



Memorandum

Office of the City Clerk
Fax: 623-5468
Telephone: 625-2230

TO: Members of Council
FROM: Krista Power, City Clerk
DATE: Friday, October 1, 2021
SUBJECT: **Additional Information/New Business**
Committee of the Whole/City Council – October 4, 2021

COMMITTEE OF THE WHOLE – SPECIAL SESSION

Establishment of Committee of the Whole – Closed Session

The following resolution will be presented to Committee of the Whole – Special Session in order to establish Committee of the Whole – Closed Session on October 4, 2021:

THAT a Committee of the Whole – Closed Session meeting be scheduled for Monday, October 4, 2021 at 5:30 p.m. for the purpose of educating or training the members relative to governance training, pursuant to the *Municipal Act* s. 239 (3.1).

COMMITTEE OF THE WHOLE

New Business

1. Report R 139/2021 (Community Services) Indoor Satellite Arena Spectator Capacity Limits
2. Establishment of Committee of the Whole - Closed Session – October 18, 2021

The following resolution will be presented to Committee of the Whole for consideration:

THAT a Committee of the Whole – Closed Session meeting be scheduled for Monday, October 18, 2021 at 5:30 p.m. in order to receive information relative to personal matters about an identifiable individual, including municipal or local board employees; and a proposed or pending acquisition or disposition of land by the municipality or local board.

CITY COUNCIL

Additional Information

1. September 27, 2021 City Council minutes
2. September 27, 2021 Committee of the Whole minutes
3. Memorandum from Councillor Peng You, dated September 29, 2021 requesting a Notice of Motion to Rescind – Report R 126/2020 – Council Composition

/lw



Corporate Report

DEPARTMENT/ DIVISION	Community Services	REPORT NO.	R 139/2021
DATE PREPARED	09/30/2021	FILE NO.	
MEETING DATE	10/04/2021 (mm/dd/yyyy)		
SUBJECT	Indoor Satellite Arena Spectator Capacity Limits		

RECOMMENDATION

For information only.

EXECUTIVE SUMMARY

This report is to provide Council with information on the operational impacts and financial implications associated with meeting proposed spectator capacity limits at indoor satellite arenas as reflected in Council resolution presented at September 27 Committee of the Whole meeting.

DISCUSSION

Arena Spectator Capacity Limits

Council directed the following spectator capacity limits at indoor satellite arenas as per Ontario Regulation 364/20: Rules for Areas at Step 3 and at the Roadmap Exit under the Reopening Ontario (A Flexible Response to COVID-19) Act (2020):

Neebing Arena – 94
Grandview Arena – 102
Delaney Arena – 110
Current River Arena – 155
Port Arthur Arena – 308.

Current Operating Standards for Satellite Indoor Arenas

The primary operating hours for the City’s 5 satellite arenas (a maximum of 72 hours/week per site), are:

- 4 pm to 12 am weekdays;
- 8 am – 12 am weekends.

Ice bookings are typically available on an hourly basis (50 minute ice time; 10 minute flood). Additional ice bookings during weekday daytime hours are based on requests from users and consideration of arena maintenance schedules and staffing capacity. No capacity limits have been established for 'on ice' participants.

Participants are requested: to arrive 20 minutes prior to ice booking time, dressed for their activity (save helmets/skates), avoid bringing large equipment bags into the facility (with exceptions for goalies). Users are assigned access to up to 2 dressing rooms for 15 minutes pre and post their ice booking, where feasible, and are to rotate through the dressing room, respecting posted dressing room capacity limits (typically 5 – 7 at a time).

There are currently no buffers between hourly ice bookings. This means that for 35 minutes of every hour, there is overlap between user groups and accompanying spectators entering, using and exiting the arena.

Requirements for Areas under Step 3 of Provincial Roadmap to Reopen

Under the regulations, businesses must:

- actively screen all individuals entering the facility, including recording name and contact information
- confirm proof of vaccination and government issued identification for adults 18+ years and children 12+ years not actively participating in organized sport
- confirm proof of vaccination and government issued identification for all individuals 12+ years of age attending the arena for the purpose of coaching, officiating, and volunteering (per instruction of the local Medical Officer of Health issued September 29, in effect as of October 14)
- conduct enhanced cleaning/disinfection of 'high touch' areas within the facility including door knobs, railings, washroom sink taps, waste pick up in dressing rooms, etc.
- have safety plans that demonstrate compliance for: screening, physical distancing, masks, cleaning and disinfecting, and preventing and controlling crowding in the facility and any line ups inside or outside the facility, and mitigate the risk of any interactive activities that may take place at the business.

Physical distancing is required for everyone in the facility unless:

- they are with a caregiver or members of the same household
- 'on the ice' engaged in an athletic or fitness activity
- a seated spectator.
- passing in a narrow hallway, provided they are wearing a mask.

