

# Memorandum

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**TO:** Members of Council  
**FROM:** Ms. K. Power, City Clerk  
**DATE:** Thursday, November 21, 2019  
**SUBJECT:** **Additional Information**  
**Committee of the Whole – November 28, 2019**

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## COMMITTEE OF THE WHOLE

### Thunder Bay + Area Food Strategy

1. Memorandum from Councillor A. Foulds, Chair – EarthCare Advisory Committee dated November 14, 2019 relative to the above noted. **(Distributed Separately on Thursday, November 21, 2019)**
2. Confidential Memorandum from Ms. K. Power, City Clerk, dated November 21, 2019 containing a motion with respect to amending the reason for establishing the November 25, 2019 Committee of the Whole – Closed Session. **(Distributed Separately on Thursday, November 21, 2019 to Members of Council and EMT only)**

The following resolution will be presented to Committee of the Whole for consideration:

“THAT a Committee of the Whole – Closed Session meeting be scheduled for **Monday, November 25, 2019 at 5:00 p.m.** in order to receive information relative to advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;

## CITY COUNCIL

1. November 18, 2019 City Council (Public Meeting) Minutes. **(Distributed Separately on Thursday, November 21, 2019)**
2. November 18, 2019 Committee of the Whole Minutes. **(Distributed Separately on Thursday, November 21, 2019)**



## MEMORANDUM

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**TO:** Mayor Mauro and Members of City Council

**FROM:** Councillor A. Foulds, Chair – EarthCare Advisory Committee

**DATE:** November 14, 2019

**RE:** *EarthCare Advisory Committee Support for Thunder Bay and Area Food Strategy*

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The EarthCare Advisory Committee is in full support of the Thunder Bay and Area Food Strategy. The way food is grown, processed, transported, consumed, and disposed of is central to the sustainability of communities and the well-being of local economies, families and individuals. The community-led strategy plays an important leadership role in creating a sustainable food system for the City of Thunder Bay and region.

Representatives from the Thunder Bay and Area Food Strategy appeared before the EarthCare Advisory Committee (EAC) on October 1, 2019 to provide a presentation on the mission and activities of the Thunder Bay and Area Food Strategy. Based upon this presentation, EAC members passed the following resolution:

With respect to the Thunder Bay and Area Food Strategy presentation to City Council in November, 2019;

THAT the EarthCare Committee send a memo to Council supporting a request for seed funding for the Thunder Bay and Area Food Strategy, with respect to the Sustainability Plan.

The Food Strategy grew in part from the first Community Environmental Action Plan. As with EarthCare, the strategy is a community-led effort to seek local solutions to social, environmental, and economic challenges through dialogue and collaboration across multiple sectors. The EarthCare Sustainability Plan 2014-2020 (Goal 5.0) committed to “build[ing] a more just and sustainable local food system in Thunder Bay that promotes social justice and support local production, storage, processing, sale and distribution of food.” Section 5.0 of the EarthCare Sustainability Plan also identifies seven priority areas, which reflect the seven pillars of the Food Strategy.

The Food Strategy also supports the major guiding principle of Food Systems within the new Official Plan: The City will seek to increase residents’ access to nutritious, safe, and healthy local food, while increasing opportunities for residents to grow and raise their own food.

Over the course of the Food Strategy’s development, dozens of organizations and hundreds of citizens have been involved in shaping priorities and defining actions for building a healthy and

sustainable food system. The strategy has maintained a strong commitment to cross sectoral dialogue and collaboration and therefore represents an important step forward in building greater awareness about the connections between food systems, community, and environmental well-being, while also building capacity to design solutions.

The EarthCare Sustainability Plan details many of the challenges we face in sustaining our food supply. Loss of agricultural land and pollinators, farmer financial struggles, and climate change present very real and immediate threats to the viability of food and agricultural systems both locally and on a global scale. At the same time, loss of food skills, unhealthy food marketing, and difficulty affording food is impacting health. Developing a stronger food system closer to home will help reduce the size of our ecological footprint by cutting down on energy use, as well as protecting food producing spaces and related biodiversity for generations to come. The strategy's commitment to food access and healthy school food environments will help address some of the factors that impact access to a nutritious and dignified diet in our younger populations.

