

Memorandum

TO: Members of Council
FROM: Krista Power, City Clerk
DATE: Friday, August 19, 2022
SUBJECT: **Additional Information/New Business
City Council (Public Meeting)/Committee of the Whole/City Council –
August 22, 2022**

CITY COUNCIL (PUBLIC MEETING)

Additional Information

1. Memorandum from Planner II Jillian Fazio, dated August 17, 2022 referencing correspondence received relative to R 147/2022 – Zoning By-law Amendment Application at 1151 Alpine Place. **(Distributed separately to Members of Council and City Manager only)**

COMMITTEE OF THE WHOLE

Additional Information

1. Please be advised that the CEDC will be providing 2 consecutive, 10 minute presentations at Committee of the Whole. The Annual Presentation followed by The 2023-2025 Strategic Plan.
2. Memorandum from Sport & Community Development Supervisor Paul Burke, dated August 17, 2022 relative to Ice Allocation Policy.
3. Confidential memorandum from Manager - Billing & Collection Services Chantal Harris, dated July 29, 2022 relative to Report R 118/2022 (Corporate Services & Long Term Care - Revenue) Application for Cancellation, Reduction Or Refund of Taxes Under Section 357 Of The Municipal Act **(Distributed separately to Members of Council, General Manager - Corporate Services & Long Term Care, City Manager and City Solicitor only.)**
4. Confidential Memorandum from Manager - Billing & Collection Services Chantal Harris dated July 29, 2022 relative to Report R 119/2022 (Corporate Services & Long Term Care - Revenue) Application For Cancellation, Reduction or Refund of Taxes Re: Section 358 of the Municipal Act **(Distributed separately to Members**

of Council, General Manager - Corporate Services & Long Term Care, City Manager and City Solicitor only.)

CITY COUNCIL

Additional Information

1. By-law 92/2022 – A By-law to remove a Holding Symbol pursuant to Section 36 of the Planning Act R.S.O., as amended (234 Thompson Road).
2. Memorandum from Manager – Transit Services Brad Loroff, dated August 17, 2022 relative to Universal Bus Pass Agreement Update – Request to Extract and Vote Separately on the Resolution passed at the August 8, 2022 Committee of the Whole Meeting.
3. Confidential Memorandum from Manager – Transit Services Brad Loroff, dated August 17, 2022 relative to Universal Bus Pass Agreement Update – Request to Extract and Vote Separately on the Resolution passed at the August 8, 2022 Committee of the Whole Meeting. **(Distributed separately to Members of Council, General Manager - Corporate Services & Long Term Care, City Manager and City Solicitor only.)**



Memorandum

TO: Krista Power, City Clerk **FILE:**

FROM: Paul Burke, Sport & Community Development Supervisor
Community Services Department – Recreation & Culture Division

DATE: 08/17/2022

SUBJECT: Ice Allocation Policy

MEETING & DATE: Committee of the Whole - 08/22/2022

On August 8, 2022 Committee of the Whole referred Report 50/2022 (Community Services) to Administration to complete further consultation with user groups that had expressed concerns with proposed changes to the Ice Allocation Policy.

Consultations completed since August 8 included:

- two meetings with minor hockey representatives:
 - Thunder Bay Minor Hockey
 - Westfort Hockey Association
 - Hockey Northwestern Ontario

- a meeting attended by representatives of:
 - Thunder Bay Skating Academy
 - Thunder Bay Women's Hockey Association
 - Current River Storm
 - Thunder Blades Speed Skating Club
 - Thunder Bay Figure Skating Club
 - Grandview Recreational Hockey
 - 8 adult ice contract holders

Additionally, several adult hockey groups have reached out to express their concern with proposed plans to eliminate the practice of allocating ice times deemed appropriate for minor use to adult groups as of 2023-2024. This concern was expected as some of these groups have held the same ice times for over twenty years.

Consultations completed in 2021 to inform the originally proposed policy amendments included:

- four focus group meetings
- follow-up meeting
- stakeholder survey
- general public survey

Findings

Concerns were identified by minor hockey and adult hockey groups as follows. No major concerns were identified by remaining consultation participants.

Concern #1 – Position of Minor Hockey in Priority Lists

Minor Hockey groups have expressed concern with their proposed placement in the Priority Listings for Fort William Gardens and the Satellite Arenas. The proposed policy amendments shifted minor hockey's position lower in both lists.