Physical distancing is required in common, public areas, inside and outside of the facility, including a vestibule/foyer, concessions, dressing rooms, and public washrooms. These areas are quite small at our satellite arenas, often accommodating under 10 individuals at a time, including participants, staff and members of the public.

Masks are required for everyone in all areas of the facility in the facility unless:

- actively playing sport

- temporarily removed to consume food or drink
- medically exempt
- under 2 years of age.

The budgeted onsite staff complement for implementing the above in addition to regular rink operations duties at each satellite arena is 1 Facility Operator and 2 COVID-19 Cleaner/Screeners non-affiliate positions per facility per ice booking at one entrance (one time COVID-19 expansion). The actual number of staff (head count) to meet current requirements is approximately 50 due to the part-time nature of the work and the individual availability of staff.

Anticipated Needs – Increased Arena Spectator Capacity

In response to concerns received from users regarding an indoor satellite arena spectator capacity limit of 45, Administration issued an online survey to 156 contacts representing 80+ ice user groups to identify instances requiring increased spectator limits.

As of the writing of this report, 24 responses representing 22 user groups suggest the following:

- 10 (45%) organizations require higher spectator limits for some ice times
- 3 (14%) require higher limits for all ice times (all are minor hockey)
- 9 (41%) do not require higher limits.

Of the 10 organizations requesting higher limits for some ice times:

- All require higher limits for special events (games, shows, tournaments)
- 3 require higher limits for activities for younger age groups
- 1 requires higher limits for school-based activities.

Typical spectator attendance noted:

- Games – 60-200 (varies by organization)
- Ice show – 50
- Tournaments – 70-350 (exceeds current maximum spectator capacity limit)
- Practices – 20-100
- Classroom & SSSAA – 15-50.

Implementing Increased Spectator Capacity Limits

Increasing Facility Entrance Points

To support increased spectator capacity limits and comply with the regulations, taking into consideration timing and traffic flow through the facility, Administration has reviewed potential additional facility entrance points for each satellite arena.

Consultation with Fire Services and Facilities Management and consideration of the specific physical attributes, both inside and outside of the arena sites, suggests the feasibility of adding

one additional entrance per facility (Current River site subject to additional review). The implementation of these additional entrances will require increased winter control/maintenance.

One additional entrance per facility would be able to facilitate entry for the anticipated spectator attendance for the majority of rentals. Activities that require spectators in excess of the feasible entrance capacity and anticipated screening time (up to 85 per entrance per ice booking assuming arrival 20 minutes prior to start) will need to be scheduled with appropriate buffers around the activity to accommodate higher capacity limits through the available entrances. The requirement for increased buffer times will negatively impact ice rental revenues.

Increased Human Resource Requirements

Accommodation of additional facility entrances to accommodate increased spectator capacities and comply with regulations will require additional human resources. Administration is working on 3 different options to meet these increased human resource needs through the use of: i) non-affiliate staff; ii) external contracted security; and, iii) volunteers.

Resourcing 1 additional entrance at each of 5 sites for all evening/weekend hours for 11 weeks (mid-October to end of December 2021) would require 4.35 FTEs (7,920 hours). Assuming a reduced requirement based on ice user feedback received to date that the need for increased spectator capacity limits is approximately 60% of ice time, 2.61 FTEs (4,752 hours) would be required.

The actual human resource requirements are subject to change based on clarification of needs received from user groups.

Recruitment/Assignment of Staff, Contracted Security and/or Volunteers

Administration has been actively recruiting for the non-affiliate COVID-19 Screener/Cleaner position and continues to encounter challenges in meeting our minimum staffing requirements. Administration is currently implementing a targeted recruitment campaign to seasonal City workers whose current work term is coming to an end in an effort to address staffing gaps.

Other options to fill staffing gaps include the potential use of external contracted security and/or the use of volunteers. The costs to engage external contracted security are approximately 59% higher than the use of non-affiliate staff. During the summer months, feedback from external contracted security providers indicated that they also had resourcing limitations.

The City is responsible for adhering to COVID regulations in City-owned/operated facilities. Current legislation and guidance provides that the “person responsible for a business or organization”, in this case the City, is responsible for requiring from each patron, upon entry at a facility, proof of identification and vaccination.

Screeners are the first point of contact for the participants and general public entering these facilities. They are tasked with a challenging role of granting or denying entry to the facility based on active screening, proof of identification and vaccination requirement, and capacity

limits. They are reviewing confidential personal and medical information for both participants and members of the general public that are accessing these public facilities.

The Ontario Recreation Facilities Association (ORFA) has issued a risk management checklist for COVID-19 Facility Screener positions which details the obligations of facility owners/operators in awareness of legal obligations under the Occupational Health and Safety Act. The training requirements are extensive including training on the risks, hazards and best protection methods for protection from COVID-19, workplace violence and harassment, Workplace Hazardous Materials Information System (WHMIS), the Accessibility for Ontarians for Disabilities Act (AODA), information privacy requirements, as well as job-specific training such as the requirements and exceptions for proof of identification and vaccination.

