

# Memorandum

*Office of the City Clerk*  
**Fax: 623-5468**  
**Telephone: 625-2230**

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**TO:** Members of Council  
**FROM:** Mr. J. Hannam, City Clerk  
**DATE:** Friday, May 10, 2019  
**SUBJECT: Additional Information  
Committee of the Whole– May 13, 2019**

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## COMMITTEE OF THE WHOLE

### ADDITIONAL INFORMATION

1. Report No. R 73/2019 (Community Services – Recreation & Culture) Proposed Operating Models for Community Centres.

Memorandum from Mr. P. Burke, Sports & Community Development Supervisor, dated May 1, 2019 requesting to provide a presentation relative to the above noted.

2. Report No. R 77/2019 (Community Services – Transit Services) Investing in Canada Infrastructure Program Update – Transit Services.
3. Report No. R 89/2019 (Corporate Services & Long-Term Care) Provincial Budget 2019.

## CITY COUNCIL

### ADDITIONAL INFORMATION

1. Thunder Bay City Council Minutes held on April 29, 2019
2. April 29, 2019 Committee of the Whole Minutes
3. By-law 53/2019 – A By-law to amend BL 40-2016, being a by-law to Regulate Traffic on the Roads and Highways of the City of Thunder Bay with respect to Schedule Fifteen.

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<b>DEPARTMENT/ DIVISION</b>	Community Services – Recreation & Culture	<b>REPORT NO.</b>	R 73/2019
<b>DATE PREPARED</b>	04/17/2019	<b>FILE NO.</b>	
<b>MEETING DATE</b>	05/13/2019 (mm/dd/yyyy)		
<b>SUBJECT</b>	Proposed Operating Models for Community Centres		

## **RECOMMENDATION**

With respect to Report No. R73/2019 (Community Services – Recreation & Culture) we recommend that the proposed operating models for community centres be adopted in principle;

AND THAT Administration develop an Implementation Plan including financial and staffing implications to be presented to Committee of the Whole in September 2019 for consideration;

AND THAT any necessary By-laws be presented to City Council for ratification.

## **EXECUTIVE SUMMARY**

The purpose of this report is to recommend operating models for community centres based on research completed in the Governance and Operations Review of the City’s community centres as presented to Committee of the Whole in Report R 43/2019. This report also includes a summary of planned next steps in the process of implementation.

## **DISCUSSION**

The Governance and Operations Review of the City’s 10 community centres began in February 2018. Research findings and observations were presented to Committee of the Whole in Report R 43/2019. The Review involves the following operations:

1. Current River Community Centre (Dewe Ave.)
2. Jumbo Gardens Community Centre (Toivo St.)
3. North End Community Centre (Huron Ave.)
4. North McIntyre Recreation Centre (Government Rd.)
5. Oliver Road Community Centre (Oliver Rd.)
6. South Neebing Community Centre (Mountain Rd.)
7. Vale Community Centre (Vale Ave.)
8. Vickers Heights Community Centre (Broadway Ave.)
9. West Arthur Community Centre (Arthur St. W.)
10. West Thunder Community Centre (Edward St. S.)

## **Scope/Objectives of the Review**

The Recreation and Facilities Master Plan (Master Plan) suggests a transition to an advisory board model of governance at prioritized community centres. An advisory board model would transition leadership of the day-to-day management and operation of these facilities to City staff while maintaining citizen input regarding programming and capital improvements. The Master Plan recommends refinement of governance protocols for centres that will be board-operated.

The City of Thunder Bay oversees 10 community centres. Eight (8) are currently operated by not-for-profit organizations, while the remaining two (2) are operated by the City. Eight (8) buildings are owned by City of Thunder Bay. Vale Community Centre is owned by Thunder Bay District Social Services Administration Board, and North McIntyre Recreation Centre Inc. owns their property and building.

There are a wide range of operations. Some centres are busy, viable operations with a high degree of rentals and programming while others have minimal rentals, programming and volunteers.

### **Staffing**

One Recreation & Culture Division staff person manages the two City-run Centres and serves as the City liaison for all the centres. A second staff person is involved in assisting centres with their youth and older adult programming and marketing. Recreation & Culture staff also deliver older adult programming at West Arthur Community Centre on weekdays during the day. Facilities and Parks staff are also involved in capital upgrades, maintenance and grounds keeping. A number of centres have their own office staff, part-time staff, rink attendants, cleaners, servers, and bar staff.

### **Responsibilities**

The City is responsible for:

1. Facility maintenance and repairs;
2. Utilities costs;
3. Snowplowing;
4. Advertising in *The Key*;
5. An annual grant to the centres to assist with telephone costs, and a Rink Grant to assist four (4) of the semi-rural centres with the operation of outdoor rinks; and
6. Reimbursing the centres for their general liability insurance costs.

Community centre boards, volunteers, and staff are responsible for:

1. The day-to-day operation of the centres;
2. Personnel and payroll;
3. Rental bookings;
4. Programming activities and events;
5. Volunteer management;
6. Fundraising; and

## 7. Marketing.

### **Research and Consultations Completed**

Information on community centre facilities and operations has been gathered through various annual and one-time processes over a number of years. This includes consultations held for development of the Recreation & Facilities Master Plan. This information has been reviewed and updated as the starting point of this project.

In addition to existing information review, interviews were conducted with current volunteer board members from each centre.

The Community Centres Council, which includes representatives of all centres, has been engaged throughout the process with the opportunity to provide input and review observations and findings at several checkpoints so far, and additional planned consultations upcoming.

Focus group meetings were also conducted with a number of different stakeholder groups throughout the city, including:

1. Age Friendly Committee;
2. City of Thunder Bay Recreation & Culture Division Youth Staff;
3. Evergreen: A United Neighbourhood;
4. Jumbo Gardens and Vale Community Centres user groups;
5. Matawa Learning Centre;
6. Our Kids Count;
7. Thunder Bay Catholic District School Board – Aboriginal Liaison; and
8. Thunder Bay Multicultural Association.

Benchmarking information regarding community centres has been gathered from 12 different communities across Canada.

Stakeholders and others who participated in focus group meetings suggested community centres should serve as a Community Hub where neighbours can come together to participate in programs, attend events, and take advantage of various services. Ideas shared include implementing an online calendar or booking system and offering more youth and cultural-based programs.

Benchmarking data gathered from other communities found that the majority of municipalities own and operate their community centres. A mix of full and part-time staff members handle various areas including administration, programming, facility bookings, and management. In each case where a centre is volunteer board-operated, a formal agreement is in place with their municipality.

The review is being led by the Sport & Community Development Unit, Recreation & Culture Division. An internal Working Group and Steering Committee have been established for the project.

This review was recommended in the City of Thunder Bay Recreation and Facilities Master Plan (“FIT Together”) to help address the sustainability of community centres and the growing complexity of their operations. The intended outcomes of the review are:

1. To identify the potential and associated resource implications to transition selected community centre operations to an advisory committee governance model; and
2. To refine governance protocols for centres that continue to be board-operated.

### **Proposed Future Operating Models**

The Governance and Operations review has identified two proposed governance models for operation of community centres that are owned by the City of Thunder Bay: Board and Advisory Committee. Through the ongoing review process, existing community centre boards will have the opportunity to indicate their preference between these two options. Community Centres that are not owned by the City may require separate models as outlined below.

Objectives in developing the proposed models are to:

1. Address trends in volunteerism;
2. Provide an opportunity that allows volunteers to focus on activities and events rather than administrative tasks;
3. Clarify roles/responsibilities of the City and volunteer boards and committees;
4. Ensure that centre programming meets the needs of residents as well as the City’s strategic priorities;
5. Reduce liability and risk to volunteer associations and the City;
6. Ensure regulatory requirements are met;
7. Reduce the potential for fraud; and
8. Improve customer service.

### **Board-Operated Model**

In this model, the relationship between a centre and the City would generally remain status-quo with current operations, but the degree of accountability will increase. The City would continue to provide annual operating grants based on need for assistance, with costs such as insurance, telephone, and accounting. New operating agreements would be developed to: clarify roles and responsibilities of the centre boards and the City; ensure that centres are being operated appropriately; and establish structures to help the centres be successful.

