Memorandum

TO: Members of Council
FROM: Ms. D. Earle, Deputy City Clerk
DATE: Thursday, December 5, 2019
SUBJECT: Additional Information
City Council (Public Meeting) and Committee of the Whole
December 9, 2019

CITY COUNCIL (PUBLIC MEETING)

Additional Information

1. Memorandum from Mr. J. Kirychuk, Planner II, dated December 5, 2019 containing a corrected resolution relative to Report No. R 185/2019 (Development & Emergency Services - Planning Services) Zoning By-law Amendment - 97 Court Street South.

COMMITTEE OF THE WHOLE

Additional Information

1. Report No. R 189/2019 (City Manager’s Office – Corporate Strategic Services and Office of the City Clerk) 50th Anniversary of Amalgamation of Thunder Bay – 2020

2. Correspondence from Mr. H. Wojak, dated December 3, 2019 requesting to provide a deputation relative to Agreement for Police Services.

3. Correspondence from Mr. H. Wojak, dated December 3, 2019 requesting to provide a deputation relative to Multi-Use Indoor Sports Facility Funding.

/II
Please note that in the printed agenda, there is a clerical error in the resolution relative to Report No. R 185/2019 Zoning By-law Amendment - 97 Court Street South.

Below is the corrected resolution.

1. That the subject lands be rezoned to the “C5” – Central Business District from the “R2” – Residential Two Zone.

The following amendments apply to the regulations of the “C5” – Central Business District as it applies to the Subject Lands

2. That the maximum number of DWELLING UNITS permitted on the site is 4,

3. That the minimum required side yard setback for an APARTMENT DWELLING with a maximum of 4 DWELLING UNITS is 1.0 m.

4. That in the case of an APARTMENT DWELLING with a maximum of 4 DWELLING UNITS, no parking is required.

5. That in the case of an APARTMENT DWELLING with a maximum of 4 DWELLING UNITS, a landscaped strip and a privacy screen is not required along the west side lot line which abuts a residential zone.

Subject to the following conditions:

1. THAT the subject property be designated as an area of Site Plan Control,

Unless otherwise rescinded or extended, this approval in principle shall be valid for a period of six (6) months from the date of ratification by City Council. Thereafter, the file shall be considered closed and a new application will be required if the condition to be fulfilled prior to the passing of the amending By-law has not been completed.

AND THAT the necessary By-laws are presented to City Council for ratification.

ALL as contained in Report No. R 185/2019 (Development & Emergency Services - Planning Services) as submitted by the Development & Emergency Services Department
The corrected resolution will be presented at the City Council (Public Meeting) on December 9th, 2019

Jamie Kirychuk,
Planner II
**RECOMMENDATION**

With respect to Report No. R 189/2019 (City Manager’s Office – Corporate Strategic Services and Office of the City Clerk), we recommend that a total of $50,000 in one-time funding be pre-committed from the proposed 2020 Operating Budget (tax supported) towards the 50th Anniversary Celebrations for the City of Thunder Bay;

AND THAT the eligibility criteria for the Community, Youth and Cultural Funding Program be temporarily amended to allow existing Operating & Sustaining Grant recipients and outside organizations that are not currently eligible to apply to the program, due to percentage of funding received from government sources, to apply for Project Grant funding for 50th Anniversary Projects in 2020;

AND THAT any necessary by-laws be presented to City Council for ratification.

**LINK TO STRATEGIC PLAN**

Strategy 1.1 of the Becoming our Best 2015-2018 Corporate Strategic Plan was to “Build civic pride through proactive community engagement of citizens and business.” A key action was the development of a Civic Pride Plan including partnership opportunities, targeted initiatives and recognition.” This included preparations for the 50th Anniversary of the City of Thunder Bay in 2020. The proposed 2019-22 One City, All Together Strategic Plan includes a strategic action to “provide opportunities for residents to express their civic pride.”

**EXECUTIVE SUMMARY**

This Report builds on Council’s approval of a Special Purpose Committee to develop plans to celebrate the City of Thunder Bay’s 50th Anniversary of Amalgamation and a presentation to Committee of the Whole of those plans on November 4, 2019 (Attachment B).