Based on the above, Administration recommends that the engagement of volunteers to participate in the screening and/or proof of vaccination process for the arenas be through the targeted recruitment of volunteers in consultation with user groups. Interested, available and qualified volunteers would be on-boarded, trained, scheduled, and supervised as City of Thunder Bay volunteers. This approach allows for optimal service integration with City staff and takes advantage of existing City volunteer management tools, insurance, etc. Administration has developed a draft volunteer program/work plan. The implementation of this program from recruitment to the active use of volunteers could take up to 8 weeks: identifying actual need for volunteers and recruitment/onboarding in consultation with user groups (weeks 1 – 6); training (weeks 4 – 7); scheduling (weeks 7 – 8).

All of the above, regardless of the type of human resource used to meet requirements, require ongoing recruitment, training, scheduling and supervision of 50-100+ individuals that are not typically included in the staffing complement for satellite arena operations. Based on a favourable variance of approximately \$30K within the 2021 indoor arena operating budget, Administration is assigning a temporary full-time coordinator to support the implementation of human resource requirements for existing and increased spectator capacity limits.

FINANCIAL IMPLICATION

Resourcing the implementation of increased spectator capacity limits will vary based on assumptions regarding when increased spectator capacities are required and the type of human resources assigned to meet the need.

Appendix A – “Human Resourcing Options/Financial Implications - Satellite Indoor Arena Increased Spectator Capacity Limits” provides a range of financial implications based on human resourcing option, time frame, and assumptions regarding need (60% or 100% prime time ice). It is likely that the final resourcing plan will include a combination of the human resource options - non-affiliate, external contracted security and/or use of volunteers. However, it is challenging to predict at this time what the final mix will be.

Preliminary estimates for the remainder of 2021 suggest approximate additional costs could range from under \$75,000 to over \$223,740 depending on actual need for increased capacity and whether non-affiliate or external contracted security staff are engaged. The use of volunteers,

while an option, could take up to 8 weeks to implement. Reporting of actual 2021 expenses will be reflected in future operating budget variance reports.

Should current regulations and additional point of entry requirements carry forward into 2022, costs could range from under \$123,500 to over \$299,920 for January-March, the remainder of the 2021-2022 ice season. The draft 2022 operating budget will be updated to reflect revised service levels.

CONCLUSION

Administration will continue activities to boost resourcing capacity to support increased spectator capacity limits at satellite arenas in compliance with the Rules at Step 3 of the provincial framework for reopening.

Achieving increased capacity limits while maintaining compliance with the regulations is expected to exceed approved 2021 arena budgets. The overall financial implication will depend on actual additional capacity requirements and the final mix of non-affiliate staff, external contracted security, and/or volunteers engaged to meet resourcing needs.

BACKGROUND

At the September 27, 2021 Committee of the Whole meeting, Council passed a motion to increase the spectator capacity limits at indoor satellite arenas as permitted under Ontario Regulation 364/20: Rules for Areas at Step 3 and at the Roadmap Exit, that 50% of the ‘usual seating area’ capacity be established as 94 – 308, depending on the specific site, and that Administration report back on October 4 regarding the operational impacts and increased costs related to these spectator capacity limits, and that Administration continue to communicate with key stakeholders.

Calculation of Arena Spectator Capacity Limits

The Step 3 rules prescribe that the overall spectator capacity for businesses that have a designated spectator area is limited to 50% of the ‘usual indoor seating’ capacity or 10,000, whichever is less. The Step 3 rules do not provide a formula to calculate the ‘usual indoor seating’ capacity for the fixed bleacher style of seating at our satellite indoor arenas. The above upset spectator capacity limits are based on applying an article in the Fire Code that specifies 0.6 square metres per person to 50% of the available spectator area of the facility adjusting for any reductions of space not available for seating (ie. stairs, pillars, and in some instances, bench space required to serve for dressing room overflow).

In addition to the above spectator capacity limits, businesses must have safety plans that demonstrate compliance for: screening, physical distancing, masks, cleaning and disinfecting, and preventing and controlling crowding in the facility and in any line ups inside or outside the facility, and mitigate the risk of any interactive activities that may take place at the business.

Based on priority needs of ice users, current staffing resources, and to achieve compliance with regulations, Administration recommended an upset satellite indoor arena spectator capacity of 45 (a total of 85 individuals per booking including 40 on ice participants) on a regular basis. On an exceptional basis, requests from users to exceed this limit would be considered for tournaments/special events, contingent on the development of an event safety plan support from the contract holder, and potential additional requirements.

