report will focus on the tax supported financial impact of COVID-19.

The projected tax supported deficit consists of $4.6 million in foregone revenue, $1.4 million in additional costs net of confirmed funding from other levels of government and $1.5 million in costs avoided.

### Foregone Revenue

The City’s most significant financial impact related to COVID-19 is lost revenues. The current forecast to the end of May 2020 estimates a reduction of revenue of $4.6 million with the majority of the forecasted lost revenues coming from transit, recreation, casino, child care, and parking. Beyond May, the monthly impact is expected to be $1.8 million a month.

#### Transit

The current forecast to the end of May estimates an unfavourable variance of $1.1 million in Transit revenues due to COVID-19 related health and safety measures that included stopped collection of fares effective March 21, 2020. Should these measures continue beyond May the impact is projected to be $0.4 million a month.
Recreation
Recreation revenues are expected to be $0.9 million lower due to the closure of recreation facilities and recreation programs. The continuation of facility closures beyond May would result in revenue losses of approximately $0.4 million a month.

Casino Revenues
The closure of casinos by the Province of Ontario effective March 16, 2020 is expected to result in $0.5 million in lost revenues until the end of May and beyond that $0.2 million a month.

Child Care
The closure of city-run childcare centres is expected to result in $0.4 million in lost revenues by the end of May. The monthly impact beyond May is expected to be $0.2 million.

Parking
Lost parking meter revenue, fine revenue and reduced parkade and surface lot rental revenues are expected to be $0.4 million by the end of May and $0.2 million monthly thereafter.

Other
Other foregone revenues include an expected $0.3 million in reduced investment income, $0.3 million less penalties and interest, $0.1 million less in Provincial Offences Court revenues and $0.6 million in various other user fees and licenses.

Municipal Accommodation Tax
A projected decrease in the Municipal Accommodation Tax (MAT) revenue is not included in the above projections as MAT revenue is transferred to the CEDC and the Indoor Turf Facility Reserve Fund. A $0.4 million reduction is projected in MAT revenue to May 2020 and beyond that, the monthly impact of $0.1 million is estimated.

Additional Costs
Total net incremental costs associated with COVID-19 are projected to be $1.4 million. Additional costs include personal protective equipment (PPE), cleaning costs, and additional staffing and overtime. The monthly impact beyond May is $0.4 million.

Long Term Care and Senior Services
An additional $0.4 million in pandemic related costs are expected to be incurred in long-term care by the end of May. The majority of these costs are wages for redeployed and extra staff for screening, cleaning, resident social and wellbeing, and Meals on Wheels delivery. This cost has been partially offset by $75.0 thousand in provincial funding announced to date for a net impact of $0.3 million.
Emergency Services
Superior North EMS (SNEMS), Thunder Bay Fire Rescue and Thunder Bay Police Service are projecting $0.5 million in incremental costs associated with COVID-19. These costs include $0.3 million in labour associated with isolation requirements, backfilling time spent on pandemic task forces and cleaning time. There are also additional material costs including PPE and cleaning supplies.

Corporate Pandemic Supplies
The Supply Management section has been meeting the challenge of obtaining adequate pandemic specific supplies including masks, gloves and sanitizer for distribution throughout the corporation. Incremental spending projected to May 2020 is $0.4 million.

As per section 5.02 of the Supply Management By-law 113-2011, the Manager of Supply Management has been authorized to obtain goods and services over $60.0 thousand through the most expedient, economical and practicable means in the circumstances. As the cumulated total of all purchases made to address the emergency is greater than $0.5 million a report will be made by the City Manager to City Council as soon as possible when the emergency is over, explaining the circumstances and providing for the appropriate budgetary adjustments.

Other
Other pandemic related costs of $0.2 million include cleaning costs for Transit, telecommunication, hardware and software associated with working remotely, and wages and extra vehicle usage needed to maintain physical distancing.