The celebration gets underway on January 1st with an Opening Community Celebration in partnership with HMCS Griffon and Thunder Bay Garrison with a New Year’s Day Levee, Pancake Breakfast and activities at Fort William Gardens. Other activities take place early in the
year such as a 50th flare for Snow Day in February. As these events take place prior to Budget debate and confirmation, this Report provides an overview of the financial implications and requests that a total of $50,000 be pre-committed from the proposed 2020 Budget (tax supported) towards the 50th Anniversary Celebrations for the City of Thunder Bay.

DISCUSSION

Administration recommended and Council approved that a Special Purpose Committee to support the planning and implementation of activities, programs and events in celebration of the City of Thunder Bay’s 50th Anniversary be created on June 21, 2019. The Committee’s role has been to work with other Advisory Committees of Council, City Administration, community organizations and institutions to plan and implement 50th Anniversary celebrations for the City and community.

The following objectives have been approved for the 50th Anniversary Committee.

A. Develop a 50th Anniversary Celebration Plan to recommend to City Council.

B. Liaise with Committees of Council and City Departments to maximize the impact of 50th Anniversary celebrations with as much existing budget as practical and a plan for enhancements.

C. Plan and coordinate signature events, activities, pageantry and communications aimed at generating pride in the events of the past half century and fostering enthusiasm for the future.

D. Engage the community to support the work of the Committee.

E. Present minutes to Committee of the Whole for approval.

F. Prepare and submit a final report to City Council.

On November 4, 2019, at Committee of the Whole, Krista Power, City Clerk and Cynthia Olsen, Acting Director – Corporate Strategic Services, delivered a presentation on the City of Thunder Bay 50th Anniversary of Amalgamation (Attachment B).

The 50th Anniversary brand and dedicated 50th Anniversary section of the website (www.thunderbay.ca/50) was launched on November 5, 2019, and developed through Budget 2019.

The Committee is focused on events and activities in celebration of 2020, including but not limited to:

1. New events and activities ($75,000) including Amalgamation and community celebrations on January 1st, Homecoming in August, Culminating event in late 2020.
New initiatives include a digital walking tour app, memorable civic moments display at City Hall, time capsule, mascot, visiting friends and family campaign.

2. **50th** flare to annual city events ($45,000): Snow Day, Winter Fun Days, Kite Festival, Teddy Bear’s Picnic, Canada Day, Movie Nights, Culture Days, Live on the Waterfront, Arts & Heritage Awards, Official Recognition Awards and related signage/pageantry and materials. As well, other partners such as the Thunder Bay Public Library, the Thunder Bay Historical Museum, the Northwestern Ontario Sports Hall of Fame, and the Thunder Bay Chamber of Commerce are planning complementary activities.

3. Project Grants available to groups/organizations seeking financial assistance to celebrate the 50th Anniversary of the City of Thunder Bay through the Community, Youth and Cultural Funding Program ($20,000K). Organizations that currently receive Sustaining/Operating Category funding and/or receive funding of 80% or more from government sources are not currently eligible to apply for Project Grants. It is recommended that this restriction be waived in 2020 to allow these organizations to apply for funding for 50th Anniversary projects.

4. Extending the brand that will accompany all 50th Anniversary Celebrations ($10,000) which includes advertising, promotion, website, engagement and social media.

The legacy project for the 50th Anniversary is being developed as a Clean Green and Beautiful project and funded through capital carryforward ($80,000) earmarked for the legacy project in 2019 and proposed in 2020 ($220,000). The project is in development and in keeping with the Council-approved Image Route Guidelines. The Memorial/Unity Opportunity Site Concept involves the four quadrants at May Street and the Floodway at the former boundaries of Port Arthur and Fort William. The Clean Green and Beautiful Committee held a special meeting to discuss the project on Monday, December 2, 2019. This will be a unification project, be in keeping with the route’s theme as “A Commemorative Route” and be impactful by featuring de-paving, intensive tree planting, public art, signage and linkages to pedestrian connections to the City’s recreation trail.