REFERENCE MATERIAL ATTACHED:

Appendix A – “Human Resourcing Options/Financial Implications - Satellite Indoor Arena Increased Spectator Capacity Limits”

PREPARED BY: Kelly Robertson (General Manager, Community Services), Leah Prentice (Director, Recreation and Culture)

THIS REPORT SIGNED AND VERIFIED BY: (NAME OF GENERAL MANAGER) Kelly Robertson, General Manager, Community Services	DATE: Oct. 1/21
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**Appendix A – Human Resourcing Options/Financial Implications –
Satellite Indoor Arena Increased Spectator Capacity Limits**

Below is an estimate of the potential additional screener/cleaner requirements/costs associated with 3 different human resource options to support compliance with COVID-19 regulations (active screening, physical distancing, masking, enhanced cleaning/disinfection, etc.) at 5 satellite indoor arena sites with increased spectator capacity limits. The costing below for each option assumes the specific option is used to address all required hours. The actual resourcing solution will likely be a combination of the 3 options and will vary based on spectator requirements. Due to lead time to implement a volunteer program, use of non-affiliate staff and external contracted security will be prioritized options in the immediate term.

Human Resource Option/Time Frame	Mid October to December 31/21 (2 positions/entrance, 11 weeks, 5 additional entrances, 72 hours per week)		January 1 – March 22, 2022 (2 positions/entrance, 13 weeks, 5 additional entrances, 72 hours per week)	
	Required 60% Prime Time Ice (4,752 hours; 2.61 FTEs)	Required 100% Prime Time Ice (7,920 hours; 4.35 FTEs)	Required 60% Prime Time Ice (5,616 hours; 3.09 FTEs)	Required 100% Prime Time Ice (9,360 hours; 5.14 FTEs)
Coordination of Human Resources	\$30,000 (existing capacity)		\$35,500 (new requirement)	
Non-affiliate (\$15.70/hr including benefits)	\$74,606	\$124,344	\$88,171	\$146,952
External Contracted Security (\$28.25/hr including HST)	\$134,244	\$223,740	\$158,652	\$264,420
Volunteers (will require up to 8 week lead time)	N/A	N/A	N/A	N/A



MEETING: City Council

DATE: Monday, September 27, 2021

Reference No. CC 25/52

OPEN SESSION in the S.H. Blake Memorial Auditorium 11:11 pm.

City Council

Chair: Mayor Bill Mauro

PRESENT:

Councillor Albert Aiello
Councillor Brian Hamilton
Councillor Kristen Oliver

ELECTRONIC PARTICIPATION:

Mayor Bill Mauro
Councillor Mark Bentz
Councillor Andrew Foulds
Councillor Cody Fraser
Councillor Trevor Giertuga
Councillor Rebecca Johnson
Councillor Aldo Ruberto
Councillor Peng You

OFFICIALS:

Dana Earle, Deputy City Clerk
Flo-Ann Track, Council & Committee Clerk

OFFICIALS – ELECTRONIC PARTICIPATION

Norm Gale, City Manager
Patty Robinet, City Solicitor
Linda Evans, General Manager – Corporate Services
& Long Term Care & City Treasurer
Kerri Marshall, General Manager – Infrastructure &
Operations
Karen Lewis, General Manager – Development &
Emergency Services
Kelly Robertson, General Manager – Community
Services
Tracie Smith, Director – Strategic Initiatives &
Engagement

OPENING CEREMONIES

One Minute of Silence

DISCLOSURES OF INTEREST

Aside from those disclosures already recorded in the previous minutes as presented here, no further disclosures of interest were announced.

CONFIRMATION OF AGENDA

Confirmation of Agenda - September 27, 2021 - City Council

MOVED BY: Councillor Rebecca Johnson

SECONDED BY: Councillor Andrew Foulds

WITH RESPECT to the September 27, 2021 City Council meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

MINUTES OF PREVIOUS MEETINGS

City Council Minutes

The Minutes of the following Meetings of the Thunder Bay City Council, to be confirmed:

1. The Thunder Bay City Council held on September 13, 2021, distributed separately on Thursday, September 23, 2021
2. The Thunder Bay City Council (Public Meeting) held on September 20, 2021, distributed separately on Thursday, September 23, 2021

MOVED BY: Councillor Andrew Foulds

SECONDED BY: Councillor Aldo Ruberto

THAT the Minutes of the following Meetings of the Thunder Bay City Council, be confirmed:

1. The Thunder Bay City Council held on September 13, 2021;
2. The Thunder Bay City Council (Public Meeting) meeting held on September 20, 2021.

