

# Memorandum

*Office of the City Clerk*  
**Fax: 623-5468**  
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**TO:** Members of Council  
**FROM:** Dana Earle, Deputy City Clerk  
**DATE:** Thursday, January 20, 2022  
**SUBJECT:** **Additional Information/New Business**  
**Committee of the Whole/City Council – January 24, 2022**

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## COMMITTEE OF THE WHOLE

### Additional Information

1. **REVISED** - Memorandum from Councillor Peng You, dated December 21, 2021 relative to Request for Update – Supply Management By-law 113-2011.

### New Business

1. Establishment of Committee of the Whole – Closed Session – February 7, 2022

The following resolution will be presented to Committee of the Whole for consideration:

THAT a Committee of the Whole – Closed Session meeting be scheduled for Monday, February 7, 2022 at 6:00 p.m. in order to receive information pursuant to the Municipal Act (Section 239 (2)) relative to:

(c) a proposed or pending acquisition or disposition of land by the municipality or local board.

## CITY COUNCIL

### Additional Information

1. January 17, 2022 City Council Minutes
2. January 17, 2022 Committee of the Whole Minutes

## Memorandum

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**TO:** Dana Earle, Deputy City Clerk

**FROM:** Councillor Peng You

**DATE:** December 21, 2021

**SUBJECT:** *REVISED* Request for Update – Supply Management By-law 113-2011  
Committee of the Whole – January 24, 2022

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The City's Supply Management By-law 113-2011 has been amended once in 2015 since its enactment in 2011. I believe that the by-law could benefit from review and changes in an effort to provide greater transparency for both taxpayers and proponents, specifically as it relates to an Expressions of Interest (EOI) process.

It is my understanding that Administration has begun a full review of the by-law. The motion below requests that Administration provide a preliminary update to Council that includes: an overview of the proposed updates; planned internal and external consultation; and a proposed date to present a draft by-law for Council's consideration. I would further ask that this item be added to City Council's outstanding list in order to ensure the work is tracked and prioritized by both council and administration.

I provide the following motion for Council's consideration:

WITH RESPECT to the Memorandum from Councillor Peng You dated December 21, 2021, we request that Administration provide an update to the review of Supply Management By-law 113-2011 including, but not limited to, an overview of the planned updates including provisions for improving the transparency of the Expressions of Interest process, planned consultation and a proposed timeline for presentation of a draft by-law to council;

AND THAT Administration provide a preliminary report to City Council on or before May 16, 2022 in addition to this work being added to the Outstanding List going forward with dates to be determined by Administration and included in the above noted report;

AND THAT any necessary by-laws be presented to City Council for ratification.



**MEETING:** City Council

**DATE:** Monday, January 17, 2022

*Reference No. CC – 10/53*

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**OPEN SESSION in the S.H. Blake Memorial Auditorium at 7:36 p.m.**

City Council

Chair: Mayor Bill Mauro

**ELECTRONIC PARTICIPATION: OFFICIALS:**

Mayor Bill Mauro  
Councillor Albert Aiello  
Councillor Mark Bentz  
Councillor Shelby Ch'ng  
Councillor Andrew Foulds  
Councillor Trevor Giertuga  
Councillor Brian Hamilton  
Councillor Rebecca Johnson  
Councillor Kristen Oliver  
Councillor Aldo Ruberto  
Councillor Peng You

Dana Earle, Deputy City Clerk  
Gordon Stover, Committee & Meeting Management  
System Coordinator

**OFFICIALS - ELECTRONIC PARTICIPATION:**

Norm Gale, City Manager  
Linda Evans, General Manager – Corporate Services  
& Long Term Care & City Treasurer  
Kerri Marshall, General Manager – Infrastructure &  
Operations  
Kelly Robertson, General Manager – Community  
Services  
Karen Lewis, General Manager – Development &  
Emergency Services  
Deanna Walker, Law Clerk & Land Development  
Specialist

***OPENING CEREMONIES***

One Minute of Silence.

***DISCLOSURES OF INTEREST***

Aside from those disclosures already recorded in the previous minutes as presented here, no additional disclosures of interest were announced.