**FINANCIAL IMPLICATION**

A key focus in 2020 will be the celebration of the 50th Anniversary of the City of Thunder Bay. The proposed 2020 Capital Budget includes $220,000 (together with $80,000 in capital carryforwards) to fund the legacy project through Clean Green and Beautiful and $150,000 in one-time Operating funding for events, activities, promotion and engagement associated with the anniversary. This Report requests that a total of $50,000 one-time funding be pre-committed from the proposed 2020 Operating Budget due to the timing of events early in the new year.

**CONCLUSION**

It is concluded that a total of $50,000 in one-time funding be pre-committed from the proposed 2020 Operating Budget (tax supported) towards the 50th Anniversary Celebrations for the City of Thunder Bay. It is further concluded that the eligibility criteria for the Community, Youth and...
Cultural Funding Program be temporarily amended to allow existing Operating & Sustaining Grant recipients and outside organizations that are not currently eligible to apply to the program, due to percentage of funding received from government sources, to apply for Project Grant funding for 50th Anniversary Projects in 2020.

BACKGROUND

City Council established the 50th Anniversary Committee as a Special Purpose Committee under Report 133/2018 at the June 24, 2019 Committee of the Whole Meeting.

On November 4, 2019, at Committee of the Whole, Krista Power, City Clerk and Cynthia Olsen, Acting Director – Corporate Strategic Services, delivered a presentation on the City of Thunder Bay 50th Anniversary of Amalgamation (Attachment B).

REFERENCE MATERIAL ATTACHED:

ATTACHMENT A – TERMS OF REFERENCE – 50TH ANNIVERSARY COMMITTEE
ATTACHMENT B – CITY OF THUNDER BAY 50TH ANNIVERSARY OF AMALGAMATION PRESENTATION AT COW, NOVEMBER 4, 2019
ATTACHMENT C – INVITATION TO JANUARY 1, 2020 EVENTS

PREPARED BY: KAREN LEWIS, DIRECTOR – CORPORATE STRATEGIC SERVICES AND KRISTA POWER, CITY CLERK

THIS REPORT SIGNED AND VERIFIED BY:  
(NAME OF GENERAL MANAGER) 
Norm Gale, City Manager  
DATE:  
December 5, 2019
50th ANNIVERSARY CELEBRATION STEERING COMMITTEE

TERMS OF REFERENCE

1. **Name of Committee**

   The Special Purpose Committee shall be named the “50th Anniversary Celebration Steering Committee.”

2. **Background and Assumptions**

Strategy 1.1 of the Becoming our Best 2015-2018 Corporate Strategic Plan was to “Build civic pride through proactive community engagement of citizens and business.” A key action was the development of a Civic Pride Plan including partnership opportunities, targeted initiatives and recognition.”

One of the outcomes of that Plan was the creation of a Memorable Moments Working Group, which began researching memorable moments over the City’s first 50 years in anticipation of a 50th anniversary celebration in 2020. January 1, 2020 will mark 50 years since the amalgamation of the former cities of Fort William and Port Arthur with Neebing and McIntyre Townships, resulting in what is now the City of Thunder Bay.

The Memorable Moments Working Group was made up of one member of Council and various members of City Administration and together with representatives of a number of community organizations.

In Report R133 2018, Administration recommended and Council approved that this Working Group be identified as a new Special Purpose Committee to support the planning and implementation of activities, programs and events in celebration of the City of Thunder Bay’s 50th Anniversary. The Committee’s role will be to work with other Advisory Committees of Council, City Administration, community organizations and institutions to plan and implement 50th Anniversary celebrations for the City and community.

The Mayor shall be the Honourary Chair for 50th Anniversary activities and events.

Administration has met with Lakehead University and Confederation College to seek their advice on the most successful elements of their recent 50th Anniversaries. In both cases, they cited enhancements to existing events or
programs – in other words bringing a 50th anniversary “flare” to activities that are well entrenched in the institutions together with signature activities unique to them including a timeline and a legacy project.