CARRIED

REPORTS OF COMMITTEES, BOARDS AND OUTSIDE AGENCIES

Committee of the Whole Minutes

The Minutes of the following Committee of the Whole meeting(s), to be adopted:

1. September 13, 2021 Committee of the Whole, distributed separately on Thursday, September 23, 2021.

City Council – September 27, 2021

2. September 20, 2021 Committee of the Whole, distributed separately on Thursday, September 23, 2021.

MOVED BY: Councillor Rebecca Johnson
SECONDED BY: Councillor Brian Hamilton

THAT the Minutes of the following Committee of the Whole meeting(s), be adopted:

1. September 13, 2021 Committee of the Whole.
2. September 20, 2021 Committee of the Whole.

CARRIED

Ratifying Resolution - September 27, 2021

The Deputy City Clerk advised that the resolution previously adopted by Committee of the Whole held earlier in the evening relative to the above noted required ratification by Council. Under Council's policy a two-thirds vote of Council was necessary.

MOVED BY: Councillor Albert Aiello
SECONDED BY: Councillor Kristen Oliver

THAT the following ratifying resolutions be introduced, read, dealt with individually:

1. Satellite Indoor Ice Rink Spectator Capacity Limits

CARRIED

NEW BUSINESS

Committee of the Whole Minutes

The Minutes of the following Committee of the Whole meeting, to be adopted:

1. September 21, 2021 Committee of the Whole - Closed Session, distributed separately on Thursday, September 23, 2021.

MOVED BY: Councillor Rebecca Johnson
SECONDED BY: Councillor Peng You

THAT the Minutes of the following Committee of the Whole meeting, be adopted:

1. September 21, 2021 Committee of the Whole – Closed Session

CARRIED

CONFIRMING BY-LAW

BL 67/2021 - Confirming By-law - September 27, 2021

A By-law to confirm the proceedings of a meeting of Council, this 27th day of September, 2021.

Confirming By-law Resolution - September 27, 2021 - City Council

MOVED BY: Councillor Brian Hamilton

SECONDED BY: Councillor Andrew Foulds

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Mayor and Clerk, sealed and numbered:

1. A By-law to confirm the proceedings of a meeting of Council, this 27th day of September, 2021

By-law Number: BL 67/2021

CARRIED

ADJOURNMENT

The meeting adjourned at 11:20 pm.

Mayor

Deputy City Clerk



MEETING: Committee of the Whole

DATE: Monday, September 27, 2021 *Reference No. COW 38/52*

CLOSED SESSION via MS Teams 5:30 p.m.

Committee of the Whole - Closed Session
Chair: Councillor Aldo Ruberto

PRESENT:

Councillor Albert Aiello
Councillor Brian Hamilton
Councillor Kristen Oliver

OFFICIALS:

Dana Earle, Deputy City Clerk
Krista Power, City Clerk

ELECTRONIC PARTICIPATION:

Mayor Bill Mauro
Councillor Mark Bentz
Councillor Andrew Foulds
Councillor Cody Fraser
Councillor Trevor Giertuga
Councillor Rebecca Johnson
Councillor Aldo Ruberto
Councillor Peng You

OFFICIALS – ELECTRONIC PARTICIPATION

Norm Gale, City Manager
Patty Robinet, City Solicitor
Karen Lewis, Acting City Manager
Linda Evans, General Manager – Corporate Services
& Long Term Care & City Treasurer

DISCLOSURES OF INTEREST

REPORTS OF MUNICIPAL OFFICERS

Legal Matter

Report 2021CLS.033 (Legal Services) relative to the above noted was distributed to City Council, City Manager, City Solicitor, General Manager - Corporate Services & Long-Term Care & City Treasurer only.

Deputy City Solicitor Dawne Latta entered the meeting room via MS Teams, provided an overview relative to the above noted and responded to questions.

Committee of the Whole – September 27, 2021

City Clerk Krista Power responded to questions.

Deputy City Clerk Dana Earle responded to questions.

Dawne Latta left the meeting room.

Property Related Matter

General Manager - Development & Emergency Services Karen Lewis and Manager - Realty Services Joel DePeuter entered the meeting room via MS Teams.

Joel DePeuter provided an overview relative to the above noted and responded to questions.

Karen Lewis responded to questions.

OPEN SESSION in S.H. Blake Memorial Auditorium at 6:31 p.m.

Committee of the Whole - Administrative Services Session

Chair: Councillor Mark Bentz

PRESENT:

Councillor Albert Aiello
Councillor Brian Hamilton
Councillor Kristen Oliver

OFFICIALS:

Dana Earle, Deputy City Clerk
Krista Power, City Clerk
Flo-Ann Track, Council & Committee Clerk

ELECTRONIC PARTICIPATION:

Mayor Bill Mauro
Councillor Mark Bentz
Councillor Andrew Foulds
Councillor Cody Fraser
Councillor Trevor Giertuga
Councillor Rebecca Johnson
Councillor Aldo Ruberto
Councillor Peng You