There is much confusion among user groups and the public surrounding the purpose of the Priority Lists. The Priority List is primarily used as an administrative scheduling tool that provides the order in which staff complete annual scheduling. Placement in the lists does not suggest a relative value statement for any group and does not dictate the number of ice hours a group receives.

For example, one-time major attractions such as concerts are at the top of the priority list at the Fort William Gardens so that these dates are put in the yearly calendar first, followed by LU Thunderwolves and Thunder Bay North Stars game dates, then tournaments and so on down the list. This process blocks out certain days/times from availability for the allocation process or general sale before the allocation is completed.

The number of prime time ice hours received by groups such as minor hockey are based on the Policy's allocation formulas, using their actual registration numbers from the prior season. These hours are scheduled into the available times based on the Policy's time of use considerations. There is no change proposed to this process.

Historically, user groups have been offered the full number of hours due to them per the allocation formula. The proposed changes to the Priority Lists are not anticipated to change this. All groups are anticipated to receive their full allocation for 2022/23 and minor hockey will continue to receive the largest portion of the allocation. Preliminary allocation formula calculations for 2022/23 prime time ice times have been completed based on last season's registration numbers. Roughly 299 hours per week will be distributed as follows:

Minor hockey	56%
Figure Skating/Learn to Skate	32%
Women's hockey	10.5%
Ringette	1%
Speed Skating	0.5 %

Ice times for Lakehead University Thunderwolves, Thunder Bay North Stars and Municipal Programs (i.e. public skating) are not calculated using formulas.

While groups have been offered the number of hours dictated by the allocation formula, they have not always been pleased with the days of the week and/or the times offered. For example, the Thunder Bay Women's Hockey Association has raised concerns about the limited weekday ice times made available to them in the past. Administration is working to address this concern.

The purpose and implication of the Priority List was explained in the recent consultations with user groups. While acknowledging this information, minor hockey groups commented that the optics of minor hockey being 'low' on the Priority Lists is not positive.

Concern #2 – Potential Impact of New Programs

Minor hockey groups identified concern that:

- the inclusion of Junior hockey or other new main tenants in the Satellite Arenas may negatively impact the times available to minor hockey.
- Municipal Programs (including Public Skating and Sledge) may take time away from minor hockey.

Concern #3 – Cancellation Policy

Minor hockey groups identified concern that the proposed 30 day cancellation notice for tournaments is not feasible for tournaments held early in the season.

Feedback from other groups included concerns with the 7 day cancellation period for regular rentals.

Concern # 4 – Consultation & Transparency

Minor hockey groups indicated interest in:

- continuation of the Ice Allocation Review Committee (after the proposed new Implementation Committee concludes).
- more transparency in the allocation process, i.e. sharing of the registration totals and associated numbers allocated for various user group segments.
- on-line booking and calendar capability.

Concern #5 – Grandfathered Ice (Adult use in Minor times)

Adult groups expressed concern regarding losing time that they have held for many years. A number of these times are on Sunday mornings.

The minor hockey groups consulted agreed they are not concerned with adult user groups having Sunday morning ice times as minor groups currently have all the ice they need on Sunday mornings.

Proposed Changes

Based on findings from these meetings, Administration is recommending the following changes to the Ice Allocation Policy proposed in Report 50/2022. The proposed revised policy is attached.

Concern #1 – Position of Minor Hockey in Priority Lists

- Place Minor Use above Adult Organized Hockey and Adult Scrub Hockey in the Priority List for the Fort William Gardens.
- Move Minor Hockey/Figure Skating/Synchronized Skating/Ringette/Speed Skating up in the proposed Priority List for the Satellite Arenas to follow tournaments, junior hockey and Municipal Programs (including Public Skating and Sledge).

Municipal programs are still recommended to remain higher in both lists to bring the policy in-line with the past practice of booking public skating dates prior to entering minor use bookings. This helps ensure the general public has regular, consistent access to arenas. A 12 hour per week limit across the entire arena system has been added to limit the potential impact of municipal programs on times available for user groups.

Concern #2 – Potential Impact of New Programs

- Reduce the number of Junior “B” hockey teams allowed in the satellite arenas from two to one.
- Cap the weekly hours for Municipal Programs at twelve hours to address that these programs do not have an associated allocation formula to limit the number of hours they receive.

Concern #3 – Cancellation Policy

- Allow exceptions to the 30 day cancellation notice for tournaments held by November 30.