With this in mind, the assumption is that this Steering Committee will reach out to other Committees of Council, Community Services and other Departments to seek their involvement in planning enhancements to their activities that celebrate the City of Thunder Bay’s 50th Anniversary. This includes but is not limited to Sister Cities (a celebration event with our Sister Cities), Official Recognition (a special commemorative recognition program similar to the 25 awards presented during Thunder Bay’s 25th Anniversary), Clean Green and Beautiful/Public Art (legacy project), Heritage Advisory Committee (enhanced Doors Open), Recreation & Culture events program and Tourism (visiting friends and family).

3. **Objectives and Deliverables**

The Special Purpose Committee will:

A. Develop a 50th Anniversary Celebration Plan to recommend to City Council.

B. Liaise with Committees of Council and City Departments to maximize the impact of 50th Anniversary celebrations with as much existing budget as practical and a plan for enhancements.

C. Plan and coordinate signature events, activities, pageantry and communications aimed at generating pride in the events of the past half century and fostering enthusiasm for the future.

D. Engage the community to support the work of the Committee.

E. Present minutes to Committee of the Whole for approval.

F. Prepare and submit a final report to City Council.

4. **Membership & Responsibilities**

*Composition:*

The 50th Anniversary Celebration Committee shall be comprised of 17 members:

- Shelby Ch’ng – Councillor, Chair
- Karen Lewis, Director - Corporate Strategic Services
- John Hannam/Krista Power - City Clerk
February 21, 2018

- Matt Szybalski - Corporate Records Manager And City Archivist
- Stacey Levanen - Communications Supervisor
- Stephanie Reid - Digital And Travel Media Officer, Tourism
- Paul Burke - Sports & Community Development Supervisor, Recreation & Culture
- Charla Robinson - President – Thunder Bay Chamber of Commerce
- A Representative of Clean Green & Beautiful Committee
- A Representative of Sister Cities Committee
- A Representative of Official Recognition Committee
- Laurie Abthorpe, Heritage Researcher, Heritage Advisory Committee
- Laurie Hayes - Community Representative – Confederation College Board
- Diane Imrie - Executive Director - Northwestern Ontario Sports Hall of Fame
- Tory Tronrud - Director - Thunder Bay Historical Museum
- Jesse Roberts - Community Hub Librarian – Learning -Thunder Bay Public Library
- Andrea Terry - Acting Curator - Thunder Bay Art Gallery

All members noted above are to be voting members.

Other Members of City Council, and representatives from other stakeholder groups, may attend and participate in the meetings of the Committee, and provide information and assistance at the permission of the Chair, but shall not vote at the meeting.

Members are expected to participate in meetings of the Committee and be actively engaged in identifying, exploring and making recommendations on the 50th Anniversary plans and activities.

Members, with the support of the Committee, will participate in activities related to the Committee’s work, and presentations to City Council as they are requested and available to do so.

The Committee can consult with additional stakeholders and invite additional resources through processes agreed upon by the Committee.

5. **Governance**

The Committee will report to Committee of the Whole through the regular presentation of its minutes on the agenda of the Administrative Services Committee of the Whole session. In addition, the Committee will present such reports and information it deems appropriate to Committee of the Whole, so as to inform Council and the community at large of the actions, activities and programs of the Committee.
The Committee will strive to reach decisions by consensus; if consensus cannot be attained, voting on motions and questions before the Committee shall be in accordance with the procedural rules for City Council and its Committees.

6. **Finances**

City Council approved $50,000 in funding toward the 2019 preparations for the 50th Anniversary.

A budget will be established for 2020 in consultation with the Committees named above and submitted to Council for consideration.

7. **Meetings of the Committee**

The Committee will set a calendar of monthly meeting dates for each year, and shall otherwise meet at the Call of the Chair.

The agenda and meeting materials will be circulated in advance.