To be considered for the Board-operated model, a Centre’s governing board would be required to:

1. Be incorporated as a not-for-profit organization;
2. Enter into an operating agreement with the City;
3. Demonstrate the long-term sustainability of their operation;
4. Be prepared to comply with legislation and requirements and have capacity to meet standard operational requirements
5. Show they have solid leadership, board governance and financial controls in place; and

6. Have an annual audit of their finances completed. A Review Engagement may be considered for operations earning revenues less than \$100,000 in a year.

### **Advisory Committee (City-Operated) Model**

This model provides an opportunity for volunteers to focus on planning events and programs instead of administration. It takes burdens regarding risk, finances, hall bookings, insurance, cleaning, legislative compliance, and staff/volunteer management off the shoulders of board members.

An Advisory Committee would be formed for each community centre in the City-Operated model to:

1. Provide advice to Recreation & Culture re: the operation of the centre;
2. Deliver recreation programs, activities and events;
3. Help supervise building rentals;
4. Be ambassadors for Centres in neighbourhood and community;
5. Assist with marketing and volunteer recruitment; and
6. Work collaboratively with City staff.

Should this model be adopted for a centre that currently has a board, the board would no longer have a formal role in the Centre's operations going forward. Current board members will be encouraged to join their centre's Advisory Committee. Boards will be encouraged to contribute their centre's existing surplus or reserve funds to a City of Thunder Bay reserve account that would be established for each centre.

### **Other Models**

The City does not own Vale Community Centre or North McIntyre Recreation Centre. The City leases Vale Community Centre from the Thunder Bay District Social Services Administration Board. The lease expires October 31, 2023. The Boys & Girls Clubs of Thunder Bay are the primary user of Vale CC. The members of North McIntyre Recreation Centre (NMRC) purchased the land where their building is located in 1952. A Municipal Capital Facility Agreement has been in place between the City and North McIntyre Recreation Centre Inc. since 2006. A lease was in place prior to that time.

Alternate operating model options may be explored for both Vale Community Centre and NMRC, since the City does not own either of the buildings. Recommendations related to these centres will be included in the Implementation Plan to be presented to Committee of the Whole in September 2019.

## **Outdoor Rink Operations**

Grants are currently provided to four (4) rural community centres to operate outdoor rinks. Each centre receives an annual Rink Grant in the amount of \$4,500 to help offset staffing costs. Hiring and managing part-time staff is a challenge for these volunteer organizations and also carries liability concerns. The potential of reallocating the \$18,000 per year spent on Rink Grants to the Parks and Open Spaces Section to have City staff take on the maintenance and supervision of these rinks is currently being explored. A recommendation and additional resource implications will be included in the Implementation Plan to be presented to Council in September 2019.

## **Community Centre Consultations**

The proposed operating models were presented to the Community Centres Council and then to each individual community centre board. Additional follow-up meetings have also been held with boards as requested. From preliminary feedback, it appears that the majority of centres are interested in pursuing the Board-operated model if they can meet the criteria.

## **Resource Implications**

Individual community centre operations vary significantly in terms of existing facility amenities, programming, and services. Therefore, the budget and staffing impacts of the proposed operating models cannot be projected until it is known which model each centre would be included in. The model recommended for each centre will be based on a combination of each existing board's preference and their ability to meet the criteria to continue to be a board-run operation should that be their preference.

As part of the implementation planning process, Administration will be reviewing opportunities to re-allocate existing staffing resources to centres that are recommended for the Advisory Committee model. This review will also include consideration of capacity for existing positions that are not currently involved in community centres to assume tasks that are in line with their existing job descriptions. Where resource increases are identified as necessary to proceed with the recommended models and implementation plan, administration will aim to propose net zero operating budget options through identification of offsetting revenues from rentals, sponsorships, and grants. Budget and staffing implications will be included in the Implementation Plan to be presented to Council in September 2019 for consideration. These implications would also be included in budget submissions beginning with the 2020 fiscal year, as required.

## **Anticipated Next Steps**

May & June 2019	Continued consultation with Community Centres
June 28, 2019	Deadline for Community Centre Boards to inform the City of their preferred operating model option

September 2019	Corporate Report: Proposed Implementation Strategy (2020-2021) to be presented to Committee of the Whole for consideration
2020-2021	Implementation of approved operating model(s) and strategy

### ***FINANCIAL IMPLICATION***

There are no new financial implications associated with this report.

Financial implications for the 2020-2021 fiscal years will be contingent on the selected operating model(s) and associated implementation strategy. These will be presented to Committee of the Whole for consideration and necessary approvals in a corporate report planned for September 2019, as well as the relevant annual operating budget submissions.

### ***CONCLUSION***

It is concluded that Recreation & Culture is undertaking the Community Centres Governance and Operations Review in accordance with the recommendations of the approved Recreation & Facilities Master Plan and that the proposed operating models will help ensure the future sustainability of community centre operations. It is therefore concluded that the proposed operating models for community centres be endorsed in principle by City Council and that Administration proceed with developing an Implementation Plan to be presented to Committee of the Whole in September 2019.

### ***BACKGROUND***

City Council approved the City of Thunder Bay Recreation and Facilities Master Plan Report (“FIT Together”) in January 2017 (Report No. R 152/2016). The approved Master Plan includes a recommendation to review the governance and service delivery model for the operation of the City’s 10 community centres.

The Recreation & Culture Division began the recommended review in February 2018 in collaboration with the community centres and relevant internal divisions. A first report (Report No. R 43/2019) provided City Council with a summary of research and findings.

### ***REFERENCE MATERIAL ATTACHED:***

NONE.



***PREPARED BY:*** PAUL BURKE, SPORTS & COMMUNITY DEVELOPMENT SUPERVISOR

<p>THIS REPORT SIGNED AND VERIFIED BY: (NAME OF GENERAL MANAGER)</p> <p>Donna Sippala – Acting General Manager, Community Services</p>	<p>DATE:</p> <p>May 8, 2019</p>
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## Memorandum

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**TO:** John S. Hannam  
City Clerk

**FROM:** Paul Burke  
Sports & Community Development Supervisor, Recreation & Culture Division

**DATE:** May 1, 2019 (for May 13 COW)

**SUBJECT:** Proposed Operating Models for Community Centres  
Presentation to Council – May 13, 2019 Committee of the Whole Meeting

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I respectfully request the opportunity for Doug Henry, Sport & Community Event Development Coordinator and I to make a presentation at the May 13, 2019 Committee of the Whole meeting.

The presentation will provide City Council with an overview of Report R 73/2019 to be brought forward by Recreation & Culture that evening. This report outlines proposed operating models for the City's community centres. The recommended models are based on the research completed for the Community Centres Governance and Operations Review as presented in Report R 43/2019 on April 8, 2019.

Should you have any questions regarding this request please contact me at 625-2305.

Sincerely,



Paul Burke  
Sports & Community Development Supervisor

cc Norm Gale – City Manager  
Kelly Robertson - General Manager, Community Services  
Donna Sippala – Director - Recreation & Culture Division  
Leah Prentice – Manager - Community & Cultural Development

# Corporate Report

<b>DEPARTMENT/ DIVISION</b>	Community Services Department – Transit Services	<b>REPORT NO.</b>	R 77/2019
<b>DATE PREPARED</b>	04/25/2019	<b>FILE NO.</b>	
<b>MEETING DATE</b>	05/13/2019 (mm/dd/yyyy)		
<b>SUBJECT</b>	Investing in Canada Infrastructure Program (ICIP) Update – Transit Funding		

## **RECOMMENDATION**

For information only.

## **EXECUTIVE SUMMARY**

The purpose of this report is to provide information regarding the Investing in Canada Infrastructure Program (ICIP) Public Transit stream program funding recently made available to the City of Thunder Bay. The report includes a summary of information gathered to date and planned next steps.

## **DISCUSSION**

The ICIP program is a cost-shared infrastructure funding program between the federal government, provinces and territories, municipalities, and other recipients designed to: create long-term economic growth; build inclusive, sustainable, and resilient communities; and support a low-carbon economy.

Through ICIP, the federal government is providing federal infrastructure funding to cost share projects under the following streams:

- Public Transit;
- Green Infrastructure;
- Community, Culture, and Recreation; and
- Rural and Northern Communities.