The EarthCare Advisory Committee is supportive of the Thunder Bay and Area Food Strategy's request to City Council for seed funding.

We hope that Council will consider this request.

Sincerely,

A handwritten signature in black ink, appearing to read 'A. Foulds', followed by a decorative flourish.

Councillor A. Foulds, Chair  
EarthCare Advisory Committee

cc: K. Marshall – General Manager – Infrastructure & Operations  
M. Warywoda – Director - Environment Division  
A. Coomes, Sustainability Coordinator  
L. Grace – Administrative Assistant – Environment Division



**MEETING:** City Council (Public Meeting)

**DATE:** November 18, 2019

*Reference No. CCP 12/50*

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**OPEN SESSION in the S.H. Blake Memorial Auditorium at 6:44 p.m.**

City Council (Public Meeting)

Chair: Mayor B. Mauro

**PRESENT:**

Mayor B. Mauro  
Councillor A. Aiello  
Councillor M. Bentz  
Councillor A. Foulds  
Councillor B. Hamilton  
Councillor R. Johnson  
Councillor B. McKinnon  
Councillor K. Oliver  
Councillor A. Ruberto  
Councillor Peng You

**OFFICIALS:**

Ms. D. Earle, Deputy City Clerk  
Mr. N. Gale, City Manager  
Ms. L. Evans, General Manager – Corporate Services  
& Long Term Care  
Ms. K. Dixon, Acting General Manager –  
Infrastructure & Operations  
Ms. K. Robertson, General Manager – Community  
Services  
Mr. M. Smith, General Manager – Development &  
Emergency Services  
Ms. J. Fazio, Planner II  
Mr. G. Stover, Committee Coordinator

***DISCLOSURES OF INTEREST***

***CONFIRMATION OF AGENDA***

Confirmation of Agenda - November 18, 2019 - City Council (Public Meeting)

**MOVED BY:** Councillor Rebecca Johnson

**SECONDED BY:** Councillor Brian McKinnon

With respect to the November 18, 2019 City Council (Public Meeting), we recommend that the agenda as printed, including any additional information and new business, be confirmed.

**CARRIED**

***PUBLIC MEETING PROCEDURES***

Public Meeting procedures were read to Members of Council and those in attendance.

***CITY COUNCIL (PUBLIC MEETING)***

**New Airport Community Improvement Plan**

Report No. R 164/2019 (Development & Emergency Services - Planning Services) providing information relative to the recent interest in development opportunities on Airport lands and in the Community Improvement Planning process.

A Community Improvement Plan is a specific planning tool developed to focus municipal initiatives in target areas that are in transition, or in need of repair, rehabilitation and redevelopment. Once a plan is in place, grants or loans can be offered to pay for the whole or any part of the cost of development or redevelopment.

Memorandum from Ms. L. McEachern, Director – Planning Services Division, dated November 14, 2019 relative to the above noted report, referencing correspondence received relative to the application was distributed separately to Members of Council and EMT only on Thursday, November 14, 2019.

Ms. J. Fazio, Planner II, provided a PowerPoint presentation and a brief overview of the report.

The Chair asked whether the applicant was in attendance and wished to be heard.

Mr. E. Schmidtke, President & CEO – Thunder Bay Airport appeared before Council and responded to questions.

The Chair asked if there were any supporters to the application who wished to be heard.

Mr. D. Moynihan appeared before Council and responded to questions.

The Chair asked if there were any objectors to the application who wished to be heard.

There was no response.

Mayor B. Mauro left the Chair. Councillor M. Bentz assumed the Chair.

MOVED BY: Mayor B. Mauro  
SECONDED BY: Councillor M. Bentz

1. THAT with respect to Report No. 164/2019, the Community Improvement Plan for the Thunder Bay International Airport be approved;

2. THAT the Airport Development Grant Program described in the Community Improvement Plan be introduced;
3. THAT the Planning Services Division and the Finance Division allocate resources to administer the Program;
4. THAT the City's annual budget account for the Airport Development Grant Program as required;
5. THAT the General Manager of the Development & Emergency Services Department or his or her designate, be delegated authority to make decisions on applications submitted under the Airport Development Grant Program;
6. THAT an applicant may appeal the General Manager's Decision to Council;
7. AND THAT the necessary by-laws be presented for ratification

CARRIED

***ADJOURNMENT***

The meeting adjourned at 7:19 p.m.