Concern #4 – Consultation & Transparency

- Inform and consult existing user groups as appropriate if a new main tenant in a Satellite Arena is anticipated to have high impact to existing users, i.e. times of use.
- Seek input from the Implementation Advisory Committee regarding opportunities and procedures for ongoing engagement of user groups.
- Engage the Implementation Advisory Committee in review of emerging and future items related to the Policy that are of interest to user groups.

Concern #5 - Grandfathered Ice (Adult Use in Minor Times)

- Make Sundays from 8:00 am to 12 noon available to adult use at all arenas. This reduces the number of groups impacted by the elimination of grandfathered adult ice times to 14. Minor hockey groups indicate they are not seeking more Sunday morning ice times and do not have an objection.

Recommendation

WITH RESPECT to the Memorandum from Paul Burke, Sport & Community Development Supervisor, dated August 17, 2022, we recommend that the amended Ice Allocation Policy, as attached, be approved;

AND THAT any necessary by-laws be presented to City Council for ratification.

Attachment A – Amended Ice Allocation Policy

SECTION:	PROPERTY AND FACILITIES
DEPARTMENT/DIVISION:	COMMUNITY SERVICES / RECREATION & CULTURE
SUBJECT:	ICE ALLOCATION POLICY

POLICY STATEMENT

It is the policy of the Corporation of the City of Thunder Bay to allocate indoor ice time in municipal facilities based on the principles of fairness, equity and transparency, and meet the need of residents while also optimizing usage.

PURPOSE

To outline the basic responsibilities of the Department regarding the access to municipal facilities and to provide a process for allocating rental hours in Satellite Arenas, Thunder Bay Tournament Centre and the Fort William Gardens for ice related activities to both the general public and organized groups.

DEFINITIONS

Contract Rentals	any group or individual renting a specific block of time on a contract basis for the duration of the season or concentrated time period
Figure Skating Clubs	refers to formally organized community sponsored figure skating clubs recognized by the Skate Canada (Ontario Section) and/or local area associations conducting Department recognized figure skating programs (i.e. Can Skate, Can Figure Skate, Competitive Figure Skating, Synchronized Skating and Skate Canada Test Stream).
Minor Hockey	formally organized and recognized by Hockey Northwestern Ontario and/or the local area associations
Community Services Department Programs, Co-sponsored Programs and Sanctioned Special Events	any program or special event operated, co-sponsored or sanctioned by the Community Services Department – Recreation & Culture Division
Prime Time Ice	those hours between 4:30 p.m. and closing time Monday through Friday and 8:00 a.m. to closing time Saturday and Sunday
Non-Prime Time Ice	those hours between 8:00 a.m. and 4:30 p.m. Monday through Friday those hours between 7:00 a.m. and 8:00 a.m. Monday through

	Sunday
Ringette	formally organized and recognized by the Ontario Ringette Association and/or local area associations
Winter Season	commences first Sunday in October and operates for 27 consecutive weeks - Fort William Gardens may operate until mid/end of May depending on hockey playoffs, provincial playdowns, tournaments and special events.
Tournaments	normally means hockey, ringette, speed skating, broomball or other similar competitions between three or more sports teams that gather together under the direction of an organization renting ice on an hourly basis where at least one ice sheet is occupied for one day or more for the purpose of determining an ultimate winner amongst the competing teams

WINTER ICE SEASON

For the purpose of the policy the winter season commences on the first Sunday in October and operates for 27 consecutive weeks.

The Fort William Gardens may operate until mid/end of May depending on hockey playoffs, provincial playdowns, tournaments and special events.

PRIME TIME HOURS

	Minor Use	Adult Use
Monday to Friday	Neebing, Grandview, Fort William Gardens & Port Arthur: 4:30 pm to 9:30 pm Delaney & Current River: 4:30 pm to 10:30 pm	Neebing, Grandview, Fort William Gardens & Port Arthur: 9:30 pm to close Delaney & Current River: 10:30 pm to close
Saturday	8:00 am to 9:30 pm	9:30 pm to close
Sunday	8:00 am to 9:30 pm	8:00 am to 12 noon; 9:30 pm to close
Monday to Sunday	7:00 am to 8:00 am	

* **NOTE** - *Adult groups who have had an historical allocation of prime time ice designated as appropriate for minor users shall not retain this allocation beyond the 2022/2023 winter season.*

GROUP PRIORITIES FOR PRIME TIME ICE

The following schedule of priorities shall be used to determine the allocation of prime time ice along the guidelines set out in the latter sections of this policy.