Community, Youth and Cultural Funding Program
The establishment of a $235,000 emergency fund for the Community, Youth, & Cultural Funding Program is not included in the above projections as it is funded from the Stabilization Reserve Fund.

Avoided Costs
Avoided costs, currently estimated at $1.5 million to May 2020, include temporary staff vacancies, reduced fuel and maintenance costs in Transit, travel savings and reduced materials and supplies from service disruption. The expected savings beyond May are $1.1 million a month.

Other Financial Items
Financial Assistance
To date, the City has received $75.0 thousand in one time emergency funding for long-term care. Administration is participating in efforts with other municipalities seeking financial support from senior levels of government.
Cash flow Implications

Administration continues to monitor cash flow carefully during this crisis to ensure there is enough liquidity to provide for ongoing operations.

The decision to defer the May 6, 2020 interim tax installment to July 8, 2020 does not reduce the amount of tax revenue the City will ultimately receive, however it does impact cash flow. Analysis of the impact of this decision along with the financial impacts described above indicates the City currently has sufficient cash flow to provide for capital and operational needs. However, if due dates are extended further, additional measures may have to be taken. Administration continues to monitor and take advantage of opportunities provided to delay payments to assist with cash flow including education taxes, MPAC and WSIB payments.

Capital Infrastructure Projects

Administration is currently reviewing the impact COVID-19 may have on 2020 capital projects including the impact on project delivery by the construction industry and the impact on federal and provincial funding programs. Details of the review will be provided to Council in a future report.

Projected Budget Deficit

Excluding the financial impacts of the COVID-19 pandemic, as of March 31, 2020, Administration is projecting an unfavourable variance of $0.2 million for 2020 within tax-supported general municipal operations.

This unfavourable variance is largely due to projected spending above budget in the Roads Division for winter control ($0.9 million), in SNEMS mainly related to WSIB ($0.6 million), and in corporate arbitration costs ($0.1 million). These are partially offset by savings in other City departments primarily related to expected vacancy savings, lower insurance claims ($0.3 million), early leave costs ($0.2 million), savings in corporate WSIB costs ($0.2 million) and additional provincial grant revenue in Long Term Care and Senior Services ($0.1 million).

Section 290(4) of The Municipal Act, states that the municipality shall provide for any deficit of the previous year in preparing their annual budget. Therefore, any amount remaining of the 2020 forecasted tax supported deficit that is not funded from grants made available from higher levels of government will need to be reflected in the development of the 2021 operating budget unless other measures are adopted by Council.

Other measures to offset the forecasted COVID-19 tax supported operating budget deficit could include:

- Transfers from the Stabilization Reserve Fund and/or other non-obligatory reserve funds.
- Continued review and deferral of non-essential hiring, where possible, to create vacancy savings.
• Continued review of staffing levels.
• Reduction in discretionary spending.
• Release of capital carry forward amounts not required
• One-time service level adjustments in 2020.
• Cancellation of 2020 approved capital projects (consider re-budgeting in 2021).
• One-time special tax levy in 2021.

Within rate supported operations, excluding the pandemic, Administration is projecting the following favourable variances:

• $0.3 million in waterworks due to vacancy savings and lower borrowing costs partially offset by increased costs for contracted services.
• $0.4 million in wastewater due to vacancy savings, lower material and borrowing costs, partially offset by increased costs for contracted services.
• $0.1 million in Solid Waste (Landfill) operations due to vacancy savings.

CONCLUSION

It is concluded that this Report should be received for information purposes and that Administration participate in efforts with other municipalities seeking financial support from senior levels of government for the financial impact of the COVID-19 pandemic and that Administration continue to closely monitor its operating results and develop action plans as required to mitigate the impact of the pandemic on the Corporation’s 2020 Budget.

BACKGROUND

The Operating Budget for the fiscal year January 1, 2020 to December 31, 2020 was approved by City Council on February 10, 2020.