Currently, the Public Transit stream is accepting applications. This stream will fund construction, expansion, and improvement of public transit networks. Approximately \$8.3 billion in federal funding will be allocated across municipalities. To be considered for funding, a project must align with at least one (1) of the following transit improvement outcomes:

- Improved **capacity** of public transit infrastructure
- Improved **quality and/or safety** of existing or future transit systems
- Improved **access** to a public transit system

With these outcomes in mind, Administration is pursuing the following projects for this initial intake:

### **Electronic Fare Management System (EFMS)**

This solution will include the introduction of an electronic smart card that will integrate fare payment on all transit vehicles. EFMS offers customers the convenience of reloadable electronic fare cards as well as the possibility of other payment options such as credit cards, debit cards, and mobile payment using smart phones. The system will also continue to accept cash fares, if necessary.

### **Accessible Bus Stop Infrastructure and Amenity Improvements**

The aim of this project will be to address accessible bus stop deficiencies at approximately 50% of bus stops located across the current network that do not meet the City's Accessible Bus Stop Design Guidelines. Additional work would also include improved passenger amenities at high ridership stops such as waste containers, bus shelters, passenger information, and solar powered light options.

### **Technology Enhancements**

On-demand software will connect riders to vehicles through services such as shared on-demand or co-mingled conventional and specialized services. This increased connectivity with customers will help manage their trips through the introduction of a customer web portal and mobile app that offers customer-based trip requests, trip management functionality, and in-app payments.

### **Hub Improvements**

This project will ensure that the proper infrastructure is in place at key transfer hubs that provide a fully accessible environment, safe and convenient waiting areas for passengers, integration with the local surroundings, and enhanced access for a wide range of users while contributing to a pedestrian-friendly environment that will support transit ridership.

### **Specialized Transit Enhancements**

This project will include the accelerated purchase of existing specialized fleet assets, as well the purchase of two additional specialized units to deal with increased demand.

### **Safety Improvements**

Safety improvements will include automated wheelchair securement for passengers and safety shields for operators pending successful trials of both initiatives.

### **Conventional Transit Renewal**

This project will include purchase of two Conventional Buses in years 2021 & 2022 to maintain the current replacement cycle of 16-18 years.

## Facility Renewal

This project leverages in plan funding to complete deferred capital renewal.

The aim of these projects is increased ridership, greater accessibility, and improved safety for drivers and patrons. Commuters will have more causes to consider public transit as an efficient and sustainable transportation choice through these initiatives.

The due date for the first intake of applications is May 28, 2019. Additional intakes will occur over the term of the program; however, the dates of subsequent intakes have not yet been identified. As a result, Administration plans to submit an initial application that would span multiple years (e.g. 2020, 2021, 2022) but not beyond the current term of Council. All projects, regardless of the start date, must be substantially completed by March 31, 2027.

### *FINANCIAL IMPLICATION*

Thunder Bay's share of the Public Transit stream funding, which is based on ridership, is **\$83, 158,218**. Of that total, the Federal government will contribute 40 percent, or \$33,263,287; the Provincial will contribute 33.33 percent, or \$27,716,634; and the municipal government will contribute 26.67 percent, or \$22,178,297.

*Note: Municipalities will be able to submit projects up to their federal allocation, and the province will cost match all funding to municipalities through this program.*

Municipalities will be able to use other provincial sources of funding (e.g. provincial gas tax) toward their municipal contribution, provided that the ICIP project meets the eligible criteria under the Gas Tax program. The federal contribution level is noted above as a maximum regardless of the source of federal funding. Applicants will be required to ensure that contributions received under the Public Transit Stream do not displace (in-plan) municipal spending on public transit.

If successful, the following financial information should be considered as Thunder Bay's contribution for the above noted projects;

	2020	2021	2022
Gross Cost	\$4,816,500	\$5,740,000	\$8,239,500
Funding			
Tax Supported	\$733,600	\$661,300	\$1,080,000
Reserve Funds	\$277,400		
PGT	\$273,500	\$917,600	\$1,117,500
Municipal Contribution	<u>\$1,284,600</u>	<u>1,578,900</u>	<u>\$2,197,500</u>

The difference between the gross cost and municipal contribution will be made up by other levels of Government, and planned municipal spending will be maintained for this intake based on program guidelines.

Financial implications will be contingent on the success of the application process. A report to Council will be presented for information once the City receives confirmation of funding.

***CONCLUSION***

Administration is currently preparing an application to the ICIP program in order to leverage funding from other levels of government. Administration will report back with further information once the City's application has been evaluated and therefore, this report should be received for information.

***BACKGROUND***

None.

***REFERENCE MATERIAL ATTACHED:***

None.

***PREPARED BY: BRENT CLINE, ACTING MANAGER - CENTRAL SUPPORT***

THIS REPORT SIGNED AND VERIFIED BY: (NAME OF GENERAL MANAGER)  Donna Sippala, Acting General Manager – Community Services	DATE:  May 8, 2019
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# Corporate Report

<b>DEPARTMENT/ DIVISION</b>	Corporate Services and Long Term Care	<b>REPORT NO.</b>	R 89/2019
<b>DATE PREPARED</b>	05/03/2019	<b>FILE NO.</b>	
<b>MEETING DATE</b>	05/13/2019 (mm/dd/yyyy)		
<b>SUBJECT</b>	Provincial Budget 2019		

## **RECOMMENDATION**

For information only.

## **EXECUTIVE SUMMARY**

This Report contains a summary of 2019 Provincial Budget changes that may impact the City of Thunder Bay. Administration is working internally and with counterparts at allied agencies to determine local impact, which will take time. This information is provided in advance of the 2020 Budget Directions report that will be provided to Council in July 2019.

In the 2019 Ontario Budget, the government notes in the section on Renewing the Partnership with Municipalities that it is this government’s commitment to “driving greater efficiencies and value for money,” which will require a commitment from all partners. This includes municipalities. Throughout the budget, and suggested by the volume of ongoing and upcoming consultations, the Province signals that it is looking for efficiencies in all areas including long-standing funding and governance arrangements.

## **DISCUSSION**

The 2019 Provincial Budget included a number of changes that have implications to the City of Thunder Bay. Administration is working internally and with counterparts at allied agencies to determine local impact. The Budget Directions report will incorporate all known financial implications when presented in July 2019.

Information included in this report is based on updates provided from the Association of Municipalities Ontario (AMO) and the Municipal Finance Officers Association of Ontario (MFOA).

## **Direct Municipal Funding**

**Provincial Gas Tax** - Municipalities with existing transit systems receive formula-based gas tax funding from the Province, which is based on ridership numbers. The Province will not be increasing the value of the municipal share of the provincial gas tax program as had been anticipated.

Financial impact: deferral of planned service improvements will be recommended to Council due to funding reduction

**Ontario Municipal Partnership Fund (OMPF)** will be a total of \$505M in 2019/20, a reduction of \$5M from the 2018/19 allocation. The Province has committed to reviewing the Fund in consultation with municipalities. OMPF is this single largest unconditional transfer from the Province to municipalities in Ontario.

Financial impact: - unknown at this time. The 2020 budget will reflect a decrease of OMPF funding equal to transition funding received in 2019 of \$1,218,100

**Ontario Community Infrastructure Fund (OCIF)** - The government will review the program. While no details are currently available regarding potential changes to the OCIF formula allocation, a reduced envelope is possible.

Financial impact: unknown at this time. CTB was allocated \$5.49M in 2019

## **Other Budget changes**

**Paramedic Services** - the Provincial Government indicated it will restructure the existing 52 municipal paramedic services to 10 services. Land Ambulance dispatch services will also be restructured from the existing 22 centres to 10 dispatch centres. Goal is better integration of land ambulance services and dispatch services. No additional information has been made available.

In terms of any restructuring of paramedic services, the Ministry of Health and Long-Term Care has committed to consult municipal partners, including AMO, paramedic chiefs and paramedics. It will involve working groups having meaningful discussions about protecting and enhancing emergency support services across Ontario.

Financial impact: 2019 Land Ambulance Service grant base funding has been frozen at 2018 levels. Preliminary estimates indicate a budget shortfall in 2019 between \$330,000 and \$515,000. Information relating to unorganized townships, First Nations and Armstrong funding levels is pending.

**Public Health** Changes proposed for public health units including establishing 10 regional public health entities and 10 new regional boards of health with one common governance model by 2020/21. TBDHU will see fiscal impacts starting immediately. Effective April 1, 2019 the current provincial- municipal cost-sharing arrangement of 75:25 will be reduced to 70:30. In



2021-2022, cost sharing will be revised to 60:40 for regions with populations greater than 1 million and will remain at 70:30 for regions with populations less than 1 million.