A) Fort William Gardens: Spectator Venue

The City will allocate Fall/Winter prime time seasonal contracts and book ice time in the following order for the Fort William Gardens:

One Time Major Attractions/Special Events, including one time major tournaments
OUA/Junior & Senior Hockey Teams
(i) Lakehead University Thunderwolves (Men)
(ii) Junior "A" Team
(iii) Junior "B" Team/ Senior Team
Established tournaments & special events
Municipal Programs (including public skating & sledge) <i>for a maximum of 12 hours per week in arena system</i>
Figure Skating/Synchronized Skating
Minor Use
Adult Organized Hockey
Adult Scrub Hockey

Fort William Gardens can accommodate a maximum of two hockey teams as main tenants. Major junior and professional hockey teams are not identified in the priority list. Administration would review any proposal to house major junior or professional hockey teams on a case-by-case basis. This would include review of the business case, sport development benefits, benefits to the City and community, and impacts on existing user groups. Any recommendations to accommodate a major junior or professional hockey team will be brought to City Council for consideration and authorization to negotiate related agreements.

B) Satellite Arenas

NOTE: All requests for Tournaments & Special Events must be made in writing no later than June 1 of each year. Requests are reviewed according to the policy direction statements regarding "Tournaments." Established Tournaments & Special Events are prioritized number one as a result of having to confirm and schedule ice time in advance of the regular winter season.

The City will allocate Fall/Winter prime-time seasonal contracts and book ice time in the following order for the Satellite Arenas:

Established Tournaments & Special Events (including championship events and multi-sport games) plus up to three new tournaments per year allowed in the arena system
Junior Hockey Teams: (i) Junior "A" (One team only in Satellite rink system. Only allowed if Fort William Gardens is unavailable) (ii) Junior "B" Team - games only (at one satellite arena maximum)
Municipal Programs (including Public Skating and Sledge) <i>for a maximum of 12 hours per week in arena system</i>
Minor Hockey/Figure Skating/Synchronized Skating/Ringette/Speed Skating
Learn to Skate Programs
High School Varsity Sport
Junior "B" Team practices (for team who is tenant at a CTB arena)
Adult Organized Hockey/Adult Scrub Hockey
City of Thunder Bay priorities

City of Thunder Bay Priorities include (but are not limited to):

- (a) encouraging sport participation by women and girls, Indigenous people, people with disabilities and seniors (55+);
- (b) supporting the development of new and emerging sports
- (c) sustaining sports currently in the priority list that are struggling to meet the criteria

C) Tournament Centre

The following outlines the priorities for booking ice time at the Tournament Centre.

1. Commencing on the second Sunday in September and continuing for 26 or 27 consecutive weeks, the City is guaranteed 25 hours/week for minor groups in the following time slots:

Monday - Friday 4:30 p.m. - 11:00 p.m.
 Sunday 8:00 a.m. - 11:00 p.m.
 Saturday & Sunday 7:00 a.m. - 6:00 p.m. (if no tournament)

The 25 hour/week guarantee may be averaged over a maximum of two weeks, meaning that the City must receive 50 hours of ice time for the minor guarantee every two weeks.

2. 20 hours per week will be used by the Tournament Centre for adult rentals and the Manager of the Tournament Centre will book this time.
3. The City will be able to rent an additional 15 hours/week for minor groups on average during 26 to 27 consecutive weeks of the winter season.

4. The Tournament Centre will schedule tournaments after (1), (2), and (3) have been completed.
5. Any ice time remaining after the above requests have been accommodated shall first be offered to the City who have first right of refusal to rent this ice time.

NOTE: all ice time for minor groups (25 hours/week guarantee, additional 15 hours/week plus first right of refusal of ice by City) will be assigned by the Facility Booking Clerk at Central Booking. The scheduling of ice time shall occur between the Tournament Centre and City Staff before August 1 in each year.

GROUP PRIORITIES NON-PRIME TIME

The following schedule of priorities shall be used to determine the allocation of non-prime time ice along the guidelines set out in the latter sections of this policy.

Monday to Friday day time hours will be booked on the following priorities:

- municipal programs will receive first bookings
- educational institution paid rentals
- other paid rentals

The remainder of day time hours will be made available to Lakehead Public Schools and the Thunder Bay District Catholic School Board under reciprocal use agreements. The Boards are not charged for ice times between 8 a.m. and 3:00 pm, Monday to Friday.

ALLOCATION FORMULAS

Previous year's registration numbers are used in the allocation formulas.

NOTE: If a group anticipates a decline in registration numbers in the upcoming year, they are required to inform the Central Booking Clerk as soon as possible so appropriate adjustments can be made to their allocation.