***CONFIRMATION OF AGENDA***

Confirmation of Agenda - January 17, 2022 - City Council

MOVED BY: Councillor Rebecca Johnson  
SECONDED BY: Councillor Brian Hamilton

WITH RESPECT to the January 17, 2022 City Council, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

***MINUTES OF PREVIOUS MEETINGS***

**City Council Minutes**

The Minutes of the following Meeting of the Thunder Bay City Council, to be confirmed:

1. The Thunder Bay City Council held on January 10, 2022 was distributed separately on Thursday, January 13, 2022.

MOVED BY: Councillor Brian Hamilton  
SECONDED BY: Councillor Kristen Oliver

THAT the Minutes of the following Meeting of the Thunder Bay City Council, be confirmed:

1. The Thunder Bay City Council meeting held on January 10, 2022.

CARRIED

***REPORTS OF COMMITTEES, BOARDS AND OUTSIDE AGENCIES***

**Committee of the Whole Minutes**

The Minutes of the following Committee of the Whole meeting, to be adopted:

1. January 10, 2022 Committee of the Whole was distributed separately on Thursday, January 13, 2022.
2. January 11, 2022 Committee of the Whole - Closed Session was distributed separately on Monday, January 17, 2022.

January 17, 2022 – City Council

MOVED BY: Councillor Rebecca Johnson  
SECONDED BY: Councillor Albert Aiello

THAT the Minutes of the following Committee of the Whole meeting, be adopted:

1. January 10, 2022 Committee of the Whole;
2. January 11, 2022 Committee of the Whole – Closed Session.

CARRIED

***BY-LAWS***

**BL 5/2022 - Zoning By-law Amendment - 385 Mooney Ave**

A By-law to amend By-law 100-2010 (The Zoning By-law) of The Corporation of the City of Thunder Bay (385 Mooney Avenue).

**BL 6/2022 - Site Plan Control Designation - 1457 John St Rd**

A By-law to designate areas of Site Plan Control pursuant to Section 41 of the Planning Act, R.S.O. 1990, as amended. (1457 John St Rd).

**BL 9/2022 - Deeming By-law – 811 Field Street**

A By-law to deem a lot on a registered plan not to be registered (811 Field Street).

**By-law Resolution**

By-law Resolution - January 17, 2022 - City Council

MOVED BY: Councillor Trevor Giertuga  
SECONDED BY: Councillor Peng You

THAT the following By-laws be introduced, read, dealt with individually, engrossed, signed by the Mayor and Clerk, sealed and numbered:

1. A By-law to amend By-law 100-2010 (The Zoning By-law) of The Corporation of the City of Thunder Bay (385 Mooney Avenue)

By-law Number: BL 5/2022

January 17, 2022 – City Council

2. A By-law to designate areas of Site Plan Control pursuant to Section 41 of the Planning Act, R.S.O. 1990, as amended. (1457 John St Rd)

By-law Number: BL 6/2022

3. A By-law to deem a lot on a registered plan not to be registered (811 Field Street)

By-law Number: BL 9/2022

CARRIED

***CONFIRMING BY-LAW***

**BL 11/2022 - Confirming By-law - January 17, 2022**

A By-law to confirm the proceedings of a meeting of Council, this 17th day of January 2022.

**Confirming By-law Resolution - January 17, 2022 - City Council**

MOVED BY: Councillor Brian Hamilton

SECONDED BY: Councillor Shelby Ch'ng

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Mayor and Clerk, sealed and numbered:

1. A By-law to confirm the proceedings of a meeting of Council, this 17th day of January, 2022.

By-law Number: BL 11/2022

CARRIED

***ADJOURNMENT***

The meeting adjourned at 7:42 p.m.

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Mayor

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Deputy City Clerk



**MEETING:** Committee of the Whole

**DATE:** Monday, January 17, 2022

*Reference No.* COW – 5/53

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**OPEN SESSION via MS TEAMS at 5:30 p.m.**

Committee of the Whole – Open Session  
Chair: Councillor Andrew Foulds

**ELECTRONIC PARTICIPATION: OFFICIALS:**

Mayor Bill Mauro  
Councillor Albert Aiello  
Councillor Mark Bentz  
Councillor Shelby Ch'ng  
Councillor Andrew Foulds  
Councillor Trevor Giertuga  
Councillor Brian Hamilton  
Councillor Rebecca Johnson  
Councillor Peng You

Dana Earle, Deputy City Clerk

**OFFICIALS - ELECTRONIC PARTICIPATION:**

Linda Evans, General Manager – Corporate Services  
& Long Term Care & City Treasurer  
Cynthia Cline, Deputy City Solicitor

**Establishment of Committee of the Whole - Closed Session**

The following resolution to establish the Committee of the Whole – Closed Session for January 17, 2022 was passed on January 10, 2022.

**MOVED BY:** Councillor Rebecca Johnson  
**SECONDED BY:** Councillor Brian Hamilton

THAT a Committee of the Whole – Closed Session meeting be scheduled for Monday, January 17, 2022 at 5:30 p.m. in order to receive information pursuant to the Municipal Act (Section 239 (2)) relative to:

- (c) a proposed or pending acquisition or disposition of land by the municipality or local board;
- (h) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them.