On March 17, 2020, the Province of Ontario declared an Emergency related to the COVID-19 outbreak. As a result of the widespread closure of businesses and declaration of a state of emergency by the Province of Ontario due to the COVID-19 pandemic, many City of Thunder Bay businesses are closed and residents are being financially impacted.

On April 20, 2020, City Council approved financial relief measures to businesses and residents. These measures included:

• Deferring the interim tax levy installment from May 6, 2020 to July 8, 2020.
• Waiving water penalties for water bills due April 14, May 15 and June 15, 2020.
• Waiving fee for non-sufficient funds (NSF) related to tax and water payments for 90 days.
• Extending the deadline to apply for the tax and water credit program for low income seniors and low-income persons with disabilities and the tax and water credit for low income persons to September 1, 2020.
• Extending payment terms for general accounts receivable invoices generated in April, May, and June 2020 from 30 days to 90 days.
• Ceasing all collection work outside of legislative requirements until September 30, 2020.
• Waiving business related permit and licenses fees for a 3 month period in 2020.
• Reducing sign permit fees by 25% for a period of one year.
• Waiving fees associated with re-issuing of marriage licenses and commissioning services for a 3 month period.
• Establishing an emergency fund of $235,000 for Community, Youth and Cultural Funding Program recipients.

REFERENCE MATERIAL ATTACHED
None

PREPARED BY: Lauren Paradis, Manager – Budgets and Long Term Planning

<table>
<thead>
<tr>
<th>THIS REPORT SIGNED AND VERIFIED BY:</th>
<th>DATE:</th>
</tr>
</thead>
<tbody>
<tr>
<td>LINDA EVANS, GM CORPORATE SERVICES &amp; LONG TERM CARE, TREASURER</td>
<td>April 29, 2020</td>
</tr>
</tbody>
</table>
Memorandum

TO: Krista Power, City Clerk

FROM: Councillor Aldo Ruberto

DATE: April 29, 2020

SUBJECT: Advocacy – Wearing of Masks – Updated motion

Committee of the Whole – May 4, 2020

This memo is a follow up to the memo included in the Agenda for the May 4, 2020 Committee of the Whole meeting. Since the memo and my motion has been shared with the public, I have received information from individuals suggesting that I make an amendment to ask the Provincial and Federal Governments to examine the use of masks in indoor public spaces and especially on public transit.

As such, I offer the following updated motion for Council’s consideration;

With respect to the wearing of masks that cover the mouth and nose as it relates to the current state of emergency declared by the Province of Ontario, we recommend that City Council advocate for an Order in Council from the Province or a change in legislation that requires the use of masks by all individuals when attending indoor public spaces and while riding public transit in response to the COVID-19 pandemic;

AND THAT a copy of this resolution be shared with the Prime Minister of Canada, the Premier of Ontario, the Minister for Health – Canada, the Minister of Health - Ontario;

AND THAT any necessary by-laws be presented to City Council for ratification.
OPEN SESSION in the S.H. Blake Memorial Auditorium at 7:49 p.m.

City Council
Chair: Mayor B. Mauro

PRESENT: 
Mayor B. Mauro
Councillor M. Bentz

OFFICIALS: 
Ms. K. Power, City Clerk
Ms. D. Earle, Deputy City Clerk
Mr. N. Gale, City Manager

ELECTRONIC PARTICIPATION: 
Councillor A. Aiello
Councillor S. Ch’ng
Councillor A. Foulds
Councillor C. Fraser
Councillor T. Giertuga
Councillor B. Hamilton
Councillor R. Johnson
Councillor B. McKinnon
Councillor A. Ruberto
Councillor K. Oliver
Councillor Peng You

OFFICIALS - ELECTRONIC PARTICIPATION:
Ms. P. Robinet, City Solicitor
Ms. L. Evans, General Manager – Corporate Services
& Long Term Care
Ms. K. Marshall, General Manager – Infrastructure & Operations
Ms. K. Robertson, General Manager – Community Services
Mr. M. Smith, General Manager – Development & Emergency Services
Ms. L. McEachern, Director – Planning Services
Ms. L. Prentice, Acting Director – Recreation & Culture
Mr. P. Burke, Sport and Community Development Supervisor
Mr. G. Stover, Committee Coordinator

OPENING CEREMONIES

One Minute of Silence.