Financial impact: unknown at this time

### **Policing Grants**

The Ministry of the Solicitor General has announced changes to policing grants. All existing grants will be combined into the new Community Safety and Policing (CSP) Grant starting now. Although the funding envelope will remain the same, the OPP is now eligible to apply for grants, which will dilute the distribution of these funds to municipal services.

There is a CSP Grant **Local** Priorities Funding Stream and CSP Grant **Provincial** Priorities stream.

Financial impact: TBPS was notified that the maximum funding through the CSP Grant **Local** Priorities Funding Stream is \$217,758 less than funding anticipated through prior year funding streams.

TBPS will apply for funding through the CSP Grant **Provincial** Priorities Funding Stream for projects that must be focused on addressing one or more of the following three priorities: gun and gang related violence, sexual violence and harassment and/or human trafficking. There will be \$3.9 million available under the provincial funding stream. This will be a competitive application process.

In addition, police services will be able to access up to \$5.1 million in funding through the Gun and Gang Specialized Investigations Fund (GGSIF) under Criminal Intelligence Service Ontario. The GGSIF will support joint forces operations that target crime areas that fuel gang operations such as drug, gun and organized human trafficking. The \$5.1 million is part of the overall 16.4M Guns and Gangs funding program noted below.

- **Guns and Gangs funding program**

The City of Toronto received \$25 million in 2018 and the City of Ottawa is receiving \$2 million in 2019, and an additional \$16.4 million funding over two years will help other centres throughout Ontario.

**Conservation Authorities** will see a 50% annual cut from the annual transfer payment from the Hazard Program. The program protects life and property from natural hazards, such as flooding and erosion. This is a 2019 in-year financial impact.

Financial impact: unknown at this time

**Property assessment-** the province will be conducting a review to explore opportunities to:

- Enhance the accuracy and stability of property assessments;
- Support a competitive business environment;
- Provide relief to residents; and
- Changes to the composition of the Board of the Municipal Property Assessment Corporation (MPAC) to increase the representation of property taxpayers

Financial impact: unknown at this time

**Wastewater** - Municipalities will be required to provide real-time reporting of sewage outflows from municipal wastewater systems. The government will update policies related to municipal wastewater and storm water.

Financial impact: required modifications will result in increased rate supported capital and operating costs.

**Food Waste and Blue Box programs-** Budget refers to the development of “a proposal to ban food waste from landfills” and consult with key partners including municipalities, businesses and the waste industry. There is also reference to increasing consistency across the province regarding what can and cannot be accepted in the Blue Box program. No timing identified.

Financial impact: proposed modifications would lead to increased costs

**Alcohol-** the Province will introduce legislation to permit municipal governments to designate public areas, such as parks for the consumption of alcohol. There are other alcohol reforms contained in the budget such as the creation of a tailgating permit for eligible sporting events and extending hours of service in licensed establishments to a 9 am start, seven days a week.

Financial impact - if Council chooses to take advantage of this permissive legislation by by-law there may be enforcement (policing) costs.

### **Ontario Library Services**

Ontario Library Service -North (OSL-N) provides inter-library loan services for libraries across Northern Ontario and First Nation communities. The Province announced a 50% reduction in provincial funding for OLS-N as well as its southern Ontario counterpart. Inter-library loan services have been suspended until a longer-term strategy to deal with this reduction in funding is identified.

Financial impact: with less funding, the TBPL Board will consider options, which may include reduced service levels or a request for additional funding from the City

**Thunder Bay District Social Service Administration Board (TBDSSAB)**

- **Child care** -TBDSSAB received formal notification from the Ministry of Education of a reduction in funding in 2019, as well as changes to cost sharing arrangements and administration funding. Beginning in April 2019, TBDSSAB is required to cost-share the operating portion of Child Care Expansion Plan funding (previously 100% Provincial) by contributing 20% municipal funding. In addition, as of April 2019, the Provincial Government has directed cost sharing for all early years and child care administration funding (50/50 cost share).

Financial impact: unknown at this time

- **Employment and Social Services**

The Provincial Government announced that it will integrate its social assistance employment services (Ontario Works) into Employment Ontario to create more streamlined supports that are locally delivered and focused on improving outcomes for all job seekers. Through a competitive process open to any public, not-for-profit or private sector organization, service system managers will be selected to deliver the Employment Ontario programs.

Financial impact: unknown at this time

***FINANCIAL IMPLICATION***

Administration will continue to update Council on the implementation and financial impacts of these announcements as details become available including through the Budget Directions report to be presented to Committee of the Whole in July 2019.

***CONCLUSION***

It is concluded that Council should receive this report for information purposes.

***REFERENCE MATERIAL ATTACHED:***

None.

**PREPARED BY:** Linda Evans CPA, CA

THIS REPORT SIGNED AND VERIFIED BY:  Linda Evans, GM Corporate Services & Long Term Care, Treasurer	DATE:  May 7, 2019
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**MEETING:** City Council

**DATE:** Monday, April 29, 2019

*Reference No. 16*

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***OPEN SESSION***

**OPEN SESSION in the S.H. Blake Memorial Auditorium immediately following Committee of the Whole**

City Council  
Chair: Mayor B. Mauro

**PRESENT:**

Mayor B. Mauro  
Councillor A. Aiello  
Councillor S. Ch'ng  
Councillor A. Foulds  
Councillor C. Fraser  
Councillor T. Giertuga  
Councillor B. Hamilton  
Councillor R. Johnson  
Councillor K. Oliver  
Councillor A. Ruberto  
Councillor Peng You

**OFFICIALS:**

Mr. J. Hannam, City Clerk  
Mr. N. Gale, City Manager  
Mr. M. Grimaldi, Solicitor  
Ms. L. Evans, General Manager – Corporate Services & Long Term Care  
Ms. K. Marshall, General Manager – Infrastructure & Operations  
Ms. K. Robertson, General Manager – Community Services  
Mr. M. Smith, General Manager – Development & Emergency Services  
Ms. T. Larocque, Committee Coordinator

***OPENING CEREMONIES***

One Minute of Silence

***DISCLOSURES OF INTEREST***

Councillor A. Foulds disclosed an interest in Report 2019CLS.010 (Human Resources & Corporate Safety) Non-Affiliated, Non-Union and Managerial Salaries Report as he has a family member that is Non-Affiliated employee.

Aside from those disclosures already recorded in the previous minutes as presented here, no further disclosures of interest were announced.

City Council – April 29, 2019

***CONFIRMATION OF AGENDA***

Confirmation of Agenda - April 29, 2019 - City Council

MOVED BY: Councillor Kristen Oliver  
SECONDED BY: Councillor Peng You

With respect to the April 29, 2019 City Council meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

***MINUTES OF PREVIOUS MEETINGS***

**City Council Minutes**

The Minutes of the following Meetings of the Thunder Bay City Council, to be confirmed:

1. The Thunder Bay City Council held on April 8, 2019.
2. The Thunder Bay City Council (Public Meeting) held on April 15, 2019, was distributed separately to City Council and EMT via email on Friday, April 26, 2019.

MOVED BY: Councillor Peng You  
SECONDED BY: Councillor Kristen Oliver

THAT the Minutes of the following Meetings of the Thunder Bay City Council, be confirmed:

The Thunder Bay City Council meeting held on April 8, 2019;  
The Thunder Bay City Council (Public Meeting) held on April 15, 2019.

CARRIED

***REPORTS OF COMMITTEES***

**Committee of the Whole Minutes**

The Minutes of the following Committee of the Whole meetings, to be adopted:

1. April 8, 2019 Committee of the Whole.
2. April 15, 2019 Committee of the Whole, was distributed separately on Friday, April 26, 2019 via email to City Council and EMT.

City Council – April 29, 2019

MOVED BY: Councillor Kristen Oliver

SECONDED BY: Councillor Peng You

THAT the Minutes of the following Committee of the Whole meeting(s), be adopted:

1. April 8, 2019 Committee of the Whole;
2. April 15, 2019 Committee of the Whole.

It was requested that the item relative to Designated Truck Route By-law Presentation as contained in the April 15, 2019 Committee of the Whole minutes, be voted on separately.

### **Designated Truck Route By-law Presentation**

MOVED BY: Councillor Mark Bentz

SECONDED BY: Councillor Kristen Oliver

With respect to the timing of the presentation of the By-law to establish a Designated Truck Route in the City of Thunder Bay, we recommend that Administration be directed to poll the members of Council regarding their planned attendance at upcoming City Council meetings and schedule the By-law to be presented at the earliest City Council meeting that all members plan to attend.

