

Memorandum

Office of the City Clerk
Fax: 623-5468
Telephone: 625-2230

TO: Members of Council
FROM: Krista Power, City Clerk
DATE: Thursday, July 14, 2022
**SUBJECT: Additional Information/New Business
Committee of the Whole – July 18, 2022**

COMMITTEE OF THE WHOLE

Additional Information

1. Memorandum from Director – Engineering & Operations Kayla Dixon dated July 11, 2022 containing a recommendation relative to Award Contract 4, 2022 - Trails.

Pending the passage of the resolution at the Committee of the Whole meeting, the resolution will be presented for ratification at the City Council meeting to be held later in the evening and will require a two-thirds vote.

2. Memorandum from Director – Engineering & Operations Kayla Dixon dated July 11, 2022 containing a recommendation relative to Award Contract 7, 2022 Balmoral Street Reconstruction -Trails.

Pending the passage of the resolution at the Committee of the Whole meeting, the resolution will be presented for ratification at the City Council meeting to be held later in the evening and will require a two-thirds vote.

3. Background Information on Nuclear Waste Management Organization relative to deputation request.

New Business

1. Memorandum from City Clerk Krista Power, dated July 12, 2022 relative to Agenda & Meeting Management Software Update, for information.
2. Establishment of Committee of the Whole – Closed Session – July 25, 2022

The following resolution will be presented to Committee of the Whole for consideration:

“THAT a Committee of the Whole – Closed Session meeting be scheduled for Monday, July 25, 2022 at 4:30 p.m. in order to receive information pursuant to the Municipal Act (Section 239 (2)) relative to:

- (a) the security of the property of the municipality or local board;
- (c) a proposed or pending acquisition or disposition of land by the municipality or local board;
- (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose.”

/kp

MEMORANDUM

TO: Krista Power, City Clerk
FROM: Kayla Dixon, P. Eng., MBA, Director-Engineering & Operations
DATE: July 11, 2022
RE: Award Contract 4, 2022 Trails – Committee of the Whole July 18, 2022

Contract 4, 2022 includes the reconstruction of High Street which includes the installation of new sidewalk. This contract has been awaiting approval of Investing in Canada Infrastructure Program (ICIP) –Transit Stream funding in order to start the construction of the sidewalks. New sidewalk construction is estimated to cost approximately \$100,000 with about \$73,000 coming from ICIP. Confirmation of funding has been received.

Recommendation

Administration is recommending awarding the construction of the new pedestrian facilities for this project to the successful contractor for Contract 4, 2022, Nadin Contracting Ltd. The following resolution is presented for Council approval:

WITH RESPECT to the Memorandum from K. Dixon (Engineering & Operations) July 11, 2022, we recommend that the new sidewalk construction for Contract 4, 2022, be awarded to Nadin Contracting Ltd. who submitted the lowest tender for the entire project of \$2,982,581.89 [inclusive HST]; it being noted that the amount shown is based on estimated quantities; final payment for this contract will be based on measured quantities for the completed work;

AND THAT the General Manager of Infrastructure & Operations report significant variations in the Contract quantities to City Council;

AND THAT the Mayor and Clerk be authorized to sign all documentation related to this matter;

AND THAT any necessary bylaws be presented to City Council for ratification.

Background

Report R 56/2022 (Infrastructure & Operations-Engineering & Operations) - Contract 4, 2022- Sewer & Watermain II was withdrawn from the May 16, 2022 and June 6, 2022 Committee of the Whole.

A memorandum from K.Dixon dated June 24, 2022- Award Contract 4, 2022 Sewer & Watermain II Without Sidewalk was presented at the June 27, 2022 Committee of the Whole. The memo recommended that a partial scope of work for Contract 4, 2022 for Sewer & Watermain II that did not include construction of the sidewalk work on High Street, be awarded to Nadin Contracting Ltd.

KD

cc: EMT



**Engineering and
Operations Division**

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MEMORANDUM

TO: Krista Power, City Clerk
FROM: Kayla Dixon, P. Eng., MBA, Director- Engineering & Operations
DATE: July 11, 2022
RE: Award Contract 7, 2022 Balmoral Street Reconstruction Trails – Committee of the Whole July 18, 2022

The Balmoral Street Reconstruction capital construction contract has been awaiting approval of Investing in Canada Infrastructure Program – Transit Stream funding in order to start the multi use trail construction. The remainder of the construction work was awarded under Corporate Report 66/2022 and Memorandum from K. Dixon dated June 3, 2022. Confirmation of funding has been received.