OFFICIALS – ELECTRONIC PARTICIPATION

Norm Gale, City Manager
Patty Robinet, City Solicitor
Linda Evans, General Manager – Corporate Services & Long Term Care & City Treasurer
Kerri Marshall, General Manager – Infrastructure & Operations
Karen Lewis, General Manager – Development & Emergency Services
Kelly Robertson, General Manager – Community Services
Tracie Smith, Director – Strategic Initiatives & Engagement
Kayla Dixon, Director – Engineering & Operations
Matt Szybalski, Manager – Archives, Records & Privacy
Laurie Abthorpe, Heritage Researcher

Committee of the Whole – September 27, 2021

DISCLOSURES OF INTEREST

CONFIRMATION OF AGENDA

Confirmation of Agenda - September 27, 2021 - Committee of the Whole

MOVED BY: Councillor Rebecca Johnson
SECONDED BY: Councillor Brian Hamilton

WITH RESPECT to the September 27, 2021 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

PRESENTATIONS

Doors Open Thunder Bay 2020

Memorandum from Manager - Archives, Records & Privacy Matt Szybalski dated September 13, 2021 requesting that the Heritage Advisory Committee appear before Committee to provide a PowerPoint presentation relative to the above noted.

Heritage Researcher Laurie Abthorpe appeared before Committee via MS Teams, provided a PowerPoint presentation and responded to questions.

Matt Szybalski responded to questions.

Community Economic Development Commission Annual Report

Correspondence from Chair - Community Economic Development Commission Peter Marchl dated September 14, 2021 requesting to provide a presentation relative to the above noted.

Chief Executive Officer - Community Economic Development Commission Eric Zakrewski appeared before Committee via MS Teams, provided a PowerPoint presentation and responded to questions.

MTO Highway 61 Preliminary Design Study Arthur Street South to Loch Lomond Road

At the September 20, 2021 Committee of the Whole Meeting City Clerk Krista Power advised that this item was withdrawn from the agenda and will be re-presented on September 27, 2021.

Memorandum from Director - Engineering & Operations Kayla Dixon dated September 14, 2021 requesting an opportunity to provide a presentation relative to the above noted.

Committee of the Whole – September 27, 2021

Professional Engineer - BT Engineering Steve Taylor, and Senior Project Manager - Ministry of Transportation Ontario Kevin Saunders appeared before Committee via MS Teams, provided a PowerPoint presentation and responded to questions.

REPORTS OF COMMITTEES, BOARDS AND OUTSIDE AGENCIES

Crime Prevention Council Minutes

Minutes of Meeting 02-2021 of the Crime Prevention Council held on March 17, 2021, for information.

Inter- Governmental Affairs Committee Minutes

Minutes of Meeting 05-2021 of the Inter-Governmental Affairs Committee held on June 14, 2021, for information.

REPORTS OF MUNICIPAL OFFICERS

2022 Municipal Election - Question on the Ballot - Composition of Council

Report R 129/2021 (City Manager's Office - Office of the City Clerk) relative to the above noted was distributed separately Thursday, September 23, 2021, for information.

PETITIONS AND COMMUNICATIONS

Outstanding Item - Thunder Bay Event and Convention Centre, Proposed Next Steps

Memorandum from City Manager Norm Gale dated September 10, 2021 recommending that Outstanding Item 2015-037-ADM, Thunder Bay Event and Convention Centre - Proposed Next Steps, be removed from the outstanding list.

MOVED BY: Councillor Brian Hamilton

SECONDED BY: Councillor Albert Aiello

WITH RESPECT to the Memorandum from City Manager Norm Gale dated September 10, 2021, we recommend that Outstanding Item 2015-037-ADM Thunder Bay Event and Convention Centre, Proposed Next Steps be removed from the outstanding list.

CARRIED

Committee of the Whole – September 27, 2021

Outstanding Item – Waterfront District BIA - Application for Tourism Designation

Memorandum from Director Strategic Initiatives & Engagement Tracie Smith dated September 13, 2021 recommending that Outstanding Item 2017-010, Waterfront District BIA - Application for Tourism Designation, be removed from the Outstanding List.

MOVED BY: Councillor Brian Hamilton
SECONDED BY: Councillor Kristen Oliver

WITH RESPECT to the memorandum from Director Strategic Initiatives & Engagement Tracie Smith, we recommend that Outstanding Item No. 2017-010, Waterfront District BIA - Application for Tourism Designation, be removed from the Outstanding List.

CARRIED

Outstanding Items - Prince Arthur's Landing - Proposed Interim Operating Plan and Waterfront Master Plan

Memorandum from General Manager - Community Services Kelly Robertson dated September 10, 2021 recommending that two items on the outstanding list be referred to the Waterfront Development Committee as the scope of work aligns with the responsibilities of the Committee as established in its Terms of Reference.