LOST

MOVED BY: Councillor Kristen Oliver

SECONDED BY: Councillor Peng You

THAT the Minutes of the following Committee of the Whole meeting(s), be adopted:

1. April 8, 2019 Committee of the Whole;
2. April 15, 2019 Committee of the Whole, as amended.

CARRIED

### **RATIFYING RESOLUTIONS**

#### **2019 Non-Affiliated, Non-Union and Managerial Salaries**

Report No. 2019CLS.010 (Human Resources & Corporate Safety) relative to the above noted was previously presented to the Committee of the Whole held on April 29, 2019.

The City Clerk advised that the resolution previously adopted by Committee of the Whole held earlier in the evening relative to the above noted required ratification by Council. Under Council's policy a two-thirds vote of Council was necessary.

City Council – April 29, 2019

MOVED BY: Councillor Kristen Oliver

SECONDED BY: Councillor Peng You

With respect to Report No. 2019CLS.010 (Human Resources & Corporate Safety), we recommend that a 1.5% general increase be applied effective January 1, 2019 to all non-union managerial employees governed by Schedule A of the Managerial and Non-Union By-Law, and that the Non-Union Managerial Salary Schedule be amended accordingly;

THAT the non-affiliated pay schedule be realigned as outlined in the report effective January 1, 2019, and that the Non-Affiliated Pay Schedule be amended accordingly;

AND THAT any necessary by-laws be presented to Council for ratification.

CARRIED

**Contract 1, 2019 - Asphalt Surface Rehabilitation 1**

Report No. 18/2019 (Infrastructure & Operations - Engineering) recommending the award of Contract 1, 2019 Asphalt Surface Rehabilitation 1 to Pioneer Construction Inc., was previously presented to the Committee of the Whole held earlier in the evening.

The City Clerk advised that the resolution previously adopted by Committee of the Whole held earlier in the evening relative to the above noted required ratification by Council. Under Council's policy a two-thirds vote of Council was necessary.

MOVED BY: Councillor Brian Hamilton

SECONDED BY: Councillor Aldo Ruberto

With respect to Report No. R 18/2019 (Infrastructure and Operations – Engineering) we recommend that Contract No. 1, 2019 for Asphalt Surface Rehabilitation I be awarded to Pioneer Construction Inc. who submitted the lowest bid in the amount of \$4,250,815.73 (inclusive of HST); it being noted that the amount shown is based on estimated quantities and final payment for this contract be based on measured quantities for the completed work;

AND THAT Appropriation Change Order No. 3 (Attachment 'A') be approved;

AND THAT the General Manager of Infrastructure and Operations report any circumstances to City Council should significant variations in the contract quantities occur;

AND THAT the Mayor and City Clerk be authorized to sign all documentation related to this matter;

AND THAT any necessary By-laws be presented to City Council for ratification.

CARRIED

City Council – April 29, 2019

**Contract 3, 2019 Sewer and Watermain Replacement 1**

Report No. 35/2019 (Infrastructure & Operations - Engineering) recommending the award of Contract 3, 2019 Sewer and Watermain Replacement 1 to Nadin Contracting, was previously presented to the Committee of the Whole held earlier in the evening.

The City Clerk advised that the resolution previously adopted by Committee of the Whole held earlier in the evening relative to the above noted required ratification by Council. Under Council's policy a two-thirds vote of Council was necessary.

MOVED BY: Councillor Aldo Ruberto  
SECONDED BY: Councillor Kristen Oliver

With respect to Report No. 35/2019 (Engineering and Operations - Engineering), we recommend that Contract 3, 2019 for Sewer and Watermain Replacement I be awarded to Nadin Contracting Ltd, which submitted the lowest tender in the amount of \$2,511,870.79 (inclusive of HST); it being noted that the amount shown is based on estimated quantities; final payment for this Contract will be based on measured quantities for the complete work;

AND THAT the General Manager of Infrastructure and Operations report significant variations in the Contract quantities to City Council;

AND THAT the Mayor and Clerk be authorized to sign all documentation related to this matter;

AND THAT any necessary By-laws be presented to City Council for ratification.

CARRIED

**Contract 4, 2019 - Syndicate Avenue Storm Sewer and Watermain**

Report No. 58/2019 (Infrastructure & Operations - Engineering) recommending the award Contract 4, 2019 Syndicate Avenue Storm Sewer and Watermain to Makkinga Contracting and Equipment Rentals, was previously presented to the Committee of the Whole held earlier in the evening.

The City Clerk advised that the resolution previously adopted by Committee of the Whole held earlier in the evening relative to the above noted required ratification by Council. Under Council's policy a two-thirds vote of Council was necessary.

MOVED BY: Councillor Cody Fraser  
SECONDED BY: Councillor Rebecca Johnson

With respect to Report R 58/2019 (Infrastructure and Operations – Engineering) we recommend that Contract 4, 2019 – Syndicate Avenue Storm Sewer and Watermain be awarded to Makkinga Contracting and Equipment Rentals Ltd. who submitted the lowest tender in the amount of \$1,904,452.28 [inclusive of HST]; it being noted that the amount shown is based on estimated quantities, final payment for this Contract will be based on measured quantities for the completed work;



City Council – April 29, 2019

AND THAT the General Manager of Infrastructure and Operations report significant variations in the Contract quantities to City Council;

AND THAT the Mayor and City Clerk be authorized to sign all documentation related to these matters;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

**Contract 6, 2019 - Empress Avenue Reconstruction - Phase II**

Report No. 28/2019 (Infrastructure & Operations - Engineering) recommending the award of Contract 6, 2019 Empress Avenue Reconstruction Phase II to Makkinga Contracting and Equipment Rentals, was previously presented to the Committee of the Whole meeting held earlier in the evening.

The City Clerk advised that the resolution previously adopted by Committee of the Whole held earlier in the evening relative to the above noted required ratification by Council. Under Council's policy a two-thirds vote of Council was necessary.

MOVED BY: Councillor Aldo Ruberto

SECONDED BY: Councillor Kristen Oliver

With respect to Report R 28/2019 (Engineering & Operations – Engineering) we recommend that Contract 6, 2019 – Empress Avenue Reconstruction – Phase II be awarded to Makkinga Contracting and Equipment Rentals Ltd. who submitted the lowest tender in the amount of \$2,651,012.21 [inclusive of HST]; it being noted that the amount shown is based on estimated quantities, final payment for this Contract will be based on measured quantities for the completed work;

AND THAT the General Manager of Infrastructure and Operations report any significant variations in the contract quantities to City Council;

AND THAT the Mayor and City Clerk be authorized to sign all documentation related to these matters;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

**TBFR Strategic Plan**

Report No. 66/2019 (Development & Emergency Services - Thunder Bay Fire Rescue) recommending that the Strategic Planning process of Thunder Bay Fire Rescue commence, was previously presented to the Committee of the Whole held earlier in the evening.

The City Clerk advised that the resolution previously adopted by Committee of the Whole held earlier in the evening relative to the above noted required ratification by Council. Under Council's policy a two-thirds vote of Council was necessary.

MOVED BY: Councillor Brian Hamilton  
SECONDED BY: Councillor Trevor Giertuga

With respect to Report No. 66 /2019 (Thunder Bay Fire Rescue) we recommend that the Strategic Planning process for Thunder Bay Fire Rescue commence with Emergency Management & Training Inc being awarded the work as outlined in this Report;

AND that Appropriation Change Order No. 5, as appended to this Report, be approved;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

**BY-LAWS**

**BL 43/2019 - Holding Symbol Removal (193 Bruce Street)**

A By-law to remove a Holding Symbol pursuant to Section 36 of the Planning Act R.S.O., as amended (193 -189 Bruce Street)

**BL 35/2019 - Designated Truck Route**

A By-law to establish a Designated Truck Route through the City of Thunder Bay

At the request of Administration, the By-law had been removed from the agenda and will be rescheduled at a future meeting.

