



Memorandum

Office of the City Clerk
Fax: 623-5468
Telephone: 625-2230

TO: Members of Council
FROM: Krista Power, City Clerk
DATE: Thursday, May 21, 2020
SUBJECT: **Additional Information/New Business**
Committee of the Whole – May 25, 2020

COMMITTEE OF THE WHOLE

Additional Information

1. Report No. R 54/2020 Contract 15, 2020 Marina Park Pedestrian Overpass Rehabilitation.

New Business

1. Memorandum from Mayor B. Mauro, dated May 19, 2020 containing a motion relative to Community Improvement Plans.
2. Memorandum from Mr. N. Gale, City Manager dated May 20, 2020 providing insight into the Emergency Response Team’s reopening process as the Corporation continues to respond to the COVID-19 pandemic, for information.

DEPARTMENT/ DIVISION	Infrastructure & Operations - Engineering & Operations	REPORT NO.	R 54/2020
DATE PREPARED	05/13/2020	FILE NO.	
MEETING DATE	05/25/2020 (mm/dd/yyyy)		
SUBJECT	Contract 15, 2020 Marina Park Pedestrian Overpass Rehabilitation		

RECOMMENDATION

With respect to Report No. R 54/2020 (Infrastructure & Operations - Engineering & Operations) we recommend that Contract 15, 2020 for Marina Pedestrian Overpass Rehabilitation be awarded to Tom Jones Corporation who submitted the lowest tender in the amount of \$1,321,133.12 [inclusive of HST]; it being noted that the amount shown is based on estimated quantities; final payment for this contract will be based on measured quantities for the completed work;

AND THAT consulting engineering services be awarded to the firm of JML Engineering Ltd. with an agreement approved in the amount of \$67,064.37 [inclusive of HST] for construction administration and inspection associated with this contract;

AND THAT the General Manager of Infrastructure and Operations report any circumstances to City Council should any significant variations in the contract quantities occur;

AND THAT the Mayor and City Clerk be authorized to sign all documentation related to these matters;

AND THAT any necessary bylaws be presented to City Council for ratification.

LINK TO STRATEGIC PLAN

This report directly supports the 'Renew' strategy of the 2019-2022 Corporate Strategic Plan: focus on essential infrastructure, revitalize our cores and enhance our Image Routes. This project includes the rehabilitation of a key pedestrian crossing following Engineering's Asset Management Plan.

EXECUTIVE SUMMARY

The pedestrian overpass servicing the marina has been flagged for rehabilitation work based on the Engineering's asset management plan for bridges.

Inspections have indicated failing of the coating system protecting the steel of the overpass as well as advanced deterioration of the steel in localized areas.

The project includes removing the overpass structure from its abutments using a crane then removing the failed coating system, repairing the steel then recoating the steel to ensure the structure achieves its useful life. Other work including repairs to the approaches and railing system will also be completed at this time.

Tom Jones Corporation was the lowest tender for the project. Tom Jones has experience in structural rehabilitations and originally constructed this structure. Both administration and the consultant responsible for design recommend Tom Jones Corporation as being capable of carrying out the work involved in the contract.

DISCUSSION

Contract Award

As a result of the call for tenders, six [6] responses as listed below were received for the Marina Park Pedestrian Overpass Rehabilitation. The total tendered costs include the applicable HST. The bids have been checked for mathematical errors and the corrections noted.

CONTRACTOR	TENDERED COST	CORRECTED BID
Tom Jones Corporation	\$1,321,133.12	
RJ Concrete and Construction Ltd.	\$1,196,000.00	\$1,351,480.00
KEM Construction (Thunder Bay) Ltd.	\$1,388,539.48	
LH North Ltd.	\$1,462,955.23	
M Builds (NWO) Limited	\$1,624,432.00	
K.A. Vanderzwaag Construction Inc	\$1,869,342.05	

The pretender engineering estimate for the work on this contract was \$1,800,090.00.

The rehabilitation of the Marina Pedestrian Overpass include repairs to the structural steel, recoating the steel members and repairs to the approaches and railing system associated to the structure.

The structure will be removed from its current location via a crane during these repairs and as such will not be accessible to the public for the duration of the project.

Administration has determined that this project may proceed in light of recent amendments to O. Reg. 82/20 (Closure of Places of Non-Essential Businesses). The project is necessary to manage essential operations of City properties, related to critical infrastructure (such as roads, dams, bridges, etc.) or is permitted to proceed under another heading within the regulation. The Contractor will need to determine whether they deem themselves an essential business under the regulation. In addition, the Contractor will need to determine whether, in performing the contract, they can meet all applicable health and safety laws and comply with the advice and

instructions of public health officials, including physical distancing, cleaning and disinfection, as per the regulation. Contract award will proceed on confirmation by the Contractor of these things.

JML Engineering Ltd. has been involved with the design and preparation of contract documents for this bridge rehabilitation project. Administration recommends JML provide contract administration services and inspection services for the project at a cost of \$67,064.37 [HST included].

FINANCIAL IMPLICATION

Funding for this bridge rehabilitation was included in the 2020 Capital Budget. The following summary of project costs to complete the work is presented based on the low contract tender and contract administration provided by the consultant.

SUMMARY OF EXPENDITURES	MONETARY AMOUNTS
Revised Contract Tender Price	\$1,321,133.12
Contract Administration and Inspection	\$ 67,064.37
Contract Total	\$1,388,197.49
HST Rebate	(\$ 138,082.65)
TOTAL	\$1,250,114.84

The contract includes a contingency allowance for work that is unforeseen and can only be expended with the approval of the General Manager of Infrastructure and Operations.