**Amending Resolution - Establishment of Committee of the Whole - Closed Session**

MOVED BY: Councillor Albert Aiello  
SECONDED BY: Councillor Brian Hamilton

WITH RESPECT to the resolution to establish the Monday, January 17, 2022 Committee of the Whole – Closed Session, we recommend that the following reasons be deleted:

(c) a proposed or pending acquisition or disposition of land by the municipality or local board;

AND THAT the following reasons be added:

- (a) the security of the property of the municipality or local board;
- (b) personal matters about an identifiable individual, including municipal or local board employees;
- (d) labour relations or employee negotiations;
- (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- (j) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value.

CARRIED

**Amended Resolution - Establishment of Committee of the Whole - Closed Session**

MOVED BY: Councillor Rebecca Johnson  
SECONDED BY: Councillor Brian Hamilton

THAT a Committee of the Whole – Closed Session meeting be scheduled for Monday, January 17, 2022 at 5:30 p.m. in order to receive information pursuant to the Municipal Act (Section 239 (2)) relative to:

- (a) the security of the property of the municipality or local board;
- (b) personal matters about an identifiable individual, including municipal or local board employees;
- (d) labour relations or employee negotiations;
- (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- (h) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;
- (j) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value.

CARRIED



January 17, 2022 – Committee of the Whole

**CLOSED SESSION in the McNaughton Room at 5:32 p.m.**

Committee of the Whole - Closed Session

Chair: Councillor Andrew Foulds

**ELECTRONIC PARTICIPATION:      OFFICIALS:**

Mayor Bill Mauro  
Councillor Albert Aiello  
Councillor Mark Bentz  
Councillor Shelby Ch'ng  
Councillor Andrew Foulds  
Councillor Trevor Giertuga  
Councillor Brian Hamilton  
Councillor Rebecca Johnson  
Councillor Kristen Oliver  
Councillor Aldo Ruberto  
Councillor Peng You

Dana Earle, Deputy City Clerk

**OFFICIALS - ELECTRONIC PARTICIPATION:**

Norm Gale, City Manager  
Linda Evans, General Manager – Corporate Services  
& Long Term Care & City Treasurer  
Cynthia Cline, Deputy City Solicitor

**DISCLOSURES OF INTEREST**

Councillor Shelby Ch'ng declared a conflict relative to Infrastructure Funding/Operational Impacts.

**REPORTS OF MUNICIPAL OFFICERS**

**Funding Announcement Government of Canada**

General Manager - Community Services Kelly Robertson and Director - Facilities, Fleet & Energy Management Gerry Broere entered the meeting.

2022CLS.006 (Community Services – Facilities, Fleet & Energy Management) relative to the above-noted was distributed to Members of Council, City Manager, City Solicitor, General Manager - Corporate Services & Long-Term Care, and General Manager – Community Services only.

Gerry Broere responded to questions.

It was the consensus of Committee that Administration proceed as directed.

The Deputy City Clerk advised that the resolution relative to the above noted will be presented at Committee of the Whole to be held later in the evening.

Kelly Robertson and Gerry Broere left the meeting.

January 17, 2022 – Committee of the Whole

**Board Appointment Recommendation – Community Safety & Well-Being Advisory Committee**

Manager Community Strategies Cynthia Olsen and Community Safety and Well-Being Specialist Thunder Bay Lee-Ann Chevrette entered the meeting.

Confidential Memorandum from Community Safety and Well-Being Specialist Thunder Bay Lee-Ann Chevrette, dated January 12, 2022 relative to the above noted was distributed to Members of Council, City Manager, City Solicitor, and General Manager – Development & Emergency Services only.

Lee-Ann Chevrette responded to questions.

Cynthia Olsen responded to questions.

Deputy City Clerk Dana Earle responded to questions.

It was the consensus of Committee that Administration proceed as directed.

The Deputy City Clerk advised that the resolution relative to the above noted will be presented at Committee of the Whole to be held later in the evening.

Cynthia Olsen and Lee-Ann Chevrette left the meeting.

**Infrastructure Funding/Operational Impacts**

General Manager - Infrastructure & Operations Kerri Marshall, Director of Engineering & Operations Kayla Dixon, Director - Environment Division Michelle Warywoda, City Clerk Krista Power, Manager - Compliance & Quality Control Tony Santos entered the meeting.