Formulas are used to calculate winter season prime time ice only. The City will calculate the seasonal ice entitlement using the formulas below:

MINOR HOCKEY (21 Years and Under)

10 & Under - Total Previous Year's Registration / 16 **X** 1 hr/week

11 & Over - Total Previous Year's Registration / 16 **X** 1.5 hr/week

* denominator generally represents the average number of players on a team (3 full lines and 1 goalie)

RINGETTE

Total Previous Year's Registration / 13 **X** 1.0 hr/week

* generally represents the average number of players on a team

FIGURE SKATING / SPEED SKATING / SYNCHRONIZED SKATING

Total Previous Year's Registration / 10 **X** 1.0 hr/week

* generally represents the average number of skaters on the ice based on the different levels and requirements of these programs.

ADULTS (22 years and Over)

Total Previous Year's Registration / 17 **X** 1.0 hr/week

* generally represents the average number of players on a team.

HIGH SCHOOL VARSITY HOCKEY

Total Previous Year's Registration / 16 **X** 1.5 hr/week

* denominator generally represents the average number of players on a team (3 full lines and 1 goalie)

PUBLIC SKATING

The amount of time made available for Public Skating will be reviewed on an annual basis by the Recreation & Culture Division.

LEARN TO SKATE PROGRAM

Total Previous Year's Registration / 15 **X** 1.0 hr/week

* generally represents the average number of skaters on the ice based on the different levels and requirements of these programs

BOARDS OF EDUCATION

Ice time is made available through reciprocal agreements between the City of Thunder Bay and the Thunder Bay Catholic District School Board and Lakehead Public Schools.

CITY OF THUNDER BAY PRIORITY GROUPS

Maximum 2 hours per week

NOTE: ANY ASSIGNED ICE TIME MAY BE SUBJECT TO CANCELLATION TO PROVIDE FOR UNFORESEEN SPECIAL EVENTS THAT MAY ARISE.

Each group or organization will be required to submit lists each year of registrations by age, name, and phone number and to be forwarded to the Facility Booking Clerk no later than October 31 of each year.

If, according to the Ice Allocation formula in this policy, there are not sufficient enough hours available to meet the identified needs of the existing user groups, then the ice will be re-allocated based on the total available hours and divided among the user groups based on their percentage of allocation per week.

ADULT HOURS

- Adult hours are hours other than youth hours, completing daily in most arenas at closing time.
- Adult groups who have had an historical allocation of prime time ice at times designated as appropriate for minor users shall not retain this allocation following the 2022/2023 winter season. This ice time will be allocated to minor user groups in accordance with the policy.
- Adult Leagues and individual adult rental hours will be developed in relation to needs, hours available and historical patterns.
- Adult Leagues may be required to use hours identified as suitable for minor users (i.e. 9:30 p.m. to 10:30 p.m.) to allow for a 3 hour allocation to better maximize the use of game officials.
- No person will be allowed a permanent hourly rental in his or her name for the purpose of team practices.
- Ice allocations will be assigned to all adult groups as best as possible to previous year's times (unless their booking was at a time deemed for minor use)

BOOKINGS

- Central Booking will make every effort to make winter ice assignments as close as possible to the arena nearest to the particular organization or group area.
- All assigned or booked hours must be used by the team, group or organization that has booked these hours.
- Hours are not transferable. Any violation will result in an equivalent loss of future time to the team, group or organization involved.

CANCELLATIONS

- All cancellations of regular ice time must be made with the Central Booking Office with at least seven (7) working days' notice to receive a full refund and allow for redistribution of these hours. The staff on-site in the arenas cannot accept cancellations.
- Tournaments/events that cancel ice time will receive:
 - a full refund if they cancel with at least thirty (30) working days' notice **
 - a fifty (50) percent refund if they cancel with at least 14 working days' notice
 - no refund if less than 14 working days' notice is provided** Exceptions may be made for tournaments held early in the season prior to November 30th
- All cancellations must be made by the organization's Ice Chairperson and cannot be cancelled by any individual team within the organization.

NO SHOWS PROCESS

On occasion, groups do not show up for the time that has been allocated to them as per the policy. If a group does not show up for a specific time three times or more in a season they will lose that hour (or hours) of time in their allocation the following season.

NEW USER GROUPS REQUESTING PERMANENT ICE TIME

- Where there is a new user group requesting a permanent ice booking, and if there is already an existing user group meeting similar needs in the community, the department will direct the new group to the existing user group.
- All organizations or persons requesting permanent ice time for the upcoming season must make their request in writing to Central Booking no later than June 1.