8. **Contact**

The Administrative contact for this Committee is:

Leanne Lavoie, Office of the City Clerk

807-625-2962

llavoie@thunderbay.ca
50th Anniversary

Krista Power  City Clerk
Cynthia Olsen  Acting Director, Corporate Strategic Services

Committee of the Whole
November 4, 2019
Objective

Celebrate the last 50 years of Thunder Bay’s people, success stories, history, culture, heritage and diversity.
Committee

SPECIAL PURPOSE COMMITTEE

- Began as Civic Pride Task Force established in 2016
- Develop a 50th Anniversary Celebration Plan
- Maximize impact within existing budget, and plan for enhancements
- Generate pride and foster enthusiasm for the future
Community, Youth & Cultural Funding Program

50TH ANNIVERSARY PROJECT FUNDING TO BE CONSIDERED

- One-time, short-term funding for special activities or events with 50th Anniversary theme
- Deadline March 2020
Opening Community Celebration

CELEBRATING AMALGAMATION

January 1, 2020 will mark 50 years since the amalgamation of the former cities of Fort William and Port Arthur with Neebing and McIntyre Townships, resulting in what is now the City of Thunder Bay.

- New Year's Day Levee
- Partnership with HMCS Griffon and Thunder Bay Garrison
- Opening of the time capsule
- Community pancake breakfast
- Free activities in Waverly Park
Visiting Friends & Family Campaign

- Led by Tourism Thunder Bay
- Encourage residents to invite friends and family back to Thunder Bay
- Thunder Bay Experience Magazine
Activities & Events

50TH ANNIVERSARY FLAIR

• Annual City events
• Annual recognition or awareness events
• Community partner events and celebrations
• Homecoming
• Culminating
Get Involved

COMMUNITY ENGAGEMENT

- Encourage community to adopt the 50th theme
- Website engagement opportunities
- Memorable moments
- Time capsule
- Recognition scrolls
Other Projects

50th Anniversary Flair

- Art bus
- Digital Walking Tour App
- City Hall and street light banners
- Legacy projects
QUESTIONS?
Come out and celebrate 50 years since the amalgamation of the cities of Fort William and Port Arthur to create one city – Thunder Bay.

**PANCAKE BREAKFAST & TOAST TO THE QUEEN**
January 1, 2020
Thunder Bay Armoury
317 Park Ave.
10:30 am to 12 noon

**CELEBRATION & SKATING PARTY**
January 1, 2020
Fort William Gardens
901 Miles St. E.
1 pm to 3 pm

Everyone welcome – FREE to all!
Learn more at thunderbay.ca/50
Hello,

Please note the following response to Speak to City Council has been submitted at Tuesday December 3rd 2019 8:53 AM with reference number 2019-12-03-002.

- Please state what agenda item you would like to speak about: Agreement for Police Services

- If you would like to speak to City Council about another topic not associated with an agenda item, please state topic here (if applicable): Thunder Bay

- What are you requesting from Council? other:

- If other: That council not approve the Renewal Contract for Police Services to Oliver Paipoonge.

- Have you already been in contact with City Administration in regards to the subject matter of your deputation request? No

- Please select the date of the meeting: Committee of the Whole - Monday, December 9th

- First name: Henry

- Last name: Wojak

- Email: valhenry@tbaytel.net

- Phone: (807) 475-8234
- **Organization you represent: (optional)**
  n/a

- **Please note the names of the presenters that will be attending with you:**
  n/a
Hello,

Please note the following response to Speak to City Council has been submitted at Tuesday December 3rd 2019 9:09 AM with reference number 2019-12-03-003.

- **Please state what agenda item you would like to speak about:** Multi-Use Indoor Sports Facility Funding

- **If you would like to speak to City Council about another topic not associated with an agenda item, please state topic here (if applicable):** Thunder Bay

- **What are you requesting from Council?**
  - other:

- **If other:**
  That council reject putting any of the Federal Gas Tax Funding (one time, surplus administration fees) or reallocating any other funds (renew, stabilization) into the Indoor Turf Facility Reserve Fund. This motion be deferred to the 2020 budget.

- **Have you already been in contact with City Administration in regards to the subject matter of your deputation request?**
  - No

- **Please select the date of the meeting:**
  - Committee of the Whole - Monday, December 9th

- **First name:**
  - Henry

- **Last name:**
  - Wojak

- **Email:**
  - valhenry@tbaytel.net
- **Phone:**
  (807) 475-8234

- **Organization you represent: (optional)**
  n/a

- **Please note the names of the presenters that will be attending with you:**
  n/a