Confidential Memorandum from General Manager – Infrastructure & Operations, dated January 13, 2022 relative to the above noted distributed separately to Members of Council, City Manager and City Solicitor only on Thursday, January 6, 2022.

Kerri Marshall provided an overview and responded to questions.

Councillor Shelby Ch'ng declared a conflict relative to the above noted and left the meeting.

Tony Santos responded to questions.

Michelle Warywoda responded to questions.

Councillor Shelby Ch'ng re-entered the meeting.

City Manager Norm Gale responded to questions.

January 17, 2022 – Committee of the Whole

**OPEN SESSION in S.H. Blake Memorial Auditorium at 6:47 p.m.**

Committee of the Whole - Planning Session

Chair: Councillor Aldo Ruberto

**ELECTRONIC PARTICIPATION:      OFFICIALS:**

Mayor Bill Mauro  
Councillor Albert Aiello  
Councillor Mark Bentz  
Councillor Shelby Ch'ng  
Councillor Andrew Foulds  
Councillor Trevor Giertuga  
Councillor Brian Hamilton  
Councillor Rebecca Johnson  
Councillor Kristen Oliver  
Councillor Aldo Ruberto  
Councillor Peng You

Dana Earle, Deputy City Clerk  
Gordon Stover, Committee & Meeting Management  
System Coordinator

**OFFICIALS - ELECTRONIC PARTICIPATION:**

Norm Gale, City Manager  
Linda Evans, General Manager – Corporate Services  
& Long Term Care & City Treasurer  
Kerri Marshall, General Manager – Infrastructure &  
Operations  
Kelly Robertson, General Manager – Community  
Services  
Karen Lewis, General Manager – Development &  
Emergency Services  
Deanna Walker, Law Clerk & Land Development  
Specialist

***DISCLOSURES OF INTEREST***

***CONFIRMATION OF AGENDA***

Confirmation of Agenda - January 17, 2022 - Committee of the Whole

MOVED BY:            Councillor Rebecca Johnson

SECONDED BY:      Councillor Brian Hamilton

WITH RESPECT to the January 17, 2022 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

***DEPUTATIONS***

**Official Plan - Partial Servicing and Advanced Wastewater Treatment for Subdivisions**

At the November 15, 2021 Committee of the Whole meeting, Manager, Environmental Health Programs – Thunder Bay District Health Unit Lee Sieswerda provided a deputation relative to the above noted and a resolution was passed recommending that the contents of the deputation be referred to Administration to review the planned development of partially-serviced subdivisions. Administration was directed to work in consultation with the Thunder Bay District Health Unit and Lakehead Region Conservation Authority, to review implications to and other options which may be available including advanced treatment systems and to report back by February 14, 2022.

Deputation request received from Stefan Huzan requesting to appear before Committee relative to the above noted.

The Deputy City Clerk advised that the above noted deputation request has been withdrawn by the deputant.

***ITEMS ARISING FROM CLOSED SESSION***

**Board Appointment Recommendation – Community Safety & Well-Being Advisory Committee**

Confidential Memorandum from CSWB Specialist Thunder Bay Lee-Ann Chevrette, dated January 12, 2022 relative to the above noted was previously presented to Committee of the Whole - Closed Session held earlier in the evening.

MOVED BY: Councillor Brian Hamilton  
SECONDED BY: Councillor Albert Aiello

WITH RESPECT to the Confidential Memorandum from CSWB Specialist Lee-Ann Chevrette dated January 17, 2022, notwithstanding the Council and Citizen appointment process as outlined in Corporate Policy 08-01-01, we recommend that the following be appointed:

**COMMUNITY SAFETY & WELL-BEING ADVISORY COMMITTEE–Council Appointments**

One (1) Council Member to serve the remainder of a four-year term expiring November 30, 2022, or as soon as their replacements have been appointed:

1. Councillor Rebecca Johnson

**COMMUNITY SAFETY & WELL-BEING ADVISORY COMMITTEE – Citizen Appointments**

Seven (7) Citizens to serve a four-year term expiring January 30 2026, or as soon as their replacement has been appointed:

January 17, 2022 – Committee of the Whole

- |   |  |
|---|--|
| 1. Nancy Black                                    | Services to improve physical or mental health*     |
| 2. Jeff Upton                                     | Educational services*                              |
| 3. Bill Bradica                                   | Community or social services*                      |
| 4. Diane Walker                                   | Community or social services to children or youth* |
| 5. John Dixon/Tina Bobinski (will share one vote) | Custodial services to children or youth*           |
| 6. Chief Sylvie Hauth                             | Chief of Police*                                   |
| 7. Brice Morriseau                                | Indigenous Community                               |