City Council – April 29, 2019

**By-law Resolution**

By-law Resolution - April 29, 2019

MOVED BY: Councillor Rebecca Johnson

SECONDED BY: Councillor Cody Fraser

THAT the following By-law(s) be introduced, read, dealt with individually, engrossed, signed by the Mayor and Clerk, sealed and numbered:

1. A By-law to remove a Holding Symbol pursuant to Section 36 of the Planning Act R.S.O., as amended (193 -189 Bruce Street)

By-law Number: BL 43/2019

CARRIED

***CONFIRMING BY-LAW***

**BL 48/2019 - Confirming By-law April 29, 2019**

A By-law to confirm the proceedings of a meeting of Council, this 29th day of April, 2019.

**Confirming By-law Resolution - April 29, 2019 - City Council**

MOVED BY: Councillor Albert Aiello

SECONDED BY: Councillor Trevor Giertuga

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Mayor and Clerk, sealed and numbered:

1. A By-law to confirm the proceedings of a meeting of Council, this 29th day of April, 2019

By-law Number: BL 48/2019

CARRIED

City Council – April 29, 2019

***ADJOURNMENT***

The meeting adjourned at 10:22 p.m.

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Mayor

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City Clerk



**MEETING:** Committee of the Whole

**DATE:** Monday, April 29, 2019

*Reference No.* 29

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**CLOSED SESSION**

**CLOSED SESSION in the McNaughton Room at 6:00 p.m.**

Committee of the Whole - Closed Session

Chair: Councillor T. Giertuga

**Attendance:**

**PRESENT:**

Mayor B. Mauro  
Councillor A. Aiello  
Councillor S. Ch'ng  
Councillor A. Foulds  
Councillor C. Fraser  
Councillor T. Giertuga  
Councillor B. Hamilton  
Councillor R. Johnson  
Councillor K. Oliver  
Councillor A. Ruberto  
Councillor Peng You

**OFFICIALS:**

Mr. J. Hannam, City Clerk  
Mr. N. Gale, City Manager  
Ms. P. Robinet, City Solicitor  
Ms. L. Evans, General Manager – Corporate Services  
& Long Term Care

**DISCLOSURES OF INTEREST**

Councillor A. Foulds disclosed an interest relative to Report No. 2019CLS.010 (Human Resources & Corporate Safety) 2019 Non-Affiliated, Non-Union and Managerial Salaries as he has a family member that is a Non-Affiliated employee.

**REPORTS OF MUNICIPAL OFFICERS**

**2019 Non-Affiliated, Non-Union and Managerial Salaries**

Councillor A. Foulds left the meeting room. Ms. M. Panizza, Director - Human Resources & Corporate Safety and Ms. A. Turuba, Manager - Compensation, Benefits and Health Services entered the meeting room.

Report No. 2019CLS.010 (Human Resources & Corporate Safety) relative to the above noted.

Ms. M. Panizza presented and responded to questions.

It was the consensus of Committee that Administration proceed as directed.

The City Clerk advised that the recommendation relative to Report No. 2019CLS.010 (Human Resources & Corporate Safety) would be presented at the April 29, 2019 Committee of the Whole meeting.

Ms. M. Panizza and Ms. A. Turuba left the meeting room.

***OPEN SESSION***

**OPEN SESSION in S.H. Blake Memorial Auditorium at 6:45 p.m.**

Committee of the Whole - Administrative Services Session

Vice Chair: Councillor A. Foulds

**PRESENT:**

Mayor B. Mauro  
Councillor A. Aiello  
Councillor S. Ch'ng  
Councillor A. Foulds  
Councillor C. Fraser  
Councillor T. Giertuga  
Councillor B. Hamilton  
Councillor R. Johnson  
Councillor K. Oliver  
Councillor A. Ruberto  
Councillor Peng You

**OFFICIALS:**

Mr. J. Hannam, City Clerk  
Mr. N. Gale, City Manager  
Mr. M. Grimaldi, Solicitor  
Ms. L. Evans, General Manager – Corporate Services  
& Long Term Care  
Ms. K. Marshall, General Manager – Infrastructure &  
Operations  
Ms. K. Robertson, General Manager – Community  
Services  
Mr. M. Smith, General Manager – Development &  
Emergency Services  
Chief J. Hay, Thunder Bay Fire Rescue  
Ms. K. Dixon, Director – Engineering  
Ms. K. Cannon, Director - Revenue  
Ms. T. Larocque, Committee Coordinator

**DISCLOSURES OF INTEREST**

Councillor A. Foulds disclosed an interest relative to Report 2019CLS.010 (Human Resources & Corporate Safety) Non-Affiliated, Non-Union and Managerial Salaries Report as he has a family member is Non-Affiliated member.

**CONFIRMATION OF AGENDA**

Confirmation of Agenda - April 29, 2019 - Committee of the Whole

MOVED BY: Councillor Rebecca Johnson

SECONDED BY: Councillor Cody Fraser

With respect to the April 29, 2019 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

***REPORTS OF COMMITTEES***

**Community Communications Committee Minutes**

Minutes of Meetings No. 04-2018 and No. 01-2019 of the Community Communications Committee held on December 20, 2018 and January 22, 2019, respectively, for information.

**50th Anniversary Celebration Steering Committee Minutes**

Minutes of Meeting No. 1-2019 of the 50th Anniversary Celebration Steering Committee held on February 22, 2019, for information.

**Thunder Bay Police Services Board Minutes**

Minutes of Meetings No. 6-2019 and No. 8-2019 of the Thunder Bay Police Services Board held on January 15, 2019 and February 19, 2019, respectively, for information.

**Crime Prevention Council Minutes**

Minutes of Meeting No. 01-2019 of the Crime Prevention Council held on January 16, 2019, for information.

**Official Recognition Committee Minutes**

Minutes of Meetings No. 01-2019 and No. 02-2019 of the Official Recognition Committee held on January 21, 2019 and February 11, 2019, respectively, for information.

***REPORTS OF MUNICIPAL OFFICERS***

**2019 Non-Affiliated, Non-Union and Managerial Salaries**

Report No. 2019CLS.010 (Human Resources & Corporate Safety ) relative to the above noted was previously presented to the Special Committee of the Whole - Closed session held on April 29, 2019.

Councillor C. Fraser assumed the Chair.

Councillor A. Foulds disclosed an interest and refrained from discussing or voting on the following resolution.

Pending the passage of the resolution at the Committee of the Whole meeting, the resolution will be presented for ratification at the City Council meeting to be held later in the evening and will require a two-thirds vote.

MOVED BY: Councillor Rebecca Johnson  
SECONDED BY: Councillor Shelby Ch'ng

With respect to Report No. 2019 CLS.010 (Human Resources & Corporate Safety), we recommend that a 1.5% general increase be applied effective January 1, 2019 to all non-union managerial employees governed by Schedule A of the Managerial and Non-Union By-Law, and that the Non-Union Managerial Salary Schedule be amended accordingly;

THAT the non-affiliated pay schedule be realigned as outlined in the report effective January 1, 2019, and that the Non-Affiliated Pay Schedule be amended accordingly;

AND THAT any necessary By-Laws be presented to Council for ratification.

CARRIED

**Contract 1, 2019- Asphalt Surface Rehabilitation I**

Report No. R 18/2019 (Infrastructure and Operations-Engineering) recommending the award of Contract 1, 2019 Asphalt Surface Rehabilitation I to Pioneer Construction Inc.

Pending the passage of the resolution at the Committee of the Whole meeting, the resolution will be presented for ratification at the City Council meeting to be held later in the evening and will require a two-thirds vote.



Committee of the Whole – April 29, 2019

MOVED BY: Councillor Cody Fraser

SECONDED BY: Councillor Peng You

With respect to Report No. R 18/2019 (Infrastructure and Operations – Engineering) we recommend that Contract No. 1, 2019 for Asphalt Surface Rehabilitation I be awarded to Pioneer Construction Inc. who submitted the lowest bid in the amount of \$4,250,815.73 (inclusive of HST); it being noted that the amount shown is based on estimated quantities and final payment for this contract be based on measured quantities for the completed work;

AND THAT Appropriation Change Order No. 3 (Attachment ‘A’) be approved;

AND THAT the General Manager of Infrastructure and Operations report any circumstances to City Council should significant variations in the contract quantities occur;

AND THAT the Mayor and City Clerk be authorized to sign all documentation related to this matter;

AND THAT any necessary By-laws be presented to City Council for ratification.

CARRIED

### **Contract 3, 2019- Sewer and Watermain Replacement 1**

Report No. R 35/2019 (Infrastructure and Operations-Engineering) recommending the award of Contract 3, 2019- Sewer and Water I to Nadin Contracting.