DISCLOSURES OF INTEREST

Aside from those disclosures already recorded in the previous minutes as presented here, no additional disclosures of interest were announced.
CONFIRMATION OF AGENDA

Confirmation of Agenda - April 27, 2020 - City Council

MOVED BY: Councillor Brian McKinnon
SECONDED BY: Councillor Andrew Foulds

With respect to the April 27, 2019 City Council meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

MINUTES OF PREVIOUS MEETINGS

City Council Minutes

The Minutes of the following Meetings of the Thunder Bay City Council, to be confirmed:

1. The Thunder Bay City Council held on April 20, 2020 was distributed separately on Thursday, April 23, 2020.

MOVED BY: Councillor Cody Fraser
SECONDED BY: Councillor Aldo Ruberto

The Minutes of the following Meetings of the Thunder Bay City Council, to be confirmed:

1. The Thunder Bay City Council held on April 20, 2020.

CARRIED

REPORTS OF COMMITTEES

Committee of the Whole Minutes

The Minutes of the following Committee of the Whole meeting(s), to be adopted:

1. April 20, 2020 Committee of the Whole was distributed separately on Thursday, April 20, 2020.

MOVED BY: Councillor Aldo Ruberto
SECONDED BY: Councillor Cody Fraser

THAT the Minutes of the following Committee of the Whole meeting(s), be adopted:
1. April 20, 2020 Committee of the Whole.

CARRIED

Ratifying Resolutions

Holding Symbol Removal – 1227 John Street Road

Report No. 45/2020 (Development & Emergency Services - Planning Services) recommending that the H - Holding Symbol be removed from the property municipally known as 1227 John Street Road. Removing the holding symbol from these lands, will allow the owner to develop two 28-unit apartment dwellings. Planning Services also recommends that Site Plan Control be applied to the subject property as a condition of removing the holding symbol.

The City Clerk advised that the resolution previously adopted by Committee of the Whole held earlier in the evening relative to the above noted required ratification by Council. Under Council’s policy a two-thirds vote of Council was necessary.

MOVED BY: Councillor Albert Aiello
SECONDED BY: Councillor Andrew Foulds

THAT with respect to the request by 2314611 Ontario Inc., relative to Lots 49-50, Plan 547 MCINTYRE, Except PART 1, Reference Plan 55R11347; CITY OF THUNDER BAY, municipally known as 1227 John Street Road, we recommend:

1. That the Holding Symbol be removed from the subject property.
Subject to the following conditions:

That prior to the passing of the amending by-law:

1. The subject property, as shown on Attachment "A", is designated as an area of Site Plan Control.

Unless otherwise rescinded or extended, this approval in principle shall be valid for a period of six (6) months from the date of ratification by City Council. Thereafter, the file shall be considered closed and a new application will be required if the condition to be fulfilled prior to the passing of the amending by-law has not been completed.

AND THAT the necessary By-laws are presented to City Council for ratification.

ALL as contained in Report No. R 45/2020 (Development & Emergency Services - Planning Services) as submitted by the Development & Emergency Services Department.

CARRIED
Community, Youth & Cultural Funding Program Emergency Funding

Memorandum from Ms. L. Prentice, Director, Recreation & Culture Division, dated April 21, 2020 containing a motion relative to the above noted.

The City Clerk advised that the resolution previously adopted by Committee of the Whole held earlier in the evening relative to the above noted required ratification by Council. Under Council’s policy a two-thirds vote of Council was necessary.