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Mayor

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Deputy City Clerk



**MEETING:** Committee of the Whole

**DATE:** November 18, 2019

*Reference No. COW 48/50*

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**OPEN SESSION in the McNaughton Room at 4:34 p.m.**

Committee of the Whole - Closed Session  
Chair: Councillor A. Ruberto

**PRESENT:**

Mayor B. Mauro  
Councillor A. Aiello  
Councillor M. Bentz  
Councillor A. Foulds  
Councillor B. Hamilton  
Councillor R. Johnson  
Councillor B. McKinnon  
Councillor K. Oliver  
Councillor A. Ruberto  
Councillor Peng You

**OFFICIALS:**

Ms. D. Earle, Deputy City Clerk  
Mr. N. Gale, City Manager  
Ms. L. Evans, General Manager – Corporate Services  
& Long Term Care  
Ms. P. Robinet, City Solicitor

**DISCLOSURES OF INTEREST**

**RESOLUTION TO AMEND REASON FOR CLOSED SESSION**

**MOVED BY:** Mayor Bill Mauro  
**SECONDED BY:** Councillor Kristen Oliver

With respect to the establishment of the November 18, 2019 Committee of the Whole – Closed Session meeting, we recommend that the purpose be amended to include a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization and personal matters about an identifiable individual, including municipal or local board employees.

**CARRIED**

**CLOSED SESSION in the McNaughton Room at 4:35 p.m.**

Committee of the Whole - Closed Session

Chair: Councillor A. Ruberto

**PRESENT:**

Mayor B. Mauro  
Councillor A. Aiello  
Councillor M. Bentz  
Councillor A. Foulds  
Councillor B. Hamilton  
Councillor R. Johnson  
Councillor B. McKinnon  
Councillor K. Oliver  
Councillor A. Ruberto  
Councillor Peng You

**OFFICIALS:**

Ms. D. Earle, Deputy City Clerk  
Mr. N. Gale, City Manager  
Ms. L. Evans, General Manager – Corporate Services  
& Long Term Care  
Ms. P. Robinet, City Solicitor

**DISCLOSURES OF INTEREST**

**REPORTS OF MUNICIPAL OFFICERS**

**Tbaytel Dividend Model**

Ms. D. Paris, Director - Finance and Ms. L. Evans, General Manager - Corporate Services & Long Term Care, Treasurer entered the meeting room.

Report No. 2019CLS.035 (Financial Services) relative to the above noted.

Ms. L. Evans, General Manager - Corporate Services & Long Term Care, Treasurer responded to questions.

Mr. N. Gale, City Manager responded to questions.

Ms. D. Paris, Director - Finance left the meeting room.

**Tbaytel Shareholder Update – 3rd Quarter**

Mr. D. Topatigh, President & C.E.O. – Tbaytel and Mr. J. Jamieson, Chair, Board of Directors – Tbaytel entered the meeting room.

Confidential 3rd Quarter 2019 Operations Report and Confidential Memorandum from Mr. J. Jamieson, Chair of the Board of Tbaytel, received on Tuesday, November 12, 2019 were distributed with the agenda on Tuesday, November 12, 2019.



Mr. D. Topatigh, President & C.E.O. – Tbaytel and Mr. J. Jamieson, Chair, Board of Directors – Tbaytel provided an overview and responded to questions relative to the above noted.

Mr. D. Topatigh, President & C.E.O. – Tbaytel and Mr. J. Jamieson, Chair, Board of Directors – Tbaytel left the meeting room.

### **Surplus Real Property Declaration – 4 Locations Considered**

Mr. M. Smith, General Manager - Development & Emergency Services and Mr. J. DePeuter, Manager - Realty Services entered the meeting room.

Report No. 2019CLS.031 (Realty Services) relative to the above noted.

Mr. M. Smith, General Manager - Development & Emergency Services and Mr. J. DePeuter, Manager - Realty Services responded to questions.

It was consensus of Committee to proceed as directed.