MOVED BY: Councillor Rebecca Johnson
SECONDED BY: Councillor Brian Hamilton

WITH RESPECT to the Memorandum from General Manager – Community Services Kelly Robertson dated September 10, 2021, we recommend that Outstanding Item Nos. 2012-004-CS - Prince Arthur's Landing - Proposed Interim Operating Plan, and 2015-034-CS - Waterfront Master Plan be removed from the Outstanding List and referred to the Waterfront Development Committee.

CARRIED

Outstanding Item – Cultural Awareness and Walk-a-Mile Training

Memorandum from Director Strategic Initiatives & Engagement Tracie Smith dated September 13, 2021 recommending that Outstanding Item 2019-004, Cultural Awareness and Walk-a-Mile Training be removed from the Outstanding List.

Committee of the Whole – September 27, 2021

MOVED BY: Councillor Rebecca Johnson
SECONDED BY: Councillor Kristen Oliver

WITH RESPECT to the memorandum from Director Strategic Initiatives & Engagement Tracie Smith, we recommend that Outstanding Item No. 2019-004, Cultural Awareness and Walk-a-Mile Training, be removed from the Outstanding List.

CARRIED

Outstanding List – Historical Items - Second Update

Memorandum from City Manager Norm Gale dated September 1, 2021 providing an update relative to the City Council Outstanding Items List.

MOVED BY: Councillor Rebecca Johnson
SECONDED BY: Councillor Albert Aiello

WITH RESPECT to the Memorandum from City Manager Norm Gale dated September 1, 2021, we recommend that dates for outstanding list items with either no date included in the original resolution or whose date has lapsed be amended;

AND THAT the report back date for Outstanding Item 2009-015-INO - Temporary Street Closures for Special Events be revised to on or before December 6, 2021;

AND THAT the report back date for Outstanding Item 2014-002-INO - Residential Wattage Reduction Report be revised to on or before March 3, 2025;

AND THAT the report back date for Outstanding Item 2017-029-INO – Request to Save Trees on City Property be revised to on or before March 7, 2022;

AND THAT the report back date for Outstanding Item 2021-100-INO - Private Lead Water Service Replacement – Loan Program Update be revised to on or before December 6, 2021;

AND THAT the report back date for Outstanding Item 2010-015-CS - Affordable Access to Recreation for Ontarians be revised to on or before December 6, 2021;

AND that the report back date for Outstanding Item 2013-010-CS - Prince Arthur’s Landing Phase 1 – Project Update and Final Capital Works – Project Update 2013 & December 2014 be revised to on or before December 6, 2021;

AND THAT the report back date for Outstanding Item 2014-044-CS - Action Plan & Capital Strategy – Fort William Gardens Future Use be revised to October 4, 2021;

AND THAT the report back date for Outstanding Item 2014-040-DEV - Restricting Access from Neebing Avenue to Arthur Street Marketplace be revised to on or before October 18, 2021;

AND THAT the report back date for Outstanding Item 2009-028-ADM - Landfill Gas Generation

Committee of the Whole – September 27, 2021

Project be revised to on or before March 28, 2022;

AND THAT the report back date for Outstanding Item 2018-009-ADM, Clean - Green and Beautiful Policy Review be revised to on or before December 20, 2021.

CARRIED

Infrastructure Project Priority List

Memorandum from General Manager - Corporate Services & Long Term Care & City Treasurer Linda Evans dated September 22, 2021 relative to the above noted was distributed separately on Thursday, September 23, 2021.

OUTSTANDING ITEMS

Outstanding List for Administrative Services as of September 14, 2021

Memorandum from City Clerk Krista Power dated September 14, 2021 providing the Administrative Services Outstanding Items List, for information.

NEW BUSINESS

Satellite Indoor Ice Rink Spectator Capacity Limits

Memorandum from Councillor Albert Aiello dated September 17, 2021 containing a motion relative to the above noted was distributed separately on Thursday, September 23, 2021.

Correspondence from Deputant Lex MacArthur received September 17, 2021 requesting to appear before Committee to provide a deputation relative to the above noted, distributed separately on Thursday, September 23, 2021.

Correspondence from Dr. Michael Scott received September 17, 2021 requesting to appear before Committee to provide a deputation relative to the above noted, distributed separately on Thursday, September 23, 2021.

Deputant Lex MacArthur appeared before Committee via MS Teams.

Dr. Michael Scott appeared before Committee via MS Teams.

The Deputy City Clerk advised that the resolution relative to the above noted would be presented for ratification at the City Council meeting to be held later in the evening and would require a two-thirds vote.