Pending the passage of the resolution at the Committee of the Whole meeting, the resolution will be presented for ratification at the City Council meeting to be held later in the evening and will require a two-thirds vote.

MOVED BY: Councillor Cody Fraser

SECONDED BY: Councillor Rebecca Johnson

With respect to Report No. 35/2019 (Engineering and Operations - Engineering), we recommend that Contract 3, 2019 for Sewer and Watermain Replacement I be awarded to Nadin Contracting Ltd, which submitted the lowest tender in the amount of \$2,511,870.79 (inclusive of HST); it being noted that the amount shown is based on estimated quantities; final payment for this Contract will be based on measured quantities for the complete work;

AND THAT the General Manager of Infrastructure and Operations report significant variations in the Contract quantities to City Council;

AND THAT the Mayor and Clerk be authorized to sign all documentation related to this matter;

AND THAT any necessary By-laws be presented to City Council for ratification.

CARRIED

**Contract 4, 2019- Syndicate Avenue Storm Sewer and Watermain**

Report No. 58/2019 (Infrastructure and Operations - Engineering) recommending the award of Contract 4, 2019- Syndicate Avenue Storm Sewer and Watermain to Makkingas Contracting and Equipment Rentals

Pending the passage of the resolution at the Committee of the Whole meeting, the resolution will be presented for ratification at the City Council meeting to be held later in the evening and will require a two-thirds vote.

MOVED BY: Councillor Shelby Ch'ng  
SECONDED BY: Councillor Cody Fraser

With respect to Report R 58 /2019 (Infrastructure and Operations – Engineering) we recommend that Contract 4, 2019 – Syndicate Avenue Storm Sewer and Watermain be awarded to Makkinga Contracting and Equipment Rentals Ltd. who submitted the lowest tender in the amount of \$1,904,452.28 [inclusive of HST]; it being noted that the amount shown is based on estimated quantities, final payment for this Contract will be based on measured quantities for the completed work;

AND THAT the General Manager of Infrastructure and Operations report significant variations in the Contract quantities to City Council;

AND THAT the Mayor and City Clerk be authorized to sign all documentation related to these matters;

AND THAT any necessary bylaws be presented to City Council for ratification.

CARRIED

**Contract 6, 2019 - Empress Avenue Reconstruction - Phase II**

Report No. 28/2018 (Infrastructure and Operations - Engineering) recommending the award of Contract 6, 2019 - Empress Avenue Reconstruction Phase II to Makknga Contracting and Equipment Rentals.

Pending the passage of the resolution at the Committee of the Whole meeting, the resolution will be presented for ratification at the City Council meeting to be held later in the evening and will require a two-thirds vote.

MOVED BY: Councillor Shelby Ch'ng  
SECONDED BY: Councillor Cody Fraser

With respect to Report R 28/2019 (Engineering & Operations – Engineering) we recommend that Contract 6, 2019 – Empress Avenue Reconstruction – Phase II be awarded to Makkinga

Committee of the Whole – April 29, 2019

Contracting and Equipment Rentals Ltd. who submitted the lowest tender in the amount of \$2,651,012.21 [inclusive of HST]; it being noted that the amount shown is based on estimated quantities, final payment for this Contract will be based on measured quantities for the completed work;

AND THAT the General Manager of Infrastructure and Operations report any significant variations in the contract quantities to City Council;

AND THAT the Mayor and City Clerk be authorized to sign all documentation related to these matters;

AND THAT any necessary bylaws be presented to City Council for ratification.

CARRIED

### **2018 Annual Action Report, Crime Prevention Council**

Report No. 69/2019 (Corporate Strategic Services) contains a summary of key activities implemented from the action items in Safer Thunder Bay-2017-2020: Community Safety & Well-Being Strategy.

Memorandum from Ms. K. Lewis, Director - Corporate Strategic Services, dated April 16, 2019 requesting to provide a presentation relative to the Crime Prevention Council 2018 Annual Action Report.

Mr. J. Upton, Chair - Crime Prevention Council, Ms. L. Chevrette, Coordinator - Crime Prevention Council, Inspector R. Gibson, Thunder Bay Police and Ms. L. Bruins, Executive Director - Evergreen appeared before Council and provided a PowerPoint presentation.

### **Crime Prevention Council Terms of Reference**

Report No. 68/2019 (Corporate Strategic Services) recommending acceptance of an updated Terms of Reference.

MOVED BY: Councillor Albert Aiello

SECONDED BY: Councillor Peng You

With respect to Report No. R 68 /2019 (Corporate Strategic Services), we recommend that the Terms of Reference for the Crime Prevention Council, as appended to this Report, be approved;

AND THAT the necessary bylaws be presented to City Council for ratification.

CARRIED

**Draft 2019-2022 Corporate Strategic Plan**

Memorandum from Ms. K. Lewis, Director - Corporate Strategic Services, dated April 18, 2019 relative to the draft 2019-2022 Corporate Strategic Plan.

Attachment A - Draft 2019-2022 Corporate Strategic Plan, One City, All Together (Distributed Separately)

**Long Term Tax Strategy**

Report No. 59/2019 (Corporate Services & Long Term Care-Revenue) recommending a long term property tax strategy to guide administration in the preparation of annual tax policies.

MOVED BY: Councillor Albert Aiello  
SECONDED BY: Councillor Kristen Oliver

With respect to Report No. 59/2019 (Corporate Services & Long Term Care - Revenue), we recommend that a long-term property tax strategy be established to guide Administration in preparation of annual tax policies with the following considerations:

1. Graduated taxation in the large industrial property class be phased out by increasing the low band rate;
2. The broad class industrial ratio be reduced from 2.925444 (2018) to 2.63, the provincial threshold ratio for the industrial property class by reducing the large industrial tax ratio;
3. The multi-residential tax ratio be reduced from 2.422438 (2018) to the provincial threshold ratio of 2.0; with the revenue from growth in the new multi-residential property class being directed to reduce the multi-residential tax ratio;
4. The commercial tax ratio be reduced from 2.137932 (2018) to 1.98, the provincial threshold ratio for the commercial property class by adopting the starting ratio each year;
5. Recommendations in paragraphs 1-4 be limited to the extent that the impact on a median residential property does not exceed the Council approved tax levy increase for the year by more than 0.5% (i.e., 2019, 2.29% levy increase before growth is equal to not more than 2.79% tax rate increase for residential property owners);
6. The annual tax policy report will provide two options for Council's consideration including; an option which will reflect recommendations in paragraphs 1-5; and a status quo option (starting ratios with same tax policies as adopted by City Council in the previous year).

**Long Term Tax Strategy Amendment**

MOVED BY: Councillor Albert Aiello  
SECONDED BY: Councillor Peng You

With respect to Report No. R 68/ 2019 (Corporate Strategic Services), we recommend that the Terms of Reference for the Crime Prevention Council, as appended to this Report, be approved;

AND THAT the necessary by-laws be presented to City Council for ratification.

CARRIED

**Long Term Tax Strategy Final Resolution**

MOVED BY: Councillor Albert Aiello  
SECONDED BY: Councillor Kristen Oliver

With respect to Report No. 59/2019 (Corporate Services & Long Term Care - Revenue), we recommend that a long-term property tax strategy be established to guide Administration in preparation of annual tax policies with the following considerations:

1. Graduated taxation in the large industrial property class be phased out by increasing the low band rate;
2. The broad class industrial ratio be reduced from 2.925444 (2018) to 2.63, the provincial threshold ratio for the industrial property class by reducing the large industrial tax ratio;
3. The multi-residential tax ratio be reduced from 2.422438 (2018) to the provincial threshold ratio of 2.0; with the revenue from growth in the new multi-residential property class being directed to reduce the multi-residential tax ratio;
4. The commercial tax ratio be reduced from 2.137932 (2018) to 1.98, the provincial threshold ratio for the commercial property class by adopting the starting ratio each year;
5. Recommendations in paragraphs 1-4 be limited to the extent that the impact on a median residential property does not exceed the Council approved tax levy increase for the year by more than 0.5% (i.e., 2019, 2.29% levy increase before growth is equal to not more than 2.79% tax rate increase for residential property owners);
6. The annual tax policy report will provide two options for Council's consideration including; an option which will reflect recommendations in paragraphs 1-5; and a status quo option (starting ratios with same tax policies as adopted by City Council in the previous year).