The Deputy City Clerk advised that the recommendation relative to the above noted report will be presented at Committee of the Whole to be held later in the evening.

Mr. M. Smith, General Manager - Development & Emergency Services and Mr. J. DePeuter, Manager - Realty Services left the meeting room.

### **NEW BUSINESS**

#### **Contract Related Matter**

Ms. K. Robertson, General Manager - Community Services and Mr. P. Burke, Sport & Community Development Supervisor entered the meeting room.

Confidential memorandum from Mr. P. Burke, Sport & Community Development Supervisor, dated November 14, 2019 relative to the above noted was distributed separately on Thursday, November 14, 2019.

Mr. P. Burke, Sport & Community Development Supervisor provided an overview and responded to questions.

Ms. P. Robinet, City Solicitor responded to questions.

Ms. K. Robertson, General Manager - Community Services responded to questions.

Mr. N. Gale, City Manager responded to questions.

Ms. K. Robertson, General Manager - Community Services and Mr. P. Burke, Sport & Community Development Supervisor left the meeting room.

**Public Safety & EMS Consultations**

Confidential memorandum from Mr. N. Gale, City Manager, dated November 18, 2019 relative to the above noted.

Mr. N. Gale, City Manager responded to questions.

**OPEN SESSION in S.H. Blake Memorial Auditorium at 7:20 p.m.**

Committee of the Whole - Planning Session

Chair: Councillor A. Ruberto

**PRESENT:**

Mayor B. Mauro  
Councillor A. Aiello  
Councillor M. Bentz  
Councillor A. Foulds  
Councillor B. Hamilton  
Councillor R. Johnson  
Councillor B. McKinnon  
Councillor K. Oliver  
Councillor A. Ruberto  
Councillor Peng You

**OFFICIALS:**

Ms. D. Earle, Deputy City Clerk  
Mr. N. Gale, City Manager  
Ms. L. Evans, General Manager – Corporate Services & Long Term Care  
Ms. K. Dixon, Acting General Manager – Infrastructure & Operations  
Ms. K. Robertson, General Manager – Community Services  
Mr. M. Smith, General Manager – Development & Emergency Services  
Mr. G. Stover, Committee Coordinator

**DISCLOSURES OF INTEREST**

**CONFIRMATION OF AGENDA**

Confirmation of Agenda - November 18, 2019 - Committee of the Whole

MOVED BY: Councillor Brian Hamilton

SECONDED BY: Councillor Kristen Oliver

With respect to the November 18, 2019 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

## ***DEPUTATIONS***

### **Hydro One - New Waasigan Transmission Line**

Letter from Ms. K. Kim, Hydro One Community Relations, dated October 1, 2019 requesting to appear before Committee to provide information relative to the new Waasigan Transmission Line between Thunder Bay, Atikokan and Dryden.

Mr. Daniel Levitan, Director of External Relations – Hydro One and Mr. Steven Mantifel, Manager of Special Projects – Hydro One appeared before Committee, provided a PowerPoint presentation and responded to questions.

### **Transition to becoming a Regional Community Wellness & Food Centre**

Letter received from Mr. V. Kromm, Executive Director - Regional Food Distribution Association, dated October 24, 2019 requesting to appear before Committee to provide an overview of the organization's strategic directional changes.

Mr. V. Kromm, Executive Director - Regional Food Distribution Association and Ms. J. Gaw, Board Chair - Regional Food Distribution Association appeared before Committee and responded to questions.

## ***REPORTS OF COMMITTEES***

### **Lakehead Region Conservation Authority Minutes**

Minutes of Meeting No. 8-2019 of the Lakehead Region Conservation Authority held on September 25, 2019, for information.

### **Committee of Adjustment Minutes**

Minutes of Meeting Nos. 07-2019 and 08-2019 of the Committee of Adjustment held on August 28, 2019 and October 16, 2019, respectively, for information.

### **Heritage Advisory Committee Minutes**

Minutes of Meeting No. 10-2019 of the Heritage Advisory Committee held on September 26, 2019, for information.

***REPORTS OF MUNICIPAL OFFICERS***

**Surplus Real Property Declaration - 4 Locations**

Report No. 2019CLS.036 (Realty Services) relative to the above noted was previously presented in Closed Session held earlier in the evening.