A new user group requesting permanent ice time must meet the following minimum criteria in order to be considered:

-
- Meet an identified need in the community not being provided by any of the existing user groups. Identified need and appropriate use of the facility will be evaluated by the department.
 - The group/organization is considered a non-profit organization.
 - If user group's activity is a team activity, must have a minimum of:
 - 4 teams - Minors 16 players per team
 - Adults 17 players per team.
 - Must have an Executive Structure which includes an Ice Chairman and Alternate.
 - The ice time for the new user group will be determined according to the ice allocation formula.
- User groups who do not meet the above minimum criteria will be placed on a waiting list, and once all previous contracts are in place, any open hours will then be offered to groups/persons on the waiting list. The date of the letter requesting ice time will be considered the seniority date on the waiting list.
 - It is recognized that, on occasion a new user group may not meet all of the above criteria. In this circumstance Administration will analyze the impact of this new organization's request on the existing user groups. If the impact on existing user groups will be considerable, a report will be prepared for City Council outlining the impact of this new user group.

Existing user groups will be informed or consulted as appropriate if a new main tenant in a Satellite Arena is anticipated to have high impact on existing users, i.e. times of use.

TOURNAMENTS / SPECIAL EVENTS

- The department recognizes the significant impact both economically and socially that tournaments/special events provide to the community.
- All existing established tournaments/special events will be accommodated and ice time will be booked according to the above limitations.
- All tournament/special event request/confirmations must be submitted in writing to Central Booking no later than June 1 of each year.
- Winter tournament schedules will be sent to each group at the time of winter ice allocation.
- The Community Services Department will have the opportunity to book up to three (3) new tournaments during the Winter Operating Season. Also allowed will be those sanctioned by the respective local governing body and associated with district, provincial, or national play-offs or competitions.

- An exception can be made if the requesting group can make arrangements with other groups or individual ice holders to use that group or individual's ice time. Central Booking must be notified a minimum of 10 working days in advance of any such changes.
- Any new requests are taken into consideration if ice time is available after the regular winter season finishes and before the summer schedule commences.

ICE ALLOTMENT - GENERAL

- All winter season ice charges must be paid upon receipt of invoice each month and all outstanding invoices must be paid immediately upon receipt. Final winter season payment must be received no later than May 31. Non payment can result in loss of following season ice time.
- Groups affected by loss of ice time as determined by the ice allocation formula will be contacted, where possible, prior to each season to determine which hour(s) they prefer to give up.
- Allowances for growth or shortages each year will be based on the previous year's registration list, on which the number of hours per week may increase or decrease in relation to total hours available.
- No minor organization will be eligible for surplus ice until they have submitted their registration forms, numbers and a list of the executive committee to the Facility Booking Clerk. Should these not be received by October 31, a meeting with the organization's President will be convened as to further sanction.
- Each parent organization is responsible for final payment for all teams within its organization, e.g. any organization allocated block hours becomes the Parent Organization and is responsible. Central Booking requires the name of the person to whom all invoices should be sent.
- Minor hours may extend into hours which have been identified as suitable for adult use in some exceptional cases to aid in scheduling.
- Alcohol is not allowed in any unlicensed areas of arena facilities, unless sanctioned by a Special Occasion Permit or a Liquor License. Loss of ice time will be imposed on any group violating this rule.
- All ice rentals at the arenas shall be charged according to Council approved User Fee Schedule unless subject to the terms of an approved Facility Use or Reciprocal Agreement.

SUMMER ICE & PRE-SEASON ICE

- Priority is given to Summer Schools (hockey, figure skating, etc.) and individual hourly users, in relation to previous year's hours and any other hours that may be available.

The procedure for scheduling Summer Ice individual hourly rentals will be as follows:

- a) Central Booking will forward an "Application for Ice Time" form by the end of January of each year to all previous year's permanent users. This application must be completed and returned to Central Booking not later than February 15.
 - b) Each individual user will be scheduled in relation to the Summer Ice Seniority List or as designated on the Application Form, if change of time became available.
 - c) If there should be a cancellation after all individual permanent Summer Ice Users have been scheduled for the summer season, Central Booking will rent the cancelled hour to the first person on the Summer Ice Waiting List for that summer season only. The following season that person, or persons, will be allocated ice in relation to their position on the Summer Ice Seniority List.
- Pre-season Ice is offered September 1 until the last Saturday in September. Summer user groups, hockey schools, figure skating schools and organizations hosting try-outs are given priority for Pre-Season Ice. Schools and evaluations are entered first. The balance is distributed to the remaining groups who have made requests.

