



# Memorandum

*Office of the City Clerk*  
*Fax: 623-5468*  
*Telephone: 625-2230*

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**TO:** Members of Council  
**FROM:** Krista Power, City Clerk  
**DATE:** Monday, August 9, 2021  
**SUBJECT:** **Additional Information**  
**Committee of the Whole – August 9, 2021**

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## COMMITTEE OF THE WHOLE

### **Additional Information**

1. Memorandum from D. Glenna, Manager – Fleet Services, dated August 6, 2021 containing a correction to Report R 102/2021 (Community Services – Facilities, Fleet & Energy Management) Purchase of Two Conventional Transit Buses and Four Specialized Transit Buses.
2. Please note that the Memorandum from N. Gale, City Manager, dated August 6, relative to the transfer request of 470 evacuees has been withdrawn from the agenda. This item is no longer necessary as the circumstances of the transfer request have changed and council direction is no longer required.

## Memorandum

*Community Services  
Department*

*Fax: 345-1909*

*Telephone: 684-3553*

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**TO:** Krista Power, City Clerk

**FROM:** Doug Glena, Manager Fleet Services

**DATE:** August 6, 2021

**SUBJECT:** Correction to Report No. R 102/2021 – Purchase of Two Conventional Transit Buses and Four Specialized Transit Buses  
**Committee of the Whole – August 9, 2021**

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Report No. R 102/2021 (Community Services – Facilities, Fleet & Energy Management) "Purchase of Two Conventional Transit Buses and Four Specialized Transit Buses" will be presented to Council at Committee of the Whole on August 9, 2021.

With respect to the Specialized Transit buses portion of the Financial Implications section of this report, the document states "Low Bidder Creative Carriage – six units inclusive of HST", this should be corrected to read "Low Bidder Creative Carriage – four units inclusive of HST".

Please accept my apologies for the error.

Regards,



Doug Glena, Manager  
Fleet Services