Six (6) Citizens to serve a two-year term expiring June 30, 2024, or as soon as their replacement has been appointed:

- |  |  |
|--|--|
| 1. Kristen Oliver                      | Representative from Police Services Board* |
| 2. Jennifer Hyslop                     | Advisor – Mental Health                    |
| 3. Shannon Robinson                    | Advisor – Public Health                    |
| 4. NAN Representative-to be determined | Advisor – Indigenous Organization          |
| 5. Albert Brule                        | Advisor – Not-for-profit Organization      |
| 6. Stacey Parks                        | Advisor – Multicultural Community          |

\*prescribed by legislation

CARRIED

### **Funding Announcement Government of Canada**

Report R 2022CLS.006 (Community Services – Facilities, Fleet & Energy Management) relative to the above-noted was previously presented in Closed Session held earlier in the evening.

MOVED BY: Mayor Bill Mauro  
SECONDED BY: Councillor Andrew Foulds

WITH RESPECT to Report R 2022CLS.006 (Community Services – Facilities, Fleet & Energy Management), we recommend that Administration proceed as directed in Closed Session.

CARRIED

### ***REPORTS OF COMMITTEES, BOARDS AND OUTSIDE AGENCIES***

#### **Heritage Advisory Committee Minutes**

Minutes of Meeting 10-2021 of the Heritage Advisory Committee held on November 23, 2021, for information.

***REPORTS OF MUNICIPAL OFFICERS***

**Amend Draft Approval of a Plan of Condominium - 1622 W. Francis Street**

Report R 7/2022 (Development & Emergency Services - Planning Services), recommending that the request by 1490400 Ontario Ltd. to extend draft plan approval for a Condominium Conversion (58CDM-16503), of a 4 unit apartment dwelling on Registered Plan W219, Block 17, Lots 1 and 2, 1622 W. Francis Street, for a period of 2 years ending on February 28, 2024.

MOVED BY: Mayor Bill Mauro  
SECONDED BY: Councillor Peng You

WITH RESPECT to Report R 7/2022 (Development & Emergency Services - Planning Services), we recommend that the request by 1490400 Ontario Ltd. to extend draft plan approval for a Condominium Conversion (58CDM-16503), of a four unit apartment dwelling on Registered Plan W219, Block 17, Lots 1 and 2, 1622 W. Francis Street, for a period of two years ending on February 28, 2024; be approved;

AND THAT any necessary by-laws be presented to City Council for ratification;

ALL as contained in Report R 7/2022 (Planning Services), as submitted by the Development & Emergency Services Department.

CARRIED

***PETITIONS AND COMMUNICATIONS***

**Council Endorsement of Tiny Homes Project**

Councillor Aldo Ruberto left the Chair. Councillor Andrew Foulds assumed the Chair.

Memorandum from Councillor Aldo Ruberto, dated December 17, 2021 containing a motion recommending that Council support, in principle, the Tiny Homes Thunder Bay initiative.

MOVED BY: Councillor Aldo Ruberto  
SECONDED BY: Councillor Peng You

WITH RESPECT to the Memorandum from Councillor Aldo Ruberto dated December 21, 2021, we recommend that Council support, in principle, the Tiny Homes Thunder Bay initiative;

AND THAT Administration continue to work with the Tiny Homes Thunder Bay Steering Committee within current policies and authority and advise City Council should their approval be required for associated work on this file;

January 17, 2022 – Committee of the Whole

AND THAT any necessary by-laws be presented to Council for ratification.

CARRIED

Councillor Andrew Foulds left the Chair. Councillor Aldo Ruberto re-assumed the Chair.

***OUTSTANDING ITEMS***

**Outstanding List for Planning Services as of January 4, 2022**

Memorandum from City Clerk K. Power, dated January 4, 2022 providing the Planning Services Outstanding Items List, for information.

***NEW BUSINESS***

**Establishment of Closed Session Meeting – January 24, 2022**

The following resolution will be presented to Committee of the Whole in order to establish Committee of the Whole – Closed Session on January 24, 2022:

MOVED BY: Councillor Peng You  
SECONDED BY: Councillor Albert Aiello

THAT a Committee of the Whole – Closed Session meeting be scheduled for Monday, January 24, 2022 at 5:30 p.m. in order to receive information pursuant to the Municipal Act (Section 239 (2)) relative to:

- (b) personal matters about an identifiable individual, including municipal or local board employees;
- (c) a proposed or pending acquisition or disposition of land by the municipality or local board;
- (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

CARRIED

***ADJOURNMENT***

The meeting adjourned at 7:36 p.m.