POLICY REVIEW

It is recommended that a review of the Ice Allocation Policy be conducted every three (3) years by the Community Services Department - Recreation & Culture Division in consultation with the indoor ice user groups as identified in the policy.

APPROVED BY:

Date:

Replacing/Amending:

Originating Department: Community Services

Contact: Sport & Community Development Supervisor

**Departmental
Procedural Manual:** N/A

Affected Departments: N/A



Memorandum

Corporate By-law Number BL 92/2022

TO: Office of the City Clerk **FILE:** H-01-2022

FROM: Jillian Fazio
Development & Emergency Services - Planning Services

DATE: 08/12/2022

SUBJECT: BL 92/2022 - Holding Symbol Removal - 234 Thompson Road

MEETING DATE: City Council - 08/22/2022 (mm/dd/yyyy)

By-law Description: A By-law to remove a Holding Symbol pursuant to Section 36 of the Planning Act R.S.O., as amended (234 Thompson Road).

Authorization: Report R 43/2022 (Planning Services) – March 22, 2022

By-law Explanation: The purpose of this By-law is to amend By-law 1-2022, the City of Thunder Bay Zoning By-law, as it applies to Part of Lot 15, Registered Plan 501 and PART 2 on Plan 55R5048 (234 Thompson Road) to remove the "H" - Holding Symbol from a portion of the property.

The land is currently zoned "RU^{H15}" – Rural Zone – Holding Provision no. 15. Removing the holding symbol (H15) from the "RU^{H15}" Zone, as it applies to these lands, will allow the development of a detached house.

Schedules and Attachments:

EXHIBIT TO BL 92/2022

Amended/Repealed By-law Number(s):



THE CORPORATION OF THE CITY OF THUNDER BAY
BY-LAW NUMBER BL 92/2022

A By-law to remove a Holding Symbol pursuant to Section 36 of the Planning Act R.S.O., as amended (234 Thompson Road).

Recitals

1. By-law 1-2022, being the City of Thunder Bay Zoning By-law, was enacted on the 11th day of April, 2022.
2. This By-law placed the lands shown as "Property Location" on the Exhibit to and forming part of this By-law in the "RU^{H15}" – Rural Zone – Holding provision No. 15.
3. Section 36 of the Planning Act, R.S.O. 1990, provides that Council may pass an amending by-law to remove the holding symbol.
4. The conditions for the removal of the holding symbol, as set out in By-law Number 1-2022, have now been satisfied.

ACCORDINGLY, THE COUNCIL OF THE CORPORATION OF THE CITY OF THUNDER BAY ENACTS AS FOLLOWS:

1. By-law 1-2022 is amended by removing the "H" – Holding Symbol from the lands shown as "Property Location" on the Exhibit to and forming part of this By-law, from the lands as they are shown on Maps 5F to By-law 1-2022.
2. This By-law is in accordance with the City of Thunder Bay Official Plan, as amended.
3. This By-law shall come into force and take effect on the date it is passed.