Committee of the Whole – September 27, 2021

MOVED BY: Councillor Albert Aiello
SECONDED BY: Councillor Kristen Oliver

WITH RESPECT to the Memorandum from Councillor Albert Aiello dated September 17, 2021, we recommend that the usual indoor spectator capacity limits be increased as permitted in Ontario Regulation 364/20 Rules for Areas at Step 3 and at the Roadmap Exit Step relating to facilities used for indoor or outdoor sports and recreational fitness activities;

AND THAT 50% of the usual indoor seating capacity limits for spectators be set as follows which meets the standards as set by Ontario Regulation 364/20:

Port Arthur Arena – 308
Current River Arena – 155
Delaney Arena – 110
Neebing Arena – 94
Grandview – 102

AND THAT Administration report back to City Council on October 4, 2021, should there be increased costs relating to service delivery or operational issues meeting the above spectator capacity limits;

AND THAT Administration continue to communicate with key stakeholders;

AND THAT any necessary by-laws be presented to City Council for ratification.

Referral Resolution - Satellite Indoor Ice Rink Spectator Capacity Limits

MOVED BY: Councillor Andrew Foulds
SECONDED BY: Mayor Bill Mauro

WITH RESPECT to the Memorandum from Councillor Albert Aiello dated September 17, 2021, we recommend that the motion be referred to Administration to provide financial and staffing resource requirements to increase spectator capacity limits at indoor ice rinks;

AND THAT Administration report back on October 4, 2021.

LOST

11:00 p.m. Resolution

During the discussion of the above noted item the following resolution was presented.

MOVED BY: Councillor Aldo Ruberto
SECONDED BY: Mayor Bill Mauro

THAT the hour being 11 o'clock, we continue with the business at hand.

CARRIED

A re-vote was requested on the Referral Resolution - Satellite Indoor Ice Rink Spectator Capacity Limits.

Referral Resolution - Satellite Indoor Ice Rink Spectator Capacity Limits

MOVED BY: Councillor Andrew Foulds
SECONDED BY: Mayor Bill Mauro

WITH RESPECT to the Memorandum from Councillor Albert Aiello dated September 17, 2021, we recommend that the motion be referred to Administration to provide financial and staffing resources requirements to increase spectator capacity limits at indoor ice rinks;

AND THAT Administration report back on October 4, 2021.

LOST

Satellite Indoor Ice Rink Spectator Capacity Limits

MOVED BY: Councillor Albert Aiello
SECONDED BY: Councillor Kristen Oliver

WITH RESPECT to the Memorandum from Councillor Albert Aiello dated September 17, 2021, we recommend that the usual indoor spectator capacity limits be increased as permitted in *Ontario Regulation 364/20 Rules for Areas at Step 3 and at the Roadmap Exit Step* relating to facilities used for indoor or outdoor sports and recreational fitness activities;

AND THAT 50% of the usual indoor seating capacity limits for spectators be set as follows which meets the standards as set by Ontario Regulation 364/20:

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AND THAT Administration report back to City Council on October 4, 2021, should there be increased costs relating to service delivery or operational issues meeting the above spectator capacity limits;

Committee of the Whole – September 27, 2021

AND THAT Administration continue to communicate with key stakeholders;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

ADJOURNMENT

The meeting adjourned at 11:10 p.m.

Memorandum

Office of the City Clerk
Fax: 623-5468
Telephone: 625-2230

TO: Krista Power, City Clerk

FROM: Councillor Peng You

DATE: September 29, 2021

SUBJECT: Notice of Motion to Rescind – Report 126/2020 – Council Composition
City Council – October 4, 2021

In accordance with the procedural rules of City Council (By-law 51/2021), please present a Notice of Motion to Rescind the direction approved via Report 126/2020 relative to Council Composition for introduction at the October 4, 2021 City Council meeting and to be brought forward for debate at the October 25, 2021 City Council meeting.

Report 126/2020 (City Manager's Office – Office of the City Clerk), approved at Committee of the Whole on November 23, 2020, and ratified by City Council on December 7, 2020, authorized the Office of the City Clerk to begin a Review of Council Composition and Ward Boundaries in 2023, to be completed in time for the 2026 Municipal Election.

The purpose of this Notice of Motion to Rescind is to cancel the direction relative to Report 126/2020. This includes the decision to proceed with a public consultation process on composition of council and ward boundaries in addition to the development of a citizen committee and data and research analysis.

It is my belief that such a consultation would not provide council with sufficient information to make a determination of the will of the electorate in the matter of the elimination of the ward system. On the other hand, I believe my plebiscite question will provide us with some definitive answers about the issue, one that has been the subject of considerable debate in the community for decades.

We have seen informal media polls that make it clear the public wants to see city council reduced in size. Councillors are also aware there is an appetite among voters to see a smaller, more efficient council. Holding a plebiscite in 2022 will give council clear direction to make changes during the next term of council so that they can be implemented for the 2026 election.

Following the passing of the Notice of Motion to Rescind this direction, it is my plan to move forward with a motion to Council in November 2021 asking Council to consider adding the following question to the ballot for the 2022 Municipal Election in order to meet all legislative deadlines and fulfil the associated process.

“Are you in favour of a smaller City Council, consisting of eight members of council elected at-large and one mayor elected at-large?”