Recommendation

Administration is recommending awarding the construction of the multi-use trails to the successful contractor for Contract 7, 2022, Bruno’s Contracting Thunder Bay Ltd. The following resolution is presented for Council approval:

WITH RESPECT to the Memorandum from K. Dixon (Engineering & Operations) July 11, 2022, we recommend that the multiuse trails for Contract 7, 2022, be awarded to Bruno’s Contracting Ltd. for an estimated cost of \$1,103,860.27 [inclusive of HST]; it being noted that the amount shown is based on estimated quantities; final payment for this contract will be based on measured quantities for the completed work;

AND THAT the General Manager of Infrastructure & Operations report significant variations in the Contract quantities to City Council;

AND THAT the Mayor and Clerk be authorized to sign all documentation related to this matter;

AND THAT any necessary bylaws be presented to City Council for ratification.

Background

At the May 2, 2022 Committee of the Whole, Report R 66/2022 (Engineering & Operations) – Contract 7, 2022 – Balmoral Street Reconstruction Phase II was presented and the resolution passed.

The ratification of Report R 66/2022 (Engineering & Operations) was deferred until the May 16th Committee of the Whole, and subsequently deferred until the June 6, 2022 Committee of the Whole.

A memorandum from K. Dixon dated June 3, 2022- Award Contract 7, 2022 Balmoral Street Reconstruction Without Trails was presented at the June 6, 2022 City Council. The memo recommended that a partial scope of work for Contract 7, 2022 be awarded to Bruno's Contracting Ltd.

KD

cc: EMT

Background Information on Nuclear Waste Management Organization

Presenters:

- Lise Morton is the Vice-President, Site Selection for the NWMO. In this role, her focus is working with Indigenous communities, municipalities and surrounding areas as NWMO moves towards selecting a site with informed and willing host communities. Prior to joining NWMO, Lise was the Vice-President, Nuclear Waste Management at Ontario Power Generation. She is an accomplished leader with over 32 years of experience in operations, maintenance and engineering roles. Lise has led teams in managing complex issues involving multi-faceted interfaces with regulators, governmental agencies, Indigenous groups, and internal and external stakeholders.
- Norman Sandberg is a Relationship Manager with the Nuclear Waste Management Organization working with municipalities and surrounding areas as NWMO moves towards selecting a site with informed and willing host communities. He brings a decade and a half of relationship building, communications and advocacy skills as a former municipal Councillor (Town of Collingwood). His six years as a Board member of the Association of Municipalities of Ontario (President 2010) and Ontario Small Urban Municipalities (Chair 2008-2010) have given him a unique understanding of municipal challenges/issues and sensitivity to establishing and maintaining solid municipal communications and liaison. Norman also has over 25 years of experience in municipal infrastructure renewal, asset management, and planned growth and development with a large municipal consulting engineering firm.

The following links to additional background information that may also be of interest to Council:

[Who We Are](#)

[What is used nuclear fuel?](#)

[Description of a Deep Geological Repository and Centre of Expertise for Canada's Used Nuclear Fuel](#)

[Indigenous Engagement](#)

[Safe and Secure Transportation of Canada's Used Nuclear Fuel](#)

[Preliminary Transportation Plan \(December 2021\)](#)

[Programs around the world for managing used nuclear fuel \(2020 update\)](#)

[About transporting Canada's used nuclear fuel \(video\)](#)



Memorandum

Office of the City Clerk
Fax: 623-5468
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TO: Members of Council
FROM: Krista Power, City Clerk
DATE: July 12, 2022
SUBJECT: **Agenda & Meeting Management Software Update**
Committee of the Whole – July 18, 2022

Please be advised that the Office of the City Clerk has begun the process of implementing the recently acquired meeting management software, E-Scribe, that will be used to produce the electronic agendas and minutes for Committee of the Whole, City Council and City Council (Public Meeting).

For the remainder of the current term, starting on July 25, 2022 Members of Council as well as the public will continue to receive the agendas in a PDF format as per usual. Although the new agenda and minutes will look slightly different, all Council and meeting procedures will remain the same in accordance with the Procedural By-law.

This software has greater usability, increased accessibility features and provides for a seamless background for clerks staff to compile agendas and minutes which we anticipate will increase efficiency for users across the corporation. E-Scribe is also fully integrated with our video recordings of meetings and time stamped for ease of public use.

Full implementation of the new software including a user-friendly public web portal will be launched with the first meeting of the new term of Council in November 2022. We look forward to launching this new software to the public in the coming months and working with users across the corporation to make a smooth transition to this new product.