MOVED BY: Councillor Peng You  
SECONDED BY: Councillor Kristen Oliver

WITH respect to Report No.2019CLS.031 (Realty Services), we recommend that those properties and easement interests described in this Report be declared surplus to the City's requirements pursuant to the City's policies, and be disposed of in accordance with the method(s) set out in this Report;

THAT public notice of the proposed disposals be given in the manner set out in this Report;

AND THAT the City's interest in the portion of lane, once closed, located between Isabella Street and McGregor Avenue and adjacent to 433 Selkirk Street South, being Part of Lane, Registered Plan W697 (A101) not be declared surplus and sold to the adjacent property owner of 433 Selkirk Street & 1715 Isabella Street for lot addition purposes;

AND THAT the City transfer an easement interest over a portion of 223 Red River Road legally described as Part of Lot 7, South Side of Arthur Street (Red River Road) Prince Arthur's Landing, being Part 5 on Reference Plan 55R-1247 (D68), for utility purposes at the request of Bell Canada at appraised market value of \$3,923;

AND THAT the City's interest in the lane, once closed, located between Rita Street and Dewe Avenue and adjacent to 378 Dewe Avenue being Part of Lane, Registered Plan 752 (E89) be sold to the adjacent property owner of 378 Dewe Avenue for lot addition purposes at appraised market value of \$3,971;

AND THAT the City transfer an easement interest over a portion of City-owned parkland municipally known as 339 Fassina Street and legally described as Part of Parcel 24900 SEC TBF, being a Portion of Lot 7, Con A McIntyre (F90), for utility purposes at the request of TBayTel at the appraised market value of \$2,403;

AND THAT the City establish as a public highway and name as Curry Street the land described as Part 3 on Reference Plan 55R-14633;

AND THAT the General Manager of Development and Emergency Services be authorized to execute all required documentation in form and content satisfactory to the City Solicitor;

AND THAT any necessary by-laws be presented to Council for ratification.

CARRIED

**Superior North EMS Strategic Plan**

Report No. 172/2019 (Development & Emergency Services - Superior North EMS) recommending that the Strategic Planning process for the Superior North Emergency Medical Service commence..

MOVED BY: Councillor Kristen Oliver  
SECONDED BY: Councillor Peng You

With respect to Report No. R 172/2019 (Development & Emergency Services - Superior North EMS) we recommend that RFP 73/2019 – Professional Consulting Services for Strategic Planning Process for Superior North Emergency Medical Services be awarded to Performance Concepts Consulting Inc., at a cost of \$76,933 inclusive of HST;

AND THAT the review be funded by the EMS Facilities and Equipment Reserve Fund;

AND that appropriation change order number 25 be approved.

AND that any necessary by-laws be presented to City Council for ratification.

CARRIED

***PETITIONS AND COMMUNICATIONS***

**2020 Budget Format**

Memorandum from Ms. L. Paradis, Manager - Budgets & Long-Term Planning, dated October 31, 2019 advising that the 2020 City of Thunder Bay Budget will be provided in electronic format, for information.

***NEW BUSINESS***

**Establishment of Closed Session**

Confidential memorandum from Ms. K. Power, City Clerk, dated November 14, 2019 relative to the establishment of a Committee of the Whole - Closed Session meeting on Wednesday, December 11, 2019 was distributed to members of Council, EMT and City Solicitor only on Thursday, December 14, 2019.

Confidential memorandum from Ms. K. Power, City Clerk, dated November 18, 2019 relative to the establishment of a Committee of the Whole - Closed Session meeting on November 25, 2019 was distributed to members of Council, EMT and City Solicitor only on Thursday, December 14, 2019.

MOVED BY: Councillor Albert Aiello  
SECONDED BY: Councillor Rebecca Johnson

THAT a Committee of the Whole – Closed Session meeting be scheduled for Monday, November 25, 2019 at 5:30 p.m. in order to receive information relative to labour relations or employee negotiations; and advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

AND THAT a Committee of the Whole – Closed Session meeting be scheduled for Wednesday, December 11, 2019 at 5:00 p.m. in order to receive information relative to a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value;

CARRIED

***ADJOURNMENT***

The meeting adjourned at 8:12 p.m.