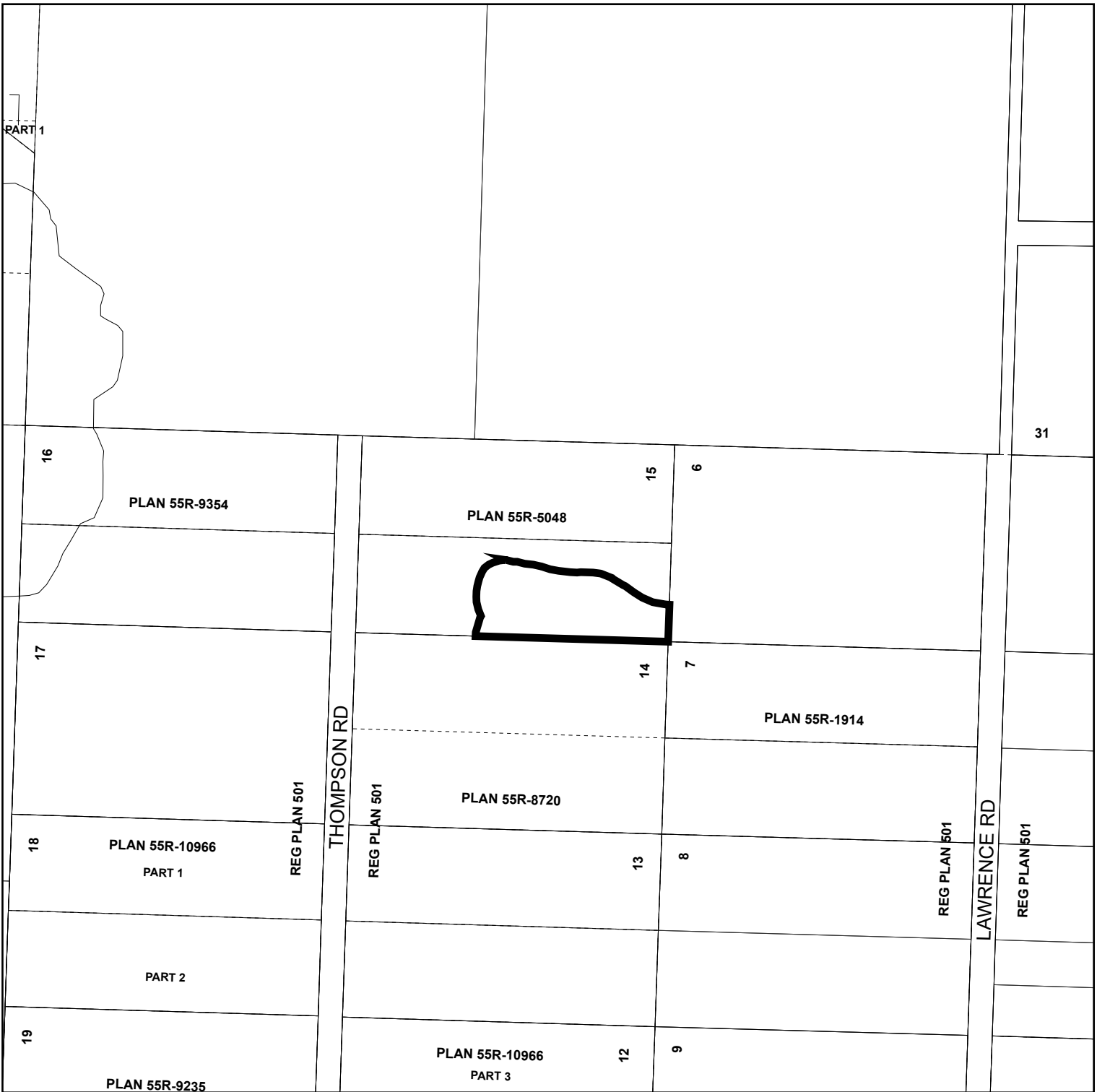
Enacted and passed this 22nd day of August, A.D. 2022 as witnessed by the Seal of the Corporation and the hands of its proper Officers.

Bill Mauro

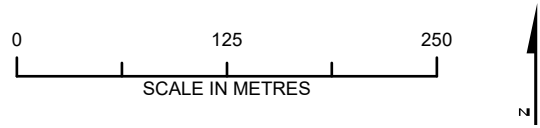
Mayor

Dana Earle

Deputy City Clerk



Property Location 
 234 Thompson Road



THIS IS EXHIBIT ONE TO BY-LAW NUMBER 92/2022

MAYOR _____
 CITY CLERK _____



Memorandum

TO: City Council **FILE:**

FROM: Brad Loroff, Manager – Transit
Community Services Department – Transit Services Division

DATE: 08/17/2022

SUBJECT: Universal Bus Pass Agreement Update – Request to Extract and Vote Separately on the Resolution passed at the August 8, 2022 Committee of the Whole Meeting

MEETING & DATE: City Council - 08/22/2022

At the August 8, 2022 Committee of the Whole meeting, the following resolution was passed following presentation at Committee of the Whole Closed Session.

Moved By: Councillor Rebecca Johnson
Seconded By: Councillor Trevor Giertuga

WITH RESPECT to Report CLS2022.035 (Community Services - Transit Services), we recommend that Administration proceed as directed in this report.

CARRIED

As new information has been received and outlined in the confidential memorandum provided, it is the request of administration that the above noted resolution be extracted from the August 8, 2022 Committee of the Whole minutes and an alternate resolution be considered by council that reads as follows. Should City Council have questions about the confidential information provided, a motion to establish a Closed Session meeting must be passed.

WITH RESPECT to the confidential memorandum provided by Brad Loroff, Manager – Transit titled Universal Bus Pass Agreement – Update dated August 17, 2022, we recommend that Administration proceed as directed in this confidential memorandum.