MOVED BY: Councillor Andrew Foulds
SECONDED BY: Councillor Brian McKinnon

With respect to this memorandum from Leah Prentice, Director – Recreation & Culture dated April 21, 2020, we recommend that $168,300 in CYCFP Emergency Funding be allocated as follows: Shelter House ($113,900), Regional Food Distribution Association ($40,100), Roots to Harvest ($11,100), and Northwestern Ontario Women’s Centre (Good Food Box Program - $3,200), the source of financing being the Stabilization Reserve Fund;

AND THAT these allocations be conditional and subject to repayment terms should an organization receive Provincial or Federal funding for the same purpose;

AND THAT administration seek updated information from eligible organizations and report back with recommendation to allocate the remaining $66,700 in emergency funding for Phase II in June, 2020;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

Applications to Northern Ontario Heritage Fund and FedNor

Memorandum from Mr. P. Burke, Sport & Community Development Supervisor, dated April 21, 2020 recommending that Administration submit a Stage 2 application for funding in the amount of $551,275 to the Northern Ontario Heritage Fund Corporation Strategic Economic Infrastructure Fund for infrastructure improvements at Fort William Gardens and Fort William Curling Club.

The City Clerk advised that the resolution previously adopted by Committee of the Whole held earlier in the evening relative to the above noted required ratification by Council. Under Council’s policy a two-thirds vote of Council was necessary.

MOVED BY: Councillor Andrew Foulds
SECONDED BY: Councillor Albert Aiello
City Council – April 27, 2020

With respect to this memorandum from Paul Burke, Sport & Community Development Supervisor dated April 21, 2020, we recommend that Administration submit a Stage 2 application for funding in the amount of $551,275 to the Northern Ontario Heritage Fund Corporation Strategic Economic Infrastructure Fund for infrastructure improvements at Fort William Gardens and Fort William Curling Club;

AND THAT Administration submit a Stage 2 application for funding in the amount of $300,000 to FedNor for infrastructure improvements at Fort William Gardens and Fort William Curling Club;

AND THAT the City will be responsible for mitigating funding shortfalls related to this project;

AND THAT the General Manager, Community Services be identified as the signing authority for both applications.

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

BY-LAWS

Memorandum from Ms. J. DaRosa, Property Agent, dated April 23, 2020 requesting that By-Laws BL 25/2020, BL 29/2020 and BL 45/2020 be withdrawn from the April 27, 2020 City Council agenda was distributed separately on Thursday, April 23, 2020.

BL 48/2020 - A By-law to remove a Holding Symbol pursuant to Section 36 of the Planning Act.

A By-law to remove a Holding Symbol pursuant to Section 36 of the Planning Act R.S.O., as amended (1227 John Street Road)

BL 49/2020 - A By-law to designate areas of Site Plan Control pursuant to Section 41 of the Planning Act.

A By-law to designate areas of Site Plan Control pursuant to Section 41 of the Planning Act, R.S.O. 1990, as amended. (1227 John Street Road)

BL 51/2020 - A By-law to amend By-law 150-1983, being a by-law to appoint a Committee of Adjustment for the City of Thunder Bay

A By-law to amend By-law 150-1983, being a by-law to appoint a Committee of Adjustment for the City of Thunder Bay with respect to increasing the membership.
By-law Resolution

By-law Resolution - April 27, 2020

MOVED BY: Councillor Cody Fraser
SECONDED BY: Councillor Andrew Foulds

THAT the following By-laws be introduced, read, dealt with individually, engrossed, signed by the Mayor and Clerk, sealed and numbered:

1. A By-law to remove a Holding Symbol pursuant to Section 36 of the Planning Act R.S.O., as amended (1227 John Street Road)

By-law Number: BL 48/2020

2. A By-law to designate areas of Site Plan Control pursuant to Section 41 of the Planning Act, R.S.O. 1990, as amended. (1227 John Street Road)

By-law Number: BL 49/2020

3. A By-law to amend By-law 150-1983, being a by-law to appoint a Committee of Adjustment for the City of Thunder Bay with respect to increasing the membership.

By-law Number: BL 51/2020

CARRIED

CONFIRMING BY-LAW

BL 47/2020 - Confirming By-law - April 27, 2020

A By-law to confirm the proceedings of a meeting of Council, this 27th day of April, 2020.