CONCLUSION

It is concluded that Contract 15, 2020 should be awarded to the lowest tender, Tom Jones Corporation, and that all work should proceed.

It is also concluded that contract administration services should be awarded to the firm JML Engineering Ltd.

BACKGROUND

None.

REFERENCE MATERIAL ATTACHED:

None.

PREPARED BY: Mike Vogrig, P.Eng, Project Engineer

THIS REPORT SIGNED AND VERIFIED BY: (NAME OF GENERAL MANAGER) Kerri Marshall, General Manager – Infrastructure & Operations	DATE: May 19, 2020
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Memorandum

Office of the City Clerk
Fax: 623-5468
Telephone: 625-2230

TO: Krista Power, City Clerk
FROM: Mayor Bill Mauro
DATE: May 19, 2020
SUBJECT: Community Improvement Plans – Motion
Committee of the Whole – May 25, 2020

In response to the current State of Emergency and in conjunction with the Province of Ontario's Stage One – Reopening Plan, the business sector will attempt to recover.

I have been in contact with the Planning Section to discuss how the City can best assist business owners as we move forward. The City of Thunder Bay has a framework for Community Improvement Plans as developed by the Planning Section. The existing program allows for the City to offer Grants, either a Fee/Permit Grant or a Construction Grant in Strategic Core areas – i.e. the north and south downtowns, and the Westfort and Bay/Algoma Business Areas. Currently these Grant Programs are not funded.

If Council chose to fund the grant programs in the future, the following could be offered:

- Fee/Permit Grant - has the effect of waiving the fee for a planning approval or a building permit. Planning fees can range from \$1200 to \$7000 and permit fees range from \$12/m² to \$25/m²
- Construction Grant - financial relief to property owners who undertake revitalization projects. The total amount of the grant provided can't exceed the value of the work done. Previously, the grant was offered projects were eligible to receive a grant equal to 5% of their construction costs up to a max of \$25,000 and there was a \$100,000 cap on the Program.

As such the following motion is provided for Council's consideration;

With Respect to the memorandum from Mayor B. Mauro dated May 19, 2020 relative to Community Improvement Plans, we recommend that Administration report back with recommendations on potential parameters of the grant programs and recommended sources of funding;

AND THAT any necessary by-laws be presented to City Council for ratification.

MEMORANDUM

TO: Members of City Council

FROM: Norm Gale, City Manager and Director – City of Thunder Bay Emergency Response Team

DATE: May 20, 2020

SUBJECT: Overview of Reopening Process, COW May 25, 2020 – New Business

On May 19, the Province officially entered the first stage of its 'Framework for Reopening the Province' and has started the process of amending Orders made under the Emergency Management and Civil Protection Act. This memo will provide insight into the Emergency Response Team's reopening process as the Corporation continues to respond to the COVID-19 pandemic.

The mission of ERT is "to continue to develop and implement a strategy to ensure the safe, effective, and appropriate continuity of municipal services for the City of Thunder Bay and to respond to requests for assistance from other community organizations."

Key Considerations for CTB Reopening

- Our first priority is protecting the health and safety of the public and employees. Facilities, programs and services will only re-open when it is safe to do so.
- It is more complex to reopen facilities, programs and services than it was to close them. Municipalities must wait for Provincial Orders that sometimes lag behind initial announcements to finalize municipal reopening plans according to local conditions.
- Given the restrictions the Province may put in place, reopening may also bring operational and financial challenges that need careful planning and implementation.

How does the City decide what to re-open?

Once the Provincial Government makes an announcement that a type of facility, program or service can re-open, we must then wait to receive the Provincial Order. The Order may be issued fairly immediately or take days. The Order officially changes the law to enable the service to operate and defines the details of how it can operate including any restrictions. These details are important. They tell us how we can and can't do things. We use the details of this Order, combined with our internal reopening plan, to finalize our plan to open to the public.

Why is there sometimes a lag between the Province announcing a re-opening is possible and the City actually re-opening the facility, program or service?

The details and restrictions in the Order impact operational, physical environment and staffing changes. Operations are also impacted by the Province's continued limit on social gatherings of no more than five people and public health guidance to continue to practice physical distancing.

While preparations to re-open a facility or other space vary widely, they may include (but are not limited to):

- bringing staff back and/or hiring new staff
- safety and other training for staff

- removal of closed signage
- changes to procedures
- posting of new signage with the safety rules and new procedures
- installation of new safety precautions such as social distancing tape lines on floor
- cleaning and disinfection where appropriate
- preparing washroom facilities
- external inspections and/or certifications

Time is required to complete these preparations. Depending on the complexity of the facility and the amount of change required, this can result in a lag of several days to weeks before the facility is ready for public access. While the City is doing its part to prepare in advance, some of these actions cannot be taken until the Provincial Order has been received and provides the details of what is permitted with the re-opening and what restrictions remain in place. Other actions cannot be completed until the time of opening – such as removal of closed signage and unlocking the facility.

Is there a timetable for re-openings?

No. The Province has provided a general framework to be implemented as health conditions allow.

The Emergency Response Team and City departments are doing all they can to reopen, where it's feasible, in a safe and timely way and to keep the public informed about their facilities, programs and services.

Where changes significantly affect the viability of a facility, program or service, that information will be brought to City Council.

How do I learn about reopenings?

Service changes such as reopenings are announced at www.thunderbay.ca/coronavirus, shared with the media through media releases, and posted on the City's social media channels.