CARRIED

**2019 Budget Variance Report #1**

Report No. R 63/2019 (Corporate Services & Long Term Care - Financial Services) provides projections to City Council of the City's financial position to year-end, for information only.

**2020 Proposed Budget Calendar**

Report No. 75/2019 (Corporate Services & Long-Term Care - Financial Services) recommending approval of the Proposed Budget Calendar for the 2020 Budget.

MOVED BY: Councillor Albert Aiello

SECONDED BY: Mayor Bill Mauro

With respect to Report No. R 75 /2019 (Corporate Services & Long Term Care - Financial Services), we recommend that the dates for Special Committee of the Whole meetings to deliberate the 2020 Capital and Operating Budgets for the City of Thunder Bay be approved in accordance with Attachment A - 2020 Budget Calendar;

AND THAT any necessary by-laws be presented to City Council for ratification.

**2020 Proposed Budget Calendar - First Amendment**

MOVED BY: Councillor Rebecca Johnson

SECONDED BY: Councillor Cody Fraser

With respect to Report No. 75/2019 (Corporate Services & Long Term Care – Financial Services) 2020 Proposed Budget Calendar, we recommend that Attachment A - 2020 Budget Calendar be amended by changing the start time for the Council budget review dates from 5:30 p.m. to 5:00 p.m.

CARRIED

**2020 Proposed Budget Calendar - Second Amendment**

MOVED BY: Councillor Shelby Ch'ng

SECONDED BY: Councillor Cody Fraser

With respect to Report No. 75/2019 (Corporate Services & Long Term Care – Financial Services) 2020 Proposed Budget Calendar, we recommend that Attachment A - 2020 Budget Calendar be amended by deleting the Public Post-Budget Deputation Meeting date;

AND THAT the ratification by City Council date be amended from February 10, 2019 to February 3, 2019.

CARRIED

**TBFR Strategic Plan**

Report No. 66/2019 (Development & Emergency Services - Thunder Bay Fire Rescue), recommending that the Strategic Planning process for Thunder Bay Fire Rescue commence.

Pending the passage of the resolution at the Committee of the Whole meeting, the resolution will be presented for ratification at the City Council meeting to be held later in the evening and will require a two-thirds vote.

MOVED BY: Mayor Bill Mauro  
SECONDED BY: Councillor Trevor Giertuga

With respect to Report No. R 65/2019 (Thunder Bay Fire Rescue), we recommend that the Strategic Planning process for Thunder Bay Fire Rescue commence with Emergency Management & Training Inc being awarded the work as outlined in this Report;

AND that Appropriation Change Order No 5, as appended to this Report, be approved;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

**Community Communications Committee - Terms of Reference**

Report No. R 56/2019 (City Manager's Office - Office of the City Clerk) recommending that the Terms of Reference for the Community Communications Committee, as appended to this Report as Attachment A, be approved.

MOVED BY: Councillor Shelby Ch'ng  
SECONDED BY: Mayor Bill Mauro

With respect to Report No R 56/2019 (City Manager's Office - Office of the City Clerk), we recommend that the Terms of Reference for the Community Communications Committee, as appended to this Report as Attachment A, be approved;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

**Review of 2018 Municipal & School Board Elections**

Report No. 62/2019 (Office of the City Clerk - City Manager's Office) reviews the conduct of the 2018 Municipal & School Board General Elections, focusing on the use of Internet and Telephone voting and its impact on voting behavior, for information only.

Committee of the Whole – April 29, 2019

Memorandum from Mr. J. Hannam, City Clerk, dated April 25, 2019 relative to Voter's List for Municipal Election, was distributed via email on Friday, April 26, 2019.

## **PETITIONS AND COMMUNICATIONS**

### **Update - Attendance Polling - Designated Truck Route**

Memorandum from Ms. K. Power, Deputy City Clerk, dated April 24, 2019 providing an update relative to attendance polling for the presentation of the designated truck route by-law, was distributed via email to City Council and EMT on Thursday, April 25, 2019.

Memorandum from Councillor T. Giertuga, dated April 29, 2019 providing a motion relative to the presentation of the designated truck route by-law, was distributed separately on Monday, April 29, 2019.

MOVED BY: Councillor Trevor Giertuga  
SECONDED BY: Councillor Cody Fraser

With respect to the timing of the presentation of the By-law to establish a Designated Truck Route in the City of Thunder Bay, we recommend that Administration schedule the By-law to be presented on Monday, June 17, 2019.

CARRIED

## ***NEW BUSINESS***

### **Establishment of Committee of the Whole - Closed Session - May 6, 2019**

Confidential memorandum from Ms. K. Power, Deputy City Clerk, dated April 26, 2019 relative to establishing a Committee of the Whole - Closed Session meeting on May 6, 2019, was distributed separately on Friday, April 26, 2019 to Members of City Council and EMT only.

MOVED BY: Councillor Brian Hamilton  
SECONDED BY: Councillor Aldo Ruberto

THAT a Committee of the Whole – Closed Session meeting be scheduled for Monday, May 6, 2019, at 5:00 p.m. in order to receive information relative to personal matters about an identifiable individual, including municipal or local board employees; a proposed or pending acquisition or disposition of land by the municipality or local board; and labour relations or employee negotiations.

CARRIED



Committee of the Whole – April 29, 2019

**Resolution to Establish City Council - Special Session - May 6, 2019**

Memorandum from Mr. J. Hannam, City Clerk, dated April 23, 2019 relative to establishing a City Council - Special Session to be held on May 6, 2019, was distributed separately to Council and EMT via email on Friday, April 26, 2019.

MOVED BY: Councillor Aldo Ruberto  
SECONDED BY: Councillor Brian Hamilton

THAT a City Council – Special Session meeting be established for Monday, May 6, 2019, immediately following Committee of the Whole, for the purpose of ratifying any necessary resolutions from the May 6, 2019 Committee of the Whole meeting.

CARRIED

***ADJOURNMENT***

The meeting adjourned at 10:14 p.m.



## Memorandum

Corporate By-law Number BL 53/2019

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**TO:** Office of the City Clerk **FILE: 400.028**

**FROM:** Ryan Love  
Traffic Technologist, Engineering Division

**DATE:** 4/30/2019

**SUBJECT:** BL 53/2019 – A By-law to amend By-law 40-2016, being a by-law to Regulate Traffic on the Roads and Highways of the City of Thunder Bay

**MEETING DATE:** City Council - 5/13/2019 (mm/dd/yyyy)

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**By-law Description:** A By-law to amend By-law BL 40-2016 with respect to Schedule "Fifteen" Bridges - Speed Limits

**Authorization:** Report No. R 107/2015 (Engineering) – Committee of the Whole – December 7, 2015

**By-law Explanation:** The purpose of this by-law is to amend By-law BL 40-2016, being a by-law to regulate Traffic on the Roads and Highways of the City of Thunder Bay with respect to SCHEDULE "FIFTEEN" – BRIDGES – SPEED LIMITS.

In 2015, City Council approved Report R 107/2015 (Engineering & Operations) authorizing the General Manager of Infrastructure and Operations, or his/her delegate, to present amending by-laws to the new Traffic By-law

**Schedules and Attachments:**

**Amended/Repealed By-law Number(s):**



THE CORPORATION OF THE CITY OF THUNDER BAY  
BY-LAW NUMBER BL 53/2019

A By-law to amend By-law BL 40-2016 , being a by-law to Regulate Traffic on the Roads and Highways of the City of Thunder Bay with respect to Schedule "Fifteen" Bridges - Speed Limits

Recitals

1. It is deemed necessary and expedient to amend By-law BL 40/2016, being a by-law to regulate Traffic on the Roads and Highways of the City of Thunder Bay, with respect to SCHEDULE FIFTEEN – BRIDGES AND SPEED LIMITS.

ACCORDINGLY, THE COUNCIL OF THE CORPORATION OF THE CITY OF THUNDER BAY ENACTS AS FOLLOWS:

1. THAT SCHEDULE “FIFTEEN” – BRIDGES – SPEED LIMITS be amended by inserting in alphabetical order the following speed limits:

COLUMN 1	COLUMN 2
<u>Bridge</u>	<u>Maximum Speed</u>
McKellar River Bridge	10 km/h

Enacted and passed this 13th day of May, A.D. 2019 as witnessed by the Seal of the Corporation and the hands of its proper Officers.

\_\_\_\_\_  
Bill Mauro  
Mayor

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John S. Hannam  
City Clerk