Confirming By-law Resolution - April 27, 2020 - City Council

MOVED BY: Councillor Rebecca Johnson
SECONDED BY: Councillor Cody Fraser

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Mayor and Clerk, sealed and numbered:

1. A By-law to confirm the proceedings of a meeting of Council, this 27th day of April 27, 2020.

By-law Number: BL 47/2020

CARRIED
ADJOURNMENT

The meeting adjourned at 7:59 p.m.

_______________________   _______________________
Mayor                              City Clerk
OPEN SESSION in S.H. Blake Memorial Auditorium at 6:35 p.m.

Committee of the Whole - Administrative Services Session
Chair: Councillor M. Bentz

PRESENT:
Mayor B. Mauro
Councillor M. Bentz

ELECTRONIC PARTICIPATION:
Councillor A. Aiello
Councillor S. Ch’ng
Councillor A. Foulds
Councillor C. Fraser
Councillor T. Giertuga
Councillor B. Hamilton
Councillor R. Johnson
Councillor B. McKinnon
Councillor A. Ruberto
Councillor K. Oliver
Councillor Peng You

OFFICIALS:
Ms. K. Power, City Clerk
Ms. D. Earle, Deputy City Clerk
Mr. N. Gale, City Manager

OFFICIALS - ELECTRONIC PARTICIPATION:
Ms. P. Robinet, City Solicitor
Ms. L. Evans, General Manager – Corporate Services & Long Term Care
Ms. K. Marshall, General Manager – Infrastructure & Operations
Ms. K. Robertson, General Manager – Community Services
Mr. M. Smith, General Manager – Development & Emergency Services
Ms. L. McEachern, Director – Planning Services
Ms. L. Prentice, Acting Director – Recreation & Culture
Mr. P. Burke, Sport and Community Development Supervisor
Mr. G. Stover, Committee Coordinator

DISCLOSURES OF INTEREST

CONFIRMATION OF AGENDA

Confirmation of Agenda - April 27, 2020 - Committee of the Whole
MOVED BY: Councillor Brian McKinnon
SECONDED BY: Councillor Albert Aiello

With respect to the April 27, 2019 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

REPORTS OF MUNICIPAL OFFICERS

Holding Symbol Removal – 1227 John Street Road

Report No. 45/2020 (Development & Emergency Services - Planning Services) recommending that the H - Holding Symbol be removed from the property municipally known as 1227 John Street Road. Removing the holding symbol from these lands, will allow the owner to develop two 28-unit apartment dwellings. Planning Services also recommends that Site Plan Control be applied to the subject property as a condition of removing the holding symbol.

The City Clerk advised that the resolution relative to the above noted would be presented for ratification at the City Council meeting to be held later in the evening and would require a two-thirds vote.

MOVED BY: Councillor Albert Aiello
SECONDED BY: Councillor Andrew Foulds

THAT with respect to the request by 2314611 Ontario Inc., relative to Lots 49-50, Plan 547 MCINTYRE, Except PART 1, Reference Plan 55R11347; CITY OF THUNDER BAY, municipally known as 1227 John Street Road, we recommend:

1. That the Holding Symbol be removed from the subject property.

Subject to the following conditions:

That prior to the passing of the amending by-law:

1. The subject property, as shown on Attachment "A", is designated as an area of Site Plan Control.

Unless otherwise rescinded or extended, this approval in principle shall be valid for a period of six (6) months from the date of ratification by City Council. Thereafter, the file shall be considered closed and a new application will be required if the condition to be fulfilled prior to the passing of the amending by-law has not been completed.

AND THAT the necessary By-laws are presented to City Council for ratification.
ALL as contained in Report No. R 45/2020 (Development & Emergency Services - Planning Services) as submitted by the Development & Emergency Services Department.

CARRIED

PETITIONS AND COMMUNICATIONS

Community, Youth & Cultural Funding Program Emergency Funding

At the March 30, 2020 Committee of the Whole meeting, Report No. R 40/2020 (Corporate Services and Long Term Care) was presented recommending financial relief options, including the establishment of an emergency fund of $235,000 for Community, Youth & Cultural Funding Program recipients, and that Administration report back to Council on funding allocations.

Memorandum from Ms. L. Prentice, Director, Recreation & Culture Division, dated April 21, 2020 containing a motion relative to the above noted.

Memorandum from Ms. L. Prentice, Director, Recreation & Culture Division, dated April 24, 2020 containing additional information relative to the above noted was distributed separately on Monday, April 27, 2020.

The City Clerk advised that the resolution relative to the above noted would be presented for ratification at the City Council meeting to be held later in the evening and would require a two-thirds vote.

MOVED BY: Councillor Andrew Foulds
SECONDED BY: Councillor Rebecca Johnson

With respect to this memorandum from Leah Prentice, Director – Recreation & Culture dated April 21, 2020, we recommend that $168,300 in CYCFP Emergency Funding be allocated as follows: Shelter House ($113,900), Regional Food Distribution Association ($40,100), Roots to Harvest ($11,100), and Northwestern Ontario Women’s Centre (Good Food Box Program - $3,200), the source of financing being the Stabilization Reserve Fund;

AND THAT these allocations be conditional and subject to repayment terms should an organization receive Provincial or Federal funding for the same purpose;

AND THAT administration seek updated information from eligible organizations and report back with recommendation to allocate the remaining $66,700 in emergency funding for Phase II in June, 2020;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED
Applications to Northern Ontario Heritage Fund and FedNor

Memorandum from Mr. P. Burke, Sport & Community Development Supervisor, dated April 21, 2020 recommending that Administration submit a Stage 2 application for funding in the amount of $551,275 to the Northern Ontario Heritage Fund Corporation Strategic Economic Infrastructure Fund for infrastructure improvements at Fort William Gardens and Fort William Curling Club.

The City Clerk advised that the resolution relative to the above noted would be presented for ratification at the City Council meeting to be held later in the evening and would require a two-thirds vote.

MOVED BY: Councillor Andrew Foulds
SECONDED BY: Councillor Albert Aiello

With respect to this memorandum from Paul Burke, Sport & Community Development Supervisor dated April 21, 2020, we recommend that Administration submit a Stage 2 application for funding in the amount of $551,275 to the Northern Ontario Heritage Fund Corporation Strategic Economic Infrastructure Fund for infrastructure improvements at Fort William Gardens and Fort William Curling Club;

AND THAT Administration submit a Stage 2 application for funding in the amount of $300,000 to FedNor for infrastructure improvements at Fort William Gardens and Fort William Curling Club;

AND THAT the City will be responsible for mitigating funding shortfalls related to this project;

AND THAT the General Manager, Community Services be identified as the signing authority for both applications.

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

Meetings for Corporations – Time Extension for Annual Meetings

Memorandum from Ms. K. Power, City Clerk dated April 15, 2020 relative to the postponement of the Annual General Meetings, for information.

Committee of Adjustment - Electronic Meetings

Memorandum from Ms. K. Power, City Clerk dated April 15, 2020 relative to the Committee of Adjustment being allowed to conduct hearings electronically as a result of the Hearings in Tribunal Proceedings (Temporary Measures) Act, for information.
NEW BUSINESS

Establishment of May 4, 2020 City Council – Special Session

The following resolution was presented to Committee of the Whole for consideration:

MOVED BY: Councillor Rebecca Johnson
SECONDED BY: Councillor Cody Fraser

THAT a City Council – Special Session meeting be scheduled for Monday, May 4, 2020 in order to ratify previous minutes of Committee of the Whole and City Council, to ratify any required resolutions from the May 4, 2020 Committee of the Whole, and to consider any necessary by-laws.

CARRIED

ADJOURNMENT

The meeting adjourned at 7:49 p.m.